

**TOWN OF NORTHFIELD, VERMONT**  
**Board of Listers**  
**Annual Organization Meeting**  
**Minutes of March 11, 2024**

- I. **Roll Call:** Listers present: Dave Ritzer (by FaceTime), Larry Garland & Tom Alsheimer

Meeting was called to order at 9:00 a.m.

- II. **Set/Adjust Agenda:** Meeting agenda Approved Vote: 3-0-0

- III. **Approval of Minutes of Last Year's Meeting.** The 2023 annual meeting minutes were approved as presented Vote:3-0-0

IV. **Organization**

- A. **Election of Chairman.** Tom Alsheimer was nominated by Dave Ritzer for Lister Chairman. Seconded by Larry Garland. Vote: 2-0-1
- B. **Election of Secretary.** Dave Ritzer was nominated by Larry Garland for Secretary. Seconded by Tom Alsheimer Vote: 2-0-1
- C. **Setting of office hours.** Current office hours were retained as M-W-F 8:00 a.m. to 12:00 p.m. Vote: 3-0-0

- V. **Public Participation – None**

- VI. **Old Business – There was no Old Business**

VII. **New Business**

A. **Lister's Calendar for 2024**

- a. Approx. inspection time 4/1/2024 through 5/24/2024
- b. Lodge Grand List Abstract by required date of 6/24/2023, shooting for 6-12-2024.

- B. **Inspections for 2024.** Approximately 139 Parcels to inspect.

C. **2022 Equalization Study Results:**

- a. CLA – 67.26
- b. COD – 25.12
- c. Town Wide Reappraisal proposals have been turned over to Town Manager for contractor selection.

- D. **Tax map update.** New maps should arrive March 2024.

- VIII. **Adjournment:** was motioned by Dave Ritzer. Vote to adjourn: 3-0-0