

TOWN OF NORTHFIELD
AUTHORIZATION AGREEMENT FOR DIRECT DEBIT OF PROPERTY TAXES

If you have a checking or savings account at any bank or credit union in the United States, you may elect to have your property taxes automatically deducted from your account. The Town of Northfield ("The Town") will issue an electronic withdrawal from your account for the exact dollar amount due and apply it to your property tax bill. Deductions will be made on the due date of each property tax installment.

To enroll, complete this form and return it to the address below. Please note, this form must be received by the Town at least 15 days before the installment due date or it will not go into effect until the following installment. It is your responsibility to confirm receipt by the Town and verify the effective date.

Town of Northfield Clerk/Treasurer's Office
51 South Main St
Northfield, VT 05663
802-485-5421

Name: _____ Parcel ID#: _____

(Please list only one parcel ID per form. Submit a separate form for each parcel.)

Email: _____ Daytime Phone Number: _____

I hereby authorize the Town of Northfield to debit my bank account listed below in the exact amount of my property tax payment on the due date of each installment. The depository listed below is authorized to debit same to such account. I acknowledge that I have signatory authority on the bank account listed.

Name of Bank/Credit Union: _____

Address of Bank/Credit Union: _____

Routing Number: _____

Account Number: _____

Account Type: Checking Savings

Please include a blank, voided check or deposit slip with the account information listed.

This authority is to remain in full force and effect until the Town has received written notification from me terminating this agreement in such time and in such manner as to afford the Town a reasonable opportunity to act on it. I understand it is my responsibility to terminate this agreement if the property is sold. I also understand it is my responsibility to notify the Town if there is a change in my bank name or account number. If sufficient funds are not available in the above specified account on the day that the Town of Northfield processes the electronic withdrawal, I understand that my account will not be credited with a timely payment. I also understand that my account will then become late/delinquent and will be assessed interest/penalty as specified on my property tax bill, plus a \$25.00 service charge.

Signature: _____ Date: _____

Printed Name: _____

Town of Northfield Use:		
Date Received: _____	Date Entered in TA: _____	By: _____