

Application # _____
Tax Map # _____
Zone _____

DO NOT MARK ABOVE THIS LINE

**Site Plan Review Application
Town of Northfield, Vermont**

Property Location _____

Applicant Name _____ Phone _____

Mailing Address _____

Owner Name _____ Phone _____

Mailing Address _____

Project Description _____

The undersigned property owner hereby certifies that the information submitted in this application regarding the property is true, accurate, and complete, and that the applicant has full authority to request approval for the proposed use of the property and any proposed modifications.

Signature of Owner _____ Date _____

Signature of Applicant _____ Date _____

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Development Review Board:

- Site Plan Review Scheduled _____
- Site Plan Rejected
- Site Plan Approved

Conditions of approval:

Hearing Fee	75.00
Recording Fee	15.00
Total Fees	\$90.00
Paid date & initials: _____	

Permit Issued, Effective _____

Zoning Administrator Signature _____

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★ Please provide detailed plans, including all information outlined below ★

1. Names and addresses of owners of adjacent lands.
2. Location and information on all existing and proposed streets, driveways, structures, major natural features, landscaping, utilities and deed restrictions applying to the property.
3. Schedule of development may be shown on the site plan map provided that said map shall indicate the total potential development of the entire property; name and address of person, firm or organization preparing the map.
4. A dimensional drawing(s) of the proposed project, drawn to scale, which shows all relevant features of the site or property, including grade and other physical features and points of ingress and egress to the site.
5. The Development Review Board may approve or deny an application for site plan review and shall at a minimum consider and may impose conditions related to the items in a-j below when reviewing site plan applications. If any one or more of the items listed in a-j below are not relevant to an application, it shall be so stated by the Development Review Board along with the reason(s) therefore in the findings of fact:
 - a. adequacy of parking;
 - b. traffic access, including ingress and egress of traffic;
 1. specific conditions, if applicable, of Section 401 of these regulations
 - c. circulation for pedestrians and vehicles within the site;
 - d. landscaping and screening;
 - e. protection of the utilization of renewable energy sources;
 - f. exterior lighting;
 - g. size, location and design of signs, including whether and how such signs are to be lit;
 - h. noise or other public nuisance stemming from the operation of the proposed development;
 - i. whether other municipal entities, including but not limited to the volunteer fire department, police and the department of public works should be consulted for an opinion on the impact of a proposed site plan, in which case such an opinion or opinions will be deemed to be advisory in nature;
 - j. other matters identified by the Development Review Board that may be specific to a particular application for site plan approval. In such case, the Development Review Board shall advise the applicant of the necessity to consider such matters so the applicant can have an opportunity to address each matter so identified, including whether such matter should be an issue at all.