

MUNICIPAL OFFICES



Town of Northfield, Vermont
www.northfield-vt.gov

Phone 1-802-485-6121
Fax 1-802-485-8426

51 SOUTH MAIN STREET
NORTHFIELD, VERMONT 05663

TOWN OF NORTHFIELD, VERMONT SELECT BOARD REGULAR MEETING Tuesday, April 22, 2025 COMMUNITY ROOM - 7:00 P.M.

This ZOOM meeting can be attended either in person
or from your computer, tablet, or smartphone.

<https://us06web.zoom.us/j/86521506975?pwd=u9rIIAmEFX0zfZx6LJYaaG0a5bFAcT.1>

You can also dial in using your phone: 1-929-436-2866

Meeting ID: 865 2150 6975

Passcode: 714998

AGENDA

- I. ROLL CALL
- II. UPHOLDING MUNICIPAL CODE OF ETHICS AND COMMITMENT TO NON-PREJUDICIAL TREATMENT
- III. SET/ADJUST AGENDA
- IV. PUBLIC PARTICIPATION (SCHEDULED):
 - a. Shalini Suryanarayana, Director of Education & Outreach, Vermont Office of Racial Equity: Diversity, Equity, and Inclusion (DEI) Training Sessions
 - b. Northfield Ambulance Service: Heart Saver Hero Awards
- V. LIQUOR CONTROL COMMISSION
 - a. Liquor License Renewal: The Woods Lodge
 - b. Outside Consumption Permits: Depot Square Pizzeria, The Woods Lodge
- VI. APPROVAL OF MINUTES
 - a. April 8, 2025 (Regular Meeting)
 - b. April 15, 2025 (Special Meeting)
- VII. APPROVAL OF BILLS
 - a. Approval of Warrant #20-25 & #20-25A-C
 - b. Approval of Warrant #20-25D
 - c. Receipt of Biweekly Payroll through April 13, 2025: \$113,615.79
- VIII. SELECT BOARD
 - a. Equipment Note (2022 Cat Loader): \$102,400 at 4.87% interest
 - b. Petition to form Collective Bargaining Unit for Northfield Ambulance Part-Time Employees (possible executive session)
- IX. TOWN MANAGER'S REPORT
- X. BOARD MEMBERS' COMMENTS, CONCERNS, QUESTIONS
- XI. PUBLIC PARTICIPATION (UNSCHEDULED)
- XII. EXECUTIVE SESSION (IF NEEDED)
 - a. Legal/Personnel/Contracts [1 VSA 313 (a)(1)]
- XIII. ADJOURNMENT



Application ID: DLL - Application - 56593
Application for: Outside Consumption Limited Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name: Depot Square Pizzeria, LLC
Business ID: 0006321
Business Address: 40 DEPOT SQUARE,
Northfield, Vermont 05663
Entity Type: Limited Liability Corporation
Phone: 802-793-1860
Management Type if LLC:
Email: pizza-man@outlook.com

Foundational License (if applicable)

License Type: First Class
License Number: LP-015604
Licensee Name: Depot Square Pizzeria, LLC
License Status: License issued-new application
Licensee Address: 40 Depot Street ,
Northfield, Vermont 05663
License Start Date: 2025-07-01
License End Date: 2026-06-30

Event Contact/s

Person:

Business Role: **Phone:**
Business Address: **Email:**
,
, ,

Violations:



Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Event Premises Details

Location Name: Depot Square Pizzeria, LLC
Location Address: 40 Depot Street, Northfield, Vermont 05663
Local Jurisdiction/ Town Clerk: Northfield

Start date and time of event May 1 2025 11:30
End date and time of event October 31 2025 11:30
Approximate Number of Persons Expected
Describe the type of event/ OCP Area: 20x12 (the front two parking spots in front of Depot Square Pizzeria. Roped off, picnic tables and planters to be placed in the roped off area.

Documents Attached

Name	Document Type	Assosicated With
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Payment and Acknowledgement

Signed by:
Date and time of Submission: 2025-03-26 15:33:16
Local Application Fee: 0

State of Vermont / DLL Application Fee: 20.00
State of Vermont / DLL Payment Status:
Local Control Payment Status: false

TOWN OF NORTHFIELD

THE UNDERSIGNED HEREBY AUTHORIZE THE EXPENDITURES LISTED
HEREIN, ACCORDING TO THE LAWS OF THE STATE OF VERMONT.

DISBURSEMENT DATE: 04/25/25

WARRANT 20-25 & 20-25A-C

NORTHFIELD TOWN SELECT BOARD

K. DAVID MAXWELL _____
CHARLIE MORSE, Chair _____
LYDIA PETTY _____
MERRY SHERNOCK, Vice Chair _____
JOHN B. STEVENS _____
JEFFREY SCHULZ, Manager _____

TOWN GENERAL	<u>44,902.82</u>	ELECTRIC FUND	<u>86,875.75</u>
MUNICIPAL PLANNING GRANT	_____	WATER FUND	<u>17,386.42</u>
FLOOD BUYOUT GRANT	_____	SEWER FUND	<u>32,126.98</u>
COMMON FUND	<u>282.00</u>		
COMMUNITY DEVELOPMENT FUND	_____		
ARPA FUND	_____		
TOWN CIP	<u>10,007.50</u>		
AMBULANCE DONATION FUND	_____		
FIRE DONATION FUND	_____		
RECREATION COMMITTEE FUND	_____		
POOL DONATION FUND	_____		
CONSERVATION FUND	_____		
POLICE DONATION FUND	_____		
ENERGY COMMITTEE DONATION FUND	_____		
AGENCY FUND	_____		
SUBTOTAL	<u>\$55,192.32</u>	SUBTOTAL	<u>\$136,389.15</u>

GRAND TOTAL \$191,581.47

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

10000		TOWN GEN - BALANCE SHEET						
10000 01100		ACCOUNTS RECEIVABLE AMBUL						
050339 RAWLINGS COMPANY	85104	0	2025 10	INV A	1,557.00	20-25	AMB REFUND-WHITNEY	
INVOICE:		FULL DESC: AMB REFUND-WHITNEY						
		ACCOUNT TOTAL					1,557.00	
10000 01120		CURRENT TAX RECEIVABLE						
091125 FIFIELD, RITA	85098	0	2025 10	INV A	511.28	20-25	REFUND TX OVRPYT	
INVOICE:		FULL DESC: REFUND TX OVRPYT						
091261 TROWER, REBECCA	85105	0	2025 10	INV A	78.47	20-25	REFUND TX OVRPYT	
INVOICE:		FULL DESC: REFUND TX OVRPYT						
091544 DUKETTE, MICHAEL	85096	0	2025 10	INV A	36.00	20-25	REFUND TX OVRPYT	
INVOICE:		FULL DESC: REFUND TX OVRPYT						
		ACCOUNT TOTAL					625.75	
10000 01340		UNUSED POSTAGE INVENTORY						
040191 NEOPOST-NEOFUNDS	85112	0	2025 10	INV A	1,500.00	20-25	APR 25 POSTAGE	
INVOICE:		FULL DESC: APR 25 POSTAGE						
		ACCOUNT TOTAL					1,500.00	
		ORG 10000	TOTAL		3,682.75			
10130		TOWN MANAGER						
10130 05152		HRA						
039617 MVP-HRA	84965	0	2025 10	DIR P	21.60	20-25	3342 APRIL 8,2025 HRA CL	
INVOICE:		FULL DESC: APRIL 8,2025 HRA CLAIMS CARD						
		ACCOUNT TOTAL					21.60	
10130 07050		OFFICE SUPPLIES						
035892 MAGEE OFFICE PLUS	84989	0	2025 10	INV A	17.49	20-25	PENS-BLUE, BLACK, R	
INVOICE:		FULL DESC: PENS-BLUE, BLACK, RED						
035892 MAGEE OFFICE PLUS	85071	0	2025 10	INV A	59.33	20-25	6 CASES 8.5X11 PAPE	
INVOICE:		FULL DESC: 6 CASES 8.5X11 PAPER						
							76.82	
		ACCOUNT TOTAL					76.82	
10130 07170		ADVERTISING/LEGAL NOTICES						
021684 BUSINESS CREDIT CARD	85061	0	2025 10	INV A	22.24	20-25	4/2-INDEED JOB AD-F	
INVOICE:		FULL DESC: 4/2-INDEED JOB AD-FINANCE DIRECTOR						
055184 TIMES ARGUS	84995	0	2025 10	INV A	52.78	20-25	FINANCE DIRECTOR JO	
INVOICE: 158636		FULL DESC: FINANCE DIRECTOR JOB AD 4/4-8						
		ACCOUNT TOTAL					75.02	

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
		ORG 10130	TOTAL		173.44		
10140	TOWN CLERK/TREASURER						
10140 07050	OFFICE SUPPLIES						
035892 MAGEE OFFICE PLUS	85071	0	2025 10	INV A	52.50	20-25	6 CASES 8.5X11 PAPE
INVOICE:	FULL DESC: 6 CASES 8.5X11 PAPER						
ACCOUNT TOTAL					52.50		
10140 08300	DEPARTMENT SUPPLIES						
056080 TREND	85082	0	2025 10	INV A	161.03	20-25	BLANK24# PERF PAPER
INVOICE: 1088	FULL DESC: BLANK24# PERF PAPER						
ACCOUNT TOTAL					161.03		
		ORG 10140	TOTAL		213.53		
10230	ACCOUNTING						
10230 05152	HRA						
039617 MVP-HRA	84965	0	2025 10	DIR P	1.84	20-25	3342 APRIL 8,2025 HRA CL
INVOICE:	FULL DESC: APRIL 8,2025 HRA CLAIMS CARD						
ACCOUNT TOTAL					1.84		
10230 07050	OFFICE SUPPLIES						
035892 MAGEE OFFICE PLUS	85071	0	2025 10	INV A	105.00	20-25	6 CASES 8.5X11 PAPE
INVOICE:	FULL DESC: 6 CASES 8.5X11 PAPER						
035892 MAGEE OFFICE PLUS	85072	0	2025 10	INV A	63.98	20-25	WINDOW ENVELOPES-PR
INVOICE:	FULL DESC: WINDOW ENVELOPES-PR						
					168.98		
052902 SECURSHRED	85078	0	2025 10	INV A	35.00	20-25	4/3 SHREDDING PICKU
INVOICE: 486332	FULL DESC: 4/3 SHREDDING PICKUP SRVC & 2 BOXES						
ACCOUNT TOTAL					203.98		
		ORG 10230	TOTAL		205.82		
10320	FIRE DEPARTMENT						
10320 08300	DEPARTMENT SUPPLIES						
021684 BUSINESS CREDIT CARD	85063	0	2025 10	INV A	84.80	20-25	BITDEFENDER-COMP SE
INVOICE:	FULL DESC: BITDEFENDER-COMP SECURITY-AMB/FD						
033557 KENYON'S TRUE VALUE	85023	0	2025 10	INV A	41.98	20-25	C BATTERIES-FD
INVOICE:	FULL DESC: C BATTERIES-FD						
ACCOUNT TOTAL					126.78		
10320 08350	PERSONAL PROTECTIVE EQUIP						
027575 FIRE TECH & SAFETY	85099	0	2025 10	INV A	1,300.00	20-25	2 HELMETS-FD

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

INVOICE:	FULL DESC: 2 HELMETS-FD						
				ACCOUNT TOTAL			1,300.00
			ORG 10320	TOTAL			1,426.78
10330	POLICE DEPARTMENT						
10330 06090	JANITORIAL SERVICES						
053855 SPOTLESS CLEANING	85079	0	2025 10	INV A	200.00	20-25	4/13-4/19 CLEANING
INVOICE: 171	FULL DESC: 4/13-4/19 CLEANING SERVICES						
053855 SPOTLESS CLEANING	85080	0	2025 10	INV A	200.00	20-25	4/6-4/12 CLEANING S
INVOICE: 170	FULL DESC: 4/6-4/12 CLEANING SERVICES						
							----- 400.00
				ACCOUNT TOTAL			400.00
10330 06391	STATE OF VT RECORDS MGMNT						
052902 SECURSHRED	85077	0	2025 10	INV A	24.00	20-25	PD-SHREDDING PICKUP
INVOICE: 486349	FULL DESC: PD-SHREDDING PICKUP SRVC 4/3						
				ACCOUNT TOTAL			24.00
10330 07250	SCHOOL/TRAINING						
021686 COMMERCIAL CARD PD	85059	0	2025 10	INV A	572.20	20-25	LODGING-CONFERENCE-
INVOICE:	FULL DESC: LODGING-CONFERENCE-GOMEZ 4/13-17						
				ACCOUNT TOTAL			572.20
10330 08020	HEATING FUEL						
028560 GILLESPIE FUELS	85022	0	2025 10	INV A	259.16	20-25	125.2 GALS PROPANE-
INVOICE:	FULL DESC: 125.2 GALS PROPANE-4/3 PD						
				ACCOUNT TOTAL			259.16
10330 08070	GASOLINE						
042896 NPLD TOWN GEN FUND	85103	0	2025 10	INV A	873.85	20-25	MARCH25 GAS/DIESEL
INVOICE:	FULL DESC: MARCH25 GAS/DIESEL						
				ACCOUNT TOTAL			873.85
			ORG 10330	TOTAL			2,129.21
10340	AMBULANCE DEPARTMENT						
10340 06220	MAINTENANCE CONTRACTS						
034875 LEAF	85069	0	2025 10	INV A	46.00	20-25	APR25 COPIER CONTRA
INVOICE:	FULL DESC: APR25 COPIER CONTRACT AMB/HWY						
054285 STRYKER SALES CORP.	84994	0	2025 10	INV A	3,620.00	20-25	3RD ANNUAL PYT-MAIN
INVOICE: 9208903176	FULL DESC: 3RD ANNUAL PYT-MAINT COTS/STAIRCHAIRS2025						
				ACCOUNT TOTAL			3,666.00

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10340 07010				TELEPHONE			
012544 AT & T	85055	0	2025 10	INV A	82.46	20-25	4/4-MOBILE 28729397
INVOICE:		FULL DESC:	4/4-MOBILE 287293977820				
				ACCOUNT TOTAL	82.46		
10340 07290				COLLECTION EXPENSE			
010301 RCMC	85076	0	2025 10	INV A	77.24	20-25	MAR COLL EXP
INVOICE:		FULL DESC:	MAR COLL EXP				
				ACCOUNT TOTAL	77.24		
10340 08070				GASOLINE/DIESEL			
042896 NPLD TOWN GEN FUND	85103	0	2025 10	INV A	769.73	20-25	MARCH25 GAS/DIESEL
INVOICE:		FULL DESC:	MARCH25 GAS/DIESEL				
				ACCOUNT TOTAL	769.73		
10340 08150				MEDICAL SUPPLIES			
014864 BOUND TREE	84970	0	2025 10	INV A	161.10	20-25	IV FLUSH SYRINGE
INVOICE: 85727347		FULL DESC:	IV FLUSH SYRINGE				
014864 BOUND TREE	84971	0	2025 10	INV A	167.00	20-25	SURGICAL TAPE, ELEC
INVOICE: 85718818		FULL DESC:	SURGICAL TAPE, ELECTRODES, ALBUTEROL				
014864 BOUND TREE	84972	0	2025 10	INV A	571.51	20-25	INTUBATING LARYNGEA
INVOICE: 85716490		FULL DESC:	INTUBATING LARYNGEAL AIRWAY				
014864 BOUND TREE	84973	0	2025 10	INV A	212.97	20-25	ADHESIVE SENSORS
INVOICE: 85714705		FULL DESC:	ADHESIVE SENSORS				

					1,112.58		
017936 CVH	84977	0	2025 10	INV A	88.36	20-25	MARCH 25 PHARMACY
INVOICE:		FULL DESC:	MARCH 25 PHARMACY				
065810 ZOLL MEDICAL CORP	85111	0	2025 10	INV A	749.00	20-25	CPR STAT PADZ ELECT
INVOICE: 4169630		FULL DESC:	CPR STAT PADZ ELECTRODES				
				ACCOUNT TOTAL	1,949.94		
10340 08300				DEPARTMENT SUPPLIES			
021684 BUSINESS CREDIT CARD	85058	0	2025 10	INV A	123.91	20-25	2 COVERS-AMB STORAG
INVOICE:		FULL DESC:	2 COVERS-AMB STORAGE BOXES				
021684 BUSINESS CREDIT CARD	85063	0	2025 10	INV A	84.79	20-25	BITDEFENDER-COMP SE
INVOICE:		FULL DESC:	BITDEFENDER-COMP SECURITY-AMB/FD				

					208.70		
033557 KENYON'S TRUE VALUE	85040	0	2025 10	INV A	13.88	20-25	CAR WASH/TOILET BRU
INVOICE:		FULL DESC:	CAR WASH/TOILET BRUSH-AMB				
033557 KENYON'S TRUE VALUE	85041	0	2025 10	INV A	12.73	20-25	HARDWARE/KEYTAG-AMB
INVOICE:		FULL DESC:	HARDWARE/KEYTAG-AMB				

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
					26.61		
ACCOUNT TOTAL					235.31		
ORG 10340 TOTAL					6,780.68		
10420		HIGHWAY DEPT					
10420	06220			MAINTENANCE CONTRACTS			
034875	LEAF	85069	0	2025 10 INV A	46.00	20-25	APR25 COPIER CONTRA
	INVOICE:		FULL DESC:	APR25 COPIER CONTRACT AMB/HWY			
ACCOUNT TOTAL					46.00		
10420	08061			MUD SEASON/STONE			
037457	MCCULLOUGH CRUSHING	85074	0	2025 10 INV A	1,328.25	20-25	69 YDS 1.25" STONE-
	INVOICE: 119185		FULL DESC:	69 YDS 1.25" STONE-LOOP RD 3/27			
ACCOUNT TOTAL					1,328.25		
10420	08070			GASOLINE/DIESEL			
026552	EVANS GROUP INC	85097	0	2025 10 INV A	947.23	20-25	320.00 GALS GASOLIN
	INVOICE:		FULL DESC:	320.00 GALS GASOLINE-4/1			
042896	NFLD TOWN GEN FUND	85103	0	2025 10 INV A	7,167.92	20-25	MARCH25 GAS/DIESEL
	INVOICE:		FULL DESC:	MARCH25 GAS/DIESEL			
ACCOUNT TOTAL					8,115.15		
10420	08160			VEHICLE/EQUIPMENT MAINTENANCE			
016656	CAPITOL STEEL	84976	0	2025 10 INV A	132.50	20-25	FLAT STEEL-EXCAVATO
	INVOICE:		FULL DESC:	FLAT STEEL-EXCAVATOR			
019180	CHARLEBOIS	84978	0	2025 10 INV A	726.41	20-25	14WSTAR-DEF PUMP
	INVOICE:		FULL DESC:	14WSTAR-DEF PUMP			
033557	KENYON'S TRUE VALUE	85025	0	2025 10 INV A	11.98	20-25	DODGE SALT-HARDWARE
	INVOICE:		FULL DESC:	DODGE SALT-HARDWARE			
037776	LOWELL MCLEODS	85070	0	2025 10 INV A	24.30	20-25	EXCAVATOR-BOLTS
	INVOICE:		FULL DESC:	EXCAVATOR-BOLTS			
056866	UNITED CONSTRUCTION	85106	0	2025 10 INV A	581.86	20-25	20 GRADER-AIR, OIL,
	INVOICE: 11017230		FULL DESC:	20 GRADER-AIR, OIL, FUEL FILTERS			
ACCOUNT TOTAL					1,477.05		
10420	08300			DEPARTMENT SUPPLIES			
021684	BUSINESS CREDIT CARD	85064	0	2025 10 INV A	119.94	20-25	APR 25 IMAGE TRANSF
	INVOICE:		FULL DESC:	APR 25 IMAGE TRANSFER FEE-PK CAMERAS			
026640	FAIRFIELD	84984	0	2025 10 INV A	196.83	20-25	TORSION SPRINGS-STO

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

INVOICE: 9377680		FULL DESC:	TORSION SPRINGS-STOCK				
033557 KENYON'S TRUE VALUE	85026	0	2025 10	INV A	51.98	20-25	RATCHET TIEDOWNS-HW
INVOICE:		FULL DESC:	RATCHET TIEDOWNS-HWY				
033557 KENYON'S TRUE VALUE	85027	0	2025 10	INV A	29.97	20-25	3 BAGS OF SAND-HWY
INVOICE:		FULL DESC:	3 BAGS OF SAND-HWY				
033557 KENYON'S TRUE VALUE	85031	0	2025 10	INV A	37.99	20-25	CLEAR SHEETING-HWY
INVOICE:		FULL DESC:	CLEAR SHEETING-HWY				
033557 KENYON'S TRUE VALUE	85037	0	2025 10	INV A	9.49	20-25	STAINLESS STEEL BRU
INVOICE:		FULL DESC:	STAINLESS STEEL BRUSH-HWY				

					129.43		
056775 UNIFIRST CORP.	85050	0	2025 10	INV A	15.81	20-25	3/6-UNIFORMS/TOWELS
INVOICE: 1070401473		FULL DESC:	3/6-UNIFORMS/TOWELS-HWY				
056775 UNIFIRST CORP.	85051	0	2025 10	INV A	15.81	20-25	3/13-UNIFORMS/TOWEL
INVOICE: 1070403517		FULL DESC:	3/13-UNIFORMS/TOWELS-HWY				
056775 UNIFIRST CORP.	85052	0	2025 10	INV A	15.81	20-25	3/20-UNIFORMS/TOWEL
INVOICE: 1070405203		FULL DESC:	3/20-UNIFORMS/TOWELS-HWY				
056775 UNIFIRST CORP.	85053	0	2025 10	INV A	16.57	20-25	3/27-UNIFORMS/TOWEL
INVOICE: 1070407113		FULL DESC:	3/27-UNIFORMS/TOWELS-HWY				

					64.00		
		ACCOUNT TOTAL			510.20		
10420 08350				UNIFORMS			
056775 UNIFIRST CORP.	85050	0	2025 10	INV A	71.61	20-25	3/6-UNIFORMS/TOWELS
INVOICE: 1070401473		FULL DESC:	3/6-UNIFORMS/TOWELS-HWY				
056775 UNIFIRST CORP.	85051	0	2025 10	INV A	71.61	20-25	3/13-UNIFORMS/TOWEL
INVOICE: 1070403517		FULL DESC:	3/13-UNIFORMS/TOWELS-HWY				
056775 UNIFIRST CORP.	85052	0	2025 10	INV A	71.61	20-25	3/20-UNIFORMS/TOWEL
INVOICE: 1070405203		FULL DESC:	3/20-UNIFORMS/TOWELS-HWY				
056775 UNIFIRST CORP.	85053	0	2025 10	INV A	71.61	20-25	3/27-UNIFORMS/TOWEL
INVOICE: 1070407113		FULL DESC:	3/27-UNIFORMS/TOWELS-HWY				

					286.44		
		ACCOUNT TOTAL			286.44		
		ORG 10420 TOTAL			11,763.09		
10445				LIBRARY/HISTORICAL SOCIETY BLD			
10445 06090				JANITORIAL SERVICES			
053855 SPOTLESS CLEANING	85079	0	2025 10	INV A	200.00	20-25	4/13-4/19 CLEANING
INVOICE: 171		FULL DESC:	4/13-4/19 CLEANING SERVICES				
053855 SPOTLESS CLEANING	85080	0	2025 10	INV A	200.00	20-25	4/6-4/12 CLEANING S
INVOICE: 170		FULL DESC:	4/6-4/12 CLEANING SERVICES				

					400.00		
		ACCOUNT TOTAL			400.00		

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10445 07010			TELEPHONE				
042768 TDS TELECOM	85081	0	2025 10	INV A	130.11	20-25	4/4LIBRARY 80248546
INVOICE:		FULL DESC:	4/4LIBRARY 8024854621				
			ACCOUNT TOTAL		130.11		
10445 08380			BUILDING MAINT/SUPPLIES				
014906 BRADY PLUS	85011	0	2025 10	INV A	87.60	20-25	RECYCLING BINS-LIBR
INVOICE: 9960763		FULL DESC:	RECYCLING BINS-LIBRARY				
014906 BRADY PLUS	85012	0	2025 10	INV A	84.00	20-25	TRASH CANS-LIBRARY
INVOICE: 9942939		FULL DESC:	TRASH CANS-LIBRARY				
014906 BRADY PLUS	85013	0	2025 10	INV A	102.84	20-25	TRASH LINERS-LIBRAR
INVOICE: 9942938		FULL DESC:	TRASH LINERS-LIBRARY				

					274.44		
033557 KENYON'S TRUE VALUE	85039	0	2025 10	INV A	14.78	20-25	ANCHORS-AED INSTALL
INVOICE:		FULL DESC:	ANCHORS-AED INSTALL-COMMUNITY RM				
			ACCOUNT TOTAL		289.22		
			ORG 10445	TOTAL	819.33		
10447			MUNICIPAL BUILDING				
10447 06090			JANITORIAL SERVICES				
053855 SPOTLESS CLEANING	85079	0	2025 10	INV A	200.00	20-25	4/13-4/19 CLEANING
INVOICE: 171		FULL DESC:	4/13-4/19 CLEANING SERVICES				
053855 SPOTLESS CLEANING	85080	0	2025 10	INV A	200.00	20-25	4/6-4/12 CLEANING S
INVOICE: 170		FULL DESC:	4/6-4/12 CLEANING SERVICES				

					400.00		
			ACCOUNT TOTAL		400.00		
10447 08380			BUILDING MAINT/SUPPLIES				
014906 BRADY PLUS	85056	0	2025 10	INV A	82.22	20-25	PAPER TOWELS
INVOICE: 9914832		FULL DESC:	PAPER TOWELS				
035892 MAGEE OFFICE PLUS	84990	0	2025 10	INV A	38.28	20-25	PAPER TOWELS
INVOICE:		FULL DESC:	PAPER TOWELS				
			ACCOUNT TOTAL		120.50		
			ORG 10447	TOTAL	520.50		
10510			HUMAN SERVICES				
10510 06250			BROWN PUBLIC LIBRARY				
015248 BROWN PUBLIC LIBRARY	85057	0	2025 10	INV A	9,041.00	20-25	MAY 25 ALLOCATION
INVOICE:		FULL DESC:	MAY 25 ALLOCATION				
			ACCOUNT TOTAL		9,041.00		

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
		ORG 10510	TOTAL		9,041.00			
10520	GROUNDS/PARKS/FACILITIES							
10520	08070	GASOLINE/DIESEL						
042896 NFLD TOWN GEN FUND	85103	0	2025 10	INV A	83.17	20-25	MARCH25 GAS/DIESEL	
INVOICE:		FULL DESC: MARCH25 GAS/DIESEL						
					ACCOUNT TOTAL		83.17	
		ORG 10520	TOTAL		83.17			
10610	MANAGEMENT SUPPORT							
10610	06220	MAINTENANCE CONTRACTS						
021684 BUSINESS CREDIT CARD	85066	0	2025 10	INV A	449.99	20-25	GODADDY-SERVER LICE	
INVOICE:		FULL DESC: GODADDY-SERVER LICENSE-M365OFFICE						
					ACCOUNT TOTAL		449.99	
10610	06380	HEALTH ADMIN/FEES						
039617 MVP-HRA	85102	0	2025 10	INV A	42.46	20-25	MAR25 HRA ADMIN FEE	
INVOICE:		FULL DESC: MAR25 HRA ADMIN FEE						
					ACCOUNT TOTAL		42.46	
		ORG 10610	TOTAL		492.45			
10645	ECONOMIC DEVELOPMENT							
10645	07070	DUES/MEETINGS/SUBSCRIPTIONS						
021684 BUSINESS CREDIT CARD	85062	0	2025 10	INV A	20.00	20-25	4/1-OPEN AI	
INVOICE:		FULL DESC: 4/1-OPEN AI						
021684 BUSINESS CREDIT CARD	85065	0	2025 10	INV A	20.00	20-25	APR 25 CHATGPT	
INVOICE:		FULL DESC: APR 25 CHATGPT						
					-----		40.00	
					ACCOUNT TOTAL		40.00	
		ORG 10645	TOTAL		40.00			
=====								
FUND 010	TOWN GENERAL FUND	TOTAL:			37,371.75			
=====								

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
27249		COMMON					
27249 06600				COMMON PROJECT			
041750 NORTHFIELD GRANITE	84992		0	2025 10 INV A	282.00	20-25	PAVER-JRUEL
INVOICE: 22441		FULL DESC: PAVER-JRUEL					
				ACCOUNT TOTAL	282.00		
				ORG 27249 TOTAL	282.00		
=====							
FUND 272 COMMON (PRIOR AOT GRANT)				TOTAL:	282.00		
=====							

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

36012							CIP - SELECTBOARD
36012 09557							RIVERWALK TRAIL DESIGN-ARPA
014875 BOWMAN	84974	0	2025 10	INV A	1,685.00	20-25	BOUNDARY LINE ADJ-1
INVOICE: 483618							FULL DESC: BOUNDARY LINE ADJ-108NMAIN-RIVERSIDE TRAIL DESIGN
					ACCOUNT TOTAL		1,685.00
				ORG 36012	TOTAL		1,685.00
36042							CIP - TOWN HIGHWAY
36042 09187							SIDEWALK-VINE ST
025240 DUFRESNE GROUP	85095	0	2025 10	INV A	1,479.00	20-25	MAR25 VINE ST CONST
INVOICE: 19657							FULL DESC: MAR25 VINE ST CONST BASIC
					ACCOUNT TOTAL		1,479.00
				ORG 36042	TOTAL		1,479.00
36055							CIP - POOL
36055 095704							POOL BATHHOUSE
012436 AES NORTHEAST	85054	0	2025 10	INV A	6,843.50	20-25	MAR25 POOL BATHHOUS
INVOICE: 16864							FULL DESC: MAR25 POOL BATHHOUSE IMPROVE
					ACCOUNT TOTAL		6,843.50
				ORG 36055	TOTAL		6,843.50
=====							
FUND 360 TOWN C.I.P. FUND					TOTAL:		10,007.50
=====							

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

51000			ELECTRIC - BALANCE SHEET					
51000	23620		SANDERS-LOAN BILLED CUSTOMER					
	061456 VT PUBLIC POWER SUPP	85109	0	2025 10	INV A	11,848.96	20-25 APR 25 CABOT LOAN P	
	INVOICE:		FULL DESC: APR 25 CABOT LOAN PAYMENT					
						ACCOUNT TOTAL	11,848.96	
51000	25210		CUST ADVANCE FOR CONSTRUC					
	031089 HARPER, ASHLEY	85100	0	2025 10	INV A	1,586.06	20-25 RT64EXT-T11683 TO T	
	INVOICE:		FULL DESC: RT64EXT-T11683 TO T806901 TO 806902-REFUND					
						ACCOUNT TOTAL	1,586.06	
51000	36410		POLES, TOWERS & FIXTURES					
	030352 GREEN MTN. POWER	85067	0	2025 10	INV A	1,898.35	20-25 POLES-VTRT64 EXT-HA	
	INVOICE: 45852		FULL DESC: POLES-VTRT64 EXT-HARPER					
	030352 GREEN MTN. POWER	85068	0	2025 10	INV A	1,981.01	20-25 INSTALL POLES/WIRE-	
	INVOICE: 45837		FULL DESC: INSTALL POLES/WIRE-VT64 EXT-HARPER					

						3,879.36		
						ACCOUNT TOTAL	3,879.36	
51000	36510		OVERHEAD CONSTRUCTION					
	030352 GREEN MTN. POWER	85068	0	2025 10	INV A	4,564.96	20-25 INSTALL POLES/WIRE-	
	INVOICE: 45837		FULL DESC: INSTALL POLES/WIRE-VT64 EXT-HARPER					
						ACCOUNT TOTAL	4,564.96	
51000	36531		SYSTEM SURVEY-PHYSICAL					
	046548 PLM	85075	0	2025 10	INV A	945.00	20-25 MAR25-SYSTEM PLANNI	
	INVOICE:		FULL DESC: MAR25-SYSTEM PLANNING STUDY					
						ACCOUNT TOTAL	945.00	
51000	36713		U/G PARK AVE 9 -NU CYBER BLDG					
	016290 CAMP PRECAST CONCRET	85084	0	2025 10	INV A	9,175.00	20-25 VAULT-NORWICH	
	INVOICE:		FULL DESC: VAULT-NORWICH					
	019726 CLASSEN'S CRANE	85086	0	2025 10	INV A	2,525.00	20-25 CRANE TO SET VAULT-	
	INVOICE:		FULL DESC: CRANE TO SET VAULT-NORWICH					
	020760 CONSOLIDATED ELECTRI	85090	0	2025 10	INV A	235.00	20-25 CONDULATORS-NORWICH	
	INVOICE:		FULL DESC: CONDULATORS-NORWICH					
	020760 CONSOLIDATED ELECTRI	85091	0	2025 10	INV A	359.84	20-25 STANDOFF/PVC COND-N	
	INVOICE:		FULL DESC: STANDOFF/PVC COND-NORWICH POWER RELOCATE					

						594.84		
						ACCOUNT TOTAL	12,294.84	

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51000 36714				U/G N MAIN 108-BRIDGE PREPARE			
020760 CONSOLIDATED ELECTRI	85088	0	2025 10	INV A	440.59	20-25	CONDUITS,STANDOFF,C
INVOICE:		FULL DESC:	CONDUITS,STANDOFF,CEMENT-108N MAIN				
020760 CONSOLIDATED ELECTRI	85089	0	2025 10	INV A	235.00	20-25	CONDULATORS-108 N M
INVOICE:		FULL DESC:	CONDULATORS-108 N MAIN				
					675.59		
				ACCOUNT TOTAL	675.59		
51000 36715				U/G N MAIN 15-BRIDGE PREPARE			
016290 CAMP PRECAST CONCRET	85085	0	2025 10	INV A	9,175.00	20-25	VAULT-BRIDGE 15N MA
INVOICE:		FULL DESC:	VAULT-BRIDGE 15N MAIN				
019726 CLASSEN'S CRANE	85087	0	2025 10	INV A	2,525.00	20-25	CRANE TO SET VAULTS
INVOICE:		FULL DESC:	CRANE TO SET VAULTS-15 N MAIN				
020760 CONSOLIDATED ELECTRI	85092	0	2025 10	INV A	554.76	20-25	COPPER, ROD, CLAMP-
INVOICE:		FULL DESC:	COPPER, ROD, CLAMP-15 N MAIN				
				ACCOUNT TOTAL	12,254.76		
51000 36810				TRANSFORMER			
030352 GREEN MTN. POWER	85068	0	2025 10	INV A	614.36	20-25	INSTALL POLES/WIRE-
INVOICE: 45837		FULL DESC:	INSTALL POLES/WIRE-VT64 EXT-HARPER				
				ACCOUNT TOTAL	614.36		
				ORG 51000 TOTAL	48,663.89		
51047				ELECTRIC DEPARTMENT			
51047 05152				HRA			
039617 MVP-HRA	84965	0	2025 10	DIR P	8.41	20-25	3342 APRIL 8,2025 HRA CL
INVOICE:		FULL DESC:	APRIL 8,2025 HRA CLAIMS CARD				
				ACCOUNT TOTAL	8.41		
51047 40811				PROPERTY TAXES			
014128 BERLIN	85009	0	2025 10	INV A	458.96	20-25	4Q24 PROP TX-ELECT
INVOICE:		FULL DESC:	4Q24 PROP TX-ELECT UTIL INVENTORY				
				ACCOUNT TOTAL	458.96		
51047 55510				PURCHASED POWER			
061456 VT PUBLIC POWER SUPP	85110	0	2025 10	INV A	34,738.18	20-25	MCNEIL MARCH/CDA AP
INVOICE:		FULL DESC:	MCNEIL MARCH/CDA APRIL				
				ACCOUNT TOTAL	34,738.18		
51047 58110				PLANT-SUPPLIES/SM TOOLS/EQUIP			
033557 KENYON'S TRUE VALUE	85038	0	2025 10	INV A	13.62	20-25	MEASURING TAPE WHEE
INVOICE:		FULL DESC:	MEASURING TAPE WHEEL-EWS				

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL					13.62		
51047 58112							VELCO-SUBSTATION EQUIP FEE
059792 VT ELEC POWER CO	84996	0	2025 10	INV A	136.57	20-25	MAR25 SUB EQUIP FEE
INVOICE: 41418		FULL DESC:	MAR25 SUB EQUIP FEE				
ACCOUNT TOTAL					136.57		
51047 59410							UNDERGROUND DIST MAINT
033557 KENYON'S TRUE VALUE	85042	0	2025 10	INV A	11.48	20-25	GROUNDING ROD CLAMP
INVOICE:		FULL DESC:	GROUNDING ROD CLAMP/WIRE ROPE CLIP-PEARL ST				
ACCOUNT TOTAL					11.48		
51047 92114							OFFICE SUPPLIES
035892 MAGEE OFFICE PLUS	84989	0	2025 10	INV A	6.81	20-25	PENS-BLUE, BLACK, R
INVOICE:		FULL DESC:	PENS-BLUE, BLACK, RED				
035892 MAGEE OFFICE PLUS	85071	0	2025 10	INV A	49.35	20-25	6 CASES 8.5X11 PAPE
INVOICE:		FULL DESC:	6 CASES 8.5X11 PAPER				
-----					56.16		
056775 UNIFIRST CORP.	85045	0	2025 10	INV A	.74	20-25	3/6-UNIFORMS/MAT-EW
INVOICE: 1070401715		FULL DESC:	3/6-UNIFORMS/MAT-EWS				
056775 UNIFIRST CORP.	85047	0	2025 10	INV A	.74	20-25	3/13-UNIFORMS/MAT-E
INVOICE: 1070403522		FULL DESC:	3/13-UNIFORMS/MAT-EWS				
056775 UNIFIRST CORP.	85048	0	2025 10	INV A	.74	20-25	3/20-UNIFORMS/MAT-E
INVOICE: 1070405213		FULL DESC:	3/20-UNIFORMS/MAT-EWS				
056775 UNIFIRST CORP.	85049	0	2025 10	INV A	.74	20-25	3/27-UNIFORMS/MAT-E
INVOICE: 1070407119		FULL DESC:	3/27-UNIFORMS/MAT-EWS				
-----					2.96		
ACCOUNT TOTAL					59.12		
51047 92119							MAINTENANCE CONTRACT COMP
021684 BUSINESS CREDIT CARD	85066	0	2025 10	INV A	225.00	20-25	GODADDY-SERVER LICE
INVOICE:		FULL DESC:	GODADDY-SERVER LICENSE-M365OFFICE				
ACCOUNT TOTAL					225.00		
51047 92338							HEALTH ADMIN/FEES
039617 MVP-HRA	85102	0	2025 10	INV A	7.04	20-25	MAR25 HRA ADMIN FEE
INVOICE:		FULL DESC:	MAR25 HRA ADMIN FEE				
ACCOUNT TOTAL					7.04		
51047 92617							UNIFORMS
034897 LEMIEUX, CODY	85101	0	2025 10	INV A	55.13	20-25	FY24-25 BOOT ALLOWA
INVOICE:		FULL DESC:	FY24-25 BOOT ALLOWANCE				

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
056775 UNIFIRST CORP. INVOICE: 1070401715	85045	0	2025 10	INV A	14.36 20-25		3/6-UNIFORMS/MAT-EW
056775 UNIFIRST CORP. INVOICE: 1070403522	85047	0	2025 10	INV A	13.62 20-25		3/13-UNIFORMS/MAT-E
056775 UNIFIRST CORP. INVOICE: 1070405213	85048	0	2025 10	INV A	13.62 20-25		3/20-UNIFORMS/MAT-E
056775 UNIFIRST CORP. INVOICE: 1070407119	85049	0	2025 10	INV A	13.62 20-25		3/27-UNIFORMS/MAT-E
					55.22		
ACCOUNT TOTAL					110.35		
GASOLINE							
51047 93311 042896 NFLD TOWN GEN FUND INVOICE:	85103	0	2025 10	INV A	144.24 20-25		MARCH25 GAS/DIESEL
ACCOUNT TOTAL					144.24		
ORG 51047 TOTAL					35,912.97		
FUND 510 ELECTRIC FUND					TOTAL:		84,576.86

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

53000			WATER - BALANCE SHEET				
53000	01324		RESERVOIR-CHENEY FARM				
025240 DUFRESNE GROUP	84980	0	2025	10 INV A	4,225.00	20-25	MAR25 TANK CONT2 BA
INVOICE: 19653			FULL DESC: MAR25 TANK CONT2 BASIC-ENGINEER				
025240 DUFRESNE GROUP	84982	0	2025	10 INV A	80.00	20-25	MAR25 TANK CONT2-RP
INVOICE: 19594			FULL DESC: MAR25 TANK CONT2-RPR				

					4,305.00		
					ACCOUNT TOTAL		4,305.00
53000	01591		MAINS-MAIN ST				
025240 DUFRESNE GROUP	84981	0	2025	10 INV A	3,975.00	20-25	MAR25 WM CONT1 BASI
INVOICE: 19652			FULL DESC: MAR25 WM CONT1 BASIC				
025240 DUFRESNE GROUP	84983	0	2025	10 INV A	80.00	20-25	MAR25 WM CONT1 RPR
INVOICE: 19593			FULL DESC: MAR25 WM CONT1 RPR				

					4,055.00		
					ACCOUNT TOTAL		4,055.00
					ORG 53000		TOTAL 8,360.00
53045			WATER DEPARTMENT				
53045	05152		HRA				
039617 MVP-HRA	84965	0	2025	10 DIR P	4.78	20-25	3342 APRIL 8,2025 HRA CL
INVOICE:			FULL DESC: APRIL 8,2025 HRA CLAIMS CARD				
					ACCOUNT TOTAL		4.78
53045	06010		PROFESSIONAL SERVICES				
025240 DUFRESNE GROUP	85094	0	2025	10 INV A	2,760.00	20-25	MAR25 SOURCE PROJEC
INVOICE: 19649			FULL DESC: MAR25 SOURCE PROJECT PLAN UPDATE				
					ACCOUNT TOTAL		2,760.00
53045	06220		MAINTENANCE CONTRACTS				
021684 BUSINESS CREDIT CARD	85066	0	2025	10 INV A	130.50	20-25	GODADDY-SERVER LICE
INVOICE:			FULL DESC: GODADDY-SERVER LICENSE-M365OFFICE				
					ACCOUNT TOTAL		130.50
53045	06380		HEALTH ADMIN/FEES				
039617 MVP-HRA	85102	0	2025	10 INV A	6.00	20-25	MAR25 HRA ADMIN FEE
INVOICE:			FULL DESC: MAR25 HRA ADMIN FEE				
					ACCOUNT TOTAL		6.00
53045	06510		TESTING				
026230 ENDYNE, INC	85016	0	2025	10 INV A	50.00	20-25	4/9-COLIFORM TEST
INVOICE: 527667			FULL DESC: 4/9-COLIFORM TEST				

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
026230 ENDYNE, INC	85017	0	2025 10	INV A	20.00	20-25.	4/2-NITRATE TEST
INVOICE: 527207		FULL DESC:	4/2-NITRATE TEST				
026230 ENDYNE, INC	85019	0	2025 10	INV A	50.00	20-25	4/2-COLIFORM TEST
INVOICE: 527164		FULL DESC:	4/2-COLIFORM TEST				

					120.00		
					ACCOUNT TOTAL		120.00
53045 07050							OFFICE SUPPLIES
035892 MAGEE OFFICE PLUS	84989	0	2025 10	INV A	3.87	20-25	PENS-BLUE, BLACK, R
INVOICE:		FULL DESC:	PENS-BLUE, BLACK, RED				
035892 MAGEE OFFICE PLUS	85071	0	2025 10	INV A	28.36	20-25	6 CASES 8.5X11 PAPE
INVOICE:		FULL DESC:	6 CASES 8.5X11 PAPER				

					32.23		
036550 MASON, W.B	85073	0	2025 10	INV A	85.19	20-25	PRINTER INK CARTRID
INVOICE: 253565003		FULL DESC:	PRINTER INK CARTRIDGES-W/S				
					ACCOUNT TOTAL		117.42
53045 07140							MILEAGE
037335 MCCANN, KENNETH	84991	0	2025 10	INV A	11.55	20-25	4/9-MILES REIMBURSE
INVOICE:		FULL DESC:	4/9-MILES REIMBURSE-W/S SAMPLES				
					ACCOUNT TOTAL		11.55
53045 07252							SAFETY-TRAINING/EQUIPMENT
033557 KENYON'S TRUE VALUE	85029	0	2025 10	INV A	41.99	20-25	WELDING HELMET
INVOICE:		FULL DESC:	WELDING HELMET				
					ACCOUNT TOTAL		41.99
53045 07280							PROPERTY TAXES
014128 BERLIN	85010	0	2025 10	INV A	156.80	20-25	4Q24 PROP TX-DARLIN
INVOICE:		FULL DESC:	4Q24 PROP TX-DARLING RD				
					ACCOUNT TOTAL		156.80
53045 07350							LEASE AGREEMENTS
018320 CV PROPERTIES	85093	0	2025 10	INV A	200.00	20-25	5/25-4/26 WATER PIP
INVOICE: 9500272639		FULL DESC:	5/25-4/26 WATER PIPE XING 887351				
					ACCOUNT TOTAL		200.00
53045 08070							GASOLINE/DIESEL
042896 NFLD TOWN GEN FUND	85103	0	2025 10	INV A	276.15	20-25	MARCH25 GAS/DIESEL
INVOICE:		FULL DESC:	MARCH25 GAS/DIESEL				
					ACCOUNT TOTAL		276.15

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

53045 08100				CHEMICALS			
011024 ALLEN ENGIN	85008	0	2025 10	INV A	2,520.00	20-25	500 GALS 25% CAUSTI
INVOICE:		FULL DESC:	500 GALS 25% CAUSTIC SODA-3/19				
				ACCOUNT TOTAL	2,520.00		
53045 08250				EQUIPMENT MAINTENANCE			
021684 BUSINESS CREDIT CARD	85060	0	2025 10	INV A	31.83	20-25	BLADES-JD MOWER W/S
INVOICE:		FULL DESC:	BLADES-JD MOWER W/S				
033557 KENYON'S TRUE VALUE	85032	0	2025 10	INV A	.77	20-25	ADAPTER CONDUIT-W/S
INVOICE:		FULL DESC:	ADAPTER CONDUIT-W/S				
033557 KENYON'S TRUE VALUE	85033	0	2025 10	INV A	10.73	20-25	SPRAY PAINT/ADAPTER
INVOICE:		FULL DESC:	SPRAY PAINT/ADAPTER & RETURN				
033557 KENYON'S TRUE VALUE	85035	0	2025 10	INV A	4.55	20-25	BIT INSERT-METER RE
INVOICE:		FULL DESC:	BIT INSERT-METER REPAIR				

					16.05		
				ACCOUNT TOTAL	47.88		
53045 08300				DEPARTMENT SUPPLIES			
033557 KENYON'S TRUE VALUE	85024	0	2025 10	INV A	8.37	20-25	NO TRESPASSING SIGN
INVOICE:		FULL DESC:	NO TRESPASSING SIGN-WELLFIELD				
033557 KENYON'S TRUE VALUE	85028	0	2025 10	INV A	28.79	20-25	MIG WIRE
INVOICE:		FULL DESC:	MIG WIRE				
033557 KENYON'S TRUE VALUE	85036	0	2025 10	INV A	16.18	20-25	GRINDING WHEEL/KNIF
INVOICE:		FULL DESC:	GRINDING WHEEL/KNIFE BLADE DISPENSER				
033557 KENYON'S TRUE VALUE	85043	0	2025 10	INV A	7.79	20-25	PRIMER-W/S
INVOICE:		FULL DESC:	PRIMER-W/S				
033557 KENYON'S TRUE VALUE	85044	0	2025 10	INV A	10.43	20-25	SPRAY PAINT-W/S
INVOICE:		FULL DESC:	SPRAY PAINT-W/S				

					71.56		
056775 UNIFIRST CORP.	85045	0	2025 10	INV A	2.16	20-25	3/6-UNIFORMS/MAT-EW
INVOICE: 1070401715		FULL DESC:	3/6-UNIFORMS/MAT-EWS				
056775 UNIFIRST CORP.	85047	0	2025 10	INV A	2.16	20-25	3/13-UNIFORMS/MAT-E
INVOICE: 1070403522		FULL DESC:	3/13-UNIFORMS/MAT-EWS				
056775 UNIFIRST CORP.	85048	0	2025 10	INV A	2.16	20-25	3/20-UNIFORMS/MAT-E
INVOICE: 1070405213		FULL DESC:	3/20-UNIFORMS/MAT-EWS				
056775 UNIFIRST CORP.	85049	0	2025 10	INV A	2.16	20-25	3/27-UNIFORMS/MAT-E
INVOICE: 1070407119		FULL DESC:	3/27-UNIFORMS/MAT-EWS				

					8.64		
				ACCOUNT TOTAL	80.20		
53045 08350				UNIFORMS			
034897 LEMIEUX, CODY	85101	0	2025 10	INV A	187.43	20-25	FY24-25 BOOT ALLOWA
INVOICE:		FULL DESC:	FY24-25 BOOT ALLOWANCE				

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
056775 UNIFIRST CORP. INVOICE: 1070401715	85045	0	2025 10	INV A	40.61 20-25		3/6-UNIFORMS/MAT-EW
056775 UNIFIRST CORP. INVOICE: 1070403522	85047	0	2025 10	INV A	38.53 20-25		3/13-UNIFORMS/MAT-E
056775 UNIFIRST CORP. INVOICE: 1070405213	85048	0	2025 10	INV A	38.53 20-25		3/20-UNIFORMS/MAT-E
056775 UNIFIRST CORP. INVOICE: 1070407119	85049	0	2025 10	INV A	38.53 20-25		3/27-UNIFORMS/MAT-E

					156.20		
ACCOUNT TOTAL					343.63		
BUILDING MAINT/SUPPLIES							
53045 08380 035892 MAGEE OFFICE PLUS INVOICE:	84988	0	2025 10	INV A	35.99 20-25		TOILET TISSUE-W/S
ACCOUNT TOTAL					35.99		
EQUIPMENT/TOOL PURCHASE							
53045 08460 033557 KENYON'S TRUE VALUE INVOICE:	85038	0	2025 10	INV A	13.62 20-25		MEASURING TAPE WHEE
ACCOUNT TOTAL					13.62		
ORG 53045 TOTAL					6,866.51		
=====							
FUND 530 WATER FUND					TOTAL:	15,226.51	
=====							

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

55000							SEWER - BALANCE SHEET
55000	01391						SEWER EXTENSION 12 & 12A
025240 DUFRESNE GROUP	84979	0	2025	10 INV A	1,030.00	20-25	MAR25 SWR MAIN EXT
INVOICE: 19660							FULL DESC: MAR25 SWR MAIN EXT PER BASIC
							ACCOUNT TOTAL
					1,030.00		
							ORG 55000 TOTAL
					1,030.00		
55046							SEWER DEPARTMENT
55046	05152						HRA
039617 MVP-HRA	84965	0	2025	10 DIR P	3.44	20-25	3342 APRIL 8,2025 HRA CL
INVOICE:							FULL DESC: APRIL 8,2025 HRA CLAIMS CARD
							ACCOUNT TOTAL
					3.44		
55046	06220						MAINTENANCE CONTRACTS
021684 BUSINESS CREDIT CARD	85066	0	2025	10 INV A	94.49	20-25	GODADDY-SERVER LICE
INVOICE:							FULL DESC: GODADDY-SERVER LICENSE-M365OFFICE
							ACCOUNT TOTAL
					94.49		
55046	06380						HEALTH ADMIN/FEES
039617 MVP-HRA	85102	0	2025	10 INV A	4.00	20-25	MAR25 HRA ADMIN FEE
INVOICE:							FULL DESC: MAR25 HRA ADMIN FEE
							ACCOUNT TOTAL
					4.00		
55046	06500						SLUDGE MANAGEMENT
026264 ENGLOBE CORP	84969	0	2025	10 INV A	11,450.37	20-25	68.34 TONS WW BIOSO
INVOICE:							FULL DESC: 68.34 TONS WW BIOSOLID MAR25
							ACCOUNT TOTAL
					11,450.37		
55046	06510						TESTING-SAMPLING
026230 ENDYNE, INC	85014	0	2025	10 INV A	200.00	20-25	4/2-WW
INVOICE: 527801							FULL DESC: 4/2-WW
026230 ENDYNE, INC	85015	0	2025	10 INV A	25.00	20-25	4/9-WW ECOLI
INVOICE: 527668							FULL DESC: 4/9-WW ECOLI
026230 ENDYNE, INC	85018	0	2025	10 INV A	25.00	20-25	4/2-WW ECOLI
INVOICE: 527165							FULL DESC: 4/2-WW ECOLI
026230 ENDYNE, INC	85020	0	2025	10 INV A	55.00	20-25	3/26-WW
INVOICE: 526859							FULL DESC: 3/26-WW
026230 ENDYNE, INC	85021	0	2025	10 INV A	55.00	20-25	3/19-WW
INVOICE: 525590							FULL DESC: 3/19-WW

					360.00		
							ACCOUNT TOTAL
					360.00		
55046	07050						OFFICE SUPPLIES

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
035892 MAGEE OFFICE PLUS INVOICE:	84989	0	2025 10	INV A	2.79 20-25		PENS-BLUE, BLACK, R
		FULL DESC:	PENS-BLUE, BLACK, RED				
035892 MAGEE OFFICE PLUS INVOICE:	85071	0	2025 10	INV A	20.46 20-25		6 CASES 8.5X11 PAPER
		FULL DESC:	6 CASES 8.5X11 PAPER				
					23.25		
036550 MASON, W.B INVOICE: 253565003	85073	0	2025 10	INV A	56.79 20-25		PRINTER INK CARTRID
		FULL DESC:	PRINTER INK CARTRIDGES-W/S				
					80.04		
							ACCOUNT TOTAL
55046 07140							MILEAGE
037335 MCCANN, KENNETH INVOICE:	84991	0	2025 10	INV A	7.70 20-25		4/9-MILES REIMBURSE
		FULL DESC:	4/9-MILES REIMBURSE-W/S SAMPLES				
					7.70		
							ACCOUNT TOTAL
55046 07252							SAFETY-TRAINING/EQUIPMENT
033557 KENYON'S TRUE VALUE INVOICE:	85029	0	2025 10	INV A	28.00 20-25		WELDING HELMET
		FULL DESC:	WELDING HELMET				
					28.00		
							ACCOUNT TOTAL
55046 08070							GASOLINE/DIESEL
042896 NFLD TOWN GEN FUND INVOICE:	85103	0	2025 10	INV A	179.77 20-25		MARCH25 GAS/DIESEL
		FULL DESC:	MARCH25 GAS/DIESEL				
					179.77		
							ACCOUNT TOTAL
55046 08100							CHEMICALS
011024 ALLEN ENGIN INVOICE:	85007	0	2025 10	INV A	7,473.57 20-25		1513 GALS 25% CAUST
		FULL DESC:	1513 GALS 25% CAUSTIC SODA-3/14				
031435 HOLLAND COMPANY, INC INVOICE:	84985	0	2025 10	INV A	1,806.75 20-25		803 GALS SBS38%-4/9
		FULL DESC:	803 GALS SBS38%-4/9				
031435 HOLLAND COMPANY, INC INVOICE:	84986	0	2025 10	INV A	4,118.84 20-25		1012 GALS EPIC WW58
		FULL DESC:	1012 GALS EPIC WW58-4/9				
					5,925.59		
							ACCOUNT TOTAL
					13,399.16		
55046 08250							EQUIPMENT MAINTENANCE
021684 BUSINESS CREDIT CARD INVOICE:	85060	0	2025 10	INV A	31.83 20-25		BLADES-JD MOWER W/S
		FULL DESC:	BLADES-JD MOWER W/S				
033557 KENYON'S TRUE VALUE INVOICE:	85032	0	2025 10	INV A	.52 20-25		ADAPTER CONDUIT-W/S
		FULL DESC:	ADAPTER CONDUIT-W/S				
033557 KENYON'S TRUE VALUE INVOICE:	85033	0	2025 10	INV A	7.15 20-25		SPRAY PAINT/ADAPTER
		FULL DESC:	SPRAY PAINT/ADAPTER & RETURN				
033557 KENYON'S TRUE VALUE	85035	0	2025 10	INV A	3.03 20-25		BIT INSERT-METER RE

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE:		FULL DESC: BIT INSERT-METER REPAIR					
							10.70
033830 LCS CONTROLS, INC.	84987	0	2025 10	INV A	2,150.00	20-25	REPLACE PROCESSOR-S
INVOICE: 14782		FULL DESC: REPLACE PROCESSOR-SBR CENTRIFUGE PANEL					
052611 SANEL NAPA	84993	0	2025 10	INV A	14.29	20-25	BATTERY CABLES-SWR
INVOICE: 527504		FULL DESC: BATTERY CABLES-SWR JETTER					
057200 USA BLUE BOOK	85107	0	2025 10	INV A	1,387.46	20-25	FIBER FILTER, COLOR
INVOICE:		FULL DESC: FIBER FILTER, COLORIMETER					
057200 USA BLUE BOOK	85108	0	2025 10	INV A	32.00	20-25	CHEMICAL FEED PUMP-
INVOICE:		FULL DESC: CHEMICAL FEED PUMP-CARTRIDGE					
							1,419.46
		ACCOUNT TOTAL			3,626.28		
55046 08300							DEPARTMENT SUPPLIES
033557 KENYON'S TRUE VALUE	85028	0	2025 10	INV A	19.20	20-25	MIG WIRE
INVOICE:		FULL DESC: MIG WIRE					
033557 KENYON'S TRUE VALUE	85030	0	2025 10	INV A	20.22	20-25	TUBING,ADAPTERS,HOS
INVOICE:		FULL DESC: TUBING,ADAPTERS,HOSE CLAMPS-SWR					
033557 KENYON'S TRUE VALUE	85036	0	2025 10	INV A	10.79	20-25	GRINDING WHEEL/KNIF
INVOICE:		FULL DESC: GRINDING WHEEL/KNIFE BLADE DISPENSER					
033557 KENYON'S TRUE VALUE	85043	0	2025 10	INV A	5.20	20-25	PRIMER-W/S
INVOICE:		FULL DESC: PRIMER-W/S					
033557 KENYON'S TRUE VALUE	85044	0	2025 10	INV A	6.95	20-25	SPRAY PAINT-W/S
INVOICE:		FULL DESC: SPRAY PAINT-W/S					
							62.36
056775 UNIFIRST CORP.	85045	0	2025 10	INV A	1.41	20-25	3/6-UNIFORMS/MAT-EW
INVOICE: 1070401715		FULL DESC: 3/6-UNIFORMS/MAT-EWS					
056775 UNIFIRST CORP.	85047	0	2025 10	INV A	1.41	20-25	3/13-UNIFORMS/MAT-E
INVOICE: 1070403522		FULL DESC: 3/13-UNIFORMS/MAT-EWS					
056775 UNIFIRST CORP.	85048	0	2025 10	INV A	1.41	20-25	3/20-UNIFORMS/MAT-E
INVOICE: 1070405213		FULL DESC: 3/20-UNIFORMS/MAT-EWS					
056775 UNIFIRST CORP.	85049	0	2025 10	INV A	1.41	20-25	3/27-UNIFORMS/MAT-E
INVOICE: 1070407119		FULL DESC: 3/27-UNIFORMS/MAT-EWS					
							5.64
		ACCOUNT TOTAL			68.00		
55046 08350							UNIFORMS
034897 LEMIEUX, CODY	85101	0	2025 10	INV A	124.95	20-25	FY24-25 BOOT ALLOWA
INVOICE:		FULL DESC: FY24-25 BOOT ALLOWANCE					
056775 UNIFIRST CORP.	85045	0	2025 10	INV A	27.04	20-25	3/6-UNIFORMS/MAT-EW
INVOICE: 1070401715		FULL DESC: 3/6-UNIFORMS/MAT-EWS					

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
056775 UNIFIRST CORP.	85047	0	2025 10	INV A	25.66	20-25	3/13-UNIFORMS/MAT-E
INVOICE: 1070403522		FULL DESC:	3/13-UNIFORMS/MAT-EWS				
056775 UNIFIRST CORP.	85048	0	2025 10	INV A	25.66	20-25	3/20-UNIFORMS/MAT-E
INVOICE: 1070405213		FULL DESC:	3/20-UNIFORMS/MAT-EWS				
056775 UNIFIRST CORP.	85049	0	2025 10	INV A	25.66	20-25	3/27-UNIFORMS/MAT-E
INVOICE: 1070407119		FULL DESC:	3/27-UNIFORMS/MAT-EWS				
					104.02		
					ACCOUNT TOTAL	228.97	
55046 08380							BUILDING MAINT/SUPPLIES
033557 KENYON'S TRUE VALUE	85034	0	2025 10	INV A	83.98	20-25	2 TRASH CANS-WWTP
INVOICE:		FULL DESC:	2 TRASH CANS-WWTP				
035892 MAGEE OFFICE PLUS	84988	0	2025 10	INV A	24.00	20-25	TOILET TISSUE-W/S
INVOICE:		FULL DESC:	TOILET TISSUE-W/S				
					ACCOUNT TOTAL	107.98	
55046 08460							EQUIPMENT/TOOL PURCHASE
033557 KENYON'S TRUE VALUE	85038	0	2025 10	INV A	13.61	20-25	MEASURING TAPE WHEE
INVOICE:		FULL DESC:	MEASURING TAPE WHEEL-EWS				
					ACCOUNT TOTAL	13.61	
			ORG 55046	TOTAL	29,651.81		
=====							
FUND 550	SEWER FUND			TOTAL:	30,681.81		
=====							

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YEAR/PERIOD: 2025/10 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10130		TOWN MANAGER					
10130	05152	HRA					
039617 MVP-HRA	84966	0	2025 10	DIR P	535.54 20-25A	3343	APRIL 8,2025 HRA CL
INVOICE:		FULL DESC:	APRIL 8,2025 HRA CLAIMS CK				
		ACCOUNT TOTAL			535.54		
		ORG 10130	TOTAL		535.54		
10140		TOWN CLERK/TREASURER					
10140	05152	HRA					
039617 MVP-HRA	84966	0	2025 10	DIR P	179.85 20-25A	3343	APRIL 8,2025 HRA CL
INVOICE:		FULL DESC:	APRIL 8,2025 HRA CLAIMS CK				
		ACCOUNT TOTAL			179.85		
		ORG 10140	TOTAL		179.85		
10230		ACCOUNTING					
10230	05152	HRA					
039617 MVP-HRA	84966	0	2025 10	DIR P	1,537.63 20-25A	3343	APRIL 8,2025 HRA CL
INVOICE:		FULL DESC:	APRIL 8,2025 HRA CLAIMS CK				
		ACCOUNT TOTAL			1,537.63		
		ORG 10230	TOTAL		1,537.63		
10340		AMBULANCE DEPARTMENT					
10340	05152	HRA					
039617 MVP-HRA	84966	0	2025 10	DIR P	64.07 20-25A	3343	APRIL 8,2025 HRA CL
INVOICE:		FULL DESC:	APRIL 8,2025 HRA CLAIMS CK				
		ACCOUNT TOTAL			64.07		
		ORG 10340	TOTAL		64.07		
10420		HIGHWAY DEPT					
10420	05152	HRA					
039617 MVP-HRA	84966	0	2025 10	DIR P	452.96 20-25A	3343	APRIL 8,2025 HRA CL
INVOICE:		FULL DESC:	APRIL 8,2025 HRA CLAIMS CK				
		ACCOUNT TOTAL			452.96		
		ORG 10420	TOTAL		452.96		
=====							
FUND 010 TOWN GENERAL FUND					TOTAL:	2,770.05	
=====							

YEAR/PERIOD: 2025/10 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51047							ELECTRIC DEPARTMENT
51047	05152						HRA
039617 MVP-HRA	84966	0	2025 10	DIR P	1,027.84	20-25A	3343 APRIL 8,2025 HRA CL
INVOICE:			FULL DESC: APRIL 8,2025 HRA CLAIMS CK				
				ACCOUNT TOTAL	1,027.84		
			ORG 51047	TOTAL	1,027.84		
=====							
FUND 510	ELECTRIC FUND			TOTAL:	1,027.84		
=====							

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YEAR/PERIOD: 2025/10 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
53045							
		WATER DEPARTMENT					
53045	05152						
		HRA					
039617 MVP-HRA	84966	0	2025 10	DIR P	707.29 20-25A	3343	APRIL 8,2025 HRA CL
INVOICE:		FULL DESC: APRIL 8,2025 HRA CLAIMS CK					
				ACCOUNT TOTAL	707.29		
		ORG 53045		TOTAL	707.29		
=====							
FUND 530	WATER FUND			TOTAL:	707.29		
=====							

YEAR/PERIOD: 2025/10 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

55046							SEWER DEPARTMENT
55046	05152						HRA
039617 MVP-HRA	84966	0	2025 10	DIR P	470.36	20-25A	3343 APRIL 8,2025 HRA CL
INVOICE:			FULL DESC: APRIL 8,2025 HRA CLAIMS CK				
				ACCOUNT TOTAL	470.36		
			ORG 55046	TOTAL	470.36		
=====							
FUND 550	SEWER FUND			TOTAL:	470.36		
=====							

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YEAR/PERIOD: 2025/10 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10130		TOWN MANAGER					
10130 05152		HRA					
039617 MVP-HRA	84967	0	2025 10	DIR P	38.15 20-25B	3344	APRIL 15,2025 HRA C
INVOICE:		FULL DESC: APRIL 15,2025 HRA CLAIMS CARD					
				ACCOUNT TOTAL	38.15		
		ORG 10130		TOTAL	38.15		
10140		TOWN CLERK/TREASURER					
10140 05152		HRA					
039617 MVP-HRA	84967	0	2025 10	DIR P	23.33 20-25B	3344	APRIL 15,2025 HRA C
INVOICE:		FULL DESC: APRIL 15,2025 HRA CLAIMS CARD					
				ACCOUNT TOTAL	23.33		
		ORG 10140		TOTAL	23.33		
10420		HIGHWAY DEPT					
10420 05152		HRA					
039617 MVP-HRA	84967	0	2025 10	DIR P	34.66 20-25B	3344	APRIL 15,2025 HRA C
INVOICE:		FULL DESC: APRIL 15,2025 HRA CLAIMS CARD					
				ACCOUNT TOTAL	34.66		
		ORG 10420		TOTAL	34.66		
=====							
FUND 010 TOWN GENERAL FUND					TOTAL:	96.14	
=====							

YEAR/PERIOD: 2025/10 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51047	ELECTRIC DEPARTMENT						
51047 05152	HRA						
039617 MVP-HRA	84967	0	2025 10	DIR P	14.85 20-25B	3344	APRIL 15,2025 HRA C
INVOICE:	FULL DESC: APRIL 15,2025 HRA CLAIMS CARD						
ACCOUNT TOTAL					14.85		
ORG 51047			TOTAL		14.85		
=====							
FUND 510 ELECTRIC FUND			TOTAL:		14.85		
=====							

YEAR/PERIOD: 2025/10 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

53045		WATER DEPARTMENT					
53045	05152			HRA			
039617 MVP-HRA	84967	0	2025 10	DIR P	8.44 20-25B	3344	APRIL 15,2025 HRA C
INVOICE:		FULL DESC: APRIL 15,2025 HRA CLAIMS CARD					
				ACCOUNT TOTAL	8.44		
				ORG 53045	TOTAL	8.44	
=====							
FUND 530	WATER FUND			TOTAL:	8.44		
=====							

YEAR/PERIOD: 2025/10 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

55046		SEWER DEPARTMENT					
55046	05152		HRA				
039617 MVP-HRA	84967	0	2025 10	DIR P	6.08 20-25B	3344	APRIL 15,2025 HRA C
INVOICE:		FULL DESC: APRIL 15,2025 HRA CLAIMS CARD					
				ACCOUNT TOTAL	6.08		
			ORG 55046	TOTAL	6.08		
=====							
FUND 550	SEWER FUND			TOTAL:	6.08		
=====							

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YEAR/PERIOD: 2025/10 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10130		TOWN MANAGER					
10130 05152		HRA					
039617 MVP-HRA	84968	0	2025 10	DIR P	1,001.70 20-25C	3345	APRIL 15,2025 HRA C
INVOICE:		FULL DESC:	APRIL 15,2025 HRA CLAIMS CK				
		ACCOUNT TOTAL			1,001.70		
		ORG 10130	TOTAL		1,001.70		
10140		TOWN CLERK/TREASURER					
10140 05152		HRA					
039617 MVP-HRA	84968	0	2025 10	DIR P	1,117.98 20-25C	3345	APRIL 15,2025 HRA C
INVOICE:		FULL DESC:	APRIL 15,2025 HRA CLAIMS CK				
		ACCOUNT TOTAL			1,117.98		
		ORG 10140	TOTAL		1,117.98		
10420		HIGHWAY DEPT					
10420 05152		HRA					
039617 MVP-HRA	84968	0	2025 10	DIR P	2,545.20 20-25C	3345	APRIL 15,2025 HRA C
INVOICE:		FULL DESC:	APRIL 15,2025 HRA CLAIMS CK				
		ACCOUNT TOTAL			2,545.20		
		ORG 10420	TOTAL		2,545.20		
=====							
FUND 010	TOWN GENERAL FUND		TOTAL:		4,664.88		
=====							

YEAR/PERIOD: 2025/10 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51047							ELECTRIC DEPARTMENT
51047	05152						HRA
039617 MVP-HRA	84968	0	2025 10	DIR P	1,256.20	20-25C	3345 APRIL 15,2025 HRA C
INVOICE:			FULL DESC: APRIL 15,2025 HRA CLAIMS CK				
				ACCOUNT TOTAL	1,256.20		
			ORG 51047	TOTAL	1,256.20		
=====							
FUND 510	ELECTRIC FUND			TOTAL:	1,256.20		
=====							

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| TOWN OF NORTHFIELD
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YEAR/PERIOD: 2025/10 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
53045							
							WATER DEPARTMENT
53045	05152						HRA
039617 MVP-HRA	84968	0	2025 10	DIR P	1,444.18	20-25C	3345 APRIL 15,2025 HRA C
INVOICE:							FULL DESC: APRIL 15,2025 HRA CLAIMS CK
							ACCOUNT TOTAL
							1,444.18
							ORG 53045 TOTAL
							1,444.18
=====							
FUND 530	WATER FUND						TOTAL: 1,444.18
=====							

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|TOWN OF NORTHFIELD
|INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2025/10 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

55046							SEWER DEPARTMENT
55046	05152						HRA
039617 MVP-HRA	84968	0	2025 10	DIR P	968.73	20-25C	3345 APRIL 15,2025 HRA C
INVOICE:			FULL DESC: APRIL 15,2025 HRA CLAIMS CK				
				ACCOUNT TOTAL	968.73		
			ORG 55046	TOTAL	968.73		
=====							
FUND 550	SEWER FUND			TOTAL:	968.73		
=====							

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TOWN OF NORTHFIELD

THE UNDERSIGNED HEREBY AUTHORIZE THE EXPENDITURES LISTED
HEREIN, ACCORDING TO THE LAWS OF THE STATE OF VERMONT.

DISBURSEMENT DATE: 04/24/25

WARRANT 20-25D

NORTHFIELD TOWN SELECT BOARD

K. DAVID MAXWELL _____

LYDIA PETTY _____

CHARLIE MORSE, Chair _____

MERRY SHERNOCK, Vice Chair _____

JOHN B. STEVENS _____

JEFFREY SCHULZ, Manager _____

TOWN GENERAL - 22 CAT LOADER	<u>121,612.32</u>	ELECTRIC FUND	_____
TOWN C I P	_____	WATER FUND	_____
MUNICIPAL PLANNING GRANT	_____	SEWER FUND	_____
FIRE DONATION FUND	_____		
AMBULANCE DONATION FUND	_____		
POLICE DONATION FUND	_____		
POOL DONATION FUND	_____		
FLOOD BUYOUT GRANT	_____		
RECREATION COMMITTEE FUND	_____		
POLICE GRANT	_____		
AGENCY FUND	_____		
AOT GRANT- COMMON	_____		
CONSERVATION FUND	_____		
SUBTOTAL	<u>\$121,612.32</u>	SUBTOTAL	<u>\$0.00</u>

GRAND TOTAL \$121,612.32

YEAR/PERIOD: 2025/10 TO 2025/10

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
10003							TOWN GEN - OTHER USES
10003 09104							DEBT RET-LOADER
042384 NSB	85083	0	2025 10	INV A	121,612.32	20-25D	2022 CAT LOADER PAY
INVOICE:			FULL DESC: 2022 CAT LOADER PAYOFF NSB				
				ACCOUNT TOTAL	121,612.32		
			ORG 10003	TOTAL	121,612.32		
=====							
FUND 010	TOWN GENERAL FUND			TOTAL:	121,612.32		
=====							

** END OF REPORT - Generated by Tanya Law **

TOWN OF NORTHFIELD



GENERAL LEDGER DISTRIBUTION JOURNAL: BIWEEKLY

WARRANT 212425

PAY PERIOD 03/31/2025 to 04/13/2025

CHECK DATE 04/18/2025

YEAR 2025 PERIOD 10
 EXPENDITURE ENTRIES
 SHORT DESC 04/18/25PR

GL EFF DATE 04/18/2025
 REFERENCE 212425
 REFERENCE2 1212425

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
YEAR 2025	PERIOD 10			GL EFF DATE 04/18/2025	
10130	05020		TOWN MANAGER	APPOINTED	2,271.30
10130	05050		TOWN MANAGER	CLERICAL	1,261.08
10130	05154		TOWN MANAGER	HEALTH INSURANCE PREMIUM	951.10
10130	05156		TOWN MANAGER	DENTAL INSURANCE	38.66
10130	05158		TOWN MANAGER	LIFE/DISABILITY INSURANCE	86.57
10130	05170		TOWN MANAGER	FICA	251.92
10130	05175		TOWN MANAGER	CHILD CARE CONTRIB TAX	13.30
10130	05180		TOWN MANAGER	RETIREMENT-VMERS	224.56
10140	05010		TOWN CLERK/TREASURER	ELECTED	2,634.40
10140	05012		TOWN CLERK/TREASURER	ELECTED TREASURER	192.00
10140	05020		TOWN CLERK/TREASURER	APPOINTED	1,799.26
10140	05154		TOWN CLERK/TREASURER	HEALTH INSURANCE PREMIUM	2,024.24
10140	05156		TOWN CLERK/TREASURER	DENTAL INSURANCE	94.20
10140	05158		TOWN CLERK/TREASURER	LIFE/DISABILITY INSURANCE	119.19
10140	05170		TOWN CLERK/TREASURER	FICA	314.81
10140	05175		TOWN CLERK/TREASURER	CHILD CARE CONTRIB TAX	16.38
10140	05180		TOWN CLERK/TREASURER	RETIREMENT-VMERS	266.02
10230	05030		ACCOUNTING	SUPERVISOR	3,739.20
10230	05050		ACCOUNTING	CLERICAL	4,105.28
10230	05154		ACCOUNTING	HEALTH INSURANCE PREMIUM	1,666.53
10230	05156		ACCOUNTING	DENTAL INSURANCE	71.32
10230	05158		ACCOUNTING	LIFE/DISABILITY INSURANCE	185.15
10230	05170		ACCOUNTING	FICA	568.12
10230	05175		ACCOUNTING	CHILD CARE CONTRIB TAX	30.54
10230	05180		ACCOUNTING	RETIREMENT-VMERS	511.72
10260	05010		LISTERS	ELECTED	531.00
10260	05070		LISTERS	PART-TIME	482.97
10260	05170		LISTERS	FICA	77.56
10260	05175		LISTERS	CHILD CARE CONTRIB TAX	4.47
10330	05030		POLICE DEPARTMENT	SUPERVISOR	3,703.20
10330	05040		POLICE DEPARTMENT	OFFICERS	6,705.72
10330	05050		POLICE DEPARTMENT	CLERICAL	3,049.60
10330	05080		POLICE DEPARTMENT	OVERTIME	3,072.36
10330	05154		POLICE DEPARTMENT	HEALTH INSURANCE PREMIUM	3,014.81
10330	05156		POLICE DEPARTMENT	DENTAL INSURANCE	184.22
10330	05158		POLICE DEPARTMENT	LIFE/DISABILITY INSURANCE	280.63
10330	05170		POLICE DEPARTMENT	FICA	1,207.72
10330	05175		POLICE DEPARTMENT	CHILD CARE CONTRIB TAX	61.08
10330	05180		POLICE DEPARTMENT	RETIREMENT-VMERS	1,722.60
10340	05030		AMBULANCE DEPARTMENT	SUPERVISOR	2,880.00
10340	05050		AMBULANCE DEPARTMENT	CLERICAL	87.72
10340	05070		AMBULANCE DEPARTMENT	PART-TIME	4,676.00
10340	05072		AMBULANCE DEPARTMENT	RUN PAY	896.00
10340	05090		AMBULANCE DEPARTMENT	STANDBY/ON CALL	933.00
10340	05091		AMBULANCE DEPARTMENT	WEEKEND SUPERVISOR	250.00
10340	05110		AMBULANCE DEPARTMENT	NON EMERGENCY TRANSFERS	495.50
10340	05111		AMBULANCE DEPARTMENT	TRANSFER CREW-PD SHIFT	755.00

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EXPENDITURE ENTRIES
SHORT DESC 04/18/25PR

GL EFF DATE 04/18/2025
REFERENCE 212425
REFERENCE2 1212425

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
10340	05151		AMBULANCE DEPARTMENT	EMPLOYEE HEALTH BUYOUT	500.00
10340	05154		AMBULANCE DEPARTMENT	HEALTH INSURANCE PREMIUM	16.83
10340	05156		AMBULANCE DEPARTMENT	DENTAL INSURANCE	60.74
10340	05158		AMBULANCE DEPARTMENT	LIFE/DISABILITY INSURANCE	79.26
10340	05170		AMBULANCE DEPARTMENT	FICA	877.18
10340	05175		AMBULANCE DEPARTMENT	CHILD CARE CONTRIB TAX	48.83
10340	05180		AMBULANCE DEPARTMENT	RETIREMENT-VMERS	207.74
10420	05040		HIGHWAY DEPT	TECHNICAL	12,591.24
10420	05080		HIGHWAY DEPT	OVERTIME	913.21
10420	05151		HIGHWAY DEPT	EMPLOYEE HEALTH BUYOUT	500.00
10420	05154		HIGHWAY DEPT	HEALTH INSURANCE PREMIUM	2,425.80
10420	05156		HIGHWAY DEPT	DENTAL INSURANCE	170.43
10420	05158		HIGHWAY DEPT	LIFE/DISABILITY INSURANCE	294.03
10420	05170		HIGHWAY DEPT	FICA	1,051.64
10420	05175		HIGHWAY DEPT	CHILD CARE CONTRIB TAX	55.45
10420	05180		HIGHWAY DEPT	RETIREMENT-VMERS	919.15
10620	05020		PLANNING/ZONING	ZONING ADMINISTRATOR	1,026.90
10620	05170		PLANNING/ZONING	FICA	78.56
10620	05175		PLANNING/ZONING	CHILD CARE CONTRIB TAX	4.52
10645	05051		ECONOMIC DEVELOPMENT	ECONOMIC DEVEL COORDINATO	2,834.80
10645	05154		ECONOMIC DEVELOPMENT	HEALTH INSURANCE PREMIUM	413.34
10645	05156		ECONOMIC DEVELOPMENT	DENTAL INSURANCE	18.93
10645	05170		ECONOMIC DEVELOPMENT	FICA	216.86
10645	05175		ECONOMIC DEVELOPMENT	CHILD CARE CONTRIB TAX	11.35
10645	05180		ECONOMIC DEVELOPMENT	RETIREMENT-VMERS	198.44
FUND TOTALS					84,023.24
51047	05151		ELECTRIC DEPARTMENT	EMPLOYEE HEALTH BUYOUT	200.00
51047	05154		ELECTRIC DEPARTMENT	HEALTH INSURANCE PREMIUM	1,858.32
51047	05156		ELECTRIC DEPARTMENT	DENTAL INSURANCE	107.49
51047	05158		ELECTRIC DEPARTMENT	LIFE/DISABILITY INSURANCE	154.06
51047	05170		ELECTRIC DEPARTMENT	FICA	471.89
51047	05175		ELECTRIC DEPARTMENT	CHILD CARE CONTRIB TAX	24.50
51047	05180		ELECTRIC DEPARTMENT	RETIREMENT-VMERS	416.84
51047	90210		ELECTRIC DEPARTMENT	METER READING	412.42
51047	92010		ELECTRIC DEPARTMENT	MUNICIPAL MANAGER	884.40
51047	92012		ELECTRIC DEPARTMENT	CLERICAL LABOR	1,777.97
51047	92013		ELECTRIC DEPARTMENT	OVERTIME LABOR	74.25
51047	92014		ELECTRIC DEPARTMENT	SUPERINTENDENT	850.00
51047	92016		ELECTRIC DEPARTMENT	ASSISTANT	1,237.24
51047	92018		ELECTRIC DEPARTMENT	TECHNICAL LABOR	1,156.91
51047	92019		ELECTRIC DEPARTMENT	STAND-BY	45.00
FUND TOTALS					9,671.29
53045	05020		WATER DEPARTMENT	APPOINTED	502.50
53045	05030		WATER DEPARTMENT	SUPERVISOR	1,530.00

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ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
53045	05042		WATER DEPARTMENT	TECHNICAL/ADMIN/CLERICAL	5,221.96
53045	05080		WATER DEPARTMENT	OVERTIME	801.99
53045	05090		WATER DEPARTMENT	STANDBY/ON CALL	153.00
53045	05151		WATER DEPARTMENT	EMPLOYEE HEALTH BUYOUT	480.00
53045	05154		WATER DEPARTMENT	HEALTH INSURANCE PREMIUM	1,460.83
53045	05156		WATER DEPARTMENT	DENTAL INSURANCE	125.39
53045	05158		WATER DEPARTMENT	LIFE/DISABILITY INSURANCE	170.48
53045	05170		WATER DEPARTMENT	FICA	636.37
53045	05175		WATER DEPARTMENT	CHILD CARE CONTRIB TAX	33.21
53045	05180		WATER DEPARTMENT	RETIREMENT-VMERS	548.67
FUND TOTALS					11,664.40
55046	05020		SEWER DEPARTMENT	APPOINTED	361.80
55046	05030		SEWER DEPARTMENT	SUPERVISOR	1,020.00
55046	05042		SEWER DEPARTMENT	TECHNICAL/ADMIN/CLERICAL	3,465.62
55046	05080		SEWER DEPARTMENT	OVERTIME	895.02
55046	05090		SEWER DEPARTMENT	STANDBY/ON CALL	102.00
55046	05151		SEWER DEPARTMENT	EMPLOYEE HEALTH BUYOUT	320.00
55046	05154		SEWER DEPARTMENT	HEALTH INSURANCE PREMIUM	1,020.83
55046	05156		SEWER DEPARTMENT	DENTAL INSURANCE	85.82
55046	05158		SEWER DEPARTMENT	LIFE/DISABILITY INSURANCE	118.75
55046	05170		SEWER DEPARTMENT	FICA	451.76
55046	05175		SEWER DEPARTMENT	CHILD CARE CONTRIB TAX	23.58
55046	05180		SEWER DEPARTMENT	RETIREMENT-VMERS	391.68
FUND TOTALS					8,256.86
GRAND TOTALS					113,615.79

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD REGULAR MEETING
Minutes of April 8, 2025**

I. ROLL CALL. Chair Charles Morse, Board members K. David Maxwell, Lydia Petty, Merry Shernock, and John Stevens. Also present were Manager Jeff Schulz, Acting Clerk Kenneth McCann, Denise Sanders, Lynn Doney, Danielle Farnum, Brian Massey Jr., Lorna Doney, Ben Sanders, Matthew Louis Stanley, Tim Swartz, Susan Stillinger, Carolyn Stevens, and Elroy Hill.

Chair Morse called the meeting to order at 7:00 p.m.

II. SET/ADJUST AGENDA. There were no changes to the posted agenda.

III. PUBLIC PARTICIPATION (SCHEDULED):

- a. Denise Sanders: Reinventing Town Meeting.** Ms. Sanders noted that at this year's Town Meeting open session (03/03/25), there were two (2) articles on the warning that would provide for the municipal budget as well as all public questions to be voted upon by Australian Ballot starting in 2026. Both of these articles were approved by the voters. Ms. Sanders said she attended all the annual Town Meetings when she lived in Moretown and she felt such meetings provided the opportunity for public discourse, which includes listening to others' opinions, keeping an open mind, and having the willingness to change one's opinion. Ms. Sanders originally had intended to vote against both of these articles but decided otherwise when informed that there is a good number of Northfield residents who are unable to attend such public meetings due to infirmity, etc. but still would like a say on whether the town budget is approved. It was argued that such persons have been disenfranchised in the past but changing budget approval to Australian Ballot will allow them to participate in the process in future years. Ms. Sanders afterwards did some research regarding how other Vermont communities conduct their Town Meetings. She found that 58% of the 247 Vermont communities surveyed voted their budget by Australian Ballot. Voter participation in these elections ranged from 3.6% to 69.8%. Of the 144 towns voting on their budget by Australian Ballot, 83% of them also held an open session where local matters were voted upon or merely discussed. Ms. Sanders would like to know if the Select Board members would like to keep holding the Town Meeting open session here where binding and/or non-binding business can be conducted. She provided copies of the East Montpelier 2025 Town Meeting minutes to show how this could be done with a significant number of residents taking part. Ms. Sanders also would like to know whether the funding articles for local non-profit organizations could be voted upon at this open session by Select Board action or whether this would require an article on the next Town Meeting warning. She also would like to know if the Select Board would support the creation of a committee to investigate these matters and provide recommendations. Manager Schulz said changing how Town Meeting articles are voted in future meetings would require an article or articles on the 2026 Town Meeting warning, which then would be voted upon by Australian Ballot. He added that any such articles could be put on the warning through the petition process or the Select Board members could decide to add them directly to the warning without a petition. Board member Petty said another possibility would be to hold a public information meeting in mid-January before the Town Meeting warning is approved. That way, residents could have a greater say on what issues are important to them and which should be included as warning articles. As for creating a committee, Board member Petty said Ms. Sanders did not need Select Board authorization to create a citizen committee that could meet regularly but would not be subject to the Vermont Open Meeting Law regarding posting agendas, meeting minutes, etc. This committee could provide updates and recommendations to the Select Board members. Ms. Sanders said she probably was thinking of the creation of a citizen committee that would operate much as the Accessibility, Walkability, and Pedestrian Safety Task Force now does. This new committee might require the municipality's assistance in obtaining certain information when conducting its research. Manager Schulz said he was more than willing to provide any such assistance.

Board member Maxwell said he would support the creation of a citizen committee to look into the possibility of reinventing Town Meeting. He added that there have been at least three (3) attempts to revitalize Town Meeting in recent years, which each had some success at first with increased public participation but, for various reasons, attendance decreased in following years. Board member Maxwell also felt it is more difficult to get reliable public participation in larger communities where there is more anonymity and residents don't feel obligated to attend these meetings. In smaller towns, it is much more noticeable if prominent individuals don't attend such community forums. Ms. Sanders said that if the committee does decide to pursue future voting changes through Town Meeting articles, they probably would need some assistance for the proper article wording, etc. Manager Schulz said that would not be a problem. Chair Morse and the other Select Board members then thanked Ms. Sanders for bringing this concern to their attention and wished her well with her future research, etc.

IV. LIQUOR CONTROL COMMISSION

- a. **Liquor License Renewal: Cumberland Farms.** Motion by Board member Maxwell, seconded by Board member Stevens, to approve the liquor license renewal. **Motion passed 5-0-0.**
- b. **Outside Consumption Permit: Depot Square Pizzeria.** Motion by Board member Maxwell, seconded by Board member Stevens, to approve the outside consumption permit. Chair Morse asked if this request is directly related to the discussion of the draft ordinance below regarding the possible creation of "parklets." Manager Schulz said there was not a direct correlation at this time. After some discussion, the motion was tabled until more information can be provided by the applicant regarding this request.

V. APPROVAL OF MINUTES

- a. **March 25, 2025 (Regular Meeting).** Motion by Board member Shernock, seconded by Board member Stevens, to approve the minutes. Board member Petty found one mistake that will be corrected. **Motion to approve the amended minutes passed 5-0-0.**

VI. APPROVAL OF BILLS

- a. **Approval of Warrant #19-25 & #19-25A-C.** Motion by Board member Shernock, seconded by Board member Stevens, to approve Warrant #19-25 & #19-25A-C in the amount of \$709,387.41. Board member Petty noted a payment to Hallstrom Excavating for snow plowing, shoveling, salting, etc. Manager Schulz said this was a temporary measure to outsource some winter road maintenance when the Highway Department crew was severely understaffed. This practice has now been discontinued. **Motion passed 5-0-0.**
- b. **Receipt of Biweekly Payroll through March 30, 2025.** Motion by Board member Shernock, seconded by Board member Stevens, to receive the biweekly payroll in the amount of \$116,777.82. Board member Shernock noted the payroll report included a year-to-date update on Northfield Police Department (NPD) overtime expenses. She asked if that could be eliminated in future. Manager Schulz said that would be a Select Board decision. There was no objection. **Motion passed 5-0-0.**

VII. SELECT BOARD

- a. **State Revolving Fund Loan Agreement (Water Transmission Line and Reservoir Projects).** Motion by Board member Shernock, seconded by Board member Stevens, to approve the State Revolving Fund Loan Agreement in the amount of \$7,230,000 at 0.0% annual interest; to approve the General Obligation Bond; and to approve the General Obligation Resolution and Certificate. **Motion passed 5-0-0.**
- b. **Bond Anticipation Note (Water Transmission Line and Reservoir Projects).** Motion by Board member Shernock, seconded by Board member Stevens, to approve the Bond Anticipation Note in the amount of \$3,200,000 at 4.740% annual interest; to approve the Bond Anticipation Borrowing Resolution; and to approve the No-Arbitrage and Use of Proceeds Certificate. Board member Maxwell asked what was the purpose of this note. Manager Schulz said this was a line of credit so large invoices related to these water projects could be paid by the municipality in advance of State of Vermont reimbursement. **Motion passed 5-0-0.**

- c. DRAFT Ordinance for Authorizing Public Parking Spaces to be Converted for Outside Seating (i.e. "Parklets").** Manager Schulz had provided a draft document for the Select Board members to review and consider for approval. He added that Chair Morse recently asked him whether alcohol could be consumed on the Common if purchased by nearby establishment. Manager Schulz reviewed this and determined that since there is no local ordinance related to this, state law does prohibit alcohol use on public property. This restriction does not apply to restaurants, bars, etc. if they have obtained an outside consumption permit. Board member Maxwell added that the establishment must also fence off the alcohol consumption area from the general public. Motion by Board member Maxwell, seconded by Board member Shernock, to approve the ordinance as presented. Board member Shernock had a number of suggestions for revising the draft document, such as adding space heaters to the list of possible parklet amenities. She also felt the requirement that the parklet "owner" was responsible for "removal of any snow immediately surrounding their parklet and in adjacent parking spaces" was impracticable. In addition, the requirement that the "Parklet owners shall provide normal maintenance and repair damage within a reasonable time" was too vague and that a definite timeframe should be specified. Similarly, Board member Shernock felt the phrase "at all times" should be added to the requirement that "Parklet owners are responsible for keeping the parklet clean." She also felt that making the Town Manager personally responsible for investigating all parklet complaints is an additional duty for this position that is probably not needed. Board member Stevens felt that the list of required parklet safety features, i.e. barriers, traffic signs, railings, etc. is probably not all-inclusive. Board member Petty felt there should be some provision in the ordinance for additional outside dining/drinking locations that would not meet the "parklet" definition. She also believes a fee should be charged to parklet applicants if public parking spaces are eliminated due to the request. She felt \$200.00 would be reasonable amount. Board member Petty also would like to see a calculation of the number of public parking spaces now available in the downtown area as well as the number that could be feasibly converted into parklets. There then followed a brief discussion of the time required to approve such an ordinance and whether one could be put in place before this summer. In the absence of an approved ordinance, Board member Maxwell suggested that Manager Schulz could make the decisions this year on a case-by-case basis. Manager Schulz would like to have a formal process created that would provide some oversight of future parklets. Board member Maxwell noted the Select Board members in the past have approved allowing downtown restaurants to make use of public parking spaces for outside consumption provided they met certain criteria. However, most businesses with outside consumption permits have made use of adjacent sidewalks or their own property rather than public parking spaces. Chair Morse felt installing parklets on Depot Square parking spaces might create safety hazards that should be addressed by a local ordinance. He also did not feel it was reasonable to expect restaurant servers to fully supervise these parklets at all times for safety concerns, etc. Board member Maxwell noted there now are two (2) requests for such parklets and he also felt that it was unrealistic to have this ordinance in place for the beginning of this year's outside drinking/dining season. He thought it might be useful in the interim to have the parklet applicants provide additional information, including schematics, to the Select Board members so these requests can be properly reviewed prior to possible approval. Board member Maxwell would like Manager Schulz to get written proposals from these businesses that the Select Board members can review at the next regular meeting (04/22/25). It is possible that there could be automatic renewals of these parklet approvals each year if required conditions are observed. Without objection, the motion to approve the draft ordinance was tabled.
- d. Tax Stabilization Policy and Application Form.** At the last meeting (03/25/25), there was a tabled motion from Board member Shernock, seconded by Board member Stevens, to approve the Tax Stabilization Policy and Application Form as presented. That motion is being reintroduced at this time. **Motion passed 5-0-0.**

VIII. TOWN MANAGER'S REPORT

- a. **Vine Street Sidewalk.** As he reported earlier, some utility poles needed to be relocated due to this project. The new poles have been put in place and the power lines will be switched over in the next couple of weeks. The new starting date for this project is Thursday, May 15, 2025. Board member Petty would like some public notifications before the work begins. Manager Schulz will provide some social media postings and letters will be sent to the property owners most affected by the sidewalk work.
- b. **FY 2025-2026 Water and Sewer Department Budgets.** Manager Schulz said draft budgets were submitted for discussion to the Utility Commission members at last night's meeting (04/07/25). Their reaction was favorable. We are looking at a 2.6% combined Water-Sewer rate increase for average residential customers. Manager Schulz also stated that water-sewer usage is now back to pre-pandemic levels.
- c. **Main Street Waterline and Reservoir Replacement Project.** Manager Schulz put a notice on Front Porch Forum and on the municipal website today about the project and its current timeline, which is late April/early May for the work on Main Street and mid-May for the replacement of the Cheney Farm reservoirs. No road closures are anticipated but there will be times when traffic will be restricted to one lane. Flaggers will be present whenever that occurs. Manager Schulz will provide weekly updates to Northfield residents as the project proceeds.
- d. **Turkey Hill Maple Farm Lease.** Manager Schulz said the lease agreement with Turkey Hill Maple Farm to tap sugar trees located on Water Department property on Turkey Hill Road will expire on June 30, 2025. The Utility Commission members first discussed a possible lease extension at last night's meeting.
- e. **Town Buildings & Energy Subcommittee.** Manager Schulz said this subcommittee will meet tomorrow afternoon (04/09/25) at 3:30 p.m. to discuss the Pool House Redesign Project and (if time permits) the Town Common Rehabilitation Project.

IX. BOARD MEMBERS' COMMENTS, CONCERNS, QUESTIONS

- a. **Contracted Street Sweeping.** Board member Maxwell asked when the street sweepers will show up this year. Manager Schulz said they are scheduled to be here next week. In addition, the street line striping should be completed by the end of this month. He contacted these contractors early this year in order to make sure the work would be done this spring instead of the summer months as in recent years.
- b. **Cheney Farm Knotweed Problem.** Board member Petty hopes the knotweed now present on Cheney Farm will be addressed during the upcoming water tank replacement project. At the very least, she doesn't want the problem to spread out to other areas. Manager Schulz said the project contractors will follow federal rules regarding the removal and proper disposal of invasive plants on the worksite. Board member Petty then asked if any of the hiking trails in the area would be affected by this project. Manager Schulz doesn't believe there will be any disruption.
- c. **Project Tracker List Update.** Board member Stevens would like the Vine Street Pedestrian Bridge Project and the proposed repairs of Town Bridge 56 added to the Project Tracker list that is distributed in the Select Board packets.
- d. **Municipal Bridge Inspections, etc.** Board member Stevens asked when the inspections of local bridges will take place. Manager Schulz is hoping to have them completed by May 15, 2025. Board member Stevens then asked about the culvert inventory. Manager Schulz said the Central Vermont Regional Planning Commission (CVRPC) is hiring the people for this project but we don't have a timeline for this.
- e. **Highway Department Appreciation.** Board member Stevens thanked the Highway crew for recently removing the piles of downed tree branches that were located on Brown Public Library property.
- f. **Select Board Retreat.** Board member Shernock asked if a Select Board Retreat will be held this spring. Chair Morse said there are a number of considerations that need to be resolved first before the retreat can be scheduled.

X. PUBLIC PARTICIPATION (UNSCHEDULED)

- a. Matthew Louis Stanley: Northfield Police Department (NPD) Questions.** Mr. Stanley said his children are considering moving to the Central Vermont area and since he has concerns for their personal safety, he wanted some information about local law enforcement. Chair Morse said Northfield has its own police department that is overseen by NPD Chief Pierre Gomez who has over twenty (20) years of law enforcement experience. He added that Chief Gomez is well respected by the Select Board members and (he believes) by the community in general. The NPD is currently understaffed and does have to rely on Vermont State Police on occasion for overnight coverage. Mr. Stanley asked how many NPD officers there were at this time. Chair Morse said including Chief Gomez, there are four (4) full-time officers as well as some part-time officers. Norwich University has its own Public Safety officers who patrol the campus and handle most on-campus incidents. In response to a hypothetical question, Manager Schulz said that in case of a suspicious local death, Vermont State Police investigators will be brought in. He added that any ongoing investigations cannot be discussed at a public meeting. Chair Morse recommended that if Mr. Stanley has any additional questions about the NPD and its operations, he should directly contact Chief Gomez.
- b. Lynn Doney: Richardson Drive Problems.** Mr. Doney asked if Richardson Drive was scheduled for repaving this summer. Manager Schulz did not think so and noted that potholes on the road were filled last year. He will review the road again to see if any additional work should be done this year.
- c. Lynn Doney: Concerns about NPD Chief Gomez.** Mr. Doney is displeased that Chief Gomez doesn't seem to wear his uniform on a regular basis but instead seems to wear a gray hoodie most days. Board member Shernock believes Chief Gomez is in compliance with his department's uniform code. Mr. Doney then said there was an accident on Berlin Pond Road recently. He was not there himself but was informed that Chief Gomez arrived on the scene but left rather quickly before any other NPD officers showed up. Mr. Doney also wants to know why Chief Gomez drives an unmarked police vehicle with green license plates. Manager Schulz noted this vehicle was outfitted this way by the former police chief. Chair Morse said that when conducting a police investigation, especially when drugs are involved, it is usually best not to drive a vehicle that is instantly recognizable as a police car.
- d. Elroy Hill: Depot Square Parklets.** Mr. Hill felt that due to the scarcity of public parking spaces around the Common, perhaps this is not the best place to remove some of them to create parklets. He thought if one dining establishment gets one, they all will want them. Mr. Hill believes this is a busy traffic area and he hopes that the Select Board members will not approve any applications for parklets there.
- e. Lorna Doney: Downtown Parklets.** Ms. Doney does support the establishment of parklets in the downtown area provided that they are set up the correct way to ensure public safety, etc. She also didn't feel you should discriminate against certain businesses by allowing parklets on East Street but not on Depot Square.

- XI. EXECUTIVE SESSION.** Motion by Board member Maxwell, seconded by Board member Stevens, to go into executive session, in accordance with 1 VSA 313 (a)(1)], in order to discuss contract negotiations, legal matters, and personnel issues with Manager Schulz present.
Motion passed 5-0-0.

The Board went into executive session at 9:05 p.m.

Motion by Board member Maxwell, seconded by Board member Petty, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 9:55 p.m. No action was taken.

- XII. ADJOURNMENT.** Motion by Board member Maxwell, seconded by Board member Petty, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 9:55 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at: https://youtu.be/Ixrb_f3EO6U

These minutes are subject to approval at the next Select Board regular meeting.

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD SPECIAL MEETING
Minutes of April 15, 2025**

- I. ROLL CALL.** Chair Charles Morse, Board members K. David Maxwell, Lydia Petty, Merry Shernock, and John Stevens.

Chair Morse called the meeting to order at 6:28 p.m.

- II. PUBLIC PARTICIPATION (SCHEDULED):** None.

- III. EXECUTIVE SESSION.** Motion by Board member Petty, seconded by Board member Stevens, to go into executive session, in accordance with 1 VSA 313 (a)(1)], in order to discuss a personnel issue. **Motion passed 5-0-0.**

The Board went into executive session at 6:29 p.m.

Motion by Board member Petty, seconded by Board member Stevens, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 7:25 p.m. No action was taken.

- IV. PUBLIC PARTICIPATION (UNSCHEDULED).** There was none.

- V. ADJOURNMENT.** Motion by Board member Maxwell, seconded by Board member Petty, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 7:26 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

These minutes are subject to approval at the next regular meeting.

**TOWN OF NORTHFIELD
51 SOUTH MAIN ST
NORTHFIELD, VT 05663**

No. 189884150

\$102,400.00

EQUIPMENT NOTE

The Select Board of The Town of Northfield, Vermont, for value received, promises to pay in lawful money of United States to Community National Bank, or assigns

One Hundred Two Thousand, Four Hundred Dollars and 00/100
(\$102,400.00)

plus interest from April 24, 2025 at the rate of 4.87% per annum, until April 23, 2026 with principal and interest payable at maturity at the principal office of Community National Bank, in the Town of Derby, Vermont. The annual interest rate on this note is computed on an actual/365 basis, meaning that the ratio of the annual interest rate over a year of 365 days is multiplied by the actual number of days the principal balance is outstanding.

This note is issued for the purpose of refinancing a 2022 CAT Loader authorized by vote of the Select Board at a meeting thereof held on April 22, 2025 and duly passed. Execution and delivery of this note is authorized by the affirmative vote and resolution duly adopted by the Select Board of said Town of Northfield at a meeting thereof duly noticed, called and held on April 22, 2025. It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the insurance of this note have been done, have happened, and have been performed in regular and due form as required by law and that the full faith and credit of the said Town of Northfield is hereby irrevocably pledged for payment of this note.

Date: April 24, 2025

Town of Northfield

Treasurer

ATTEST

Clerk

Select Board
or a Majority Thereof

**TOWN OF NORTHFIELD
51 SOUTH MAIN ST
NORTHFIELD, VT 05663**

RESOLUTION

SINGLE DISBURSEMENT EQUIPMENT BORROWING

WHEREAS, the Select Board of the Town of Northfield is authorized by law to incur debt in the name of the Select Board to refinance a 2022 CAT Loader and,

WHEREAS, the Select Board has arranged for the refinance a 2022 CAT Loader, and seeks to secure a loan for such purchase; and

WHEREAS, following a request for proposals, the Town of Northfield has negotiated a temporary loan with Community National Bank, for \$102,400.00 at 4.87% to be evidenced by a single promissory note as hereinafter set forth;

THEREFORE, BE IT RESOLVED, that the Select Board and the Treasurer proceed forthwith to complete said transaction and issue said evidence of indebtedness to cover the same; and

BE IT FURTHER RESOLVED, that said evidence of debt when issued and delivered pursuant to this Resolution shall be a valid and binding general obligation of the Town of Northfield payable according to the terms and tenor thereof, as established, apportioned and assessed by law; and

BE IT FURTHER RESOLVED, that all acts and things heretofore done by the lawfully constituted officers of the Town of Northfield and its Select Board in, about, or concerning the improvements or the contracting of loans in the connection therewith are hereby ratified and confirmed; and

We the said Select Board and Treasurer of the Town of Northfield, hereby certify that we are the duly chosen, qualified and acting officers as undersigned, that the note is issued pursuant to authority, that no proceeding relating thereto has been taken other than as shown in the foregoing recital, that no such authority or action has been amended or repealed, and that there is no litigation threatened or pending in any state or federal court of competent jurisdiction seeking to enjoin either the issuance of the above-described note or the expenditures being financed by the proceeds of the same.

We further certify that no litigation is pending or threatened affecting the validity of the Note to pay the same when due, that neither the corporate existence nor the boundaries of the Town of Northfield, nor the title of any of us to our respective offices, is being questioned or contested.

We further certify to and covenant with the COMMUNITY NATIONAL BANK, its successors and assigns, including specifically the transferees, assigns, holders, and owners of the above-described Note(s), that:

1. No proceeds of the Note (including investment proceeds thereof) will be used (directly and indirectly) in any trade or business carried on by any person other than the Town of Northfield, nor used to make or finance loans to any person.
2. During the current calendar year, neither the Town of Northfield nor any subordinate agency thereof will issue debt of any sort aggregating \$10,000,000.00 or more.
3. The Select Board will file when and as required with the Treasury Department or Internal Revenue Service information returns relating to the issuance of the Note and all other obligations of the Town of Northfield.
4. The Town of Northfield will comply with, perform, maintain and keep each and every covenant, representation, certification and undertaking in the accompanying Non-Arbitrage and Use of Proceeds Certificate, execution and delivery of which is hereby authorized.

Dated this 24th day of April, 2025

Treasurer

Town of Northfield
By:

Select Board
or a Majority Thereof

**TOWN OF NORTHFIELD
51 SOUTH MAIN ST
NORTHFIELD, VT 05663**

NON ARBITRAGE AND USE OF PROCEEDS CERTIFICATE

EQUIPMENT BORROWING

We, the Treasurer and the Select Board of the Town of Northfield, Vermont (the "Issuer"), hereby certify and represent as follows with respect to the \$102,400.00 Note #189884150 of the Issuer (the "Note"), which Note is dated April 24, 2025, payable as therein set forth:

1. The Issuer is issuing and delivering the Note simultaneously with the delivery of this Certificate.
2. We are the Officers of the Issuer charged by law with the responsibility for issuing the Note. The certifications and expectations set forth herein are being given pursuant to Section 1.148-2(b)(2)(i) of the Treasury Regulations.
3. The Note is being issued to refinance a 2022 CAT Loader as stated in the vote of the Issuer at the meeting thereof held April 22, 2025.
4. The entire amount borrowed by the issuance of the Note, together with all of such, if any, amounts previously raised or borrowed for the same purpose, does not exceed the estimated total cost of such project less all other funds available for the purpose, and all of the proceeds of the Note have been or are expected to be needed and expended for project cost in a manner and over a period so that the Note will not be classified as an "arbitrage bond" within the meaning of Section 148 of the Code.
5. Work on the acquisition, construction or accomplishment of the project being financed by the Note has proceeded and is expected to proceed hereafter with due diligence to completion. The proceeds derived from the sale of the Note or any obligation replaced or refunded by the note will be or have been expended in conformance with the provisions of Section 148 of the Code 26 so as to maintain the interest paid on the Note excludable from the gross income of the recipient thereof.
6. This Note is being issued to refund a note previously issued for the same purpose described in paragraph (3).
7. Any real and personal property, acquisition of which has been financed by the Note, has not been and is not expected during the life of the Note to be sold or otherwise disposed of for consideration.
8. It is expected that any earnings or net profit derived from investment or deposit of the proceeds of the Note, including transferred proceeds, any accrued interest received upon sale

of the Note, and any premium received on the delivery thereof, will be expended for project cost within the period stated in paragraph (4) above to the extent such funds are substantial operating revenues.

9. The Issuer has not created and does not expect to create or establish any debt service funds, bond payment reserve, sinking fund, or other similar fund pledged to the payment of the Note or from which it is expected that payment of the Note would be made.
10. Substantial binding obligations to commence the project being financed by the Note have been made, consisting of at least a binding obligation for engineering services obligating the issuer to expend more than five percent (5%) of the total cost of said project being financed by the Note.
11. To the best of our knowledge, information and belief, the above expectations are reasonable.
12. The Issuer has not been notified of any action by the Commissioner of Internal Revenue to disqualify it as an issuer whose arbitrage certificates may be relied upon.
13. No part of the proceeds derived from the issuance and sale of the Note, nor the expenditures financed by the proceeds of the Note, shall be:
 - A. Used, loaned or otherwise made available to any person or other entity, other than the Issuer or a governmental body, so as to cause the Note to be classified as a "private activity bond", as that term is defined under the Internal Revenue Code of 1986;
 - B. Used directly or indirectly in a trade or business by any person other than the Issuer or another governmental entity;
 - C. Loaned to any person directly or indirectly other than the Issuer;
 - D. The subject of any contract, lease or agreement of any sort having a term of one year or more and calling for the payment by the Issuer of consideration other than a flat fee;
 - E. Expended to finance the construction, alteration or renovation of any improvement the use, occupancy, availability or beneficial enjoyment of which shall be restricted among public users thereof or for which preferential, different or unique fees, rates, assessments or charges shall be levied;
 - F. Invested in such a manner or for such a period or at a yield to result in the rebate of interest earnings thereon to the United States under any public law now or hereafter in effect.
14. The Issuer shall create and maintain records and books of account with respect to the Note and the expenditures financed by the proceeds thereof, which accounts shall detail and provide at a minimum the following.

- (a) Amount, net interest cost and term of Note;
 - (b) Cost associated with the issuance of the Note;
 - (c) Identity of all investments made with the proceeds of the Note, including interest and rate and term;
 - (d) Identify and date of all expenditures, regardless of source of funds;
 - (e) Such other financial information as may be required by law from time to time during the period of time the Notes shall remain outstanding.
15. The Issuer shall furnish to the United States, or any agency, department or instrumentality thereof, in a timely fashion, such information as may be required by law with respect to all evidences of debt now or hereafter issued by the Issuer.
 16. Neither the proceeds of the Note, nor the earnings derived from the investment thereof, shall be expended for the purpose of paying any costs associated with the issuance of the Note(s).
 17. In the event the Note is refunded or otherwise paid, defeased or secured by the proceeds of any form of debt issued by the Issuer, the manner of such payment, refunding or security will not result in the characterization of the Note as a "private activity bond" or an "arbitrage bond" under Sections 103(c), 141 or 148 of the Code.
 18. The proceeds of the Note shall not be invested for a period or at a yield so as to render the interest payable on the Note includable in the gross income of the holder(s) thereof.
 19. The proceeds of the Note will not be used in a manner that will cause the Note to be an "arbitrage bond" or "private activity bond" within the meaning of Sections 103(c), and 141 and 148(a) of the Code.
 20. The Issuer hereby designates the Note as a "qualified tax exempt obligation" under Section 265(b) of the Code.

Dated: April 24, 2025

Town of Northfield

By:

 Treasurer

Select Board
 or a Majority Thereof

EXHIBIT B

TAX EXEMPT OBLIGATION POST-ISSUANCE COMPLIANCE PROCEDURES

The following procedures have been adopted by the Issuer, effective as of the date of issue of the Note. These procedures shall be implemented immediately and shall relate to the Note and all currently outstanding and future debt obligations and financing leases. These procedures are intended to assist the Issuer in complying with those provisions of the Internal Revenue Code of 1986, as amended and the regulations promulgated by the U.S. Treasury thereunder (the "Code") relating to (a) the qualified use of proceeds; (b) arbitrage yield restrictions and rebate; (c) remediation of the effects of "deliberate action" of the Issuer which results in the disposition, abandonment or other change in use of property financed by the Issuer's debt obligations and (d) the resolution of matters raised in connection with an audit or examination of the Issuer's tax-exempt or tax-advantaged obligations. These procedures are intended to furnish guidance in matters of Code compliance, and are subject to revision, modifications and enlargement from time to time.

- (1) The Issuer official or employee possessing the statutory or contractual powers, functions and responsibilities of a Chief Financial Officer (to the extent the same are not exercised by the Issuer's Treasurer) shall be responsible for monitoring tax exempt obligations post-issuance compliance (the "Compliance Official").
- (2) The Compliance Official shall review and implement these procedures in the manner necessary to ensure ongoing compliance with the provisions of the Tax Certificate. In connection therewith such official will become knowledgeable or consult an advisor experienced in post issuance compliance and will review and monitor notices, advice and directives as may be received by the Issuer from its bond counsel, accountants, financial advisors, and governmental sources. At least once annually the Compliance Official will verify that it is in compliance with the terms of the Tax Certificate, including this Exhibit B.
- (3) On or before the first day of June in each year, the Compliance Official shall confirm that all Issuer property financed by the proceeds of the Issuer's obligations continues to be used in the same manner as existed when such property was first placed into service. Such conformation shall be based upon a visual inspection and representations of the public officials under whose care, custody and control the property is placed.
- (4) For so long as the proceeds of any debt obligation of the Issuer remain unexpended, the Compliance Official shall confirm on the first day of June and the first day of December in each year that such proceeds are deposited or invested for a "temporary period" as established under Section 148 of the Code. Such confirmation shall be deemed to have occurred for so long as any proceeds of the Issuer's tax exempt or tax advantaged obligation are in the custody of a trustee, paying agent, or disbursing agent pending expenditures upon requisition thereof. Following the third anniversary of the issuance of an obligation by the Issuer, all unexpended proceeds shall be invested so as to generate a yield no greater than the yield on the corresponding obligation.
- (5) The Compliance Official shall confirm, at least annually while there are unexpended proceeds, that the proceeds of each obligation of the Issuer shall be expended in such amounts, at such frequency, and in such intervals to ensure that the Issuer avails itself of one or more arbitrage rebate exception allowed under Section 148 of the code. Alternatively, if rebate is due, the Compliance Official will engage a consultant to prepare a report to determine any rebate due.

- (6) With respect to the acquisition and construction of capital improvements financed with the proceeds of the Issuer's debt obligations, the Issuer hereby declares that such proceeds shall be allocated to acquisition and construction expenditures prior to the expenditure and application of funds from any other public or private source. A final expenditure report accounting for the use of all proceeds and earnings of Issuer's debt obligations shall be completed no later than 18 months after the improvements financed by the Issuer's debt obligation is placed in service.
- (7) In the event there is a change of use, abandonment or disposition of property financed by the proceeds of a debt obligation of the Issuer, the Compliance Official shall immediately consult with the Issuer's bond counsel and accountants regarding remedial action. The issuer thereafter shall endeavor to call and redeem all or a portion of outstanding debt obligations, the proceeds of which were expended to finance such property. The proceeds derived from the sale or other disposition of the financed property shall not be commingled with other funds of the Issuer, but shall be used to effect the redemption of obligations, if necessary, the proceeds of which financed such property. Pending redemption as called for in this section, such proceeds shall be invested at a yield no greater than the yield on the obligations to be redeemed.
- (8) The Compliance Official shall create and preserve records for the term of the Issuer's debt obligations and any refunding thereof plus three years documenting the procedures incident to the authorization and issuance and identifying the proceeds of each issue of the Issuer's obligations, the deposit and investment thereof, the income derived from such deposit and investment, the expenditure of such proceeds and investment income (containing at a minimum, the date, amount and recipient of each expenditure), payment requisitions, and all rate, fee, charge and assessment schedules relating to property financed by the Issuer's obligations. Such records shall include copies of loan agreements, escrow agreements, tax certificates, project bid documents, construction and acquisition contracts, project invoices, project-related bank statements, and documents related to anticipatory bond financing.
- (9) The Compliance Official shall retain all contracts or arrangements with non-governmental persons relating to the use, control and management of the improvements financed by the Issuer's debt obligation.
- (10) In the event there remain on hand any excess proceeds from an Issuer debt obligation, following acquisition or completion of the improvements for which such obligation was issued, the Compliance Official shall consult with the Issuer's bond counsel regarding the use of such proceeds.

REVISED 6/28/24

FILED

DATE: 4/9/25

VERMONT LABOR RELATIONS BOARD

VLRB

PETITION FOR ELECTION OF
COLLECTIVE BARGAINING REPRESENTATIVE

Description: *When employees wish to be represented by an employee organization for the purposes of collective bargaining, or wish to change their exclusive bargaining representative, either an employee or group of employees, or any individual or employee organization purporting to act in their behalf, may file a petition for election of collective bargaining representative with the Board. For information on filing, timing of election petitions, and the election process, click on the Bargaining Units and Elections link on our home page.*

Instructions: *Submit the completed Petition to the Vermont Labor Relations Board (Mailing address: 6 Baldwin Street, Suite 307, Montpelier, Vermont 05633-6101). This petition must be signed and verified before a person authorized to administer an oath. The Petition must be accompanied by a supporting petition or authorization cards, signed by not less than 30 percent of the persons in the proposed bargaining unit requesting representation by a stated collective bargaining representative. You must also provide a copy of the Petition to the Employer and any recognized current bargaining representative and provide the Board with Proof of Service.*

If you are filing supporting petitions or authorization cards by persons comprising at least 50% plus one of the proposed bargaining unit, please indicate in response to Question 6. Please also attach or include the supporting petition or authorization cards signed by at least 50% plus one of the persons in the proposed bargaining unit.

1. Name, mailing and electronic address of petitioning employee(s), individual or employee organization.

International Association of EMTs and Paramedics, NAGE / SEIU Local 5000
159 Burgin Parkway
Quincy, MA 02169

ckennedy@nage.org

2. Name, address, and email address of employer.

Town of Northfield
51 Main Street
Northfield, VT 0563

jschulz@northfield.vt.us
emschief@northfield.vt.us

REVISED 6/28/24

3. General nature of employer's operation (State, municipal, public school, or private organization), and approximate total number of employees. If the employer is a private employer, please indicate the general nature of the business and whether the business is engaged in intrastate or interstate commerce and a factual basis for the conclusion, including a statement as to the most recent gross annual revenue of the business.

Municipal EMS department providing pre-hospital emergent and non-emergent ambulatory care.

Approximately 67 employees in the EMS Department.

4. Describe in specific detail the types, classifications, or groups of employees which Petitioner claims constitute the appropriate bargaining unit. Indicate the total number of employees in the bargaining unit.

All Paramedics, Advanced Emergency Medical Technicians (AEMTs), Emergency Medical Technicians (EMTs), and Vermont Emergency First Responders (VEFRs) employed by the Town of Northfield Ambulance Service, excluding the EMS Chief.

5. Does the Petitioner allege that not less than 30 percent of the employees in the proposed bargaining unit desire to be represented by the Petitioner?

Yes

REVISED 6/28/24

6. Does the Petitioner allege that at least 50 percent plus one of the employees in the proposed bargaining unit desire to be represented by the Petitioner? If so, please include a list of the eligible employees in the unit, including the date the list was compiled, the person compiling the list, and the source of information for generating the list.

No

7. Are the employees in the proposed bargaining unit currently represented for exclusive bargaining purposes by an employee organization? If so, please state the name and address of the organization, provide the result of the last election or Order of Certification, and a copy of the current Elective Bargaining Agreement.

No

The Petitioner requests that the Board determine whether a question of representation exists and, if so, that the Board conduct an election by secret ballot and certify the results to the parties.

REVISED 6/28/24

I declare that I have read the above petition and that the statements herein are true to the best of my knowledge and belief.

Chris Kennedy, National Representative
(Petitioner and affiliation, if any)

By Chris Kennedy
(Signature of person filing petition) (Title, if any)

Address 159 Burgin Parkway

Telephone 617-376-7203

State of Massachusetts County of Norfolk

At Quincy MASS in said County on the 7th day of
April, 2025

personally appeared Chris Kennedy who swore to the truth of the
foregoing petition.

Michael F Manning Notary Public



MICHAEL F. MANNING
NOTARY PUBLIC
Commonwealth of Massachusetts
My Commission Expires
April 7, 2028

From: Jeff Schulz
Sent: Sunday, April 20, 2025 1:52 PM
To: Town Select Board
Subject: Town Manager - Report 4-20

DEI Training

The Director of the State's Office of Racial Equity | Education & Outreach will be attending the Board meeting this Tuesday to discuss DEI planning and plan options. In addition, the Director will then do a DEI training session for the employees, Board members and committee members. The Director's first meeting is a prerequisite to the State performing the training. There is no cost for these two events.

Collective Bargaining Unit – Part-time Ambulance Employees

On the agenda is a petition to the VT Labor Board from the part-time ambulance employees seeking to unionize. Because this involves contract negotiations, it will be discussed in execution with the attorney.

Payroll Format – In Packet

Please note that we set up a new payroll format (in packet) through Munis to eliminate those extra HRA pages and make it cleaner.

Main Street Water Line and Tank Replacement Project

The Main Street water line contractor has completed project sign installation and site survey with water line location identification. In addition, the contractor has been saw cutting the pavement for future water line excavation on Prospect, Highland, Hill and Byam. This coming week the contractor plans to saw cut the pavement on Main Street starting on the southerly side of the Main Street Bridge with a plan to start road excavation on Main Street the week of April 28. The contractor for the water tank replacement project is stating a mid-May start date.

Vine Street Sidewalk Project

The contractor for the Vine Street sidewalk project states that "we are going to plan to start May 19th. I'll start working on submittals." In addition, we have a project preconstruction meeting with the contractor on May 1.

Water/Sewer Budgets

The Utility Commission reviewed a first draft of FY 25/26 Water and Sewer Budgets at their April 7 meeting and did not have any suggested changes to the proposed budgets. The Commission did, and appropriately, tabled the discussion to the next meeting to ensure full review.

I am pleased to report that as proposed, and if adopted, the budgets will result in a combined 2.65% rate increase for the average single family residence. The water rate as proposed is not increasing and the sewer rate is increasing by 2.65%. The goal is to have the Commission complete the budget process in early May and submit the budgets to the Select Board in May for approval of the water and sewer rates.

Street Cleaning

A contractor completed worked on the street sweeping this past week.

Municipal Building Changes

I have hired a contractor to install a wall in the municipal building to separate the Lister's Office and the conference room. The contractor states that the work will be completed the first or second week in May. This will allow the Lister's and Staff to have relatively uninterpreted meetings.

I am working with an electrician to install wiring to allow for a monitor on the wall in the community. Also, now that the Board has funds in the municipal budget, I/we are working on updates to the community room, which will include a needed table arrangement for Board and other meetings, new ceiling tiles and other items.

Maple Sugar Lease

The Utility Commission discussed Turkey Hill Maple's request for an extension of their lease of Town land for the maple sugaring operation at their April 7 meeting. The Utility Commission appears in support of considering and discussing a renewal of the lease agreement. The Commission recommended hiring a forester or similar professional to inspect the property to ensure compliance with the lease and best practices. In addition, the Commission recommended researching further measures to ensure compliance with the lease.

Select Board Building and Facilities Committee

The Select Board's Building and Facilities Committee met this past Wednesday, April 9 to review/discuss the pool building project design and to work on phasing of the Common Redesign Project. Next steps for the pool project are for the consultant to further revise the plans based on the meeting and resubmit to the Committee.

Project Tracker

Project List		Project List 4/18/2025					
Project List	Status	Project Cost	Funding Source	Assigned	Start Date/Bid	Completion Date	Project Notes
Main St. Bridge Replacement Project	In Progress	\$8,900,000	State of VT, Municipality	VTrans and TM	11/1/2025	10/1/2026	VTrans is developing final engineering plans. VTrans to present final plans to Board in March or April. Project construction Spring 2026.
Main St. Water Line and Tank Project	Construction Phase	\$7,230,000	State of VT, Municipality	Engineer, TM	7/1/2024	11/15/2025	Water line contractor to start project end of April. Tank contractor to start project in May.
Route 12 and 12 A Sewer Expansion	Planning Phase	\$8,950,000	TBD	TM, Engineer	TBD	TBD	State approved 50% funding for study and plan update. Engineer working on update.
Common Project Update	Completed	\$40,000	ARPA Funds	Consultant	2/1/2024	11/1/2024	Consultant hired to complete Common Update Plan. Planning process is complete.
July Flooding, FEMA Disaster	In Progress	TBD	FEMA, State, Town	Town Staff	8/1/2023	TBD	FEMA is reviewing final project sheets for funding.
Cabot/Northfield Stormwater	In Progress	\$125,000	State of Vermont	TM, Consultant	10/1/2022	9/1/2024	ARPA grant for required stormwater planning and permitting. Engineer completed plans.
Northfield Falls Pedestrian	In Progress	\$33,000	State of Vermont, ARPA	TM, VTrans	3/1/2024	4/30/2025	Town awarded grant for 50% of project cost. Bid was awarded.
Lovers Lane	Planning Phase	TBD	State of Vermont, Town	TM, HF, SB Comm.	7/25/2025	Fall 2025	Town received \$200,000 State grant. Need to define project scope and additional funding.
310 Water Street - FEMA Buyout	In Progress	\$285,000	FEMA, State Vermont	FEMA, State, TM	7/1/2022	TBD	FEMA and State of VT, have awarded full funding for buyout. The property transfer is complete and the Town owns the property. RFP for building demolition was released.
Sewer Plant 20 Year Evaluation	In Progress	\$41,000	State of VT, Sewer Depart	Engineer, Utilities, TM	9/1/2023	10/1/2024	Sewer Utility to perform a 20 year evaluation of the Sewer Plant and System. Draft report received and presented to Utility Commission and SB. State of Vt. Is reviewing the report.
Wall St. Pedestrian - Design Phase	In Progress		State of Vermont	TM, Vtrans	01/1/2025	10/1/2025	Pedestrian Improvements on Wall Street to Dog River Park. Town awarded grant funds for design and construction. Reviewing engineering contract for design and construction
Cross Brothers Dam Project	In Progress	\$955,000	FEMA, State Vermont	VNRC, TM	10/1/2023	TBD	Engineer is preparing final plans and obtaining permits. Dam Removal scheduled for 2025.
VOREC Grant	In Progress	\$122,000	State of Vermont	VOREC Comm., TM	9/1/2022	12/31/2024	VOREC Committee is implementing a grant for recreation and trail related improvements.
491 Water Street - FEMA Buyout	In Progress	TBD	State of Vermont	TM,	5/1/2024	TBD	The property owner signed required documents. State processing the documents.
Historic Bridges	Scoping Phase	TBD	State of Vermont	State of Vermont	3/23/2023	TBD	The State selected four bridges in Northfield for structural analysis and rehab: Rabbit Hollow Bridge and three covered bridges on Cox Brook Road. Scoping for all bridges is underway.
Sewer Plant Permit Issues	Pending	TBD	Utility Commission	Town Manager	4/1/2023	TBD	Sewer Plant Permit Issues
Advanced Meter Infrastructure (AMI)	Planning Phase	\$950,000	State of VT and Utilities	TM, Utilities	9/1/2023	3/1/2025	Installing electric and water smart meters. Meter installation in late Summer 2025
King Street Battery Storage	Planning Phase	TBD	Developer	Developer, VPPSA	TBD	TBD	Developer needs to prepare and submit agreements to VPPSA and Town.
River Walk Path	Planning Phase	TBD	Town - ARPA	Committee	TBD	TBD	Dollar General is donating land for path. Manager hired a surveyor for boundary line adjustment.
Pool House Rebuild Plans	Planning Phase	\$36,000	Town- APRA	TM, SB Committee	TBD	TBD	Building evaluation and design plans. Architect is preparing project estimates.
Dole Hill sump issues	Engineering Phase	TBD	Town	Engineer, TM	4/1/2024	TBD	Engineer working on engineering plan. Received preliminary engineering report.
Town Bridge 56, Highway 54	Planning Phase	\$200,000	Town	TM, Contractor	TBD	TBD	Town is adding funding to the CIP
Vine Street Pedestrian Bridge	Planning Phase	TBD	Town	TM, Contractor	TBD	TBD	Obtaining quotes
Vine and Cross Sidewalk Project	Construction Phase	\$400,000	ARPA Funds	TM, Engineer	6/15/2024	9/15/2025	Contract signed. Construction Spring/summer 2025.
DEI Training	In Progress	No Cost	N/A	TM	4/26/2025		A representative of the VT office of Racial Equity Education to attend 4/22 Select Board meeting

INFORMATION ONLY

From: Barbara "Stevie" Balch <reply-to+6b943062ed93@wixforms.com>
Sent: Friday, April 18, 2025 12:49 PM
To: [REDACTED]
Subject: [Mysite] Contacts Form 2 - new submission

Barbara "Stevie" Balch just submitted your form: Contacts Form 2
on [Mysite](#)

Message Details:

Name: Barbara "Stevie" Balch

Email: stevie@maltedmedia.com

Subject: Inappropriate behavior

Message: We have been away, so no first hand knowledge of this incident, but am dismayed to hear that a resident made public, untruthful accusations about Chief Gomez. Just a note to say that in a time when lies, bullying, and unprecedented disregard for the law are being normalized and even weaponized, the role of just and reasoned local civic leadership is ever more important. Thank you.

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