

MUNICIPAL OFFICES



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NORTHFIELD, VERMONT 05663

TOWN OF NORTHFIELD, VERMONT SELECT BOARD REGULAR MEETING Tuesday, April 14, 2026 COMMUNITY ROOM - 7:00 P.M.

This ZOOM meeting can be attended either in person
or from your computer, tablet, or smartphone.

<https://us06web.zoom.us/j/82695513630?pwd=gMQOitDkbqj9M6tXPyQy3wpMieBkj.1>

You can also dial in using your phone: 1-929-436-2866

Meeting ID: 826 9551 3630

Passcode: 829736

AGENDA

I. ROLL CALL

II. SET/ADJUST AGENDA

III. PUBLIC PARTICIPATION (SCHEDULED):

- a. Jeffrey Lewis & Mallory Duncan, Aldrich + Elliott, PC: Northfield Wastewater Treatment Facility (WWTF) – Twenty (20) Year Evaluation Report Briefing
- b. Karen Boyce, The Veterans Place: Coin Drop Request
- c. Kenneth Strong: Request to Resolve Lawsuit Judgement

IV. LIQUOR CONTROL COMMISSION

- a. Liquor License Renewals: Convenience Plus (NU Beverage LCC), The Woods Lodge
- b. Outside Consumption Permit: The Woods Lodge

V. APPROVAL OF MINUTES

- a. March 23, 2026 (Special Meeting)
- b. March 24, 2026 (Regular Meeting)
- c. April 1, 2026 (Special Meeting)
- d. April 6, 2026 (Special Meeting)

VI. APPROVAL OF BILLS

- a. Approval of Warrant #19-26 & #19-26A-D
- b. Approval of Warrant #19-26E
- c. Receipt of Biweekly Payroll through March 29, 2026: \$98,499.06

VII. SELECT BOARD

- a. Building Resilient Infrastructure and Communities (BRIC) Grant Application Authorization
- b. Capital Expense Note (2022 Cat Loader): \$89,600.00 at 4.50% interest
- c. Approval of Local Emergency Management Plan (LEMP)
- d. 2026 Summer Infrastructure Projects

VIII. TOWN MANAGER'S REPORT

IX. BOARD MEMBERS' COMMENTS, CONCERNS, QUESTIONS

X. PUBLIC PARTICIPATION (UNSCHEDULED)

XI. EXECUTIVE SESSION (IF NEEDED)

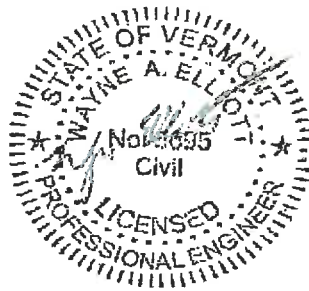
- a. Legal/Personnel/Contracts [1 VSA 313 (a)(1)]

XII. ADJOURNMENT

TOWN OF NORTHFIELD, VERMONT

Wastewater Facilities Engineering 20-year Evaluation Report RF1-352

November 2024



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1. PROJECT PLANNING

1.1. Purpose

The Town of Northfield owns and operates a wastewater treatment facility and collection system under Discharge Permit No. 3-1158 (NPDES Number: VT0100242). This Discharge Permit was effective on December 1, 2020. The Town contracted Aldrich + Elliott, PC (A+E) to conduct the engineering inspection and produce a report documenting the components inspected and their condition. A copy of the Discharge Permit is provided in **Appendix B**.

This engineering inspection evaluation includes the following as required under subsection I.F:

- An in-depth inspection of the wastewater treatment facility, pump stations, collection system and manholes. At the treatment facility, all components which are critical to the treatment process or which could adversely affect effluent quality in the event of their failure shall be inspected. In the pump stations, all components critical to the proper conveyance of sewage, the prevention of sewage bypass, and the supporting appurtenances shall be inspected.
- The inspection is to be comprised of visual observation of equipment operability and condition as well as a review of maintenance records to determine recurring equipment problems and to estimate future life. Calibration checks shall be performed on all flow meters.
- The resulting written inspection report shall document the components inspected, their condition, and include recommendations for all currently needed repairs and replacements and the need for on-site spare parts. The projected date of replacement or major rehabilitation of each component and the anticipated cost shall be estimated. The Permittee shall determine how the future anticipated costs will be met and advise the Secretary in a letter transmitted with the written inspection report.

1.2. Background

The Town of Northfield is located in Washington County near the center of the State of Vermont, approximately 10 miles south of Montpelier. Treated effluent is discharged into the Dog River, which flows into the Winooski River, and eventually discharges to Lake Champlain.

US Census Data was analyzed to determine the current population trend of the Town of Northfield. The data shows the population decreased from 2010 to 2020 by 4.8%.

Table 1.1
Town of Northfield Population

	2010 Census¹	2020 Census¹
Northfield	6,207	5,923

Notes:

1. US Census Data

1.3. Scope of Engineering Evaluation

The scope of this engineering evaluation was to conduct and present the results of an in-depth inspection of the existing wastewater facilities. Preparation of this evaluation included the following tasks:

- Kick-Off Meeting/Gather and Review Existing Data and Records
- Summarize Operating Conditions
- Evaluate the Wastewater Collection System
 - Inspect River Crossings
 - Inspect Sewer Manholes
- Evaluate the Wastewater Treatment Facility
- Identify Capital Improvement Projects
- Alternatives Evaluation
- Develop a Recommended Plan

2. EXISTING FACILITIES

The Town of Northfield owns and operates a wastewater collection system and wastewater treatment facility. The collection system includes one (1) pump station and seven (7) stream crossings.

2.1. Wastewater Collection System

Sewage is collected and conveyed to the wastewater treatment facility by a wastewater collection system as shown in **Figure 2 of Appendix A**. The wastewater collection system mainly serves the Village center, Town center and Norwich University. Sewer pipelines range in size from 4" to 24" and are constructed of various materials including; asbestos cement, polyvinyl chloride (PVC), reinforced concrete, and vitrified clay. Sewer manholes connect sewer segments, and most have been lined with concrete to reinforce the structure. Sewer manholes provide access to the system for maintenance and are located at changes in pipe alignment and grade.

The collection system was originally constructed in 1967, and portions have since been refurbished. The system originally contained three (3) combined sewer overflow (CSO) outfalls. In the 1990's a comprehensive combined sewer separation project was completed to eliminate two (2) of the CSO outfalls. There were multiple areas of combined sewers that have been separated or are currently in the process of being separated.

2.2 River Crossings

The Dog River follows through the Town of Northfield and there are seven (7) areas where the wastewater collection system crosses the river. River crossings are particularly susceptible to failure due to the erosive nature of the waterbodies. Protective soil coverings can be carried downstream leaving segments of the sewer system exposed and vulnerable to damage.

2.3 Pump Stations

The Town of Northfield owns and operates one (1) pump station, located on Jarvis Lane. The pump station is equipped with Myer Duplex Grinder Pumps.

2.4 Treatment Facility

The Northfield WWTF is a sequencing batch reactor (SBR) process with a fine bubble diffuser aerator system. The facility was constructed in 1968 to treat the wastewater stream collected in the Northfield Village and portions of Northfield Town prior to discharge to the Dog River. The wastewater system provides service to approximately 3,500 residents. The original facility technology was a trickling filter biological treatment process with primary and secondary clarification and anaerobic sludge digestion. The facility was completely upgraded in 2003/04 to achieve improved biological treatment and biological/chemical phosphorus removal. This

included the transition away from the trickling filter to the SBR process. The existing facility has a permitted annual average flow of 1.0 million gallons per day (mgd), and consistently meets the permit limits for effluent quality without any significant deficiencies. A summary of the major facility improvements is provided in Table 2.1 and a site plan of the WWTF is provided on Figure 11 in Appendix A.

Table 2.1
Summary of Facility Improvements

Year	Description
1968	Construction of original facility
2003/04	Complete upgrade
2011/12	Electrical equipment, pumps, and more refurbished/replaced that was flooded

Major upgrades in 2003/04 include the following:

- All portions of process treatment equipment, instrumentation, and controls were upgraded or modified.
- Biological treatment transitioned from trickling filter to SBR with post-equalization.
- The vast majority of building systems, such as HVAC, electrical, potable water, and other utilities were also upgraded.

Upgrades that occurred in 2011-2012 consisted mainly of electrical equipment, pumps, motors, and any other equipment that was flooded in August 2011 by Hurricane Irene.

Wastewater enters the facility via gravity. After passing through the fine screen to remove floating debris and break up and disperse organic wastes, the flow continues to the aerated grit chamber to remove settleable inorganic solids and free grease. The wastewater is then lifted to a higher hydraulic elevation using wet-well pumps to provide sufficient hydraulic head to pass through the secondary and tertiary treatment steps. Secondary treatment involves the use of two sequential batch reactors with floating mixers and decanters, two waste sludge pumps, three rotary lobe blowers and associated removable fine bubble diffuser aerator systems, and one post-SBR flow equalization tank. Chemical precipitation of phosphorus is also performed within the SBR tanks, with the use of alum and polymer. The flow continues through the disinfection process, which occurs using liquid chlorine and then liquid bisulfite for dechlorination. Prior to discharge to the Dog River, the effluent flow rate is measured in a V-notch weir equipped with an ultrasonic level detector.

Solids are collected from one principal location in the process operations. The SBR's perform three-fold solids handling function by removing primary sludge, biological sludge, and phosphorus chemical sludge. These solids are pumped into one of the two covered aerobic sludge storage tanks and then dewatered via horizontal centrifugal dewatering unit, placed in roll-off containers, and disposed of under contract services at a certified landfill site.

3. OPERATING DATA

3.1 Basis of Design

The 2003 influent design criteria were compared to current conditions based on operating data from January 2021 to December 2023. The 2003 Basis of Design is included as **Appendix D**.

Table 3.1
Original Design Criteria

Parameter	Original Design Criteria¹	Current²
Average Daily Flow	1.00 mgd	0.498 mgd
Biochemical Oxygen Demand	300 mg/L 2,502 lbs/day	169 mg/L 690 lbs/day
Total Suspended Solids	275 mg/L 2,294 lbs/day	179 mg/L 744 lbs/day

Notes:

1. 2003 Design Criteria
2. Based on operating data from January 2021 to December 2023.

3.2 Permit Limitations

The facility operates under Discharge Permit No. 3-1158, issued December 1, 2020. Constituent effluent limitations for discharge to the Dog River are defined based on the permitted flow of 1.000 mgd. A summary of the permitted constituent effluent limitations is provided in Table 3.2 and the Discharge Permit is included in **Appendix B**.

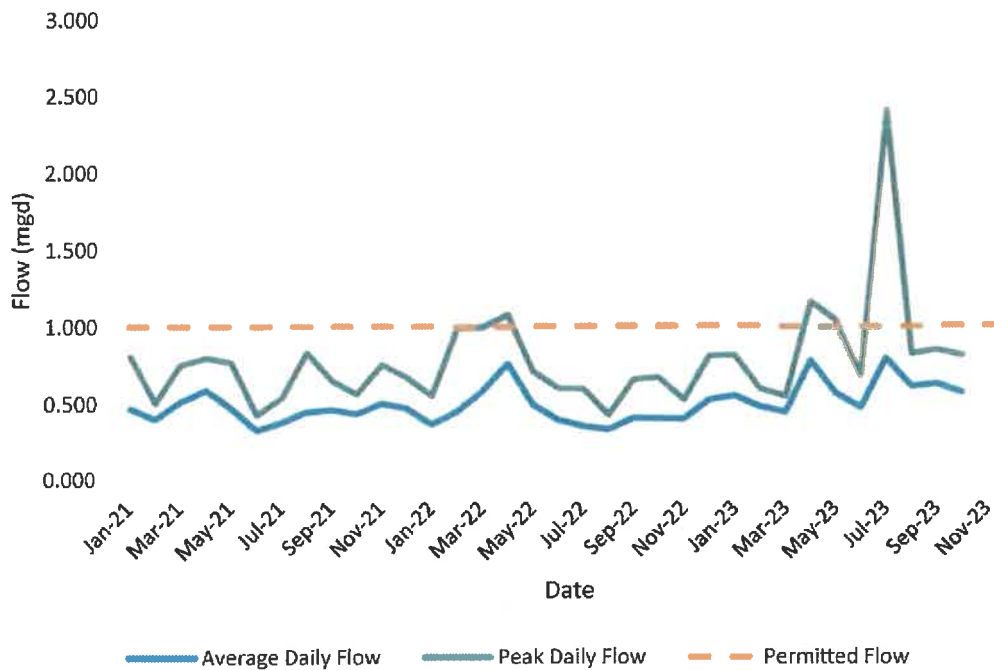
Table 3.2
Permitted Effluent Limitations

Effluent Characteristics	Annual Limits	Monthly Average	Weekly Average	Maximum Day	Instantaneous Maximum
Flow(Annual Average)	1.000 mgd	---	---	---	---
Biochemical Oxygen Demand (BOD ₅)	---	30 mg/L 250 lbs/day	45 mg/L 375 lbs/day	50 mg/L	---
Total Suspended Solids (TSS)	---	30 mg/L 250 lbs/day	45 mg/L 375 lbs/day	50 mg/L	---
Total Phosphorus (TP)	608 lbs	0.8 mg/L	---	---	---
Settleable Solids	---	---	---	---	1.0 mL/L
E. Coli	---	---	---	---	77/100 mL
pH	---	---	---	---	6.5 to 8.5 SU
Copper		0.027 mg/L 0.23 lbs/day		0.048 mg/L 0.36 lbs/day	

3.3 Flows

The Discharge Permit sets an annual average flow limit of 1.000 mgd. The average daily flow from January 2021 through December 2023 was 0.498 mgd (49.8% of limit) as shown on Figure 3.1. Higher peak flows are observed during wet weather months, spring runoff, or intense rain events. This is indicative of excessive flow entering the sewer collection system during snowmelt and high groundwater conditions. The peak daily flow in July 2023 is due to major flooding that occurred on July 10-11.

Figure 3.1
Monthly Average Effluent Flow



Notes:

1. The permitted effluent limit is 1.000 mgd.

As shown by the average daily flow in Figure 3.1, March through May were the wettest months of the year due to rising temperatures causing snowmelt, aside from heavy rainfall that occurred during the summer months. Table 3.3 displays the average effluent flow for each year during this time period, as compared to the annual average of 0.498 mgd.

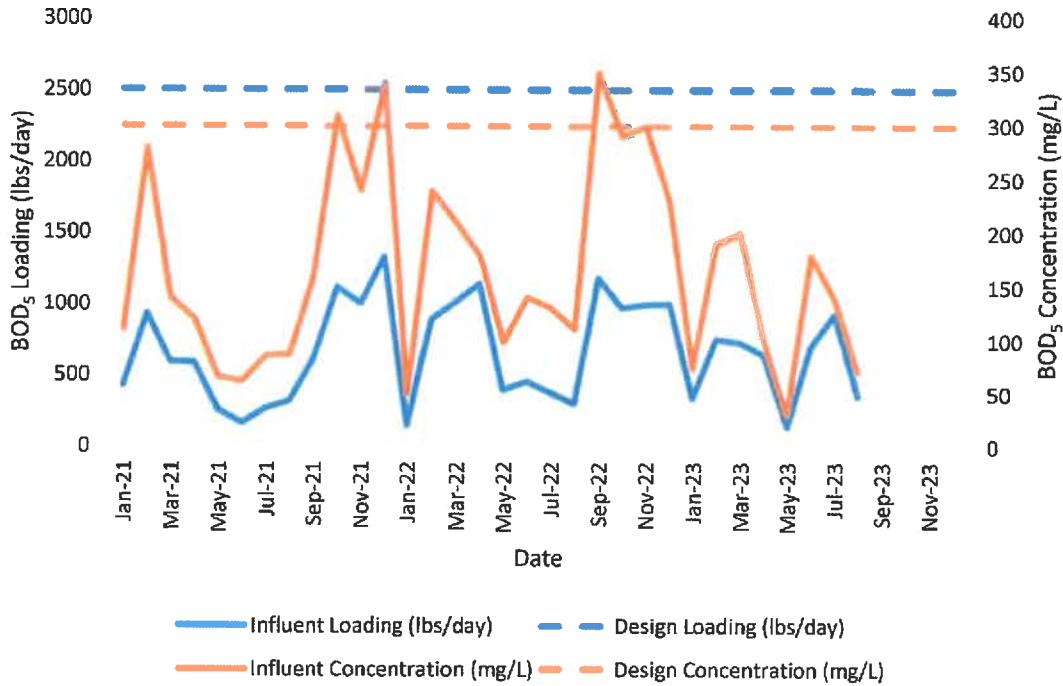
Table 3.3
Spring Effluent Flow

Year	March – May Effluent Flow Average (mgd)	Percent Over Annual Average
2021	0.523	4.98%
2022	0.610	22.50%
2023	0.592	18.92%

3.4 Biochemical Oxygen Demand

The average influent Biochemical Oxygen Demand (BOD₅) loading from January 2021 through December 2023 was 169 mg/L, or 690 lbs/day, as shown in Figure 3.2. The average influent BOD₅ is significantly under the design loading rate of 2,502 lbs/d, however, the design concentration of 300 mg/l has been met or exceeded on several occasions.

Figure 3.2
Influent BOD₅ Loading and Concentration

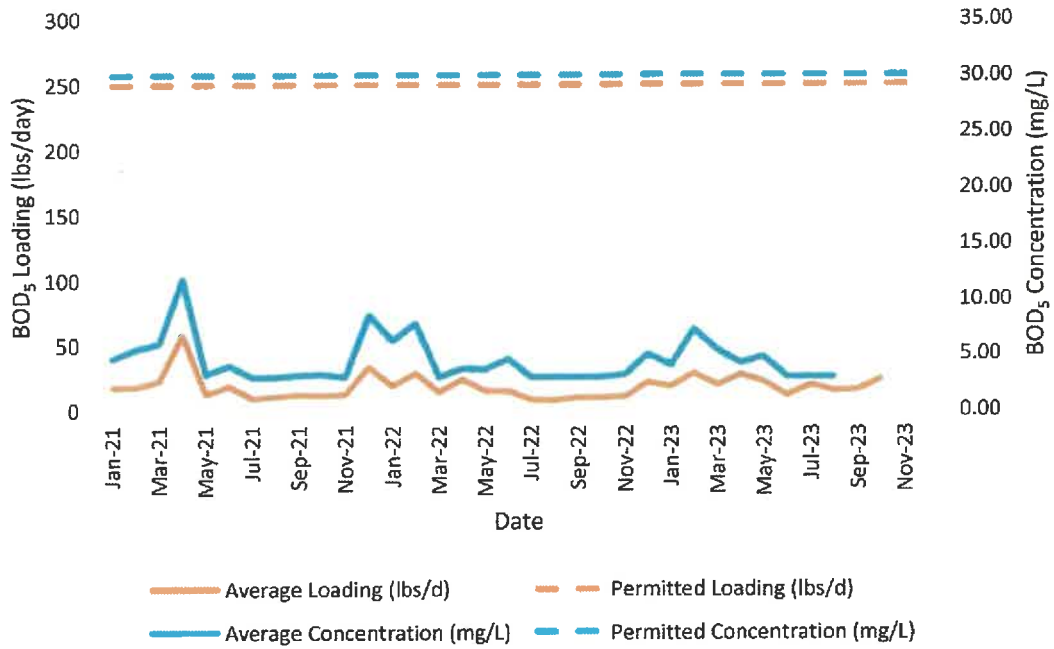


Notes:

1. Influent design loading is 2,502 lbs/day.
2. Influent design concentration is 300 mg/L.

The WWTF provided a high level of biological treatment over the observation period and has not had any permit violations as shown in Figure 3.3. The monthly average effluent BOD₅ concentration was 4.4 mg/L (15% of permitted limit), and the monthly average loading was 18.6 lbs/day (7.5% of permitted limit). The facility has consistently met the BOD₅ effluent limitations with the existing treatment scheme.

Figure 3.3
Effluent BOD Loading and Concentration

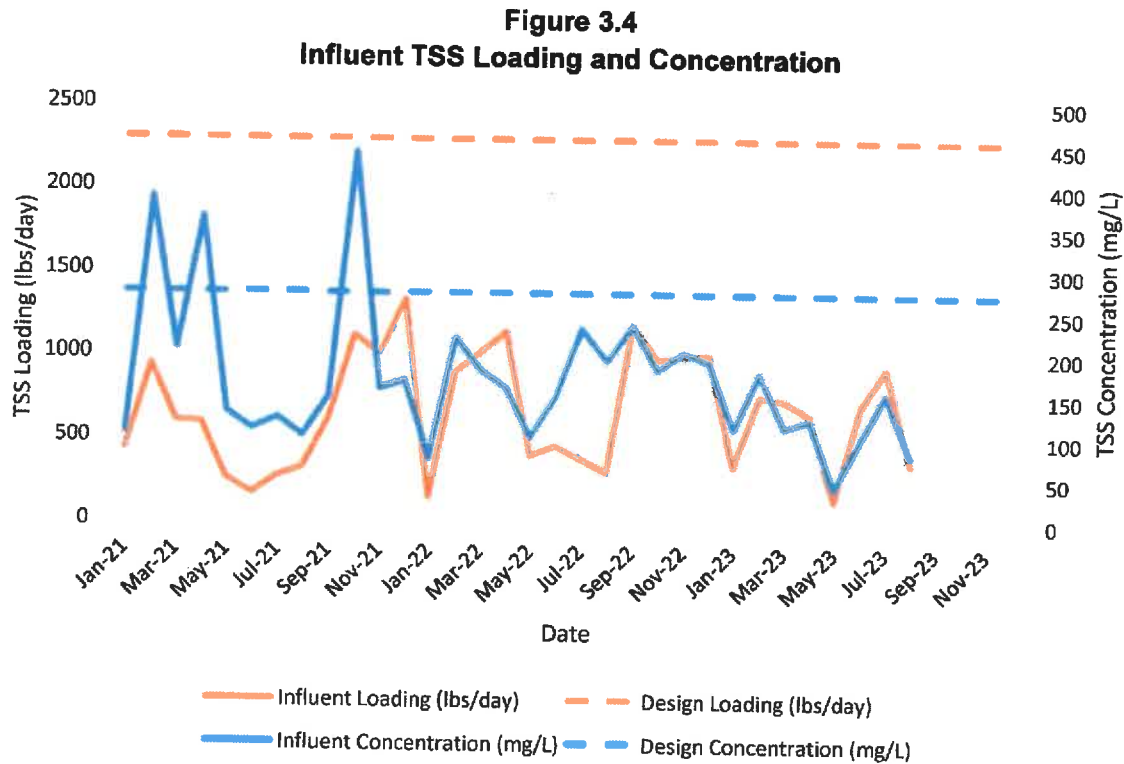


Notes:

1. The permitted BOD₅ loading is 250 lbs/day.
2. The permitted BOD₅ concentration is 30 mg/L.

3.5 Total Suspended Solids

The average influent Total Suspended Solids (TSS) loading from January 2021 through December 2023 was 179 mg/L, or 744 lbs/day as shown on Figure 3.4. There have been several months the TSS concentration has exceeded the design of 275 mg/l, however the average tends to fall significantly below the design loading rate of 275 mg/L, or 2,294 lbs/day.

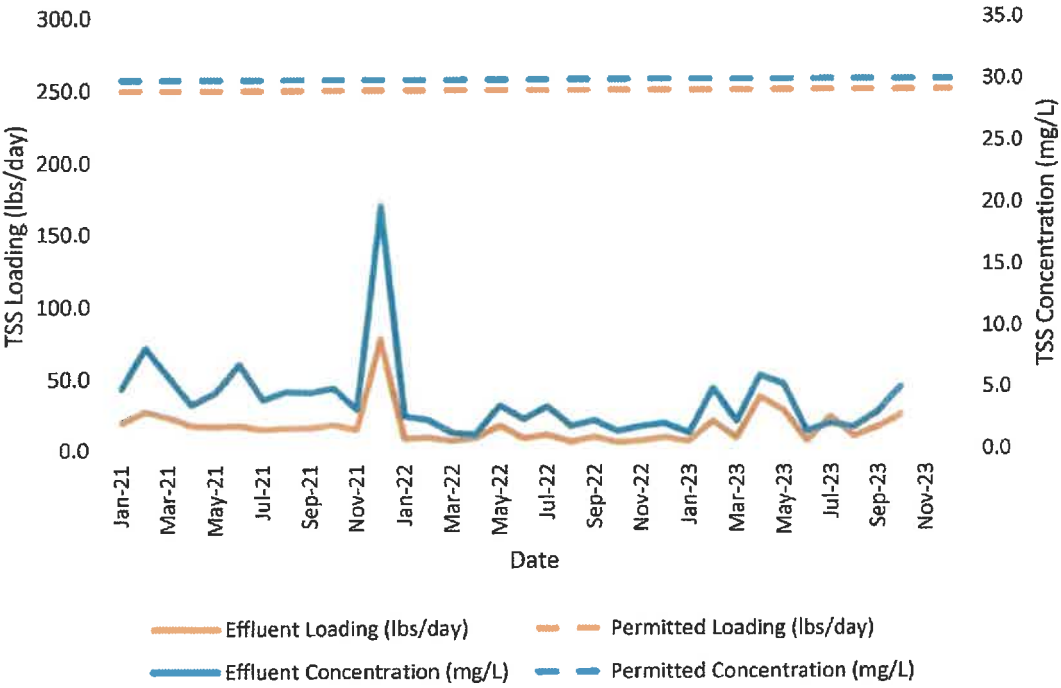


Notes:

1. Influent design loading is 2,294 lbs/day.
2. Influent design concentration is 275 mg/L.

WWTF effluent was consistent in meeting permitted TSS concentration and loading limits. As shown in Figure 3.5, the monthly average TSS concentration was 4 mg/L (13% of permitted concentration) which resulted in a monthly average TSS loading of 16.5 lbs/day (6.6% of permitted loading). The existing treatment scheme produces a high-level effluent capable of meeting permitted limitations.

**Figure 3.5
Effluent TSS Concentration and Loading**



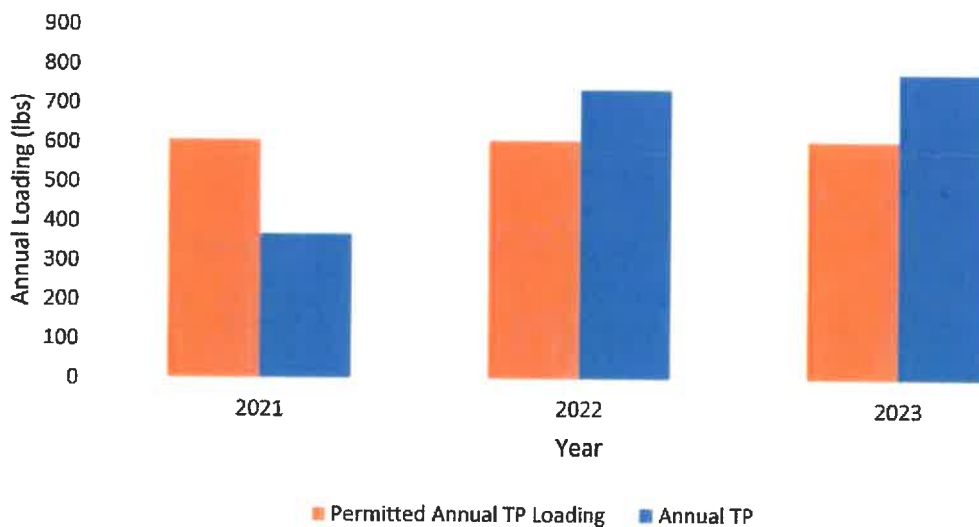
Notes:

1. The permitted effluent TSS concentration is 30 mg/L.
2. The permitted effluent TSS loading is 250 lbs/day.

3.6 Total Phosphorus

The Northfield WWTF has a permitted annual total phosphorus (TP) load limit of 608 lbs and a monthly average concentration limit of 0.8 mg/L. As shown in Figure 3.6, effluent from January 2021 through December 2023 resulted in two years of annual loads higher than the annual limit. The average annual phosphorus load over this time period was 628 lbs/year, 103% of the annual load limit.

Figure 3.6
Effluent Total Phosphorus Loading

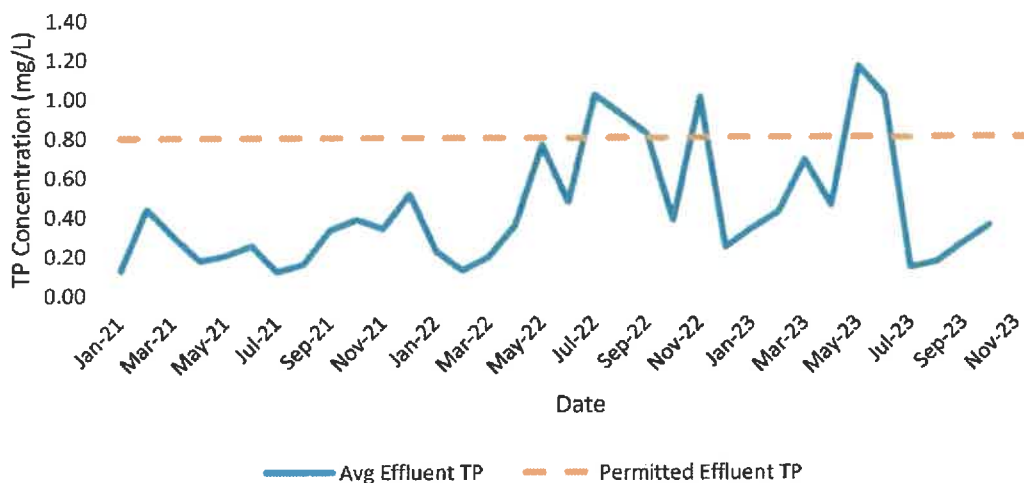


Notes:

1. The permitted annual total phosphorus loading is 608 lbs.

The monthly average effluent total phosphorus concentration was 0.44 mg/L (55% of permitted concentration) from January 2021 through December 2023 as shown on Figure 3.7. There were six (6) occasions when the concentration exceeded the permitted limit; however, most months were significantly under the 0.8 mg/L threshold.

Figure 3.7
Effluent Total Phosphorus Concentration



Notes:

1. The permitted effluent total phosphorus concentration on a monthly basis is 0.8 mg/L.

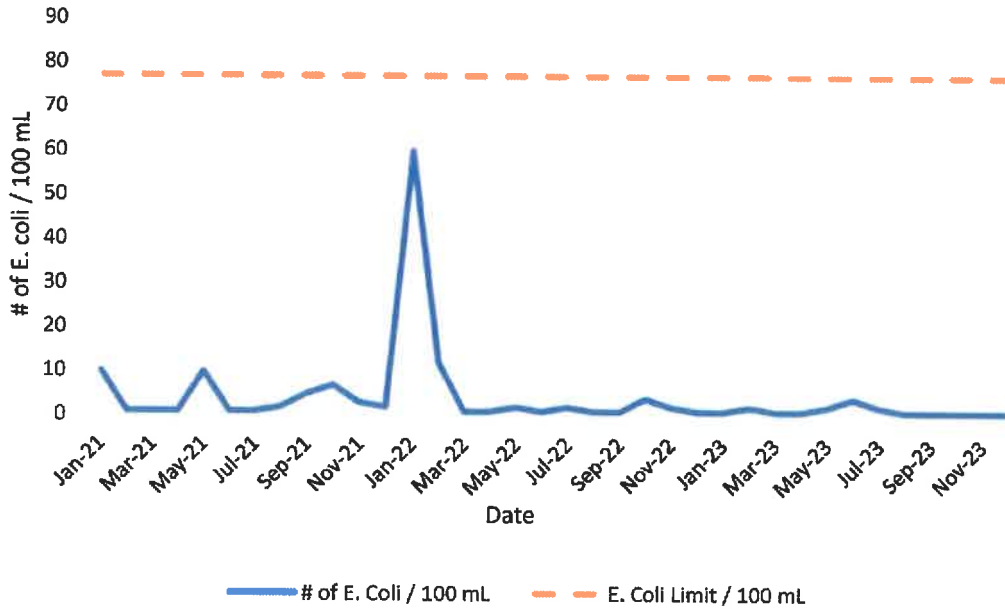
On a monthly basis, the average TP is under the permitted concentration. However, on an annual basis, the loading has increased each year for the past three years, with 2022 and 2023 exceeding the permitted load. The permitted annual TP load is 608 lbs, and the loads in 2022 and 2023 were 736.5 lbs (121%) and 779.5 lbs (128%), respectively.

After discussion with the Town, it was noted that the facility was working toward optimizing biological removal of phosphorus by applying a minimal amount of chemicals that would aid in phosphorus removal. In November 2024, the Town began incrementally increasing the amount of chemical added to the SBRs to facilitate meeting the annual limit. Once the proper dosage is determined, it is expected that the TP loads will decrease and remain under the 608 lbs per year threshold.

3.7 E. Coli

The Northfield WWTF has a maximum effluent E. Coli limit of 77 coliforms per 100 mL of sample. From January 2021 through December 2023, there were no E. coli violations as shown in Figure 3.8.

Figure 3.8
Maximum Observed E. Coli



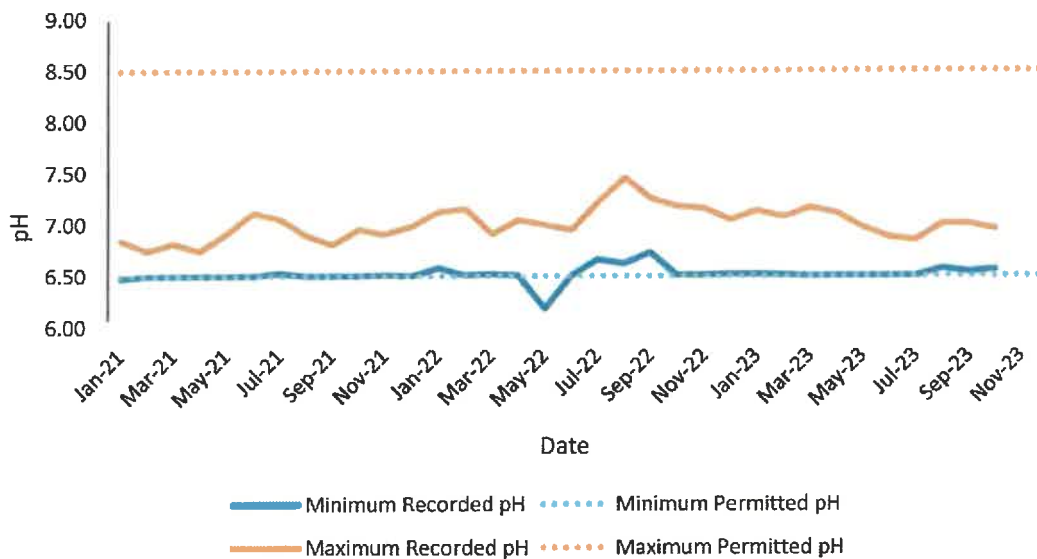
Notes:

1. The permitted instantaneous maximum for E. coli is 77 coliforms/100 mL.

3.8 pH

Operating data from January 2021 through December 2023 was analyzed to determine if the facility is in compliance with permitted pH limitations. The Northfield WWTF has a permitted minimum and maximum effluent pH level of 6.5 and 8.5 S.U., respectively. Fluctuating pH levels outside the permitted range could reduce the effectiveness of the treatment process and would require chemical addition to adjust. As shown in Figure 3.9, there were two occasions the pH fell below the permitted 6.5 minimum. Overall, the effluent pH runs on the lower side, just barely above the minimum most months.

Figure 3.9
Monthly pH Levels



Notes:

1. The permitted pH range is 6.5 – 8.5 s.u.

4. SEWER COLLECTION SYSTEM EVALUATION

4.1 Collection System

The Northfield sewer collection system consists of pipelines ranging from 4" to 24" diameter with materials consisting of: asbestos cement, polyvinyl chloride (PVC), reinforced concrete, and vitrified clay. The sewer collection system was originally constructed in 1967 and has been improved over the years during the projects listed in Table 4.1.

Table 4.1
Sewer Collection System Improvements

Year	Description
1967	Construction of Original Sewer System.
1990s	Major Sewer Separation Projects
2015	Central Street Combined Sewer Disconnected
2023	Main Street Combined Sewer Disconnection Project

The current sewer collection map was constructed with GIS data from the Town, and is provided as **Figure 2**, in **Appendix A**. An overall location map is provided on Figure 1, and more detailed maps are provided on Figures 3 through 10. The Town has televised inspections and reports on the sewers and manholes throughout the collection system. Much of the system has had cured-in-place pipe (CIPP) installed over the years for pipe refurbishment.

The system originally contained three (3) combined sewer overflow (CSO) outfalls. In the 1990's, a comprehensive combined sewer separation project was completed to eliminate two (2) of the CSO outfalls and various areas of combined sewers. The CSO outfall remaining is located on East Street. There are multiple areas of combined sewers that have been separated (such as the Northfield Commons in 1993 and Central Street in 2015) or are currently in the process of being completely separated (such as North and South Main Street). The Main Street Combined Sewer Disconnection project has been completed, however, before the last CSO is closed on East Street, the Town will need to ensure the sewer is disconnected from the stormwater system on Main Street and the surrounding areas. Recently, an E. coli test was conducted to test for any influence of the sewer system being connected or leaking into the stormwater system. The test came back positive, and a smoke test was performed in the areas on Slate Ave and Highland Ave to determine if any of these homes were the source of the contamination. No leaks were found through this testing, so the Town is continuing to work with Stone Environmental on identifying the contamination source and remediating it before closing the East St CSO. The next meeting between the Town and Stone Environmental is scheduled for December 17, 2024, to discuss dye testing of the suspected leaking areas.

As mentioned in Section 3.3, the WWTF receives greater quantities of flow during spring melt seasons and following wet weather events. Some parts of the system are susceptible to infiltration

and inflow (I/I), which increases the quantity of flow requiring treatment. The sections of the collection system that have undergone CIPP refurbishment over the years do not appear to have decreased I/I impacts to the system. As noted in Figure 3.1 and Table 3.3, the highest average daily flow occurs from March – May, and during these months a range of 4.98% - 22.50% over the annual average of 0.498 mgd was observed. The averages did not decrease from 2021 – 2023, indicating the I/I is likely due to another source in the collection system besides the rehabilitated sewer pipes. Once the CSOs are fully eliminated, it should lessen some of the additional wet weather flow entering the collection system and being sent to the WWTF. If eliminating the CSOs does not reduce I/I and the WWTF is still seeing upwards of 20% or more over the average flow during wet months over the next several years, it may be beneficial to have additional sewer system evaluation done in an effort to identify where the excess water is entering the system.

The Town staff noted two (2) locations of concern: Winter Street and Shaw Circle, which branches off Winter Street. The connection points to the sewer are at the back of all the houses and the area contains a lot of old trees with thick and deep roots that have been impacting the sewer system. The largest issue was when a backup occurred into a resident's basement and the Town had to pay a significant amount of money for repairs. A check valve was installed at the residents home to prevent sewage backup from occurring again and the manhole is frequently checked. There have not been any issues since this was completed several years ago.

There is discussion of possible expansion of the system, particularly toward the south end of Town as there are many independent on-site sewer systems failing or very close to failure. This would require the installation of at least one new pump station. The facility staff and many residents have also been pushing for expansion to the northern end of the system as well, but no major progress has been discussed on this expansion.

4.2 Manhole Inspections

A total of 43 manholes throughout the collection system were inspected on June 12, 2024, and July 8, 2024, by Mallory Duncan and Reed Winter of Aldrich + Elliott, PC, with two representatives from the wastewater treatment staff. Thirteen (13) of these structures are associated with stream crossings and are detailed in Section 4.3. Manholes were chosen to form a representative sample of the entire system and evaluated to determine their general condition. As summarized in Table 4.2, and further detailed in **Appendix C**, manholes were in good or fair condition

Table 4.2
Results of Manhole Inspections

Manhole Number	Location	General Condition	Notes
CEMETERY 3	Cemetery St	Fair	Structure in good shape, low flow, from 1967, some sedimentation buildup, no steps.
CENTER 2A	Intersection of South Main Street + Alpine Dr	Fair	Some brick crumbling, some infiltration and sediment buildup. Overall, in okay condition.

Table 4.2 (Continued)

Manhole Number	Location	General Condition	Notes
CENTER 7	Intersection of Warren Ave + Crescent Ave	Good	Lined, brick structure good, some sediment buildup.
CENTRAL 1N	Central St	Fair	The overall structure is in okay shape. Some brick crumbling, some infiltration, lots of buildup, missing 2-3 ladder steps.
CENTRAL 5N	Central St	Fair	Brick structure in good shape, some sediment buildup. One metal step broken.
CROSS 3U	Cross St	Good	Structure in good shape, not frequent but can have blocks from the school, some debris in bottom.
DOYON 10	Doyon Rd	Good	Structure and ladder in good shape, some sediment buildup.
INTCPT 1	Next to railroad at the end of Jarvis Lane	Good	Brick structure in good shape, some sediment buildup.
INTCPT 38	Dog River Rd	Good	Structure in good shape, no buildup on shelf.
KING 3	King St	Good	Concrete structure in good shape, some sediment buildup, normally very low flow.
KING 5	King St	Poor	The structure has loose bricks, sediment buildup and fallen bricks along bottom, low flow.
NO. MAIN 5	North Main St	Good	Manhole has been sprayed and grouted, shelf in good shape, some solids buildup.
NO. MAIN 10	North Main St	Fair	Structure consists of old brick and metal ladder, lots of sediment buildup.
NO. MAIN 16	Dog River Rd, behind Ambulance Bay	Good	No infiltration, shelf is clean. Part of original line.
NTH VIEW 2	Northview Dr	Fair	Structure in good shape, lots of buildup.
NU SHAPIRO 6 ⁽¹⁾	Next to railroad at the end of Jarvis Lane	Fair	Some crumbling of the structure, sediment buildup.
PROSPECT 1	Intersection of Prospect St + Highland Ave	Fair	Some bricks crumbling near top of structure, otherwise in good shape.
SLATE 3	Slate Ave	Good	Slate Ave lined, riser in good shape, sediment buildup on bottom.
SO. MAIN 4N	South Main St	Good	Main St lined, risers in good shape, some sediment buildup.

Table 4.2 (Continued)

Manhole Number	Location	General Condition	Notes
SO. MAIN 7N	Depot Square	Good	Brick and concrete structure in good shape, no sediment buildup.
SO. MAIN 1S	Intersection of Noridge Dr + South Main St	Fair	Brick structure, upper portion in worse shape, lower portion looks great. Rags and sediment buildup, ladder missing.
SO. MAIN 5S	Intersection of Spring St + South Main St	Fair	Brick bottom and structure look good, low flow, sediment buildup, ladder is missing.
UNION 5	Union St	Good	Union St lined, in good shape.
UNION 8	Union St	Good	Lined, in good shape, some buildup.
VINE 6	Vine St	Good	Shelf in good shape, some sedimentation. Grouted and lined to the bridge.
WATER 1	Water St	Fair	Crack near top of manhole, always has rag and other material buildup and/or clogging from nearby assisted living facility.
Pump Station Inlet Manhole	Jarvis Lane	Fair	Concrete structure in good shape, plastic piping downstream of manhole needs replacing.
No ID – Next to NU Parking Lot	South Main St	Good	Original to system, brick structure looks good. Lots of sediment buildup.
No ID – Intersection of Wall + Water St	Intersection of Wall + Water St	Good	Lined, structure in good shape.
No ID – Intersection of Cross + Vine St	Intersection of Cross + Vine St	Good	Pipe and manhole lined, in good shape.

Notes:

1. Manhole was observed in the field, but not taken into consideration for further evaluation as it is owned and maintained by Norwich University.



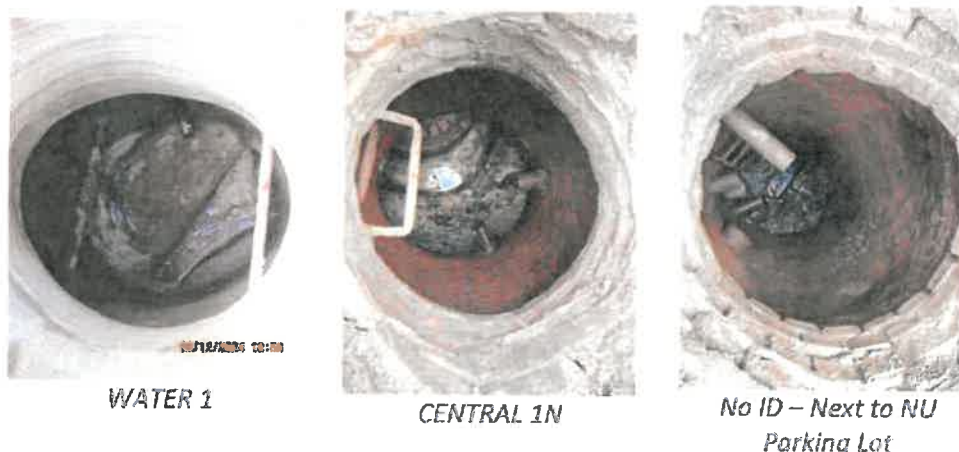
CENTER 2A



SO. MAIN 1S



No ID – Wall + Water St.



4.3 Stream-Crossings

The sewer collection system crosses the Dog River in seven (7) locations, as shown on **Figure 2 of Appendix A**. On June 12, 2024, and July 8, 2024, these stream crossings were observed by Mallory Duncan and Reed Winter of Aldrich + Elliott, PC., with two representatives from the wastewater treatment staff. Stream crossings were visually inspected for exposed segments of sewer line. Thirteen (13) manholes were inspected near stream crossings to check for signs of excessive flow. Table 4.3 lists the stream crossings inspected, while Table 4.4 lists the manholes inspected during the investigation of stream-crossings. Stream-crossing manhole inspection sheets are included in **Appendix C**.

Table 4.3
Stream-Crossings Investigated

Stream Crossing Number	Condition	Downstream Manhole	Segment Diameter	Notes
1	Good	INTCPT 16	18"	Stream crossing very flat, no issues observed with crossing.
2	Good	INTCPT 18	10"	Pipe not visible through riverbed, no issues reported.
3	Good	INTCPT 19	21"	Pipe not visible through riverbed, no issues reported.
4	Good	INTCPT 25	21"	Pipe not visible through riverbed, no issues reported.
5	Good	INTCPT 29	21"	Pipe original, under riverbed, no issues reported.

Table 4.3 (Continued)

Stream Crossing Number	Condition	Downstream Manhole	Segment Diameter	Notes
6	Good	INTCPT 33	21"	Concrete pipe encased across river, no issues reported.
7	Good	DOYON 16	8"	Concrete pipe encased across river, visible near edge, no issues reported.

Table 4.4
Stream-Crossing Manhole Inspections

Manhole Number	General Condition	Notes
INTCPT 15	Good	Upstream of crossing, some sedimentation, structure and brick risers in good shape.
INTCPT 16	Good	Downstream of crossing, no sedimentation or infiltration.
INTCPT 18 A East St ¹	Good	Upstream of crossing, structure in good shape, no sign of infiltration.
INTCPT 18	Good	Between two crossings, very flat, structure in good shape.
INTCPT 19	Unknown	Manhole is inaccessible due to surrounding area washing out, see photo below.
INTCPT 24	Good	Upstream of crossing, no problems noted. Structure in good shape.
INTCPT 25	Good	Downstream of crossing, no problems noted. Structure in good shape.
INTCPT 28	Good	Upstream of crossing, minor signs of water infiltration, sediment buildup on riser.
INTCPT 29	Fair	Downstream of crossing, some roots growing into structure, no signs of infiltration or sedimentation. Segment from INTCPT 29 – INTCPT 32 has never been cleaned due to access issues. This section runs along the bank of the Dog River and has exposed portions of pipe.
INTCPT 32	Good	Upstream of crossing, some solids accumulation on sides. Difficult to access and requires frequent mowing.
INTCPT 33	Good	Downstream of crossing, some sediment buildup, concrete in good shape.
DOYON 15	Good	Upstream of crossing, some solids accumulation, structure in good shape.
DOYON 16	Good	Downstream of crossing, no infiltration or major sediment buildup, low flow.

Notes:

1. Labeled at SO. MAIN10 N A on inspection sheet



INTCPT 24 -25 Stream Crossing



INTCPT 28 -29 Stream Crossing



INTCPT 32 -33 Stream Crossing



INTCPT 19 Manhole



INTCPT 32 Manhole



DOYON 15 Manhole

4.4 Sewer Collection System Evaluation Summary

A good portion of the sewer collection system pipes and manholes have been lined and/or grouted and are in good shape, with very few portions of the system needing major work. The Town of Northfield has televised the system and recently obtained a Vactor truck to clean and flush the system as needed. Continued uptake of the system should help keep the collection system in good shape.

One manhole, King 5, was rated as "Poor" due to loose bricks in the structure and sedimentation and fallen bricks accumulating on the bottom. This manhole, along with others noted as "Fair" condition with some minor structural issues or have bricks crumbling should be lined or include precast leveling rings in the future to prevent further degradation and/or blockages from occurring. Other manholes noted as "Fair" show signs of major buildup and should be cleaned or have missing or broken items, such as the ladder, that should be addressed. INTCPT 19 is not accessible, and if attempted to open is quite dangerous as the structure around it has eroded away, leaving the manhole suspended approximately 40 feet in the air above the river. According to the operators it has been this way for a while and has not caused major issues yet, but this should be addressed should a concern arise and for operator safety.

Stream crossing 7 has a portion of the pipe showing at the edges of the bank due to erosion from flooding in recent years and the concrete encased pipe can be seen at stream crossing 6. The other stream crossings are buried far beneath the river and not visible. The interceptor sewer

between INTCPT 29 – INTCPT 32 runs along the edge of the Dog River and the bank has eroded that portion of the pipe are showing. This section of pipe and the previously mentioned stream crossings should be addressed to prevent further erosion. Given the recent history of more intense rainfall events leading to flooding and higher amounts of erosion, the protruding pipes are a higher priority to fix as they are likely to be impacted the most over the coming years.

Age-related deficiencies are summarized in Table 4.5 along with the projected timeline for when upgrades are recommended.

Table 4.5
Summary of Major Deficiencies

Item Description	Projected Date of Required Upgrade		
	< 2 years	2 to 5 Years	6 to 10 years
Sewer Collection System			
Stream Crossing 6 (INTCPT 32-33)	X		
Stream Crossing 7 (DOYON 15-16)	X		
INTCPT 29- 32 Pipe	X		
Manholes			
CEMETERY 3		X	
CENTER 2A		X	
CENTRAL 1N		X	
CENTRAL 5N		X	
KING 5		X	
NO. MAIN 10		X	
NTH VIEW 2		X	
PROSPECT 1		X	
SO. MAIN 1S		X	
SO. MAIN 5S		X	
WATER 1		X	
INTCPT 19	X		
Pump Station Manhole		X	

Notes:

1. Manhole improvements only shown for manholes evaluated as part of this evaluation.

5. PUMP STATION EVALUATION

5.1 General Description

The Town of Northfield owns and operates one (1) pump station. It is located on Jarvis Lane, as shown on **Figure 2 and 7 of Appendix A.**

5.2 Jarvis Lane Pump Station

5.2.1 Description

The pump station was originally constructed in the early 1990s and is independent of the treatment facility. The control panel was rebuilt in 2005 and pump #2 was replaced in 2006. The pump station contains two, 2 hp Meyer grinder pumps and a duplex control panel. The pump station serves 5 residential homes, with an approximate flow of 200 gallons per day. The inlet gravity pipe has a 4" diameter and a 1 ½" discharge forcemain conveys flows to the interceptor sewer. There is a generator located at the wastewater treatment facility that could be brought to the pump station in the event of a failure to maintain operation during a power outage.

5.2.2 Assessment

The results of the assessment are summarized in Table 5.1. The structure is in good condition, and continued maintenance should ensure reliable operation of the pump station equipment and controls. No issues are reported except for occasional clogging in the pipes from rags or other materials. The evaluation showed there is some rusting present that will need to be handled.

The assessment of the Jarvis Lane Pump Station can be found below in Table 5.1.

Table 5.1
Jarvis Lane Pump Station Assessment

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Grinder Pump #1		X				1990s	2-5	Chain is rusted and needs replacement.
Grinder Pump #2			X			2006	6-10	
Pit			X			1990s	10+	Structure looks well maintained, hinges are rusting.
Control Panel			X			2005	6-10	



Pump Station Pit



Grinder Pumps



Pump Station Manhole

5.3 Pump Station Evaluation Summary

The evaluation showed the pump station is in good condition and with continued upkeep and maintenance should run reliably. Age-related deficiencies are summarized in Table 5.2 along with the projected timeline for when upgrades are required.

Table 5.2
Summary of Major Deficiencies

Item Description	Projected Date of Required Upgrade		
	< 2 years	2 to 5 Years	6 to 10 years
Grinder Pump #1		X	
Grinder Pump #2			X
Control Panel			X

6. WASTEWATER TREATMENT FACILITY EVALUATION

6.1 General Description

The Northfield WWTF is a sequencing batch reactor (SBR) process with a fine bubble diffuser aeration system. The facility was constructed in 1968 and went through a complete upgrade in 2003/04. The existing facility has a permitted annual average flow of 1.0 mgd, and generally meets the permit limits for effluent quality without significant deficiencies. A site plan and process flow schematic of the WWTF is provided on **Figure 11** and **Figure 12**, respectively, in **Appendix A**.

Wastewater enters the facility via gravity through a 24" diameter sewer line that enters the WWTF along the access road in the southwest corner. After passing through the fine screen to remove floating debris and break up and disperse organic wastes, the flow continues to the aerated grit chamber to remove settleable inorganic solids and free grease. The wastewater is then lifted to a higher hydraulic elevation using wet-well pumps to provide sufficient hydraulic head to pass through the secondary and tertiary treatment steps. Secondary treatment involves the use of two sequential batch reactors with floating mixers and decanters, two waste sludge pumps, three rotary lobe blowers and associated removable fine bubble diffuser aerator systems, and one post-SBR flow equalization tank. Chemical precipitation of phosphorus is also performed within the SBR tanks, with the use of alum and polymer. The flow continues through the disinfection process, which occurs using liquid chlorine and then liquid bisulfite for dechlorination. Prior to discharge to the Dog River, the effluent flow rate is measured in a V-notch weir equipped with an ultrasonic level detector.

Solids are collected from one principal location in the process operations. The SBR's perform three-fold solids handling function by removing primary sludge, biological sludge, and phosphorus chemical sludge. These solids are pumped into one of the two covered aerobic sludge storage tanks and then dewatered via horizontal centrifugal dewatering unit, placed in roll-off containers, and disposed of under contract services at a certified landfill site.

6.2 Headworks & Grit Removal System

6.2.1 Description

Raw wastewater is conveyed by the collection system into the 24" diameter sewer line that enters the WWTF along the access road in the southwest corner. The influent manhole is located immediately adjacent to the southwest corner of the Control Building. The influent sewer line enters the lower level of the Control Building in a 24" ductile iron pipe and then enters the headworks area at the lower southeast corner of the building.

The headworks divide into the primary north channel that is equipped with the Lakeside rotary fine screen and the secondary south channel that is equipped with a manually-raked bar screen. The north channel is equipped with an emergency bypass slide gate that is intended to allow influent wastewater to overflow into and through this channel should a malfunction occur in the fine screen causing an excess upstream level to occur in the headworks inlet channels. At the

eastern end of the north channel is a slide gate that can be opened to divert flow from the headworks directly into the southern chamber of the wet well via a 24" diameter bypass pipe. This bypass is used only if the downstream grit removal system must be temporarily taken out of service. The screened wastewater discharges from the headworks into the grit removal system located immediately to the east.

The grit removal system consists of a short transition channel between the headworks and grit system, an aerated grit removal detritus tank, an aeration system, a grit removal pump, and grit classifier. The aerated detritus tank is located adjacent to the Control Building's southeast corner, the aeration system and grit classifier are located on the upper level of the grit removal area of the Control Building, and the grit removal pump is located on the wet well pump lower level in the Control Building.

Screened wastewater exits the headworks area and enters the aerated detritus tank through a short section of the former grit removal channel. Heavier, inorganic particulate is removed from the wastewater stream in the grit removal detritus tank. Grit settles in the sloped bottom of the detritus tank and is removed on a timed cycle by a recessed impeller, centrifugal grit pump, which transfers the grit slurry to the grit classifier. The Hayward Gordon grit pump is located in the adjacent pump gallery. Grit is dewatered in the classifier with the water being returned to the headworks and dewatered grit being loaded into a bagging unit or into tote containers for disposal at a landfill. Grease is retained within the detritus tank by a retention baffle and accumulates on the surface of the water due to the aeration action. Grease is manually skimmed by the operator on a frequency determined by operating experience. The wastewater is discharged over a level control weir and flows directly into the northernmost chamber of the wet well.

Ventilation and heating in the unclassified space were last upgraded in 2004. The control panel for the screenings and grit removal system are located in the hallway upstairs, an unclassified space.

6.2.2. Assessment

The assessment of the headworks components is summarized in Table 6.1.

**Table 6.1
Headworks Assessment**

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Fine Screen			X			2004	6-10	Nearing end of useful life.
Manually-raked Bar Screen			X			2004	6-10	
Grit Pump		X				2004	2 - 5	Motor submerged in 2011 and 2023 flooding. Sometimes clogs.

Table 6.1 (Continued)

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Grit Classifier		X				2004	6-10	2 pin holes.
Grit Blower			X			2004	6-10	
Control Panel			X			2004	10+	Scheduled for upgrade by LCS
Heating/Ventilation			X			2004	6 - 10	



Rotary Screen

There are several areas identified that need and/or would benefit from upgrades. These issues and improvements include:

- The operators note having to carry the screenings up a flight of stairs. They would like to remove the manual aspect of moving the screenings to prevent injury.
- Two (2) pin holes have been noted in the grit classifier causing a leak.
- Some equipment replacements will be needed as it approaches the end of its useful life.

6.3 Wet Well & Influent Pump Room

6.3.1. Description

The wet well consists of a dual chamber with the Fairbanks Morse lead pump and first lag pump taking suction from the northernmost chamber, and the second lag pump taking suction from the southernmost chamber. The chambers are joined by a 2' x 2' opening equipped with a slide gate. The bottom suction of each chamber is sloped at 60 degrees to the pump suction to promote the movement of solids through the system. The lead and second lag pumps are high capacity, vertical pumps equipped with VFD controls. The first lag pump is a lower capacity, vertical pump equipped with a constant speed motor. Level monitoring in the wet well and control of pump operation (sequence and speed) is provided by an ultrasonic level sensor/transmitter which sends a signal to the WWTF Supervisory Control and Data Acquisition (SCADA) system.

The pumps discharge into a common discharge header that routes wet well flow to sequential batch reactor (SBR) Basin Nos. 1 and 2. Prior to reaching the SBR control valves, the influent

flow is metered with an in-line electromagnetic Krohne flow meter which transmits a signal to the WWTF in the Control Building Office. The SBR influent valves are electrically operated with AUMA actuators. Immediately downstream of the flow meter location is a sample tap on the side of the piping, connected to a Manning composite influent sampler mechanism.

6.3.2. Assessment

The assessment of the wet well and pump room components is summarized in Table 6.2.

**Table 6.2
Wet Well & Pump Room Assessment**

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Wet Well				X		2004	10+	
Lead Pump			X			2004, 2011	6-10	Motor replaced in 2011
First Lag Pump			X			2004, 2011	6-10	Motor replaced in 2011
Second Lag Pump			X			2004, 2011	6-10	Motor replaced in 2011
VFDs (lead and first lag pump)			X			2011	6-10	Rebuilt after 2011 flooding, outside casings original
Ultrasonic level sensor				X		2011	6-10	Operators report trouble when the eye steams up and having to clean it
Flow meter			X			2011	6-10	Replaced in 2011
Control Panel			X			2011	6-10	Rebuilt after the 2011 flooding, outside enclosure is original
Glycol Injection System					X	2024	10+	Controls for heating system replaced in January 2024
Transformer			X			2011	10+	Replaced in 2011 after flooding
Influent Sampler					X	2023	10+	Replaced in Summer 2023
Pump Valves		X				2004	2-5	14" influent valve leaking.



Pumps

There are several areas that need and/or would benefit from upgrades. These issues and improvements include:

- Much of the equipment here has been replaced/rebuilt more recently due to flooding, but as some equipment gets closer to the end of useful life it will need to be replaced.
- One of the 14" influent valves is leaking.

6.4 Sequencing Batch Reactors (SBRs)

6.4.1. Description

The Aqua Aerobics SBR treatment system is located on the northern side of the WWTF and includes two cast-in-place concrete reaction basins, SBR blowers, aeration diffuser assemblies, floating basin mixers, floating basin decanters, inlet grease retention baffles, and associated instrumentation and piping. The SBRs are designed to perform primary settling, biological secondary treatment, biological phosphorus removal, and secondary settling of treated effluent in a sequential, batch reaction timed cycle which alternates between the two SBR basins. The SBRs operate under five distinct phases of treatment of a 4.8-hour treatment cycle. Those phases are mix-fill, react-fill, react, settle, decant/idle + sludge waste. The SBR basins decant or discharge into a post-SBR flow equalization tank which is intended to provide flow equalization of the effluent prior to it entering the chlorine contact chamber.

The SBR blowers include three (3) rotary lobe, positive displacement blowers and associated controls and piping located in the Blower Room of the Process Building. Two of the blowers are dedicated to the SBR operation and the third is a common spare which is shared with the Aerated Sludge Storage Tanks. Air is taken in by the blowers from filter units installed on the west side of the Process Building, and compressed air is transferred via fine bubble aeration diffuser racks in either SBR Basin No. 1 or No. 2 via an electrically actuated butterfly valve and aboveground piping between the Process Building and adjacent SBR Basins.

Each Aerzen blower package is housed in a noise reduction enclosure and includes an inlet filter element and silencer (equipped with a filter maintenance indicator) at the connection to the blower, a positive displacement blower, motor, and guarded V-belt drive assembly; a discharge base frame and silencer, an unloading valve and a separate discharge safety relief valve; a

discharge pressure gauge and temperature gauge; and associated flexible piping connectors and vibration isolators.

A wall hung propane fired boiler is located in the Blower Room of the Process Building. This was installed in November 2024, due to lines leaking underground from the previous boiler that was located in the control building.

6.4.2. Assessment

The assessment of SBRs is summarized in Table 6.3.

**Table 6.3
SBR Assessment**

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
SBR Basins				X		2004	10+	
SBR Aeration Blowers			X			2004	6-10	Works well, oversized for current needs
Shared Blower			X			2004	6-10	
VFDs			X			2004	10+	All but one (1) VFD has been replaced since installation
Floating Basin Mixers				X		2019	10+	Rebuilt in 2019
Floating Basin Decanters				X		2019	10+	Rebuilt in 2019
Inlet Grease Retention Baffles			X			2004	2-5	
DO Probes			X			2011	6-10	
Decant Valve			X			2004	2-5	Requires manual operation sometimes
Piping		X				2004	< 2	Chemical line leading into the SBR freezes often
Boiler					X	2024	10+	Installed Nov. 2024.



SBR Basin



SBR Tank Wall



Mixer



Decanter



SBR Blower Control Panel



SBR Blower

There are several areas that need and/or would benefit from upgrades. These issues and improvements include:

- The operators report the hydroxide chemical line for pH adjustment that runs outside into the SBRs freezes frequently. There is no redundancy for addition of hydroxide, should the line freeze, which could be problematic for pH control that is required to comply with the discharge permit. A downstream injection point was discussed as an option and could help to address this problem.
- The operators note that the SBR aeration blowers are oversized for their current capacity.
- Some equipment is nearing the end of its useful life and will need to be replaced in the short term.

6.5 Post-SBR Flow Equalization Tank

6.5.1. Description

The Post-SBR Flow Equalization Tank is a circular tank which had formerly been used as the Trickling Filter process vessel. It is now used to attenuate the large flow rates which results from the decant cycle in the SBR Basins, as it would otherwise overwhelm the chlorine contact chamber and result in shorter disinfection contact times. The tank is designed as a flow-through process vessel which is controlled on the inlet by the SBR decant valve, and on the outlet by a butterfly flow control valve set to maintain outlet flow rates required to maintain 30 minutes of disinfection contact time in the chlorine contact chamber. Since the outlet flow rate is less than

the SBR decant rates, the equalization tank is designed to fill during decant periods, and to empty completely during the non-decant periods.

The equalization tank is equipped with a high-level alarm and an emergency overflow weir to prevent overtopping of the concrete walls. It is also equipped with an aluminum geodesic dome cover to minimize freezing during winter operations.

6.5.2 Assessment

The assessment of the major components is summarized in Table 6.4 for the post-SBR equalization tank.

**Table 6.4
Post-SBR Equalization Tank Assessment**

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Equalization Tank and Cover		X				1969	10+	Showing signs of age
Valves			X			2004	10+	
High-level alarm			X			2004	2-5	
Overflow weir			X			2004	10+	



Equalization Tank and Cover



Tank Cover

6.6 Aluminum Sulfate, Polymer, and pH Control Systems

6.6.1 Description

Aluminum sulfate (Alum) is utilized as a coagulant to precipitate dissolved phosphorus from wastewater. The Alum system is located in the Process Building and includes a truck unloading

station, an aluminum sulfate bulk storage tank, two chemical metering pumps, and a chemical dilution station. The truck unloading station consists of a quick-connect chemical unloading connection, a tank free vent, and a local high level tank alarm horn and light. The bulk storage tank is equipped with a liquid level tube with gallonage tape mounted near it, a high-level alarm switch, an overflow pipe, and a pump suction line. Alum is diluted with process water and the dilution station is equipped with motorized ball valves to SBR Basin No. 1 and No. 2 and from the process water supply header.

Polymer is available as a flocculent aid to cause the formation of larger solids and more rapid settling of the solids. The polymer system includes a polymer mix/bulk tank, two chemical metering pumps, and associated piping. The bulk storage tank is an open topped dilution and mix tank equipped with a dual marine propeller high energy, low shear mixer. The tank is equipped with gallonage tape and a pump suction line.

Sodium Hydroxide (caustic) is utilized for pH control within the SBR basins. The pH adjustment system includes a truck unloading station, a caustic bulk storage tank, two chemical metering pumps, and a chemical dilution station. The truck unloading station consists of a quick-connect chemical unloading connection, a tank free vent, and a local high level tank alarm and horn. The bulk storage tank is equipped with a liquid level tube with gallonage tape, a high-level alarm switch, an overflow pipe with water trap, and a pump suction line. The dilution station is equipped with motorized ball valves to SBR Basins No. 1 and No. 2 and from the process water supply header. The caustic flow rate is metered with a magnetic flow meter, the process water is controlled through a rotameter, and proper dilution is achieved with an in-line static mixer.

The chemical feed equipment is located in the Chemical Feed Room of the Process Building (located adjacent to the SBR reactor basins). The bulk storage tanks are set within a concrete secondary containment area equipped with a low point sump, should a spill occur to prevent spread and protect the operators from exposure. Each of the diluted chemicals enters the SBR basins via a heat-traced and insulated line. Appropriate personal protective equipment, material safety data sheets, and hazardous materials classification signs are in place.

6.6.2 Assessment

The assessment of the major components is summarized in Table 6.5 for the aluminum sulfate, polymer, and pH control systems.

**Table 6.5
Aluminum Sulfate, Polymer, and pH Control Systems Assessment**

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Alum Storage Tank			X			2004	6-10	
Alum Chemical Pumps			X			2004	2-5	Nearing end of useful life.

Table 6.5 (Continued)

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Polymer Tank			X			2004	6-10	
Polymer Chemical Pumps			X			2004	2-5	Nearing end of useful life.
Caustic Storage Tank			X			2004	6-10	Very oversized, would like a smaller tank.
Caustic Chemical Pumps		X				2004	2-5	Leak and have to be fixed frequently.



Caustic Storage Tank



Sodium Hypochlorite Tank



Polymer Storage and Pumps



Caustic and Alum Pumps

There are several areas that need and/or would benefit from upgrades. These issues and improvements include:

- The chemical pumps will need to be replaced in the next few years due to issues operating or age.

6.7 Sludge Storage, Dewatering, and Disposal

6.7.1 Description

The waste activated sludge (WAS) pumps are mounted in the SBR basins and include the submersible sludge pumps, the retrieval winch systems, the associated transfer valving and piping, and the mounting rail system. Sludge is transferred on an automatic time cycle near the end of the treatment cycle for each SBR basin through dedicated piping into the lower level of the digester building. The WAS is then sent to one of the two aerated storage tanks for holding prior to dewatering.

The aerated sludge storage tank system includes two cast-in-place concrete sludge storage tanks, fixed cover systems, a coarse bubble aeration system in each tank, and associated piping, valving, and controls in the Digester Building. One tank and the building were constructed in the 1960's. The tanks are continuously monitored by a Milltronics ultrasonic level sensor, and emergency overflow from the tanks is routed to the WWTF inlet manhole to recycle the solids back to the headworks of the WWTF.

The aerated sludge storage tank blowers include two Aerzen rotary lobe, positive displacement blowers and associated controls and piping located in the Blower Room of the Process Building. Air is taken in by the blowers from filter units installed on the west side of the Process Building and compressed air is transferred to the coarse bubble diffuser system in each aerated sludge tank via underground piping.

The sludge dewatering system includes the GEA dewatering centrifuge feed pumps and associated valving, and the dewatering centrifuge, polymer feed system, sludge conveyor systems, and roll off sludge container. Aerated waste activated and chemical phosphorus sludge are transferred from the aerated sludge storage tanks to the dewatering centrifuge. The feed sludge is conditioned with polymer and fed to the centrifuge, where the sludge cake solids are increased to a minimum of 20% and discharge via a conveyor system to an open top disposal container.

The sludge disposal system consists of a 30 cubic yard, open-top roll-off container. Dewatered sludge is hauled to Englobe for disposal.

6.7.2 Assessment

There are several areas that need and/or would benefit from upgrades. These issues and improvements include:

- Aerated storage tank no. 1 and cover are showing signs of age and not in an ideal location (overlapping into the garage)
- The building adjacent to aerated storage tank no. 1 has a leaky roof.
- Multiple pieces of equipment are nearing the end of their useful life.

- The dried sludge storage area is uncovered and leads to an unpleasant smell in the community during the summer. Potential for a new building to cover the sludge storage area with odor control should be evaluated.

The assessment of the major components is summarized in Table 6.6 for the sludge storage, dewatering, and disposal system.

Table 6.6
Sludge Storage, Dewatering, and Disposal Assessment

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Aerated Storage Tank No. 1		X				1969	2-5	Portion of tank protruding into garage
Aerated Storage Tank No. 2			X			2003	10+	
Building		X				1969	2-5	Roof has leaked on several occasions
Tank Covers		X				1969	2-5	
Coarse Air Bubble System			X			2004	2-5	Nearing end of useful life.
Ultrasonic Level Sensor			X			2004	2-5	Nearing end of useful life.
Aerated Sludge Tank Blowers			X			2004	2-5	Nearing end of useful life.
Centrifuge			X			2003	6-10	Works very well automatically, rebuilt and new bearings approx.3 years ago.
Centrifuge Feed Pump			X			2003	6-10	Motor rebuilt 2011
Pump Control Panels			X			2004	6-10	Rebuilt in 2011 with new Eaton VFD's



Aerated Sludge Storage Tank No. 2



Aerated Sludge Storage Tank No. 1
Inside Garage



Sludge Conveyor Control Panels



Centrifuge



Sludge Conveyor



Centrifuge Sludge Feed Pump

6.8 Disinfection System

6.8.1 Description

A 15% solution of sodium hypochlorite is utilized for disinfection of the effluent wastewater. The disinfection system includes a truck unloading station, a 6,000-gallon sodium hypochlorite bulk storage tank, two chemical metering pumps, and an injection diffuser. The discharge line to the chlorine contact chamber is insulated and equipped with two separate circuits of electric heat tracing. The chlorination equipment is located in the Chlorine Storage Room of the Control Building. The sodium hypochlorite solution enters the inlet trough of the chlorine contact chamber through a diffuser designed to promote uniform mixing of the solution with the incoming wastewater prior to entering the serpentine flow paths of the chlorine contact chamber.

The chlorine contact chamber is divided into two distinct treatment zones, chlorination and dechlorination. The chlorination contact zone is divided into two serpentine flow paths so that one may be removed for repair or cleaning while operating the second on-line.

A 38% solution of sodium meta-bisulfite is utilized for the chemical removal of any residual chlorine which might remain in the effluent wastewater after disinfection. This chemical feed system includes a 1,150-gallon storage tank and metering pump. The truck unloading station and bulk storage tank set up for the sodium hypochlorite and sodium meta-bisulfite are the same as previously described chemical systems.

6.8.2 Assessment

There are several areas that need and/or would benefit from upgrades. These issues and improvements include:

- Some equipment is nearing the end of its useful life and will need to be replaced soon.
- The discharge line to the chlorine contact tank freezes and breaks frequently in the winter.

WASTEWATER TREATMENT FACILITY EVALUATION / 6

The assessment of the major components is summarized in Table 6.7 for the chlorination/dechlorination system.

**Table 6.7
Disinfection System Assessment**

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Sodium Hypochlorite								
Storage Tank			X			2004	6-10	
Chemical Metering Pumps		X				2004	2-5	Nearing end of useful life.
Sodium Bisulfite								
Storage Tank			X			2004	6-10	
Chemical Metering Pumps		X				2004	2-5	
Other Equipment								
Discharge Line to Chlorine Contact Tank		X				2004	2-5	Freezes and breaks frequently
Chlorine Contact Chamber			X			2004	10+	



Sodium Hypochlorite Tank and Pumps



Chlorine Contact Chamber



Sodium Bisulfite Tank and Pumps



Truck Unloading Station

6.9 Effluent Flow Metering

6.9.1 Description

The effluent wastewater flow metering and sampling system is installed on the outlet chamber of the chlorine contact chamber and consists of a 90° V-notch weir, an ultrasonic level/transmitter, and a circular chart recorder. The effluent flow is metered, recorded, and trended by the SCADA system and the circular chart recorder provides a hard copy of the current seven-day period flow rates. Effluent flows from the chamber outlet structure into a manhole, then an outlet structure, and finally to the concrete encased outfall to the Dog River.

6.9.2 Assessment

The assessment of the major components is summarized in Table 6.8 for effluent flow metering.

Table 6.8
Effluent Flow Metering Assessment

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
90° V-notch weir			X			2004	6-10	
Ultrasonic Level/Transmitter			X			2004	2-5	Nearing end of useful life.

6.10 Control Building and Facility Structures

6.10.1 Description

The facility site includes a Control Building with an attached garage, lab, wastewater garage, water garage, and generator.

The Plant PLC is serviced by EII and includes a Raco Gateway for remote alarms.

A metal storage building was constructed for the wastewater department in 2004 and includes 3 garage bays. A sewer jetter purchased in 2011 is stored in the heated garage.

6.10.2 Assessment

There are several areas that need and/or would benefit from upgrades. These issues and improvements include:

- The garage attached to the Control Building was reinsulated in the early 2000's, and the back wall was rebuilt in 2006. However, the side of aerated sludge storage tank no. 1 is partially within the garage. This is potentially a safety hazard, as well as causing rainwater to enter frequently.
- The wastewater garage is heated; however, the water garage is not. The operators have expressed interest in heating both.

The assessment of the major components is summarized in Table 6.9 for the Control Building and Facility Structures.

**Table 6.9
Control Building and Facility Structures Assessment**

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Control Building			X				10+	Roof redone ~10 years ago, some leaking issues
Fire Alarm	X					2004	<2	Not operational.
Main PLC and Telemetry			X			2004	2-5	
Lab				X		2004	10+	
Eyewash			X			2004	6-10	
Garage (Attached to Control Building)		X					<2	Roof from 1960/1970s, water enters facility regularly.
Generator			X			2004	6-10	Serviced annually
Wastewater Garage				X		2004	10+	
Water Garage				X		2011	10+	Would like heated



Control Building Entrance



Record Keeping Area



Lab



Generator

6.11 Summary of Major Deficiencies

Age-related deficiencies are summarized in Table 6.10 along with the projected timeline for when upgrades are required.

**Table 6.10
Summary of Major Deficiencies**

Item Description	Projected Date of Required Upgrade		
	<2 years	2 to 5 years	6 to 10 years
Headworks			
Fine Screen			X
Mechanically-raked Bar Screen			X
Grit Pump		X	
Grit Classifier			X
Grit Blower			X
Heating/Ventilation			X
Wet Well & Pump Room			
Pumps			X
VFDs			X
Ultrasonic Level Sensor			X
Flow Meter			X
Control Panel			X
Boiler			X
Pump Valves		X	
SBRs			
Blowers (Aeration & Shared)			X
Inlet Grease Retention Baffles		X	
DO Probes			X
Decant Valve		X	
Chemical Line Piping	X		
Post-SBR Equalization Tank			
High-level Alarm		X	
Alum, Polymer, and pH Control Systems			
Chemical Storage Tanks			X
Chemical Pumps		X	
Sludge Storage, Dewatering, and Disposal			
Aerated Storage Tank No .1		X	
Tank Covers		X	
Coarse Air Bubble System		X	
Ultrasonic Level Sensor		X	
Aerated Sludge Tank Blowers		X	
Centrifuge Feed Pump			X
Building (Roof)		X	
Pump Control Panels			X
Chlorination Disinfection System			
Chemical Storage Tanks			X
Chemical Metering Pumps		X	
Discharge Line		X	

Table 6.10 (Continued)

Effluent Flow Monitoring			
90° V-notch weir			X
Ultrasonic Level/Transmitter		X	
Control Building and Facilities			
Fire Alarm	X		
Main PLC and Telemetry		X	
Eyewash			X
Garage (Attached to Control Building)	X		
Generator			X

7. RECOMMENDED PLAN

The following improvements are recommended to address short and long-term deficiencies identified in Sections 3 through 6 of this report.

7.1 Sewer Collection System

The sewer collection system was evaluated to gain a general understanding of typical conditions. Particular care was taken to visually inspect sections of the collection system which cross the Dog River. Several deficiencies were identified in the sewer collection system that should be addressed for continued optimal use of the system and are explained in the following sections.

7.1.1 Pipelines

In general, the majority of the pipelines in the sewer collection system were found to be in good condition. A portion of the system that runs along the bank of the Dog River between manholes INTCPT 29 – 32 is exposed, as the river has eroded away the bank. Ideally, this should be addressed as soon as possible (<2 years) to prevent further erosion along the bank exposing more pipeline.

7.1.2 Manholes

Most sewer manholes are in good condition for continued use. INTCPT 19 is the highest priority, as it presents a high risk for operators to access. There are a few structures that were identified in this evaluation that should be worked on in the next 2-5 years in order to reduce further degradation of structure, fix deficiencies, or clean debris. A recommended timeline for manhole repair was determined by operator safety, accessibility, frequency/degree of buildup, and structural integrity. This schedule can be found in Table 7.1

Table 7.1
Manhole Improvements Recommended Schedule

Manhole Number	Recommended Improvement Year
INTCPT 19	1
KING 5	1
WATER 1	1
SO. MAIN 1S	2
CENTRAL 1N	2
CENTER 2A	2
Pump Station Manhole	2
CEMETERY 3	3
CENTRAL 5N	3
NO. MAIN 10	3
NTH VIEW 2	3
PROSPECT 1	3
SO. MAIN 5S	3

7.1.3 Stream Crossings

The majority of the stream crossings are in good condition for continued use. Stream crossings 6 and 7 have some sections of pipe that are beginning to show across the river or at the banks. It would be beneficial to address these two areas of crossings as soon as possible (<2 years) to prevent further erosion from exposing more pipe. The locations of these stream crossings are provided in Table 7.2, and can be found in **Figure 2** in **Appendix A**.

Table 7.2
Stream Crossing Repair Locations

Stream Crossing	Location
6	Behind Sherman Ave
7	Between Dogwood Glen and Tops Market

7.2 Pump Stations

The Jarvis Lane Pump Station has adequate equipment but will require some equipment upgrades over the next 10 years to address age-related deficiencies. The Meyers Grinder Pump #1 will need to be upgraded in the next two to five years, as it is nearing the end of its useful life. The Meyers Grinder Pump #2 and control panel will need to be upgraded in the next six to ten years.

7.3 Wastewater Treatment Facility

The evaluation of the Wastewater Treatment Facility resulted in the identification of a number of age-related deficiencies.

7.3.1 Capital Improvements

Items listed underneath the capital improvements section are recommended for the Town to pursue prior to undergoing a larger upgrade project to the facility. The items listed below are critical for operations and safety at the facility.

- **Headworks**
 - Alternatives for evaluation/equipment installation for screening removal in the headworks
- **SBR**
 - Hydroxide chemical line piping relocation to a new discharge point
- **Sludge Handling**
 - Alternatives for evaluation of a new building to cover the sludge storage with odor control
- **Control Building**
 - Fire alarm replacement
 - Garage roof repair

7.3.2 Short Term Improvements

The items listed below have been identified for replacement in the short term (2-5 years). The approach would be to implement most of these items using capital funds. The majority of these items are well maintained and expected to last closer to the 5-year mark.

A list describing critical items for repair/replacement in the short term are summarized below.

- Headworks
 - Grit Pump
- Wet Well & Pump Room
 - Pump Valves
- SBRs
 - Inlet Grease Retention Baffles
 - Decant Valve
- Post-SBR Equalization Tank
 - High-level Alarm
- Alum, Polymer, and pH Control System
 - Chemical Metering Pumps
- Sludge Storage, Dewatering, and Disposal
 - Aerated Sludge Storage Tank No. 1
 - Tank Covers
 - Coarse Air Bubble System
 - Ultrasonic Level Sensor
 - Sludge Storage Tank Blowers
 - Sludge Storage Tank Building Roof
- Chlorination Disinfection System
 - Chemical Metering Pumps
 - Discharge Line
- Effluent Monitoring
 - Ultrasonic Level/Transmitter
- Control Building and Facilities
 - Main PLC and Telemetry

7.3.3 Long Term Improvements

These items are identified for replacement in the longer term (6-10 years). The majority of these items do not currently have operational issues but will reach 30 years of service in the next 6-10 years, at which point this equipment will be at the end of its expected design life. The recommendation would be for the Town to address larger items as part of an upgrade project as the construction of improvements would likely begin around year 6-7, and place many of these items within a 2-5 year window. If the Town chooses not to proceed with these items as part of a large upgrade project, the Town could elect to begin to increase contributions to the capital replacement fund to pay for these items.

The following items are recommended for repair/replacement.

- **Headworks**
 - Fine Screen
 - Mechanically-raked Bar Screen
 - Grit Classifier
 - Grit Blower
 - Headworks Heating/Ventilation
- **Wet Well & Pump Room**
 - Pumps
 - VFDs
 - Ultrasonic Level Sensor
 - Flow Meter
 - Control Panel
 - Boiler
- **SBRs**
 - Aeration and Shared Blowers
 - DO Probes
- **Alum, Polymer, and pH Control Systems**
 - Chemical Storage Tanks
- **Sludge Storage, Dewatering, and Disposal**
 - Centrifuge Feed Pump
 - Pump Control Panels
- **Chlorination Disinfection System**
 - Chemical Storage Tanks
- **Effluent Monitoring**
 - 90° V-notch Weir
- **Control Building and Facilities**
 - Eyewash
 - Generator

7.4 Available Funding Sources

Improvement efforts will either be smaller projects completed through the Town's sewer budget and capital funds, or larger projects funded through an outside State and/Federal funding source. Funding can be secured through a variety of lenders, such as the State of Vermont's Clean Water State Revolving Fund (CWSRF) or United States Department of Agriculture, Rural Development (USDA RD) programs. The CWSRF and USDA RD programs provide low-interest loans which could be eligible for partial grant or subsidy funding depending on the scope and nature of the project, and demographics of the municipality. A full evaluation of possible funding sources will be provided as part of a preliminary engineering study recommended in year 4, 2028.

7.4.1 Sewer Budget and Capital Improvement Plan

Tables 7.3 and 7.4 showcase a summary of the sewer department budget expenses and revenues, and the capital improvement plan (CIP), respectively. The complete sewer budget and CIP can be found in Appendix E. Year 23-24 is more representative of a typical year as it does not show ARPA and other grant funds. Approximately \$116,000 is identified for transfer to the capital fund and with the age of the facility, increasing this transfer amount should be considered.

Table 7.3
Sewer Budget Summary

Item	22-23 (Actual)	23-24 (Approp.)	24-25 (Review)
Operating Revenue			
Sales	\$886,016.11	\$946,470.00	\$966,120.00
Labor and Materials	\$0.00	\$250.00	\$250.00
Connection Fees	\$0.00	\$500.00	\$500.00
Grant-ARPA-CSO/Stormwater	\$449,346.26	\$0.00	\$0.00
Disconnect / Reconnect Fee	\$62.50	\$50.00	\$50.00
Interest on Overdue Accounts	\$1,415.73	\$1,500.00	\$1,500.00
Interest Income	\$9,340.08	\$3,500.00	\$7,000.00
Rent from Water Dept.	\$3,600.00	\$3,600.00	\$3,600.00
Miscellaneous	\$0.00	\$0.00	\$0.00
Gain/(Loss) on Asset Disposal	\$(1,793.21)	\$0.00	\$0.00
Insurance Claims	\$0.00	\$0.00	\$0.00
Lien Fee	\$0.00	\$30.00	\$30.00
Disposal Fee - Norwich University	\$8,037.80	\$8,040.00	\$8,040.00
Sale of Equipment	\$0.00	\$0.00	\$0.00
Subtotal	\$1,356,025.27	\$963,940	\$987,090
Other Sources			
ARPA	\$78,000	\$20,000	\$0.00
Surplus – Cash	\$0.00	\$0.00	\$0.00
Surplus – Health	\$5,000.00	\$0.00	\$0.00
Surplus – Deprecation Fund (Current Fund)	\$184,000.00	\$190,000	\$190,000
Deprecation Fund – CIP Surplus	\$2,500.00	\$0.00	\$13,000
Subtotal	\$269,500.00	\$210,000	\$204,500
Total Revenue & Other Sources	\$1,625,525.27	\$1,173,940	\$1,191,590
Operating Expense Budget			
Personnel	\$206,197.65	\$197,040.00	\$240,050.00
Contract Services	\$112,784.81	\$128,660.00	\$141,830.00
Administrative	\$126,309.31	\$123,220.00	\$115,800.00
Material & Supply	\$495,681.31	\$472,840.00	\$503,540.00
Subtotal	\$940,973.08	\$921,760.00	\$1,001,220.00
Principal Debt Repayment			
WWTF Project	\$131,032.99	\$136,180.00	\$141,540.00

Table 7.3 (Continued)

Item	22-23 (Actual)	23-24 (Approp.)	24-25 (Review)
Capital			
Capital Improvements Transfer	\$76,050.00	\$116,000.00	\$48,830.00
Total Expenditures	\$1,148,056.07	\$1,173,940.00	\$1,191,590.00
Total Gain/(Loss)	\$477,469.20	\$0.00	\$0.00

Table 7.4
Capital Improvement Plan Summary

Item	Balance (3/31/24)	Estimated Replacement (Year)	24-25 (Review)	25-26 (Proposed)
Computers/Software	\$4,620.40	28-29	\$2,410	\$2,410
Municipal Building				
SCADA/Plant System	\$12,436.39	--	\$5,610	\$5,610
Computer				
Copiers (2)	\$1,189.37	30-31	\$210	\$210
15 Ford Escape ¹	\$6,753.85	24-25	\$2,300	\$1,300
15 Silverado ¹	\$61,043.10	23-24	\$10,000	\$10,000
Bobcat Skidsteer	\$246.94	33-34	\$3,000	\$3,000
Backhoe	\$8,900	32-33	\$1,800	\$1,800
Lawn Mower	\$4,997.50	33-34	\$500	\$500
Hydraulic Unit/Tools	\$7,108.90	--	--	\$500
Vacuum Trailer	\$37,000	--	(\$18,000)	--
14 Vac – Used	\$0.00	--	--	\$6,000
Compactor	\$5,000	24-25	--	\$500
Jetter	\$34,000	--	(\$25,000)	--
Generator	\$49,000	28-29	\$5,000	\$10,000
Sewer Camera	\$5,500	--	\$5,500	\$5,500
Building Improvements	(78.40)	--	\$1,000	\$2,500
Mapping	0.00	--	--	\$1,000
Meters/Smart Meters	\$5,088.13	--	\$18,000	\$1,500
Manholes	\$35,039.93	--	\$2,500	\$7,500
Interceptor (Inspect/Clean)	\$12,366.29	--	(\$6,000)	--
Equipment Rebuilds at Plant	\$115,331.02	--	\$7,500	\$15,000
Sludge Storage/Equipment	\$19,500	--	\$10,000	\$10,000
Sewer Extension 12/12A	\$30,240.40	--	\$5,000	\$5,000
System Improvements	\$96,430.67	--	\$10,000	\$25,000
Stormwater	(\$3,691.67)	--	\$7,500	\$2,500
Total Sewer CIP	\$417,602.17	--	\$48,830	\$117,330

Notes: 1. Both vehicles have been upgraded to 2024 models as of November 2024.

7.4.2 Implementation Plan

Improvement efforts recommended as part of this evaluation have been prioritized and classified as either Town funded, or loan funded based on the expected cost and scope of the improvements. Preliminary cost estimates have been developed based on current costs (2024) for the purchase of equipment and/or materials. The projected date and estimated costs will need to be updated annually during preparation of the sewer budget and capital plan, which will allow the Town to update the costs and make adjustments as future needs and priorities change. Recommended improvements through Town funds are prioritized in Table 7.5, and the range for the annual average cost is approximately \$122,000 - \$130,000. It is recommended the Town begin setting aside \$120,000 by FY26, and slightly increase contributions over the 5-year period. Costs in Table 7.5 are estimated and may not linearly occur, which could cause some years to be less or more than anticipated costs. Extra funds that may accumulate could be rolled over to save for other repairs that will occur in the following years or saved toward the loan funded improvement project that will begin in approximately 4 years.

**Table 7.5
Town Funded Implementation Schedule**

Recommended Improvement/ Maintenance	Fiscal Year				
	2026	2027	2028	2029	2030
Televise Sewer	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500
Manhole and Pipeline Maintenance and Repairs	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Grit Classifier Repair	\$2,000				
14" Influent Valve Repair/Replacement	\$3,000				
Stream Crossing/ Interceptor Exposed Pipe Rehabilitation ⁽²⁾ Phase I – Engineering	\$10,000 - \$25,000				
Phase II – Permitting/ Construction		\$50,000 - \$75,000			
Hydroxide Feed Pipe Relocation ⁽³⁾			\$15,000		
Control Building Garage Roof Repair ⁽⁴⁾			\$30,000		
Pump Station Grinder Pump Replacement				\$5,000	
Chemical Metering Pumps Replacement ⁽⁵⁾				\$22,500	
Control Building Plant Alarm System					\$10,000
WWTF Age-Related Equipment Repair/Replacement ⁽⁶⁾	\$74,500	\$34,500	\$69,500	\$92,000	\$114,500
Total	\$105,000 - \$120,000	\$100,000 - \$125,000	\$130,000	\$135,000	\$140,000

Notes:

1. Estimated costs are preliminary estimates made with ENR cost index of 13632 (September 2024).

2. Range subject to change based on design required upon further evaluation by the consulting engineer hired and related permitting and construction costs.
3. Estimate based on addition of new manhole for hydroxide injection point at the post-SBR flow equalization tank.
4. Estimation for 1,500 square feet roof repair at \$20 S.F.
5. Includes replacement for all 9 chemical metering pumps at the facility at \$2,500 per pump: Alum (2), Polymer (2), Sodium Hydroxide (2), Sodium Hypochlorite (2), and Sodium Meta-Bisulfite (1).
6. Depending on required work during the fiscal year, contributions should increase with time due to the likelihood of equipment under the short-term improvement section failing and needing repair or replacement.

From Table 7.4, the following categories would contribute to the estimated budget in Table 7.5 based on the proposed 25-26 budget: SCADA/Plant Computer System, Sewer Camera, Manholes, Equipment Rebuilds at Plant, Sludge Equipment/Storage, and System Improvements; totaling \$68,610. This is a difference ranging from \$53,390 - \$61,390, which would need to be accounted for by increasing customer sewer rates in anticipation of these costs. As of July 1, 2024, there are 349 equivalent residential units, which would indicate an increase in user rates in the range of \$152.98 - \$175.90 annually per residential unit; or \$12.75 - \$14.66 per month per residential unit. This should be considered the minimum increase, as it will be important to begin saving for the loan funded improvement project that will begin in approximately 4 years as well.

Under Section 7.3.1, the possibility of examining different options for screening removal and sludge handling options that were listed was not incorporated into Table 7.5. After discussion with manufacturers and Town, it is unlikely there is a less labor-intensive way to remove the screenings that would be able to be funded through the Town. The best option would be the installation of a new screen that would bring the screenings to the top level of the headworks, go through a washing and compaction process, and deposit the screenings in a dumpster for disposal. However, this technology runs upwards of \$250,000 and would need to be incorporated into the loan funded project. For future reference, manufacturer information for a multi-rake screen is provided in **Appendix F.1**.

Similarly, the option to cover the sludge storage area and install odor control due to odor complaints would be an expensive project and need to be incorporated into the loan funded project. The building would need to be approximately 2,400 square feet (40' x 60') with an estimated height of 25' due to the truck needing clearance to dump the sludge to the pile. At an estimated \$50 per square foot, this would amount to a cost of \$120,000 for the building to cover the sludge storage area. This would only provide coverage to keep water from entering the sludge, and an odor control unit would also be required. An odor control unit to ventilate the air would have to be in the range of approximately 6,000 scfm (60,000 cubic feet, at 6 air changes per hour). Two information sheets for units that would be applicable from ECS Environmental Solutions are provided in **Appendix F.2**. Depending on the selected air flow recommended by the manufacturer, the odor control unit is estimated to be in the range of \$250,000 - \$340,000, amounting to a total cost of \$370,000 - \$460,000 for this project.

7.5 Next Steps

The improvement efforts identified in this evaluation and inspection report should be considered by the Town while developing the sewer fund budget and capital plan. It is recommended to complete the Town funded improvements over the next several years listed in Table 7.5, while

continuing to contribute to the sewer fund for any additional items that may need replacement or repair during that time. In approximately year 4 (2028), the Town should begin working with a consultant on a preliminary engineering report (Step I Engineering Services) to fulfill requirements for a CWSRF or USDA RD loan for the short- and long-term facility improvements that would exceed Town capital reserves.



Application ID: DLL - Application - 74341
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name:
NU Beverage, LLC

Business ID:
0393907

Business Address:
4495 VT Route 100 C,
Johnson, Vermont 05656

Entity Type:
Limited Liability Corporation

Phone:
2016745441

Management Type if LLC:
Member-managed

Email:
nubeveragellc@gmail.com

People Information

- **Person:**
Sayed Kazmi

Business Role:
Business Principal

Email:
nubeveragellc@gmail.com

Business Address:
438 N MAIN,
NORTHEILD, Vermont, 05663

US Citizen?

Political Position

Phone:

Name: Sayed Kazmi

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name:

Do you lease this Premises:

Convenience Plus Redemption & Deli

Health License:

Food:

Lodging:

Location Address:

438 North Main Street,
Northfield, Vermont 05663

Vermont Tax Department:

Local Jurisdiction/ Town Clerk:

Northfield

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

Second Class

License Number:

LP-022734

Licensee Name:

Convenience Plus Redemption & Deli

License Status:

License Active - Renewal in Process

Licensee Address:

438 North Main Street ,
Northfield, Vermont 05663

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-11177	Other	NU Beverage, LLC
D-11179	Lease or proof of ownership	NU Beverage, LLC
D-11217	Sales and Use tax documents	NU Beverage, LLC
D-11223	Other	NU Beverage, LLC
D-33441	Lottery License Agreement	LN-022895
D-35141	Lottery License Agreement	NU Beverage, LLC
D-39636	Other	NU Beverage, LLC
D-39644	Other	NU Beverage, LLC
D-44818	Other	NU Beverage, LLC
D-00625	Other	NU Beverage, LLC
D-00815	Sales and Use tax documents	LN-022895
D-00816	Proof of Worker Compensation Insurance	NU Beverage, LLC
D-00817	Lease or proof of ownership	NU Beverage, LLC
D-00970	Sales and Use tax documents	NU Beverage, LLC
D-00971	Proof of Worker Compensation Insurance	NU Beverage, LLC
D-00972	Other	NU Beverage, LLC

D-01018	ACH Authorization Form	NU Beverage, LLC
D-01019	W-9 tax form	NU Beverage, LLC
D-33441	Lottery License Agreement	LN-022895
D-00815	Sales and Use tax documents	LN-022895

Payment and Acknowledgement

Signed by:

Convenience Plus

State of Vermont / DLL Application Fee:

70.00

Date of Submission:

2026-04-03 15:42:24

State of Vermont / DLL Payment Status:

Local Application Fee:

70

Local Control Payment Status:

false



Application ID: DLL - Application - 73054
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name: Woods Lodge, The LLC
Business ID: 0016410
Business Address: ,
,
Entity Type: Limited Liability Corporation
Phone: **Management Type if LLC:**
Email: thewoodsvt@gmail.com

People Information

- **Person:** Lisa Burr

Business Role: Business Principal
Business Address: 900 Bull Run Road,
Northfield, Vermont, 05663
Phone: 8024854321
Email: lisaburr@thewoodsvt.com
US Citizen? Yes
Political Position
Name: Lisa Burr
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-3985		Prior Conviction Reported	

- **Person:** Lisa Burr

Business Role:
Business Principal

Email:
thewoodsvt@gmail.com

Business Address:

US Citizen?

Political Position

Phone:

Name: Lisa Burr

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name:
Woods Lodge, The

Do you lease this Premises:

Location Address:
900 Bull Run Road,
Northfield, Vermont 05663

Health License:
Food:8095
Lodging:8096

Local Jurisdiction/ Town Clerk:
Northfield

Vermont Tax Department:
MRT-10073410

Education Details

Student Name:
Lisa Burr

Training Completion Date:
Tue May 14 00:00:00 GMT 2024

Mode of Training:
DLC Online Training

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
First Class

License Number:
LP-017855

Licensee Name:
Woods Lodge, The

License Status:
License Active - Renewal in Process

Licensee Address:
900 Bull Run Road ,
Northfield, Vermont 05663

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
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Payment and Acknowledgement

Signed by:

Lisa Burr

State of Vermont / DLL Application Fee:

115.00

Date of Submission:

2026-03-20 14:34:33

State of Vermont / DLL Payment Status:

Local Control Payment Status:

Local Application Fee:

115

false



Application ID: DLL - Application - 73055
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name: Woods Lodge, The LLC
Business ID: 0016410

Business Address: ,
,
Entity Type: Limited Liability Corporation

Phone: **Management Type if LLC:**

Email: thewoodsvt@gmail.com

People Information

- **Person:**
Lisa Burr

Business Role: Business Principal
Email: lisaburr@thewoodsvt.com

Business Address: 900 Bull Run Road,
Northfield, Vermont, 05663
US Citizen? Yes

Phone: 8024854321
Political Position

Name: Lisa Burr
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-3985		Prior Conviction Reported	

- **Person:**
Lisa Burr

Business Role:

Business Principal

Email:

thewoodsvt@gmail.com

Business Address:,
, ,**US Citizen?****Political Position****Phone:**

Name: Lisa Burr

Office:**Jurisdiction:****Violations:**

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail**Location Name:**

Woods Lodge, The

Do you lease this Premises:**Health License:**

Food:8095

Lodging:8096

Location Address:900 Bull Run Road,
Northfield, Vermont 05663**Vermont Tax Department:**

MRT-10073410

Local Jurisdiction/ Town Clerk:

Northfield

Education Details**Student Name:**

Lisa Burr

Training Completion Date:

Tue May 14 00:00:00 GMT 2024

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)**License Type:**

Third Class

License Number:

LP-017856

Licensee Name:

Woods Lodge, The

License Status:

License Active - Renewal in Process

Licensee Address:900 Bull Run Road ,
Northfield, Vermont 05663**License Start Date:****License End Date:****Documents Attached**

Name	Document Type	Assosicated With
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Payment and Acknowledgement

Signed by:

Lisa Burr

State of Vermont / DLL Application Fee:

550.00

Date of Submission:

2026-03-20 14:36:06

State of Vermont / DLL Payment Status:

Local Application Fee:

0

Local Control Payment Status:

false



Application ID: DLL - Application - 73056
Application for: Outside Consumption Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name: Woods Lodge, The LLC
Business ID: 0016410
Business Address: ,
,
Entity Type: Limited Liability Corporation
Management Type if LLC:
Phone:
Email: thewoodsvt@gmail.com

People Information

- **Person:** Lisa Burr

Business Role: Business Principal
Business Address: 900 Bull Run Road,
Northfield, Vermont, 05663
Phone: 8024854321
Email: lisaburr@thewoodsvt.com
US Citizen? Yes
Political Position
Name: Lisa Burr
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-3985		Prior Conviction Reported	

- **Person:** Lisa Burr

Business Role:
Business Principal

Email:
thewoodsvt@gmail.com

Business Address:

US Citizen?

Political Position

Phone:

Name: Lisa Burr

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name:
Woods Lodge, The

Do you lease this Premises:

Location Address:
900 Bull Run Road,
Northfield, Vermont 05663

Health License:
Food:
Lodging:

Local Jurisdiction/ Town Clerk:
Northfield

Vermont Tax Department:

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:
First Class

License Number:
LP-017859

Licensee Name:
Woods Lodge, The

License Status:
License Active - Renewal in Process

Licensee Address:
900 Bull Run Road ,
Northfield, Vermont 05663

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
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Payment and Acknowledgement

Signed by:

Date of Submission:

2026-03-20 14:37:18

Local Application Fee:

0

State of Vermont / DLL Application Fee:

20.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD SPECIAL MEETING
Minutes of March 23, 2026**

- I. ROLL CALL.** Chair K. David Maxwell (3:35 p.m.), Vice-Chair Merry Shernock, Board members Tim Davis, Lydia Petty, and John Stevens. Also present was Bill Fraser (Vermont League of Cities & Towns).

Acting Chair Shernock called the meeting to order at 3:04 p.m.

- II. PUBLIC PARTICIPATION (SCHEDULED):** None.

- III. EXECUTIVE SESSION.** Motion by Board member Stevens, seconded by Board member Petty, to go into executive session, in accordance with 1 VSA 313 (a)(1)], in order to discuss a personnel issue (Town Manager Search) with VLCT consultant Bill Fraser present. **Motion passed 4-0-0.**

The Board went into executive session at 3:16 p.m.

Chair Maxwell joined the executive session at 3:35 p.m.

Motion by Board member Shernock, seconded by Board member Stevens, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 5:45 p.m. No action was taken.

- IV. PUBLIC PARTICIPATION (UNSCHEDULED).** There was none.

- V. ADJOURNMENT.** Motion by Board member Shernock, seconded by Board member Davis, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 5:46 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

These minutes are subject to approval at the next Select Board regular meeting.

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD REGULAR MEETING
Minutes of March 24, 2026**

- I. ROLL CALL.** Chair K. David Maxwell, Board members Tim Davis, Lydia Petty, Merry Shernock, and John Stevens. Also present were Interim Town Manager Steven Mackenzie, Acting Clerk Kenneth McCann, Thomas Davis (Economic Development Director), Scott Kerner (Good Measure Brewing), Kenneth Goslant (The Stic), Lorna Doney, Mary Smith, Bill Clements (Accessibility, Walkability, and Pedestrian Safety [AWPS] Task Force), Kristin Pollard, James Tautfest, Kaitlyn Keating, DeLane McInvane (AWPS Task Force), Tim Swartz (AWPS Task Force), Susan Barnard, Dan Anderson (AWPS Task Force), Carolyn Stevens, Brian Massey, Matt Romei, Clare LaFrance, and Rhonda Doyon.

Chair Maxwell called the meeting to order at 7:00 p.m.

- II. SET/ADJUST AGENDA. (7:01 p.m.)** There were no changes to the posted agenda.

III. PUBLIC PARTICIPATION (SCHEDULED):

- a. Scott Kerner, Good Measure Brewing: East Street Closure for Anniversary Celebration. (7:02 p.m.)** Mr. Kerner is requesting that East Street be closed to through traffic from 11:00 a.m. to 9:00 p.m. on Saturday, June 20, 2026 so that Good Measure can hold its annual anniversary celebration. He said the event was held last year without any problems and he again is working with Northfield emergency services in order to ensure that this will be "a safe and fun day for our community and our patrons." Board member Petty believes there was a minor problem with detour signage last year. Mr. Kerner said new signage has been purchased that will work much better. Board member Stevens asked if there would be live music. Mr. Kerner confirmed that there would be a band. There were no objections from the Select Board members. Manager Mackenzie has the authority to provide permission for the temporary closure.
- b. Thomas Davis, Economic Development Director: Amtrak Service update. (7:05 p.m.)** Mr. Davis said he started the process of trying to reestablish train service to Northfield in the fall of 2022. He believes the community's location and the presence of Norwich University (NU) makes Northfield a viable Amtrak service stop. A survey was conducted that indicated local support for reestablishing train service. In October 2022, Governor Phil Scott was sent a letter from the municipality asking that Northfield be considered for a future Amtrak stop. Since adding an additional train stop might result in rail travel delays (however slight), the transportation boards of Massachusetts and Connecticut had the right to object to adding any new Vermonter train stops. Mr. Davis was informed late last year that neither states' transportation boards raised any objections. He added that preliminary plans indicated that a 700-foot platform would be required for the train stop but he subsequently learned that a 300-foot platform would be acceptable. Two possible locations are being considering including the former train station location at 70 Depot Square. If that location proves unworkable, Mr. Davis thought a site south of Wall Street might be acceptable. He noted that the Vermont Agency of Transportation (VTrans) has indicated its support for this proposal and Mr. Davis would like to conduct a feasibility study that would determine the optimal train stop location, how a covered waiting shelter should be configured, the location of dedicated parking spaces, etc. Northfield Village Development also supports the municipality's efforts in this. Mr. Davis now would like confirmation that the Select Board members do support his efforts so that he can locate grant and other outside funding for the feasibility study. Once completed, the study would go to the Select Board members first for their review before being forwarded to VTrans and other involved parties. This process probably would take a minimum of two (2) years but Mr. Davis noted Vermont Senator Peter Welch is a big supporter of adding additional train stops in this state and that raises the possibility of federal funding becoming available. There also is VTrans funding available for public transportation projects like this one. Board member Petty asked if the feasibility study would include the recurrent issue of public parking on and around Depot Square. Mr. Davis confirmed that it would.

Board member Petty then asked about the estimated cost of the feasibility study. Mr. Davis felt it probably would cost in the range of \$20,000. The Select Board members then expressed their general support for Mr. Davis's efforts. Manager Mackenzie said the project does seem to be moving forward, which is a very positive sign. Bill Clements is a member of the Accessibility, Walkability, and Pedestrian Safety Task Force and he hoped that the presence of the new train platform and shelter would not preclude the possibility of a new pedestrian trail in the area. Mr. Davis said that should not be a problem. Chair Maxwell then thanked Mr. Davis for his presentation and all the work he has put into this project.

IV. LIQUOR CONTROL COMMISSION

a. Liquor License Renewals

- 1. Good Measure Brewing. (7:18 p.m.)** Motion by Board member Stevens, seconded by Board member Shernock, to approve the liquor license renewal. **Motion passed 5-0-0.**
- 2. The Stic. (7:18 p.m.)** Motion by Board member Stevens, seconded by Board member Shernock, to approve the liquor license renewal. **Motion passed 5-0-0.**

b. Outside Consumption Permits

- 1. Good Measure Brewing. (7:20 p.m.)** Motion by Board member Stevens, seconded by Board member Shernock, to approve the outside consumption permit. Board member Petty noted Good Measure will be using some public parking spaces to create outdoors seating. There was a Select Board discussion last year about the possibility of drafting a parklet policy with safety rules, etc. This issue was not resolved then but perhaps should be resurrected this year so that all dining establishments will be treated the same in future when similar requests are made. Lorna Doney noted Good Measure is in close proximity to the only laundromat in town and she is concerned that not enough parking spaces will be available for its patrons. Board member Petty believes Good Measure has been working with the laundromat owner in order to limit the impact of the reduced number of spaces. **Motion passed 5-0-0.**
- 2. The Stic. (7:25 p.m.)** Motion by Board member Stevens, seconded by Board member Shernock, to approve the outside consumption permit. It was noted the outdoor seating will be on private property and no public parking spaces would be affected. **Motion passed 5-0-0.**

V. APPROVAL OF MINUTES

- a. March 10, 2026 (Regular Meeting). (7:28 p.m.)** Motion by Board member Stevens, seconded by Board member Shernock, to approve the minutes. **Motion passed 5-0-0.**
- b. March 11, 2026 (Special Meeting). (7:28 p.m.)** Motion by Board member Stevens, seconded by Board member Shernock, to approve the minutes. **Motion passed 5-0-0.**
- c. March 18, 2026 (Special Meeting). (7:29 p.m.)** Motion by Board member Shernock, seconded by Board member Stevens, to approve the minutes. **Motion passed 5-0-0.**

VI. APPROVAL OF BILLS

- a. Approval of Warrant #18-26 & #18-26A-G. (7:30 p.m.)** Motion by Board member Shernock, seconded by Board member Stevens, to approve Warrant #18-26 & #18-26A-G in the amount of \$145,720.99. Board member Maxwell asked if all the expenditures associated with the "Ice Block Party" were covered by grant funds. Manager Mackenzie believes that is the case but he will get confirmation. **Motion passed 5-0-0.**

- b. **Receipt of Biweekly Payroll through March 15, 2026. (7:30 p.m.)** Motion by Board member Shernock, seconded by Board member Stevens, to receive the biweekly payroll in the amount of \$109,719.57. **Motion passed 5-0-0.**

VII. SELECT BOARD

- a. **Appointments of Various Town Officials. (7:31 p.m.)**
 - 1. **Conservation Commission.** Motion by Board member Shernock, seconded by Board member Stevens, to reappoint Russ Barrett and Mariela Swiech to the Conservation Commission. **Motion passed 5-0-0.**
 - 2. **Development Review Board.** Motion by Board member Shernock, seconded by Board member Stevens, to reappoint Kevin Pecor to the Development Review Board. **Motion passed 5-0-0.**
 - 3. **Dog River Park Committee.** Motion by Board member Shernock, seconded by Board member Stevens, to reappoint Kim Adams to the Dog River Park Committee. One committee position remains vacant at this time. **Motion passed 5-0-0.**
 - 4. **Energy Committee.** Motion by Board member Shernock, seconded by Board member Stevens, to reappoint Sheila Bannister and Chandler Murch to the Energy Committee. **Motion passed 5-0-0.**
 - 5. **Town Forest Stewardship Committee.** Motion by Board member Shernock, seconded by Board member Stevens, to reappoint Virginia Kunkel and Andrew Padilla and appoint Dylan Alsbach to the Town Forest Stewardship Committee. **Motion passed 5-0-0.**
 - 6. **First Constable.** Motion by Board member Shernock, seconded by Board member Stevens, to reappoint Richard Wobby as First Constable. **Motion passed 5-0-0.**
 - 7. **Grand Juror.** There were no applicants for this vacant position.
 - 8. **Tree Warden.** Motion by Board member Shernock, seconded by Board member Stevens, to reappoint Russ Barrett as Tree Warden. **Motion passed 5-0-0.**
 - 9. **NEKCV Broadband (formerly CVFiber) Delegate.** Motion by Board member Shernock, seconded by Board member Stevens, to reappoint Thomas Davis as the NEKCV Broadband Delegate. **Motion passed 5-0-0.**
 - 10. **Central Vermont Regional Planning Commission (CVRPC) Representative.** Motion by Board member Shernock, seconded by Board member Stevens, to reappoint Royal DeLegge as the CVRPC Representative and appoint Steven Mackenzie as the alternate representative. **Motion passed 5-0-0.**
 - 11. **CVRPC Transportation Advisory Committee (TAC) Representative.** Motion by Board member Shernock, seconded by Board member Stevens, to reappoint Thomas Davis as the CVRPC TAC Representative and appoint Steven Mackenzie as the alternate representative. **Motion passed 5-0-0.**
- b. **Appointment of Water & Wastewater Commissioner. (7:33 p.m.)** Motion by Board member Petty, seconded by Board member Shernock, to appoint Stephen Fitzhugh as a Water & Wastewater Commissioner. As this is an elected position, Mr. Fitzhugh will serve until the next Town Meeting Day. He then can choose to seek election for the remaining two years of this three-year term. **Motion passed 5-0-0.**
- c. **Appointment of Deputy Health Officer. (7:33 p.m.)** Motion by Board member Shernock, seconded by Board member Stevens, to appoint Crystal L. Peterson as Deputy Health Officer. Board member Shernock noted Ms. Peterson is the Director of Nursing at Mayo Healthcare and it will be good to have someone with a medical background again serving in this position. **Motion passed 5-0-0.**

- d. Authorize Brown Public Library (BPL) Repairs. (7:34 p.m.)** Manager Mackenzie said he was notified recently by Library Director Sherri Brickey that the handicap door opener for the downstairs entrance had stopped working. He contacted the original vendor to fix the problem and received a \$4,303.93 quote. He also obtained a \$25,400 quote to upgrade the building's HVAC (Heating, Ventilation, and Air Conditioning) Control System, which is old and has been causing a number of problems. He believes there are funds in the BPL Capital Improvement Plan (CIP) budget to cover these expenses and would like Select Board authorization to proceed. Motion by Board member Petty, seconded by Board member Stevens, to authorize expending BPL CIP funds for the repairs indicated above. Board member Petty believes some American Rescue Plan Act (ARPA) funds were designated for upgrades to the Community Room. Perhaps they could be used for these repairs. Manager Mackenzie is unsure whether such funds are available in the current year budget but will look into this. He knows that in the next fiscal year, CIP funds were allocated for various BPL building upgrades. Board member Petty asked if the HVAC upgrades would reduce the noise it generates when operating. Sometimes the noise is so bad during Community Room meetings that it drowns out discussion. Manager Mackenzie will see if that is a possibility. Board member Petty thought it was a waste to have an air conditioning system that has to be turned off when most needed due to excessive noise. **Motion passed 5-0-0.**
- e. Approve Interim Manager Contract Extension.** Manager Mackenzie said he is willing to extend his current contract as interim manager for one month to May 1, 2026. If all goes well with the current manager search process, that would mean he could assist with the transition period after the permanent manager has been hired. Motion by Board member Shernock, seconded by Board member Stevens, to approve the interim manager contract extension. Board member Petty appreciates that Manager Mackenzie is willing to work longer than he originally planned so that there will no gap period between the town managers. **Motion passed 5-0-0.**

VIII. TOWN MANAGER'S REPORT. (7:43 p.m.) Manager Mackenzie had provided the Select Board members with a written report on his activities/actions since the last regular meeting (03/10/2026). He reported that a "No Kings" rally will be held on the Common on Saturday, March 28, 2026 from 9:30 a.m. to 11:00 a.m. The organizers met with Manager Mackenzie and Northfield Police Department (NPD) Corporal Brian Gosselin to discuss the logistics. Such events do not require a formal permit but Manager Mackenzie did provide his permission for this use of the Common. In addition, Manager Mackenzie provided NU with permission to close Central Street southward of Washington Street on Saturday, April 18, 2026 from 12:00 p.m. to 10:00 p.m. This will allow them to hold a retirement celebration for William McCollough, the current Commandant of Cadets and Vice President of Student Affairs, while better ensuring the safety of those attending the event. There are many precedents for this action. In addition, Manager Mackenzie held a recent meeting with Vermont Emergency Management Regional Coordinator Sid Pollock that was also attended by the heads of our local emergency services, utility departments, and highway department in order to discuss needed updates to our Local Emergency Management Plan. Another meeting with the representatives from the union now representing Northfield Ambulance Service (NAS) employees was held on March 17, 2026. Much progress is being made on the initial NAS union contract and the next negotiation session will be held on April 7, 2026. Manager Mackenzie then said that engineers from Aldrich + Elliott will be present at the next Select Board regular meeting (04/14/26) in order to discuss their twenty-year evaluation report of the Northfield Wastewater Treatment Facility. He added that Utility Superintendent James Russo recently was informed by the Vermont Department of Environmental Conservation (DEC) that due to the completion of local stormwater projects, there are no longer any Combined Sewer Overflows (CSO) located in Northfield. As for future projects, Manager Mackenzie said he is working to create a job advertisement for a permanent police chief that he hopes will be published widely before the end of the week.

IX. BOARD MEMBERS' COMMENTS, CONCERNS, QUESTIONS

- a. Mud Season Road Materials. (7:50 p.m.)** Board member Davis said he met with Manager Mackenzie and Highway Foreman Karl Bailey about the possibility of changing the road materials put down on the backroads during Mud Season. If no changes can be made this year due to budgetary concerns, he would like this discussed during the next budget sessions when the FY 2027-2028 Highway Department budget is drafted.
- b. Open Meeting Law. (7:52 p.m.)** Board member Shernock would like there to be some in-person training sessions held so that all committee chairs as well as other interested committee members are made aware of recent changes in the Open Meeting Law. She felt that in-person training sessions where questions can be asked and answered work much better than online training.
- c. Falls Trailer Park Zoning Violation update. (7:58 p.m.)** Board member Shernock asked if the recent concerns expressed by a Falls Trailer Park neighbor about improper setbacks, etc. had been resolved. Manager Mackenzie said the process is still ongoing and Zoning Administrator Mitch Osiecki has been in contact with the trailer park owner about possible zoning regulation violations. Manager Mackenzie plans to meet with Mr. Osiecki to discuss the current situation and explore what local options are available to resolve the matter.
- d. Northfield Falls Covered Bridges. (8:02 p.m.)** Board member Shernock said the four covered bridges in Northfield Falls are in need of urgent repair due to damages from oversized vehicles, storms, etc. She understands that this would cost a considerable amount of money but it does need to be done. Manager Mackenzie said he was recently contacted by someone who was willing to work on upgrading one of the covered bridges as a demonstration project. Manager Mackenzie will try to contact this person to see if this was a serious proposal. Chair Maxwell said VTrans did conduct an evaluation of the covered bridges that was quite thorough and was supposed to be followed by state funding for needed repairs. Unfortunately, the VTrans funds that were allocated for statewide historic bridges dried up and there is no certainty about when they will become available again in future. Board member Petty thought it would be good to get an update on the status of this promised funding. Board member Davis noted that the Slaughterhouse Road Covered Bridge still needs some additional work in order to prevent further water damage from stormwater coming off the road. The road also should be regraded to redirect stormwater away from the bridge.
- e. Municipal Building Conference Room Upgrade. (8:03 p.m.)** Chair Maxwell commended Manager Mackenzie for purchasing and installing a large television screen in the room that can be used for board meetings, training sessions, etc. This is a big improvement from having to use a small laptop screen.

X. PUBLIC PARTICIPATION (UNSCHEDULED)

- a. Jim Tautfest: Union Brook Traffic Obstruction. (8:05 p.m.)** Mr. Tautfest said a resident on the road (Donald Smith) continues to park his vehicles in the traveled portion of the road, which creates a traffic hazard and also makes it impossible for the Highway Department to snowplow. Mr. Tautfest has reviewed the local traffic ordinance and believes the Highway Department already has the authority to put up "No Parking" signs where and when they are needed. The Town Manager also has this authority. Mr. Tautfest said many people are being inconvenienced daily by the current situation, which is potentially dangerous to drivers. He felt the municipality should delay no further and put up signs stating that parking is illegal at that location and violators will have their vehicles towed. Manager Mackenzie said this has been a perplexing issue that he inherited from the previous town manager. He has spoken to this individual on numerous occasions and been assured that he will comply. He has asked Board member Davis, who travels the road daily, to keep him informed of the situation. If voluntary compliance is not forthcoming, more stringent actions will be taken. Manager Mackenzie also will review the traffic ordinance to determine how much authority he has in this matter. Board member Shernock would like Mr. Smith given a hard deadline for removing his vehicles from the road. Manager Mackenzie said he has made it clear to Mr. Smith that his time is running out. Board member Davis said the situation has improved somewhat in recent weeks but there has been some backsliding on occasion.

Chair Maxwell thanked Manager Mackenzie for his efforts and hoped some resolution will come soon.

- b. **Carolyn Stevens: Stony Brook Road Covered Bridge. (8:15 p.m.)** Ms. Stevens noted that in addition to the Northfield Falls covered bridges, there also in one on Stoney Brook Road (aka Moseley Covered Bridge) that also suffers periodic damage from trucks and other over-sized vehicles. She would like to be sure that this bridge will be included when any future plans for covered bridge upgrades are discussed.
- c. **Kristin Pollard: Online Abuse. (8:17 p.m.)**. Ms. Pollard said someone is logging onto Select Board meetings using logon names that are directly insulting to her. The person responsible also uses the Zoom chat feature to add additional insulting comments as well as posting her personal information. Ms. Pollard believes she knows who is responsible and has contacted Zoom's harassment bureau about this. Manager Mackenzie said he is aware of this problem and has contacted our attorney to see what the municipality can do to confront this. He personally believes that people logging into public meetings should be required to login with their real first and last names. Board member Petty doesn't believe that requirement can be enforced but it might be possible to disable the Zoom's chat feature if it is being abused. The municipality's public participation policy does specify that personal attacks are not allowed during public meetings. Mary Smith said that the City of Montpelier had to develop a policy code for remote meetings due to similar problems. Ms. Stevens suggested that Norwich University's Senator Patrick Leahy School of Cybersecurity and advanced Computing might be able to help with this problem. Manager Mackenzie said he would work to resolve this matter before the next regular meeting.

XI. EXECUTIVE SESSION. Motion by Board member Stevens, seconded by Board member Shernock, to go into executive session, in accordance with 1 VSA 313 (a)(1)], in order to discuss a legal matter with Manager Mackenzie present. **Motion passed 5-0-0.**

The Board went into executive session at 8:25 p.m.

Motion by Board member Shernock, seconded by Board member Stevens, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 8:42 p.m.

Motion by Board member Shernock, seconded by Board member Stevens, to accept the recommendation from Town Attorney Kevin Kite to settle the Boullion-Rogers property tax litigation as he indicated. **Motion passed 5-0-0.**

XII. ADJOURNMENT. Motion by Board member Shernock, seconded by Board member Stevens, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 8:43 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at: <https://youtu.be/tCePIMLykKs>

These minutes are subject to approval at the next Select Board regular meeting.

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD SPECIAL MEETING
Minutes of April 1, 2026**

- I. ROLL CALL.** Chair K. David Maxwell, Board members Tim Davis, Lydia Petty, Merry Shernock and John Stevens. Also present was Bill Fraser (Vermont League of Cities & Towns).

Chair Maxwell called the meeting to order at 4:00 p.m.

- II. PUBLIC PARTICIPATION (SCHEDULED):** None.

- III. EXECUTIVE SESSION.** Motion by Board member Stevens, seconded by Board member Petty, to go into executive session, in accordance with 1 VSA 313 (a)(1)], in order to discuss a personnel issue (Town Manager Search) with VLCT consultant Bill Fraser present. **Motion passed 5-0-0.**

The Board went into executive session at 4:10 p.m.

Motion by Board member Shernock, seconded by Board member Stevens, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 6:10 p.m. No action was taken.

- IV. PUBLIC PARTICIPATION (UNSCHEDULED).** There was none.

- V. ADJOURNMENT.** Motion by Board member Shernock, seconded by Board member Stevens, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 6:11 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

These minutes are subject to approval at the next Select Board regular meeting.

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD SPECIAL MEETING
Minutes of April 6, 2026**

- I. ROLL CALL.** Chair K. David Maxwell, Board members Tim Davis, Lydia Petty, Merry Shernock and John Stevens. Also present was Bill Fraser (Vermont League of Cities & Towns).

Chair Maxwell called the meeting to order at 4:02 p.m.

- II. PUBLIC PARTICIPATION (SCHEDULED):** None.

- III. EXECUTIVE SESSION.** Motion by Board member Shernock, seconded by Board member Davis, to go into executive session, in accordance with 1 VSA 313 (a)(1)], in order to discuss a personnel issue (Town Manager Search) with VLCT consultant Bill Fraser present. **Motion passed 5-0-0.**

The Board went into executive session at 4:03 p.m.

Motion by Board member Shernock, seconded by Board member Davis, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 6:42 p.m. No action was taken.

- IV. PUBLIC PARTICIPATION (UNSCHEDULED).** There was none.

- V. ADJOURNMENT.** Motion by Board member Shernock, seconded by Board member Davis, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 6:43 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

These minutes are subject to approval at the next Select Board regular meeting.

TOWN OF NORTHFIELD

THE UNDERSIGNED HEREBY AUTHORIZE THE EXPENDITURES LISTED
HEREIN, ACCORDING TO THE LAWS OF THE STATE OF VERMONT.

DISBURSEMENT DATE: 04/17/26

WARRANT 19-26,19-26A-D

NORTHFIELD TOWN SELECT BOARD

TIMOTHY DAVIS _____
 K. DAVID MAXWELL, Chair _____
 LYDIA PETTY _____
 MERRY SHERNOCK, Vice Chair _____
 JOHN B. STEVENS _____
 STEVE MACKENZIE, Manager _____

TOWN GENERAL	<u>100,785.94</u>	ELECTRIC FUND	<u>605,156.68</u>
MUNICIPAL PLANNING GRANT	_____	WATER FUND	<u>52,023.42</u>
FLOOD BUYOUT GRANT	_____	SEWER FUND	<u>66,945.42</u>
COMMON FUND	_____		
COMMUNITY DEVELOPMENT FUND	_____		
ARPA FUND	_____		
TOWN CIP	<u>8,499.81</u>		
AMBULANCE DONATION FUND	_____		
FIRE DONATION FUND	_____		
RECREATION COMMITTEE FUND	_____		
POOL DONATION FUND	_____		
CONSERVATION FUND	_____		
POLICE DONATION FUND	_____		
ENERGY COMMITTEE DONATION FUND	_____		
AGENCY FUND	<u>325.00</u>		
SUBTOTAL	<u>\$109,610.75</u>	SUBTOTAL	<u>\$724,125.52</u>

GRAND TOTAL \$833,736.27

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10003			TOWN GEN - OTHER USES				
10003 09055			DEBT RET-POLICE STATION BOND				
058200 VERMONT BOND BANK	90003	0	2026 10	INV A	2,102.84	19-26	POLICE STATION CONS
INVOICE:			FULL DESC: POLICE STATION CONSTRUCTION BOND LOAN238				
			ACCOUNT TOTAL		2,102.84		
10003 09129			DEBT RET-UNION BR PAVING				
058200 VERMONT BOND BANK	90008	0	2026 10	INV A	14,490.80	19-26	UNION BROOK PAVING
INVOICE:			FULL DESC: UNION BROOK PAVING BOND LOAN719				
			ACCOUNT TOTAL		14,490.80		
			ORG 10003	TOTAL	16,593.64		
10130			TOWN MANAGER				
10130 060121			MANAGER SERVICES				
038000 MACKENZIE, STEVEN	89870	0	2026 10	INV A	1,472.53	19-26	3/14-3/20 MGR SERVI
INVOICE:			FULL DESC: 3/14-3/20 MGR SERVICES				
038000 MACKENZIE, STEVEN	89920	0	2026 10	INV A	1,154.72	19-26	3/28-4/3 MGR SERVIC
INVOICE:			FULL DESC: 3/28-4/3 MGR SERVICES				
038000 MACKENZIE, STEVEN	89922	0	2026 10	INV A	1,218.28	19-26	3/21-3/27 MGR SERVI
INVOICE:			FULL DESC: 3/21-3/27 MGR SERVICES				
					3,845.53		
			ACCOUNT TOTAL		3,845.53		
10130 07010			TELEPHONE				
042768 TDS TELECOM	89951	0	2026 10	INV A	67.87	19-26	APR26-8024855411
INVOICE:			FULL DESC: APR26-8024855411				
			ACCOUNT TOTAL		67.87		
10130 07020			POSTAGE				
042896 NFLD TOWN GEN FUND	89991	0	2026 10	INV A	99.85	19-26	MAR 26 POSTAGE
INVOICE:			FULL DESC: MAR 26 POSTAGE				
			ACCOUNT TOTAL		99.85		
10130 07050			OFFICE SUPPLIES				
035892 MAGEE OFFICE PLUS	89937	0	2026 10	INV A	59.33	19-26	6 CASES 8.5X11 PAPE
INVOICE:			FULL DESC: 6 CASES 8.5X11 PAPER				
038000 MACKENZIE, STEVEN	89925	0	2026 10	INV A	29.95	19-26	3/21-REIMBURSE ACCO
INVOICE:			FULL DESC: 3/21-REIMBURSE ACCORDION FILES				
055824 TRANS-VIDEO	89957	0	2026 10	INV A	14.17	19-26	APR26 INTERNET-MUN
INVOICE:			FULL DESC: APR26 INTERNET-MUN BLD				
			ACCOUNT TOTAL		103.45		

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10130 07060				OFFICE EQUIPMENT/MAINTENANCE			
038000 MACKENZIE, STEVEN	89924	0	2026 10	INV A	238.05	19-26	3/21 REIMBURS FLAT
INVOICE:		FULL DESC:	3/21 REIMBURS FLAT SCREEN/MOUNT-CONF RM				
		ACCOUNT TOTAL			238.05		
10130 07140				MILEAGE			
038000 MACKENZIE, STEVEN	89871	0	2026 10	INV A	61.44	19-26	3/14-3/20 MGR MILEA
INVOICE:		FULL DESC:	3/14-3/20 MGR MILEAGE				
038000 MACKENZIE, STEVEN	89921	0	2026 10	INV A	49.16	19-26	3/28-4/3 MGR MILEAG
INVOICE:		FULL DESC:	3/28-4/3 MGR MILEAGE				
038000 MACKENZIE, STEVEN	89923	0	2026 10	INV A	73.73	19-26	3/21-3/27 MGR MILEA
INVOICE:		FULL DESC:	3/21-3/27 MGR MILEAGE				

					184.33		
		ACCOUNT TOTAL			184.33		
10130 07170				ADVERTISING/LEGAL NOTICES			
055184 TIMES ARGUS	89955	0	2026 10	INV A	229.32	19-26	FIN DIR/BOOKKEEPER
INVOICE:		FULL DESC:	FIN DIR/BOOKKEEPER JOB ADS-3/14,17				
		ACCOUNT TOTAL			229.32		
		ORG 10130	TOTAL		4,768.40		
10140				TOWN CLERK/TREASURER			
10140 06220				MAINTENANCE CONTRACTS			
054400 SYMQUEST GROUP INC.	90087	0	2026 10	INV A	25.25	19-26	3/25-4/24 PRINTER C
INVOICE: 2089814		FULL DESC:	3/25-4/24 PRINTER CONTRACT				
		ACCOUNT TOTAL			25.25		
10140 07010				TELEPHONE			
042768 TDS TELECOM	89951	0	2026 10	INV A	69.95	19-26	APR26-8024855411
INVOICE:		FULL DESC:	APR26-8024855411				
		ACCOUNT TOTAL			69.95		
10140 07020				POSTAGE			
042896 NFLD TOWN GEN FUND	89991	0	2026 10	INV A	123.73	19-26	MAR 26 POSTAGE
INVOICE:		FULL DESC:	MAR 26 POSTAGE				
		ACCOUNT TOTAL			123.73		
10140 07050				OFFICE SUPPLIES			
035892 MAGEE OFFICE PLUS	89937	0	2026 10	INV A	52.50	19-26	6 CASES 8.5X11 PAPE
INVOICE:		FULL DESC:	6 CASES 8.5X11 PAPER				
035892 MAGEE OFFICE PLUS	90026	0	2026 10	INV A	6.29	19-26	ADDING MACHINE ROLL
INVOICE:		FULL DESC:	ADDING MACHINE ROLLS				

					58.79		

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
055824 TRANS-VIDEO INVOICE:	89957	0	2026 10	INV A	25.07 19-26		APR26 INTERNET-MUN
		FULL DESC:	APR26 INTERNET-MUN BLD				
				ACCOUNT TOTAL	83.86		
10140 08300				DEPARTMENT SUPPLIES			
058896 VT DEPT HEALTH INVOICE: 1908	89964	0	2026 10	INV A	83.00 19-26		ENGRAVED PAPER
		FULL DESC:	ENGRAVED PAPER				
				ACCOUNT TOTAL	83.00		
			ORG 10140	TOTAL	385.79		
10160				BOARD OF CIVIL AUTHORITY			
10160 07020				POSTAGE			
042896 NFLD TOWN GEN FUND INVOICE:	89991	0	2026 10	INV A	41.36 19-26		MAR 26 POSTAGE
		FULL DESC:	MAR 26 POSTAGE				
				ACCOUNT TOTAL	41.36		
10160 07070				DUES/MEETINGS/SUBSCRIPTIONS			
023160 DEPOT SQUARE PIZZA INVOICE:	90051	0	2026 10	INV A	69.85 19-26		3/3 TOWN MEETING DA
		FULL DESC:	3/3 TOWN MEETING DAY				
				ACCOUNT TOTAL	69.85		
			ORG 10160	TOTAL	111.21		
10230				ACCOUNTING			
10230 06010				PROFESSIONAL SERVICES			
013521 LAURIE A BAROFFIO INVOICE: 122	89984	0	2026 10	INV A	2,743.50 19-26		ACCT/CONSULTING 3/3
		FULL DESC:	ACCT/CONSULTING 3/30-4/5				
013521 LAURIE A BAROFFIO INVOICE: 121	89985	0	2026 10	INV A	5,717.10 19-26		ACCTING/CONSULTING
		FULL DESC:	ACCTING/CONSULTING 3/16-3/29				
					8,460.60		
				ACCOUNT TOTAL	8,460.60		
10230 06220				MAINTENANCE CONTRACTS			
054400 SYMQUEST GROUP INC. INVOICE: 2089814	90087	0	2026 10	INV A	57.22 19-26		3/25-4/24 PRINTER C
		FULL DESC:	3/25-4/24 PRINTER CONTRACT				
				ACCOUNT TOTAL	57.22		
10230 07010				TELEPHONE			
042768 TDS TELECOM INVOICE:	89951	0	2026 10	INV A	103.41 19-26		APR26-8024855411
		FULL DESC:	APR26-8024855411				
				ACCOUNT TOTAL	103.41		

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10230 07020				POSTAGE			
042896 NFLD TOWN GEN FUND	89991	0	2026 10	INV A	120.03 19-26		MAR 26 POSTAGE
INVOICE:		FULL DESC:	MAR 26 POSTAGE				
				ACCOUNT TOTAL	120.03		
10230 07050				OFFICE SUPPLIES			
035892 MAGEE OFFICE PLUS	89937	0	2026 10	INV A	52.50 19-26		6 CASES 8.5X11 PAPE
INVOICE:		FULL DESC:	6 CASES 8.5X11 PAPER				
035892 MAGEE OFFICE PLUS	90025	0	2026 10	INV A	10.31 19-26		HANGING FOLDERS
INVOICE:		FULL DESC:	HANGING FOLDERS				
035892 MAGEE OFFICE PLUS	90026	0	2026 10	INV A	6.28 19-26		ADDING MACHINE ROLL
INVOICE:		FULL DESC:	ADDING MACHINE ROLLS				

					69.09		
052902 SECURSHRED	89928	0	2026 10	INV A	25.00 19-26		4/2 SHREDDING PICKU
INVOICE: 525239		FULL DESC:	4/2 SHREDDING PICKUP SRVC				
055824 TRANS-VIDEO	89957	0	2026 10	INV A	37.12 19-26		APR26 INTERNET-MUN
INVOICE:		FULL DESC:	APR26 INTERNET-MUN BLD				
				ACCOUNT TOTAL	131.21		
				ORG 10230 TOTAL	8,872.47		
10260				LISTERS			
10260 06220				MAINTENANCE CONTRACTS			
054400 SYMQUEST GROUP INC.	90087	0	2026 10	INV A	8.42 19-26		3/25-4/24 PRINTER C
INVOICE: 2089814		FULL DESC:	3/25-4/24 PRINTER CONTRACT				
				ACCOUNT TOTAL	8.42		
10260 07010				TELEPHONE			
042768 TDS TELECOM	89951	0	2026 10	INV A	69.25 19-26		APR26-8024855411
INVOICE:		FULL DESC:	APR26-8024855411				
				ACCOUNT TOTAL	69.25		
10260 07020				POSTAGE			
042896 NFLD TOWN GEN FUND	89991	0	2026 10	INV A	31.82 19-26		MAR 26 POSTAGE
INVOICE:		FULL DESC:	MAR 26 POSTAGE				
				ACCOUNT TOTAL	31.82		
10260 07050				OFFICE SUPPLIES			
055824 TRANS-VIDEO	89957	0	2026 10	INV A	25.07 19-26		APR26 INTERNET-MUN
INVOICE:		FULL DESC:	APR26 INTERNET-MUN BLD				
				ACCOUNT TOTAL	25.07		
				ORG 10260 TOTAL	134.56		

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10320							FIRE DEPARTMENT
10320 07010							TELEPHONE
010495 VERIZON WIRELESS	90039	0	2026 10	INV A	18.73	19-26	2/17-3/16 CELL PHO
INVOICE: 6138719285							FULL DESC: 2/17-3/16 CELL PHONE
042768 TDS TELECOM	89951	0	2026 10	INV A	38.69	19-26	APR26-8024855411
INVOICE:							FULL DESC: APR26-8024855411
					57.42		ACCOUNT TOTAL
10320 08010							ELECTRICITY
041616 NFLD ELEC DEPT	90059	0	2026 10	INV A	97.70	19-26	3/19-FIRE STATION
INVOICE:							FULL DESC: 3/19-FIRE STATION
					97.70		ACCOUNT TOTAL
10320 08013							ELECTRIC-SOLAR
052905 SENIOR RENEWABLES, L	90000	0	2026 10	INV A	24.92	19-26	MAR26 SOLAR
INVOICE: 198							FULL DESC: MAR26 SOLAR
					24.92		ACCOUNT TOTAL
10320 08030							WATER
043552 NORTHFIELD	89993	0	2026 10	INV A	28.03	19-26	3/19-FIRE STATION
INVOICE:							FULL DESC: 3/19-FIRE STATION
					28.03		ACCOUNT TOTAL
10320 08050							SEWER
043552 NORTHFIELD	89993	0	2026 10	INV A	29.02	19-26	3/19-FIRE STATION
INVOICE:							FULL DESC: 3/19-FIRE STATION
					29.02		ACCOUNT TOTAL
10320 08160							VEHICLE MAINTENANCE
023172 DESORCIE EM.PRODUCTS	89932	0	2026 10	INV A	150.00	19-26	3/24-17ENGINE2-COOL
INVOICE: 21180							FULL DESC: 3/24-17ENGINE2-COOLANT ALARM
052611 SANEL NAPA	90033	0	2026 10	INV A	15.39	19-26	ANTIFREEZE-FD
INVOICE: 539393							FULL DESC: ANTIFREEZE-FD
					165.39		ACCOUNT TOTAL
10320 08300							DEPARTMENT SUPPLIES
021684 BUSINESS CREDIT CARD	90023	0	2026 10	INV A	84.79	19-26	BITDEFENDER-COMP SE
INVOICE:							FULL DESC: BITDEFENDER-COMP SECURITY-AMB/FD
					84.79		ACCOUNT TOTAL
10320 08380							BUILDING MAINT/SUPPLIES
010835 AL'S ELC	90045	0	2026 10	INV A	620.00	19-26	FIRE ALARM INSPECT/

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

INVOICE:	FULL DESC: FIRE ALARM INSPECT/BATTERY-FD						
				ACCOUNT TOTAL	620.00		
			ORG 10320	TOTAL	1,107.27		
10330	POLICE DEPARTMENT						
10330 05152	HRA						
010037 COMBINED SERVICES, L 89856		0	2026	9 DIR P	404.29	19-26	3436 MAR 23,2026 HRA CLA
INVOICE:	FULL DESC: MAR 23,2026 HRA CLAIMS						
				ACCOUNT TOTAL	404.29		
10330 06017	POLICE SERVICES						
038608 MONTPELIER	89872	0	2026	10 INV A	4,338.86	19-26	3/10-3/23 INTERIM P
INVOICE: 3583	FULL DESC: 3/10-3/23 INTERIM POLICE CHIEF						
038608 MONTPELIER	89946	0	2026	10 INV A	5,883.20	19-26	3/24-4/6 INTERIM PO
INVOICE: 3610	FULL DESC: 3/24-4/6 INTERIM POLICE CHIEF						
					10,222.06		
				ACCOUNT TOTAL	10,222.06		
10330 06090	JANITORIAL SERVICES						
053855 SPOTLESS CLEANING	89929	0	2026	10 INV A	200.00	19-26	3/22-3/28 CLEANING
INVOICE:	FULL DESC: 3/22-3/28 CLEANING SERVICES						
053855 SPOTLESS CLEANING	89930	0	2026	10 INV A	200.00	19-26	3/29-4/4 CLEANING S
INVOICE:	FULL DESC: 3/29-4/4 CLEANING SERVICES						
053855 SPOTLESS CLEANING	90001	0	2026	10 INV A	200.00	19-26	3/15-3/21 CLEANING
INVOICE:	FULL DESC: 3/15-3/21 CLEANING SERVICES						
					600.00		
				ACCOUNT TOTAL	600.00		
10330 06220	MAINTENANCE CONTRACTS						
054400 SYMQUEST GROUP INC.	90079	0	2026	10 INV A	35.82	19-26	3/23-4/22 COPIER-PD
INVOICE: 2092785	FULL DESC: 3/23-4/22 COPIER-PD						
				ACCOUNT TOTAL	35.82		
10330 06391	STATE OF VT RECORDS MGMNT						
055824 TRANS-VIDEO	89959	0	2026	10 INV A	237.98	19-26	APR26 INTERNET-PD
INVOICE:	FULL DESC: APR26 INTERNET-PD						
				ACCOUNT TOTAL	237.98		
10330 07010	TELEPHONE						
010495 VERIZON WIRELESS	90039	0	2026	10 INV A	309.90	19-26	2/17-3/16 CELL PHO
INVOICE: 6138719285	FULL DESC: 2/17-3/16 CELL PHONE						
042768 TDS TELECOM	89951	0	2026	10 INV A	379.26	19-26	APR26-8024855411

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE:		FULL DESC: APR26-8024855411					
ACCOUNT TOTAL					689.16		
10330 07050			OFFICE SUPPLIES				
021686 COMMERCIAL CARD PD	89931	0	2026	10 INV A	47.99	19-26	THUMBDRIVES-PD
INVOICE:		FULL DESC: THUMBDRIVES-PD					
035892 MAGEE OFFICE PLUS	89938	0	2026	10 INV A	52.30	19-26	POST-ITS,WIRELESS K
INVOICE:		FULL DESC: POST-ITS,WIRELESS KEYBOARD-PD					
035892 MAGEE OFFICE PLUS	89940	0	2026	10 INV A	6.16	19-26	RECEIPT BOOK-PD
INVOICE:		FULL DESC: RECEIPT BOOK-PD					
					58.46		
ACCOUNT TOTAL					106.45		
10330 07070			DUES/MEETINGS/SUBSCRIPTIONS				
039990 NATIONAL TACTICAL	89989	0	2026	10 INV A	35.00	19-26	GOSSELIN-MEMBERSHIP
INVOICE:		FULL DESC: GOSSELIN-MEMBERSHIP 114863					
ACCOUNT TOTAL					35.00		
10330 07250			SCHOOL/TRAINING				
022500 CYR POLYGRAPH	89979	0	2026	10 INV A	375.00	19-26	GOSSELIN-POLYGRAPH-
INVOICE:		FULL DESC: GOSSELIN-POLYGRAPH-ACADEMY					
ACCOUNT TOTAL					375.00		
10330 08010			ELECTRICITY				
041616 NFLD ELEC DEPT	90060	0	2026	10 INV A	222.96	19-26	3/19-PD
INVOICE:		FULL DESC: 3/19-PD					
ACCOUNT TOTAL					222.96		
10330 08013			ELECTRIC-SOLAR				
052905 SENIOR RENEWABLES, .L	90000	0	2026	10 INV A	69.39	19-26	MAR26 SOLAR
INVOICE: 198		FULL DESC: MAR26 SOLAR					
ACCOUNT TOTAL					69.39		
10330 08030			WATER				
043552 NORTHFIELD	89994	0	2026	10 INV A	22.90	19-26	3/19-PD
INVOICE:		FULL DESC: 3/19-PD					
ACCOUNT TOTAL					22.90		
10330 08050			SEWER				
043552 NORTHFIELD	89994	0	2026	10 INV A	19.19	19-26	3/19-PD
INVOICE:		FULL DESC: 3/19-PD					
ACCOUNT TOTAL					19.19		

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10330 08300				DEPARTMENT SUPPLIES			
052902 SECURSHRED	89927	0	2026 10	INV A	25.00	19-26	4/2 PD SHREDDING SR
INVOICE: 525233		FULL DESC:	4/2 PD SHREDDING SRVC				
		ACCOUNT TOTAL			25.00		
10330 08350				UNIFORMS			
029220 GOSSELIN,BRIAN	89981	0	2026 10	INV A	120.00	19-26	4TH QUARTER UNIFORM
INVOICE:		FULL DESC:	4TH QUARTER UNIFORM				
		ACCOUNT TOTAL			120.00		
10330 08380				BUILDING MAINT/SUPPLIES			
028560 GILLESPIE FUELS	89909	0	2026 10	INV A	3,899.14	19-26	2/16-NEW SPACE HEAT
INVOICE:		FULL DESC:	2/16-NEW SPACE HEATER-PD GARAGE				
059560 VERMONT DOOR COMPANY	89962	0	2026 10	INV A	2,235.14	19-26	3 BOTTOM PANELS-PD
INVOICE: 40726		FULL DESC:	3 BOTTOM PANELS-PD GARAGE DOORS				
		ACCOUNT TOTAL			6,134.28		
		ORG 10330	TOTAL		19,319.48		
10340				AMBULANCE DEPARTMENT			
10340 06651				AMBULANCE BILLING SERVICES			
037945 MBS	90028	0	2026 10	INV A	3,784.77	19-26	FEB26 AMB BILLING S
INVOICE: 3784		FULL DESC:	FEB26 AMB BILLING SERVICES				
		ACCOUNT TOTAL			3,784.77		
10340 07010				TELEPHONE			
037459 MCCUSKER, MEGGAN	89988	0	2026 10	INV A	50.00	19-26	APR 26 CELL PHONE
INVOICE:		FULL DESC:	APR 26 CELL PHONE				
042768 TDS TELECOM	89951	0	2026 10	INV A	104.51	19-26	APR26-8024855411
INVOICE:		FULL DESC:	APR26-8024855411				
055824 TRANS-VIDEO	89956	0	2026 10	INV A	50.02	19-26	APR26 INTERNET-AMB/
INVOICE:		FULL DESC:	APR26 INTERNET-AMB/HWY				
		ACCOUNT TOTAL			204.53		
10340 07020				POSTAGE			
042896 NPLD TOWN GEN FUND	89991	0	2026 10	INV A	.74	19-26	MAR 26 POSTAGE
INVOICE:		FULL DESC:	MAR 26 POSTAGE				
		ACCOUNT TOTAL			.74		
10340 07050				OFFICE SUPPLIES			
055824 TRANS-VIDEO	89956	0	2026 10	INV A	39.95	19-26	APR26 INTERNET-AMB/
INVOICE:		FULL DESC:	APR26 INTERNET-AMB/HWY				

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
055824 TRANS-VIDEO INVOICE:	89957	0	2026 10	INV A	.51 19-26		APR26 INTERNET-MUN
		FULL DESC:	APR26 INTERNET-MUN BLD				
					40.46		
				ACCOUNT TOTAL	40.46		
10340 07070				DUES/MEETINGS/SUBSCRIPTIONS			
047120 PETTY CASH INVOICE:	89950	0	2026 10	INV A	75.49 19-26		4/7-NAS UNION NEGOT
		FULL DESC:	4/7-NAS UNION NEGOTIATION LUNCH				
				ACCOUNT TOTAL	75.49		
10340 07160				RENT			
042896 NFLD TOWN GEN FUND INVOICE:	89879	0	2026 10	INV A	860.00 19-26		APR 26 INTERCOMPANY
		FULL DESC:	APR 26 INTERCOMPANY CHARGES				
				ACCOUNT TOTAL	860.00		
10340 07290				COLLECTION EXPENSE			
010301 RCMC INVOICE:	89926	0	2026 10	INV A	110.01 19-26		MAR 26 AMB COLL EXP
		FULL DESC:	MAR 26 AMB COLL EXP				
				ACCOUNT TOTAL	110.01		
10340 08010				ELECTRICITY			
041616 NFLD ELEC DEPT INVOICE:	90061	0	2026 10	INV A	40.84 19-26		3/19-AMB DEPT
		FULL DESC:	3/19-AMB DEPT				
				ACCOUNT TOTAL	40.84		
10340 08070				GASOLINE/DIESEL			
063377 WEX BANK INVOICE:	90009	0	2026 10	INV A	8.24 19-26		2.114GALS GAS-UTV-A
		FULL DESC:	2.114GALS GAS-UTV-AMB				
063377 WEX BANK INVOICE:	90011	0	2026 10	CRM A	-1.10 19-26		2-27 REBATE ADJ
		FULL DESC:	2-27 REBATE ADJ				
					7.14		
				ACCOUNT TOTAL	7.14		
10340 08150				MEDICAL SUPPLIES			
010461 HAUN WELDING SUPPLIY INVOICE: 780400	89934	0	2026 10	INV A	132.52 19-26		4/1-OXYGEN
		FULL DESC:	4/1-OXYGEN				
010461 HAUN WELDING SUPPLIY INVOICE: 776692	89935	0	2026 10	INV A	45.65 19-26		MAR26 CYLINDER RENT
		FULL DESC:	MAR26 CYLINDER RENT				
					178.17		
014864 BOUND TREE INVOICE: 86136220	90015	0	2026 10	INV A	1,086.27 19-26		ELECTRODES, IV SOLUT
		FULL DESC:	ELECTRODES, IV SOLUTION				

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL					1,264.44		
10340 08160							VEHICLE MAINTENANCE
052611 SANEL NAPA	90031	0	2026 10	INV A	61.96	19-26	22FORD A2-DEF
INVOICE: 539305		FULL DESC:	22FORD A2-DEF				
061988 VERMONT WHOLESALE	90040	0	2026 10	INV A	261.18	19-26	17AMB-TIRE
INVOICE: 501502		FULL DESC:	17AMB-TIRE				
061988 VERMONT WHOLESALE	90042	0	2026 10	CRM A	-100.00	19-26	17AMB TIRE CREDIT
INVOICE: 2913679		FULL DESC:	17AMB TIRE CREDIT				

					161.18		
ACCOUNT TOTAL					223.14		
10340 08300							DEPARTMENT SUPPLIES
021684 BUSINESS CREDIT CARD	90023	0	2026 10	INV A	84.80	19-26	BITDEFENDER-COMP SE
INVOICE:		FULL DESC:	BITDEFENDER-COMP SECURITY-AMB/FD				
ACCOUNT TOTAL					84.80		
ORG 10340 TOTAL					6,696.36		
10420							HIGHWAY DEPT
10420 07010							TELEPHONE
010495 VERIZON WIRELESS	90039	0	2026 10	INV A	37.45	19-26	2/17-3/16 CELL PHO
INVOICE: 6138719285		FULL DESC:	2/17-3/16 CELL PHONE				
042768 TDS TELECOM	89951	0	2026 10	INV A	42.26	19-26	APR26-8024855411
INVOICE:		FULL DESC:	APR26-8024855411				
055824 TRANS-VIDEO	89956	0	2026 10	INV A	50.01	19-26	APR26 INTERNET-AMB/
INVOICE:		FULL DESC:	APR26 INTERNET-AMB/HWY				
ACCOUNT TOTAL					129.72		
10420 07050							OFFICE SUPPLIES
035892 MAGEE OFFICE PLUS	89941	0	2026 10	INV A	29.82	19-26	STAPLER-HWY FOREMAN
INVOICE:		FULL DESC:	STAPLER-HWY FOREMAN				
ACCOUNT TOTAL					29.82		
10420 08010							ELECTRICITY
041616 NFLD ELEC DEPT	90062	0	2026 10	INV A	18.59	19-26	3/19-TUCKERS PIT ON
INVOICE:		FULL DESC:	3/19-TUCKERS PIT ON 12A				
041616 NFLD ELEC DEPT	90063	0	2026 10	INV A	18.59	19-26	3/19-FALLS-SALT SHE
INVOICE:		FULL DESC:	3/19-FALLS-SALT SHED				

					37.18		
ACCOUNT TOTAL					37.18		

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10420 08061				MUD SEASON/STONE			
037457 MCCULLOUGH CRUSHING	89945	0	2026 10	INV A	4,403.00	19-26	238YDS 1.5" PLNT MI
INVOICE: 124658		FULL DESC:	238YDS 1.5" PLNT MIX-3/10-STOCKPILE				
				ACCOUNT TOTAL	4,403.00		
10420 08090				SALT			
013700 BARRETT TRUCKING CO,	90013	0	2026 10	INV A	2,696.40	19-26	22.47 TONS SALT-3/1
INVOICE: 154337		FULL DESC:	22.47 TONS SALT-3/10				
013700 BARRETT TRUCKING CO,	90014	0	2026 10	INV A	2,748.00	19-26	22.90 TONS SALT-3/1
INVOICE: 154391		FULL DESC:	22.90 TONS SALT-3/12				
					5,444.40		

017040 CARGILL SALT	90017	0	2026 10	INV A	2,362.64	19-26	23.22 TONS SALT-3/2
INVOICE: 2912219665		FULL DESC:	23.22 TONS SALT-3/25				
017040 CARGILL SALT	90018	0	2026 10	INV A	2,311.76	19-26	22.72 TONS SALT-3/2
INVOICE: 2912219664		FULL DESC:	22.72 TONS SALT-3/25				
					4,674.40		
				ACCOUNT TOTAL	10,118.80		
10420 08160				VEHICLE/EQUIPMENT MAINTENANCE			
014382 BLUE TARP FINANCIAL	90016	0	2026 10	INV A	370.65	19-26	CHAINSAW PARTS/REPA
INVOICE: 4908753		FULL DESC:	CHAINSAW PARTS/REPAIR				
022034 DMS MACHINING	89893	0	2026 10	INV A	570.35	19-26	MV SIDEWALK-PLOW BL
INVOICE: 49969		FULL DESC:	MV SIDEWALK-PLOW BLADES				
037470 MCGEE FORD	90027	0	2026 10	INV A	33.61	19-26	21CHEVY-PLOW QUILL
INVOICE: 5027515		FULL DESC:	21CHEVY-PLOW QUILL				
037776 LOWELL MCLEODS	89986	0	2026 10	INV A	63.94	19-26	14WSTAR-COUPLER, AI
INVOICE:		FULL DESC:	14WSTAR-COUPLER, AIRLINES				
046265 O'REILLY AUTO PARTS	90029	0	2026 10	INV A	18.52	19-26	DODGE SAND-HYD FILT
INVOICE:		FULL DESC:	DODGE SAND-HYD FILTER				
052611 SANEL NAPA	90036	0	2026 10	INV A	45.70	19-26	20WSTAR-TRUCK-LITE
INVOICE: 539873		FULL DESC:	20WSTAR-TRUCK-LITE MARKER-2				
052611 SANEL NAPA	90037	0	2026 10	INV A	9.17	19-26	20WSTAR-HEAT SHRINK
INVOICE: 539886		FULL DESC:	20WSTAR-HEAT SHRINK TUBING				
052611 SANEL NAPA	90038	0	2026 10	INV A	47.62	19-26	20WSTAR-TRUCK-LITE
INVOICE: 539912		FULL DESC:	20WSTAR-TRUCK-LITE MARKER-2				
					102.49		

056866 UNITED CONSTRUCTION	89960	0	2026 10	INV A	25.39	19-26	20GRADER-FLUID ANAL
INVOICE: 11535580		FULL DESC:	20GRADER-FLUID ANALYSIS SYSTEM				
056866 UNITED CONSTRUCTION	89961	0	2026 10	INV A	783.20	19-26	20GRADER-HYD OIL
INVOICE: 11535573		FULL DESC:	20GRADER-HYD OIL				

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
					808.59		
062043 VIKING-CIVES	89975	0	2026 10	INV A	406.08	19-26	20CHEVY-WING PISTON
INVOICE: 4551432	FULL DESC: 20CHEVY-WING PISTON						
ACCOUNT TOTAL					2,374.23		
10420 08300	DEPARTMENT SUPPLIES						
037776 LOWELL MCLEODS	89987	0	2026 10	INV A	163.20	19-26	GRAB HOOK-2
INVOICE:	FULL DESC: GRAB HOOK-2						
046265 O'REILLY AUTO PARTS	90030	0	2026 10	INV A	129.49	19-26	CABLES, RING TERMIN
INVOICE:	FULL DESC: CABLES, RING TERMINALS-STOCK						
052611 SANEL NAPA	90032	0	2026 10	INV A	11.49	19-26	EMERY CLOTH-SHOP
INVOICE: 539224	FULL DESC: EMERY CLOTH-SHOP						
ACCOUNT TOTAL					304.18		
ORG 10420 TOTAL					17,396.93		
10430	CEMETERY						
10430 08010	ELECTRICITY						
041616 NFLD ELEC DEPT	90064	0	2026 10	INV A	11.67	19-26	3/19-CEMETERIES-ELM
INVOICE:	FULL DESC: 3/19-CEMETERIES-ELMWOOD						
041616 NFLD ELEC DEPT	90065	0	2026 10	INV A	11.67	19-26	3/19-CEMETERIES-MT
INVOICE:	FULL DESC: 3/19-CEMETERIES-MT HOPE						
					23.34		
ACCOUNT TOTAL					23.34		
ORG 10430 TOTAL					23.34		
10440	TOWN GARAGE						
10440 06060	TRASH DISPOSAL						
010062 MYERS CONTAINER, CORP	89873	0	2026 10	INV A	33.86	19-26	11936 APR26 RECYCLE
INVOICE:	FULL DESC: 11936 APR26 RECYCLE						
010062 MYERS CONTAINER, CORP	89874	0	2026 10	INV A	170.69	19-26	11732 APR26 DUMPSTE
INVOICE:	FULL DESC: 11732 APR26 DUMPSTER						
					204.55		
ACCOUNT TOTAL					204.55		
10440 07010	TELEPHONE						
042768 TDS TELECOM	89951	0	2026 10	INV A	69.02	19-26	APR26-802485411
INVOICE:	FULL DESC: APR26-802485411						
ACCOUNT TOTAL					69.02		

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10440 08010			ELECTRICITY				
041616 NFLD ELEC DEPT	90066	0	2026 10	INV A	29.72	19-26	3/19-RADIO SHACK
INVOICE:		FULL DESC:	3/19-RADIO SHACK				
041616 NFLD ELEC DEPT	90067	0	2026 10	INV A	666.81	19-26	3/19-MUN GARAGE
INVOICE:		FULL DESC:	3/19-MUN GARAGE				

					696.53		
					ACCOUNT TOTAL	696.53	
10440 08013			ELECTRIC-SOLAR				
052905 SENIOR RENEWABLES, L	90000	0	2026 10	INV A	127.42	19-26	MAR26 SOLAR
INVOICE: 198		FULL DESC:	MAR26 SOLAR				
					ACCOUNT TOTAL	127.42	
10440 08020			HEATING FUEL				
028560 GILLESPIE FUELS	89901	0	2026 10	INV A	588.53	19-26	332.5 GALS PROPANE-
INVOICE:		FULL DESC:	332.5 GALS PROPANE-READ HWY 3/25				
028560 GILLESPIE FUELS	89902	0	2026 10	INV A	1,294.04	19-26	761.2 GALS PROPANE
INVOICE:		FULL DESC:	761.2 GALS PROPANE READ HWY 2/26				
028560 GILLESPIE FUELS	89903	0	2026 10	INV A	559.32	19-26	316.0 GALS PROPANE
INVOICE:		FULL DESC:	316.0 GALS PROPANE READ AMB 3/25				

					2,441.89		
					ACCOUNT TOTAL	2,441.89	
10440 08030			WATER				
043552 NORTHFIELD	89995	0	2026 10	INV A	104.17	19-26	3/19-MUN GARAGE
INVOICE:		FULL DESC:	3/19-MUN GARAGE				
					ACCOUNT TOTAL	104.17	
10440 08050			SEWER				
043552 NORTHFIELD	89995	0	2026 10	INV A	137.18	19-26	3/19-MUN GARAGE
INVOICE:		FULL DESC:	3/19-MUN GARAGE				
					ACCOUNT TOTAL	137.18	
10440 08380			BUILDING MAINT/SUPPLIES				
010835 AL'S ELC	90047	0	2026 10	INV A	620.00	19-26	FIRE ALARM INSPECT/
INVOICE:		FULL DESC:	FIRE ALARM INSPECT/BATTERIES-TGARAGE				
028560 GILLESPIE FUELS	89904	0	2026 10	INV A	1,178.66	19-26	2/25-2 NEW EXHAUST
INVOICE:		FULL DESC:	2/25-2 NEW EXHAUST FANS-HEATERS-T GARAGE				
028560 GILLESPIE FUELS	89905	0	2026 10	INV A	654.33	19-26	2/25-NEW BLOWER FAN
INVOICE:		FULL DESC:	2/25-NEW BLOWER FAN ON HEATER				
028560 GILLESPIE FUELS	89906	0	2026 10	INV A	495.00	19-26	2/18-SRVC HEATING S
INVOICE:		FULL DESC:	2/18-SRVC HEATING SYSTEMS- TGARAGE				
028560 GILLESPIE FUELS	89907	0	2026 10	INV A	130.00	19-26	2/18-SRVC HEATER-TG
INVOICE:		FULL DESC:	2/18-SRVC HEATER-TGARAGE				

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

							2,457.99	
							ACCOUNT TOTAL	
							3,077.99	
							ORG 10440 TOTAL	
							6,858.75	
10445	LIBRARY/HISTORICAL SOCIETY BLD							
10445	06090	JANITORIAL SERVICES						
053855	SPOTLESS CLEANING	89929	0	2026 10 INV A	200.00	19-26	3/22-3/28 CLEANING	
	INVOICE:			FULL DESC: 3/22-3/28 CLEANING SERVICES				
053855	SPOTLESS CLEANING	89930	0	2026 10 INV A	200.00	19-26	3/29-4/4 CLEANING S	
	INVOICE:			FULL DESC: 3/29-4/4 CLEANING SERVICES				
053855	SPOTLESS CLEANING	90001	0	2026 10 INV A	200.00	19-26	3/15-3/21 CLEANING	
	INVOICE:			FULL DESC: 3/15-3/21 CLEANING SERVICES				

							600.00	
							ACCOUNT TOTAL	
							600.00	
10445	08010	ELECTRICITY						
041616	NFLD ELEC DEPT	90068	0	2026 10 INV A	468.31	19-26	3/19-LIBRARY	
	INVOICE:			FULL DESC: 3/19-LIBRARY				
							ACCOUNT TOTAL	
							468.31	
10445	08013	ELECTRIC-SOLAR						
052905	SENIOR RENEWABLES, L	90000	0	2026 10 INV A	137.36	19-26	MAR26 SOLAR	
	INVOICE: 198			FULL DESC: MAR26 SOLAR				
							ACCOUNT TOTAL	
							137.36	
10445	08030	WATER						
043552	NORTHFIELD	89996	0	2026 10 INV A	99.85	19-26	3/19-LIBRARY	
	INVOICE:			FULL DESC: 3/19-LIBRARY				
							ACCOUNT TOTAL	
							99.85	
10445	08050	SEWER						
043552	NORTHFIELD	89996	0	2026 10 INV A	166.64	19-26	3/19-LIBRARY	
	INVOICE:			FULL DESC: 3/19-LIBRARY				
							ACCOUNT TOTAL	
							166.64	
10445	08380	BUILDING MAINT/SUPPLIES						
010835	AL'S ELC	90043	0	2026 10 INV A	390.00	19-26	FIRE ALARM TEST/BAT	
	INVOICE:			FULL DESC: FIRE ALARM TEST/BATTERY-LIBRARY				
010835	AL'S ELC	90044	0	2026 10 INV A	870.00	19-26	BATTERIES-FIRE ALAR	
	INVOICE:			FULL DESC: BATTERIES-FIRE ALARM PANEL-LIBRARY				

							1,260.00	

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
014906 BRADY PLUS INVOICE: 11423184	89866	0	2026 10	INV A	40.57 19-26		PAPER TOWELS-LIBRAR
		FULL DESC:	PAPER TOWELS-LIBRARY				
030099 GREEN MTN HERITAGE INVOICE: 1032	89982	0	2026 10	INV A	4,121.16 19-26		COMM ROOM-DOOR/PUSH
		FULL DESC:	COMM ROOM-DOOR/PUSHPAD REPAIR				
030620 G.W. LOCKSMITH INVOICE: 14132	89933	0	2026 10	INV A	95.00 19-26		COMM ROOM DOOR-REPI
		FULL DESC:	COMM ROOM DOOR-REPIN CYLINDER-PANIC BAR				
			ACCOUNT TOTAL		5,516.73		
			ORG 10445	TOTAL	6,988.89		
10447			MUNICIPAL BUILDING				
10447 06060			TRASH DISPOSAL				
010062 MYERS CONTAINER, CORP INVOICE:	89873	0	2026 10	INV A	33.85 19-26		11936 APR26 RECYCLE
		FULL DESC:	11936 APR26 RECYCLE				
010062 MYERS CONTAINER, CORP INVOICE:	89874	0	2026 10	INV A	170.69 19-26		11732 APR26 DUMPSTE
		FULL DESC:	11732 APR26 DUMPSTER				
					204.54		
			ACCOUNT TOTAL		204.54		
10447 06090			JANITORIAL SERVICES				
053855 SPOTLESS CLEANING INVOICE:	89929	0	2026 10	INV A	200.00 19-26		3/22-3/28 CLEANING
		FULL DESC:	3/22-3/28 CLEANING SERVICES				
053855 SPOTLESS CLEANING INVOICE:	89930	0	2026 10	INV A	200.00 19-26		3/29-4/4 CLEANING S
		FULL DESC:	3/29-4/4 CLEANING SERVICES				
053855 SPOTLESS CLEANING INVOICE:	90001	0	2026 10	INV A	200.00 19-26		3/15-3/21 CLEANING
		FULL DESC:	3/15-3/21 CLEANING SERVICES				
					600.00		
			ACCOUNT TOTAL		600.00		
10447 08010			ELECTRICITY				
041616 NFLD ELEC DEPT INVOICE:	90069	0	2026 10	INV A	196.13 19-26		3/19-MUN BLDG
		FULL DESC:	3/19-MUN BLDG				
041616 NFLD ELEC DEPT INVOICE:	90070	0	2026 10	INV A	18.59 19-26		3/19-KENT ST GARAGE
		FULL DESC:	3/19-KENT ST GARAGE(OLD TDS)				
					214.72		
			ACCOUNT TOTAL		214.72		
10447 08013			ELECTRIC-SOLAR				
052905 SENIOR RENEWABLES, L INVOICE: 198	90000	0	2026 10	INV A	99.04 19-26		MAR26 SOLAR
		FULL DESC:	MAR26 SOLAR				
			ACCOUNT TOTAL		99.04		

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TOWN OF NORTHFIELD
INVOICE LIST BY GL ACCOUNT

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
041616 NFLD ELEC DEPT	90071	0	2026 10	INV A	24.31 19-26		3/19-FALLS PARK FIE
INVOICE:		FULL DESC:	3/19-FALLS PARK FIELD LIGHTS				
041616 NFLD ELEC DEPT	90072	0	2026 10	INV A	18.59 19-26		3/19-MEMORIAL PK(PO
INVOICE:		FULL DESC:	3/19-MEMORIAL PK(POLE)				
041616 NFLD ELEC DEPT	90073	0	2026 10	INV A	24.64 19-26		3/19-WELCOME SIGN I
INVOICE:		FULL DESC:	3/19-WELCOME SIGN IN SOUTH NFLD				

					67.54		
ACCOUNT TOTAL					67.54		
10520 08570				FACILITY MAINT/SUPPLIES			
064100 WIND RIVER ENVIRON	89887	0	2026 10	INV A	138.00 19-26		3/26-4/22PORTALET-R
INVOICE:		FULL DESC:	3/26-4/22PORTALET-RENT-TRANSFER STATION				
ACCOUNT TOTAL					138.00		
10520 08575				GARDEN SUPPLIES			
022327 DAVIDSON, SALLY	90048	0	2026 10	INV A	9.97 19-26		TRIMMER & OIL-GARDE
INVOICE:		FULL DESC:	TRIMMER & OIL-GARDEN GROUP				
022327 DAVIDSON, SALLY	90049	0	2026 10	INV A	23.83 19-26		LOCK-GARDEN SHED
INVOICE:		FULL DESC:	LOCK-GARDEN SHED				
022327 DAVIDSON, SALLY	90050	0	2026 10	INV A	250.88 19-26		2 HOSES/NOZZLES-GAR
INVOICE:		FULL DESC:	2 HOSES/NOZZLES-GARDEN GROUP				

					284.68		
ACCOUNT TOTAL					284.68		
ORG 10520 TOTAL					540.22		
10550				POOL			
10550 08013				ELECTRIC-SOLAR			
052905 SENIOR RENEWABLES, L	90000	0	2026 10	INV A	115.12 19-26		MAR26 SOLAR
INVOICE: 198		FULL DESC:	MAR26 SOLAR				
ACCOUNT TOTAL					115.12		
ORG 10550 TOTAL					115.12		
10610				MANAGEMENT SUPPORT			
10610 06220				MAINTENANCE CONTRACTS			
010635 ABSOLUTE OFFICE EQ	90012	0	2026 10	INV A	68.40 19-26		INK CART-POST METER
INVOICE: 17564		FULL DESC:	INK CART-POST METER				
036100 MAILFINANCE	89998	0	2026 10	INV A	141.48 19-26		1/19-4/18 POSTAGE M
INVOICE:		FULL DESC:	1/19-4/18 POSTAGE METER LEASE				
054400 SYMQUEST GROUP INC.	90081	0	2026 10	INV A	162.50 19-26		APR DEFENDER CONTRA
INVOICE: 2092210		FULL DESC:	APR DEFENDER CONTRACT				
054400 SYMQUEST GROUP INC.	90082	0	2026 10	INV A	349.65 19-26		FEB M365 OFFICE CON
INVOICE: 2092125		FULL DESC:	FEB M365 OFFICE CONTRACT				

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
054400 SYMQUEST GROUP INC.	90083	0	2026 10	INV A	176.00	19-26	FEB BACKUP CONTRACT
INVOICE: 2091983		FULL DESC: FEB BACKUP CONTRACT					
054400 SYMQUEST GROUP INC.	90084	0	2026 10	INV A	821.22	19-26	APR SAFETY NET CONT
INVOICE: 2091903		FULL DESC: APR SAFETY NET CONTRACT					
054400 SYMQUEST GROUP INC.	90085	0	2026 10	INV A	120.00	19-26	FEB DUO MFA CONTRAC
INVOICE: 2091753		FULL DESC: FEB DUO MFA CONTRACT					
054400 SYMQUEST GROUP INC.	90086	0	2026 10	INV A	171.00	19-26	FEB MEDR CONTRACT
INVOICE: 2091525		FULL DESC: FEB MEDR CONTRACT					
054400 SYMQUEST GROUP INC.	90088	0	2026 10	INV A	355.50	19-26	5/4/26-5/4/27 FORTI
INVOICE: 2089683		FULL DESC: 5/4/26-5/4/27 FORTINET CO-TERM RENEWAL					
054400 SYMQUEST GROUP INC.	90089	0	2026 10	INV A	667.00	19-26	EASY365 MANAGER LIC
INVOICE: 2089680		FULL DESC: EASY365 MANAGER LICENSE 4/21/26-4/21/27					
054400 SYMQUEST GROUP INC.	90090	0	2026 10	INV A	237.60	19-26	3/20-4/19 COPIER (2)
INVOICE: 2088571		FULL DESC: 3/20-4/19 COPIER (2) CONTRACT					
					3,060.47		
		ACCOUNT TOTAL			3,270.35		
10610 06380				HEALTH ADMIN/FEES			
010037 COMBINED SERVICES, L	89891	0	2026 10	INV A	12.70	19-26	MAR26 HRA ADMIN FEE
INVOICE:		FULL DESC: MAR26 HRA ADMIN FEE					
010037 COMBINED SERVICES, L	89892	0	2026 10	INV A	12.70	19-26	FEB26 HRA ADMIN FEE
INVOICE:		FULL DESC: FEB26 HRA ADMIN FEE					
					25.40		
		ACCOUNT TOTAL			25.40		
10610 08040				STREET LIGHTS			
041616 NPLD ELEC DEPT	90074	0	2026 10	INV A	74.39	19-26	3/19-LIGHTS ON COMM
INVOICE:		FULL DESC: 3/19-LIGHTS ON COMMON & SO SIDE					
041616 NPLD ELEC DEPT	90075	0	2026 10	INV A	42.81	19-26	3/19-LIGHTS-NORTH/W
INVOICE:		FULL DESC: 3/19-LIGHTS-NORTH/WEST SIDE COMMON					
041616 NPLD ELEC DEPT	90076	0	2026 10	INV A	18.59	19-26	3/19-TRAFFIC LIGHT
INVOICE:		FULL DESC: 3/19-TRAFFIC LIGHT					
041616 NPLD ELEC DEPT	90077	0	2026 10	INV A	138.38	19-26	3/19-WALL STREET FL
INVOICE:		FULL DESC: 3/19-WALL STREET FLOOD LIGHT					
041616 NPLD ELEC DEPT	90078	0	2026 10	INV A	1,611.98	19-26	3/19-TOWN ST LIGHTS
INVOICE:		FULL DESC: 3/19-TOWN ST LIGHTS					
					1,886.15		
		ACCOUNT TOTAL			1,886.15		
		ORG 10610 TOTAL			5,181.90		
10620				PLANNING/ZONING			
10620 07010				TELEPHONE			
042768 TDS TELECOM	89951	0	2026 10	INV A	33.46	19-26	APR26-8024855411
INVOICE:		FULL DESC: APR26-8024855411					

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL					33.46		
10620 07020				POSTAGE			
042896 NFLD TOWN GEN FUND	89991	0	2026 10	INV A	2.96	19-26	MAR 26 POSTAGE
INVOICE:		FULL DESC:	MAR 26 POSTAGE				
ACCOUNT TOTAL					2.96		
10620 07050				OFFICE SUPPLIES			
055824 TRANS-VIDEO	89957	0	2026 10	INV A	12.54	19-26	APR26 INTERNET-MUN
INVOICE:		FULL DESC:	APR26 INTERNET-MUN BLD				
ACCOUNT TOTAL					12.54		
10620 07170				ADVERTISING/LEGAL NOTICES			
055184 TIMES ARGUS	89883	0	2026 10	INV A	107.20	19-26	MAR26 DRB
INVOICE: 174311		FULL DESC:	MAR26 DRB				
ACCOUNT TOTAL					107.20		
ORG 10620 TOTAL					156.16		
10645				ECONOMIC DEVELOPMENT			
10645 07010				TELEPHONE			
042768 TDS TELECOM	89951	0	2026 10	INV A	35.79	19-26	APR26-8024855411
INVOICE:		FULL DESC:	APR26-8024855411				
ACCOUNT TOTAL					35.79		
10645 07050				OFFICE SUPPLIES			
055824 TRANS-VIDEO	89957	0	2026 10	INV A	12.54	19-26	APR26 INTERNET-MUN
INVOICE:		FULL DESC:	APR26 INTERNET-MUN BLD				
ACCOUNT TOTAL					12.54		
ORG 10645 TOTAL					48.33		
=====							
FUND 010 TOWN GENERAL FUND					TOTAL:	99,214.89	
=====							

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

36014							CIP - TOWN CLERK
36014	09320						RECORDS RESTORATION
033715	KOFILE PRESERVATION	89936	0	2026 10	INV A	1,143.31	19-26 BURIAL BINDERS-3
	INVOICE:						FULL DESC: BURIAL BINDERS-3
						1,143.31	ACCOUNT TOTAL
						1,143.31	ORG 36014 TOTAL
36026							CIP - LISTERS
36026	09481						TAX MAPS-DIGITIZE
021684	BUSINESS CREDIT CARD	89867	0	2026 10	INV A	37.57	19-26 UPS SURVEYS-UPDATE
	INVOICE:						FULL DESC: UPS SURVEYS-UPDATE TAX MAPS
						37.57	ACCOUNT TOTAL
						37.57	ORG 36026 TOTAL
36033							CIP - POLICE DEPT
36033	09332						OFFICE EQUIP/IMPROVE
054400	SYMQUEST GROUP INC.	90080	0	2026 10	INV A	3,374.05	19-26 KON-C4511 COPIER-PD
	INVOICE: 2092579						FULL DESC: KON-C4511 COPIER-PD
						3,374.05	ACCOUNT TOTAL
						3,374.05	ORG 36033 TOTAL
36042							CIP - TOWN HIGHWAY
36042	09761						STORMWATER 3 ACRE CABOT
058960	VERMONT, ST OF	89963	0	2026 10	INV A	2,352.60	19-26 3 ACRE-ACT 250 LAND
	INVOICE:						FULL DESC: 3 ACRE-ACT 250 LAND USE PERMIT
						2,352.60	ACCOUNT TOTAL
						3,810.10	ORG 36042 TOTAL
36042							FEMA JUL 23 FLOOD
053460	SMITH WILLIAM S.	89881	0	2026 10	INV A	1,457.50	19-26 KENT SITE#2-LEGAL-E
	INVOICE:						FULL DESC: KENT SITE#2-LEGAL-EASEMENTS
						1,457.50	ACCOUNT TOTAL
						3,810.10	ORG 36042 TOTAL
36052							CIP - GROUNDS/PARKS/FACILITIES
36052	09372						FROM GARDEN DONATIONS
022327	DAVIDSON, SALLY	90048	0	2026 10	INV A	134.78	19-26 TRIMMER & OIL-GARDE
	INVOICE:						FULL DESC: TRIMMER & OIL-GARDEN GROUP
						134.78	ACCOUNT TOTAL
						134.78	ORG 36052 TOTAL

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
FUND 360 TOWN C.I.P. FUND				TOTAL:	8,499.81		

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51000							ELECTRIC - BALANCE SHEET
51000 14210							CUSTOMER ACCNT RECEIVABLE
010834 COCHRAN, COREY	89861	0	2026 10	INV A	61.29	19-26	REFUND DEPOSIT ON F
INVOICE: 89861							FULL DESC: REFUND DEPOSIT ON FINAL BILL
					ACCOUNT TOTAL	61.29	
51000 23612							SALES TAX PAYABLE
059376 VT. DEPT. OF TAXES	89966	0	2026 10	INV A	2,727.20	19-26	SALES TAX MAR26
INVOICE:							FULL DESC: SALES TAX MAR26
					ACCOUNT TOTAL	2,727.20	
51000 23615							ENERGY EFF CHARGE PAID
039875 NECA VEEU	89967	0	2026 10	INV A	24,547.99	19-26	EEC MAR26
INVOICE:							FULL DESC: EEC MAR26
					ACCOUNT TOTAL	24,547.99	
51000 23620							SANDERS-LOAN BILLED CUSTOMER
061456 VT PUBLIC POWER SUPP	89972	0	2026 10	INV A	11,536.46	19-26	CABOT LOAN PAYMENT-
INVOICE:							FULL DESC: CABOT LOAN PAYMENT-APR26
					ACCOUNT TOTAL	11,536.46	
51000 36410							POLES, TOWERS & FIXTURES
030352 GREEN MTN. POWER	89910	0	2026 10	INV A	3,321.61	19-26	RPLC POLE T161004-4
INVOICE: 46137							FULL DESC: RPLC POLE T161004-470NMAIN- BILL INSURANCE
030352 GREEN MTN. POWER	89919	0	2026 10	INV A	1,835.32	19-26	2231TURKEY HILL-INS
INVOICE:							FULL DESC: 2231TURKEY HILL-INSTALL POLE-TDS 917.66

						5,156.93	
					ACCOUNT TOTAL	5,156.93	
51000 36510							OVERHEAD CONSTRUCTION
030352 GREEN MTN. POWER	89910	0	2026 10	INV A	1,219.67	19-26	RPLC POLE T161004-4
INVOICE: 46137							FULL DESC: RPLC POLE T161004-470NMAIN- BILL INSURANCE
030352 GREEN MTN. POWER	89919	0	2026 10	INV A	2,243.69	19-26	2231TURKEY HILL-INS
INVOICE:							FULL DESC: 2231TURKEY HILL-INSTALL POLE-TDS 917.66

						3,463.36	
					ACCOUNT TOTAL	3,463.36	
51000 36810							TRANSFORMER
030352 GREEN MTN. POWER	89910	0	2026 10	INV A	804.72	19-26	RPLC POLE T161004-4
INVOICE: 46137							FULL DESC: RPLC POLE T161004-470NMAIN- BILL INSURANCE
					ACCOUNT TOTAL	804.72	

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51000	37014						ADVANCED METERING INFRASTRUC
061456 VT PUBLIC POWER SUPP	89969	0	2026 10	INV A	3,110.56	19-26	AMI FEB26
INVOICE:		FULL DESC:	AMI FEB26				
				ACCOUNT TOTAL	3,110.56		
			ORG 51000	TOTAL	51,408.51		
51047							ELECTRIC DEPARTMENT
51047	40815						FUEL GROSS RECEIPTS TAX
059376 VT. DEPT. OF TAXES	89965	0	2026 10	INV A	2,018.83	19-26	FUEL TAX MAR26
INVOICE:		FULL DESC:	FUEL TAX MAR26				
				ACCOUNT TOTAL	2,018.83		
51047	42710						BONDS INTEREST
058200 VERMONT BOND BANK	90004	0	2026 10	INV A	2,333.25	19-26	1998 ELECTRIC BOND-
INVOICE:		FULL DESC:	1998 ELECTRIC BOND-LOAN209				
058200 VERMONT BOND BANK	90005	0	2026 10	INV A	313.75	19-26	2000 ELECTRIC BOND
INVOICE:		FULL DESC:	2000 ELECTRIC BOND LOAN326				

					2,647.00		
				ACCOUNT TOTAL	2,647.00		
51047	55510						PURCHASED POWER
061456 VT PUBLIC POWER SUPP	89886	0	2026 10	INV A	58,809.40	19-26	MCNEIL FEB/CDA MARC
INVOICE:		FULL DESC:	MCNEIL FEB/CDA MARCH				
061456 VT PUBLIC POWER SUPP	89968	0	2026 10	INV A	408,153.86	19-26	POWER BILL FEB26
INVOICE:		FULL DESC:	POWER BILL FEB26				
061456 VT PUBLIC POWER SUPP	89974	0	2026 10	INV A	36,704.00	19-26	P-10 APR 26
INVOICE:		FULL DESC:	P-10 APR 26				

					503,667.26		
				ACCOUNT TOTAL	503,667.26		
51047	58810						ENGINEER TECHNICAL SERV
030352 GREEN MTN. POWER	89911	0	2026 10	INV A	370.83	19-26	FIELD ENGINEER-FEB2
INVOICE: 46121		FULL DESC:	FIELD ENGINEER-FEB26				
				ACCOUNT TOTAL	370.83		
51047	59210						SUBSTATION MAINT
030352 GREEN MTN. POWER	89912	0	2026 10	INV A	953.88	19-26	RECLOSER WORK-KING
INVOICE: 46106		FULL DESC:	RECLOSER WORK-KING ST SUBSTATION				
				ACCOUNT TOTAL	953.88		
51047	59310						OVERHEAD MAINT
030352 GREEN MTN. POWER	89910	0	2026 10	INV A	498.26	19-26	RPLC POLE T161004-4
INVOICE: 46137		FULL DESC:	RPLC POLE T161004-470NMAIN- BILL INSURANCE				

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
030352 GREEN MTN. POWER	89913	0	2026 10	INV A	804.76	19-26	RMV OLD FIRE ALARM
INVOICE:							
030352 GREEN MTN. POWER	89914	0	2026 10	INV A	604.04	19-26	115986HOCKMAN/11580
INVOICE:							
030352 GREEN MTN. POWER	89915	0	2026 10	INV A	1,168.53	19-26	DC/RC-282VINE ST-T1
INVOICE:							
030352 GREEN MTN. POWER	89916	0	2026 10	INV A	302.02	19-26	819 ASELTINE-REATTA
INVOICE:							
030352 GREEN MTN. POWER	89917	0	2026 10	INV A	340.08	19-26	438NMAIN-REMADE XFM
INVOICE:							
030352 GREEN MTN. POWER	89918	0	2026 10	INV A	1,901.80	19-26	RMV POLE 161095 (GAR
INVOICE:							
					5,619.49		
					ACCOUNT TOTAL		5,619.49
51047 59410							UNDERGROUND DIST MAINT
023455 DIG SAFE SYSTEM, INC	89980	0	2026 10	INV A	7.00	19-26	DIGSAFE 1ST QTR2026
INVOICE: 43807							
							ACCOUNT TOTAL
							7.00
51047 92111							TELEPHONE
010495 VERIZON WIRELESS	90039	0	2026 10	INV A	12.17	19-26	2/17-3/16 CELL PHO
INVOICE: 6138719285							
							FULL DESC: 2/17-3/16 CELL PHONE
042768 TDS TELECOM	89951	0	2026 10	INV A	138.53	19-26	APR26-8024855411
INVOICE:							
042768 TDS TELECOM	89952	0	2026 10	INV A	51.74	19-26	APR26-8024854903 SO
INVOICE:							
							FULL DESC: APR26-8024854903 SOLARBONEHILL
							190.27
052051 RUSSO JAMES	89999	0	2026 10	INV A	12.50	19-26	APR 26 CELL PHONE
INVOICE:							
							FULL DESC: APR 26 CELL PHONE
							ACCOUNT TOTAL
							214.94
51047 92112							POSTAGE
010635 ABSOLUTE OFFICE EQ	90012	0	2026 10	INV A	58.90	19-26	INK CART-POST METER
INVOICE: 17564							
							FULL DESC: INK CART-POST METER
042896 NFLD TOWN GEN FUND	89991	0	2026 10	INV A	824.10	19-26	MAR 26 POSTAGE
INVOICE:							
							FULL DESC: MAR 26 POSTAGE
							ACCOUNT TOTAL
							883.00
51047 92114							OFFICE SUPPLIES
033040 JET SERVICE	89983	0	2026 10	INV A	364.68	19-26	ELECTRIC DISCONNECT
INVOICE: 97114							
							FULL DESC: ELECTRIC DISCONNECT ENVEL

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
035892 MAGEE OFFICE PLUS	89937	0	2026 10	INV A	75.60	19-26	6 CASES 8.5X11 PAPE
INVOICE:		FULL DESC:	6 CASES 8.5X11 PAPER				
035892 MAGEE OFFICE PLUS	89942	0	2026 10	INV A	6.95	19-26	INK ROLLER-UTILITIE
INVOICE:		FULL DESC:	INK ROLLER-UTILITIES				

					82.55		
055824 TRANS-VIDEO	89957	0	2026 10	INV A	21.57	19-26	APR26 INTERNET-MUN
INVOICE:		FULL DESC:	APR26 INTERNET-MUN BLD				
ACCOUNT TOTAL					468.80		
MAINTENANCE CONTRACTS							
51047 92119							
036100 MAILFINANCE	89998	0	2026 10	INV A	121.83	19-26	1/19-4/18 POSTAGE M
INVOICE:		FULL DESC:	1/19-4/18 POSTAGE METER LEASE				
054400 SYMQUEST GROUP INC.	90081	0	2026 10	INV A	81.25	19-26	APR DEFENDER CONTRA
INVOICE: 2092210		FULL DESC:	APR DEFENDER CONTRACT				
054400 SYMQUEST GROUP INC.	90082	0	2026 10	INV A	174.83	19-26	FEB M365 OFFICE CON
INVOICE: 2092125		FULL DESC:	FEB M365 OFFICE CONTRACT				
054400 SYMQUEST GROUP INC.	90083	0	2026 10	INV A	88.00	19-26	FEB BACKUP CONTRACT
INVOICE: 2091983		FULL DESC:	FEB BACKUP CONTRACT				
054400 SYMQUEST GROUP INC.	90084	0	2026 10	INV A	410.61	19-26	APR SAFETY NET CONT
INVOICE: 2091903		FULL DESC:	APR SAFETY NET CONTRACT				
054400 SYMQUEST GROUP INC.	90085	0	2026 10	INV A	60.00	19-26	FEB DUO MFA CONTRAC
INVOICE: 2091753		FULL DESC:	FEB DUO MFA CONTRACT				
054400 SYMQUEST GROUP INC.	90086	0	2026 10	INV A	85.50	19-26	FEB MEDR CONTRACT
INVOICE: 2091525		FULL DESC:	FEB MEDR CONTRACT				
054400 SYMQUEST GROUP INC.	90087	0	2026 10	INV A	38.71	19-26	3/25-4/24 PRINTER C
INVOICE: 2089814		FULL DESC:	3/25-4/24 PRINTER CONTRACT				
054400 SYMQUEST GROUP INC.	90088	0	2026 10	INV A	177.75	19-26	5/4/26-5/4/27 FORTI
INVOICE: 2089683		FULL DESC:	5/4/26-5/4/27 FORTINET CO-TERM RENEWAL				
054400 SYMQUEST GROUP INC.	90089	0	2026 10	INV A	333.50	19-26	EASY365 MANAGER LIC
INVOICE: 2089680		FULL DESC:	EASY365 MANAGER LICENSE 4/21/26-4/21/27				
054400 SYMQUEST GROUP INC.	90090	0	2026 10	INV A	61.20	19-26	3/20-4/19 COPIER (2)
INVOICE: 2088571		FULL DESC:	3/20-4/19 COPIER (2) CONTRACT				

					1,511.35		
ACCOUNT TOTAL					1,633.18		
MILEAGE							
51047 92122							
038000 MACKENZIE, STEVEN	89871	0	2026 10	INV A	23.93	19-26	3/14-3/20 MGR MILEA
INVOICE:		FULL DESC:	3/14-3/20 MGR MILEAGE				
038000 MACKENZIE, STEVEN	89921	0	2026 10	INV A	19.14	19-26	3/28-4/3 MGR MILEAG
INVOICE:		FULL DESC:	3/28-4/3 MGR MILEAGE				
038000 MACKENZIE, STEVEN	89923	0	2026 10	INV A	28.71	19-26	3/21-3/27 MGR MILEA
INVOICE:		FULL DESC:	3/21-3/27 MGR MILEAGE				

					71.78		
ACCOUNT TOTAL					71.78		

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51047 92313	OTHER PROFESS SERVICES						
013521 LAURIE A BAROFFIO	89984	0	2026 10	INV A	790.50	19-26	ACCT/CONSULTING 3/3
INVOICE: 122	FULL DESC: ACCT/CONSULTING 3/30-4/5						
013521 LAURIE A BAROFFIO	89985	0	2026 10	INV A	1,647.30	19-26	ACCTING/CONSULTING
INVOICE: 121	FULL DESC: ACCTING/CONSULTING 3/16-3/29						

					2,437.80		
ACCOUNT TOTAL					2,437.80		
51047 92315	MANAGER SERVICES						
038000 MACKENZIE, STEVEN	89870	0	2026 10	INV A	573.38	19-26	3/14-3/20 MGR SERVI
INVOICE:	FULL DESC: 3/14-3/20 MGR SERVICES						
038000 MACKENZIE, STEVEN	89920	0	2026 10	INV A	449.63	19-26	3/28-4/3 MGR SERVIC
INVOICE:	FULL DESC: 3/28-4/3 MGR SERVICES						
038000 MACKENZIE, STEVEN	89922	0	2026 10	INV A	474.38	19-26	3/21-3/27 MGR SERVI
INVOICE:	FULL DESC: 3/21-3/27 MGR SERVICES						

					1,497.39		
ACCOUNT TOTAL					1,497.39		
51047 92318	VPPSA-NON POWER FEES						
061456 VT PUBLIC POWER SUPP	89968	0	2026 10	INV A	15,241.46	19-26	POWER BILL FEB26
INVOICE:	FULL DESC: POWER BILL FEB26						
ACCOUNT TOTAL					15,241.46		
51047 92322	RES REGULATORY COST						
061456 VT PUBLIC POWER SUPP	89970	0	2026 10	INV A	8,323.51	19-26	RES APR26
INVOICE: 8324	FULL DESC: RES APR26						
ACCOUNT TOTAL					8,323.51		
51047 92324	GIS MAPPING						
061456 VT PUBLIC POWER SUPP	89971	0	2026 10	INV A	693.58	19-26	GIS APR26
INVOICE:	FULL DESC: GIS APR26						
ACCOUNT TOTAL					693.58		
51047 93013	GENERAL GOVERNMENT ADMIN						
042896 NFLD TOWN GEN FUND	89879	0	2026 10	INV A	715.00	19-26	APR 26 INTERCOMPANY
INVOICE:	FULL DESC: APR 26 INTERCOMPANY CHARGES						
ACCOUNT TOTAL					715.00		
51047 93014	ACCOUNTING FEE						
042896 NFLD TOWN GEN FUND	89879	0	2026 10	INV A	4,652.00	19-26	APR 26 INTERCOMPANY
INVOICE:	FULL DESC: APR 26 INTERCOMPANY CHARGES						
ACCOUNT TOTAL					4,652.00		

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51047 93015				ELECTRIC			
041616 NFLD ELEC DEPT	90052	0	2026 10	INV A	109.73	19-26	3/19-KING STREET SU
INVOICE:		FULL DESC:	3/19-KING STREET SUB				
041616 NFLD ELEC DEPT	90053	0	2026 10	INV A	25.13	19-26	3/19-NU SUBSTATION
INVOICE:		FULL DESC:	3/19-NU SUBSTATION				

					134.86		
				ACCOUNT TOTAL	134.86		
51047 93112				RENT			
042896 NFLD TOWN GEN FUND	89879	0	2026 10	INV A	524.00	19-26	APR 26 INTERCOMPANY
INVOICE:		FULL DESC:	APR 26 INTERCOMPANY CHARGES				
				ACCOUNT TOTAL	524.00		
51047 93310				VEHICLE/EQUIP MAINTENANCE			
021684 BUSINESS CREDIT CARD	90019	0	2026 10	INV A	60.00	19-26	18CHEVY-FUEL FILL C
INVOICE:		FULL DESC:	18CHEVY-FUEL FILL CUP				
021684 BUSINESS CREDIT CARD	90020	0	2026 10	INV A	33.05	19-26	18CHEVY-FUEL FILLER
INVOICE:		FULL DESC:	18CHEVY-FUEL FILLER NECK				

					93.05		
027680 FISHER AUTO PARTS	89900	0	2026 10	INV A	321.16	19-26	18CHEVY-BRAKE PADS/
INVOICE:		FULL DESC:	18CHEVY-BRAKE PADS/CALIPERS/FLUID				
052611 SANEL NAPA	90035	0	2026 10	INV A	5.65	19-26	18CHEVY-FUEL CAP
INVOICE: 539831		FULL DESC:	18CHEVY-FUEL CAP				
				ACCOUNT TOTAL	419.86		
		ORG 51047	TOTAL		553,195.45		

FUND 510	ELECTRIC FUND			TOTAL:	604,603.96		
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YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

53000			WATER - BALANCE SHEET					
53000 01100			ACCOUNTS RECEIVABLE					
010333 RCMC	89862	0	2026 10	INV A	89.98	19-26	RCMC PAYMENT VICKI	
INVOICE: 89862			FULL DESC: RCMC PAYMENT VICKI CORSON					
			ACCOUNT TOTAL				89.98	
53000 01324			RESERVOIR-CHENEY FARM					
048095 PRELOAD, LLC	89880	0	2026 10	INV A	5,108.15	19-26	WTR STORAGE TANK PY	
INVOICE: 11			FULL DESC: WTR STORAGE TANK PYT#11 FEB26					
			ACCOUNT TOTAL				5,108.15	
			ORG 53000	TOTAL	5,198.13			
53045			WATER DEPARTMENT					
53045 06010			PROFESSIONAL SERVICES					
013521 LAURIE A BAROFFIO	89984	0	2026 10	INV A	604.50	19-26	ACCT/CONSULTING 3/3	
INVOICE: 122			FULL DESC: ACCT/CONSULTING 3/30-4/5					
013521 LAURIE A BAROFFIO	89985	0	2026 10	INV A	1,259.70	19-26	ACCTING/CONSULTING	
INVOICE: 121			FULL DESC: ACCTING/CONSULTING 3/16-3/29					
					1,864.20			
			ACCOUNT TOTAL				1,864.20	
53045 060121			MANAGER SERVICES					
038000 MACKENZIE, STEVEN	89870	0	2026 10	INV A	325.78	19-26	3/14-3/20 MGR SERVI	
INVOICE:			FULL DESC: 3/14-3/20 MGR SERVICES					
038000 MACKENZIE, STEVEN	89920	0	2026 10	INV A	255.47	19-26	3/28-4/3 MGR SERVIC	
INVOICE:			FULL DESC: 3/28-4/3 MGR SERVICES					
038000 MACKENZIE, STEVEN	89922	0	2026 10	INV A	269.53	19-26	3/21-3/27 MGR SERVI	
INVOICE:			FULL DESC: 3/21-3/27 MGR SERVICES					
					850.78			
			ACCOUNT TOTAL				850.78	
53045 06220			MAINTENANCE CONTRACTS					
010635 ABSOLUTE OFFICE EQ	90012	0	2026 10	INV A	34.20	19-26	INK CART-POST METER	
INVOICE: 17564			FULL DESC: INK CART-POST METER					
036100 MAILFINANCE	89998	0	2026 10	INV A	70.74	19-26	1/19-4/18 POSTAGE M	
INVOICE:			FULL DESC: 1/19-4/18 POSTAGE METER LEASE					
054400 SYMQUEST GROUP INC.	90081	0	2026 10	INV A	47.13	19-26	APR DEFENDER CONTRA	
INVOICE: 2092210			FULL DESC: APR DEFENDER CONTRACT					
054400 SYMQUEST GROUP INC.	90082	0	2026 10	INV A	101.40	19-26	FEB M365 OFFICE CON	
INVOICE: 2092125			FULL DESC: FEB M365 OFFICE CONTRACT					
054400 SYMQUEST GROUP INC.	90083	0	2026 10	INV A	51.04	19-26	FEB BACKUP CONTRACT	
INVOICE: 2091983			FULL DESC: FEB BACKUP CONTRACT					

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
054400 SYMQUEST GROUP INC.	90084	0	2026 10	INV A	238.15	19-26	APR SAFETY NET CONT
INVOICE: 2091903							
054400 SYMQUEST GROUP INC.	90085	0	2026 10	INV A	34.80	19-26	FEB DUO MFA CONTRAC
INVOICE: 2091753							
054400 SYMQUEST GROUP INC.	90086	0	2026 10	INV A	49.59	19-26	FEB MEDR CONTRACT
INVOICE: 2091525							
054400 SYMQUEST GROUP INC.	90087	0	2026 10	INV A	22.45	19-26	3/25-4/24 PRINTER C
INVOICE: 2089814							
054400 SYMQUEST GROUP INC.	90088	0	2026 10	INV A	103.10	19-26	5/4/26-5/4/27 FORTI
INVOICE: 2089683							
054400 SYMQUEST GROUP INC.	90089	0	2026 10	INV A	193.43	19-26	EASY365 MANAGER LIC
INVOICE: 2089680							
054400 SYMQUEST GROUP INC.	90090	0	2026 10	INV A	36.00	19-26	3/20-4/19 COPIER(2)
INVOICE: 2088571							
					877.09		
					ACCOUNT TOTAL	982.03	
53045 06510							TESTING
026230 ENDYNE, INC	89868	0	2026 10	INV A	50.00	19-26	3/18-COLIFORM TEST
INVOICE: 569910							
026230 ENDYNE, INC	89894	0	2026 10	INV A	50.00	19-26	4/1-COLIFORM TEST
INVOICE: 571813							
					100.00		
					ACCOUNT TOTAL	100.00	
53045 06650							ACCOUNTING FEE
042896 NFLD TOWN GEN FUND	89879	0	2026 10	INV A	3,558.00	19-26	APR 26 INTERCOMPANY
INVOICE:							
					ACCOUNT TOTAL	3,558.00	
53045 07010							TELEPHONE
010495 VERIZON WIRELESS	90039	0	2026 10	INV A	26.40	19-26	2/17-3/16 CELL PHO
INVOICE: 6138719285							
042768 TDS TELECOM	89951	0	2026 10	INV A	151.34	19-26	APR26-8024855411
INVOICE:							
052051 RUSSO JAMES	89999	0	2026 10	INV A	22.50	19-26	APR 26 CELL PHONE
INVOICE:							
					ACCOUNT TOTAL	200.24	
53045 07020							POSTAGE
042896 NFLD TOWN GEN FUND	89991	0	2026 10	INV A	372.69	19-26	MAR 26 POSTAGE
INVOICE:							
					ACCOUNT TOTAL	372.69	

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

53045 07050				OFFICE SUPPLIES			
035892 MAGEE OFFICE PLUS	89937	0	2026 10	INV A	43.58	19-26	6 CASES 8.5X11 PAPER
INVOICE:		FULL DESC:	6 CASES 8.5X11 PAPER				
035892 MAGEE OFFICE PLUS	89942	0	2026 10	INV A	4.03	19-26	INK ROLLER-UTILITIES
INVOICE:		FULL DESC:	INK ROLLER-UTILITIES				
					47.61		

055824 TRANS-VIDEO	89957	0	2026 10	INV A	8.66	19-26	APR26 INTERNET-MUN
INVOICE:		FULL DESC:	APR26 INTERNET-MUN BLD				
055824 TRANS-VIDEO	89958	0	2026 10	INV A	26.97	19-26	APR26 INTERNET-W/S
INVOICE:		FULL DESC:	APR26 INTERNET-W/S				
					35.63		
				ACCOUNT TOTAL	83.24		

53045 07140				MILEAGE			
038000 MACKENZIE, STEVEN	89871	0	2026 10	INV A	13.59	19-26	3/14-3/20 MGR MILEAGE
INVOICE:		FULL DESC:	3/14-3/20 MGR MILEAGE				
038000 MACKENZIE, STEVEN	89921	0	2026 10	INV A	10.88	19-26	3/28-4/3 MGR MILEAGE
INVOICE:		FULL DESC:	3/28-4/3 MGR MILEAGE				
038000 MACKENZIE, STEVEN	89923	0	2026 10	INV A	16.31	19-26	3/21-3/27 MGR MILEAGE
INVOICE:		FULL DESC:	3/21-3/27 MGR MILEAGE				
					40.78		
				ACCOUNT TOTAL	40.78		

53045 07160				RENT			
042640 NFLD SEWER	89877	0	2026 10	INV A	300.00	19-26	APR 26 BUILDING RENT
INVOICE:		FULL DESC:	APR 26 BUILDING RENT				
042896 NFLD TOWN GEN FUND	89879	0	2026 10	INV A	349.00	19-26	APR 26 INTERCOMPANY
INVOICE:		FULL DESC:	APR 26 INTERCOMPANY CHARGES				
				ACCOUNT TOTAL	649.00		

53045 07211				INTEREST-NO PHASE			
058200 VERMONT BOND BANK	90006	0	2026 10	INV A	26,263.99	19-26	NORTH PHASE WATER BOND
INVOICE:		FULL DESC:	NORTH PHASE WATER BOND LOAN422				
				ACCOUNT TOTAL	26,263.99		

53045 07260				GEN GOVT ADMIN			
042896 NFLD TOWN GEN FUND	89879	0	2026 10	INV A	408.00	19-26	APR 26 INTERCOMPANY
INVOICE:		FULL DESC:	APR 26 INTERCOMPANY CHARGES				
				ACCOUNT TOTAL	408.00		

53045 07350				LEASE AGREEMENTS			

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
018320 CV PROPERTIES	90024	0	2026 10	INV A	200.00	19-26	5/26-4/27 WTR PIPE
INVOICE: 9500284935		FULL DESC:	5/26-4/27 WTR PIPE XING 887351				
ACCOUNT TOTAL					200.00		
53045 08010			ELECTRICITY				
041616 NFLD ELEC DEPT	90054	0	2026 10	INV A	3,340.36	19-26	3/19-WELL FIELD
INVOICE:		FULL DESC:	3/19-WELL FIELD				
041616 NFLD ELEC DEPT	90055	0	2026 10	INV A	87.64	19-26	3/19-WATER PUMP VAU
INVOICE:		FULL DESC:	3/19-WATER PUMP VAULT(GARVEY)				
041616 NFLD ELEC DEPT	90056	0	2026 10	INV A	81.59	19-26	3/19-CHENEY FARM VA
INVOICE:		FULL DESC:	3/19-CHENEY FARM VAULT				
-----					3,509.59		
ACCOUNT TOTAL					3,509.59		
53045 08013			ELECTRIC-SOLAR				
052905 SENIOR RENEWABLES, L	90000	0	2026 10	INV A	778.09	19-26	MAR26 SOLAR
INVOICE: 198		FULL DESC:	MAR26 SOLAR				
ACCOUNT TOTAL					778.09		
53045 08100			CHEMICALS				
011024 ALLEN ENGIN	89864	0	2026 10	INV A	2,934.00	19-26	600 GALS 25% CAUSTI
INVOICE:		FULL DESC:	600 GALS 25% CAUSTIC SODA-3/4				
011024 ALLEN ENGIN	89889	0	2026 10	INV A	2,532.50	19-26	500 GALS 25% CAUSTI
INVOICE:		FULL DESC:	500 GALS 25% CAUSTIC SODA-3/25				
-----					5,466.50		
ACCOUNT TOTAL					5,466.50		
53045 08160			VEHICLE MAINTENANCE				
021684 BUSINESS CREDIT CARD	90019	0	2026 10	INV A	59.99	19-26	18CHEVY-FUEL FILL C
INVOICE:		FULL DESC:	18CHEVY-FUEL FILL CUP				
021684 BUSINESS CREDIT CARD	90020	0	2026 10	INV A	33.06	19-26	18CHEVY-FUEL FILLER
INVOICE:		FULL DESC:	18CHEVY-FUEL FILLER NECK				
-----					93.05		
027680 FISHER AUTO PARTS	89900	0	2026 10	INV A	321.17	19-26	18CHEVY-BRAKE PADS/
INVOICE:		FULL DESC:	18CHEVY-BRAKE PADS/CALIPERS/FLUID				
052611 SANEL NAPA	90035	0	2026 10	INV A	5.64	19-26	18CHEVY-FUEL CAP
INVOICE: 539831		FULL DESC:	18CHEVY-FUEL CAP				
ACCOUNT TOTAL					419.86		
53045 08250			EQUIPMENT MAINTENANCE				
057200 USA BLUE BOOK	89885	0	2026 10	INV A	30.14	19-26	DISCHARGE TUBING-W/
INVOICE:		FULL DESC:	DISCHARGE TUBING-W/S CHEM FEED				

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|TOWN OF NORTHFIELD
|INVOICE LIST BY GL ACCOUNT

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL					30.14		
53045 08300				DEPARTMENT SUPPLIES			
057200 USA BLUE BOOK	89884	0	2026 10	INV A	374.92	19-26	CHLORINE COLORIMETE
INVOICE:		FULL DESC:	CHLORINE COLORIMETER				
ACCOUNT TOTAL					374.92		
ORG 53045 TOTAL					46,152.05		
=====							
FUND 530 WATER FUND					TOTAL:	51,350.18	
=====							

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

55000							SEWER - BALANCE SHEET
55000	01312						REBUILD/REPLACE PUMPS
035987 MAHER CORPORATION	89943	0	2026 10	INV A	422.00	19-26	PUMPHEAD-CHEMICAL F
INVOICE: 30488							FULL DESC: PUMPHEAD-CHEMICAL FEE-WWTP
035987 MAHER CORPORATION	89944	0	2026 10	INV A	4,325.00	19-26	METERING PUMP/PUMPH
INVOICE: 30484							FULL DESC: METERING PUMP/PUMPHEAD-CHEMICAL FEED WWTP
					4,747.00		-----
					4,747.00		ACCOUNT TOTAL
			ORG 55000	TOTAL	4,747.00		
55046							SEWER DEPARTMENT
55046	06010						PROFESSIONAL SERVICES
013521 LAURIE A BAROFFIO	89984	0	2026 10	INV A	511.50	19-26	ACCT/CONSULTING 3/3
INVOICE: 122							FULL DESC: ACCT/CONSULTING 3/30-4/5
013521 LAURIE A BAROFFIO	89985	0	2026 10	INV A	1,065.90	19-26	ACCTING/CONSULTING
INVOICE: 121							FULL DESC: ACCTING/CONSULTING 3/16-3/29
					1,577.40		-----
					1,577.40		ACCOUNT TOTAL
55046	060121						MANAGER SERVICES
038000 MACKENZIE, STEVEN	89870	0	2026 10	INV A	234.56	19-26	3/14-3/20 MGR SERVI
INVOICE:							FULL DESC: 3/14-3/20 MGR SERVICES
038000 MACKENZIE, STEVEN	89920	0	2026 10	INV A	183.93	19-26	3/28-4/3 MGR SERVIC
INVOICE:							FULL DESC: 3/28-4/3 MGR SERVICES
038000 MACKENZIE, STEVEN	89922	0	2026 10	INV A	194.06	19-26	3/21-3/27 MGR SERVI
INVOICE:							FULL DESC: 3/21-3/27 MGR SERVICES
					612.55		-----
					612.55		ACCOUNT TOTAL
55046	06220						MAINTENANCE CONTRACTS
010635 ABSOLUTE OFFICE EQ	90012	0	2026 10	INV A	28.50	19-26	INK CART-POST METER
INVOICE: 17564							FULL DESC: INK CART-POST METER
036100 MAILFINANCE	89998	0	2026 10	INV A	58.95	19-26	1/19-4/18 POSTAGE M
INVOICE:							FULL DESC: 1/19-4/18 POSTAGE METER LEASE
054400 SYMQUEST GROUP INC.	90081	0	2026 10	INV A	34.12	19-26	APR DEFENDER CONTRA
INVOICE: 2092210							FULL DESC: APR DEFENDER CONTRACT
054400 SYMQUEST GROUP INC.	90082	0	2026 10	INV A	73.42	19-26	FEB M365 OFFICE CON
INVOICE: 2092125							FULL DESC: FEB M365 OFFICE CONTRACT
054400 SYMQUEST GROUP INC.	90083	0	2026 10	INV A	36.96	19-26	FEB BACKUP CONTRACT
INVOICE: 2091983							FULL DESC: FEB BACKUP CONTRACT
054400 SYMQUEST GROUP INC.	90084	0	2026 10	INV A	172.45	19-26	APR SAFETY NET CONT
INVOICE: 2091903							FULL DESC: APR SAFETY NET CONTRACT

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
054400 SYMQUEST GROUP INC.	90085	0	2026 10	INV A	25.20 19-26		FEB DUO MFA CONTRAC
INVOICE: 2091753		FULL DESC: FEB DUO MFA CONTRACT					
054400 SYMQUEST GROUP INC.	90086	0	2026 10	INV A	35.91 19-26		FEB MEDR CONTRACT
INVOICE: 2091525		FULL DESC: FEB MEDR CONTRACT					
054400 SYMQUEST GROUP INC.	90087	0	2026 10	INV A	16.25 19-26		3/25-4/24 PRINTER C
INVOICE: 2089814		FULL DESC: 3/25-4/24 PRINTER CONTRACT					
054400 SYMQUEST GROUP INC.	90088	0	2026 10	INV A	74.65 19-26		5/4/26-5/4/27 FORTI
INVOICE: 2089683		FULL DESC: 5/4/26-5/4/27 FORTINET CO-TERM RENEWAL					
054400 SYMQUEST GROUP INC.	90089	0	2026 10	INV A	140.07 19-26		EASY365 MANAGER LIC
INVOICE: 2089680		FULL DESC: EASY365 MANAGER LICENSE 4/21/26-4/21/27					
054400 SYMQUEST GROUP INC.	90090	0	2026 10	INV A	25.20 19-26		3/20-4/19 COPIER(2)
INVOICE: 2088571		FULL DESC: 3/20-4/19 COPIER(2) CONTRACT					

					634.23		
		ACCOUNT TOTAL			721.68		
55046 06500							SLUDGE MANAGEMENT
010062 MYERS CONTAINER, CORP	89875	0	2026 10	INV A	218.58 19-26		36736 APR26 SLUDGE
INVOICE:		FULL DESC: 36736 APR26 SLUDGE					
		ACCOUNT TOTAL			218.58		
55046 06510							TESTING-SAMPLING
026230 ENDYNE, INC	89869	0	2026 10	INV A	25.00 19-26		1/21-WW-ECOLI
INVOICE: 563993		FULL DESC: 1/21-WW-ECOLI					
026230 ENDYNE, INC	89895	0	2026 10	INV A	55.00 19-26		3/25-WW
INVOICE: 571614		FULL DESC: 3/25-WW					
026230 ENDYNE, INC	89896	0	2026 10	INV A	125.00 19-26		3/11-WW
INVOICE: 570464		FULL DESC: 3/11-WW					
026230 ENDYNE, INC	89897	0	2026 10	INV A	55.00 19-26		3/18-WW
INVOICE: 570388		FULL DESC: 3/18-WW					
026230 ENDYNE, INC	89898	0	2026 10	INV A	200.00 19-26		3/4-WW
INVOICE: 569761		FULL DESC: 3/4-WW					
026230 ENDYNE, INC	89899	0	2026 10	INV A	25.00 19-26		3/11-WW-ECOLI
INVOICE: 569406		FULL DESC: 3/11-WW-ECOLI					

					485.00		
		ACCOUNT TOTAL			485.00		
55046 06650							ACCOUNTING FEE
042896 NPLD TOWN GEN FUND	89879	0	2026 10	INV A	3,010.00 19-26		APR 26 INTERCOMPANY
INVOICE:		FULL DESC: APR 26 INTERCOMPANY CHARGES					
		ACCOUNT TOTAL			3,010.00		
55046 07010							TELEPHONE
010495 VERIZON WIRELESS	90039	0	2026 10	INV A	17.60 19-26		2/17-3/16 CELL PHO
INVOICE: 6138719285		FULL DESC: 2/17-3/16 CELL PHONE					
042768 TDS TELECOM	89951	0	2026 10	INV A	58.21 19-26		APR26-8024855411

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

INVOICE:		FULL DESC:	APR26-8024855411				
052051 RUSSO JAMES	89999	0	2026 10	INV A	15.00	19-26	APR 26 CELL PHONE
INVOICE:		FULL DESC:	APR 26 CELL PHONE				
			ACCOUNT TOTAL		90.81		
55046 07020			POSTAGE				
042896 NFLD TOWN GEN FUND	89991	0	2026 10	INV A	270.02	19-26	MAR 26 POSTAGE
INVOICE:		FULL DESC:	MAR 26 POSTAGE				
			ACCOUNT TOTAL		270.02		
55046 07050			OFFICE SUPPLIES				
035892 MAGEE OFFICE PLUS	89937	0	2026 10	INV A	31.49	19-26	6 CASES 8.5X11 PAPE
INVOICE:		FULL DESC:	6 CASES 8.5X11 PAPER				
035892 MAGEE OFFICE PLUS	89942	0	2026 10	INV A	2.92	19-26	INK ROLLER-UTILITIE
INVOICE:		FULL DESC:	INK ROLLER-UTILITIES				
					34.41		
055824 TRANS-VIDEO	89957	0	2026 10	INV A	5.78	19-26	APR26 INTERNET-MUN
INVOICE:		FULL DESC:	APR26 INTERNET-MUN BLD				
055824 TRANS-VIDEO	89958	0	2026 10	INV A	17.98	19-26	APR26 INTERNET-W/S
INVOICE:		FULL DESC:	APR26 INTERNET-W/S				
					23.76		
			ACCOUNT TOTAL		58.17		
55046 07140			MILEAGE				
038000 MACKENZIE, STEVEN	89871	0	2026 10	INV A	9.79	19-26	3/14-3/20 MGR MILEA
INVOICE:		FULL DESC:	3/14-3/20 MGR MILEAGE				
038000 MACKENZIE, STEVEN	89921	0	2026 10	INV A	7.82	19-26	3/28-4/3 MGR MILEAG
INVOICE:		FULL DESC:	3/28-4/3 MGR MILEAGE				
038000 MACKENZIE, STEVEN	89923	0	2026 10	INV A	11.75	19-26	3/21-3/27 MGR MILEA
INVOICE:		FULL DESC:	3/21-3/27 MGR MILEAGE				
					29.36		
			ACCOUNT TOTAL		29.36		
55046 07160			RENT				
042896 NFLD TOWN GEN FUND	89879	0	2026 10	INV A	244.00	19-26	APR 26 INTERCOMPANY
INVOICE:		FULL DESC:	APR 26 INTERCOMPANY CHARGES				
			ACCOUNT TOTAL		244.00		
55046 07210			LONG-TERM INTEREST				
058200 VERMONT BOND BANK	90007	0	2026 10	INV A	31,700.20	19-26	SEWER-WWTF BOND LOA
INVOICE:		FULL DESC:	SEWER-WWTF BOND LOAN422				

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL					31,700.20		
55046 07260			GEN GOVT ADMIN				
042896 NFLD TOWN GEN FUND	89879	0	2026 10	INV A	307.00	19-26	APR 26 INTERCOMPANY
INVOICE:	FULL DESC:		APR 26 INTERCOMPANY CHARGES				
ACCOUNT TOTAL					307.00		
55046 08010			ELECTRICITY				
041616 NFLD ELEC DEPT	90057	0	2026 10	INV A	3,981.61	19-26	3/19-SEWER PLANT
INVOICE:	FULL DESC:		3/19-SEWER PLANT				
041616 NFLD ELEC DEPT	90058	0	2026 10	INV A	26.94	19-26	3/19-JARVIS LANE
INVOICE:	FULL DESC:		3/19-JARVIS LANE				
-----					4,008.55		
ACCOUNT TOTAL					4,008.55		
55046 08013			ELECTRIC-SOLAR				
052905 SENIOR RENEWABLES, L	90000	0	2026 10	INV A	1,390.60	19-26	MAR26 SOLAR
INVOICE: 198	FULL DESC:		MAR26 SOLAR				
ACCOUNT TOTAL					1,390.60		
55046 08030			WATER				
043552 NORTHFIELD	89992	0	2026 10	INV A	2,396.85	19-26	3/19-SEWER PLANT
INVOICE:	FULL DESC:		3/19-SEWER PLANT				
ACCOUNT TOTAL					2,396.85		
55046 08100			CHEMICALS				
011024 ALLEN ENGIN	89865	0	2026 10	INV A	5,040.00	19-26	1000 GALS 25% CAUST
INVOICE:	FULL DESC:		1000 GALS 25% CAUSTIC SODA-3/4				
011024 ALLEN ENGIN	89888	0	2026 10	INV A	7,422.50	19-26	1500 GALS 25% CAUST
INVOICE:	FULL DESC:		1500 GALS 25% CAUSTIC SODA-3/25				
-----					12,462.50		
ACCOUNT TOTAL					12,462.50		
55046 08160			VEHICLE MAINTENANCE				
020368 CODY CHEVROLET	89890	0	2026 10	INV A	41.44	19-26	24 CHEVY-DOOR HINGE
INVOICE:	FULL DESC:		24 CHEVY-DOOR HINGE				
ACCOUNT TOTAL					41.44		
55046 08250			EQUIPMENT MAINTENANCE				
021684 BUSINESS CREDIT CARD	90022	0	2026 10	INV A	47.43	19-26	WASHERS, BOLTS, ANCHO
INVOICE:	FULL DESC:		WASHERS, BOLTS, ANCHORS-WWTP EPFLUENT WEIR				
057200 USA BLUE BOOK	89885	0	2026 10	INV A	20.09	19-26	DISCHARGE TUBING-W/
INVOICE:	FULL DESC:		DISCHARGE TUBING-W/S CHEM FEED				

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
063248 WEBB, F. W. CO.	89976	0	2026 10	INV A	642.25	19-26	PVC INSULATION JACK
INVOICE:							
063248 WEBB, F. W. CO.	89977	0	2026 10	INV A	109.21	19-26	PVC PIPE-CHEM LINES
INVOICE: 95154676							
					751.46		
					ACCOUNT TOTAL	818.98	
55046 08300							DEPARTMENT SUPPLIES
021684 BUSINESS CREDIT CARD	90021	0	2026 10	INV A	14.98	19-26	LETTERS-SWR SAMPLES
INVOICE:							FULL DESC: LETTERS-SWR SAMPLES BOARD
052611 SANEL NAPA	90034	0	2026 10	INV A	8.28	19-26	SELF ADHESIVE PINST
INVOICE: 539712							FULL DESC: SELF ADHESIVE PINSTRIPES-SWR DRYERASE BOARD
057200 USA BLUE BOOK	89884	0	2026 10	INV A	249.94	19-26	CHLORINE COLORIMETE
INVOICE:							FULL DESC: CHLORINE COLORIMETER
					ACCOUNT TOTAL	273.20	
55046 08380							BUILDING MAINT/SUPPLIES
028560 GILLESPIE FUELS	89908	0	2026 10	INV A	703.76	19-26	2/16-REPLACE PUMP &
INVOICE:							FULL DESC: 2/16-REPLACE PUMP & SEAL-WWTP FURNACE
					ACCOUNT TOTAL	703.76	
55046 08420							EQUIP RENTAL - HIGHWAY
042896 NFLD TOWN GEN FUND	89878	0	2026 10	INV A	333.00	19-26	APR 26 LOADER RENTA
INVOICE:							FULL DESC: APR 26 LOADER RENTAL
					ACCOUNT TOTAL	333.00	
					ORG 55046 TOTAL	61,753.65	
=====							
FUND 550 SEWER FUND					TOTAL:	66,500.65	
=====							

YEAR/PERIOD: 2026/1 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
72214							STATE AGENCY DEPT.
72214 06542							MARRIAGE LICENSE FEES
061648 VT ST TREAS	89973	0	2026 10	INV A	325.00	19-26	JAN-MAR26 MARRIAGE
INVOICE:							FULL DESC: JAN-MAR26 MARRIAGE
							ACCOUNT TOTAL
							325.00
							ORG 72214 TOTAL
							325.00
=====							
FUND 722	AGENCY FUND:STATE OF VT.			TOTAL:			325.00
=====							

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YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

10130		TOWN MANAGER						
10130 05152				HRA				
039617 MVP-HRA	89857	0	2026	9 DIR P	3.84 19-26A	3437	MAR 24,2026 HRA CLA	
INVOICE:		FULL DESC: MAR 24,2026 HRA CLAIMS CARD						
		ACCOUNT TOTAL				3.84		
		ORG 10130 TOTAL				3.84		
10140		TOWN CLERK/TREASURER						
10140 05152				HRA				
039617 MVP-HRA	89857	0	2026	9 DIR P	28.89 19-26A	3437	MAR 24,2026 HRA CLA	
INVOICE:		FULL DESC: MAR 24,2026 HRA CLAIMS CARD						
		ACCOUNT TOTAL				28.89		
		ORG 10140 TOTAL				28.89		
10645		ECONOMIC DEVELOPMENT						
10645 05152				HRA				
039617 MVP-HRA	89857	0	2026	9 DIR P	8.05 19-26A	3437	MAR 24,2026 HRA CLA	
INVOICE:		FULL DESC: MAR 24,2026 HRA CLAIMS CARD						
		ACCOUNT TOTAL				8.05		
		ORG 10645 TOTAL				8.05		
=====								
FUND 010 TOWN GENERAL FUND					TOTAL:	40.78		
=====								

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|TOWN OF NORTHFIELD
|INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51047							ELECTRIC DEPARTMENT
51047	05152						HRA
039617 MVP-HRA	89857	0	2026	9 DIR P	1.49	19-26A	3437 MAR 24,2026 HRA CLA
INVOICE:							FULL DESC: MAR 24,2026 HRA CLAIMS CARD
							ACCOUNT TOTAL
							1.49
							ORG 51047 TOTAL
							1.49
=====							
FUND 510	ELECTRIC FUND						TOTAL:
							1.49
=====							

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|TOWN OF NORTHFIELD
|INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

53045							WATER DEPARTMENT	
53045 05152							HRA	
039617 MVP-HRA	89857	0	2026	9 DIR P	.85 19-26A	3437	MAR 24,2026 HRA CLA	
INVOICE:		FULL DESC: MAR 24,2026 HRA CLAIMS CARD						
				ACCOUNT TOTAL	.85			
				ORG 53045 TOTAL	.85			
=====								
FUND 530	WATER FUND			TOTAL:	.85			
=====								

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| TOWN OF NORTHFIELD
| INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

55046							SEWER DEPARTMENT
55046	05152						HRA
039617 MVP-HRA	89857	0	2026	9 DIR P	.61 19-26A		3437 MAR 24,2026 HRA CLA
INVOICE:							FULL DESC: MAR 24,2026 HRA CLAIMS CARD
							ACCOUNT TOTAL .61
							ORG 55046 TOTAL .61
=====							
FUND 550	SEWER FUND						TOTAL: .61
=====							

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YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10140		TOWN CLERK/TREASURER					
10140	05152			HRA			
039617 MVP-HRA	89858	0	2026	9 DIR P	644.00 19-26B	3438	MAR 24,2026 HRA CLA
INVOICE:		FULL DESC: MAR 24,2026 HRA CLAIMS CK					
				ACCOUNT TOTAL	644.00		
				ORG 10140 TOTAL	644.00		
10230		ACCOUNTING					
10230	05152			HRA			
039617 MVP-HRA	89858	0	2026	9 DIR P	96.00 19-26B	3438	MAR 24,2026 HRA CLA
INVOICE:		FULL DESC: MAR 24,2026 HRA CLAIMS CK					
				ACCOUNT TOTAL	96.00		
				ORG 10230 TOTAL	96.00		
10340		AMBULANCE DEPARTMENT					
10340	05152			HRA			
039617 MVP-HRA	89858	0	2026	9 DIR P	4.00 19-26B	3438	MAR 24,2026 HRA CLA
INVOICE:		FULL DESC: MAR 24,2026 HRA CLAIMS CK					
				ACCOUNT TOTAL	4.00		
				ORG 10340 TOTAL	4.00		
10420		HIGHWAY DEPT					
10420	05152			HRA			
039617 MVP-HRA	89858	0	2026	9 DIR P	639.98 19-26B	3438	MAR 24,2026 HRA CLA
INVOICE:		FULL DESC: MAR 24,2026 HRA CLAIMS CK					
				ACCOUNT TOTAL	639.98		
				ORG 10420 TOTAL	639.98		

FUND 010 TOWN GENERAL FUND					TOTAL:	1,383.98	

YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51047	ELECTRIC DEPARTMENT						
51047 05152	HRA						
039617 MVP-HRA	89858	0	2026	9 DIR P	454.53	19-26B	3438 MAR 24,2026 HRA CLA
INVOICE:	FULL DESC: MAR 24,2026 HRA CLAIMS CK						
ACCOUNT TOTAL					454.53		
ORG 51047 TOTAL					454.53		
=====							
FUND 510 ELECTRIC FUND					TOTAL:	454.53	
=====							

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|TOWN OF NORTHFIELD
|INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
53045							WATER DEPARTMENT
53045 05152							HRA
039617 MVP-HRA	89858	0	2026	9 DIR P	589.02 19-26B	3438	MAR 24,2026 HRA CLA
INVOICE:							FULL DESC: MAR 24,2026 HRA CLAIMS CK
							ACCOUNT TOTAL 589.02
							ORG 53045 TOTAL 589.02
=====							
FUND 530	WATER FUND						TOTAL: 589.02
=====							

YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

55046		SEWER DEPARTMENT					
55046	05152			HRA			
039617 MVP-HRA	89858	0	2026	9 DIR P	389.42 19-26B	3438	MAR 24,2026 HRA CLA
INVOICE:		FULL DESC: MAR 24,2026 HRA CLAIMS CK					
				ACCOUNT TOTAL	389.42		
				ORG 55046 TOTAL	389.42		
=====							
FUND 550	SEWER FUND			TOTAL:	389.42		
=====							

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YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
10420							HIGHWAY DEPT
10420 05152							HRA
039617 MVP-HRA	89859	0	2026	9 DIR P	15.00 19-26C	3439	MAR 31,2026 HRA CLA
INVOICE:							FULL DESC: MAR 31,2026 HRA CLAIMS CARD
					ACCOUNT TOTAL		15.00
					ORG 10420 TOTAL		15.00
=====							
FUND 010	TOWN GENERAL FUND				TOTAL:		15.00
=====							

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TOWN OF NORTHFIELD
INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51047							ELECTRIC DEPARTMENT
51047	05152						HRA
039617 MVP-HRA	89859	0	2026	9 DIR P	16.40	19-26C	3439 MAR 31,2026 HRA CLA
INVOICE:							FULL DESC: MAR 31,2026 HRA CLAIMS CARD
				ACCOUNT TOTAL	16.40		
				ORG 51047 TOTAL	16.40		
=====							
FUND 510	ELECTRIC FUND			TOTAL:	16.40		
=====							

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|TOWN OF NORTHFIELD
|INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

53045							WATER DEPARTMENT
53045	05152						HRA
039617 MVP-HRA	89859	0	2026	9 DIR P	55.77 19-26C	3439	MAR 31,2026 HRA CLA
INVOICE:							FULL DESC: MAR 31,2026 HRA CLAIMS CARD
							ACCOUNT TOTAL
							55.77
							ORG 53045 TOTAL
							55.77
=====							
							FUND 530 WATER FUND
							TOTAL:
							55.77
=====							

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TOWN OF NORTHFIELD
INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

55046		SEWER DEPARTMENT					
55046	05152			HRA			
039617 MVP-HRA	89859	0	2026	9 DIR P	37.18	19-26C	3439 MAR 31,2026 HRA CLA
INVOICE:		FULL DESC:	MAR 31,2026 HRA CLAIMS CARD				
				ACCOUNT TOTAL	37.18		
				ORG 55046 TOTAL	37.18		
=====							
FUND 550	SEWER FUND			TOTAL:	37.18		
=====							

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|TOWN OF NORTHFIELD
|INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
10420		HIGHWAY DEPT					
10420 05152				HRA			
039617 MVP-HRA	89860	0	2026	9 DIR P	131.29 19-26D	3440	MAR 31,2026 HRA CLA
INVOICE:		FULL DESC:	MAR 31,2026	HRA CLAIMS CK			
				ACCOUNT TOTAL	131.29		
				ORG 10420 TOTAL	131.29		
=====							
FUND 010	TOWN GENERAL FUND			TOTAL:	131.29		
=====							

YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

51047			ELECTRIC DEPARTMENT					
51047	05152			HRA				
039617 MVP-HRA	89860	0	2026	9 DIR P	80.30	19-26D	3440 MAR 31,2026 HRA CLA	
INVOICE:		FULL DESC: MAR 31,2026 HRA CLAIMS CK						
				ACCOUNT TOTAL	80.30			
			ORG 51047	TOTAL	80.30			
=====								
FUND 510	ELECTRIC FUND			TOTAL:	80.30			
=====								

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|TOWN OF NORTHFIELD
|INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

53045							WATER DEPARTMENT	
53045	05152						HRA	
039617 MVP-HRA	89860	0	2026	9 DIR P	27.60	19-26D	3440 MAR 31,2026 HRA CLA	
INVOICE:		FULL DESC: MAR 31,2026 HRA CLAIMS CK						
				ACCOUNT TOTAL	27.60			
		ORG 53045		TOTAL	27.60			
=====								
FUND 530	WATER FUND			TOTAL:	27.60			
=====								

YEAR/PERIOD: 2026/9 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

55046	SEWER DEPARTMENT						
55046 05152	HRA						
039617 MVP-HRA	89860	0	2026	9 DIR P	17.56	19-26D	3440 MAR 31,2026 HRA CLA
INVOICE:	FULL DESC: MAR 31,2026 HRA CLAIMS CK						
ACCOUNT TOTAL					17.56		
ORG 55046 TOTAL					17.56		
=====							
FUND 550	SEWER FUND	TOTAL:			17.56		
=====							

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TOWN OF NORTHFIELD

THE UNDERSIGNED HEREBY AUTHORIZE THE EXPENDITURES LISTED
HEREIN, ACCORDING TO THE LAWS OF THE STATE OF VERMONT.

DISBURSEMENT DATE: 04/23/26

WARRANT 19-26E

NORTHFIELD TOWN SELECT BOARD

TIMOTHY DAVIS _____

K. DAVID MAXWELL, Chair _____

LYDIA PETTY _____

MERRY SHERNOCK, Vice Chair _____

JOHN B. STEVENS _____

STEVE MACKENZIE, Manager _____

TOWN GENERAL - 2022 CAT LOADER	<u>107,373.21</u>	ELECTRIC FUND	_____
TOWN C I P	_____	WATER FUND-WEST PHASE BOND WIRE	_____
MUNICIPAL PLANNING GRANT	_____	SEWER FUND	_____
FIRE DONATION FUND	_____		
AMBULANCE DONATION FUND	_____		
POLICE DONATION FUND	_____		
POOL DONATION FUND	_____		
FLOOD BUYOUT GRANT	_____		
RECREATION COMMITTEE FUND	_____		
POLICE GRANT	_____		
AGENCY FUND	_____		
AOT GRANT- COMMON	_____		
CONSERVATION FUND	_____		
SUBTOTAL	<u>\$107,373.21</u>	SUBTOTAL	<u>\$0.00</u>

GRAND TOTAL \$107,373.21

YEAR/PERIOD: 2026/10 TO 2026/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10003		TOWN GEN - OTHER USES					
10003	09104			DEBT RET-LOADER			
020571	COMMUNITY NATIONAL	89978	0	2026 10	INV A	107,373.21	19-26E 22 CAT LOADER
	INVOICE:	FULL DESC: 22 CAT LOADER					
					ACCOUNT TOTAL	107,373.21	
					ORG 10003	TOTAL	107,373.21
=====							
FUND 010		TOWN GENERAL FUND		TOTAL:		107,373.21	
=====							

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TOWN OF NORTHFIELD



GENERAL LEDGER DISTRIBUTION JOURNAL: BIWEEKLY

WARRANT 202526

PAY PERIOD 03/16/2026 to 03/29/2026

CHECK DATE 04/03/2026

YEAR 2026 PERIOD 10
 EXPENDITURE ENTRIES
 SHORT DESC 04/03/26PR

GL EFF DATE 04/03/2026
 REFERENCE 202526
 REFERENCE2 1202526

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
YEAR 2026	PERIOD 10			GL EFF DATE 04/03/2026	
10130	05050		TOWN MANAGER	CLERICAL	1,324.35
10130	05154		TOWN MANAGER	HEALTH INSURANCE PREMIUM	485.32
10130	05156		TOWN MANAGER	DENTAL INSURANCE	20.31
10130	05170		TOWN MANAGER	FICA	91.96
10130	05175		TOWN MANAGER	CHILD CARE CONTRIB TAX	4.55
10130	05180		TOWN MANAGER	RETIREMENT-VMERS	96.02
10140	05010		TOWN CLERK/TREASURER	ELECTED	2,846.40
10140	05012		TOWN CLERK/TREASURER	ELECTED TREASURER	212.00
10140	05020		TOWN CLERK/TREASURER	APPOINTED	1,889.26
10140	05154		TOWN CLERK/TREASURER	HEALTH INSURANCE PREMIUM	2,065.88
10140	05156		TOWN CLERK/TREASURER	DENTAL INSURANCE	98.97
10140	05170		TOWN CLERK/TREASURER	FICA	338.62
10140	05175		TOWN CLERK/TREASURER	CHILD CARE CONTRIB TAX	17.64
10140	05180		TOWN CLERK/TREASURER	RETIREMENT-VMERS	284.14
10230	05050		ACCOUNTING	CLERICAL	2,392.16
10230	05080		ACCOUNTING	OVERTIME	82.08
10230	05154		ACCOUNTING	HEALTH INSURANCE PREMIUM	429.50
10230	05156		ACCOUNTING	DENTAL INSURANCE	19.90
10230	05170		ACCOUNTING	FICA	181.07
10230	05175		ACCOUNTING	CHILD CARE CONTRIB TAX	9.69
10230	05180		ACCOUNTING	RETIREMENT-VMERS	179.38
10260	05010		LISTERS	ELECTED	648.00
10260	05070		LISTERS	PART-TIME	848.54
10260	05170		LISTERS	FICA	114.49
10260	05175		LISTERS	CHILD CARE CONTRIB TAX	6.58
10330	05040		POLICE DEPARTMENT	OFFICERS	3,954.36
10330	05050		POLICE DEPARTMENT	CLERICAL	2,873.60
10330	05070		POLICE DEPARTMENT	PART-TIME	163.12
10330	05080		POLICE DEPARTMENT	OVERTIME	1,333.52
10330	05154		POLICE DEPARTMENT	HEALTH INSURANCE PREMIUM	2,255.87
10330	05156		POLICE DEPARTMENT	DENTAL INSURANCE	150.00
10330	05170		POLICE DEPARTMENT	FICA	611.26
10330	05175		POLICE DEPARTMENT	CHILD CARE CONTRIB TAX	31.28
10330	05180		POLICE DEPARTMENT	RETIREMENT-VMERS	821.73
10340	05030		AMBULANCE DEPARTMENT	SUPERVISOR	3,024.00
10340	05060		AMBULANCE DEPARTMENT	SPECIAL DETAIL	138.00
10340	05070		AMBULANCE DEPARTMENT	PART-TIME	5,034.94
10340	05072		AMBULANCE DEPARTMENT	RUN PAY	2,169.76
10340	05073		AMBULANCE DEPARTMENT	TRAINING PAY	276.00
10340	05083		AMBULANCE DEPARTMENT	OT - HALF RATE ONLY	57.23
10340	05090		AMBULANCE DEPARTMENT	STANDBY/ON CALL	1,043.00
10340	05091		AMBULANCE DEPARTMENT	WEEKEND SUPERVISOR	235.00
10340	05110		AMBULANCE DEPARTMENT	NON EMERGENCY TRANSFERS	521.44
10340	05111		AMBULANCE DEPARTMENT	TRANSFER CREW-PD SHIFT	617.50
10340	05156		AMBULANCE DEPARTMENT	DENTAL INSURANCE	63.02
10340	05170		AMBULANCE DEPARTMENT	FICA	1,003.19
10340	05175		AMBULANCE DEPARTMENT	CHILD CARE CONTRIB TAX	56.00

TOWN OF NORTHFIELD



GENERAL LEDGER DISTRIBUTION JOURNAL: BIWEEKLY

WARRANT 202526

PAY PERIOD 03/16/2026 to 03/29/2026

CHECK DATE 04/03/2026

YEAR 2026 PERIOD 10
EXPENDITURE ENTRIES
SHORT DESC 04/03/26PR

GL EFF DATE 04/03/2026
REFERENCE 202526
REFERENCE2 1202526

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
10340	05180		AMBULANCE DEPARTMENT	RETIREMENT-VMERS	219.24
10420	05040		HIGHWAY DEPT	TECHNICAL	15,855.21
10420	05080		HIGHWAY DEPT	OVERTIME	3,499.63
10420	05154		HIGHWAY DEPT	HEALTH INSURANCE PREMIUM	3,006.19
10420	05156		HIGHWAY DEPT	DENTAL INSURANCE	205.04
10420	05170		HIGHWAY DEPT	FICA	1,442.37
10420	05175		HIGHWAY DEPT	CHILD CARE CONTRIB TAX	75.79
10420	05180		HIGHWAY DEPT	RETIREMENT-VMERS	1,367.99
10620	05020		PLANNING/ZONING	ZONING ADMINISTRATOR	847.11
10620	05170		PLANNING/ZONING	FICA	64.80
10620	05175		PLANNING/ZONING	CHILD CARE CONTRIB TAX	3.73
10645	05051		ECONOMIC DEVELOPMENT	ECONOMIC DEVEL COORDINATO	3,035.68
10645	05080		ECONOMIC DEVELOPMENT	OVERTIME	176.27
10645	05154		ECONOMIC DEVELOPMENT	HEALTH INSURANCE PREMIUM	429.50
10645	05156		ECONOMIC DEVELOPMENT	DENTAL INSURANCE	19.90
10645	05170		ECONOMIC DEVELOPMENT	FICA	245.29
10645	05175		ECONOMIC DEVELOPMENT	CHILD CARE CONTRIB TAX	12.84
10645	05180		ECONOMIC DEVELOPMENT	RETIREMENT-VMERS	232.87
FUND TOTALS					71,860.08
51047	05154		ELECTRIC DEPARTMENT	HEALTH INSURANCE PREMIUM	1,730.11
51047	05156		ELECTRIC DEPARTMENT	DENTAL INSURANCE	105.33
51047	05170		ELECTRIC DEPARTMENT	FICA	417.08
51047	05175		ELECTRIC DEPARTMENT	CHILD CARE CONTRIB TAX	21.33
51047	05180		ELECTRIC DEPARTMENT	RETIREMENT-VMERS	393.54
51047	90210		ELECTRIC DEPARTMENT	METER READING	445.82
51047	92012		ELECTRIC DEPARTMENT	CLERICAL LABOR	1,854.88
51047	92013		ELECTRIC DEPARTMENT	OVERTIME LABOR	64.79
51047	92014		ELECTRIC DEPARTMENT	SUPERINTENDENT	892.60
51047	92016		ELECTRIC DEPARTMENT	ASSISTANT	1,337.48
51047	92018		ELECTRIC DEPARTMENT	TECHNICAL LABOR	1,248.96
51047	92019		ELECTRIC DEPARTMENT	STAND-BY	45.00
FUND TOTALS					8,556.92
53045	05030		WATER DEPARTMENT	SUPERVISOR	1,606.68
53045	05042		WATER DEPARTMENT	TECHNICAL/ADMIN/CLERICAL	5,612.83
53045	05080		WATER DEPARTMENT	OVERTIME	232.34
53045	05090		WATER DEPARTMENT	STANDBY/ON CALL	153.00
53045	05154		WATER DEPARTMENT	HEALTH INSURANCE PREMIUM	1,317.72
53045	05156		WATER DEPARTMENT	DENTAL INSURANCE	119.08
53045	05170		WATER DEPARTMENT	FICA	556.14
53045	05175		WATER DEPARTMENT	CHILD CARE CONTRIB TAX	28.66
53045	05180		WATER DEPARTMENT	RETIREMENT-VMERS	523.59
FUND TOTALS					10,150.04

TOWN OF NORTHFIELD



GENERAL LEDGER DISTRIBUTION JOURNAL: BIWEEKLY

WARRANT 202526

PAY PERIOD 03/16/2026 to 03/29/2026

CHECK DATE 04/03/2026

YEAR 2026 PERIOD 10
 EXPENDITURE ENTRIES
 SHORT DESC 04/03/26PR

GL EFF DATE 04/03/2026
 REFERENCE 202526
 REFERENCE2 1202526

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
55046	05030		SEWER DEPARTMENT	SUPERVISOR	1,071.12
55046	05042		SEWER DEPARTMENT	TECHNICAL/ADMIN/CLERICAL	3,724.98
55046	05080		SEWER DEPARTMENT	OVERTIME	1,142.65
55046	05090		SEWER DEPARTMENT	STANDBY/ON CALL	102.00
55046	05154		SEWER DEPARTMENT	HEALTH INSURANCE PREMIUM	915.72
55046	05156		SEWER DEPARTMENT	DENTAL INSURANCE	88.74
55046	05170		SEWER DEPARTMENT	FICA	444.31
55046	05175		SEWER DEPARTMENT	CHILD CARE CONTRIB TAX	22.80
55046	05180		SEWER DEPARTMENT	RETIREMENT-VMERS	419.70
FUND TOTALS					7,932.02
GRAND TOTALS					98,499.06

TOWN OF NORTHFIELD, VERMONT

EXECUTIVE MEMORANDUM

TO: Northfield Select Board
FROM: Economic Development Director
DATE: April 10, 2026
RE: Authorization to Submit Notice of Interest — FEMA Building Resilient Infrastructure and Communities (BRIC) Grant Program, FY2024/FY2025

REQUESTED BOARD ACTION

The Select Board is asked to authorize the Economic Development Director to submit a Notice of Interest (NOI), signed by the Town Manager, to the Vermont Department of Public Safety (DPS) for the FEMA Building Resilient Infrastructure and Communities (BRIC) grant program by the April 17, 2026 deadline.

Submission of the NOI is a non-binding first step. The full scope of any project and the amount of funding to be requested will be determined after further analysis of matching fund availability and project feasibility. Board authorization to proceed to a formal application, if warranted, would be sought at a subsequent meeting prior to the May 15, 2026 state application deadline.

PROGRAM OVERVIEW

The Vermont Department of Public Safety has announced a funding notice for the FEMA-backed BRIC program for Fiscal Years 2024 and 2025. BRIC supports projects that reduce risk from natural hazards, including floods, storms, and other disaster events. Funding is available at three tiers:

Funding Tier	Maximum Amount	Eligible Uses
State Set-Aside	\$2,000,000	Scoping and infrastructure projects
Building Code Plus-ups	\$1,000,000	Adopting or enhancing building codes
National Competition	\$757,000,000	Large-scale scoping and mitigation projects

ELIGIBLE PROJECT TYPES

- **Project Scoping:** Structural analysis, engineering design (up to 100%), environmental reviews, and Benefit-Cost Analysis for infrastructure such as bridges, culverts, and floodplain restoration.
- **Infrastructure Projects:** Physical mitigation work including culvert upsizing, dam removal, road relocation, and floodproofing. A conceptual design must exist; phased projects are not eligible.
- **Building Code Plus-ups:** Activities to adopt, implement, or improve risk-reducing building codes.
- **Note:** Hazard Mitigation Plan development or updates are not eligible uses.

KEY DEADLINES

Milestone	Date
Notice of Interest (NOI) Submission	Friday, April 17, 2026
State Application Deadline	May 15, 2026

COST SHARE REQUIREMENTS

Standard federal/local cost share is 75% Federal / 25% Local. Economically Disadvantaged Rural Communities (EDRC) may qualify for a 90% Federal / 10% Local share. Management costs of up to 5% of total project costs are available to sub-applicants at 100% federal funding.

LOCAL MATCH — POTENTIAL FUNDING SOURCE

A key factor in determining project scope and the funding tier to pursue will be the availability of local matching funds. The Economic Development Department currently holds approximately \$130,000 in matching fund reserves, established through a prior reserve appropriation and supplemented with ARPA funds. This reserve represents one potential source for the required local match.

At the standard 75/25 cost share, a \$130,000 local match would support a total project budget of approximately \$520,000. At the EDRC rate of 90/10, the same match could support a project of up to \$1,300,000, if the Town qualifies under that designation.

The Board should be aware that committing these reserves to a BRIC project would reduce their availability for other economic development purposes. Staff will present a fuller analysis of match options prior to any formal application submission.

ELIGIBILITY PREREQUISITES

To be eligible, the project area must have an approved Local Hazard Mitigation Plan in place at the time of both application and award. Northfield's compliance with this requirement should be confirmed prior to submission. Additionally, the Town must have a Unique Entity ID registered through SAM.gov to apply via the FEMA GO portal.

RECOMMENDED NEXT STEPS

- Board authorizes submission of the Notice of Interest by April 17, 2026.
- Staff confirms Local Hazard Mitigation Plan status and SAM.gov registration.
- Staff evaluates potential project scopes consistent with available matching funds and reports back to the Board prior to the May 15, 2026 application deadline.
- Board considers formal authorization to apply at the next regular meeting.

Questions or additional information: contact dps.HazardMitigation@vermont.gov or visit the Vermont Emergency Management website.

Loan: 406139428
Date: April 23, 2026

NORTHFIELD SAVINGS BANK
TOWN OF NORTHFIELD
Capital Expense Note

The Town of Northfield, Vermont for value received, promises to pay in lawful money of the United States to Northfield Savings Bank

Eighty Nine Thousand Six Hundred and 00/100 Dollars (\$89,600.00)

Upon presentation and surrender hereof, on the 23rd day of April, 2026 with interest meanwhile at the rate of 4.50% (4.50%) per annum, calculated on an actual/360 day basis payable at maturity, April 23, 2027, at Northfield Savings Bank, PO Box 7180, Barre, VT 05641. This loan has a term of one year and a seven year amortization. The Town will plan to pay \$12,800.00 at the end of one year and then look to refinance the remaining balance at that time via a new loan.

Payment of this note, may be accelerated by the holder thereof, and the rate of interest specified herein may be adjusted, as provided in Section (5) of the authorizing resolution of the Town of Northfield Select Board duly adopted on April 14, 2026, the terms of which are incorporated herein by reference thereto. Payment of interest, as adjusted, shall be an obligation of the Town surviving payment of the principal amount of this note and the stated interest hereon.

This note is issued to meet capital expenses of the Town incurred in the exercise of governmental powers, namely, purchasing a 2022 Caterpillar Loader.

Execution and delivery of this note is authorized by the affirmative vote and resolution duly adopted by the Town of Northfield Select Board at a meeting thereof duly noticed, called and held on April 14, 2026. It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuance of this note have been done, have happened, and have been performed in regular and due form as required by law, and that the full faith and credit of the said Town of Northfield are hereby irrevocably pledged for payment of this note.

This note shall not be valid unless certified hereon by Northfield Savings Bank.

Loan: 406139428
Date: April 23, 2026

**NORTHFIELD SAVINGS BANK
TOWN OF NORTHFIELD SELECT BOARD
RESOLUTION
Capital Expense Borrowing**

WHEREAS, the Town of Northfield Select Board is authorized and empowered to borrow money on the credit of the Town of Northfield, for the purpose of paying capital expenses, namely, purchasing a 2022 Caterpillar Loader;

WHEREAS, current funds are not available to pay in full said capital expense, and it is necessary for the Select Board of Town of Northfield to borrow money on the credit of the Town for such purpose; and

WHEREAS, in order to have funds available to meet capital expenses as aforesaid, the Select Board has negotiated a temporary loan with Northfield Savings Bank for \$89,600.00 to be evidenced by a single promissory note as hereinafter set forth, which note does not refund and or replace previously issued notes;

THEREFORE, BE IT RESOLVED that the Select Board and Treasurer proceed forthwith to complete said transaction and issue evidence of indebtedness to cover the same; and

BE IT FURTHER RESOLVED that said evidence of debt when issued and delivered pursuant to these resolutions shall be a valid and binding general obligation of the Town of Northfield payable according to the terms and tenor thereof from unlimited ad valorem taxes duly assessed on the grand list of taxable property in said Town, as established by law; and

BE IT FURTHER RESOLVED that all acts and things theretofore done by the lawfully constituted officers of the Town of Northfield and its Select Board in, about, or concerning the expenditure of proceeds of the note are hereby ratified and confirmed.

We, the undersigned Select Board and Treasurer, hereby certify that we, in our capacities as such officers, have signed a single capital expense note, numbered 406139428 dated April 23, 2026 of the following denomination and maturity in the form hereto attached and made a part hereof;

NUMBER	INTEREST	DENOMINATION	MATURITY
406139428	4.50%	\$89,600.00	April 23, 2027

We, the undersigned hereby certify that the above-described note is issued under and pursuant to the above resolutions adopted at a duly noticed and warned meeting of the Select Board of the Town of Northfield held April 14, 2026.

We the said Select Board and Treasurer hereby certify that we are duly chosen, qualified and acting officers as undersigned, that the note is issued pursuant to authority, that no proceeding relating thereto has been taken other than as shown in the foregoing recitals, that no such authority of action has been amended or repealed and that there is no litigation threatened or pending in any state of federal court of competent jurisdiction seeking to enjoin either the issuance of the above-described note or the expenditures being financed by the proceeds of the same.

We further certify that no litigation is pending or threatened affecting the validity of the note or the apportionment and assessment of taxes to pay the same when due, that neither the corporate existence nor the boundaries of the Town of Northfield nor the title of any of us to our respective offices, is being questioned or contested.

We further certify to and covenant with Northfield Savings Bank, its successors and assigns, including specifically any transferees, assignees, holders and owners of the above-described note, that:

(1) No proceeds of the note, including investment proceeds thereof, will be used directly or indirectly in any trade or business carried on by any person other than the Town, nor used to make or finance loans to any person.

(2) The Town will file when and as required with the United States Treasury Department or the United States Internal Revenue Service information returns relating to the issuance of the note and all other obligations of the Town.

(3) The Town will comply with, perform, maintain and keep each and every covenant, representation, certification and undertaking in the accompanying No-Arbitrage Certificate, execution and delivery of which are hereby authorized.

(4) During the current calendar year, the Town will not issue debt of any sort aggregating \$5,000,000 or more.

(5) The interest charged to and payable by the Town under the note shall be increased by 5.00% and recalculated to the date of issue and paid to the holder thereof in any one of the following events:

(a) It shall be determined that the interest paid under said note, or any part thereof is included in the gross income of the holder thereof for federal income tax purposes.

(b) There shall be any breach by the Town of any covenant set forth in paragraphs (1)-(4) hereof.

Loan: 406139428
Date: April 23, 2026

NORTHFIELD SAVINGS BANK
TOWN OF NORTHFIELD
No-Arbitrage and Use of Proceeds Certificate
Capital Expense Borrowing

We, the Treasurer and at least a majority of the Select Board of the Town of Northfield, Vermont (the "Issuer") hereby certify and represent as follows with respect to the \$89,600.00 Capital Expenditure Note Numbered 406139428 of the Issuer (the "Note"), which Note is dated April 23, 2026, payable as therein set forth:

- (1) The Issuer is issuing and delivering the Note with the delivery of this Certificate.
- (2) We are the officers of the Issuer charged by law with the responsibility for issuing the Note.
- (3) The Note is being issued to provide funds for the following capital expenditure(s) or the Issuer: purchasing a 2022 Caterpillar Loader (the "Capital Expenses").
- (4) The entire amount borrowed by the issuance of the Note, together with all such amounts, if any, previously raised or borrowed for the same purpose, does not exceed the amount needed to meet the Capital Expenses. The Issuer expects that all of the proceeds of the Note have been or will be needed and expended for the Capital Expenses of the Issuer within three years after the date of the first borrowing for the Capital Expenses and that the Issuer has incurred, or will incur within six months of the Note's issue date, a substantial binding obligation to a third party to expend at least five percent of the net sale proceeds of all amounts borrowed to fund the Capital Expenses. An obligation is not binding if it is subject to contingencies within the Issuer's or a related party's control.
- (5) The Issuer expects that payments of the Capital Expenses financed by the Note will proceed hereafter with due diligence.
- (6) The Note is not being issued to refund notes or other obligations previously issued for the purpose described in paragraph (3).
- (7) The Issuer does not expect that any real and personal property, if any, that the Issuer acquires with the proceeds of the Note, will be sold or otherwise disposed of for consideration prior to the complete repayment of all principal and interest outstanding under the Note.
- (8) The Issuer expects that any earnings or net profit derived from investment or deposit of the proceeds of the Note, including transferred proceeds, and accrued interest received upon sale of the Note, and premium received on the delivery thereof, will be expended only for governmental purposes and will be expended within the period stated in paragraph (4) above.
- (9) The Issuer has not created and does not expect to create or establish any debt service funds, bond payment reserve sinking fund, or other similar fund pledged to the payment of the Note or from which the Issuer expects that payment of the Note would be made.
- (10) To the best of our knowledge, information and belief, all of the above expectations are reasonable.
- (11) The Issuer has not been notified of any action by the Commissioner of Internal Revenue to disqualify it as an issuer whose arbitrage certificates may be relied upon.
- (12) No part of the proceeds derived from the issuance and sale of the Note, nor the expenditures financed by the proceeds of the Note, shall be:
 - (a) Used, loaned or otherwise made available to any person or other entity, other than the Issuer or another governmental unit (as used herein, the term "governmental unit" does not include the federal government of the United States or any agency or instrumentality thereof), so as to cause the Note to be classified as a private activity bond, as that term is defined under the United States Internal Revenue Code of 1986, as amended (the "Code");

- (b) Used directly or indirectly in a trade or business by any person other than the Issuer or another governmental unit so as to cause the Note to be classified as a private activity bond under the Code;
- (c) Loaned to any person directly or indirectly other than the Issuer;
- (d) The subject of any contract, lease or agreement of any sort having a term of one year or more and calling for the payment by the Issuer of consideration other than a flat fee;
- (e) Expended to finance the construction, alteration or renovation or any improvement the use, occupancy, availability or beneficial enjoyment of which shall be restricted among public users thereof for which preferential, different or unique fees, rates, assessments or charges shall be levied;
- (f) Invested in such a manner or for such a period or at a yield to result in the rebate of interest earnings thereon to the United States under any public law now or hereafter in effect.

(13) The Issuer shall create and maintain records and books of account with respect to the Note and the expenditures financed by the proceeds thereof.

(14) The Issuer shall furnish to the United States, or any agency, department or instrumentality thereof, in a timely fashion, such information as may be required by law with respect to all evidences of debt now or hereafter issued by the Issuer.

(15) Neither the proceeds of the Note, nor any earnings derived from the investment thereof, shall be expended for the purpose of paying any costs associated with the issuance of the Note.

(16) The Note will not be refunded or otherwise paid, defeased or secured by the proceeds of any form of debt issued by the Issuer, unless the manner of such payment, refund or security does not cause the Note to be considered a private activity bond under the Code or otherwise cause the interest paid under the Note to fail to qualify for exclusion under Section 103(a) of the Code.

(17) The proceeds of the Note shall not be invested for a period or at a yield so as to render the interest payable on the Note includable in the gross income of the holder (s) thereof.

(18) The proceeds of the Note will not be used in a manner that will cause the Note to be an arbitrage bond or a private activity bond within the meaning of Sections 103 (b), 141 and 148(a) of the Code and Regulations promulgated thereunder.

This certificate is executed and is being delivered pursuant to Section 1.148-2 of the Treasury Regulations and Sections 103(b) and 148(a) of the Code.

Local Emergency Management Plan Municipal Adoption Form

The Local Emergency Management Plan (LEMP) must be (re)adopted annually, after town meeting day, and submitted to the appropriate Vermont Emergency Management (VEM) Regional Coordinator by June 1st.

If VEM needs to contact municipal leaders to determine status and support requirements during an emergency, the Emergency Management Director (EMD) and two other local points of contact who should have authoritative local information and authority to request resources are listed at right.

VEM will share the town's contact information with emergency partners who have a life safety need during an emergency.

Mark this box to request Vermont Emergency Management not share the town's contact information with emergency partners (Dam owners, utility providers, elected officials, neighboring EMDs, American Red Cross, FEMA) outside of an emergency.

REMC Representatives	
REMC Emergency Services Appointee	Pete Demasi
Email	firechief@northfield.vt.us
EMD REMC Representative	Steve Mackenzie
Email	manager@northfield.vt.us

Municipality	Northfield
LEMP Adoption Date	4/14/2026
NIMS Adoption Date	7/28/2008
EMD Name	Steve Mackenzie
Position	EMD
Primary Phone	802-485-9822
Alternate Phone	802-477-2255
Email	manager@northfield.vt.us
Public contact information	manager@northfield.vt.us
POC 2 Name	Peter J. DeMasi
Position	Fire Chief
Primary Phone	802-485-4211
Alternate Phone	802-498-8592
Email	firechief@northfield.vt.us
POC 3 Name	Meggan McCusker
Position	EMS Chief
Primary Phone	802-279-8415
Alternate Phone	802-485-8550
Email	emschief@northfield.vt.us

I hereby certify that the LEMP meets Vermont National Incident Management System (NIMS) requirements and current LEMP Implementation Guidance as on page 2:

Signed* _____ Printed Name: _____
 Certifying individual must have taken, at a minimum, ICS402 or ICS100/IS-100 training

I hereby attest that the municipality has adopted NIMS and the LEMP at a **warned public meeting**, as stated above:

Signed* _____ Printed Name: _____
 Attesting individual must be a Select Board member, town manager, council member, city manager, mayor

Once completed, send adoption form (2 pages) and copy of Local Emergency Management Plan to VEM Regional Coordinator.

*A typed name is acceptable as an electronic signature if it represents an act of that person in accordance with 9 V.S.A. § 278.



Local Emergency Management Plan (LEMP)

Required Elements

Municipal Adoption	
<input checked="" type="checkbox"/>	Completed Municipal Adoption Form
<input checked="" type="checkbox"/>	Required Elements form (this page). If not using a VEM template, this form must include the page numbers where the LEMP Required Elements are listed in your plan.
LEMP Required Elements	
Page # (if not using a template)	
<input checked="" type="checkbox"/>	Emergency Management planners
	List of people who wrote or maintain the LEMP. Must include EMD.
<input checked="" type="checkbox"/>	Municipal Emergency Operations Center (EOC)
	EOC activation authority (minimum 1)
	EOC staff positions and corresponding duties (minimum 1)
	Potential EOC staff members (minimum 1)
	Facility information for potential EOC locations (minimum 1), including address, phone number, and available equipment
<input checked="" type="checkbox"/>	Resources
	Emergency purchasing agent and spending limits
	List of town or city owned resources, municipal contracts, or other local resources that can be used during an emergency (if any)
	National Incident Management System (NIMS) Typed Resource List (if applicable)
<input checked="" type="checkbox"/>	Public Information and Warning
	Local VT-Alert managers (if applicable)
	Local website or social media information (if applicable)
	List of local media outlets (if applicable)
	Public notice sites (minimum 3 – 2 in town, 1 near town clerk’s office)
	Note that the public can call Vermont 2-1-1 for resources.
<input checked="" type="checkbox"/>	Organizations and communities requiring additional coordination
	List of organizations or communities and contact method
<input checked="" type="checkbox"/>	Shelters
	Local Shelter address, facility contact, shelter manager, staff requirements, services, daytime capacity, overnight capacity (if applicable) (minimum 1)
<input checked="" type="checkbox"/>	Contact Information
	Local contacts for emergency management team, response organizations, public works, municipal government, and others including neighboring EMDs
	Note that municipalities can call 1-800-347-0488 if they need assistance with a shelter, VTAlert, or resources, but they will usually have to pay for supplies, equipment, or personnel.

Vermont Emergency Management (VEM) encourages municipalities to create and maintain optional LEMP annexes as required. See the VEM website for models and samples: <http://vem.vermont.gov>

Local Emergency Management Plan

1. Emergency management planners

These are the people who wrote and maintain this plan. This must include the EMD.

- Sid Pollock – VEM
- Steve Mackenzie – EMD/Town Manager
- Kevin Moulton – Interim Police Chief
- Pete Demasi – Fire Chief
- Karl Bailey – Highway Foreman
- Meggan McCusker – EMS Chief
- Jim Russo – Utility Superintendent

2. Municipal emergency operations center (EOC)

The EOC is an organization that coordinates information, support, and response across the municipality for incident commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.

Which municipal position(s) can activate the EOC?

EMD, and Selectboard Chair

Preferred EOC positions and duties

<i>Position title</i>	<i>Duties associated with that position</i>
EOC Director	Supervises and directs all EOC activities coordinating municipal support and response
EOC Staff	Staffs phones and radios Tracks and answers any Requests for Information (RFI) Tracks and coordinates any Requests for Support (RFS)
PIO	Produces and posts public information and press releases

Potential EOC staff members

<i>Name</i>	<i>Qualified position(s) and notes</i>
Steve Mackenzie	Director, Staff, PIO
Kevin Moulton	Director, Staff
Pete Demasi	Director, Staff
Meggan McCusker	Staff
Kenneth McCann	Staff

Primary EOC location	
Facility address:	Northfield Police Station, 110 Wall Street
Phone numbers:	802-485-9181, 267-918-6377 (M)
Equipment and notes:	<input checked="" type="checkbox"/> generator <input checked="" type="checkbox"/> internet <input checked="" type="checkbox"/> phone line <input type="checkbox"/> computers <input checked="" type="checkbox"/> copy machine <input checked="" type="checkbox"/> projector or large screen <input checked="" type="checkbox"/> food prep Staff should bring laptops Knox box access
Alternate EOC location (if applicable)	
Facility address:	Northfield Fire Station, 128 Wall Street
Phone numbers:	802-485-8253, 802-498-8592 (M)
Equipment notes:	<input checked="" type="checkbox"/> generator <input checked="" type="checkbox"/> internet <input checked="" type="checkbox"/> phone line <input type="checkbox"/> computers <input type="checkbox"/> copy machine <input checked="" type="checkbox"/> projector or large screen <input type="checkbox"/> food prep

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Who is authorized to make emergency purchases and what are their spending limits. Please note the town is responsible for ensuring individuals listed in this plan are aware of and following these limits.		
Town Manager, all Dept. Heads – No limit		
<i>Please use the following sections to note resources you may need during a disaster, and how you would access them. Resources to consider include, but are not limited to, fuel for town vehicles, food, office supplies, plow trucks, dump trucks, generators, excavators, wood chippers, all-terrain vehicles, and signage.</i>		
Town or city owned resources (if applicable)		
<i>Type of resource</i>	<i>Name</i>	<i>Contact information</i>
1 UTV, 1 Command trailer w/ comms equipment (UHF/VHF) generator on board, 2 ambulances, 1 rescue truck	Meggan McCusker	802-279-8415 802-485-8550
1 FD Brush Truck, 2 FD Engines, 2 FD Tanker, 1 FD Aerial	Peter Demasi	802-485-4211 802-498-8592

1 Air Compressor, 2 Generators, 2 Graders, 1 Medium Excavator, 1 Trailer, 3 Full Size Dump Trucks/Plows, 3 Small 1-ton Dump truck/plows, 1 Sewer Flusher Truck, 1 Wheel Loader/Backhoe, 2 Medium Wheel Loaders, 1 Woodchipper, 1 small utility truck, 1 skid steer	Karl Bailey, Highway Dept. Jim Russo, Utility Dept.	802-793-5381 802-279-1274
4 Police Cruisers	Police Chief	802-485-9181 802-279-1147
Rescue has two WEX cards for fueling out of town	Meggan McCusker	See above
Mobile Starlink System coming in July	Meggan McCusker	See above
<i>Businesses with standing municipal contracts (if applicable)</i>		
<i>Type of resource</i>	<i>Name</i>	<i>Contact information</i>
Hardware	Fernandez Hardware	802-485-5761
	Kenyon's Hardware	802-485-9676
Diesel Fuel	Gillespie's Fuel & Propane	802-485-8033
Gasoline	South Village Mobil	802-485-6118
<i>Other local resources (if applicable)</i>		
<i>Type of resource</i>	<i>Name</i>	<i>Contact information</i>
Excavation/Heavy Equipment	Gillespie's Excavation	802-485-8033
	Hallstrom Excavation	802-485-4240
	Amell Excavation	802-498-7577
Trucking	Ben Tucker Trucking	802-595-1630
	White's Trucking	802-485-4624
	REM Trucking	802-343-5773
	Paul Tucker Trucking	802-485-3709
	Keith Duquette Trucking	802-522-2656
Transportation/Buses	Green Mountain Transit	802-540-2468
	Mayo Healthcare	802-485-3161
	Central Vt Supervisory Union	802-433-5818
Animal Resources	Onion River Animal Hospital	802-223-7765
	Random Rescue Williamstown	802-433-5912
	Cervantes Animal Training	802-461-9879

State support that is usually at no cost to the municipality:

- Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)
- Vermont Urban Search and Rescue (USAR, VT-TF1)
- Vermont State Police Special Teams
- Swiftwater rescue teams (both local and VT-TF1)
- Regional shelter support
- Subject matter expertise from state government agency or federal response agency

State support and resources the municipality will normally eventually have to pay for:

- Supplies and equipment
- VTrans equipment and personnel
- Vermont National Guard support

The state emergency operations center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.

National Incident Management System (NIMS) typed resources* (if applicable)

Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team		N/A	N/A	N/A		Water Pumps, Drinking Water Supply - untreated source					
Mobile Communications Center				1		Water Pump, Water Distribution					
Mobile Communications Unit (Law/Fire)			N/A	N/A		Water Pump, Wastewater					
Water Pumps, De-Watering					4	Water Valve Maintenance Truck			1	N/A	

*Information about the NIMS typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

*Additional resource information is available on the FEMA Reimbursable Equipment List: <https://www.fema.gov/assistance/public/schedule-equipment-rates>

4. Public Information and Warning

During a significant emergency, the emergency operations center (EOC) and incident command posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.

Vermont Emergency Management (1-800-347-0488) can send VT-Alert messages on behalf of your community if you are unable to send them on your own.

Many communities have individuals who need translation services, are deaf or hard of hearing, or blind or visually impaired. Municipalities may use, at their own expense, statewide translation contracts on the [Buildings and General Services website](#) to meet these needs.

Please consider what those needs may be, and how those needs can be met.

Local VT-Alert managers and managers of other notification systems (if applicable):	VT-Alert Request Form – Follow up request by calling the VEM Watch Officer 1-800-347-0488
Important local websites or social media channels (if applicable):	Northfield Municipal Website Northfield Municipal Facebook Page Front Porch Forum Northfield VT Uncensored Facebook (Unofficial) Greater Northfield VT Community (Unofficial)
Local newspaper, radio, TV (if applicable):	Northfield News, 802-552-4871 WNUB Radio Station, 802-485-2560 WDEV Radio Station, 802-244-1777
Public notice locations: These are physical locations that you are required to post meeting notices per 17 V.S.A. § 2641 . Two must be in town and the third must be in or near the town clerk's office.	Municipal Building, 51 South Main Street Kenyon's Hardware, 93 North Main Street Common Cafe, 12 Depot Square Brown Public Library, 93 South Main Street
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with many state and local government and community-based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary. Dial 211 or (802) 652-4636.</i>	

5. Organizations and communities requiring additional coordination

This is the list of organizations that need extra communication and coordination from the local emergency operations center before, during, and after an emergency. This list should include all organizations the town needs to have enhanced communication with, including schools, daycares, nursing homes, organizations serving speakers of languages other than English, organizations serving New Americans, organizations serving unhoused individuals, mobile home parks, dams, facilities in hazardous areas, and communities that may need additional coordination. Individuals that need extra communication and coordination can be accessed through [Citizen Assistance Registration for Emergencies \(CARE\)](#). If necessary, the EOC may contact organizations and facilities, listed below, that serve populations that may be at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes. Please ensure these contacts have updated EMD contact information.

<i>Organization or community</i>	<i>Contact information or method of coordination</i>	<i>Notes</i>
Northfield Elementary School, 10 Cross Street	Denise Russell, 802-485-7755	
Northfield Middle/High School, 37 Cross Street	Lee Ann Monroe, 802-485-7755	
Northfield Senior Center, 168 Wall Street	Susan Boyd, 802-485-8112	
Northfield Early Education, 10 Cross Street	Amanda Rogers, 802-485-8874	
Home Daycare 616 Barrows Road	Kerry Deforge 802-793-7585	
Four Seasons Nursing Home, 135 South Main St.	Courtney Tabor, 802-485-8163	
Mayo Healthcare, 610 Water Street	Shellie Stevens 802-485-3161	
Green Mountain Apartments, 144 Wall St.	Katie Edmonds 802-828-4660	
Natural Wonders Childcare, 646 Turkey Hill Road	Kathleen Burroughs 802-272-6750	
Battery Backup Site Planned on King St.		
Rainbow Gardens (childcare), 168 North Main Street	Andrea Lively 802-595-4309 802-798-4430	

Norwich University	Bizhan Yahyazadeh 802-485-2149	
Kreitzberg Arena- Norwich	Bizhan Yahyazadeh 802-485-2149	
Dogwood Glen – Low-income housing	Katie Edmonds 802-828-4660	
Veterans Place 220 Vine St	Bonny Allen 802-485-8874	

6. Shelters

During some emergencies, the EOC will monitor or coordinate support for individuals who are displaced. When multiple locations are available, shelters should be selected based on how individuals can access that location during a variety of disasters, how food and other resources can be provided at that location, and which services (food, generator, etc.) are available on site or within close proximity.

Spontaneous sheltering

Determine the approximate number of people who need sheltering.

Call the state EOC or VEM watch officer at 800-347-0488 and request support. This support may be in the form of a regional shelter.

Track the status of residents who need shelter until their situation stabilizes.

Primary local shelter

This must be a location that your city or town has the authority to open

Location and address:	Northfield Middle/High School, 37 Cross Street	
Facility contact(s):	Lee Ann Monroe, Principal - 802-485-4500	
Shelter manager:	Ermin Milak, Director of Operations, 802-485-4500	
Staff requirements:	EMS will typically assist, contact EMS Chief for assistance	
Services (select all the apply):	<input checked="" type="checkbox"/> Warming center <input checked="" type="checkbox"/> Cooling center <input checked="" type="checkbox"/> Overnight shelter <input checked="" type="checkbox"/> Food preparation	<input checked="" type="checkbox"/> Showers <input checked="" type="checkbox"/> Generator <input checked="" type="checkbox"/> Pets allowed
Daytime capacity:	1165 per ARC	
Overnight capacity: (if applicable)	532 per ARC	
Notes:	ARC also lists Elementary School	

Alternate local shelter (if applicable)

Location and address:	Norwich University, 158 Harmon Drive	
Facility contact(s):	Bizhan Yahvazadeh, Vice President, Facilities Operations 802-485-2149	
Shelter manager:	Bizhan Yahyazadeh	
Staff requirements:		
Services (select all that apply):	<input checked="" type="checkbox"/> Warming center <input checked="" type="checkbox"/> Cooling center <input checked="" type="checkbox"/> Overnight shelter <input checked="" type="checkbox"/> Food preparation	<input checked="" type="checkbox"/> Showers <input checked="" type="checkbox"/> Generator <input type="checkbox"/> Pets allowed
Daytime capacity:	200	
Overnight capacity:	100	
Notes:		

Annexes (Optional, create and letter as needed)

See the Vermont Emergency Management (VEM) web site at <https://vem.vermont.gov> for samples and examples of annexes such as forms, delegations of authority, incident-specific plans, checklists, matrices, animal disaster references, etc.

Contact Information

Position	Name	Phone numbers — indicate mobile, home, work			Email
		Primary	Alternate	Alternate	
Local emergency management team					
EMD	Steve Mackenzie	802-485-9822 (W)	802-477-2255 (M)		manager@northfield.vt.us
EM coordinator					
EOC staff	Peter J. Demasi	802-498-8592 (M)	802-485-7355 (W)		firechief@northfield.vt.us
EOC staff	Meggan McCusker	802-485-8550 (W)	802-279-8416 (M)		EMSCchief@northfield.vt.us
EOC staff	Kevin Moulton	802-485-9181 (W)	802-279-1147 (M)		kmoulton@montpelier-vt.org
EOC staff	Kenneth McCann	802-485-0923 (W)			kmccann@northfield.vt.us
Local response organization contacts					
Fire Chief	Peter J. Demasi	802-498-8592 (M)	802-485-7355 (W)		firechief@northfield.vt.us
Assistant or Deputy Fire Chief	Tim Davis	802-279-9408 (M)			nfd.k2.tdavis@gmail.com
EMS Chief	Meggan McCusker	802-485-8550 (W)	802-279-8416 (M)		EMSCchief@northfield.vt.us
Chief of Police or Constable	Kevin Moulton	802-485-9181 (W)	802-279-1147 (M)		kmoulton@montpelier-vt.org
State Police or County Sheriff	Marc Poulin	802-223-3001 (W)			
Local Dispatch Center	Capital Dispatch	802-223-3445			
Local public works contacts					
Road Foreman	Karl Bailey	802-485-9851 (W)	802-793-5381 (M)		kbailey@northfield.vt.us
Road Commissioner					
Town Garage		802-485-8493 (W)			
Utility Superintendent	James Russo	802-485-7355 (W)	802-279-1274 (M)		jrusso@northfield.vt.us
Drinking Water Utility					
Wastewater Utility					

Contact Information

Municipal government contacts					
Town Administrator					
Town or City Manager	Steve Mackenzie	802-485-9822 (W)	802-343-4540 (M)		manager@northfield.vt.us
Selectboard Chair	David Maxwell	802-839-0381 (M)			dmaxwell@northfield.vt.us
Selectboard Alt	John Stevens	802-485-6448 (H)	802-272-8095 (M)		jstevens@northfield.vt.us
Selectboard Alt	Tim Davis	802-279-9408 (M)			nfd.k2.tdavis@gmail.com
Selectboard Alt	Lydia Petty	802-595-5675 (M)			lpetty@northfield.vt.us
Selectboard Alt	Merry Shernock	802-595-3972 (M)			mshernock@northfield.vt.us
Town Clerk	Kim Pedley	802-485-5421 (W)			kpedley@northfield.vt.us
Town Treasurer or Finance					
Town Health Officer	Mitch Osiecki	802-485-9824 (W)	802-760-9674 (M)		mosiecki@northfield.vt.us
Forest Fire Warden	Brian Elwell	802-279-4023 (M)			
Animal Control Officer					
School Contact #1	Lee Ann Monroe, NMHS Principal	802-485-4500 (W)			lmunroe@cvsu.org
School Contact #2	Denise Russell NES Principal	802-485-6161 (W)			drussell@cvsu.org
School District Office	Matthew Fedders Mountain School District Superintendent	802-433-5818 (W)			mfedders@cvsu.org
Other contacts (including neighboring EMDs)					
Berlin EMD	James Pontbriand	(802) 793-8858	(802) 223-4401		james.pontbriand@vermont.gov
Williamstown EMD	Ryan Lockwood	802-433-6671	802-565-0537		twnmgr@williamstownvt.org
Brookfield EMD	Rich Doolen	603-443-3001			rtd1776@yahoo.com

MUNICIPAL OFFICES



Town of Northfield, Vermont
www.northfield-vt.gov

Phone 1-802-485-9833
Fax 1-802-485-8426

51 SOUTH MAIN STREET
NORTHFIELD, VERMONT 05663

MEMO

TO: Select Board
CC: Ken McCann (for media posting), Department Heads
FR: Steve Mackenzie, Interim Town Manager
DATE: 04/10/26
SUBJECT: Town of Northfield – 2026 Summer Infrastructure Projects

Following is a summary of highway and utility projects planned for this summer as provided by Karl Bailey, Highway Foreman, and Jim Russo, Utilities Superintendent.

Highway Related Work:

Bean Road.

Ditching, culverts replacements
Tree cutting
Widen intersection at Payette Road,
Resurfacing

Bridges:

Two (2) small bridges on Chamberlin Road:
Complete replacement: I beams, sub decking, decking, guard rails.

Paving:

Old Mill Hill Road,
Pearl Street,
School Street.

Utilities Department

In addition to normal seasonal operations, the Utilities Department is planning on:

8" Ductile Iron Water Main Installations:

- a. **Pearl St** from Union St. to Vine Street
- b. **School St.** from Pearl St. to Cross St.

Installing Underground Power: Water St. Ext. to Terry Hill.

Water Projects Construction Completion:

Both contactors (Preload, Allstate) are returning soon (if they haven't already) to complete the Water Tank and Transmission/Water Main Projects started last year. It is anticipated that the work will be complete on/about July 1.

TO: Northfield Select Board
FR: Steve Mackenzie; Interim Town Manager
DATE: 04/14/26
RE: Manager's Report for bi-weekly period ending 4/10/26

General:

Staff submitted three (3) CDS (Congressional Delegated Spending) requests to our congressmen by the March 26th deadline. Community Development Director Tom Davis submitted a \$4MM request to Senator Welch for the eventual construction of the Rtes. 12 & 12A sanitary sewer. EMS Chief Megan McCusker submitted duplicate requests to both Senator Sanders and Welch in the amount of \$173,000 for an Advanced Monitor-Defibrillator and related equipment. Tom advises we usually hear within a month if our requests have been selected to before the Senate Finance Committee.

Notable Actions During this Reporting period:

In no particular order, following is a brief summary of the more notable activities during the prior three (3) weeks) from the Manager's Office and/or Department Heads:

1. Purchased and had installed a 55" Flat Screen for the Municipal Building Conference Room to facilitate virtual meetings without having to huddle around a laptop computer.
2. Authorized Highway Foreman Karl Bailey to purchase 1½" granite-based Plant Mix from Northeast Materials Corp in Graniteville for the purpose of stabilizing Town roads during mud season. This is the first step in an initiative to transition to use this material for future road maintenance and reconstruction projects. While it is likely more expensive in the short run, it is believed to pay dividends in the long run through better road stability and performance, decreased maintenance requirements, and better year-round road surface condition. This initiative follows the suggestion of Selectman Tim Davis, who recommended this transition based on his experience as Highway Superintendent on the Town of Berlin.
3. With authorization from the Selectboard, authorized repairs to the Brown Library HVAC System and controls, as well as the Community Room door opener.
4. Held an initial coordination and field meeting with Bill Dell'Isola and Jim Russo to review the Town Forest Accessibility Working Groups concepts for access to Cheney Field. Due to the snow cover remaining in the access road that day, we are planning to re-group in the field this week (Thursday).
5. Initiated the process of securing easements with two property owners for the installation of the permanent, enlarged Barrows Roads Box Culvert.
6. Prepared a Summary of 2026 Summer Infrastructure Projects (included in your Packet and Agenda) and for posting on the Town Website informing residents of anticipated Highway and Utilities work for this coming summer.
7. With Zoning Administrator Mith Osiecki, researched and resolved the Falls Mobile Home Park set-back concern raised by abutting property owner Michael Tomczyk.

8. Contacted the Contractor who undertook the 2024 Municipal Pool repairs to address warranty issues
9. Held Project Status/Progress meetings with the appropriate technical and grants teams for the following projects:
 - a. Bean Business Park 3 Acre Stormwater Improvement Park
 - b. Kent St Stream Repair FEMA Grant Close-cut
 - c. Barrows Road Culvert permanent culvert replacement'
 - d. Cross Brothers Dam Removal Project
10. Held a Workman's Compensation Insurance Program review with VLCT Representative Larry Smith and Finance Director Baroffio.
11. Received a set of Review plans for the Ryes. 12 & 12A Paving Project and were advised that project will be advertised for construction next year.

Anticipated Tasks/Objectives Actions During the Next Two Weeks:

1. We continue to search for the following key staff to fill existing vacancies, but are having little success in a highly competitive market:
 - a. Finance Director
 - b. Bookkeeper
 - c. Highway Mechanic.
2. I am two weeks behind my planned schedule in advertising for a permanent Police Chief. I need to accomplish this posting by the end of this week (4/17/26)
3. Prepare and Issue RFQ's/RFPs for the following Services or Equipment:
 - a. Summer Grounds Mowing/Maintenance
 - b. Traffic Signals Replacement (Vine and Main Sets)
 - c. Fire Truck (Pumper)
4. Significant Manager and/or staff time is consumed providing administrative, financial, and project managerial support for the numerous projects we have in the planning, design, and construction phases. I think it will be helpful to prepare a summary to present to the Selectboard at your next meeting for your collective overview and awareness the numerous projects supported by staff "behind the scenes".
5. In anticipation of the arrival of my permanent successor (date TBD) I am in the process of preparing a Manager Transition Inventory and related materials to facilitate the orientation of the new Manager to the broad duties and on-going workload of the Manager's office and related community needs. My intent is to provide organized background and reference materials and inventories to minimize the "Fire-Hydrant Syndrome" for the new Manager as much as possible.

Attachment: Police Chief Moulton's 4/10/26 Weekly Report

Town of Northfield Police Department Weekly Report

TO: Town Manager Steve Mackenzie
FROM: Chief Kevin Moulton
DATE: April 10, 2026
RE: Bi-Weekly Department Activity Report

The following is a summary of notable activities/actions in the Department for the three (3) week period ending on the above date:

Vermont Police Academy:

Working on the enrollment packet for Sgt. Gosselin to attend the next level 3 academy class in August 2026. Sgt. Gosselin has been busy completing the necessary steps to be enrolled to include a background investigation, polygraph exam, medical exam. Prior to my departure on 5/1, I am hoping to have Sgt. Gosselin enrolled.

School Collaboration:

Met with NES principal and director of facilities to discuss safety and security at the elementary school.

Intermunicipal Police Services:

Several cases requiring further in-depth investigations have been referred out to Berlin PD and Montpelier PD.

Arrests:

No arrests this reporting period.

Traffic Enforcement:

Sgt. Gosselin and I have been conducting motor vehicle enforcement throughout the town. Primarily focusing on speeding issues.

Building Maintenance Issue:

Three of the four garage doors had to have the bottom panels replaced. They had been temporarily fixed previously.

Untimely Death: Investigating an untimely death that occurred at a local residence.

Conducting spring cleaning/maintenance: Desiree Matheson, our contracted cleaning provider, has been conducting comprehensive deep-cleaning throughout the building in preparation for the spring and summer seasons. In addition, staff have been actively cleaning and decluttering workspaces and the sallyport, while also completing routine seasonal maintenance tasks.

Norwich Intern:

Has been working on a recruitment project. Intern Kois will be creating:

Step-by-Step Hiring Guide:

A simplified "Campus-to-Commission" PDF that demystifies the Vermont Police Academy process for student-applicants.

Recruitment Poster Series:

Modern, visual assets designed to catch the eye of college seniors and drive them to the application page.