

## Meeting Minutes

Board of Lister, April 2, 2020

### Meeting Held by video conference due to COVID-19

Present were current Chair, Tom Alsheimer, (TA), Lister David Ritzer (DR) and Lister Susan Popowski (SP).

#### I. Roll Call

Meeting was called to order by current Chair Alsheimer at 9:10 AM with all Listers present (TA, DR, and SP).

#### II. Organization

- a. SP nominated to serve as Clerk for this meeting by DR second by TA. SP will take minutes.
- b. SP motioned to elect Tom Alsheimer as chair, 2<sup>nd</sup> by DR. TA elected 2-0-0; TA will serve as Chair for the coming year.
- c. Lister office hours are set at 8 a.m. to 12 p.m. noon. If a Lister is unavailable, information can be obtained from Charlene Lanthrop or public access on the computer.

#### III. Public Participation ( none scheduled)

#### IV. Old Business Discussion

- a. TA to approve minutes of April 10, 2019 meeting. DR second. Approved 3-0-0.
- b. Results of 2019 BCA hearings. There were 2 appeals that were both resolved before hearings.

#### V. New Business Discussion

- a. Field checks for 2020
  - i. Approximately 114 parcels need to have some level of field check. Due to the COVID-19 shutdown, listers will do this by drive-by, photos, phone calls, or e-mail. A letter will follow if unable to contact.
  - ii. TA will make changes to the cost sheets and all changes will be initialed by 2 listers before being submitted to Charlene.
  - iii. Target dates for completion:
    - Field checks – May 22
    - Lodge abstract – June 10
    - Lister grievance – June 25Despite the COVID-19 restrictions, the listers hope to meet these deadlines.

- b. Budget for Fiscal 2021
  - i. Lister pay is currently \$16.00/ per hour.
  - ii. The current year is under budget due to CL being out due to illness.
  - iii. Budget meeting will be in September.
- c. 2019 Tax map changes
  - i. We are waiting for the maps and disk to arrive.
- d. Results of annual equalization study
  - i. 2019 CLA – 94.78 COD-16.34  
2018 CLA – 96.18 COD – 13.41  
2017 CLA – 99.06 COD – 11.79  
2016 CLA – 99.77 COD – 8.26
  - ii. Property under 250,000 has been selling above value so the COD trend upward will likely continue. Going forward, the slowdown from COVID-19 may balance that.
- e. Lister training
  - i. There are no applicable classes offered this year.
- f. Additional new business – none.

**VI. Adjournment**

- i. TA moved to adjourn. SP seconded. Approved 3-0-0 to adjourn.

Respectfully Submitted by Acting Clerk  
Susan Popowski