

**Joint Meeting of the Water & Sewer Commission  
And the Electric Utility Commission  
Meeting Minutes, August 1, 2022**

**Roll Call:** Steve Fitzhugh, Dennis Donahue, John Stevens, Charlie Morse. Others present: Town Manager Jeff Schulz.

The meeting started at 6:30 PM.

**Minutes from Previous Meeting**

Motion by Charlie Morse, seconded by Dennis Donahue, to approve the minutes of the June 6, 2022 meeting. John Steven noted that he was absent from the June 6 meeting.

**Motion passed as amended 4-0.**

**Meeting of the Electric Commission**

**FY 21/22 Year End Budget**

Jeff Schulz noted that the FY 21/22 utility budget year end is nearly final, but added that the budgets are not yet final as there may be several outstanding invoices and the auditors may have some minor adjustments. The electric budget continues on a solid path with revenues exceeding budget estimates by 3%. The energy sales also exceed estimates by 3% with residential, commercial and industrial exceeding estimates. The Norwich sales were 2% under budget.

The electric budget expenditures were under budget by \$264,010. Line items of note under budget include power purchases cost at 92% of budgeted and tree trimming at 28% of budgeted. Line items of note over budget include renewable energy regulatory costs at 77% over budgeted amount.

**Update of Northfield Electric Project**

Steve Fitzhugh noted that the Bone Hill Solar developer has its financing in place and plan to power up the project on August 9.

The proposed King Street battery storage effort is proceeding and DeLorean Power has hired Power Line Modeling to do the inter-connect study.

We are working on several line projects which include Dogwood Glenn upgrades, and Turkey Hill, Terry Hill and Dole line realignment projects.

## Water Sewer Commission

### FY 21/22 Year Budget Year End

Jeff stated that the water and sewer budget actual revenues are within .02% of budget estimates with the residential usage exceeding estimates and the non-residential including Norwich below estimates.

The water budget expenditures were under budget by \$55,204 with personnel costs the largest category under budget. The sewer budget was slightly over budget at \$3,449 with supplies, materials and sludge management two of the line items of note.

### Northfield Water & Sewer Department Upcoming Projects

Jeff noted that the Main Street Stormwater Abatement and CSO Elimination project started last week after a three-week delay.

Jeff gave an update on the minor hazmat issue at the wellfield noting that the chemical delivery company accidentally put chlorine in the fluoride tank and it created a dangerous situation in the pumphouse. Fortunately, no Town employees or delivery persons were injured, and no chemicals spilled on the ground or into the water supply. The delivery company admitted the error and the chemical company's insurance will cover all damage including replacement of the tanks and removal of the chemicals. We are investigating to identify if any chemical delivery procedures need adjusting.

The engineer is working on the preliminary engineering phase for the Main Street water line and the reservoir replacement project and anticipates completing the project engineering phase by February.

Motion by Charlie Morse, second by Steve Fitzhugh to adjourn the Joint Meeting of the Electric and the Water/Sewer Commission. **Motion passed 4-0.**

Jeff Schulz, Town Manager