

**Town of Northfield, Vermont**  
**Board of Listers Annual Organization Meeting**  
**Minutes of March 17, 2025**

- I. Roll Call.** Listers present: Dave Ritzer & Tom Alsheimer (The 3rd Lister position is currently Vacant)

Meeting was called to order by current Chairman Tom Alsheimer at 9:00 a.m.

**II. Set/Adjust Agenda**

- a. Meeting agenda Approved Vote: 2-0-0

**III. Approve minutes of last meetings**

- a. The 2024 annual meeting minutes & 2024 Listers Grievance minutes were approved as presented Vote:2-0-0

**IV. Organization**

- a. **Election of Chairman.** Tom Alsheimer was nominated by Dave Ritzer for Lister Chairman. Vote: 2-0-0
- b. **Election of Secretary.** Dave Ritzer was nominated by Tom Alsheimer for Secretary. Vote: 2-0-0
- c. **Setting of office hours.** Current office hours were retained as M-W-F 8:00 -12:00 Vote: 2-0-0

**V. Public Participation – None**

**VI. Old Business – There was no Old Business**

**VII. New Business**

**a. Lister’s Calendar for 2024**

1. Approx. inspection time 4/1/2025 through 5/23/2025
2. Lodge Grand List Abstract by required date of 6/24/2023, shooting for 6-11-2025.

**b. Inspections for 2025**

1. Approximately 110 Parcels to inspect.

**c. 2024 Equalization study results:**

1. CLA – 60.77%
2. COD – 26.55%
3. Town Wide Reappraisal is slated to begin in July, 2026 and Take effect the 2028 tax year. NEMRC will be the appraisal Co.

**d. Tax map updates**

1. The next iteration of tax map changes will be submitted to the tax map co. by mid-summer.

**VIII. Adjournment:** was motioned by Dave Ritzer. Vote to adjourn: 2-0-0