

MUNICIPAL OFFICES

Town of Northfield, Vermont
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51 SOUTH MAIN STREET
NORTHFIELD, VERMONT 05663

TOWN OF NORTHFIELD, VERMONT SELECT BOARD REGULAR MEETING Tuesday, May 27, 2025 COMMUNITY ROOM - 7:00 P.M.

This ZOOM meeting can be attended either in person
or from your computer, tablet, or smartphone.

<https://us06web.zoom.us/j/83554178441?pwd=XPjweH9aEFK9vpUaDh5EX2rCZBS1yB.1>

You can also dial in using your phone: 1-929-436-2866

Meeting ID: 835 5417 8441

Passcode: 499422

AGENDA

- I. ROLL CALL**
- II. SET/ADJUST AGENDA**
- III. PUBLIC PARTICIPATION (SCHEDULED):**
 - a. Sally Davidson: Northfield Community Flag Project
 - b. Ryan Harlow and Kristina Ward: Public Information Request
 - c. Nancy Peck: Clark Road
- IV. LIQUOR CONTROL COMMISSION**
 - a. Liquor License Renewal: American Legion
 - b. Outside Consumption Permit: American Legion
- V. APPROVAL OF MINUTES**
 - a. May 13, 2025 (Regular Meeting)
- VI. APPROVAL OF BILLS**
 - a. Approval of Warrant #22-25 & #22-25A-C
 - b. Approval of Warrant #23-25A
 - c. Receipt of Biweekly Payroll through May 11, 2025: \$116,749.98
- VII. SELECT BOARD**
 - a. Cheney Field Water Tank Replacement Project
 - b. 2025 Memorial Park Pool Schedule & Fees
 - c. Review and Approval of FY 2025/2026 Water & Sewer Rates
 - d. Approval of 2025 Northfield VT Local Emergency Management Plan
 - e. Diversity, Equity, and Inclusion (DEI) Training
 - f. Northfield Common Rehabilitation Project
 - g. Northfield Covered Bridge Issues
- VIII. TOWN MANAGER'S REPORT**
- IX. BOARD MEMBERS' COMMENTS, CONCERNS, QUESTIONS**
- X. PUBLIC PARTICIPATION (UNSCHEDULED)**
- XI. EXECUTIVE SESSION (IF NEEDED)**
 - a. Legal/Personnel/Contracts [1 VSA 313 (a)(1)]
- XII. ADJOURNMENT**



NORTHFIELD COMMUNITY FLAG PROJECT

May 7, 2025

Mr. Jeff Schulz
Northfield Town Manager
51 South Main Street
Northfield, VT. 05663

Dear Jeff,

We are writing on behalf of the Northfield Community Flag Project Committee to earnestly request the town's support in revitalizing our cherished flag project. Since its launch in 2000, the Northfield Community Flag Project has become a powerful symbol of pride and patriotism for our village. Our initial investment in 140 flag sets has allowed us to proudly display Old Glory along the streets of Northfield from Memorial Day through Veterans Day for over two decades.

This initiative was made possible by the generous contributions of 160 residents, friends, and local businesses, who shared our vision of honoring our nation's flag, veterans, service members, and loved ones. Unfortunately, as the years have passed, many of our flags and poles have fallen into disrepair, leading to a decline in our displays to just 20 flags, while our funding has nearly run dry.

To restore and expand this vital community tradition, we are launching a fundraising campaign to acquire new, high-quality, made-in-the-U.S. flags, brackets, clamps, and spinning flagpoles. We aim to increase our display from South Village Mobil, along Main Street, to Northfield Falls and a set in South Northfield. To achieve this, we are seeking to purchase 200 flag sets at \$65.00 each, bringing our fundraising goal to \$15,000. We are optimistic that the town of Northfield will match our fundraising efforts, amplifying the impact of our campaign.

We urge you to consider supporting this important cause that unites our community and honors the values we hold dear. Thank you for your attention to this matter, and we eagerly anticipate your positive response.

With sincere patriotism,

A handwritten signature in black ink that reads "Bill Passalacqua".

Bill Passalacqua
Northfield Community Flag Project Committee

A handwritten signature in black ink that reads "Sally Davidson".

Sally Davidson

May 24, 2025

Town of Northfield
Selectboard Members
Town Manager

I am writing in lieu of making a scheduled personal appearance on Tuesday May 27th to the Selectboard.

Over the years I have made requests, complaints, pleas to get the ditches and culverts cleaned out and dug out to improve the flow of water on Clark Road. To my frustration the repairs/improvements were never made. I began to be more assertive in the past year as my driveway was twice separated from access to the road because of the overflow of the culvert and the consequential flooding of the road. The stone that was meant to fill the newly created streams subsequently washed into my yard and destroyed flower beds. I appealed to Selectboard Member Shernock, sent videos to Town Manager Schultz and wrote (handwritten-no copies) to Road Foreman Tucker.

The Friday/Saturday torrential rains on May 16 & 17 again washed out the road and stranded my car in the driveway. Road Foreman Karl Bailey came late Saturday afternoon to try to dig out the culvert but to no avail. He and a crew showed up on Sunday morning and, after 4 hours of digging and dredging, finally got the water to flow in the ditch and through the culvert. He acknowledged that the lack of maintenance over the years has had detrimental effects and led to bandaids but not meaningful repairs.

I am publicly thanking and acknowledging the vigilance of Karl Bailey and crew and feel confident that he knows the roads, understands the needs for maintenance and is willing to work hard to accomplish the goal of securing the roads. He has demonstrated all that in his repairs to the road in front of 65 Clark Road and has promised to return to complete this job and other needs on other parts of the road. I hope you will work with him to implement the on-going maintenance and improvements.

I very much appreciate you being willing to hear my plight and now my thanks.
Thank you-

Nancy R. Peck
65 Clark Road

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD REGULAR MEETING
Minutes of May 13, 2025**

- I. ROLL CALL.** Chair Charles Morse (absent), Acting Chair Merry Shernock, Board members K. David Maxwell, Lydia Petty, and John Stevens. Also present were Manager Jeff Schulz, Acting Clerk Kenneth McCann, Geoffrey Ferrell (Geoffrey Ferrell Associates), Rick Chellman (TND Engineering), Niki Sabado (CVRPC), Niki Sabado (CVRPC), Susan Stillinger, Kaitlyn Keating, Carolyn Stevens, Martha Mahan, William Kolb, Nancy Peck, Tom Bright, Jeanne Bright, Clare LaFrance, Mary Naden Scott (Accessibility, Walkability, and Pedestrian Safety [AWPS] Task Force), Tim Swartz (AWPS Task Force), Janan Hamm (AWPS Task Force), Delane McIlvene (AWPS Task Force), Freda Naden (AWPS Task Force), Michele Winters, Charles Winters, Cara Gauthier, George Fitch, Lorna Doney, Joe Wantuch (Northfield Energy Committee), Ryan Harlow, Erin Hicks-Tibbles, Jeremy Whalen (Town Forest Stewardship Committee), Anne Donahue, Patrick Meehan (Northfield Energy Committee), Krista Ward, Susan Barnard, Sheila Bannister, Gerard LaVarney, Laurie Beth Putnam, Pam Ricker, and Elroy C. Hill.

Acting Chair Shernock called the meeting to order at 7:00 p.m.

- II. SET/ADJUST AGENDA.** Acting Chair Shernock said Sally Davidson was scheduled to address the Select Board members tonight on behalf of the Northfield Community Flag Project but was unable to attend. She will be added to a future agenda. Also, given the large number of persons present in the room, Acting Chair Shernock would like to move unscheduled public participation up on the agenda in case anyone has anything they would like to bring to the Select Board members' attention. There was no objection.

III. PUBLIC PARTICIPATION (SCHEDULED):

- a. Geoffrey Ferrell: Transit-Oriented Development (TOD) update.** Acting Chair Shernock said Mr. Ferrell and his team held a series of public meetings and workshops this past January in order to present the concept of smart planning to the Northfield community. At this time, Mr. Ferrell and his associate Rick Chellman would like to provide a brief overview of their Community Vision Plan Report. The full report is available online at <https://spaces.hightail.com/space/26W5EnS6te> and on the municipal website at <https://www.northfield-vt.gov/plans>. He added that about seventy (70) people participated in the January meetings and workshops and he thought this was an impressive turnout. Mr. Ferrell said this report is nearly complete although there might be some minor tweaks in future. Now that the report is almost finished, the next step would be to implement its proposals by working with the municipality to help revise local zoning regulations in order to encourage smart development. Such development also would be in accordance with the community goals stated in the Northfield Town Plan (2020-2028). During his time in Northfield, Mr. Ferrell was impressed by the way Northfield's urban and rural environments intersect and one focus of this policy would be to encourage local economic growth while also protecting downtown neighborhoods, rural areas, etc. At the January workshops, one exercise was to ask residents what they would and would not like to see in regard to future development in Northfield. Part of this exercise was to cover a map of Northfield with a plastic sheet and have people sketch in the changes they would like to see. The residents who participated in these workshops did express a clear preference for a more walkable and connected community; downtown development; establishment of a community center; and additional affordable housing units. Mr. Ferrell said part of the Vision Plan is to create a "mobility network" that would allow residents to travel the downtown area and adjacent areas without requiring an automobile. There already is a local initiative to create a "Riverwalk" trail that would follow the Dog River as it bisects the downtown. There also could be measures taken for improved personal mobility in the Northfield Falls area that would allow for easier and safer pedestrian and bicycle traffic. Mr. Ferrell said there also is an illustrative plan for Northfield Falls that would fill in now vacant lots with mixed-use structures. This would include a push to convert Vermont Route 12 there into a type of "Main Street" rather than the high speed highway it often becomes at rush hours. Mr. Ferrell said another option for Northfield Falls would be to make use some of the current vacant space for building smaller houses, i.e. "cottages."

Mr. Ferrell then discussed some possible livability improvements for Central Street. He said this long stretch of the road with good distance visibility does encourage drivers to travel at higher levels of speed, which can present dangers to pedestrians and bicyclists. The report suggests some measures that could be taken to calm the traffic there, which includes planting additional trees on the roadside to limit long distance visibility and installing some “squeeze points” that would require drivers to slow down to accommodate approaching vehicles. In addition, pedestrian crossings could be raised slightly to slow down traffic. This could be an alternative to the current speed bumps. The report also has suggestions for East Street where public parking is relatively scarce. Mr. Ferrell said by rearranging current parking spaces and by recategorizing restricted parking spaces for general use, the number of public parking spaces in the area could be increased from eighty-two (82) to one hundred and thirty-five (135). There also are a number of concerns on Depot Square with what appears to be an excessive amount of roadway asphalt beyond what is needed for vehicular traffic. Mr. Ferrell said this could be alleviated by increasing the Common green space outwards and by moving curbs closer together. Another possibility would be to add new floors to existing buildings in order to create new housing units, etc. In addition, the parking area behind Depot Square (i.e., Holland Place) is designed inefficiently. With a proper redesign of the parking area, the current sixty (60) spaces could be increased to ninety-seven (97).

Mr. Ferrell said Wall Street is an important connector road that joins the Depot Square area with the neighborhoods on Water Street and beyond. He felt this currently is an underutilized area that could host additional structures on both sides of the street. This also could be a good location for a future community center. This area has good views of the Dog River and new housing units could be built there to take advantage of this. Filling in some of the vacant space by the current Green Mountain Apartments could roughly double the number of housing units there while also providing sufficient parking spaces for new residents. Mr. Ferrell noted much of this potential growth area is already municipal property that should be used more efficiently. Freight Yard Way is another underutilized downtown area providing opportunity for future smart growth. Given its proximity to the Dog River, this could become a high value real estate area with new river view housing developments that could be connected to Depot Square with tree-lined streets. The area north of the Main Street Bridge is another area with potential smart growth opportunities. The current vacant lots could be better utilized with high-rise buildings with pleasant river views as well as Main Street frontage.

Mr. Ferrell then provided a brief overview of how these smart growth conceptions could be implemented. He again noted the importance of tree-lined streets as traffic calming measures that improve safety for pedestrians and bicyclists. This would be especially helpful in Northfield Falls. When the municipal sewer lines are expanded to this area, that would be a good opportunity to install wider sidewalks and (perhaps) dedicated bicycle lanes. In addition to Northfield Falls, there are other parts of the community (i.e., Wall Street, North Main Street, South Main Street, Central Street, etc.) that would benefit from such traffic calming measures as squeeze points, etc.

Mr. Ferrell then discussed “Building Character,” which would be an attempt through revised zoning regulations to have new buildings match their appearance with that of existing adjacent buildings. However, he did not feel there had to be strict rules about this and exceptions could be allowed. In the downtown area, Mr. Ferrell felt building height should be limited to four and one-half (4½) floors, which would match the height of the Mayo Block. As for “Overarching Issues,” Mr. Ferrell said the Vision Plan would strongly encourage smart growth and in the long run the enabling measures would pay for themselves by expanding the local tax base. There also needs to be a master plan developed that would better coordinate the long-term plans of the community with the short-term plans of potential developers seeking relatively quick returns on their investments. Mr. Ferrell felt many favorable local factors made this a good time for new development in the Northfield community. He added that he will be making future presentations to the Select Board members that would include recommendations for specific revisions to our zoning regulations in order to encourage smart growth.

The Select Board members had no questions for Mr. Ferrell at this time but all expressed their gratitude for his Vision Plan presentation for an improved Northfield community.

Joe Wantuch is the Chair of the Northfield Energy Committee and he has addressed the Select Board members before about the benefits of including Thermal Energy Networks (TENs) as integral parts of any future community development plans. Any new structures will need to be heated and cooled and installing these TENs would improve the community in the long run by providing clean energy while lowering energy costs.

Acting Chair Shernock said the process for smart community development is a marathon and not a sprint. It will be important to keep in contact with Mr. Ferrell and his associates regarding what measures should be pursued locally to make this a reality.

IV. PUBLIC PARTICIPATION (UNSCHEDULED)

- a. Ryan Harlow: Public Information Request.** Mr. Harlow has submitted to Manager Schulz a public information request regarding a letter from Police Chief Pierre Gomez to Manager Schulz regarding "repeated instances of racial injustice in the workplace." Mr. Harlow said he was initially assured by Manager Schulz that he would receive the requested information in due course but was later informed that based on legal advice Manager Schulz had received subsequently, this communication was classified as "privileged information" that could not be publicly disclosed. Mr. Harlow strongly disagrees with this interpretation of Vermont public information law and hopes that this decision will be reconsidered. Mr. Harlow believes that it is in the public interest that there be full transparency in this matter so that Northfield residents can be made aware of the serious allegations of widespread racism in this community.
- b. Lorna Doney: Lynn Doney Dismissal.** Although there has been no official announcement from the municipality, Ms. Doney has heard that Lynn Doney has been dismissed from his employment with the Northfield Ambulance Service (NAS). Ms. Doney believes this action is in direct response to Mr. Doney's statement at a recent Select Board meeting that when Chief Gomez wears a hooded sweatshirt rather than his uniform while on duty, Chief Gomez looks more like a "gangster" than a police officer. Ms. Doney believes this dismissal is unfair as everyone should be given a second chance in such circumstances. She also believes other community members have made racial slurs at Select Board meetings without facing similar consequences.
- c. Sarah Path: Recent Racist Incidents.** Ms. Path believes that racism is an ever-present problem in this community and she provided a list of recent examples to support this view. This included a black child being told to "go back to Africa" by schoolmates; the aforementioned statement that Chief Gomez looked like a "gangster" for wearing a hoodie while on duty; a publicly displayed flag that denigrated the Black Lives Matter movement; a black child being told "that's your father" when an unrelated black man passed by a group of children; a black child being called the N-word while on a school bus; and a multi-racial family being subjected to racial epithets by a passing driver. Ms. Path noted some of these incidents involved racial slurs made by children, which raises the question of where and by whom were they taught such behavior was acceptable. At other times, adults directed racist language at children, which raises another issue: where can these children go for relief in this community. Ms. Path said one vital step that should be taken immediately to address such horrendous incidents would be for the Select Board members to be more vocal in their support for Chief Gomez and in their condemnation of such racist behavior in the Northfield community.

V. LIQUOR CONTROL COMMISSION

- a. Liquor License Renewals**
 - 1. Falls General Store.** Motion by Board member Maxwell, seconded by Board member Stevens, to approve the liquor license renewal. **Motion passed 4-0-0.**
 - 2. NU Beverage (i.e., Convenience Plus).** Motion by Board member Maxwell, seconded by Board member Stevens, to approve the liquor license renewal. **Motion passed 4-0-0.**

VI. APPROVAL OF MINUTES

- a. April 22, 2025 (Regular Meeting).** Motion by Board member Maxwell, seconded by Board member Stevens, to approve the minutes. Acting Chair Shernock felt there should be some amended language regarding some of the public statements made during this meeting. The additions will be made. **Motion passed 4-0-0.**

- b. **April 29, 2025 (Special Meeting).** Motion by Board member Maxwell, seconded by Board member Stevens, to approve the minutes. **Motion passed 4-0-0.**
- c. **May 8, 2025 (Special Meeting).** Motion by Board member Maxwell, seconded by Board member Stevens, to approve the minutes. **Motion passed 4-0-0.**

VII. APPROVAL OF BILLS

- a. **Approval of Warrant #21-25 & #21-25A-E.** Motion by Board member Stevens, seconded by Board member Maxwell, to approve Warrant #21-25 & #21-25A-E in the amount of \$872,679.92. Board member Stevens noted some "No Engine Brake" road signs have been purchased. He asked if they have been installed. Manager Schulz said he has asked Highway Foreman Karl Bailey to make their installation a priority after they are delivered. Board member Stevens also noted a number of repair bills for the 2014 Western Star truck. Manager Schulz will provide a full summary of recent repair expenses for this vehicle for the next regular meeting. **Motion passed 4-0-0.**
- b. **Receipt of Biweekly Payroll through April 27, 2025.** Motion by Board member Maxwell, seconded by Board member Stevens, to receive the biweekly payroll in the amount of \$115,252.49. **Motion passed 4-0-0.**

VIII. SELECT BOARD

- a. **Northfield Conservation Commission (NCC) Appointment.** Motion by Board member Petty, seconded by Board member Stevens, to appoint Susan Stillinger to the Northfield Conservation Commission. It was noted that with this appointment, the NCC will expand from seven (7) to eight (8) members. **Motion passed 4-0-0.**
- b. **Mud Season Road Closures.** Board member Maxwell said Chair Morse had asked that this item be added to tonight's agenda due to a number of resident complaints regarding the long period (6-8 weeks) when Lovers Lane and Aseltine Road were closed to through traffic this spring. Chair Morse felt this was too long a timeframe for such road closures and had constituted a severe inconvenience to the travelling public. He also felt that such a prolonged Mud Season road closure should be a Select Board decision. Manager Schulz said Lovers Lane was reopened yesterday (05/12/25). This had been delayed a few times due to muddy conditions caused by recent rainstorms along with significant damage caused by large trucks tearing up the road. Manager Schulz would like a more proactive action taken next spring with the installation of "Jersey Barriers" that will prevent larger vehicles from accessing the road. The "Road Closed" signage put up this year was insufficient. Manager Schulz believes Aseltine Road also has been reopened. Its prolonged closure was due to deep mud and ruts that Mr. Bailey felt justified this.
- c. **Approval of Condemnation Hearing.** Manager Schulz said part of the Main Street Bridge Replacement Project requires the realignment of waterlines on an adjacent property: 73 North Main Street. This is the location of the Cumberland Farms convenience store and gas station. The Vermont Agency of Transportation (VTrans) has been engaged in negotiations to obtain an easement from the property owner for a couple of years but the negotiations have reached a stalemate. Due to the urgent timing for this utility work, VTrans has requested that the Select Board members initiate the process for holding a property condemnation hearing for the affected strip of property. The hearing would be tentatively scheduled for Tuesday, June 3, 2025 and VTrans representatives will be present along with the Town Attorney. Motion by Board member Maxwell, seconded by Board member Stevens, to initiate proceedings to condemn a portion of the property known as 73 North Main Street for use in construction related to the removal and replacement of the Main Street Bridge as part of Transportation Project Northfield BF 0241(58) and to determine any damages sustaining by owners or interested persons to the 73 North Main Street property. **Motion passed 4-0-0.** Manager Schulz said quite often these matters are resolved before the condemnation hearing is held because at that time the compensation amount to be provided to the property owner reverts back to the original offer amount.
- d. **Common Project Recommendations.** At the most recent meeting (04/09/25) of the Town Buildings & Energy Subcommittee (Board members Shernock and Stevens), the priority list for the Town Common Rehabilitation Project was discussed in full. Board member Stevens said the current priority list is as follows: 1. Restore the kiosk to Depot Square; 2. Install bulb out(s); 3. Add additional curb cuts; and 4. Install sidewalk to the Common's west end while widening the sidewalk on the Common exterior.

Motion by Board member Maxwell, seconded by Board member Stevens, to receive the subcommittee members' recommendations for Town Common Rehabilitation Project priority list. Board member Maxwell would like a full Select Board discussion at a future meeting regarding possible funding sources for this project as well as a timeline for the work to be done. Board member Petty would like a full discussion on the proposal that the DuBois & King consultants provided to the Select Board members last October. She also favored hiring an engineer to provide up-to-date cost estimates for the various components of the rehabilitation proposal. Board member Petty then expressed her appreciation for all the hard work that Board member Shernock, Board member Stevens, and various others have put into this project. Acting Chair Shernock said the kiosk/bus stop should be restored to Depot Square this year as it connects the community to Green Mountain Transit (GMT) by showing our strong local commitment to public transportation. Board member Petty doesn't see the kiosk as part of the Town Common Rehabilitation Project and believes it should be treated as a separate matter. Board member Maxwell said it is possible to site the kiosk at a temporary location on Depot Square until its final landing spot is determined. **Motion passed 4-0-0.**

IX. TOWN MANAGER'S REPORT

- a. **Main Street Water Line and Cheney Field Water Tank Replacement Projects.** Manager Schulz said the contractor for the water line project installed temporary water lines this past week. Excavation of the road for future trench work should start next week. The tank replacement contractor plans to start working on improving the project's access road next week. The contractor has reached an agreement with Norwich University (NU) to enter NU property to create a staging area for this project. Board member Petty is concerned about possible damage to Cheney Field itself. She has heard that the contractor plans to create a new road across the field rather than merely widen the current ones. Board member Petty would like better future communication between the municipality and the project contractor on this.
- b. **Vine Street Sidewalk Project.** Manager Schulz said the sidewalk work would start on May 19, 2025. Letters were sent to residents in the project area to inform them of the full scope of the project and possible traffic delays.
- c. **Northfield Ambulance Service (NAS) Union.** Manager Schulz said that the Town Attorney has informed the Vermont Labor Relations Board that the municipality has agreed to a consent election. Mailed ballots must be returned by June 10, 2025. If a majority of NAS employees support the creation of a bargaining unit, the municipality will begin negotiating a contract with it afterwards.
- d. **Turkey Hill Resurfacing Project.** Manager Schulz said the gravel resurfacing of Turkey Hill Road will start on June 2, 2025 and should take a couple of weeks to complete. Acting Chair Shernock hopes that better material will be used this time as there have been several complaints about tires being damaged by sharp material. Manager Schulz said the plan is to use smaller stone this time with fewer sharp edges.
- e. **American Rescue Plan Act (ARPA) Reporting.** Manager Schulz said the ARPA fund spending compliance report has been filed and it clearly shows that all the federal funds were properly designated before the December 31, 2024 deadline.
- f. **Smart Meters.** Manager Schulz reposted that all nine (9) data collection units have been installed on existing utility poles in the community. Installation of the smart meters should start this November.
- g. **Wall Street Pedestrian Improvements Project.** Manager Schulz said the grant award letter from the State of Vermont has finally been received. A kickoff meeting for this project will be scheduled in the coming weeks.

X. BOARD MEMBERS' COMMENTS, CONCERNS, QUESTIONS

- a. **Town Common Picnic Tables, etc.** Board member Maxwell asked when the picnic tables, chairs, etc. would be reinstalled on the Town Common. Manager Schulz said the tables, chairs, and community banners should be in place by next week. Board member Stevens would like the picnic tables repainted before they are put back in place. Manager Schulz said that would be done.

- b. **VOREC Trail Signage Installation.** Board member Petty said since spring has finally arrived here, the new Town Forest trail signage purchased with VOREC grant funds is being installed. VOREC Grant Implementation Committee members Andrew Padilla and Colin Bright have worked hard on the installation process. Board member Petty also wanted to thank VOREC Committee Chair Debbie Zuaro for first applying for the grant funds and for her subsequent leadership in helping determine how best to use the funds.
- c. **Community Room Mural.** Board member Stevens received an email from Northfield Middle School teacher Leslie Striebe that included the proposed design for the mural to be painted at the back of the Community Room. Manager Schulz said he has been in communication with Ms. Striebe about this and it now looks like the mural will be completed before the end of this school year.
- d. **VTrans Culvert Replacement Grants.** Board member Stevens asked if Northfield received any VTrans funds to address the problems of stormwater hitting the backroads. Manager Schulz confirmed the municipality did receive these funds this year and he is working with Mr. Bailey to determine on which roads the funds should be spent.
- e. **Northfield Municipal Employee Announcements.** Acting Chair Shernock noted that bookkeeper Deb O'Grady will be retiring after over thirty (30) years employed in our Accounting Department. She wished Ms. O'Grady well with her retirement and said she would be missed. Acting Chair Shernock also announced the Northfield Highway Department has hired a new employee: Nickolas Doyle. Mr. Doyle will start work next Monday. Board member Maxwell asked how many vacancies now remain in the Highway Department. Manager Schulz said there was still one vacant position.
- f. **Emergency Pet Sheltering.** Acting Chair Shernock said the Select Board members received an email from the Central Vermont Disaster Animal Response Team asking if the municipality had plans in place for sheltering pets during natural disaster evacuations. As there now is no current plan, Acting Chair Shernock would like one developed and included in the Local Emergency Management Plan. Board member Petty felt it was important to have a plan in place as some residents will refuse to evacuate their homes in an emergency without assurance their pets will be properly sheltered.

XI. PUBLIC PARTICIPATION (UNSCHEDULED)

- a. **Elroy C. Hill: Road Resurfacing Engineer.** Mr. Hill thought it might be a good idea to hire an engineer to design the resurfacing of our backroads as he has not been pleased with the local decisions made recently.
- b. **Elroy C. Hill: Town Common Rehabilitation Project.** Mr. Hill feels it should be more of a priority to fix our downtown sidewalks, many of which are in very bad condition, before spending large amounts of money rehabilitating the Town Common.

XII. EXECUTIVE SESSION. Motion by Board member Maxwell, seconded by Board member Stevens, to go into executive session, in accordance with 1 VSA 313 (a)(1)], in order to discuss a legal matter with Manager Schulz present. **Motion passed 4-0-0.**

The Board went into executive session at 9:50 p.m.

Motion by Board member Maxwell, seconded by Board member Stevens, to come out of executive session. **Motion passed 4-0-0.**

The Board came out of executive session at 10:07 p.m. No action was taken.

XIII. ADJOURNMENT. Motion by Board member Maxwell, seconded by Board member Stevens, to adjourn. **Motion passed 4-0-0.**

The Board adjourned at 10:08 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at: <https://youtu.be/2JVcOUcbSJQ>

These minutes are subject to approval at the next Select Board regular meeting.

TOWN OF NORTHFIELD

THE UNDERSIGNED HEREBY AUTHORIZE THE EXPENDITURES LISTED
HEREIN, ACCORDING TO THE LAWS OF THE STATE OF VERMONT.

DISBURSEMENT DATE: 05/30/25

WARRANT 22-25 & 22-25A-C

NORTHFIELD TOWN SELECT BOARD

K. DAVID MAXWELL	_____
CHARLIE MORSE, Chair	_____
LYDIA PETTY	_____
MERRY SHERNOCK, Vice Chair	_____
JOHN B. STEVENS	_____
JEFFREY SCHULZ, Manager	_____

TOWN GENERAL	<u>77,048.17</u>	ELECTRIC FUND	<u>348,276.51</u>
MUNICIPAL PLANNING GRANT	_____	WATER FUND	<u>756,048.52</u>
FLOOD BUYOUT GRANT	_____	SEWER FUND	<u>12,609.97</u>
COMMON FUND	_____		
COMMUNITY DEVELOPMENT FUND	_____		
ARPA FUND	_____		
TOWN CIP	<u>36,008.83</u>		
AMBULANCE DONATION FUND	_____		
FIRE DONATION FUND	_____		
RECREATION COMMITTEE FUND	_____		
POOL DONATION FUND	_____		
CONSERVATION FUND	_____		
POLICE DONATION FUND	_____		
ENERGY COMMITTEE DONATION FUND	_____		
AGENCY FUND	_____		
SUBTOTAL	<u>\$113,057.00</u>	SUBTOTAL	<u>\$1,116,935.00</u>

GRAND TOTAL	<u>\$1,229,992.00</u>
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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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10000 01120		TOWN GEN - BALANCE SHEET						
		CURRENT TAX RECEIVABLE						
090123	BROWN, GARY & BARB	85546	0	2025 11	INV A	1,026.00	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091130	PEDLEY, ANDREW	85552	0	2025 11	INV A	736.00	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091292	OSBORNE, STANLEY	85558	0	2025 11	INV A	4.00	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091505	FURMAN, B & K	85556	0	2025 11	INV A	1,510.37	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091515	LANGLEY, M & D	85547	0	2025 11	INV A	2.83	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091537	GAUTHIER, J&A	85555	0	2025 11	INV A	554.33	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091545	AFTUCK, MICHELLE	85543	0	2025 11	INV A	21.51	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091546	AMELL, PATRICK	85545	0	2025 11	INV A	4.54	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091547	HATCH, GEORGE W.	85548	0	2025 11	INV A	14.35	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091548	HAYDEN, D&S	85549	0	2025 11	INV A	20.00	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091549	HAWKEY, SAMUEL	85550	0	2025 11	INV A	4.10	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091550	SMITH, J&F	85551	0	2025 11	INV A	63.48	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091551	MARTIN, S&D	85553	0	2025 11	INV A	339.97	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091552	EISENBERG & DALGIN	85554	0	2025 11	INV A	825.00	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091553	SUTHERLAND T&K	85557	0	2025 11	INV A	184.69	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091554	KORROW, REED	85559	0	2025 11	INV A	50.00	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					
091555	KUNKLE, D	85560	0	2025 11	INV A	27.00	22-25	REFUND TX OVRPYT
INVOICE:		FULL DESC:	REFUND TX OVRPYT					

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YEAR/PERIOD: 2025/1 TO 2025/11									
ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION		

091556 CANNON J&C INVOICE:	85561	0	2025 11	INV A	9.00 22-25		REFUND TX OVRPYT		
		FULL DESC:	REFUND TX OVRPYT						
091557 CENTRAL VT HABITAT INVOICE:	85562	0	2025 11	INV A	3.00 22-25		REFUND TX OVRPYT		
		FULL DESC:	REFUND TX OVRPYT						
ACCOUNT TOTAL					5,400.17				
10000 02601			TAXES DUE TO SCHOOL						
059377 VT DEPT OF TAXES INVOICE:	85382	0	2025 11	INV P	7,328.56 22-25		100102	FY19-20 EDUC TX REF	
		FULL DESC:	FY19-20 EDUC TX REFUND						
ACCOUNT TOTAL					7,328.56				
ORG 10000 TOTAL					12,728.73				
10130		TOWN MANAGER							
10130 05152		HRA							
039617 MVP-HRA INVOICE:	85369	0	2025 11	DIR P	8.26 22-25		3352	MAY 13,2025 HRA CLA	
		FULL DESC:	MAY 13,2025 HRA CLAIMS CARD						
ACCOUNT TOTAL					8.26				
10130 07070		DUES/MEETINGS/SUBSCRIPTIONS							
013520 BAROFFIO INVOICE:	85532	0	2025 11	INV A	293.11 22-25		OGRADY RETIREMENT-L		
		FULL DESC:	OGRADY RETIREMENT-LUNCH/GIFT						
ACCOUNT TOTAL					293.11				
10130 07170		ADVERTISING/LEGAL NOTICES							
021684 BUSINESS CREDIT CARD INVOICE:	85470	0	2025 11	INV A	1,037.00 22-25		JOB AD-FINANCE DIRE		
		FULL DESC:	JOB AD-FINANCE DIRECTOR 4/2,9						
021684 BUSINESS CREDIT CARD INVOICE:	85471	0	2025 11	INV A	518.50 22-25		JOB AD-FINANCE DIRE		
		FULL DESC:	JOB AD-FINANCE DIRECTOR-4/16 SEVENDAYS						
021684 BUSINESS CREDIT CARD INVOICE:	85472	0	2025 11	INV A	556.80 22-25		JOB AD-FINANCE DIRE		
		FULL DESC:	JOB AD-FINANCE DIRECTOR-INDEED						
					2,112.30				
ACCOUNT TOTAL					2,112.30				
ORG 10130 TOTAL					2,413.67				
10140		TOWN CLERK/TREASURER							
10140 05152		HRA							
039617 MVP-HRA INVOICE:	85369	0	2025 11	DIR P	23.33 22-25		3352	MAY 13,2025 HRA CLA	
		FULL DESC:	MAY 13,2025 HRA CLAIMS CARD						
ACCOUNT TOTAL					23.33				
ORG 10140 TOTAL					23.33				

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION

10230			ACCOUNTING						
10230	05152		HRA						
039617 MVP-HRA	85369	0	2025 11 DIR P	2.72	22-25		3352		MAY 13,2025 HRA CLA
INVOICE:			FULL DESC: MAY 13,2025 HRA CLAIMS CARD						
			ACCOUNT TOTAL	2.72					
			ORG 10230 TOTAL	2.72					
10320			FIRE DEPARTMENT						
10320	07150		RADIO REPAIR/MAINTENANCE						
015568 BURLINGTON COMM	85533	0	2025 11 INV A	712.80	22-25		06		ENGINE-RADIO-POW
INVOICE:			FULL DESC: 06 ENGINE-RADIO-POWER CABLE-5/2						
			ACCOUNT TOTAL	712.80					
10320	08020		HEATING FUEL						
028560 GILLESPIE FUELS	85512	0	2025 11 INV A	135.38	22-25		65.4		GALS PROPANE 4
INVOICE:			FULL DESC: 65.4 GALS PROPANE 4/4 FD						
028560 GILLESPIE FUELS	85513	0	2025 11 INV A	113.63	22-25		64.2		GALS PROPANE 4
INVOICE:			FULL DESC: 64.2 GALS PROPANE 4/9 FD						
028560 GILLESPIE FUELS	85514	0	2025 11 INV A	83.50	22-25		50.0		GALS PROPANE 4
INVOICE:			FULL DESC: 50.0 GALS PROPANE 4/17 FD						
028560 GILLESPIE FUELS	85515	0	2025 11 INV A	34.91	22-25		20.9		GALS PROPANE 4
INVOICE:			FULL DESC: 20.9 GALS PROPANE 4/24 FD						

				367.42					
			ACCOUNT TOTAL	367.42					
10320	08070		GASOLINE/DIESEL						
028560 GILLESPIE FUELS	85522	0	2025 11 INV A	67.28	22-25		23.2		GALS DIESEL 4/
INVOICE:			FULL DESC: 23.2 GALS DIESEL 4/3 FD						
028560 GILLESPIE FUELS	85523	0	2025 11 INV A	36.74	22-25		12.8		GALS DIESEL 4/
INVOICE:			FULL DESC: 12.8 GALS DIESEL 4/6 FD						
028560 GILLESPIE FUELS	85524	0	2025 11 INV A	57.40	22-25		20.0		GALS DIESEL 4/
INVOICE:			FULL DESC: 20.0 GALS DIESEL 4/6 FD						

				161.42					
			ACCOUNT TOTAL	161.42					
10320	08300		DEPARTMENT SUPPLIES						
033557 KENYON'S TRUE VALUE	85412	0	2025 11 INV A	87.98	22-25				MOTOMIX-FD
INVOICE:			FULL DESC: MOTOMIX-FD						
			ACCOUNT TOTAL	87.98					
			ORG 10320 TOTAL	1,329.62					

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10330							POLICE DEPARTMENT
10330	06090						JANITORIAL SERVICES
053855 SPOTLESS CLEANING	85496	0	2025 11	INV A	200.00	22-25	5/11-5/17 CLEANING
INVOICE: 175							FULL DESC: 5/11-5/17 CLEANING SERVICES
053855 SPOTLESS CLEANING	85497	0	2025 11	INV A	200.00	22-25	5/18-5/24 CLEANING
INVOICE: 176							FULL DESC: 5/18-5/24 CLEANING SERVICES
					400.00		-----
							ACCOUNT TOTAL
					400.00		
10330	07250						SCHOOL/TRAINING
021686 COMMERCIAL CARD PD	85475	0	2025 11	INV A	50.00	22-25	GOSSELIN-TRAIN/MEMB
INVOICE:							FULL DESC: GOSSELIN-TRAIN/MEMBERSHIP-FBI LEEDA
					50.00		ACCOUNT TOTAL
10330	08020						HEATING FUEL
028560 GILLESPIE FUELS	85506	0	2025 11	INV A	106.55	22-25	63.8 GALS PROPANE 4
INVOICE:							FULL DESC: 63.8 GALS PROPANE 4/24-PD
					106.55		ACCOUNT TOTAL
10330	08070						GASOLINE
021686 COMMERCIAL CARD PD	85476	0	2025 11	INV A	35.45	22-25	4/13-GASOLINE-PD-CH
INVOICE:							FULL DESC: 4/13-GASOLINE-PD-CHIEFS CONFERENCE
					35.45		ACCOUNT TOTAL
10330	08300						DEPARTMENT SUPPLIES
010128 ACE HARDWARE	85453	0	2025 11	INV A	18.99	22-25	PADLOCKS KIT-2 PD
INVOICE:							FULL DESC: PADLOCKS KIT-2 PD
010128 ACE HARDWARE	85454	0	2025 11	INV A	17.18	22-25	PADLOCKS RINGS-PD
INVOICE:							FULL DESC: PADLOCKS RINGS-PD
010128 ACE HARDWARE	85459	0	2025 11	INV A	8.99	22-25	GLUE-PD
INVOICE:							FULL DESC: GLUE-PD
					45.16		-----
							ACCOUNT TOTAL
					45.16		
10330	08380						BUILDING MAINT/SUPPLIES
010128 ACE HARDWARE	85455	0	2025 11	INV A	16.99	22-25	TRASH BAGS-PD
INVOICE:							FULL DESC: TRASH BAGS-PD
010128 ACE HARDWARE	85456	0	2025 11	INV A	16.99	22-25	TRASH BAGS-PD
INVOICE:							FULL DESC: TRASH BAGS-PD
010128 ACE HARDWARE	85457	0	2025 11	INV A	59.98	22-25	ICE MELTER-2-PD
INVOICE:							FULL DESC: ICE MELTER-2-PD
010128 ACE HARDWARE	85458	0	2025 11	INV A	29.99	22-25	PAIL SALT-1-PD
INVOICE:							FULL DESC: PAIL SALT-1-PD
010128 ACE HARDWARE	85504	0	2025 11	INV A	109.98	22-25	DOOR LOCKS-2 (EVIDEN

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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233.93

TP. TRASH LINES. PAP

370.91

1.008.07

MAINTENANCE CONTRACTS

5/19-COPIER CONTRAC

ACCOUNT TOTAL

46.00

AMBULANCE BILLING SERVICES

APR AMB BILLING SER

ACCOUNT TOTAL

4.745.58

TELEPHONE

5/4-MOBILE-AMB

FULL DESC: 5/4-MOBILE-AMB

ACCOUNT TOTAL

82.46

MILEAGE

4/1-TOLLS-TRANSPORT

FULL DESC: 4/1-TOLLS-TRANSPORT TO MASS-22AMB

ACCOUNT TOTAL

5.00

COLLECTION EXPENSE

APR COLL EXP

FULL DESC: APR COLL EXP

ACCOUNT TOTAL

328.90

MEDICAL SUPPLIES

TEST STRIPS, ELECTRO

FULL DESC: TEST STRIPS,ELECTRODES,GLOVES

APR PHARMACY/SUPPLI

FILL DESC: APR PHARMACY/SUPPLIES

THERMAL PAPER-AMB

FULL DESC: THERMAL PAPER-AMB


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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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		ACCOUNT TOTAL		1,043.40			
10340	08160	VEHICLE MAINTENANCE					
037470	MCGEE FORD	85493	0	2025 11 INV A	1,018.92 22-25	17AMB-COOLANT O-RIN	
INVOICE: 6020537		FULL DESC: 17AMB-COOLANT O-RING LEAK					
		ACCOUNT TOTAL		1,018.92			
10340	08300	DEPARTMENT SUPPLIES					
033557	KENYON'S TRUE VALUE	85411	0	2025 11 INV A	9.49 22-25	GARAGE DOOR HINGE-A	
INVOICE:		FULL DESC: GARAGE DOOR HINGE-AMB					
033557	KENYON'S TRUE VALUE	85422	0	2025 11 INV A	18.99 22-25	AA BATTERIES-AMB	
INVOICE:		FULL DESC: AA BATTERIES-AMB					

				28.48			
		ACCOUNT TOTAL		28.48			
		ORG 10340 TOTAL		7,298.74			
10420		HIGHWAY DEPT					
10420	06220	MAINTENANCE CONTRACTS					
034875	LEAF	85490	0	2025 11 INV A	46.00 22-25	5/19-COPIER CONTRAC	
INVOICE: 18408696		FULL DESC: 5/19-COPIER CONTRACT AMB/HWY					
		ACCOUNT TOTAL		46.00			
10420	08070	GASOLINE/DIESEL					
028560	GILLESPIE FUELS	85507	0	2025 11 INV A	2,267.30 22-25	763.4 GALS DIESEL 4	
INVOICE:		FULL DESC: 763.4 GALS DIESEL 4/1					
028560	GILLESPIE FUELS	85508	0	2025 11 INV A	360.57 22-25	125.2 GALS DIESEL 4	
INVOICE:		FULL DESC: 125.2 GALS DIESEL 4/8					
028560	GILLESPIE FUELS	85509	0	2025 11 INV A	929.02 22-25	323.7 GALS DIESEL 4	
INVOICE:		FULL DESC: 323.7 GALS DIESEL 4/15					
028560	GILLESPIE FUELS	85510	0	2025 11 INV A	927.29 22-25	323.1 GALS DIESEL 4	
INVOICE:		FULL DESC: 323.1 GALS DIESEL 4/21					
028560	GILLESPIE FUELS	85511	0	2025 11 INV A	1,478.91 22-25	515.3 GALS DIESEL 4	
INVOICE:		FULL DESC: 515.3 GALS DIESEL 4/28					

				5,963.09			
		ACCOUNT TOTAL		5,963.09			
10420	08130	HOT MIX/COLD PATCH					
047248	PIKE INDUSTRIES	85431	0	2025 11 INV A	251.49 22-25	3.03 TONS ASPHALT	
INVOICE: 1319539		FULL DESC: 3.03 TONS ASPHALT					
		ACCOUNT TOTAL		251.49			
10420	08160	VEHICLE/EQUIPMENT MAINTENANCE					
021684	BUSINESS CREDIT CARD	85477	0	2025 11 INV A	32.48 22-25	COMPRESSOR-CAPACITO	
INVOICE:		FULL DESC: COMPRESSOR-CAPACITORS-2					

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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029195 GOSS DODGE CHRYSLER	85399	0	2025 11 INV A	1,752.61 22-25	DODGE SAND-ABS HARN
INVOICE: 475370		FULL DESC:	DODGE SAND-ABS HARNESS		
033557 KENYON'S TRUE VALUE	85410	0	2025 11 INV A	13.49 22-25	DODGE SALT-STEEL AN
INVOICE:		FULL DESC:	DODGE SALT-STEEL ANGLE		
033557 KENYON'S TRUE VALUE	85415	0	2025 11 INV A	11.09 22-25	EXCAVATOR BUCKET-ST
INVOICE:		FULL DESC:	EXCAVATOR BUCKET-STEEL FLAT BAR		
033557 KENYON'S TRUE VALUE	85423	0	2025 11 INV A	5.69 22-25	20GRADER-MENDER HOS
INVOICE:		FULL DESC:	20GRADER-MENDER HOSE W/CLAMP		

			30.27		
034496 LAROCHE, INC.	85405	0	2025 11 INV A	800.00 22-25	VOLVO LOADER-WINCH
INVOICE: 33162		FULL DESC:	VOLVO LOADER-WINCH OUT		
034496 LAROCHE, INC.	85406	0	2025 11 INV A	500.00 22-25	14WSTAR-TOW- TURKEY
INVOICE: 33251		FULL DESC:	14WSTAR-TOW- TURKEY HILL TO T GARAGE		

			1,300.00		
064800 WOOD'S CRW CORP.	85450	0	2025 11 INV A	13,882.38 22-25	V.EXCAVATOR-IDLER,
INVOICE:		FULL DESC:	V.EXCAVATOR-IDLER, ROLLERS		
064800 WOOD'S CRW CORP.	85451	0	2025 11 INV A	560.00 22-25	V.EXCAVATOR-TRACK N
INVOICE:		FULL DESC:	V.EXCAVATOR-TRACK NUTS & BOLTS		

			14,442.38		
		ACCOUNT TOTAL		17,557.74	
10420 08300		DEPARTMENT SUPPLIES			
010128 ACE HARDWARE	85388	0	2025 11 INV A	39.99 22-25	STAPLE GUN-HWY
INVOICE:		FULL DESC:	STAPLE GUN-HWY		
010128 ACE HARDWARE	85389	0	2025 11 INV A	7.00 22-25	STAPLES-HWY
INVOICE:		FULL DESC:	STAPLES-HWY		

			46.99		
010461 HAUN WELDING SUPPLIY	85402	0	2025 11 INV A	249.65 22-25	MAY2025-26 CYLINDER
INVOICE: 452199		FULL DESC:	MAY2025-26 CYLINDER LEASE-5-HWY		
011015 ALLEGIANCE TRUCKS	85395	0	2025 11 INV A	380.00 22-25	DEF-2
INVOICE:		FULL DESC:	DEF-2		
021684 BUSINESS CREDIT CARD	85474	0	2025 11 INV A	119.94 22-25	MAY25 IMAGE TRANSFE
INVOICE:		FULL DESC:	MAY25 IMAGE TRANSFER FEE BRIDGE CAMERAS		
033557 KENYON'S TRUE VALUE	85413	0	2025 11 INV A	17.50 22-25	PROPANE-FOR COLD PA
INVOICE:		FULL DESC:	PROPANE-FOR COLD PATCH		
033557 KENYON'S TRUE VALUE	85416	0	2025 11 INV A	29.96 22-25	MIX CONCRETE-SIDEWK
INVOICE:		FULL DESC:	MIX CONCRETE-SIDEWK PATCH		
033557 KENYON'S TRUE VALUE	85425	0	2025 11 INV A	55.48 22-25	REEL MASON LINE/TAP
INVOICE:		FULL DESC:	REEL MASON LINE/TAPE MEASURER		

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
							102.94		
033562 KIMBALL MIDWEST	85403		0	2025 11	INV	A	85.50	22-25	ELECTRICAL CONNECTO
INVOICE: 103321817		FULL DESC:	ELECTRICAL CONNECTORS						
033562 KIMBALL MIDWEST	85404		0	2025 11	INV	A	1,021.59	22-25	WASHERS,NUTS, DISCS
INVOICE: 103322039		FULL DESC:	WASHERS,NUTS, DISCS, ETC						
							1,107.09		
056775 UNIFIRST CORP.	85440		0	2025 11	INV	A	15.81	22-25	4/3-UNIFORMS/TOWELS
INVOICE: 1070408925		FULL DESC:	4/3-UNIFORMS/TOWELS-HWY						
056775 UNIFIRST CORP.	85441		0	2025 11	INV	A	15.81	22-25	4/10-UNIFORMS/TOWEL
INVOICE: 1070401874		FULL DESC:	4/10-UNIFORMS/TOWELS-HWY						
056775 UNIFIRST CORP.	85442		0	2025 11	INV	A	15.81	22-25	4/17-UNIFORMS/TOWEL
INVOICE: 1070412547		FULL DESC:	4/17-UNIFORMS/TOWELS-HWY						
056775 UNIFIRST CORP.	85443		0	2025 11	INV	A	15.81	22-25	4/24-UNIFORMS/TOWEL
INVOICE: 1070414774		FULL DESC:	4/24-UNIFORMS/TOWELS-HWY						
							63.24		
ACCOUNT TOTAL							2,069.85		
10420 08350						UNIFORMS			
056775 UNIFIRST CORP.	85440		0	2025 11	INV	A	71.61	22-25	4/3-UNIFORMS/TOWELS
INVOICE: 1070408925		FULL DESC:	4/3-UNIFORMS/TOWELS-HWY						
056775 UNIFIRST CORP.	85441		0	2025 11	INV	A	71.61	22-25	4/10-UNIFORMS/TOWEL
INVOICE: 1070401874		FULL DESC:	4/10-UNIFORMS/TOWELS-HWY						
056775 UNIFIRST CORP.	85442		0	2025 11	INV	A	71.61	22-25	4/17-UNIFORMS/TOWEL
INVOICE: 1070412547		FULL DESC:	4/17-UNIFORMS/TOWELS-HWY						
056775 UNIFIRST CORP.	85443		0	2025 11	INV	A	71.61	22-25	4/24-UNIFORMS/TOWEL
INVOICE: 1070414774		FULL DESC:	4/24-UNIFORMS/TOWELS-HWY						
							286.44		
ACCOUNT TOTAL							286.44		
10420 08420						EQUIPMENT RENTAL			
055062 TIBBITS EQUIPMENT	85438		0	2025 11	INV	A	9,750.00	22-25	2024 EXCAVATOR RENT
INVOICE:		FULL DESC:	2024 EXCAVATOR RENTAL						
ACCOUNT TOTAL							9,750.00		
10420 08450						SMALL TOOLS/ EQUIPMENT			
010128 ACE HARDWARE	85390		0	2025 11	INV	A	129.99	22-25	ROLLER TAPE MEASURE
INVOICE:		FULL DESC:	ROLLER TAPE MEASURE-HWY						
ACCOUNT TOTAL							129.99		
ORG 10420 TOTAL							36,054.60		

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION

10445				LIBRARY/HISTORICAL SOCIETY BLD					
10445	06090			JANITORIAL SERVICES					
053855	SPOTLESS CLEANING	85496	0	2025	11	INV A	200.00	22-25	5/11-5/17 CLEANING
	INVOICE: 175			FULL DESC:	5/11-5/17	CLEANING SERVICES			
053855	SPOTLESS CLEANING	85497	0	2025	11	INV A	200.00	22-25	5/18-5/24 CLEANING
	INVOICE: 176			FULL DESC:	5/18-5/24	CLEANING SERVICES			

							400.00		
				ACCOUNT TOTAL			400.00		
10445	06222			SECURITY SYSTEMS					
048920	PROPERTY PROTECTION	85495	0	2025	11	INV A	200.00	22-25	6/25-5/26 SIGNAL MO
	INVOICE: 182999			FULL DESC:	6/25-5/26	SIGNAL MONITOR-LIBRARY			
				ACCOUNT TOTAL			200.00		
10445	08020			HEATING FUEL					
028560	GILLESPIE FUELS	85518	0	2025	11	INV A	475.61	22-25	159.6 GALS OIL 4/3
	INVOICE:			FULL DESC:	159.6 GALS OIL 4/3	LIBRARY			
028560	GILLESPIE FUELS	85519	0	2025	11	INV A	477.39	22-25	160.2 GALS OIL 4/11
	INVOICE:			FULL DESC:	160.2 GALS OIL 4/11	LIBRARY			
028560	GILLESPIE FUELS	85520	0	2025	11	INV A	323.03	22-25	108.4 GALS OIL 4/17
	INVOICE:			FULL DESC:	108.4 GALS OIL 4/17	LIBRARY			
028560	GILLESPIE FUELS	85521	0	2025	11	INV A	289.96	22-25	97.3 GALS OIL 4/30
	INVOICE:			FULL DESC:	97.3 GALS OIL 4/30	LIBRARY			

							1,565.99		
				ACCOUNT TOTAL			1,565.99		
10445	08380			BUILDING MAINT/SUPPLIES					
010128	ACE HARDWARE	85387	0	2025	11	INV A	39.99	22-25	30" PUSHER POLY-SHO
	INVOICE:			FULL DESC:	30" PUSHER POLY-SHOVEL-LIBRARY				
				ACCOUNT TOTAL			39.99		
				ORG 10445 TOTAL			2,205.98		
10447				MUNICIPAL BUILDING					
10447	06090			JANITORIAL SERVICES					
053855	SPOTLESS CLEANING	85496	0	2025	11	INV A	200.00	22-25	5/11-5/17 CLEANING
	INVOICE: 175			FULL DESC:	5/11-5/17	CLEANING SERVICES			
053855	SPOTLESS CLEANING	85497	0	2025	11	INV A	200.00	22-25	5/18-5/24 CLEANING
	INVOICE: 176			FULL DESC:	5/18-5/24	CLEANING SERVICES			

							400.00		
				ACCOUNT TOTAL			400.00		
10447	08020			HEATING FUEL					

YEAR/PERIOD: 2025/1 TO 2025/11										
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION		

028560 GILLESPIE FUELS		85505	0	2025 11	INV A	714.61 22-25		239.8 GALS OIL-MUN		
INVOICE:			FULL DESC:	239.8 GALS OIL-MUN BLD 3/20						
028560 GILLESPIE FUELS		85525	0	2025 11	INV A	629.68 22-25		211.3 GALS OIL 4/11		
INVOICE:			FULL DESC:	211.3 GALS OIL 4/11 MUN BLD						

						1,344.29				
ACCOUNT TOTAL						1,344.29				
10447 08380				BUILDING MAINT/SUPPLIES						
010128 ACE HARDWARE		85391	0	2025 11	INV A	129.99 22-25		SUMP PUMP-MUN BLDG		
INVOICE:			FULL DESC:	SUMP PUMP-MUN BLDG						
010128 ACE HARDWARE		85392	0	2025 11	INV A	7.99 22-25		BUSHING-MUN BLDG		
INVOICE:			FULL DESC:	BUSHING-MUN BLDG						

						137.98				
035892 MAGEE OFFICE PLUS		85491	0	2025 11	INV A	20.79 22-25		FACIAL TISSUE		
INVOICE:			FULL DESC:	FACIAL TISSUE						
ACCOUNT TOTAL						158.77				
ORG 10447 TOTAL						1,903.06				
10510				HUMAN SERVICES						
10510 06250				BROWN PUBLIC LIBRARY						
015248 BROWN PUBLIC LIBRARY		85463	0	2025 11	INV A	9,041.00 22-25		JUN 25 ALLOCATION		
INVOICE:			FULL DESC:	JUN 25 ALLOCATION						
ACCOUNT TOTAL						9,041.00				
ORG 10510 TOTAL						9,041.00				
10520				GROUNDS/PARKS/FACILITIES						
10520 08570				FACILITY SUPPLIES/MAINTENANCE						
056400 TUCKER MACHINE CO		85439	0	2025 11	INV A	106.74 22-25		BLADES-SCAG MOWER		
INVOICE:			FULL DESC:	BLADES-SCAG MOWER						
ACCOUNT TOTAL						106.74				
ORG 10520 TOTAL						106.74				
10610				MANAGEMENT SUPPORT						
10610 06061				GREEN UP DAY						
010062 MYERS CONTAINER,CORP		85429	0	2025 11	INV A	642.65 22-25		1.29 TONS GREENUP D		
INVOICE: 140578			FULL DESC:	1.29 TONS GREENUP DAY WASTE-RMV30 YD CONTAINER						
010062 MYERS CONTAINER,CORP		85430	0	2025 11	INV A	175.00 22-25		5/1 TRANSPORT 30YD		
INVOICE: 140486			FULL DESC:	5/1 TRANSPORT 30YD CONTAINER-GREENUP DAY						

						817.65				
ACCOUNT TOTAL						817.65				

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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10610	06220			MAINTENANCE CONTRACTS			
053855	SPOTLESS CLEANING	85498	0	2025 11 INV A	323.00	22-25	FORTINET FIREWALL R
	INVOICE: 1998446		FULL DESC:	FORTINET FIREWALL RENEWAL			
				ACCOUNT TOTAL	323.00		
10610	06380			HEALTH ADMIN/FEES			
010037	COMBINED SERVICES, L	85398	0	2025 11 INV A	12.70	22-25	APRIL 25 HRA ADMIN
	INVOICE:		FULL DESC:	APRIL 25 HRA ADMIN FEE			
039617	MVP-HRA	85428	0	2025 11 INV A	42.46	22-25	APR25 HRA ADMIN FEE
	INVOICE:		FULL DESC:	APR25 HRA ADMIN FEE			
				ACCOUNT TOTAL	55.16		
			ORG 10610	TOTAL	1,195.81		
10645				ECONOMIC DEVELOPMENT			
10645	05152			HRA			
039617	MVP-HRA	85369	0	2025 11 DIR P	8.87	22-25	3352 MAY 13,2025 HRA CLA
	INVOICE:		FULL DESC:	MAY 13,2025 HRA CLAIMS CARD			
				ACCOUNT TOTAL	8.87		
10645	07070			DUES/MEETINGS/SUBSCRIPTIONS			
021684	BUSINESS CREDIT CARD	85473	0	2025 11 INV A	20.00	22-25	MAY25 CHATGPT
	INVOICE:		FULL DESC:	MAY25 CHATGPT			
				ACCOUNT TOTAL	20.00		
			ORG 10645	TOTAL	28.87		

FUND 010	TOWN GENERAL FUND	TOTAL:	75,340.94
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YEAR/PERIOD: 2025/1 TO 2025/11									
ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION		

36012									CIP - SELECTBOARD
36012	09569								VOREC GRANT
046584 PADILLA, ANDREW	85537	0	2025 11	INV A	155.37	22-25			VOREC-DRILL BIT, POS
INVOICE:		FULL DESC: VOREC-DRILL BIT, POST, -TRAIL SIGNS							
054324 SUNBELT RENTALS	85539	0	2025 11	INV A	313.80	22-25			VOREC-SKIDSTEER -SI
INVOICE:		FULL DESC: VOREC-SKIDSTEER -SIGN INSTALL							
064801 WOOD & WOOD SIGNS,	85452	0	2025 11	INV A	3,800.00	22-25			WAYFINDING SIGN SYS
INVOICE: 10846		FULL DESC: WAYFINDING SIGN SYSTEM							
ACCOUNT TOTAL					4,269.17				
ORG 36012 TOTAL					4,269.17				
36014									CIP - TOWN CLERK
36014	09320								RECORDS RESTORATION
021446 VALSOFT	85499	0	2025 11	INV A	160.00	22-25			MAY25 RECORDROOM SO
INVOICE:		FULL DESC: MAY25 RECORDROOM SOLUTION							
ACCOUNT TOTAL					160.00				
ORG 36014 TOTAL					160.00				
36033									CIP - POLICE DEPT
36033	09670								COMPUTER ACCOUNT
054400 SYMQUEST GROUP INC.	85437	0	2025 11	INV A	2,418.00	22-25			FORTIGATE-FIREWALL-
INVOICE: 2000515		FULL DESC: FORTIGATE-FIREWALL-PD SERVER							
ACCOUNT TOTAL					2,418.00				
ORG 36033 TOTAL					2,418.00				
36042									CIP - TOWN HIGHWAY
36042	09243								BRIDGES-MAIN ST
058000 VT AGCY TRANS.	85448	0	2025 11	INV A	1,863.86	22-25			APR25-MAIN ST BRIDG
INVOICE:		FULL DESC: APR25-MAIN ST BRIDGE60							
ACCOUNT TOTAL					1,863.86				
ORG 36042 TOTAL					1,863.86				
36045									CIP - LIBRARY/HISTORICAL BLD
36045	095702								HISTORICAL SOCIETY BASEMENT
029810 GREEN HOME SOLUTIONS	85400	0	2025 11	INV A	727.97	22-25			REMOVE MOLD (FR WORK
INVOICE:		FULL DESC: REMOVE MOLD (FR WORKFORCE XFR)							
029810 GREEN HOME SOLUTIONS	85401	0	2025 11	INV A	11,422.03	22-25			REMOVE MOLD- (FR CIP
INVOICE:		FULL DESC: REMOVE MOLD- (FR CIP SURPLUS)							

					12,150.00				


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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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			ACCOUNT TOTAL	12,150.00		
		ORG 36045	TOTAL	12,150.00		
36047			CIP - MUNICIPAL BUILDING			
36047	095700		BUILDING/FACILITY IMPROVEMENTS			
061585	VT RENTAL SOLUTIONS	85541	0	2025 11 INV A	5,947.80 22-25	WALL-MUN BLD CONFER
	INVOICE: 1031		FULL DESC:	WALL-MUN BLD CONFERENCE RM		
			ACCOUNT TOTAL	5,947.80		
36047	095703		GENERATORS			
047820	PRECISION ELECTRICAL	85433	0	2025 11 INV A	9,200.00 22-25	GENERATOR-MUN BLD-C
	INVOICE:		FULL DESC:	GENERATOR-MUN BLD-CONNECT/TEST-ARPA		
			ACCOUNT TOTAL	9,200.00		
		ORG 36047	TOTAL	15,147.80		
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	FUND 360	TOWN C.I.P. FUND	TOTAL:	36,008.83		
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05/23/2025 11:08 |TOWN OF NORTHFIELD
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YEAR/PERIOD: 2025/1 TO 2025/11

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51000							ELECTRIC - BALANCE SHEET
51000 23620							SANDERS-LOAN BILLED CUSTOMER
061456 VT PUBLIC POWER SUPP	85502	0	2025 11	INV A	11,869.79	22-25	MAY 25 CABOT LOAN P
INVOICE:		FULL DESC:	MAY 25 CABOT LOAN PAYMENT				
					ACCOUNT TOTAL	11,869.79	
51000 36531							SYSTEM SURVEY-PHYSICAL
046548 PLM	85432	0	2025 11	INV A	3,035.99	22-25	APR SYSTEM PLANNING
INVOICE:		FULL DESC:	APR SYSTEM PLANNING STUDY				
					ACCOUNT TOTAL	3,035.99	
51000 36713							U/G PARK AVE 9 -NU CYBER BLDG
020760 CONSOLIDATED ELECTRI	85464	0	2025 11	INV A	46.27	22-25	STAND OFF- NORWICH
INVOICE:		FULL DESC:	STAND OFF- NORWICH				
					ACCOUNT TOTAL	46.27	
51000 36715							U/G N MAIN 15-BRIDGE PREPARE
033557 KENYON'S TRUE VALUE	85407	0	2025 11	INV A	13.98	22-25	GROUNDING ROD CLAMP
INVOICE:		FULL DESC:	GROUNDING ROD CLAMP-VAULT				
					ACCOUNT TOTAL	13.98	
51000 37010							METERS
010128 ACE HARDWARE	85393	0	2025 11	INV A	7.78	22-25	AMI-DCU INSTALL-PVC
INVOICE:		FULL DESC:	AMI-DCU INSTALL-PVC BUSHING-2				
010128 ACE HARDWARE	85394	0	2025 11	INV A	4.59	22-25	AMI-DCU INSTALL-PVC
INVOICE:		FULL DESC:	AMI-DCU INSTALL-PVC BUSHING				

					12.37		
020760 CONSOLIDATED ELECTRI	85465	0	2025 11	INV A	2,466.86	22-25	AMI-WIRE, CONDUITS, R
INVOICE:		FULL DESC:	AMI-WIRE, CONDUITS, ROD				
020760 CONSOLIDATED ELECTRI	85466	0	2025 11	INV A	946.90	22-25	LOAD CENTER-DCU-SMA
INVOICE:		FULL DESC:	LOAD CENTER-DCU-SMART METERS				
020760 CONSOLIDATED ELECTRI	85467	0	2025 11	INV A	6.26	22-25	STRAPS-DCU-SMART ME
INVOICE:		FULL DESC:	STRAPS-DCU-SMART METERS				
020760 CONSOLIDATED ELECTRI	85469	0	2025 11	CRM A	-12.39	22-25	RETURN 3 REDUCERS F
INVOICE:		FULL DESC:	RETURN 3 REDUCERS FOR DCU				
020760 CONSOLIDATED ELECTRI	85534	0	2025 11	INV A	36.28	22-25	AMI-DCU INSTALL-MC
INVOICE:		FULL DESC:	AMI-DCU INSTALL-MC STRAP				

					3,443.91		
033557 KENYON'S TRUE VALUE	85424	0	2025 11	INV A	61.94	22-25	AMI-DCU INSTALL-ROD
INVOICE:		FULL DESC:	AMI-DCU INSTALL-ROD CLAMP				
					ACCOUNT TOTAL	3,518.22	

YEAR/PERIOD: 2025/1 TO 2025/11

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

		ORG 51000	TOTAL		18,484.25		
51047		ELECTRIC DEPARTMENT					
51047	05152	HRA					
039617 MVP-HRA	85369	0	2025 11	DIR P	3.77 22-25	3352	MAY 13,2025 HRA CLA
INVOICE:		FULL DESC: MAY 13,2025 HRA CLAIMS CARD					
		ACCOUNT TOTAL			3.77		
51047	55510	PURCHASED POWER					
061456 VT PUBLIC POWER SUPP	85449	0	2025 11	INV A	26,778.14 22-25		MCNEIL APRIL/CDA MA
INVOICE:		FULL DESC: MCNEIL APRIL/CDA MAY					
061456 VT PUBLIC POWER SUPP	85540	0	2025 11	INV A	284,579.58 22-25		APRIL POWER BILL
INVOICE:		FULL DESC: APRIL POWER BILL					

				311,357.72			
		ACCOUNT TOTAL			311,357.72		
51047	58110	PLANT-SUPPLIES/SM TOOLS/EQUIP					
033557 KENYON'S TRUE VALUE	85408	0	2025 11	INV A	6.29 22-25		300' RED DANGER TAP
INVOICE:		FULL DESC: 300' RED DANGER TAPE-VAULT @ BRIDGE					
033557 KENYON'S TRUE VALUE	85414	0	2025 11	INV A	8.99 22-25		QT LUBRICANT-108 N
INVOICE:		FULL DESC: QT LUBRICANT-108 N MAIN					

				15.28			
		ACCOUNT TOTAL			15.28		
51047	58112	VELCO-SUBSTATION EQUIP FEE					
059792 VT ELEC POWER CO	85501	0	2025 11	INV A	136.57 22-25		APR25 SUB EQUIP FEE
INVOICE: 41609		FULL DESC: APR25 SUB EQUIP FEE					
		ACCOUNT TOTAL			136.57		
51047	58212	TREE TRIMMING/REMOVAL					
053522 SNAPPING TURTLE	85435	0	2025 11	INV A	468.75 22-25		TRIM TREE-38 N MAIN
INVOICE: 1351		FULL DESC: TRIM TREE-38 N MAIN-BILL TDS 1/3					
053522 SNAPPING TURTLE	85436	0	2025 11	INV A	333.75 22-25		TRIM LINE 1750-12A-
INVOICE: 1354		FULL DESC: TRIM LINE 1750-12A-STORM BILL TDS 1/3					

				802.50			
		ACCOUNT TOTAL			802.50		
51047	58610	METER EXPENSE					
011570 AMERICAN CASTING	85542	0	2025 11	INV A	1,987.49 22-25		SEALS-ELECTRIC METE
INVOICE: 382831		FULL DESC: SEALS-ELECTRIC METERS					
		ACCOUNT TOTAL			1,987.49		
51047	59310	OVERHEAD MAINT					

YEAR/PERIOD: 2025/1 TO 2025/11									
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

030352 GREEN MTN. POWER	85535		0	2025 11	INV A	448.97	22-25		DC COMMUNICATION BU
INVOICE: 45876		FULL DESC:	DC COMMUNICATION BUILDING 9 PK AVE-NU						
030352 GREEN MTN. POWER	85536		0	2025 11	INV A	759.15	22-25		9PK AVE NU-DC SINGL
INVOICE: 45874		FULL DESC:	9PK AVE NU-DC SINGLE SRVC/CONNECT WORK TRAILER						

						1,208.12			
ACCOUNT TOTAL						1,208.12			
51047 92114					OFFICE SUPPLIES				
056775 UNIFIRST CORP.	85444		0	2025 11	INV A	.74	22-25		4/3-UNIFORMS/MAT-EW
INVOICE: 1070408938		FULL DESC:	4/3-UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	85445		0	2025 11	INV A	.74	22-25		4/10-UNIFORMS/MAT-E
INVOICE: 1070410879		FULL DESC:	4/10-UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	85446		0	2025 11	INV A	.74	22-25		4/17-UNIFORMS/MAT-E
INVOICE: 1070412558		FULL DESC:	4/17-UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	85447		0	2025 11	INV A	.74	22-25		4/24-UNIFORMS/MAT-E
INVOICE: 1070414787		FULL DESC:	4/24-UNIFORMS/MAT-EWS						

						2.96			
ACCOUNT TOTAL						2.96			
51047 92119					MAINTENANCE CONTRACT COMP				
053855 SPOTLESS CLEANING	85498		0	2025 11	INV A	161.50	22-25		FORTINET FIREWALL R
INVOICE: 1998446		FULL DESC:	FORTINET FIREWALL RENEWAL						
ACCOUNT TOTAL						161.50			
51047 92316					PSB ALLOCATIONS				
059280 VT DEPT PUBLIC SER	85500		0	2025 11	INV A	34.56	22-25		10/2023-4/2025 TIER
INVOICE: 1268		FULL DESC:	10/2023-4/2025 TIER3 GENERAL						
ACCOUNT TOTAL						34.56			
51047 92318					VPPSA-NON POWER FEES				
061456 VT PUBLIC POWER SUPP	85540		0	2025 11	INV A	13,485.83	22-25		APRIL POWER BILL
INVOICE:		FULL DESC:	APRIL POWER BILL						
ACCOUNT TOTAL						13,485.83			
51047 92338					HEALTH ADMIN/FEES				
039617 MVP-HRA	85428		0	2025 11	INV A	7.04	22-25		APR25 HRA ADMIN FEE
INVOICE:		FULL DESC:	APR25 HRA ADMIN FEE						
ACCOUNT TOTAL						7.04			
51047 92617					UNIFORMS				
033557 KENYON'S TRUE VALUE	85426		0	2025 11	INV A	56.10	22-25		BOOT ALLOW-FY24-25
INVOICE: 3545417		FULL DESC:	BOOT ALLOW-FY24-25 PDEMASI						
056775 UNIFIRST CORP.	85444		0	2025 11	INV A	13.62	22-25		4/3-UNIFORMS/MAT-EW

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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FUND 510 ELECTRIC FUND	TOTAL: 347,801.06
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YEAR/PERIOD: 2025/1 TO 2025/11									
ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION

53000				WATER - BALANCE SHEET					
53000	01324			RESERVOIR-CHENEY FARM					
025240 DUFRESNE GROUP	85479	0		2025	11	INV A	397.50	22-25	APR25 TANK C2 SPECI
INVOICE: 19711		FULL DESC: APR25 TANK C2 SPECIAL							
025240 DUFRESNE GROUP	85484	0		2025	11	INV A	4,225.00	22-25	APR25-TANK CONT2 BA
INVOICE: 19744		FULL DESC: APR25-TANK CONT2 BASIC							

							4,622.50		
ACCOUNT TOTAL							4,622.50		
53000	01331			METERS					
048144 PRESCOTT, E. J.	85538	0		2025	11	INV A	1,200.00	22-25	AMI-500 METER LEADS
INVOICE: 6480060		FULL DESC: AMI-500 METER LEADS							
ACCOUNT TOTAL							1,200.00		
53000	01591			MAINS-MAIN ST					
025240 DUFRESNE GROUP	85481	0		2025	11	INV A	632.50	22-25	APR25 WM CONT1 SPEC
INVOICE:		FULL DESC: APR25 WM CONT1 SPEC							
025240 DUFRESNE GROUP	85483	0		2025	11	INV A	3,975.00	22-25	APR25 WM CONT1 BASI
INVOICE: 19743		FULL DESC: APR25 WM CONT1 BASIC							

							4,607.50		
031733 HUTCHINS, J INC	85489	0		2025	11	INV A	744,484.99	22-25	RT12 WTR MAIN-REQ#2
INVOICE:		FULL DESC: RT12 WTR MAIN-REQ#2 FEB-APR							
ACCOUNT TOTAL							749,092.49		
ORG 53000 TOTAL							754,914.99		
53045				WATER DEPARTMENT					
53045	05152			HRA					
039617 MVP-HRA	85369	0		2025	11	DIR P	3.73	22-25	3352 MAY 13,2025 HRA CLA
INVOICE:		FULL DESC: MAY 13,2025 HRA CLAIMS CARD							
ACCOUNT TOTAL							3.73		
53045	06220			MAINTENANCE CONTRACTS					
053855 SPOTLESS CLEANING	85498	0		2025	11	INV A	93.67	22-25	FORTINET FIREWALL R
INVOICE: 1998446		FULL DESC: FORTINET FIREWALL RENEWAL							
ACCOUNT TOTAL							93.67		
53045	06380			HEALTH ADMIN/FEES					
039617 MVP-HRA	85428	0		2025	11	INV A	6.00	22-25	APR25 HRA ADMIN FEE
INVOICE:		FULL DESC: APR25 HRA ADMIN FEE							
ACCOUNT TOTAL							6.00		

YEAR/PERIOD: 2025/1 TO 2025/11								
ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

53045 06510				TESTING				
026230 ENDYNE, INC	85485	0		2025 11 INV A		50.00 22-25		5/7 COLIFORM TEST
INVOICE: 530870		FULL DESC: 5/7 COLIFORM TEST						
		ACCOUNT TOTAL				50.00		
53045 08160				VEHICLE MAINTENANCE				
033557 KENYON'S TRUE VALUE	85417	0		2025 11 INV A		2.90 22-25		HARDWARE-18 CHEVY
INVOICE:		FULL DESC: HARDWARE-18 CHEVY						
		ACCOUNT TOTAL				2.90		
53045 08300				DEPARTMENT SUPPLIES				
033557 KENYON'S TRUE VALUE	85409	0		2025 11 INV A		17.99 22-25		GRADE STAKES-W/S
INVOICE:		FULL DESC: GRADE STAKES-W/S						
033557 KENYON'S TRUE VALUE	85418	0		2025 11 INV A		25.79 22-25		DRILL BITS-METER RE
INVOICE:		FULL DESC: DRILL BITS-METER REPAIR						
033557 KENYON'S TRUE VALUE	85419	0		2025 11 INV A		54.95 22-25		BLUE MARKING SPRAY
INVOICE:		FULL DESC: BLUE MARKING SPRAY PAINT						
033557 KENYON'S TRUE VALUE	85420	0		2025 11 INV A		2.29 22-25		NO TRESPASS SIGN
INVOICE:		FULL DESC: NO TRESPASS SIGN						
033557 KENYON'S TRUE VALUE	85421	0		2025 11 INV A		11.25 22-25		KEYS
INVOICE:		FULL DESC: KEYS						

						112.27		
056775 UNIFIRST CORP.	85444	0		2025 11 INV A		2.16 22-25		4/3-UNIFORMS/MAT-EW
INVOICE: 1070408938		FULL DESC: 4/3-UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	85445	0		2025 11 INV A		2.16 22-25		4/10-UNIFORMS/MAT-E
INVOICE: 1070410879		FULL DESC: 4/10-UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	85446	0		2025 11 INV A		2.16 22-25		4/17-UNIFORMS/MAT-E
INVOICE: 1070412558		FULL DESC: 4/17-UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	85447	0		2025 11 INV A		2.16 22-25		4/24-UNIFORMS/MAT-E
INVOICE: 1070414787		FULL DESC: 4/24-UNIFORMS/MAT-EWS						

						8.64		
		ACCOUNT TOTAL				120.91		
53045 08350				UNIFORMS				
033557 KENYON'S TRUE VALUE	85426	0		2025 11 INV A		190.74 22-25		BOOT ALLOW-FY24-25
INVOICE: 3545417		FULL DESC: BOOT ALLOW-FY24-25 PDEMASI						
056775 UNIFIRST CORP.	85444	0		2025 11 INV A		38.53 22-25		4/3-UNIFORMS/MAT-EW
INVOICE: 1070408938		FULL DESC: 4/3-UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	85445	0		2025 11 INV A		38.53 22-25		4/10-UNIFORMS/MAT-E
INVOICE: 1070410879		FULL DESC: 4/10-UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	85446	0		2025 11 INV A		38.53 22-25		4/17-UNIFORMS/MAT-E
INVOICE: 1070412558		FULL DESC: 4/17-UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	85447	0		2025 11 INV A		38.53 22-25		4/24-UNIFORMS/MAT-E
INVOICE: 1070414787		FULL DESC: 4/24-UNIFORMS/MAT-EWS						


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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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ORG 53045	TOTAL	622.07
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FUND 530	WATER FUND	TOTAL:	755,537.06
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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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ACCOUNT TOTAL	800.00
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ACCOUNT TOTAL	82.50
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2,339.75

ACCOUNT TOTAL	2.339.75
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ORG 55000	TOTAL	3.222.25
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ACCOUNT TOTAL	2.58
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ACCOUNT TOTAL	67.83
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ACCOUNT TOTAL	4.00
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ACCOUNT TOTAL	5.160.32
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55046 06510 TESTING-SAMPLING

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YEAR/PERIOD: 2025/1 TO 2025/11									
ACCOUNT/VENDOR		DOCUMENT	VOUCHER	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

026230	ENDYNE, INC	85486		0	2025 11	INV A	25.00 22-25		5/7-WW ECOLI
	INVOICE: 530716		FULL DESC:	5/7-WW ECOLI					
026230	ENDYNE, INC	85487		0	2025 11	INV A	55.00 22-25		4/30-WW
	INVOICE: 530619		FULL DESC:	4/30-WW					

							80.00		
ACCOUNT TOTAL							80.00		
55046	08020					HEATING FUEL			
028560	GILLESPIE FUELS	85516		0	2025 11	INV A	158.07 22-25		89.3 GALS PROPANE 4
	INVOICE:		FULL DESC:	89.3 GALS PROPANE 4/11	BOILER SWR	PROCESS BLD			
028560	GILLESPIE FUELS	85517		0	2025 11	INV A	290.63 22-25		140.4 GALS PROPANE
	INVOICE:		FULL DESC:	140.4 GALS PROPANE 4/4	BOILER SWR	PROCESS BLD			
028560	GILLESPIE FUELS	85526		0	2025 11	INV A	481.87 22-25		161.7 GALS OIL 4/8
	INVOICE:		FULL DESC:	161.7 GALS OIL 4/8	WWTP				
028560	GILLESPIE FUELS	85527		0	2025 11	INV A	261.65 22-25		87.8 GALS OIL 4/16
	INVOICE:		FULL DESC:	87.8 GALS OIL 4/16	WWTP				
028560	GILLESPIE FUELS	85528		0	2025 11	INV A	186.55 22-25		62.3 GALS OIL 4/17
	INVOICE:		FULL DESC:	62.3 GALS OIL 4/17	WWTP				
028560	GILLESPIE FUELS	85529		0	2025 11	INV A	5.67 22-25		1.9 GALS OIL 4/21 W
	INVOICE:		FULL DESC:	1.9 GALS OIL 4/21	WWTP				
028560	GILLESPIE FUELS	85530		0	2025 11	INV A	350.75 22-25		117.7 GALS OIL 4/28
	INVOICE:		FULL DESC:	117.7 GALS OIL 4/28	WWTP				

							1,735.19		
ACCOUNT TOTAL							1,735.19		
55046	08250					EQUIPMENT MAINTENANCE			
012380	AQUA-AEROBIC SYSTEMS	85531		0	2025 11	INV A	1,720.38 22-25		LINEAR ACTUATOR-SBR
	INVOICE: 1046346		FULL DESC:	LINEAR ACTUATOR-SBR	TANKS				
ACCOUNT TOTAL							1,720.38		
55046	08300					DEPARTMENT SUPPLIES			
033557	KENYON'S TRUE VALUE	85409		0	2025 11	INV A	12.00 22-25		GRADE STAKES-W/S
	INVOICE:		FULL DESC:	GRADE STAKES-W/S					
033557	KENYON'S TRUE VALUE	85418		0	2025 11	INV A	17.19 22-25		DRILL BITS-METER RE
	INVOICE:		FULL DESC:	DRILL BITS-METER	REPAIR				

							29.19		
056775	UNIFIRST CORP.	85444		0	2025 11	INV A	1.41 22-25		4/3-UNIFORMS/MAT-EW
	INVOICE: 1070408938		FULL DESC:	4/3-UNIFORMS/MAT-EWS					
056775	UNIFIRST CORP.	85445		0	2025 11	INV A	1.41 22-25		4/10-UNIFORMS/MAT-E
	INVOICE: 1070410879		FULL DESC:	4/10-UNIFORMS/MAT-EWS					
056775	UNIFIRST CORP.	85446		0	2025 11	INV A	1.41 22-25		4/17-UNIFORMS/MAT-E
	INVOICE: 1070412558		FULL DESC:	4/17-UNIFORMS/MAT-EWS					
056775	UNIFIRST CORP.	85447		0	2025 11	INV A	1.41 22-25		4/24-UNIFORMS/MAT-E
	INVOICE: 1070414787		FULL DESC:	4/24-UNIFORMS/MAT-EWS					

YEAR/PERIOD: 2025/1 TO 2025/11											
ACCOUNT/VENDOR		DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	

							5.64				
ACCOUNT TOTAL							34.83				
55046	08350	UNIFORMS									
033557	KENYON'S TRUE VALUE	85426	0		2025 11	INV	A	127.16	22-25	BOOT ALLOW-FY24-25	
INVOICE: 3545417		FULL DESC: BOOT ALLOW-FY24-25 PDEMASI									
056775	UNIFIRST CORP.	85444	0		2025 11	INV	A	25.66	22-25	4/3-UNIFORMS/MAT-EW	
INVOICE: 1070408938		FULL DESC: 4/3-UNIFORMS/MAT-EWS									
056775	UNIFIRST CORP.	85445	0		2025 11	INV	A	25.66	22-25	4/10-UNIFORMS/MAT-E	
INVOICE: 1070410879		FULL DESC: 4/10-UNIFORMS/MAT-EWS									
056775	UNIFIRST CORP.	85446	0		2025 11	INV	A	25.66	22-25	4/17-UNIFORMS/MAT-E	
INVOICE: 1070412558		FULL DESC: 4/17-UNIFORMS/MAT-EWS									
056775	UNIFIRST CORP.	85447	0		2025 11	INV	A	25.66	22-25	4/24-UNIFORMS/MAT-E	
INVOICE: 1070414787		FULL DESC: 4/24-UNIFORMS/MAT-EWS									
							102.64				
ACCOUNT TOTAL							229.80				
ORG 55046 TOTAL							9,034.93				
=====											
FUND 550 SEWER FUND		TOTAL:					12,257.18				
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ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION

0130				TOWN MANAGER					
0130	05152			HRA					
039617 MVP-HRA	85370		0	2025	11	DIR P	43.10	22-25A	3353 MAY 13,2025 HRA CLA
INVOICE:		FULL DESC:			MAY 13,2025 HRA CLAIMS CK				
				ACCOUNT TOTAL			43.10		
				ORG 10130	TOTAL		43.10		
0420				HIGHWAY DEPT					
0420	05152			HRA					
039617 MVP-HRA	85370		0	2025	11	DIR P	127.47	22-25A	3353 MAY 13,2025 HRA CLA
INVOICE:		FULL DESC:			MAY 13,2025 HRA CLAIMS CK				
				ACCOUNT TOTAL			127.47		
				ORG 10420	TOTAL		127.47		
=====									
FUND 010 TOWN GENERAL FUND				TOTAL:			170.57		
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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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=====	
FUND 510 ELECTRIC FUND	TOTAL: 42.28
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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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FUND 530	WATER FUND	TOTAL:	96.27
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YEAR/PERIOD: 2025/11 TO 2025/11										
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION		

55046			SEWER DEPARTMENT							
55046 05152			HRA							
039617 MVP-HRA		85370	0	2025 11 DIR P		64.69 22-25A		3353 MAY 13,2025 HRA CLA		
INVOICE:			FULL DESC: MAY 13,2025 HRA CLAIMS CK							
ACCOUNT TOTAL						64.69				
ORG 55046				TOTAL		64.69				
=====										
FUND 550		SEWER FUND		TOTAL:		64.69				
=====										


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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
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0130		TOWN MANAGER				
0130	05152	HRA				
039617 MVP-HRA	85383	0	2025 11 DIR P	723.66 22-25B		3354 MAY 20, 2025 HRA CL
INVOICE:		FULL DESC:	MAY 20, 2025 HRA CLAIMS CARD			
		ACCOUNT TOTAL		723.66		
		ORG 10130	TOTAL	723.66		
0230		ACCOUNTING				
0230	05152	HRA				
039617 MVP-HRA	85383	0	2025 11 DIR P	9.33 22-25B		3354 MAY 20, 2025 HRA CL
INVOICE:		FULL DESC:	MAY 20, 2025 HRA CLAIMS CARD			
		ACCOUNT TOTAL		9.33		
		ORG 10230	TOTAL	9.33		
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FUND 010	TOWN GENERAL FUND		TOTAL:	732.99		
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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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51047		ELECTRIC DEPARTMENT							
51047	05152	HRA							
039617 MVP-HRA	85383	0	2025 11 DIR P	314.49	22-25B	3354 MAY 20,	2025 HRA CL		
INVOICE:	FULL DESC:	MAY 20,	2025 HRA CLAIMS CARD						
		ACCOUNT TOTAL		314.49					
		ORG 51047	TOTAL	314.49					
=====									
FUND 510	ELECTRIC FUND		TOTAL:	314.49					
=====									

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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53045				WATER DEPARTMENT					
53045	05152			HRA					
039617	MVP-HRA	85383	0	2025 11 DIR P	271.30	22-25B		3354	MAY 20, 2025 HRA CL
INVOICE:				FULL DESC: MAY 20, 2025 HRA CLAIMS CARD					
				ACCOUNT TOTAL	271.30				
			ORG 53045	TOTAL	271.30				
=====									
FUND 530	WATER FUND			TOTAL:	271.30				
=====									

YEAR/PERIOD: 2025/11 TO 2025/11										
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION		

55046			SEWER DEPARTMENT							
55046 05152			HRA							
039617 MVP-HRA		85383	0	2025 11	DIR P	189.40 22-25B		3354	MAY 20, 2025 HRA CL	
INVOICE:			FULL DESC: MAY 20, 2025 HRA CLAIMS CARD							
						ACCOUNT TOTAL	189.40			
						ORG 55046 TOTAL	189.40			
=====										
FUND 550		SEWER FUND		TOTAL:		189.40				
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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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10130		TOWN MANAGER							
10130	05152	HRA							
039617 MVP-HRA	85384	0	2025 11 DIR P	235.44	22-25C	3355 MAY 20,2025 HRA CLA			
INVOICE:		FULL DESC:	MAY 20,2025 HRA CLAIMS CK						
		ACCOUNT TOTAL		235.44					
		ORG 10130	TOTAL	235.44					
10230		ACCOUNTING							
10230	05152	HRA							
039617 MVP-HRA	85384	0	2025 11 DIR P	191.20	22-25C	3355 MAY 20,2025 HRA CLA			
INVOICE:		FULL DESC:	MAY 20,2025 HRA CLAIMS CK						
		ACCOUNT TOTAL		191.20					
		ORG 10230	TOTAL	191.20					
10645		ECONOMIC DEVELOPMENT							
10645	05152	HRA							
039617 MVP-HRA	85384	0	2025 11 DIR P	377.03	22-25C	3355 MAY 20,2025 HRA CLA			
INVOICE:		FULL DESC:	MAY 20,2025 HRA CLAIMS CK						
		ACCOUNT TOTAL		377.03					
		ORG 10645	TOTAL	377.03					

FUND 010	TOWN GENERAL FUND	TOTAL:	803.67
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YEAR/PERIOD: 2025/11 TO 2025/11										
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR	TYP S		WARRANT	CHECK	DESCRIPTION	

51047			ELECTRIC DEPARTMENT							
51047 05152			HRA							
039617 MVP-HRA		85384	0	2025 11	DIR P		118.68 22-25C		3355 MAY 20,2025 HRA CLA	
INVOICE:		FULL DESC: MAY 20,2025 HRA CLAIMS CK								
							ACCOUNT TOTAL		118.68	
					ORG 51047	TOTAL			118.68	
=====										
FUND 510 ELECTRIC FUND				TOTAL:			118.68			
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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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FUND 530	WATER FUND	TOTAL:	143.89
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YEAR/PERIOD: 2025/11 TO 2025/11										
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION		

55046			SEWER DEPARTMENT							
55046 05152			HRA							
039617 MVP-HRA		85384	0	2025 11	DIR P	98.70 22-25C		3355 MAY 20,2025 HRA CLA		
INVOICE:			FULL DESC: MAY 20,2025 HRA CLAIMS CK							
ACCOUNT TOTAL						98.70				
ORG 55046 TOTAL						98.70				
=====										
FUND 550 SEWER FUND			TOTAL:				98.70			
=====										

TOWN OF NORTHFIELD

THE UNDERSIGNED HEREBY AUTHORIZE THE EXPENDITURES LISTED
HEREIN, ACCORDING TO THE LAWS OF THE STATE OF VERMONT.

DISBURSEMENT DATE: 06/09/25

WARRANT 23-25A

NORTHFIELD TOWN SELECT BOARD

K. DAVID MAXWELL _____

LYDIA PETTY _____

CHARLIE MORSE, Chair _____

MERRY SHERNOCK, Vice Chair _____

JOHN B. STEVENS _____

JEFFREY SCHULZ, Manager _____

TOWN GENERAL - COX BROOK PAVING	<u>29,782.94</u>	ELECTRIC FUND	_____
TOWN C I P	_____	WATER FUND	_____
MUNICIPAL PLANNING GRANT	_____	SEWER FUND	_____
FIRE DONATION FUND	_____		
AMBULANCE DONATION FUND	_____		
POLICE DONATION FUND	_____		
POOL DONATION FUND	_____		
FLOOD BUYOUT GRANT	_____		
RECREATION COMMITTEE FUND	_____		
POLICE GRANT	_____		
AGENCY FUND	_____		
AOT GRANT- COMMON	_____		
CONSERVATION FUND	_____		
SUBTOTAL	<u>\$29,782.94</u>	SUBTOTAL	<u>\$0.00</u>
GRAND TOTAL		<u>\$29,782.94</u>	

YEAR/PERIOD: 2025/12 TO 2025/12										
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION		

10003			TOWN GEN - OTHER USES							
10003 09138			DEBT RET-COX BROOK PAVING							
042384 NSB		85386	0	2025 12	INV A	29,782.94	23-25A	COX BROOK PAVING LO		
INVOICE:		FULL DESC: COX BROOK PAVING LOAN PYT								
ACCOUNT TOTAL						29,782.94				
ORG 10003 TOTAL						29,782.94				
=====										
FUND 010		TOWN GENERAL FUND		TOTAL:		29,782.94				
=====										

TOWN OF NORTHFIELD



GENERAL LEDGER DISTRIBUTION JOURNAL: BIWEEKLY

WARRANT 232425

PAY PERIOD 04/28/2025 to 05/11/2025

CHECK DATE 05/16/2025

YEAR 2025 PERIOD 11
EXPENDITURE ENTRIES
SHORT DESC 05/16/25PR

GL EFF DATE 05/16/2025
REFERENCE 232425
REFERENCE2 1232425

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
YEAR 2025 PERIOD 11				GL EFF DATE 05/16/2025	
10130	05020		TOWN MANAGER	APPOINTED	2,271.30
10130	05050		TOWN MANAGER	CLERICAL	1,261.07
10130	05154		TOWN MANAGER	HEALTH INSURANCE PREMIUM	951.10
10130	05156		TOWN MANAGER	DENTAL INSURANCE	38.66
10130	05158		TOWN MANAGER	LIFE/DISABILITY INSURANCE	86.57
10130	05170		TOWN MANAGER	FICA	251.92
10130	05175		TOWN MANAGER	CHILD CARE CONTRIB TAX	13.30
10130	05180		TOWN MANAGER	RETIREMENT-VMERS	224.56
10140	05010		TOWN CLERK/TREASURER	ELECTED	2,634.40
10140	05012		TOWN CLERK/TREASURER	ELECTED TREASURER	192.00
10140	05020		TOWN CLERK/TREASURER	APPOINTED	1,799.26
10140	05154		TOWN CLERK/TREASURER	HEALTH INSURANCE PREMIUM	2,024.24
10140	05156		TOWN CLERK/TREASURER	DENTAL INSURANCE	94.20
10140	05158		TOWN CLERK/TREASURER	LIFE/DISABILITY INSURANCE	119.19
10140	05170		TOWN CLERK/TREASURER	FICA	314.81
10140	05175		TOWN CLERK/TREASURER	CHILD CARE CONTRIB TAX	16.38
10140	05180		TOWN CLERK/TREASURER	RETIREMENT-VMERS	266.02
10230	05030		ACCOUNTING	SUPERVISOR	3,739.20
10230	05050		ACCOUNTING	CLERICAL	4,098.65
10230	05154		ACCOUNTING	HEALTH INSURANCE PREMIUM	1,666.53
10230	05156		ACCOUNTING	DENTAL INSURANCE	71.32
10230	05158		ACCOUNTING	LIFE/DISABILITY INSURANCE	185.15
10230	05170		ACCOUNTING	FICA	567.62
10230	05175		ACCOUNTING	CHILD CARE CONTRIB TAX	30.51
10230	05180		ACCOUNTING	RETIREMENT-VMERS	511.26
10260	05010		LISTERS	ELECTED	819.00
10260	05070		LISTERS	PART-TIME	909.12
10260	05170		LISTERS	FICA	132.20
10260	05175		LISTERS	CHILD CARE CONTRIB TAX	7.60
10330	05030		POLICE DEPARTMENT	SUPERVISOR	3,703.20
10330	05040		POLICE DEPARTMENT	OFFICERS	6,712.32
10330	05050		POLICE DEPARTMENT	CLERICAL	3,049.60
10330	05080		POLICE DEPARTMENT	OVERTIME	5,261.66
10330	05131		POLICE DEPARTMENT	LONGEVITY PAY	620.00
10330	05154		POLICE DEPARTMENT	HEALTH INSURANCE PREMIUM	3,014.81
10330	05156		POLICE DEPARTMENT	DENTAL INSURANCE	184.22
10330	05158		POLICE DEPARTMENT	LIFE/DISABILITY INSURANCE	280.63
10330	05170		POLICE DEPARTMENT	FICA	1,423.13
10330	05175		POLICE DEPARTMENT	CHILD CARE CONTRIB TAX	71.87
10330	05180		POLICE DEPARTMENT	RETIREMENT-VMERS	2,042.20
10340	05030		AMBULANCE DEPARTMENT	SUPERVISOR	2,880.00
10340	05050		AMBULANCE DEPARTMENT	CLERICAL	87.72
10340	05060		AMBULANCE DEPARTMENT	SPECIAL DETAIL	382.50
10340	05070		AMBULANCE DEPARTMENT	PART-TIME	4,973.00
10340	05072		AMBULANCE DEPARTMENT	RUN PAY	758.75
10340	05073		AMBULANCE DEPARTMENT	TRAINING PAY	280.50
10340	05090		AMBULANCE DEPARTMENT	STANDBY/ON CALL	918.00

TOWN OF NORTHFIELD



GENERAL LEDGER DISTRIBUTION JOURNAL: BIWEEKLY

WARRANT 232425

PAY PERIOD 04/28/2025 to 05/11/2025

CHECK DATE 05/16/2025

YEAR 2025 PERIOD 11
EXPENDITURE ENTRIES
SHORT DESC 05/16/25PR

GL EFF DATE 05/16/2025
REFERENCE 232425
REFERENCE2 1232425

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
10340	05091		AMBULANCE DEPARTMENT	WEEKEND SUPERVISOR	250.00
10340	05110		AMBULANCE DEPARTMENT	NON EMERGENCY TRANSFERS	291.75
10340	05111		AMBULANCE DEPARTMENT	TRANSFER CREW-PD SHIFT	390.00
10340	05151		AMBULANCE DEPARTMENT	EMPLOYEE HEALTH BUYOUT	500.00
10340	05154		AMBULANCE DEPARTMENT	HEALTH INSURANCE PREMIUM	16.83
10340	05156		AMBULANCE DEPARTMENT	DENTAL INSURANCE	60.74
10340	05158		AMBULANCE DEPARTMENT	LIFE/DISABILITY INSURANCE	79.26
10340	05170		AMBULANCE DEPARTMENT	FICA	895.42
10340	05175		AMBULANCE DEPARTMENT	CHILD CARE CONTRIB TAX	49.89
10340	05180		AMBULANCE DEPARTMENT	RETIREMENT-VMERS	207.74
10420	05040		HIGHWAY DEPT	TECHNICAL	15,222.40
10420	05080		HIGHWAY DEPT	OVERTIME	174.02
10420	05151		HIGHWAY DEPT	EMPLOYEE HEALTH BUYOUT	500.00
10420	05154		HIGHWAY DEPT	HEALTH INSURANCE PREMIUM	2,738.44
10420	05156		HIGHWAY DEPT	DENTAL INSURANCE	213.67
10420	05158		HIGHWAY DEPT	LIFE/DISABILITY INSURANCE	336.31
10420	05170		HIGHWAY DEPT	FICA	1,190.24
10420	05175		HIGHWAY DEPT	CHILD CARE CONTRIB TAX	62.44
10420	05180		HIGHWAY DEPT	RETIREMENT-VMERS	1,051.96
10620	05020		PLANNING/ZONING	ZONING ADMINISTRATOR	1,002.45
10620	05170		PLANNING/ZONING	FICA	76.69
10620	05175		PLANNING/ZONING	CHILD CARE CONTRIB TAX	4.41
10645	05051		ECONOMIC DEVELOPMENT	ECONOMIC DEVEL COORDINATO	2,984.00
10645	05080		ECONOMIC DEVELOPMENT	OVERTIME	279.75
10645	05154		ECONOMIC DEVELOPMENT	HEALTH INSURANCE PREMIUM	413.34
10645	05156		ECONOMIC DEVELOPMENT	DENTAL INSURANCE	18.93
10645	05170		ECONOMIC DEVELOPMENT	FICA	249.67
10645	05175		ECONOMIC DEVELOPMENT	CHILD CARE CONTRIB TAX	13.12
10645	05180		ECONOMIC DEVELOPMENT	RETIREMENT-VMERS	228.46
FUND TOTALS					91,443.18
51047	05151		ELECTRIC DEPARTMENT	EMPLOYEE HEALTH BUYOUT	200.00
51047	05154		ELECTRIC DEPARTMENT	HEALTH INSURANCE PREMIUM	1,816.19
51047	05156		ELECTRIC DEPARTMENT	DENTAL INSURANCE	101.05
51047	05158		ELECTRIC DEPARTMENT	LIFE/DISABILITY INSURANCE	148.64
51047	05170		ELECTRIC DEPARTMENT	FICA	432.39
51047	05175		ELECTRIC DEPARTMENT	CHILD CARE CONTRIB TAX	22.48
51047	05180		ELECTRIC DEPARTMENT	RETIREMENT-VMERS	379.90
51047	90210		ELECTRIC DEPARTMENT	METER READING	412.42
51047	92010		ELECTRIC DEPARTMENT	MUNICIPAL MANAGER	884.40
51047	92012		ELECTRIC DEPARTMENT	CLERICAL LABOR	1,728.48
51047	92014		ELECTRIC DEPARTMENT	SUPERINTENDENT	850.00
51047	92016		ELECTRIC DEPARTMENT	ASSISTANT	1,237.24
51047	92018		ELECTRIC DEPARTMENT	TECHNICAL LABOR	753.23
51047	92019		ELECTRIC DEPARTMENT	STAND-BY	45.00
FUND TOTALS					9,011.42

TOWN OF NORTHFIELD



GENERAL LEDGER DISTRIBUTION JOURNAL: BIWEEKLY

WARRANT 232425

PAY PERIOD 04/28/2025 to 05/11/2025

CHECK DATE 05/16/2025

YEAR 2025 PERIOD 11
EXPENDITURE ENTRIES
SHORT DESC 05/16/25PR

GL EFF DATE 05/16/2025
REFERENCE 232425
REFERENCE2 1232425

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
53045	05020		WATER DEPARTMENT	APPOINTED	502.50
53045	05030		WATER DEPARTMENT	SUPERVISOR	1,530.00
53045	05042		WATER DEPARTMENT	TECHNICAL/ADMIN/CLERICAL	3,832.48
53045	05080		WATER DEPARTMENT	OVERTIME	203.79
53045	05090		WATER DEPARTMENT	STANDBY/ON CALL	153.00
53045	05151		WATER DEPARTMENT	EMPLOYEE HEALTH BUYOUT	480.00
53045	05154		WATER DEPARTMENT	HEALTH INSURANCE PREMIUM	1,214.33
53045	05156		WATER DEPARTMENT	DENTAL INSURANCE	96.23
53045	05158		WATER DEPARTMENT	LIFE/DISABILITY INSURANCE	142.67
53045	05170		WATER DEPARTMENT	FICA	489.13
53045	05175		WATER DEPARTMENT	CHILD CARE CONTRIB TAX	25.69
53045	05180		WATER DEPARTMENT	RETIREMENT-VMERS	409.53
FUND TOTALS					9,079.35
55046	05020		SEWER DEPARTMENT	APPOINTED	361.80
55046	05030		SEWER DEPARTMENT	SUPERVISOR	1,020.00
55046	05042		SEWER DEPARTMENT	TECHNICAL/ADMIN/CLERICAL	2,539.78
55046	05080		SEWER DEPARTMENT	OVERTIME	951.02
55046	05090		SEWER DEPARTMENT	STANDBY/ON CALL	102.00
55046	05151		SEWER DEPARTMENT	EMPLOYEE HEALTH BUYOUT	320.00
55046	05154		SEWER DEPARTMENT	HEALTH INSURANCE PREMIUM	996.82
55046	05156		SEWER DEPARTMENT	DENTAL INSURANCE	78.18
55046	05158		SEWER DEPARTMENT	LIFE/DISABILITY INSURANCE	109.70
55046	05170		SEWER DEPARTMENT	FICA	385.69
55046	05175		SEWER DEPARTMENT	CHILD CARE CONTRIB TAX	20.24
55046	05180		SEWER DEPARTMENT	RETIREMENT-VMERS	330.80
FUND TOTALS					7,216.03
GRAND TOTALS					116,749.98

DRAFT

2025 MEMORIAL PARK POOL SCHEDULE AND FEES

The pool opens on Saturday, June 21, 2025, and will close on Saturday, August 16, 2025. The hours are 12:30 p.m. to 7:00 p.m. daily. Resident and non-resident season pool passes are available at the Northfield Memorial Pool or at the Town Clerk's Office. Daily passes may only be purchased at the pool. ***Family constitutes immediate family living in ONE household.**

Season Passes:

Northfield Resident *Family Season Pass	\$140.00
Northfield Resident Adult Season Pass	\$75.00
Northfield Resident Adult (Active-Duty Military Personnel) Season Pass	\$67.00
Northfield Resident Child (3-18 years of age) Season Pass.....	\$50.00
Northfield Resident Senior (62 years and over) Season Pass	\$25.00
Northfield Resident Child (2 years and under) Season Pass	FREE
Non-Resident *Family Season Pass.....	\$200.00
Non-Resident Adult Season Pass.....	\$140.00
Non-Resident Child (3-18 years of age) Season Pass	\$100.00
Non-Resident Senior (62 years and over) Season Pass	\$30.00
Non-Resident Child (2 years and under) Season Pass.....	FREE

Daily Passes:

Northfield Resident *Family Daily Pass (2 adults, 2 children).....	\$25.00
Northfield Resident Adult Daily Pass.....	\$8.00
Northfield Resident Adult (Active-Duty Military Personnel) Daily Pass.....	\$7.00
Northfield Resident Child (13-18 years of age) Daily Pass	\$7.00
Northfield Resident Child (3-12 years of age) Daily Pass	\$5.00
Non-Resident *Family Daily Pass (2 adults, 2 children)	\$35.00
Non-Resident Adult Daily Pass	\$10.00
Non-Resident Child (13-18 years of age) Daily Pass.....	\$9.00
Non-Resident Child (3-12 years of age) Daily Pass.....	\$8.00

Swimming Lessons:

Northfield Resident Swimming Lessons (first two sessions)	FREE
Northfield Resident Swimming Lessons (each additional session)	\$40.00
Non-Resident Swimming Lessons (per session)	\$60.00

Morning Swimming Lessons run from 9:00 a.m. to 12:00 p.m. Evening Swimming Lessons are 5:00 p.m. to 7:00 p.m. Lessons are held Monday through Thursday only. **NO LESSONS ON FRIDAYS!**

There will be four (4) swimming lesson sessions, each being eight (8) days long:

Session 1	June 23 – July 3	(Mornings)
Session 2	July 7 – July 17	(Mornings)
Session 3	July 21 – July 31	(Mornings and Evenings)
Session 4	August 4 – August 14	(Mornings)

All swimming lesson sign-ups and non-resident payments will be arranged at the POOL. Swimming lesson signups are “first come, first served.” Registration for specific lessons will be made at the pool through the Pool Director. Swimmers are limited to no more than two (2) sessions unless authorized by the Pool Director.

WATER & SEWER DEPARTMENTS

APPROVAL OF RATES EFFECTIVE FOR BILLS RENDERED ON/AFTER JULY 1, 2025

EQUIVALENT RESIDENTIAL UNIT 349

	WATER DEPARTMENT		SEWER DEPARTMENT	
	RATES EFFECTIVE JULY 24	NO CHANGE EFFECTIVE JULY 25	RATES EFFECTIVE JULY 24	RATES EFFECTIVE JULY 25
ADMIN RATE	9.12	9.12	9.35	9.35
CAPACITY RATE	13.78	13.78	8.84	9.84
USAGE RATE	0.0513	0.0513	0.0942	0.0983

The above rates were approved by the Select Board at a duly warned meeting on May 27th, 2025.

Chair, Select Board

NORTHFIELD WATER SEWER DEPARTMENTS
Comparison of Present & Proposed Rates
Examples based on one account with the ERU & Usage Indicated

FY 2025-26 BUDGET W/ NEW DETERMINANTS

		WATER				SEWER				COMBINED			
		PRESENT RATE	NO CHANGE	% CHANGE		PRESENT RATE	PROPOSED RATE	% CHANGE					
ADMIN RATE		9.12	9.12	0.0%		9.35	9.35	0.0%					
CAPACITY RATE		13.78	13.78	0.0%		8.84	9.84	11.3%					
USAGE RATE		0.0513	0.0513	0.0%		0.0942	0.0983	4.4%					
CSO RATE		-	-	-		-	-						
ACCOUNTS WITH ERU'S=	USAGE=	PRESENT RATE	PROPOSED RATE	\$ CHANGE	% CHANGE	PRESENT RATE	PROPOSED RATE	\$ CHANGE	% CHANGE	PRESENT RATE	PROPOSED RATE	\$ CHANGE	% CHANGE
1	300	38.29	38.29	0.00	0.00%	46.45	48.68	2.23	4.80%	84.74	86.97	2.23	2.63%
1	349	40.80	40.80	0.00	0.00%	51.07	53.50	2.43	4.76%	91.87	94.30	2.43	2.65%
1	750	61.38	61.38	0.00	0.00%	88.84	92.92	4.08	4.59%	150.22	154.30	4.08	2.72%
1	1,000	74.20	74.20	0.00	0.00%	112.39	117.49	5.10	4.54%	186.59	191.69	5.10	2.73%
5	1,745	167.54	167.54	0.00	0.00%	217.93	230.08	12.15	5.58%	385.47	397.62	12.15	3.15%
10	3,490	325.96	325.96	0.00	0.00%	426.51	450.82	24.31	5.70%	752.47	776.78	24.31	3.23%
20	6,980	642.79	642.79	0.00	0.00%	843.67	892.28	48.61	5.76%	1,486.46	1,535.07	48.61	3.27%
30	10,470	959.63	959.63	0.00	0.00%	1,260.82	1,333.75	72.93	5.78%	2,220.45	2,293.38	72.93	3.28%
52	18,148	1,656.67	1,656.67	0.00	0.00%	2,178.57	2,304.98	126.41	5.80%	3,835.24	3,961.65	126.41	3.30%
98	34,202	3,114.12	3,114.12	0.00	0.00%	4,097.50	4,335.73	238.23	5.81%	7,211.62	7,449.85	238.23	3.30%
103	35,947	3,272.54	3,272.54	0.00	0.00%	4,306.08	4,556.46	250.38	5.81%	7,578.62	7,829.00	250.38	3.30%
679	236,971	21,522.35	21,522.35	0.00	0.00%	28,334.38	29,984.96	1,650.58	5.83%	49,856.73	51,507.31	1,650.58	3.31%

Local Emergency Management Plan**1. Emergency management planners**

<i>These are the people who wrote and maintain this plan. This must include the EMD.</i>
Sid Pollock – VEM
Jeff Schulz – EMD

2. Municipal emergency operations center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for incident commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>

Which municipal position(s) can activate the EOC?

EMD and Select Board

Preferred EOC positions and duties

<i>Position title</i>	<i>Duties associated with that position</i>
EOC Director	Supervises and directs all EOC activities coordinating municipal support and response
EOC Staff	Staffs the phones and radios Tracks and answers any Requests for Information (RFI) Tracks and coordinates any Requests for Support (RFS)
PIO	Produces and posts public information and press releases

Potential EOC staff members

<i>Name</i>	<i>Qualified position(s) and notes</i>
Who from the town will have capacity to staff EOC during an emergency	What positions from the above list can they fulfill
EMD	POI
EOC Director - Fire	Director
EMS Chief	EOC Staff
Ambulance Staff	EOC Staff

Primary EOC location	
Facility address:	Northfield Police Station, 110 Wall Street
Phone numbers:	802-485-9181, 267-918-6377 (M)
Equipment and notes:	<input checked="" type="checkbox"/> generator <input checked="" type="checkbox"/> internet <input checked="" type="checkbox"/> phone line <input checked="" type="checkbox"/> computers <input checked="" type="checkbox"/> copy machine <input checked="" type="checkbox"/> projector or large screen <input type="checkbox"/> food prep
Alternate EOC location (if applicable)	
Facility address:	Northfield Fire Station, 128 Wall Street
Phone numbers:	802-485-8253, 802-498-8592 (M)
Equipment notes:	<input checked="" type="checkbox"/> generator <input checked="" type="checkbox"/> internet <input checked="" type="checkbox"/> phone line <input type="checkbox"/> computers <input type="checkbox"/> copy machine <input type="checkbox"/> projector or large screen <input type="checkbox"/> food prep

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.

Who is authorized to make emergency purchases and what are their spending limits. Please note the town is responsible for ensuring individuals listed in this plan are aware of and following these limits.

Town Manager

Please use the following sections to note resources you may need during a disaster, and how you would access them. Resources to consider include, but are not limited to, fuel for town vehicles, food, office supplies, plow trucks, dump trucks, generators, excavators, wood chippers, all-terrain vehicles, and signage.

Town or city owned resources (if applicable)

<i>Type of resource</i>	<i>Name</i>	<i>Contact information</i>
1 ATV		
1 FD Brush Truck, 2 FD Engines, 1 FD Tanker, 1 FD Aerial	Peter DeMasi	802-485-4211 802-498-8592
1 Air Compressor, 2 Generators, 2 Graders, 1 Medium Excavator, 1 Trailer, 6 Dump Trucks/Plows, 1 Sewer Flusher Truck, 1 Wheel Loader/Backhoe, 2 Medium Wheel Loaders, 1 Woodchipper	Karl Bailey, Highway Dep. Jim Russo Utility Dep.	802-793-5381 802-279-1274

Businesses with standing municipal contracts (if applicable)

<i>Type of resource</i>	<i>Name</i>	<i>Contact information</i>

Other local resources (if applicable)

<i>Type of resource</i>	<i>Name</i>	<i>Contact information</i>

State support that is usually at no cost to the municipality:

- Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)
- Vermont Urban Search and Rescue (USAR, VT-TF1)
- Vermont State Police Special Teams
- Swiftwater rescue teams (both local and VT-TF1)
- Regional shelter support
- Subject matter expertise from state government agency or federal response agency

State support and resources the municipality will normally eventually have to pay for:

- Supplies and equipment
- VTrans equipment and personnel
- Vermont National Guard support

The state emergency operations center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.

National Incident Management System (NIMS) typed resources* (if applicable)											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team		N/A	N/A	N/A		Water Pumps, Drinking Water Supply - untreated source					
Mobile Communications Center						Water Pump, Water Distribution					
Mobile Communications Unit (Law/Fire)			N/A	N/A		Water Pump, Wastewater					
Water Pumps, De-Watering					6	Water Valve Maintenance Truck				N/A	

*Information about the NIMS typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

*Additional resource information is available on the FEMA Reimbursable Equipment List: <https://www.fema.gov/assistance/public/schedule-equipment-rates>

4. Public Information and Warning

<p><i>During a significant emergency, the emergency operations center (EOC) and incident command posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i></p> <p><i>Vermont Emergency Management (1-800-347-0488) can send VT-Alert messages on behalf of your community if you are unable to send them on your own.</i></p> <p><i>Many communities have individuals who need translation services, are deaf or hard of hearing, or blind or visually impaired. Municipalities may use, at their own expense, statewide translation contracts on the Buildings and General Services website to meet these needs. Please consider what those needs may be, and how those needs can be met.</i></p>	
Local VT-Alert managers and managers of other notification systems (if applicable):	VT-Alert Request Form – Follow up request by calling the VEM Watch Officer 1-800-347-0488
Important local websites or social media channels (if applicable):	Northfield Municipal Website Northfield Municipal Facebook Page Front Porch Forum
Local newspaper, radio, TV (if applicable):	Northfield News, 802-552-4871 WNUB Radio Station, 802-485-2560 Trans-Video Cable, 802-485-3811
Public notice locations: These are physical locations that you are required to post meeting notices per 17 V.S.A. § 2641 . Two must be in town and the third must be in or near the Town Clerk's Office.	Municipal Building, 51 South Main Street Kenyon's Hardware, 93 North Main Street Common Cafe, 12 Depot Square Brown Public Library, 93 South Main Street
<p><i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with many state and local government and community-based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary. Dial 211 or 802-652-4636.</i></p>	

5. Organizations and communities requiring additional coordination

This is the list of organizations that need extra communication and coordination from the local emergency operations center before, during, and after an emergency. This list should include all organizations the town needs to have enhanced communication with, including schools, daycares, nursing homes, organizations serving speakers of languages other than English, organizations serving New Americans, organizations serving unhoused individuals, mobile home parks, dams, facilities in hazardous areas, and communities that may need additional coordination. Individuals that need extra communication and coordination can be accessed through [Citizen Assistance Registration for Emergencies \(CARE\)](#). If necessary, the EOC may contact organizations and facilities, listed below, that serve populations that may be at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes. Please ensure these contacts have updated EMD contact information.

<i>Organization or community</i>	<i>Contact information or method of coordination</i>	<i>Notes</i>
Northfield Elementary School, 10 Cross Street	Denise Russell, 802-485-7755	
Northfield Middle/High School, 37 Cross Street	Lee Ann Monroe, 802-485-7755	
Northfield Senior Center, 168 Wall Street	Susan Boyd, 802-485-8112	
Northfield Early Education, 10 Cross Street	Amanda Rogers, 802-485-8874	
Four Seasons Nursing Home, 135 South Main Street	Courtney Tabor, 802-485-8163	
Mayo Health Care, 610 Water Street	Shellie Stevens, 802-485-3161	
Green Mountain Apartments, 144 Wall St.	Rick Putney, 802-485-5791	
Darling Daycare, 477 Messier Hill Road	Carolyn Ransom-Darling, 802-485-6429	
Kangaroo Kids Care, 1685 Loop Road	Jenny Allen, 802-485-4894	
Natural Wonders Childcare, 646 Turkey Hill Road	Kathleen Burroughs, 802-272-6750	
Rainbow Gardens (childcare), 168 North Main Street	Andrea Lively, 802-595-4309	

6. Shelters

During some emergencies, the EOC will monitor or coordinate support for individuals who are displaced. When multiple locations are available, shelters should be selected based on how individuals can access that location during a variety of disasters, how food and other resources can be provided at that location, and which services (food, generator, etc.) are available on site or within close proximity.

Spontaneous sheltering

Determine the approximate number of people who need sheltering.

Call the state EOC or VEM watch officer at 800-347-0488 and request support. This support may be in the form of a regional shelter.

Track the status of residents who need shelter until their situation stabilizes.

Primary local shelter

This must be a location that your city or town has the authority to open

Location and address:	Northfield Middle/High School, 37 Cross Street	
Facility contact(s):	Lee Ann Monroe, Principal - 802-485-4500	
Shelter manager:	Ermin Milak, Director of Operations, 802-485-4500	
Staff requirements:		
Services (select all that apply):	<input checked="" type="checkbox"/> Warming center <input checked="" type="checkbox"/> Cooling center <input checked="" type="checkbox"/> Overnight shelter <input checked="" type="checkbox"/> Food preparation	<input checked="" type="checkbox"/> Showers <input checked="" type="checkbox"/> Generator <input checked="" type="checkbox"/> Pets allowed
Daytime capacity:	1165 per ARC	
Overnight capacity: (if applicable)	532 per ARC	
Notes:	ARC also lists Elementary School	

Alternate local shelter (if applicable)

Location and address:	Norwich University, 158 Harmon Drive	
Facility contact(s):	Bizhan Yahvazadeh, Vice President, Facilities Operations 802-485-2149	
Shelter manager:	Bizhan Yahvazadeh	
Staff requirements:		
Services (select all that apply):	<input checked="" type="checkbox"/> Warming center <input checked="" type="checkbox"/> Cooling center <input checked="" type="checkbox"/> Overnight shelter <input checked="" type="checkbox"/> Food preparation	<input checked="" type="checkbox"/> Showers <input checked="" type="checkbox"/> Generator <input type="checkbox"/> Pets allowed
Daytime capacity:	200	
Overnight capacity:	100	
Notes:		

Annexes (Optional, create and letter as needed)

See the Vermont Emergency Management (VEM) web site at <https://vem.vermont.gov> for samples and examples of annexes such as forms, delegations of authority, incident-specific plans, checklists, matrices, animal disaster references, etc.

Contact Information

Position	Name	Phone numbers — indicate mobile, home, work			Email
		Primary	Alternate	Alternate	
Local emergency management team					
EMD	Jeff Schulz	802-485-9822 (W)	802-343-4540 (M)		jschulz@northfield.vt.us
EM coordinator	From EOC staff list above				
EOC staff					
EOC staff					
EOC staff					
EOC staff					
Local response organization contacts					
Fire Chief	Peter J. DeMasi	802-498-8592 (M)	802-485-7355 (W)	802-485-4211 (H)	firechief@northfield.vt.us
Asst. or Deputy Fire Chief					
EMS Chief	Meggan McCusker	802-485-8550 (W)	802-279-8416 (M)		EMSCchief@northfield.vt.us
Chief of Police	Pierre Gomez	802-485-9181 (W)	267-918-6377 (M)		pierre.gomez@verrnont.gov
Washington County Sheriff	Marc Poulin	802-223-3001 (W)			
Local Dispatch Center	Capital West Dispatch	802-223-3445			
Local public works contacts					
Road Foreman	Karl Bailey	802-485-9851 (W)	802-793-5381 (M)		
Road Commissioner					
Town Garage		802-485-8493 (W)			
Utility Superintendent	James Russo	802-485-7355 (W)	802-279-1274 (M)		jrusso@northfield.vt.us
Drinking Water Utility					
Wastewater Utility					

Contact Information

Municipal government contacts					
Town Administrator					
Town or City Manager	Jeff Schulz	802-485-9822 (W)	802-343-4540 (M)		jschulz@northfield.vt.us
Select Board Chair	Charles Morse	802-485-8586 (H)	802-371-8002 (M)		clmorse@tds.net
Select Board Vice Chair	Merry Shernock	802-595-3972 (M)			
Select Board member	K. David Maxwell	802-839-0381 (M)			dmaxwell@northfield.vt.us
Select Board member	Lydia Petty	802-595-5675 (M)			lpetty@northfield.vt.us
Select Board member	John Stevens	802-485-6448 (H)	802-272-8095 (M)		stevensgeotech@yahoo.com
Town Clerk	Kim Pedley	802-485-5421 (W)			kpedley@northfield.vt.us
Town Treasurer	Kim Pedley	802-485-5421 (W)			kpedley@northfield.vt.us
Town Health Officer	Mitch Osiecki	802-485-9824 (W)	802-760-9674 (M)		mosiecki@northfield.vt.us
Forest Fire Warden	Brian Elwell	802-279-4023 (M)			
Animal Control Officer					
School Contact #1	Lee Ann Monroe, NMHS Principal	802-485-4500 (W)			lmunroe@cvsu.org
School Contact #2	Denise Russell, NES Principal	802-485-6161 (W)			drussell@cvsu.org
School District Office	Matthew Fedders Paine Mountain School District Superintendent	802-433-5818 (W)			mfedders@cvsu.org
Other contacts (including neighboring EMDs)					
Berlin EMD	James Pontbriand	802-793-8858	802-223-4401		james.pontbriand@vermont.gov
Williamstown EMD	Jacqueline Higgins	802-433-6671	802- 505-1232		twmnmgr@williamstownvt.org

Town of NORTHFIELD Local Emergency Management Plan

May 1, 2025

1. Overview.

1.1. Purpose. This is the Local Emergency Management Plan (LEMP) for MUNICIPALITY (long version). It outlines how the municipal government will coordinate support from an Emergency Operations Center (EOC) and Incident Command Post (ICP). This base document details general municipal Emergency Management activities.

1.2. Planners. The following people are the Emergency Management (EM) stakeholders.

Jeff Schulz, Emergency Management Director
Peter Demasi, Incident Commander/EOC Director
Pierre Gomez, Police Chief
Maggen McCusker, Ambulance Director
Jim Russo, Utility Superintendent

2. Normal Operations.

2.1. Information Sharing.

2.1.1. The Incident Commander/EOC Director, EMD, Ambulance Director, Utility Superintendent, Police Chief, and Road Foreman are the primary information collectors and coordinate as required. Residents and transients may also call various offices with observations and reports about emergency situations; town staff and the Selectboard should forward those reports to the appropriate official.

2.2. Incident Size up. As an incident develops, the EMD, and Incident Commander /EOC Director must validate the accuracy of reports and the severity of the situation to assess the risk to the town and the need for broader coordination.

2.3. Early Notification. As an incident develops that might affect the whole town, reports should go to the Incident Commander/EOC Director, and EMD. The EMD, in turn, will keep the Selectboard Chair, the Road Foreman, and the Police Chief informed as appropriate.

3. Municipal Emergency Operations Center (EOC) Activation.

Town of NORTHFIELD Local Emergency Management Plan

May 1, 2025

3.1. General. The EOC should activate when there is an incident that requires significant coordination between responders, municipal officials, and/or residents.

3.2. Decision to Activate. The EMD and IC/EOC Director makes the decision to activate the EOC. These are common reasons to open the EOC.

- Emergency Management Director
- Request from an Incident Commander
- Request from Police Chief
- Directive from Selectboard
- Weather forecast that may lead to widespread damage

3.3. Location. The EMD selects the EOC location on activation. The following are established EOC locations.

- Primary: Police Station 110 Wall Street
- Alternate: Fire Station, 128 Wall Street
- Alternate: Town Office, 51 South Main Street

4. Emergency Operations. This plan provides the general operating framework for municipal Emergency Management for events that require some form of municipal Emergency Operations Center (EOC) or Incident Command Post (ICP), not for emergencies that the on-scene Incident Command structure can handle internally. For what to do during specific incidents, see any incident annexes.

4.1. The Emergency Operations Center (EOC). Each incident must have an Incident Commander (IC)/EOC Director in charge of the response.

4.2. Maintain Situational Awareness. The EOC tracks events and response actions for municipal leaders.

4.2.1. Operations Log - Word document (or Excel file, or paper log form, etc), of all significant activities, decisions, and communications.

4.2.2. Map - tracks events graphically on the large situation map in the EOC (or on a projected PowerPoint slide map, etc).

4.2.3. Information Request Tracker - list of information requests and their status/answers in an Excel file (or whiteboard, Word document, paper log, etc).

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4.2.4. Damage Report - list of public infrastructure damage (including roads, bridges, and culverts as well as town owned electric departments, public water supplies, water supply and wastewater treatment plants, historic structures, public libraries, etc.) to facilitate funding requests during recovery.

4.3. Coordinate Resource Requests. As ICs identify resource needs, the EOC will record them, try to fulfill them locally, and if necessary, request them through the State EOC.

4.3.1. Purchasing. When the EOC is active, the EMD may authorize the purchase of supplies, equipment, and services as required in support of ongoing incidents.

4.3.2. Resource Request Tracker - list of resource requests and their status in an Excel file (or whiteboard, Word document, paper log, etc).

4.3.3. Financial Expenses - documentation for expenses including materials, personnel, and equipment to facilitate funding requests during recovery.

4.4. Provide and Monitor Public Information. Incident Commanders may have Vermont Emergency Management (VEM) send out an alert notification through the VT-Alert system. The Public Information Officer (PIO) in the EOC monitors news reports and social media for information and requests from the public. In coordination with ICs, he or she creates news updates and/or press releases to publish on the town web page and local social media and makes paper copies for distribution in areas that may not have normal communications.

4.5. Vulnerable Populations. If necessary, the EOC may contact organizations and facilities that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk, the EOC will monitor their status and if required coordinate support for them until their situation stabilizes.

4.6. Sheltering and Care. After a natural disaster, the American Red Cross (ARC) and Vermont Economic Services Division (ESD) can shelter small numbers of people in hotels/motels. If necessary, the EOC may direct the opening of a daytime warming shelter in the town hall or ask the local shelter manager to open an overnight shelter, and during major emergencies residents may go to the regional shelter.

Town of NORTHFIELD Local Emergency Management Plan

May 1, 2025

4.7. Plan Future Operations. The EOC supports ICs in planning and coordinating future response and recovery operations. As soon as possible, responders should begin collecting supporting documentation that will facilitate reimbursement. At the municipal level, demobilization from response normally means a return to normal workdays with additional recovery tasks.

4.8. Update Briefings. Every day the EOC will conduct full update briefings for the staff, Selectboard, and other key leaders. Depending on the emergency this may occur several times a day to set goals for the day, synchronize activities, review the day's events, or as needed. The normal format is as follows.

- Overview (IC/EOC Director and EMD Director)
- Current situation (Situational Awareness)
- Resource issues (Logistics Support)
- Incident / Operations updates and issues
- Priorities and general comments (Selectboard)

4.9. Night Shifts. The IC/EOC Director will determine the need for staffing at night and the missions for those on duty.

5. Demobilization.

5.1. Decision to Demobilize. The IC/EOC director will demobilize the EOC based on the situation and operational objectives. Typical conditions for demobilization include:

- All first responders are demobilized or returned to normal work schedules
- All emergency issues for people within the town are resolved or completely transitioned to an appropriate service agency
- There are less than 10 customers without power in the town, and none of them have unresolved support issues because of the outage
- There are less than 5 homes that are inaccessible by road, and none of the occupants have unresolved support issues

5.2. Demobilization Process.

- Notify selectboard, Fire Department, Road Foreman, and State EOC that local EOC is shutting down
- Collect and file all EOC documentation for the incident
- Clean and put away all EOC equipment and supplies
- Identify any supply or equipment needs for the next EOC activation
- Release EOC staff and secure facility

Town of NORTHFIELD Local Emergency Management Plan

May 1, 2025

5.3. Transition to Recovery. The IC/ECO Director makes all incident related documentation available to the Recovery Officer. The Recovery Officer establishes a Recovery Committee as his/her staff and sets operational objectives and meetings and tasks as required to achieve the objectives.

Town/City of MUNICIPALITY Local Emergency Management Plan

		Primary	Alternate	Alternate	
	Local Emergency Management Team				
EM Director (EMD)	Jeff Schulz	802-343-4540	802-485-9822		Jschulz@northfield.vt.us
Incident Commander /EOC Dir.	Peter Demasi	802-498-8592	802-485-7625		firechief@northfield.vt.us
Public Information Officer (PIO)	To be assigned				
EOC Member	Meggan McCusker	802-279-8416	802-485-8550		emschief@northfield.vt.us
EOC member	Pierre Gomez	267-918-6377	802-485-9840		Pierre.Gomez@vermont.gov
EOC member	Jim Russo	802-279-1274	802-485-8482		jrusso@northfield.vt.us
	Local Response Organization Contacts				
Fire Chief	Peter Demasi	802-498-8592	802-485-7625		firechief@northfield.vt.us
Town Manager	Jeff Schulz	802-343-4540	802-485-9822		Jschulz@northfield.vt.us
EMS Chief	Meggan McCusker	802-279-8416	802-485-8550		emschief@northfield.vt.us
Police Chief	Pierre Gomez	267-918-6377	802-485-9840		Pierre.Gomez@vermont.gov
Utility Superintendent	Jim Russo	802-279-1274	802-485-8482		jrusso@northfield.vt.us
	Local Public Works Contacts				
Road Foreman	Karl Bailey	802-793-5381	802-485-9851		
Drinking Water Utility	Jim Russo	802-279-1274	802-485-8482		jrusso@northfield.vt.us
Wastewater Utility	Jim Russo	802-279-1274	802-485-8482		jrusso@northfield.vt.us
	Municipal Government Contacts				
Town Manager	Jeff Schulz	802-343-4540	802-485-9822		Jschulz@northfield.vt.us

Enclosure 1 (Contact Information)
 Town/City of MUNICIPALITY Local Emergency Management Plan

May 1, 2025

		Primary	Alternate	Alternate	
Selectboard Chair	Charlie Morse	802-371-8002	802-485-8586		cmorse@northfield.vt.us
Selectboard Alt					
Police Department	Dispatch	802-485-9840			
Town Clerk	Kim Pedley	802-485-9829			kpedley@northfield.vt.us
Town Treasurer	Kim Pedley	802-485-9829			kpedley@northfield.vt.us
Town Health Officer	Mitch Osieki	802-485-9824			mosieck@northfield.vt.us
Forest Fire Warden	Brian Elwell	802-485-9036			
Animal Control Officer	Police Department	802-485-9840			
		Local Contact			
Red Cross		833-583-3111			
VT211		211	802-652-4636		
Electrical Utility	Northfield Electric	802-279-274	802-485-9832		
Primary Shelter Contact	Northfield Schools	802-485-4500			
Alt. Shelter Contact	Norwich University	802-485-2149			
Utility — other	Jim Russo	802-279-1274	802-485-7355		

[illegible]

Enclosure 1 (Contact Information)
 Town/City of MUNICIPALITY Local Emergency Management Plan

May 1, 2025

		Primary	Alternate	Alternate	
STATE/FEDERAL Partners					
State Emergency Operations		800-347-0488			
State HazMat		800-641-5005			
VTrans District Tech		802- 291-3938			
Railroad Contact		802- 527-3500			
Vermont Dept of Health		802-863-7260			
VT DPS Fire Safety Office		802-244-8727			

1. The Emergency Operations Center (EOC) is an organization that coordinates information, support, and response across the municipality for Incident Commanders and government officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.

1.1. In some cases, the EOC coordinates support for one or more ICs (for example, during an ice storm the Road Foreman may be clearing roads while the Fire Chief is fighting a fire). In that case, the EOC may request information and provide or prioritize resources, but the EOC should never direct tactical operations.

1.2. In some cases, typically during recovery or long-running, low threat incidents like pandemics or extended power outages, the EOC Director may be the Incident Commander for town-wide efforts. In that case, the EOC acts as the municipal Incident Command Post (ICP) and may direct tactical operations.

2.2. These are the functions of the positions within the preferred operating structure above. Depending on the specific emergency and staff available, positions and functions may be combined or subdivided.

Position	Job Description
EOC Director	- Supervises and directs all EOC activities coordinating municipal support and response
Public Information Officer	- Coordinates all messaging with Incident Commander(s) - Produces and posts public information and press releases - Monitors public media for useful information and to correct inaccurate reports
Admin	- Maintains operations log - Supports incident commanders in documenting expenses for reimbursement
Situational Awareness	- Updates status board and map - Tracks and answers any Requests For Information (RFI) from Incident Commander(s) and town officials
Logistics Support	- Tracks and coordinates fulfillment of any Requests For Support (RFS) from Incident Commander(s) - Provides resources for the EOC itself (e.g. coffee, food, sleeping areas, batteries, fuel for generator, ...)
Communications Support	- Staffs phones and radio

3. Potential EOC Staff.

3.1. Town Employees / Officials.

- Jeff Schulz, EMD
- Peter Demasi, IC/EMC
- Meggan McCusker, Ambulance Director
- Pierre Gomez, Police Chief
- Laurie Baroffio, Finance Director

4. Primary EOC Facility.

1. Title and E911 Address: Police Station, 110 Wall St., Northfield, VT
2. Phone Number(s): 802-485-485-9181
3. Mobile service available / provider: 267-918-6377
4. EOC risk factors: None
5. Facility Contact: Dispatch
6. Available Equipment:
 - Computer
 - Projector
 - Copy Machine
 - Base Radio
7. Backup power / instructions: None

5. Alternate EOC Facility.

1. Title and E911 Address: Fire Station, 128 Wall Street, Northfield, VT
2. Phone Number(s): 802-485-8253
3. EOC risk factors: None
4. Facility Contact: Fire Chief
5. Available Equipment:
 - Base radio
6. Equipment needed (and where it is / who has it):
 - Computer
7. Backup power / instructions: None

1. The Emergency Operations Center (EOC) can coordinate resource support for Incident Commander(s). The municipality should **use municipal resources, mutual aid agreements, and local purchases first** to get resources for response as needed and available. The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.

1.1. State support that is usually at no cost to the municipality:

- Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)
- Vermont Urban Search and Rescue (USAR, VT-TF1)
- Vermont State Police and Special Teams
- Community Emergency Response Teams (CERTs)
- Swiftwater Rescue Teams
- Regional Shelter Support
- State government agency expertise / services
- Federal response agency expertise

1.2. State support the municipality will normally eventually have to pay for:

- Supplies and equipment (including sandbags)
- VTrans Equipment and Personnel
- Vermont National Guard Support

1.3. The state may be able to provide resources at no expense, and in major disasters there may be state and federal funds available to help defray expenses, but **normally municipalities are responsible for paying for emergency response costs**. When requesting resources through the SEOC, the SEOC will ask if local resources have been exhausted; if so, the SEOC will help find sources from which the municipality can buy or contract for supplies or the SEOC may coordinate supplies and other resources for the municipality if the timing and cost is acceptable.

<https://www.fema.gov/assistance/public/schedule-equipment-rates>

1. Concept. During any significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.

2. Public Information Officer (PIO) Coordination.

2.1. The EOC Director normally appoints a municipal PIO, though he or she may keep those responsibilities. Incident Commanders normally appoint an incident PIO or act as the PIO for their incidents. The municipal PIO may provide PIO support for one or

more Incident Commanders, as requested. The Selectboard representative at the EOC usually serves as the municipal PIO.

2.2. If there is more than one PIO, **each PIO must only release information within his or her area of responsibility**, that the appropriate Incident Commander has approved, and all PIOs must coordinate their messages to make sure they are not in conflict. Coordinating information is one of the most important functions of a municipal PIO and the EOC. For example, if there is an ice storm and major fire, there may be a municipal PIO and a fire PIO. The municipal PIO may release information about general town issues and road clearance statuses on behalf of the Road Foreman (road clearance Incident Commander), but not the fire. The fire PIO may release information about the fire scene, but not general town issues or road statuses. Both PIOs should coordinate information releases and share any information they receive.

3. Releasing Public Information.

3.1. Emergency Notifications. The VT-Alert notification system can send phone messages to all landlines in an area, and phone calls, text messages, and emails to people who have registered for them. To send a notification, pass the message and target area to the State Emergency Operations Center (800-347-0488).

3.2. Current Information. The PIO will post all official municipal emergency news to the town web site/Facebook page/email list as soon as possible. The main town web site/Facebook page should only contain current, accurate information - the PIO will remove or archive old or erroneous information.

3.3. Press Releases. The PIO will publish press releases as required. In addition to posting them to the town website, if there are power or connectivity issues, the PIO will make paper copies to post or distribute at key locations around town.

3.4. Media Inquiries and Interviews. The PIO will answer any media inquiries and coordinate, if not give, any media interviews.

3.5. Media Corrections. When possible, the PIO will correct inaccurate information in news and social media by ensuring the town web site has the correct information, and then as soon as possible notifying the inaccurate source (e.g. by posting a comment, calling, sending an e-mail, etc. along with a link to the town website).

4. Monitoring Public Information.

4.1. Public Media. The PIO will monitor regular news broadcasts from TV and radio, and will review the daily print issue and website for the LOCAL NEWSPAPER(S).

4.2. Social Media. The PIO will monitor the VEM Facebook page for state emergency news, and will also monitor these locally active social media sites:

- Local Facebook page, web link
- Front Porch Forum
- Local Email distribution list
- Town Web Site

5. Vermont 2-1-1. To coordinate for Vermont 2-1-1 to give out information during a local or regional emergency, call 2-1-1 directly and pass on the critical information. 2-1-1 will pass that information on to any residents who call.

5.1. United Ways of Vermont operates the Vermont 2-1-1 system. The system provides information and referral services to the people of Vermont in cooperation with a large number of state and local government and community-based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.

5.2. In a major state emergency, the State Emergency Operations Center will coordinate with 2-1-1 to provide and collect general information and will also coordinate directly with affected governments to pass along key local information, both to and from 2-1-1, depending on the emergency.

5.3. 2-1-1 is always available (24-7-365) to provide general information and referral services - it is not just for emergencies. Individuals contact 2-1-1 by dialing 211 from a phone within Vermont, calling 1-866-652-4636 (toll free within Vermont), or (802) 652-4636 (from outside of Vermont). While 211 is the preferred number, the other numbers are useful if there are emergency issues with phone exchanges or when using a mobile phone that is reaching a tower outside of Vermont.

1. The EOC will determine whether vulnerable populations may be at risk, identify individual needs, and monitor their status until normal services are restored. In many cases support for vulnerable populations may be reason to open or continue an EOC, even after initial response operations have ended.

2. Risk Determination. An Incident Commander determines whether vulnerable populations may be at risk based on the emergency and its potential impact on local residents.

3. Identification.

3.1. The EOC will create an At-Risk List of people (or entire facilities) who may have special issues based on the emergency. The EOC will contact the organizations listed below and request that they contact their clients and, if necessary, notify the EOC of any people who are having issues. Any residents the EOC staff or other responders personally know may need a welfare check (e.g. relatives and friends) should also go on the list.

3.2. Due to confidentiality restrictions, social service and medical organizations usually cannot provide towns with lists of people they serve. However, they can contact their clients and get permission to share information during an emergency, and they can request welfare checks if they cannot get in touch with a client.

4. Contact and Monitoring.

4.1. The EOC will contact people on the At-Risk List to determine if they need help soon, if they will need help if the situation continues for a given period

4.1.1. Phone calls are the best means of contacting people.

4.1.2. The EOC may designate a person, team, or group (e.g. the Fire Company or spontaneous volunteers) to go to residences to check on people.

4.1.3. In a long-duration emergency, the EOC may need to contact people on the At-Risk List every day or two.

4.2. The EOC will coordinate support for anyone on the At-Risk List who needs help as required and as resources allow. The EOC should continue to monitor people on the At-Risk List until everyone on the list is in a stable situation with normal services again.

1. Concept. During some emergencies, the Emergency Operations Center (EOC) will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.

2. Shelters.

Northfield Schools

- Address: 37 Cross Street
Contact: Lee Monroe
- Phone: 802-485-4500
- Capacity: 150
- Generator: yes
- Pets: yes
- Parking at School

Norwich University

- Address: 158 Harmon Drive
- Facility Contact: Bizhan Yahyazadeh
- Phone: 802-485-2149
- Activation: Requires Approval
- Capacity: 100
- Pets: yes
- Parking at School

**State of Vermont
Executive Department
A Proclamation**

WHEREAS, the State of Vermont has more covered bridges per square mile than any other U.S. state; and

WHEREAS, there were once more than 500 covered bridges in Vermont but today less than one fifth of that number remain; and

WHEREAS, floods, fires, and the passage of time have claimed many of these iconic structures, taking away these landmarks that have become a distinct part of Vermont's landscape, tourism industry and culture; and

WHEREAS, the Vermont Covered Bridge Society was founded in 2000 and adopted the mission of preserving the covered bridges in Vermont that remain; and

WHEREAS, the Vermont Covered Bridge Society has grown from its inception from a handful of Vermonters to a membership of over 300 bridge enthusiasts from the United States and Canada; and

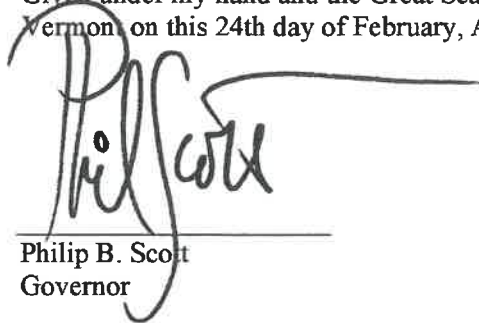
WHEREAS, Vermont Covered Bridge Society will celebrate its 25th anniversary as a non-profit organization in Vermont and is manned solely by volunteers; and

WHEREAS, a relationship of cooperation and collaboration with Vermont State agencies, especially the Agency of Transportation, has been built to help preserve these monuments of our state for future generations to enjoy.


NOW, THEREFORE, I, Philip B. Scott, Governor, hereby proclaim August 2-9, 2025 as

**COVERED BRIDGE WEEK
in Vermont.**

Given under my hand and the Great Seal of the State of Vermont on this 24th day of February, A.D. 2025.


Philip B. Scott
Governor




Jaye Pershing Johnson
Secretary of Civil and Military Affairs

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Celebrating...

COVERED BRIDGE WEEK

In Vermont



... and your check will be returned

From: Jeff Schulz <jschulz@northfield.vt.us>

Sent: Monday, May 26, 2025 10:16 AM

Subject: Town Manager Report

2025 Memorial Park Schedule and Fees

In the Board packet is a draft revised pool schedule and fees which shows the pool opening June 21 and closing August 16. Shannon and I propose several minor changes to the fee schedule which include increasing the resident season pass from \$125 to \$140 based on no fee increases in over five years. The other change is free swimming lessons for Northfield residents for two of the four sessions.

Review and Approval of the FY 25/26 Water and Sewer Rates

The Select Board is being asked to approve the FY 25/26 Water and Sewer rates. The water and sewer budgets as approved by the Utility Commission will result in a combined 2.65% rate increase for the average single family residence. The water rate as proposed is not increasing and the sewer rate is increasing by 2.65%. Both the water and sewer budgets do not include the use of surplus or ARPA funds.

The total estimated water revenue in the draft budget is increasing by \$107,470 (8.6%), with estimated sales revenue increasing by \$27,270 and interest income by \$5,500. As discussed over the past six months, water usage continues to increase from several years ago during the decline from COVID.

The draft budgets include the current staffing in the Water and Sewer Departments of four employees. Total personnel costs in the Water Budget are increasing by 3.0%, despite the 5% percent increase in wages and increases in the municipality's health insurance costs. The actual decrease in health insurance costs in the water budget is due to anticipated plan selections last year (single plan versus family plan).

The total estimated revenue in the draft sewer budget is increasing by \$93,760 (7.9%), with estimated sales revenue increasing by \$84,460. Similar to water, sewer usage continues to increase from several years ago during the decline from COVID. The draft sewer budget includes a 3.5% increase in total expenditures, with personnel costs increasing \$11,850 (4.9%) and material and supply costs increasing \$25,400 (5%).

Condemnation Hearing

The Board at the last meeting approved a notice of public hearing to initiate proceedings to condemn a portion of the property at 73 N. Main Street related to the removal and replacement of the Main Street Bridge. The approved notice called for the hearing to occur at a special meeting on June 3 and that date was based on a 15 public notice period. Please note that the Town Attorney and VTran's attorney have recently debated whether the hearing notice should be 15 or 30 days. The municipal public notice period is 15 days and the State hearing notice is 30 days. Mick Leddy and I are of the opinion that 15 days' notice would be sufficient; however, Mick Leddy prefers 30 days to be safe. As a result, the notice period is increased to 30 days with the site visit and hearing on June 24.

Main Street Water Line and Cheney Farm Tank Replacement Projects

This coming week, the Main Street water line contractor will continue removing pavement and installing new water lines with work occurring between East Street and the Main Street Bridge. The contractor does not plan any traffic detours and traffic will be single lane with flaggers.

The contractor for the water tank replacement project will continue removing the existing tanks and performing site preparation for the installation of the new tanks.

Vine Street Sidewalk Project

The contractor for the Vine Street Sidewalk Project has started the project and the estimated project completion date is August 1, 2025. Residents on the street and representatives at the school have been notified. The contractor will be mainly working within the sidewalk area and will likely have minimal impact on traffic.

Ambulance Union

The tally and certification of the vote of part-time ambulance employees to unionize will occur June 10, 2025. If more than 50% of the unit votes in favor, and the vote is certified, the next steps will be for the Town and Union to start negotiating a contract.

Planning Grant - Zoning Ordinance Updates

The Town has received a \$16,389 planning grant from the State of Vermont for further updates to the Town's Zoning Ordinances. The next step is to prepare a request for proposals.

VLCT Insurance Loss Run Report

In the Board packet is an insurance loss run report from VLCT showing the workers' comp. and property loss claims over the past five years. As the report shows, during that period there were no worker comp./injury claims in the Highway and Water, Sewer or Electric Departments. Also, there were no property losses in the Utility Departments. Representatives from VLCT note this is very good news considering that state-wide VLCT is seeing most of the claims in Highway and Public Works Departments. The Ambulance Department had a sizable claim due to dealing with a combative person during a transport.

Conduct In Municipal Building

With much respect and sincereness, I ask that members of the public and the Board please try to be more respect of municipal staff and the manager. This request is based on recent and increased comments/actions in the municipal building and the manager's office. Recent comments from a Board member telling the manger to "shut up" and other disrespectful comments are not helpful. Also, actions from the public demanding information in an aggressive manner such that the employee had to leave their office and then having their path temporally blocked also are not helpful. I understand these are stressful times and the Town has numerous projects underway. I am currently working six days a week and there are over \$17 million in town projects underway and/or in planning stages.

Project Tracker

					Project List	5/23/2025	
Project List	Status	Project Cost	Funding Source	Assigned	Start Date/Bid	Completion Date	Project Notes
Main St. Bridge Replacement Project	In Progress	\$8,900,000	State of VT, Municipality	VTrans and TM	11/1/2025	10/1/2026	VTrans is developing final engineering plans. VTrans to present final plans to Board in June. Project construction Spring 2026.
Main St. Water Line and Tank Project	Construction Phase	\$7,230,000	State of VT , Municipality	Engineer, TM	7/1/2024	11/15/2025	Water line contractor installing water lines. Tank contractor preparing site for new tanks.
Route 12 and 12 A Sewer Expansion	Planning Phase	\$8,950,000	TBD	TM, Engineer	TBD	TBD	State approved 50% funding for study and plan update. Engineer working on update.
Common Project Update Planning	Completed	\$40,000	ARPA Funds	Consultant	2/1/2024	11/1/2024	Consultant hired to complete Common Update Plan. Planning process is complete.
July Flooding, FEMA Disaster	In Progress	TBD	FEMA, State,Town	Town Staff	8/1/2023	TBD	FEMA is reviewing final project sheets for funding.
Cabot/Northfield Stormwater	In Progress	\$125,000	State of Vermont	TM, Consultant	10/1/2022	9/1/2024	Engineer completed plans. Engineer to bid the project.
Northfield Falls Pedestrian	In Progress	\$33,000	State of Vermont, ARPA	TM, VTrans	3/1/2024	TBD	Town awarded grant for 50% of project cost. Bid was awarded.
Lovers Lane	Planning Phase	TBD	State of Vermont, Town	TM, HF, SB Comm.	7/25/2025	Fall 2025	Town received \$200,000 State grant. Need to define project scope and additional funding.
310 Water Street - FEMA Buyout	In Progress	\$285,000	FEMA, State Vermont	FEMA, State, TM	7/1/2022	TBD	FEMA and State of VT. have awarded full funding for buyout. The property transfer is complete and the Town owns the property. RFP for building demolition was released.
Sewer Plant 20 Year Evaluation	In Progress	\$41,000	State of VT, Sewer Depart	Engineer, Utilities, TM	9/1/2023	10/1/2024	Sewer Utility to perform a 20 year evaluation of the Sewer Plant and System. Draft report received and presented to Utility Commission and SB. State of Vt. Is reviewing the report.
Wall St. Pedestrian - Design Phase	In Progress		State of Vermont	TM, Vtrans	01/1/2025	10/1/2025	Pedestrian improvements on Wall Street to Dog River Park. Town awarded grant funds for design and construction. Next step is a kick off meeting.
Cross Brothers Dam Project	In Progress	\$955,000	FEMA, State Vermont	VNRC, TM	10/1/2023	TBD	Engineer is preparing final plans and obtaining permits. Dam Removal scheduled for 2025.
VOREC Grant	In Progress	\$122,000	State of Vermont	VOREC Comm., TM	9/1/2022	12/31/2024	VOREC Committee is nearly complete with project and currently is installling trail signs.
491 Water Street - FEMA Buyout	In Progress	TBD	State of Vermont	TM,	5/1/2024	TBD	The property owner signed required documents. State processing the documents.
Historic Bridges	Scoping Phase	TBD	State of Vermont	State of Vermont	3/23/2023	TBD	The State selected four bridges in Northfield for structural analysis and rehab: Rabbit Hollow Bridge and three covered bridges on Cox Brook Road. Scoping for all bridges is underway.
Sewer Plant Permit Issues	Pending	TBD	Utility Commission	Town Manager	4/1/2023	TBD	Sewer Plant Permit Issues
Advanced Meter Infrastructure (AMI)	Planning Phase	\$950,000	State of VT and Utilities	TM, Utilities	9/1/2023	3/1/2025	Installing electric and water smart meters. Meter installation In late Summer 2025
King Street Battery Storage	Planning Phase	TBD	Developer	Developer, VPPSA	TBD	TBD	Developer needs to prepare and submit agreements to VPPSA and Town.
Riverwalk Path	Planning Phase	TBD	Town - ARPA	Committee	TBD	TBD	Dollar General donating land for path. Boundry survey completed. Deeds prepared.
Pool House Rebuild Plans	Planning Phase	\$36,000	Town- APRA	TM, SB Committee	TBD	TBD	Building evaluation and design plans. Architect working on project plans.
Dole Hill sump issues	Engineering Phase	TBD	Town	Engineer, TM	4/1/2024	TBD	Engineer working on engineering plan. Received preliminary engineering report.
Town Bridge 56, Highway 54	Planning Phase	\$200,000	Town	TM, Contractor	TBD	TBD	Town is adding funding to the CIP
Vine Street Pedestrian Bridge	Planning Phase	TBD	Town	TM, Contractor	TBD	TBD	Obtaining quotes
Vine and Cross Sidewalk Project	Construction Phase	\$400,000	ARPA Funds	TM, Engineer	6/15/2024	9/15/2025	Contractor has started the project. Estimated project completion date is August 1.
DEI Training	In Progress	No Cost	N/A	Board	4/26/2025		A representative of the VT office of Racial Equity Education attended 4/22 Select Board meeting

NOTICE OF MUNICIPAL CONDEMNATION HEARING

Please take notice that, pursuant to 24 V.S.A. § 2805, et seq., interested persons and persons owning or interested in property known as 73 N. Main Street, Northfield, a parcel approximately 0.27 acres in size, with SPAN number 441-139-11709, and tax parcel ID number 923055000, are hereby warned of a public hearing to be held by the Town of Northfield to consider whether to condemn a portion of said property, consisting of four permanent easements, nine temporary easements, and all right, title and interest in two monitoring wells, related to the removal and replacement of the Main Street Bridge as part of Transportation Project Northfield BF 0241(58), and if so, to determine the damages sustained by such interested persons. A description of the proposed takings and project plans are located at the Town of Northfield offices for inspection and review.

The proceedings will commence with an examination of the premises, convening at 73 N. Main Street promptly at 6:00 p.m. on Tuesday, June 24, 2025. No testimony shall be accepted at the site visit.

The Town of Northfield Select Board will meet at 7:00 p.m. on Tuesday, June 24, 2025, in the Community Room at the Brown Public Library to receive testimony from any interested parties. The hearing will consider the necessity and damages sustained by interested persons for the Town of Northfield to take and affect the lands of 73 N. Main Street.

Date of Hearing: **Tuesday, June 24, 2025**

Time of Site Visit: **6:00 p.m.**

Location of Site Visit: 73 N. Main Street
Northfield, VT

Time of Hearing: **7:00 p.m.**

Location of Hearing: **Community Room, Brown Public Library**
93 South Main Street, Northfield

INFORMATION ONLY

Northfield Water Main Replacement																																					
Contract 2023-1																																					
RF3-483-3.0																																					
Activities	DUR	Start	Finish	May																																	
				SUN	Mon.	Tues	Wed.	Thur.	Fri	SAT	SUN	Mon.	Tues	Wed.	Thur.	Fri	SAT	SUN	Mon.	Tues	Wed	Thur.	Fri	SAT	SUN	Mon.	Tues	Wed.	Thur.	Fri	SAT	SUN					
				5/18	5/19	5/20	5/21	5/22	5/23	5/24	5/25	5/26	5/27	5/28	5/29	5/30	5/31	6/1	6/2	6/3	6/4	6/5	6/6	6/7	6/8	6/9	6/10	6/11	6/12	6/13	6/14	6/15	6/16	6/17	6/18	6/19	6/20
Mobilization	8			S T A																																	
SET UP CONSTRUCTION SIGNS																																					
PROJECT SIGN	1																																				
UNLOAD PIPE & APPURTENANCES	3																																				
SAW CUT PAVEMENT	20			2									M																								
TEMPORARY WATER	10			6		X	X	X					E																								
INSTALL WATER MAIN	57			+		X	X	X	X	X			M	X	X	X	X			X	X	X		X	X	X											
DEVELOPMENT SOILS DISPOSAL	5			5				X	X	X			O												X	X	X			X	X	X	X	X			
FLUSHING/ TESTING/ DECHLOR.	14			0									R		X	X			X																		
CAP/ INTERCONNECT H2O MAINS	21												I			X	X	X												X	X	X	X				
WATER SERVICES	120			T									A				X	X	X	X				X	X												
ELECTRICAL DUCT BANKS	15			O									L													X	X	X			X	X	X	X			
RECLAM CURB/ WALKS/ LAWN	26																							X	X	X	X	X			X	X	X	X			
CLEAR R.O.W. 106 HILL STREET	3			0									D						X	X																	
GRUBBING/ REMOVE STUMPS	2			+									A																								
TEMPORARY TRENCH PATCH	10			0									Y																								
PERMANENT TRENCH PATCH	6			0																																	
FULL WIDTH PAVEMENT	14																																				
SEWER @ NORIDGE DRIVE	3																										X	X			X						
HYDRANT EXT's (as needed)	4																																				
RTU & LEVEL TRANSMITTER	57																																				
PUNCH LIST	3																																				
DEMOBILIZATION	3																																				

Northfield Water Main Replacement																																							
Contract 2023-1																																							
RF3-483-3.0																																							
Activities	DUR	Start	Finish																	Sept																			
				SUN	Mon	Tues	Wed	Thur	Fri	SAT	SUN	Mon	Tues	Wed	Thur	Fri	SAT	SUN	Mon	Tues	Wed	Thur	Fri	SAT	SUN	Mon	Tues	Wed	Thur	Fri									
				8/31	9/1	9/2	9/3	9/4	9/5	9/6	9/7	9/8	9/9	9/10	9/11	9/12	9/13	9/14	9/15		Tues	Wed	Thur	Fri	SAT	SUN	Mon	Tues	Wed	Thur	Fri	SAT	SUN	Mon	Tues	Wed	Thur	Fri	
Mobilization	8																																						
SET UP CONSTRUCTION SIGNS																																							
PROJECT SIGN	1																																						
UNLOAD PIPE & APPURTENANCES	3																																						
SAW CUT PAVEMENT	20				L																																		
TEMPORARY WATER	10				A																																		
INSTALL WATER MAIN	57				B																																		
DEVELOPMENT SOILS DISPOSAL	5				O																																		
FLUSHING/ TESTING/ DECHLOR.	14				R																																		
CAP/ INTERCONNECT H2O MAINS	21																																						
WATER SERVICES	120				D																																		
ELECTRICAL DUCT BANKS	15				A																																		
RECLAM CURB/ WALKS/ LAWN	26				Y	X																																	
CLEAR R.O.W. 106 HILL STREET	3																																						
GRUBBING/ REMOVE STUMPS	2																																						
TEMPORARY TRENCH PATCH	10					X	X																																
PERMANENT TRENCH PATCH	6					X	X	X	X																														
FULL WIDTH PAVEMENT	14																																						
SEWER @ NORIDGE DRIVE	3																																						
HYDRANT EXT's (as needed)	4																																						
RTU & LEVEL TRANSMITTER	5?																																						
PUNCH LIST	3																																						
DEMOBILIZATION	3																																						

INSURANCE LOSS RUNS

COST BY DEPARTMENT 2019-2024

LOB	(All)
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	Fund Year													
	2019		2020		2021		2022		2023		2024		Total Cost	Total Freq
Row Labels	Cost	Freq	Cost	Freq	Cost	Freq	Cost	Freq	Cost	Freq	Cost	Freq		
Fire			\$43,081	3			\$809	1	\$0	1			\$43,890	5
General / Admin	\$14,258	2	\$435	2			\$0	1	\$0	2			\$14,693	7
Highway / DPW	\$0	2					\$34,348	2	\$5,671	3			\$40,019	7
Law Enforcement	\$28,611	4	\$19,111	5	\$12,322	6	\$8,391	4	\$18,713	5	\$4,910	2	\$92,057	26
Sewer / Wastewater	\$0	1					\$0	2					\$0	3
Water	\$0	1	\$1,104	2									\$1,104	3
Balance / Res	\$41,303	3	\$83	6	\$3,008	5	\$3,569	3	\$288,740	3	\$0	6	\$336,702	26
Pools									\$0	1			\$0	1
Electric / Light									\$0	1	\$0	1	\$0	2
Grand Total	\$84,172	13	\$63,813	18	\$15,329	11	\$47,117	13	\$313,124	16	\$4,910	9	\$528,465	80

COST BY LINE OF BUSINESS 2019-2024

	Fund Year													
	2019		2020		2021		2022		2023		2024		Total Cost	Total Freq
LOB	Cost	Freq	Cost	Freq	Cost	Freq	Cost	Freq	Cost	Freq	Cost	Freq		
AU	\$28,210	3	\$5,407	3	\$0	1	\$34,348	2	\$5,671	2	\$4,910	2	\$78,546	13
GL	\$14,258	3	\$435	2					\$0	3			\$14,693	8
PR					\$0	1	\$809	2					\$809	3
WC	\$41,704	7	\$57,971	13	\$15,329	9	\$11,960	9	\$307,453	11	\$0	6	\$434,417	55
NC											\$0	1	\$0	1
Grand Total	\$84,172	13	\$63,813	18	\$15,329	11	\$47,117	13	\$313,124	16	\$4,910	9	\$528,465	80

WORKERS COMP LOSS NATURE 2019-2025

Department	(All)
LOB	WC

	Fund Year															Total Cost	Total Freq
	2019		2020		2021		2022		2023		2024						
Loss Nature	Cost	Freq	Cost	Freq	Cost	Freq	Cost	Freq	Cost	Freq	Cost	Freq					
Burn					\$0	1							\$0	1			
Concussion									\$282,347	1			\$282,347	1			
Contusion (Bruise)	\$401	3	\$0	3	\$0	2	\$0	3	\$0	4	\$0	1	\$401	16			
Foreign Body			\$648	1			\$103	1					\$752	2			
Fracture									\$6,393	1			\$6,393	1			
Laceration			\$0	1	\$1,326	1							\$1,326	2			
No Physical Injury					\$3,008	1			\$1,246	1			\$4,253	2			
Puncture							\$3,569	1					\$3,569	1			
Strain/Tear	\$553	2	\$57,323	4	\$1,392	2	\$6,665	2	\$15,739	3	\$0	4	\$81,672	17			
Sprain/Tear			\$0	1	\$9,604	1							\$9,604	2			
Inflammation							\$0	1					\$0	1			
Fainting (Syncope)	\$0	1					\$1,623	1					\$1,623	2			
Mental Stress	\$40,750	1											\$40,750	1			
COVID-19			\$0	3									\$0	3			
Poisoning - Chemical (Other Than Metals)					\$0	1							\$0	1			
Multiple Injuries (Physical Only)									\$1,728	1	\$0	1	\$1,728	2			
Grand Total	\$41,704	7	\$57,971	13	\$15,329	9	\$11,960	9	\$307,453	11	\$0	6	\$434,417	55			

LOSS CAUSE BY DEPARTMENT

LOB	WC													
	Fund Year													
	2019		2020		2021		2022		2023		2024		Total Cost	Total Freq
Department	Cost	Freq	Cost	Freq	Cost	Freq	Cost	Freq	Cost	Freq	Cost	Freq		
Fire			\$38,778	2					\$0	1			\$38,778	3
Strain/Inj-By Lifting			\$38,778	1									\$38,778	1
Strain/Inj-By NOC									\$0	1			\$0	1
Cut/Puncture/Scrape-Broken Glass			\$0	1									\$0	1
General / Admin	\$0	1					\$0	1					\$0	2
Fall/Slip/Trip-On Same Level							\$0	1					\$0	1
Strain/Inj-By Pushing/Pulling	\$0	1											\$0	1
Highway / DPW									\$0	1			\$0	1
Strain/Inj-By Twisting									\$0	1			\$0	1
Law Enforcement	\$401	3	\$19,111	5	\$12,322	4	\$8,391	4	\$18,713	5			\$58,938	21
Absorption/Ingestion/Inhalation-NOC							\$1,623	1	\$1,246	1			\$2,868	2
Fall/Slip/Trip-On Ice/Snow					\$10,602	2			\$0	1			\$10,602	3
Fall/Slip/Trip-On Same Level							\$6,579	1					\$6,579	1
Foreign Matter/Body in Eye							\$103	1					\$103	1
Strain/Inj-By Lifting			\$366	1									\$366	1
Strain/Inj-By Repetitive Motion			\$18,096	1			\$87	1					\$18,183	2
StrikngAgnst/StepOn-Stationary Obj	\$0	1											\$0	1
Struck/Inj-By Other Person	\$0	1			\$1,326	1			\$17,467	3			\$18,793	5
MVA-Collision With Fixed Obj	\$401	1											\$401	1
Other-Misc NOC			\$648	1									\$648	1
Pandemic			\$0	1									\$0	1
StrikngAgnst/StepOn-Obj Lifted/Handled			\$0	1									\$0	1
Strain/Inj-By Reaching					\$394	1							\$394	1
Sewer / Wastewater							\$0	1					\$0	1
Absorption/Ingestion/Inhalation-NOC							\$0	1					\$0	1
Ambulance / Rescue	\$41,303	3	\$83	6	\$3,008	5	\$3,569	3	\$288,740	3	\$0	6	\$336,702	26
Absorption/Ingestion/Inhalation-NOC					\$0	1							\$0	1
Cut/Puncture/Scrape-Obj Lifted/Handled							\$3,569	1					\$3,569	1
Fall/Slip/Trip-From Different Level									\$6,393	1			\$6,393	1
Strain/Inj-By Lifting			\$83	1									\$83	1
Strain/Inj-By NOC					\$3,008	1					\$0	1	\$3,008	2
StrikngAgnst/StepOn-Stationary Obj									\$282,347	1			\$282,347	1
Struck/Inj-By Other Person			\$0	3	\$0	2	\$0	2			\$0	3	\$0	10
Other Than Physical Cause of Injury	\$40,750	1											\$40,750	1
Caught In/Under/Btwn-Obj Handled	\$553	1							\$0	1			\$553	2
Fall/Slip/Trip-NOC											\$0	1	\$0	1
Other-Misc NOC	\$0	1											\$0	1
Pandemic			\$0	2									\$0	2
Burn/Scald-Hot Obj/Substance					\$0	1							\$0	1
Struck/Inj-By Falling/Flying Obj											\$0	1	\$0	1
Electric / Light									\$0	1			\$0	1
StrikngAgnst/StepOn-Obj Lifted/Handled									\$0	1			\$0	1
Grand Total	\$41,704	7	\$57,971	13	\$15,329	9	\$11,960	9	\$307,453	11	\$0	6	\$434,417	55

INFORMATION ONLY

VEHICLE/EQUIPMENT MAINTENANCE 10420 08160

07/01/24 - 05/16/25

2014 WESTERN STAR

YEAR	PER	EFF DATE	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
2025	11	05/16/25	653.43	CHARLEBOIS, INC.	14WSTAR-BRAKE CANISTER
2025	11	05/16/25	117.68	CHARLEBOIS, INC.	14WSTAR-VALVES
2025	11	05/16/25	269.30	CHARLEBOIS, INC.	14WSTAR-SPRING, BRAKE VALVE
2025	11	05/16/25	99.52	CHARLEBOIS, INC.	14WSTAR-OIL SEAL/BRAKE REPAIR
2025	11	05/16/25	143.28	CHARLEBOIS, INC.	14WSTAR-TUBE & BRACKET ASSEMBL
2025	11	05/16/25	52.67	SANEL NAPA	14WSTAR-COUPPLINGS
2025	10	04/25/25	726.41	CHARLEBOIS, INC.	14WSTAR-DEF PUMP
2025	10	04/11/25	26.69	SANEL NAPA	14WSTAR-TRAILER WIRE
2025	10	04/11/25	161.78	VIKING-CIVES	14WSTAR-TAILGATE LATCH ASSEMBL
2025	10	04/11/25	245.76	CHARLEBOIS, INC.	14WSTAR-SLACK ADJUSTER
2025	10	04/11/25	1,032.47	CHARLEBOIS, INC.	14WSTAR-STARTER,BRAKE DRUM/SHO
2025	10	04/11/25	23.92	CHARLEBOIS, INC.	14WSTAR-REST INDICATOR
2025	9	03/14/25	193.99	CHARLEBOIS, INC.	14WSTAR-WIRE HARNESS
2025	9	03/14/25	13.48	O'REILLY AUTO PARTS	14WSTAR-HOSE CLAMPS
2025	9	03/14/25	17.94	O'REILLY AUTO PARTS	14WSTAR-LIGHT
2025	8	02/28/25	(782.49)	CHARLEBOIS, INC.	RETURN DEF KIT/CORE-14WSTAR
2025	8	02/28/25	844.99	CHARLEBOIS, INC.	14WSTAR-DEF METERING UNIT
2025	8	02/28/25	1,382.48	CHARLEBOIS, INC.	14WSTAR-DEF KIT, PUMP
2025	8	02/28/25	652.98	CHARLEBOIS, INC.	14WSTAR-DRUMS,3 SHOES
2025	8	02/14/25	37.78	O'REILLY AUTO PARTS	14WSTAR-COOLANT HOSE
2025	8	02/14/25	69.54	O'REILLY AUTO PARTS	14WSTAR-ANTIFREEZE
2025	8	02/14/25	48.90	O'REILLY AUTO PARTS	14WSTAR-MEGACRIMP-3
2025	8	02/14/25	16.30	O'REILLY AUTO PARTS	14WSTAR-MEGACRIMP
2025	7	01/31/25	5,740.60	CAMEROTA TRUCK PARTS	14WSTAR-REAR DIFFERENTIAL
2025	7	01/31/25	(1,500.00)	CAMEROTA TRUCK PARTS	14WSTAR CRDT-CORE
2025	7	01/31/25	(950.00)	CAMEROTA TRUCK PARTS	14WSTAR CRDT-REAR DIFF-LABOR
2025	7	01/31/25	2.67	KENYON'S TRUE VALUE	14WSTAR-EYE BOLT
2025	7	01/17/25	245.76	CHARLEBOIS, INC.	14WSTAR-SLACK ADJUSTERS
2025	7	01/17/25	7.99	O'REILLY AUTO PARTS	14WSTAR-LIGHTER ASSEMBLY
2025	7	01/17/25	73.64	SANEL NAPA	14WSTAR-HOSE/FITTINGS
2025	7	01/17/25	31.68	SANEL NAPA	14WSTAR-COUPPLING/CONNECTOR
2025	7	01/17/25	221.19	SANEL NAPA	14WSTAR-HOSE/FITTINGS
2025	7	01/17/25	15.98	SANEL NAPA	14WSTAR-WIPERBLADE
2025	7	01/17/25	4,429.76	LOWELL MCLEODS, INC.	14WSTAR-WHEEL HUB REBUILD KIT
2025	6	12/27/24	777.39	HOWARD P. FAIRFIELD, INC.	14WSTAR-FLOOR CYLINDERS
2025	6	12/27/24	(740.19)	HOWARD P. FAIRFIELD, INC.	14WSTAR RETURN FLOOR CYLINDERS
2025	6	12/27/24	26.97	KENYON'S TRUE VALUE	14WSTAR-HITCH PINS-3
2025	6	12/13/24	149.67	CHARLEBOIS, INC.	14WSTAR-OIL/FUEL FILTER KITS
2025	6	12/13/24	314.00	MARSHALL TIRE GROUP, INC.	14WSTAR-TIRE RIM
2025	5	11/15/24	513.99	CHARLEBOIS, INC.	14WSTAR-WHEEL
2025	5	11/15/24	1,275.83	HOWARD P. FAIRFIELD, INC.	14WSTAR-SIDE DUMP CYLINDER
2025	5	11/15/24	125.94	O'REILLY AUTO PARTS	14WSTAR-ANTIFREEZE
2025	5	11/15/24	2,753.18	LOWELL MCLEODS, INC.	14W.STAR-SPRINGS,BUSHINGS
2025	4	10/11/24	36.21	CHARLEBOIS, INC.	14WSTAR-A/C UNIT-WATER VALVE
2025	2	08/30/24	498.75	T&T VENTURES	14 WEST STAR-WINDSHIELD REPLAC
2025	2	08/16/24	41.30	FISHER AUTO PARTS, INC.	14W.STAR-EXHAUST CLAMP
2025	1	07/26/24	164.16	CHARLEBOIS, INC.	14 WSTAR-ENGINE SPEED SENSOR
2025	1	07/26/24	104.55	CHARLEBOIS, INC.	14 WSTAR-GATE AIR VALVE
2025	1	07/26/24	1,339.66	CHARLEBOIS, INC.	14 WSTAR-BRAKE DRUM,SHOE, ETC
2025	6	12/13/24	67.94	HOWARD P. FAIRFIELD, INC.	14 WSTAR-BEARING DRIVE SHAF
2025	5	11/27/24	3,886.84	JORDAN EQUIPMENT CO.	14 WSTAR-PLOWS/WINGS
2025	5	11/15/24	22.09	CHARLEBOIS, INC.	14WSTAR-MIRRORS
2025	5	11/15/24	248.17	HOWARD P. FAIRFIELD, INC.	14 W.STAR-KNUCKLES
2014 TOTAL			25,974.52		