

MUNICIPAL OFFICES



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NORTHFIELD, VERMONT 05663

TOWN OF NORTHFIELD, VERMONT SELECT BOARD REGULAR MEETING Tuesday, January 27, 2026 COMMUNITY ROOM - 7:00 P.M.

**This ZOOM meeting can be attended either in person
or from your computer, tablet, or smartphone.**

<https://us06web.zoom.us/j/85872768728?pwd=cKEqXhaJgtxieWcaFWdwnRSvaYcBkb.1>

You can also dial in using your phone: 1-929-436-2866

Meeting ID: 858 7276 8728

Passcode: 847637

AGENDA

- I. ROLL CALL**
- II. SET/ADJUST AGENDA**
- III. PUBLIC PARTICIPATION (SCHEDULED):**
 - a. Kaitlyn Keating, Accessibility, Walkability, and Pedestrian Safety Task Force: "Cabin Fever Block Party," Wednesday, March 4, 2026
- IV. APPROVAL OF MINUTES**
 - a. January 8, 2026 (Special Meeting)
 - b. January 13, 2026 (Special Meeting)
 - c. January 13, 2026 (Regular Meeting)
 - d. January 15, 2026 (Special Meeting)
 - e. January 20, 2026 (Special Meeting)
- V. APPROVAL OF BILLS**
 - a. Approval of Warrant #14-26 & #14-26A-B
 - b. Receipt of Biweekly Payroll through January 18, 2026: \$118,546.97
- VI. SELECT BOARD**
 - a. Approval of 2026 Northfield Town Meeting Warning
 - b. Appointment of Grants Authorized Representative
- VII. TOWN MANAGER'S REPORT**
- VIII. BOARD MEMBERS' COMMENTS, CONCERNS, QUESTIONS**
- IX. PUBLIC PARTICIPATION (UNSCHEDULED)**
- X. EXECUTIVE SESSION (IF NEEDED)**
 - a. Legal/Personnel/Contracts [1 VSA 313 (a)(1)]
- XI. ADJOURNMENT**

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD SPECIAL MEETING
Minutes of January 8, 2026**

- I. ROLL CALL.** Chair Charles Morse, Board members K. David Maxwell (6:18 p.m.), Lydia Petty (absent), Merry Shernock, and John Stevens. Also present were Steve Mackenzie (Interim Town Manager), Laurie Baroffio (Finance Director), Meggan McCusker (Chief, Northfield Ambulance Service [NAS]), Brain Massey Jr., Sally Davidson, Bethany Drum, Scott Bragg (NAS), Danielle Farnum (NAS), Melissa Stark Rutter (NAS), Kaelee Bouleris (NAS), Matthew Romei (NAS), Bill Clements, Carolyn Stevens, Curtis Dudley, Don Doyon, Gary Circosta, Kristin Pollard, Tom Scott, and Elroy C. Hill.

Chair Morse called the meeting to order at 6:00 p.m.

- II. PUBLIC PARTICIPATION (SCHEDULED):** None.

III. DISCUSSION

- a. Appointment of an Authorized Representative and Alternate for State Revolving Fund Loans.** Finance Director Baroffio said the municipality needs to authorize a representative and alternate to sign documents related to the state's All Clean Water and Drinking Water Revolving Loan fund program. Motion by Board member Shernock, seconded by Board member Stevens, to appoint Steve Mackenzie as the representative and James Russo as the alternate. **Motion passed 3-0-0.**

- b. Proposed FY 2026/2027 Town Budget**

- 1. Northfield Ambulance Service (NAS).** In the NAS Capital Improvement Plan (CIP) budget, the only account is for Building Improvements. That account has a \$5,391 deficit and \$7,500 will be added in the next fiscal year. NAS Chief Megghan McCusker said it was the purchase of new garage doors that resulted in the deficit spending. Rot was found in the old ones and they needed quick replacement. Chair Morse noted the NAS Capital Equipment Plan (CEP) budget will cover the ambulance units as well as the equipment stored in them. Chief McCusker said two (2) defibrillators were replaced last year and will not need to be replaced until FY 2030-2031. The expected replacement cost of each \$47,000 and \$7,900 will be added annually to these CEP accounts to cover the eventual expense. The two (2) AutoPulse machines were both purchased in 2021 and are scheduled for replacement in FY 2029-2030. These are portable CPR unit and the replacement cost for each is \$17,000. Each of the AutoPulse CEP account has a balance of about \$9,600 and \$2,000 will be added in each coming year to cover the shortfall. Chief McCusker would like to start budgeting for AutoPulse batteries, which last five (5) years and cost about \$1,170 each. She would like purchase six (6) this year. Ms. Baroffio will budget \$7,000 for this new CEP account in the next fiscal year and following years will have \$1,500 budgeted. The 2017 Rescue unit is scheduled for replacement in FY 2041-2042 at an estimated cost of \$45,000. There now is a \$16,048 balance in this CEP account and \$1,800 will be added to this in future years. The 2022 Ambulance unit is scheduled for replacement in FY 2032-2033. There is a \$44,500 balance in the CEP account with \$22,500 to be added each future year. Ms. Baroffio said the current plan is to budget for about half of the replacement cost, which is now estimated at \$400,000, and then borrow the remaining balance. Chief McCusker said \$400,000 was probably a low estimate.

The 2017 Ambulance unit has a \$164,893 balance in its CEP account. The current plan is to remount the box on the 2006 Ambulance unit on a new chassis to replace this vehicle in FY 2027-2027. This will cost about \$200,000 and \$65,000 in new CEP funds will be added in the next fiscal year. Chief McCusker said the 2006 Ambulance unit will be sent to the Osage dealer in Wisconsin for the remount this spring and is expected back by mid-summer.

Board member Maxwell arrived at this time.

Ms. Baroffio thought it might be best to reduce the \$65,000 in new CEP funds to \$35,000 as that would cover the cost of the remount. NAS EMT Scott Bagg suggested that due to the increased volume of NAS run calls in recent years, it might be a good idea to decrease the expected life spans of NAS vehicles by a year or two. That would reduce vehicles maintenance costs as well as increasing their trade-in value. Chief McCusker also is looking at dealers other than Osage in order to cut costs. She will provide the Select Board members with this information. The CEP budgets for the replacement of stretchers; stair chairs; portable and in-vehicle radios; and pages are all on schedule.

The UTV is scheduled for replacement in FY 2028-2029 at an estimated cost of \$23,000. There is a \$18,102 balance in this CEP account with \$1,700 to be added in upcoming fiscal years. Chief McCusker will do some research to make sure the estimated replacement price is accurate. She suspects \$30,000 might be a more accurate figure. It might be possible to delay the replacement date for a couple of years as the machine is in good condition. Ms. Baroffio said that extending this vehicle's expected life span from ten (10) years to fifteen (15) is feasible. She will adjust the annual allocations for this CEP account accordingly and change the replacement date to FY 2033-2034. Chair Morse said these changes would be undone later if the machine is damaged, etc.

The Jaws of Life budget has a \$26,931 balance and the cost of a replacement is \$50,000. It just refurbished instead, the cost would be \$26,000. Chief McCusker said the Northfield Fire Department (NFD) carries the same equipment when they respond to car accidents so the NAS Jaws of Life doesn't get much use. The EMTs on scene focus more on treating patients rather than extrication. Chair Morse said this hydraulic piece of equipment requires regular usage to keep it in proper functioning condition. Mr. Bagg said today's passenger vehicles are constructed much safer than in the past so Jaws of Life are used much less frequently. Chair Morse said there needs to be a future conservation regarding whether the NAS Jaws of Life is a redundant piece of equipment and should be removed from the NAS inventory. Manager Mackenzie said it doesn't make much sense to budget for its replacement if the current one isn't being used. Ms. Baroffio suggested removing the \$2,560 budgeted for the next fiscal year pending the final decision regarding this particular piece of equipment.

The PowerLoad systems were both purchased in 2022 and are not scheduled for replacement until FY 2032-2033 and FY 2035-2036. Each CEP account has a balance of about \$10,000 and \$4,000 will be added in upcoming fiscal years. Ms. Baroffio said when the UTV was purchased, it was agreed that no funds would be budgeted for the replacements of the NAS trailer or boggin. The ATV is now inoperable and not considered part of the NAS fleet. It was noted that the TDS Telecom building on Wall Street will be vacant soon and this could be a viable future home for the NAS. This possibility will be explored further.

2. **Northfield Police Department (NPD).** The only NPD CIP account is for Building Improvements, which has a \$14,461 balance with \$2,500 to be added in the next fiscal year. Chair Morse knows that secure cages for records retention will need to be installed in the Police Station. He estimated the cost at about \$700. As there is no NPD representative here tonight, there is no departmental input on the building's actual condition. Board member Maxwell said from his general observations, the building appears to be in good shape. Chair Morse concurs that there don't seem to be any major issues. Board member Shernock would like the \$2,500 kept in the budget in case the new interim and/or permanent police chief find any problems once they start working. Chair Morse noted that the building's roof will need to be replaced eventually.

Ms. Baroffio, said that In the NPD CEP, we are now budgeting for the replacement of three (3) police cruisers. We do have a fourth vehicle (2019 Ford Explorer) on hand but we are not budgeting for its replacement. Board member Maxwell said the reason for reducing the NPD fleet from four (4) to three (3) was staffing problems. Ms. Baroffio said the 2010 Ford Explorer is scheduled for replacement in FY 2026-2027 but that could be delayed by a year or two due to limited usage. There is \$50,000 in this CEP account with \$10,000 to be added in the next fiscal year. \$6,850 will be added to the NPD Computers budget in the next fiscal year to cover the current \$5,850 deficit in this account.

3. **Administrative.** In the Administrative CIP budget, there is a \$8.01 balance in the Manager Search account. As the search for a permanent town manager should be completed during the current fiscal year, Ms. Baroffio said these related expenses could be taken out of the operations and maintenance (O&M) budget as professional services. The VOREC signage account now has a \$16,510 balance. Ms. Baroffio believes this project has been completed using ARPA funds. These are not reserved funds so they could be transferred to another CIP account, preferably one related to the Town Forest. Chair Morse felt a conversation with the Northfield Conservation Commission (NCC) chair might be useful to determining the best use of the remaining funds. Perhaps a fund for future signage repair and/or replacement should be considered.

4. **Miscellaneous**

- i. **Town Clerk CIP.** Ms. Baroffio said the CIP account for the vault located in the Town Clerk's office now has a \$22,768 balance with \$25,000 to be added in the next fiscal year. There is no formal quote for the vault renovation work that needs to be done. Chair Morse said the vault is really overcrowded with municipal records so some expansion of its capacity is needed. In addition, some sort of fire suppression system should be installed and this might raise the cost of the project considerably. Chair Morse said we are probably looking at total costs of over \$100,000. The current account balance will only cover the initial planning for this project. Board member Maxwell would like to be sure that the municipal government will remain located in the Municipal Building for the foreseeable future before sinking this much money into it. He would like to see some long-term plans for the building. Future annual additions to this CIP budget will increase from \$500 to \$12,000 starting FY in 2027-2028.
- ii. **Library/Historical Society Building CIP.** There now is a \$8,000 balance in the Community Room update account. Chair Morse said the previous manager was supposed to using these funds to purchase new chairs, technology updates, etc. but he doesn't know if a written plan for this was ever developed. There are other building deficiencies that need to be addressed, including the Historical Society basement. Chair Morse said these problems will need to be discussed with a contractor.
- iii. **Listers CIP.** Ms. Baroffio spoke to Listers Chair Thomas Alsheimer recently and learned that the town-wide reappraisal process should start in July 2026. The estimated cost will be \$200,000 and there is a \$214,983 balance in the CIP account for this purpose. Mr. Alsheimer felt it would be good to have an additional \$1,000 on hand for this project so \$500 will be added to this account over the next two years. The Tax Map CIP account has a \$4,827 balance and Mr. Alsheimer would like an additional \$1,500 in the next fiscal year to cover the purchase.
- iv. **Cemetery CIP.** In the Stone/Monument Restoration CIP account, an additional \$1,000 will be added in the next fiscal year. This will be added to the current \$16,646 balance. The accounts for Mt. Hope Expansion, General Cemetery Restoration, and the Falls Cemetery Fence all have healthy balances so no funds will be added in the next fiscal year.

- v. **Municipal Building CIP.** The Building Improvement CIP account has a \$1,048 deficit so \$3,500 will be added in the next fiscal year. Ms. Baroffio felt the back door (i.e., employee) entry way was unsafe and should be fixed. The parking area drainage also needs to be improved at some time.
- vi. **Municipal Building CEP.** The CEP account for the new generator has a \$2,903 balance. The generator is not expected to require replacement until FY 2034-2035. \$500 will be set aside each year for this starting in FY 2027-2028.
- vii. **Highway CIP.** Ms. Baroffio contacted the Vermont League of Cities & Towns and they confirmed that the funds now set aside for the Main Street Bridge Replacement local match could be transferred to other town bridge CIP accounts. Once the starting date for the project has been confirmed (it has been delayed three times), it would be possible to bond the local match amount, which is five percent (5%) of the total project costs.

IV. PUBLIC PARTICIPATION (UNSCHEDULED)

- a. **Sally Davidson: Budget Questions.** Ms. Davidson asked how much was being budgeted for Garden Supplies next year. Ms. Baroffio said this is in the Grounds, Parks, and Facilities O&M budget and is set at \$3,000 in the next fiscal year. This is a \$500 increase from the current fiscal year. Ms. Davidson asked if any funds will be budgeted for Town Common Revitalization. Chair Morse said a priority list for the work to be done has to be developed first. He felt problems with the fountain needs to be addressed first. Board member Maxwell said a full discussion needs to be held regarding a priority list and how to finance the work to be done.
- b. **Sally Davidson: Northfield Community Flag Project.** Ms. Davidson asked if funds could be put into the budget to pay for new US flags to be displayed in the community. Chair Morse said when this request was made earlier, it was suggested that the organization behind this project should petition to get an article on the Town Meeting warning to cover this expense. Board member Maxwell said this had been a private fundraising effort in the past and public funds were not used for these purchases. He added that Ms. Davidson could either circulate a petition to get on the ballot or ask the Select Board members to put this matter directly on the warning. Ms. Davidson made a request that this matter be put on the warning without a petition.

V. ADJOURNMENT. Motion by Board member Maxwell, seconded by Board member Stevens, to adjourn. **Motion passed 4-0-0.**

The Board adjourned at 8:19 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at: <https://youtu.be/2wJIG9OI41k>

These minutes are subject to approval at the next Select Board regular meeting.

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD SPECIAL MEETING
Minutes of January 13, 2026**

- I. ROLL CALL.** Chair Charles Morse, Board members K. David Maxwell, Lydia Petty, Merry Shernock, and John Stevens. Also present were Manager Steven Mackenzie, Laurie Baroffio (Finance Director), Meggan McCusker (Chief, Northfield Ambulance Service [NAS]), Danielle Farnum (NAS), Brian Massey Jr., Kristin Pollard, Tim Davis, Jeffrey Elrick, Gerard LaVarnway, Matthew Romei, Susan Stillinger, Carolyn Stevens, Don Doyon, Lorna Doney, Mary Nadon Scott, Thomas Scott, Karen Trombly, and Elroy C. Hill.

Chair Morse called the meeting to order at 5:34 p.m.

- II. PUBLIC PARTICIPATION (SCHEDULED):** None.

III. DISCUSSION

a. Proposed FY 2026/2027 Town Budget

1. Operations and Maintenance (O&M) Budgets.

- i. Northfield Ambulance Service (NAS).** In the current draft budget, NAS Personnel Services will increase by 10.2% in the next fiscal year. Chief McCusker has submitted a request that the hourly wages paid NAS part time employees be increased to better reflect what neighboring communities pay their first responders. She has requested that VEFR (Vermont Emergency First Responder) employees have an increase from \$17.25 to \$18.00, the EMTs (Emergency Medical Technicians) from \$18.00 to \$20.00, the AEMTs (Advanced Emergency Medical Technicians) from \$21.00 to \$23.00, and the Medics from \$23.00 to \$25.00. If this request is approved, it would increase the part-time employee line item from \$144,240 to \$146,432. Ms. Baroffio said the previous manager had increased these stipends by eighty cents (80¢) per hour. Board member Petty would like to see a chart that compares current NAS compensation to that in other Vermont communities. Chief McCusker said she could provide this but noted that there are significant differences between regional ambulance services that could make a direct comparison difficult. As for non-emergency transports, Chief McCusker said those usually involve Northfield residents being transferred between medical facilities or being transported home. She noted that the UVM Transfer Center network has a new system for contacting ambulance services for non-emergency transports that favors ambulance services staffed by stand-by professionals. Since NAS is staffed by volunteers, Chief McCusker often has to make calls to arrange coverage and that means she cannot give an immediate response when a request is made. Therefore, due to the new system, NAS is losing some of the non-emergency transports it used to make. Board member Shernock is not sure whether the new policy of having a non-emergency transfer crew on hand is working out. Chief McCusker said that at the worst the new policy is revenue neutral and we are not losing any money. Chair Morse said that the Run Pay budget will increase from \$39,000 to \$44,950 in the next fiscal year, which would be a better match for recent actuals. The same is true for Training pay, which will increase from \$6,000 to \$14,690. The NAS overtime budget will stay at \$16,2000 and the Non-Emergency Transfer budget will increase from \$7,560 to \$14,400 to better match recent actuals. The other lines items in the NAS Personnel Services budget will either be level-funded or see slight increases.

The NAS Contract Services budget will see a 19.2% increase in the next fiscal year and the major reason for this is the amount budgeted for Ambulance Bylining Services will increase from \$39,000 to \$55,000. Ms. Baroffio said that the contracted billing company charges based on a percentage of the NAS services that they bill. Since NAS revenue has increased significantly in recent years, the billing cost will rise accordingly. In the NAS Administrative budget, most line items are level funded or have a slight increase.

In the Materials/Supply NAS budget, Chief McCusker would like a one-time increase in the Equipment Purchase budget to cover the cost of purchasing IV pumps that used to be provided free of charge. She is asking that this budget be increased from \$5,000 to \$15,000 in the next fiscal year. Ms. Baroffio would prefer that this purchase be put in the NAS Capital Equipment Plan (CEP) budget and not in O&M. This issue will be discussed again at a later time.

The meeting went into recess at 6:17 p.m.

The meeting resumed at 6:29 p.m.

Town Manager. The manager's total salary is split between Town (56.5%) and Utilities (43.5%). The Town O&M portion in the next fiscal year is now set at \$73,450, which results in a total salary of \$130,000. This final amount probably will be negotiated during the permanent town manager search. The Advertising/ Legal Notices budget will increase from \$1,700 to \$3,500 in order to better match recent actuals.

Town Clerk/Treasurer. This O&M budget will increase 5.2% in the next fiscal year and this is mainly due to salary increases for the Town Clerk/Treasurer and the Assistant Town Clerk.

Board of Civil Authority. This O&M budget will decrease by 21.8% (\$7,610 to \$5,950) to better reflect recent actuals for contract services, etc.

Accounting. Chair Morse noted that this O&M budget will increase by 13.4% in the next fiscal year mainly due to an increase in personnel expenses.

Listers. This O&M budget will increase by only 1.5% in the next fiscal year as most line items are level funded. Lister Assistant Charlene Lathrop will be retiring soon and there is some uncertainty whether a replacement will be hired or whether a Lister will perform her duties in future. Ms. Baroffio asked Listers Chair Thomas Alshimer recently whether the upcoming town-wide reappraisal would require an increase in Lister work hours. Mr. Alshimer did not believe this would happen in the next fiscal year but possibility in the following one.

Northfield Fire Department (NFD). Ms. Baroffio said the part-time employee line item, which compensates NFD volunteers who respond to emergencies, will increase from \$29,000 to \$34,730 in the next fiscal year. There will be corresponding increases in the line items for Workers Compensation, etc. Other line items in this O&M budget are mostly level funded.

Northfield Police Department (NPD). The Personnel Services budget will increase by 12.9% to reflect scheduled pay rises in the police union contract. Other budget line items are mostly level funded.

Town Highway. The Personnel Services budget will increase by 3.6% mainly due to annual pay increases in the employees' union contract. Overtime expenses will be increased from \$45,000 to \$52,000 to reflect recent actuals. The line marking budget will remain at \$15,000. Board member Petty hopes that the work will be done in a more timely manner this year. The Crack Sealing budget remains at \$8,000. Chair Morse felt this work does a great job on the backroads. In the Administrative O&M budget, the CDL License budget will increase from \$2,750 to \$5,000. Highway Foreman Karl Bailey would like to initiate a policy in which the municipality would split the cost of obtaining a new CDL license with a Highway employee. The overall cost is \$4,500 and the employee would have their half of the cost reimbursed if they remain employed by the Highway Department for five (5) years. This is both a hiring and retention incentive.

In the Materials/Supply O&M budget, most of the line items are either level funded or see slight increases. The Sign & Post budget has been moved from the CIP budget to O&M so this \$4,000 has been added. Chair Morse would like to increase the Road Sand budget by \$18,000 to \$81,000. The Vehicle & Equipment Maintenance O&M budget will remain at \$75,000 in the next fiscal despite much higher recent actuals. Chair Morse said the new highway trucks arriving this fall should reduce these costs in the next year. After some discussion, as a precaution this line item was increased to \$120,000.

IV. PUBLIC PARTICIPATION (UNSCHEDULED). There was none.

V. ADJOURNMENT. Motion by Board member Maxwell, seconded by Board member Shernock, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 7:04 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at: <https://youtu.be/hAQXIzyPhxw>

These minutes are subject to approval at the next Select Board regular meeting.

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD REGULAR MEETING
Minutes of January 13, 2026**

- I. ROLL CALL.** Chair Charles Morse, Board members K. David Maxwell, Lydia Petty, Merry Shernock, and John Stevens. Also present were Manager Steven Mackenzie, Acting Clerk Kenneth McCann, Laurie Baroffio (Finance Director), Eric W. Nordenson (Chief, Montpelier Police Department), Kristin Pollard, Brian Massey Jr., Tim Davis, Stephen Coley, Lorna Doney, Lynn Doney, Bizhan Yahyazadah, David Hanna, Bonnie Hanna, Heather Snyder, Pam Ricker, Jeffrey Elrick, Gerard LaVarnway, Ken Christman, Cristie Arguin, Matthew Romei, Susan Stillinger, Mary Nadon Scott, Melinda Davis, Steven Tiersch, Steven Harnois, and Elroy C. Hill.

Chair Morse called the meeting to order at 7:09 p.m.

- II. SET/ADJUST AGENDA.** There were no changes to the posted agenda.

III. PUBLIC PARTICIPATION (SCHEDULED):

- a. Pierre Gomez: Record Correction. (7:10 p.m.)** Mr. Gomez was not present.

IV. APPROVAL OF MINUTES

- a. December 9, 2025 (Regular Meeting). (7:11 p.m.)** Motion by Board member Shernock, seconded by Board member Stevens, to approve the minutes. **Motion passed 5-0-0.**
- b. December 17, 2025 (Special Meeting). (7:11 p.m.)** Motion by Board member Shernock, seconded by Board member Stevens, to approve the minutes. **Motion passed 5-0-0.**
- c. December 23, 2025 (Special Meeting). (7:12 p.m.)** Motion by Board member Shernock, seconded by Board member Stevens, to approve the minutes. Board member Shernock found one typo that will be corrected. **Motion passed 5-0-0.**
- d. December 29, 2025 (Special Meeting). (7:12 p.m.)** Motion by Board member Shernock, seconded by Board member Stevens, to approve the minutes. **Motion passed 4-0-1, with Board member Maxwell abstaining.**
- e. January 6, 2026 (Special Meeting). (7:12 p.m.)** Motion by Board member Shernock, seconded by Board member Stevens, to approve the minutes. **Motion passed 5-0-0.**

V. APPROVAL OF BILLS

- a. Approval of Warrant #13-26 & #13-26A. (7:13 p.m.).** Motion by Board member Stevens, seconded by Board member Shernock, to approve Warrant #13-26 & #13-26A in the amount of \$3,008,447.49. Board member Maxwell noted that the bulk of the warrant amount (\$2,262,537) was a bond anticipation note payback related to last year's water projects. Finance Director Baroffio said these funds were recently received from the State of Vermont and are paid to the bank to reduce the amount due on the bond anticipation note. Board member Shernock noted an \$854 payment for design plans for the Cross Brothers Dam Removal project. These funds will later be reimbursed by FEMA. **Motion passed 5-0-0.**
- b. Receipt of Biweekly Payroll through December 21, 2025. (7:19 p.m.).** Motion by Board member Stevens, seconded by Board member Shernock, to receive the biweekly payroll in the amount of \$124,794.81. **Motion passed 5-0-0.**
- c. Receipt of Special Payroll through December 29, 2025. (7:19 p.m.)** Motion by Board member Stevens, seconded by Board member Shernock, to receive the special payroll in the amount of \$73,494.96. **Motion passed 5-0-0.**
- d. Receipt of Biweekly Payroll through January 4, 2026. (7:20 p.m.)** Motion by Board member Shernock, seconded by Board member Stevens, to receive the biweekly payroll in the amount of \$112,463.68. **Motion passed 5-0-0.**

VI. SELECT BOARD

- a. **Possible Amendment of Town Traffic Ordinance.** Chair Morse said there is a problem in this community with residents parking their vehicles in the street within the right-of-way provided to the municipality for road maintenance, snow removal, etc. These obstructions have created dangerous situations for the Highway crew as well as for those driving the roads. A Northfield resident (Dave Hanna) recently informed the Select Board of a particularly dangerous situation on Union Brook Road, where number of vehicles are parked on the side of the road at one location and this is causing a hazardous situation for those driving by. Chair Morse said state law says that this is illegal and our local traffic ordinance specifically bans overnight roadside parking during the winter months. He would like the Town Attorney to send a letter to the property owner stating that if the vehicles are not removed, the municipality has the authority to have them towed away and will do so. Chair Morse said another option is to revise the local traffic ordinance to specifically address this matter. Board member Maxwell asked what would be the point of this letter. Chair Morse said it would create a paper trail while informing the property owner that this dangerous situation must be remedied quickly or the vehicles will be removed. It also might be good to contact and hire the Washington County Sheriffs to handle the law enforcement end of this matter including all required documentation. The Northfield Police Department (NPD) currently does not have the staffing to deal with this. Manager Mackenzie is willing to send his own letter to the property owner first to see if the matter can be resolved without bringing in law enforcement. If that doesn't work, the scenario Chair Morse has suggested will be followed. Board member Petty believes the local traffic ordinance, which hasn't been revised for over ten (10) years, should be updated at some point but she would like it reviewed in a comprehensive matter for needed changes and not revised in a piecemeal manner due to one issue.
- b. **Vermont Agency of Transportation (VTrans) Certificate of Highway Mileage 2026. (7:34 p.m.)** VTrans requires each municipality to confirm whether it added or subtracted any town highway mileage during the previous calendar year. Failure to approve and submit the form can result in delays in receiving state funding for local road operations, etc. There were no changes in local highway mileage in the past year. Motion by Board member Stevens, seconded by Board member Maxwell, to approve and sign the VTrans Certificate of Highway Mileage. **Motion passed 5-0-0.**
- c. **Proposed Norwich University (NU) Land Transfer. (7:34 p.m.)** Chair Morse said that NU has proposed a land swap with the municipality in which Center Park would be exchanged for NU property located adjacent to the wellfield. Chair Morse has reviewed this proposal and found no legal impediments to this land transfer should the Select Board members decide to pursue it. Board members Maxwell and Stevens serve on the Select Board subcommittee that deals with "Town and Gown" matters and they will start meeting with NU representatives to negotiate this possible land transfer.
- d. **Approve Intermunicipal Agreement for Interim Police Chief (possible executive session). (7:37 p.m.)** Chair Morse said that since this matter involves a contract negotiation, it will need to be discussed later in the meeting in executive session.
- e. **Tax Sale Litigation Update (possible executive session). (7:37 p.m.)** Chair Morse said that as this is a legal matter, this also will be discussed in executive session.

- VII. TOWN MANAGER'S REPORT. (7:40 p.m.)** Manager Mackenzie had provided the Select Board members with a written report over the weekend and now provided an overview of some of its highlights. He noted that he retired as Barre City Manager about three (3) years ago and had no intention of going back to work until Bill Frasier from the Vermont League of Cities & Towns (VLCT) informed him that Northfield was looking for an interim manager. After some consideration, Manager Mackenzie decided to apply for the position provided that he could serve as a part-time employee.

Now that he has been hired, Manager Mackenzie is looking forward to working with the Select Board members, municipal employees, and the general public to help resolve current concerns in this community. Manager Mackenzie said he has received a warm reception and is willing to meet with anyone during his regular working hours (9:00 a.m. to 1:00 p.m.) and also when he is present for nighttime municipal meetings. He has started the practice of holding weekly meetings with the municipal department heads in order to keep open the lines of communication. Manager Mackenzie then recapped from his report his recent meetings with the Northfield Ambulance Service (NAS) union representative, the Town Attorney, etc. He also will restart the process for finding a replacement for Finance Director Baroffio, who officially resigned last year but has been willing to work as a part-time consultant to the municipality.

VIII. BOARD MEMBERS' COMMENTS, CONCERNS, QUESTIONS. (7:46 p.m.) The Select Board members did not have any specific questions or comments at this time but all were grateful to Manager Mackenzie for his willingness to come out of retirement to serve the Northfield community. They also were grateful that Ms. Baroffio is willing to put in so many hours to assist the Select Board members in drafting the FY 2026-2027 municipal budget that will be presented to Northfield voters for approval on Town Meeting Day (03/03/26).

IX. PUBLIC PARTICIPATION (UNSCHEDULED)

a. Lynn Doney: Improper Disclosure of Personnel File. (7:49 p.m.) Mr. Doney said he had complained at a recent Select Board Special Meeting (12/23/25) that a critical letter from his personnel file had been mailed unsolicited to members of the public. He wanted to know if anything has been done about this. Chair Morse said it has been determined that the letter did not originate from the personnel file that the municipality maintains. Mr. Doney believes there are personnel files at the Police Station that are largely unsecured. Chair Morse said he went through twenty-four (24) banker boxes and the contents of each has been catalogued. These boxes will be stored more securely in future. Mr. Doney asked if the former police chief returned all his Police Station keys to the municipality. If not, it might be a good idea to change the locks there. Chair Morse said that would be a decision for the town manager and/or the interim police chief.

X. EXECUTIVE SESSION. (7:58 p.m.) Motion by Board member Maxwell, seconded by Board member Petty, to go into executive session, in accordance with 1 VSA 313 (a)(1)], in order to discuss a contract negotiation and legal matter with Manager Mackenzie and Montpelier Police Chief Eric W. Nordenson present. **Motion passed 5-0-0.**

The Board went into executive session at 8:07 p.m.

Motion by Board member Shernock, seconded by Board member Maxwell, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 8:32 p.m.

Motion by Board member Maxwell, seconded by Board member Petty, to approve the intermunicipal agreement for interim police chief services as presented by the City of Montpelier and naming the Montpelier Deputy Police Chief to serve in Northfield. **Motion passed 5-0-0.**

XI. ADJOURNMENT. Motion by Board member Petty, seconded by Board member Shernock, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 8:35 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at: <https://youtu.be/EJ7Kp5LSajk>

These minutes are subject to approval at the next Select Board regular meeting.

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD SPECIAL MEETING
Thursday, January 15, 2026**

- I. ROLL CALL.** Chair Charles Morse, Board members K. David Maxwell, Lydia Petty, Merry Shernock and John Stevens. Also present were Manager Steven Mackenzie, Laurie Baroffio (Finance Director), Shannon Palone (Pool Director), Kevin L. Kite (Carroll, Boe & Kite, P.C.), Simon Pearish, Curtis Dudley, Carolyn Stevens, Gerard LaVarnway, Tim Swartz, Matthew Romei, DeLane McIlvene, Don Doyon, Kristin Pollard, Mary Nadon Scott, and Elroy Hill.

Chair Morse called the meeting to order at 6:00 p.m.

- II. PUBLIC PARTICIPATION (SCHEDULED):** None.

- III. EXECUTIVE SESSION.** Motion by Board member Petty, seconded by Board member Maxwell, to go into executive session, in accordance with 1 VSA 313 (a)(1)], in order to discuss a legal matter with Manager Steve Mackenzie and Town Attorney Kevin L. Kite present. **Motion passed 5-0-0.**

The Board went into executive session at 6:01 p.m.

Motion by Board member Maxwell, seconded by Board member Shernock, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 6:20 p.m. No action was taken.

IV. DISCUSSION

a. Proposed FY 2026/2027 Town Budget

1. Operations and Maintenance (O&M) Budgets.

- i. Cemetery.** This O&M budget increased by 1.6% with the major change being a \$2,000 increase in the Cemetery Care Contract account.
- ii. Town Garage.** The major change in this O&M budget is that the Building Maintenance/Supplies line item has increased from \$5,000 to \$7,000. The new amount better matches recent actuals. There also are plans to install new seals on the garage doors.
- iii. Library/Historical Society Building.** Most of the line items in this O&M budget are level funded with only slight increases for Janitorial Services and Elevator Maintenance. In addition, the Building Maintenance/Supplies budget will increase from \$5,000 to \$7,000.
- iv. Municipal Building.** This O&M budget is mostly level funded with a \$1,000 increase in the Heating Oil line item.
- v. Human Services.** The annual payment to the Senior Center will stay at \$25,000 and the Brown Public Library payment will increase from \$112,000 to \$113,000.
- vi. Grounds, Parks, & Facilities.** The O&M budget for the maintenance worker will decrease as the new position holder makes a lower salary than their predecessor. The salary for this position is evenly split between this department and the Highway Department. Board member Maxwell asked if this position should be totally funded by Grounds, Parks, & Facilities so that the employee can focus solely on park maintenance work throughout the year. Board member Stevens noted the Brown Public Library (BPL) recently hired a person to shovel snow around the property.

Board member Maxwell would like the possibility of creating a full-time maintenance position discussed further at some point and perhaps considered at near year's budget meetings. He believes currently there is a lot of deferred maintenance of municipal assets and that is not good practice. The Facility Maintenance/Supplies O&M budget will increase from \$5,000 to \$6,000 to better match recent actuals.

vii. Conservation. This O&M budget is level funded in the next fiscal year.

viii. Municipal Pool. The Personnel Services O&M budget will increase by 7.8% in order to increase pay for the pool director and lifeguards. The personnel budget for Special Events/Theme Nights will stay at \$1,000 in the next fiscal year. Chair Morse asked if any of these funds were spent last summer. Pool Director Shannon Palone said she didn't have a sufficient number of lifeguards last summer to hold any special events. The O&M budget for Special Events/Theme Nights non-personnel expenses will remain at \$1,200. Ms. Palone believes the \$5,500 now budgeted for chemicals should be increased due to the higher cost of chlorine, etc. She noted that higher temperatures result in increased chlorine usage. Board member Maxwell suggested raising this budget to \$6,000. There was no objection. The Facility Maintenance/Supplies O&M budget will remain at \$3,000.

ix. Support Services. Chair Morse said the Legal Services budget for the next fiscal year has been increased from \$25,000 to \$40,000. Litigation expenses are expected to be significant in the next year. Ms. Baroffio said the Washington County tax has increased to \$30,450 so the budget will be adjusted accordingly.

Simon Pearish said he has created a job description for a full-time recreation position that would handle park maintenance as well as park use reservations, interact between various outdoor recreation groups, etc. Board member Maxwell would like a future conversation about this possibility. He feels that by not having this person in place, the municipality is losing in the long run both time and money.

x. Planning/Zoning. This O&M budget is largely level funded with a small salary increase for the Zoning Administrator that will increase the Personnel Services budget by 6.6%.

xi. Economic Development. This budget also is fairly level funded with a 4.7% increase in the Personnel Services budget.

2. Municipal Pool Capital Improvement Plan (CIP). Chair Morse noted there is a \$748 deficit in the Paint/Repair Pool account. Ms. Palone said the paint job done last year was very poor and the pool needs to be repainted before it reopens this summer. She said the paint peeled at various locations and sand wasn't mixed into the paint used around the pool. This resulted in very slippery walkways and she had to purchase several floor mats to address the problem. Ms. Palone said the former manager was supposed to have contacted the paint contractor to have the work done again after the pool closed for the season but this wasn't done. Board member Maxwell would like Manager Mackenzie to look into this situation. Chair Morse said we should check to see if the work is still under warranty. He also felt Select Board members should have been better informed of the substandard work. Chair Morse noted there is an \$11,938 balance in the Building/Facility Improvement CIP account with \$10,000 to be added in the next fiscal year. However, there also is an \$8,360 deficit in the Pool Bathhouse account. Ms. Palone said the pool bathrooms do need to be upgraded before the pool reopens this summer. In addition, sometimes the showers don't work properly due to clogs in the pipes. Also, some doorways are too narrow for wheelchair occupants to navigate.

Chair Morse would like to postpone further discussion of this CIP budget until Manager Mackenzie has been able to check the status of the paint contractor, etc. There also needs to be some clarification regarding the funding of the proposed bathhouse renovation project. For now, \$2,400 in the Building/Facility Improvement account will be used to pay for the bathhouse renovation designs.

3. Municipal Pool Capital Equipment Plan (CEP). Chair Morse said the Pool Filter CEP account has a \$91,153 balance with \$7,500 to be added in the next fiscal year. The estimated replacement cost is between \$80,000 and \$100,000 so this account is in good shape. The Pool Vacuum CEP account has a \$2,814 balance with \$500 to be added in the next fiscal year. The replacement cost is estimated at \$5,500 and this is scheduled in FY 2030-2031. The Diving Boards CEP account has a \$1,072 balance with \$500 to be added in the next fiscal year.

4. Miscellaneous. Ms. Baroffio turned to the Town General Revenue budget and noted last year the Select Board members eliminated the charge for swimming lessons for Northfield residents. If that policy is kept in place this coming summer, she would like the amount budgeted for anticipated swim lesson revenue lowered from \$1,500 to \$100. She noted that only \$94 was collected for pool lessons last summer. There was no objection. Ms. Palone said there were a couple problems with the program last year. First, it was difficult to confirm Northfield residency at times. Also, there was a limit on how many people could take the lessons and some who delayed signing up were left out. Ms. Palone thought it might be possible to increase capacity this summer should an additional swim instructor be hired.

Ms. Baroffio will create a list of currently unresolved budget matters so that they can be fully discussed at upcoming budget meetings. The next one will be held next Tuesday night (01/20/26) and additional can be held if needed. She said the list would include the Northfield Ambulance Service (NAS) O&M budget, general building maintenance issues, adjusting downward the expected life spans of highway equipment, the financing of Northfield Fire Department (NFD) heavy equipment, financing the Main Street Bridge Replacement Project local match amount, etc. Ms. Baroffio said there also needs to be some discussion of how prior year surplus should be used in the proposed FY 2026-2027 budget.

V. PUBLIC PARTICIPATION (UNSCHEDULED).

a. Elroy Hill: Trash Can Disposal. Mr. Hill suggested that perhaps the municipality should contract with All Clean Waste Services to empty the public trash cans at least twice a week. Currently, the municipality's maintenance worker does this and sometimes there are delays in getting the work done for a week or two. Board member Maxwell would like Manager Mackenzie to look into this possibility.

VI. ADJOURNMENT. Motion by Board member Maxwell, seconded by Board member Shernock, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 8:02 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at: <https://youtu.be/fP3c1nnIMvA>

These minutes are subject to approval at the next Select Board regular meeting.

TOWN OF NORTHFIELD, VERMONT
SELECT BOARD SPECIAL MEETING
Minutes of January 20, 2026

- I. ROLL CALL.** Chair Charles Morse, Board members K. David Maxwell, Lydia Petty, Merry Shernock and John Stevens. Also present were Manager Steven Mackenzie, Laurie Baroffio (Finance Director), Meggan McCusker (Chief, Northfield Ambulance Service), Aaron Rhodes, Kristin Pollard, Mary Smith, Susan Stillinger, Brian Massey Jr., Gary Circosta, Matthew Romei, and Elroy C. Hill.

Chair Morse called the meeting to order at 6:00 p.m.

- II. PUBLIC PARTICIPATION (SCHEDULED):** None.

III. DISCUSSION

a. Proposed FY 2026/2027 Town Budget

- 1. Northfield Ambulance Service (NAS)** NAS Chief Meggan McCusker would like the NAS crew to use ActiveComms this year rather than the standard in-vehicle radios. This would eliminate the NAS Capital Equipment Plan (CEP) funds now budgeted (\$2,000) in the next fiscal year for portable radios. Ms. Baroffio said the Dispatching budget in the O&M Contract Services budget will be increased from \$47,000 to \$49,800 to cover the ActiveComms expense. In the NAS CEP budget, Chief McCusker has received new cost estimates for AutoPulse replacements. This will increase from \$17,000 to \$24,000 and Ms. Baroffio said the set asides in future fiscal years will be increased from \$2,000 to \$2,500. Regarding NAS personnel costs, Board member Maxwell recommends that the municipality negotiate a one-year contract with the new NAS union with possible extensions. He noted labor costs for this department have increased forty-six percent (46%) in the last three (3) years and this is not sustainable. Board member Petty said the former manager has included an average increase of four percent (4%) in the hourly wages of the NAS volunteer categories (i.e., VEFR, EMT, AEMT, and Medic). The Select Board consensus is to stay with this proposal. There are similar increases for weekend duty, etc.

In the NAS CEP budget, Board member Maxwell recommended that the Jaws of Life, which is seldom used, be retained but no money should be budgeted for its replacement. The current balance in this account (\$26,931) will be reallocated to the 2017 Ambulance Unit replacement account. In addition, the amount that was to be added to this account in the next fiscal year will be reduced from \$65,000 to \$35,000. Ms. Baroffio said the 2022 Ambulance unit is scheduled for replacement in FY 2032-2033 with a current replacement cost estimate of \$400,000. It was noted that this amount might be significantly reduced should Chief McCusker go with a different dealer for this vehicle. Ms. Baroffio would like to move towards fully funding this purchase rather than budgeting only for half and then borrowing the shortfall. Chief McCusker should have new replacement cost estimates soon. Ms. Baroffio said new defibrillators were purchased last year and these should have an expected service life of ten (10) years. If they had only been refurbished, they would have had to have been replaced in six (6) years. The next fiscal year budget addition for the two (2) AutoPulse replacement accounts will each be increased from \$2,000 to \$2,500.

Ms. Baroffio said the estimated replacement cost for the two (2) stretchers has been increased from \$63,000 to \$75,600. Therefore, the annual set aside for this account will be increased from \$9,170 to \$15,500. A similar increase will be made in the Stair Chairs CEP budget with the amount to be added in the next fiscal year increased from \$1,000 to \$3,000. However, there will be slight decreases in the set aside amounts budgeted in the PowerLoad replacement accounts.

Ms. Baroffio said a new line item needs to be created in the NAS O&M budget for Contract Services that would cover the \$450 that Barre City Ambulance will charge NAS when making service calls in Northfield. The estimated number of these calls in the next fiscal year is six (6) so \$2,700 will be budgeted for this. In addition, as \$16,500 was added to the NAS CEP budget for the purchase of IV pumps, the NAS O&M budget for Equipment Purchases will be lowered from \$5,000 to \$2,500. There was no objection to this change. Chief McCusker would like to install a Starlink device in the NAS trailer as a backup in case the local cable provider has an outage. The last time that happened, the NAS lost both internet and phone service. Chief McCusker said after the unit is purchased for \$300, you only have to make services payment when the system is in use. She added that the trailer could be moved to distant incident sites and this will provide internet and cell phone service on the backroads where reception is usually difficult. Ms. Baroffio said the Starlink device purchase could come out of the NAS O&M Equipment Purchase budget. There was no objection.

2. **Budget Recap.** Ms. Baroffio then went over a number of previously-discussed proposed revisions to various budgets. In the Northfield Fire Department (NFD) O&M Dispatching budget, there will be an increase from \$22,630 to \$22,950. Also, she clarified that the Northfield Police Department (NPD) personnel expenses budget is based on one (1) police chief, five (5) officers, and one (1) dispatcher. In the Highway Department O&M budget, the line item for winter sand purchases was set at \$74,000 after some discussion. In the Administrative Capital Improvement Plan (CIP) budget, there is a \$16,510 balance in the VOREC signage account. Ms. Baroffio would like to know if there are any plans to use these funds. Board member Petty, who was a member of the VOREC Grant Implementation Committee, said she believed a second signage order was made and perhaps the invoice for that purchase has not been processed. In any case, there is possible non-signage usage possible for these funds so perhaps the account should be renamed the "VOREC Project" instead. There was no objection.

Chair Morse noted there are numerous problems in the Historical Society basement that should be addressed as soon as possible. The basement budget has a \$1,422 deficit with \$2,500 to be added in the next fiscal year. There also is an \$8,000 balance in the Community Room Update budget and these funds should be used to address the room's deficiencies as soon as possible. Ms. Baroffio said the Municipal Building's CIP account for Building Improvements now has a \$1,048 deficit with \$3,500 to be added in the next fiscal year. There was no objection. In the Parks, Grounds, & Facilities CIP budget, there is a \$1,522 balance in the account for a water/sewer hookup at Memorial Park. Chair Morse said there has been a suggestion that there could be seasonal RV parking at the park but this was never advanced. These funds will be transferred to the Equipment/Facility Repair CIP account.

In the Pool CIP budget, Ms. Baroffio noted the Building/Facility Improvements account has a \$11,938 balance with \$7,500 to be added in the next fiscal year. \$2,400 will be added to the Pool Bathhouse renovation account, which now has a deficit. It was noted that Pool Director Shannon Palone stated that the pool bathrooms did require some upgrades before the pool reopened this summer. However, since no major renovations were planned for this coming year, the \$7,500 was reduced to \$2,000.

In the Highway CIP budget, there is an account for repairs to Town Highway 54 Bridge 56. Ms. Baroffio asked if these repairs are scheduled for the next fiscal year or the one after. How this account should be funded in the next fiscal year depends on the timing of the repairs. Chair Morse is unsure so he asked Manager Mackenzie to contact the Vermont Agency of Transportation (VTrans) to see if he can get the answer to this. Perhaps he could get an accurate figure for total project costs. Ms. Baroffio noted there is a \$52,533 balance in the Vine Street Sidewalk account. As this project has been completed, she asked if these funds could be transferred to the Sidewalk general account. If that happened, Ms. Baroffio asked if this budget, which then would have an \$80,069 balance, should still receive an additional \$30,000 in the next fiscal year. Board member Petty noted a number of future sidewalk renovation projects have been identified so she would prefer that the new funds be used to build up this account. Board member Maxwell also would rather leave the \$30,000 alone as we also need to set aside funds for sidewalk maintenance. Board member Shernock said Northfield residents have repeatedly stated how important good sidewalks are for the community. The consensus was for the \$30,000 to stay in the budget.

Ms. Baroffio asked if a new line item should be created for future upgrades to the Common based on the DuBois & King concept design. No funds would be added in the next fiscal year but there would be a place holder for future funds to be allocated. Board member Petty would prefer that the Common revitalization project be done in stages over the next few years. She does feel that fixing the fountain should be a priority. No changes were made at this time.

In the NFD CEP budget, Ms. Baroffio provided updated numbers based on the municipality deciding to budget for half of the replacement cost for the 2000 Aerial Truck and borrow the shortfall with a fifteen-year bond. The current plan is to purchase a used vehicle for about \$650,000. This CEP account now has a \$234,713 balance with \$20,000 to be added in the next fiscal year. Board member Maxwell would like the set aside kept at \$20,000 as there now are negotiations with Norwich University (NU) over the amount of their annual gift to the municipality. Part of this gift is supposed to help fund the Aerial Truck replacement so changes to this account probably should be deferred until the gift amount is determined.

Ms. Baroffio then discussed the scheduled replacement of the 2007 NFD Pumper Truck, which now is set for FY 2028-2029. This account now has a \$116,100 balance with \$21,840 to be added in the next fiscal year. The estimated cost of a new truck is \$1,127,500 so there now would be a \$150,460 shortfall in funding half the purchase price. Ms. Baroffio said prior year surplus funds could be used to fill the gap.

As requested by the Select Board members, Ms. Baroffio has shortened the expected life spans of certain Highway vehicles from nine (9) to seven (7) years. She has accordingly adjusted the set asides in coming fiscal years to address this accelerated replacement schedule. Ms. Baroffio said this process can be difficult due to the uncertainty over the actual replacement costs. This is especially problematic when the equipment replacement is scheduled several years away.

Ms. Baroffio then asked if the Select Board members had a target for tax rate increases in the next fiscal year. Chair Morse would like it kept under ten percent (10%). Ms. Baroffio said that would require the use of prior year surplus funds. Board member Maxwell said this could be discussed at the next budget meeting. Board member Petty would not want to create problems in future budget years by expending all the surplus funds for a short-term fix to this year's tax rate. Board member Maxwell believes the Select Board members have gone through the proposed budget with a fine-toothed comb but some difficult decisions still need to be made. He is hoping Manager Mackenzie and Ms. Baroffio will be able provide some guidance regarding any remaining issues at the next (and probably final) budget meeting (01/22/26). Ms. Baroffio will distribute updated budget pages at that time that will reflect Select Board budget decisions made by consensus to date.

IV. PUBLIC PARTICIPATION (UNSCHEDULED).

- a. **Elroy C. Hill: Sidewalk Snow Removal.** Mr. Hill noted the downtown sidewalks today weren't clear of snow before mid-afternoon. He felt this makes it difficult for older residents to get to the post office, etc.

V. EXECUTIVE SESSION. Motion by Board member Shernock, seconded by Board member Petty, to go into executive session, in accordance with 1 VSA 313 (a)(1)], in order to discuss a contract negotiation with Manager Mackenzie present. **Motion passed 5-0-0.**

The Board went into executive session at 7:49 p.m.

Motion by Board member Maxwell, seconded by Board member Lydia, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 8:00 p.m. No action was taken.

VI. ADJOURNMENT Motion by Board member Shernock, seconded by Board member Stevens, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 8:01 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at: <https://youtu.be/PtS-cH1zfE4>

These minutes are subject to approval at the next Select Board regular meeting.

TOWN OF NORTHFIELD

THE UNDERSIGNED HEREBY AUTHORIZE THE EXPENDITURES LISTED
HEREIN, ACCORDING TO THE LAWS OF THE STATE OF VERMONT.

DISBURSEMENT DATE: 01/30/26

WARRANT 14-26,14-26A-B

NORTHFIELD TOWN SELECT BOARD

K. DAVID MAXWELL _____

CHARLIE MORSE, Chair _____

LYDIA PETTY _____

MERRY SHERNOCK, Vice Chair _____

JOHN B. STEVENS _____

STEVE MACKENZIE, Manager _____

TOWN GENERAL	<u>79,474.23</u>	ELECTRIC FUND	<u>44,555.45</u>
MUNICIPAL PLANNING GRANT	_____	WATER FUND	<u>14,979.25</u>
FLOOD BUYOUT GRANT	_____	SEWER FUND	<u>12,490.38</u>
COMMON FUND	_____		
COMMUNITY DEVELOPMENT FUND	_____		
ARPA FUND	_____		
TOWN CIP	<u>11,996.76</u>		
AMBULANCE DONATION FUND	_____		
FIRE DONATION FUND	<u>320.98</u>		
RECREATION COMMITTEE FUND	_____		
POOL DONATION FUND	_____		
CONSERVATION FUND	_____		
POLICE DONATION FUND	_____		
ENERGY COMMITTEE DONATION FUND	_____		
AGENCY FUND	_____		
SUBTOTAL	<u>\$91,791.97</u>	SUBTOTAL	<u>\$72,025.08</u>

GRAND TOTAL **\$163,817.05**

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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10000				TOWN GEN - BALANCE SHEET					
10000	01340			UNUSED POSTAGE INVENTORY					
040191	NEOPOST-NEOFUNDS	88860	0	2026 7 INV A	1,500.00	14-26		JAN26 POSTAGE	
	INVOICE:			FULL DESC: JAN26 POSTAGE					
				ACCOUNT TOTAL	1,500.00				
			ORG 10000	TOTAL	1,500.00				
10130				TOWN MANAGER					
10130	060121			MANAGER SERVICES					
038000	MACKENZIE, STEVEN	88759	0	2026 7 INV A	1,483.13	14-26		12/23-01/09 MGR SER	
	INVOICE:			FULL DESC: 12/23-01/09 MGR SERVICES					
038000	MACKENZIE, STEVEN	88897	0	2026 7 INV A	1,408.97	14-26		1/10-1/16 MGR SERVI	
	INVOICE:			FULL DESC: 1/10-1/16 MGR SERVICES					
038000	MACKENZIE, STEVEN	88937	0	2026 7 INV A	1,398.38	14-26		1/19-1/23 MRG SERVI	
	INVOICE:			FULL DESC: 1/19-1/23 MRG SERVICES					

					4,290.48				
				ACCOUNT TOTAL	4,290.48				
10130	07050			OFFICE SUPPLIES					
035892	MAGEE OFFICE PLUS	88853	0	2026 7 INV A	13.54	14-26		COPY PAPER-PINK,GRE	
	INVOICE:			FULL DESC: COPY PAPER-PINK, GREEN, BLUE					
035892	MAGEE OFFICE PLUS	88855	0	2026 7 INV A	13.07	14-26		3X3 LINED POST-IT N	
	INVOICE:			FULL DESC: 3X3 LINED POST-IT NOTES					

					26.61				
				ACCOUNT TOTAL	26.61				
10130	07070			DUES/MEETINGS/SUBSCRIPTIONS					
021684	BUSINESS CREDIT CARD	88841	0	2026 7 INV A	10.74	14-26		12/21-1/20 GOTOMEET	
	INVOICE:			FULL DESC: 12/21-1/20 GOTOMEET-MGR					
021684	BUSINESS CREDIT CARD	88842	0	2026 7 INV A	208.42	14-26		25-26WIX WBSITE FEE	
	INVOICE:			FULL DESC: 25-26WIX WBSITE FEE-BUSINESS BASIC PREM					
021684	BUSINESS CREDIT CARD	88845	0	2026 7 INV A	28.67	14-26		25-26 WIX WEBSITE A	
	INVOICE:			FULL DESC: 25-26 WIX WEBSITE APP-CALENDAR FEE					

					247.83				
				ACCOUNT TOTAL	247.83				
10130	07140			MILEAGE					
038000	MACKENZIE, STEVEN	88760	0	2026 7 INV A	98.31	14-26		12/23-01/09 MGR MIL	
	INVOICE:			FULL DESC: 12/23-01/09 MGR MILEAGE					
038000	MACKENZIE, STEVEN	88898	0	2026 7 INV A	73.73	14-26		1/10-1/16 MGR MILEA	
	INVOICE:			FULL DESC: 1/10-1/16 MGR MILEAGE					
038000	MACKENZIE, STEVEN	88938	0	2026 7 INV A	61.44	14-26		1/19-1/23 MGR MILEA	
	INVOICE:			FULL DESC: 1/19-1/23 MGR MILEAGE					

01/26/2026 09:57 |TOWN OF NORTHFIELD
tlaw |INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2026/1 TO 2026/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

							233.48
							ACCOUNT TOTAL 233.48
10130 07170							ADVERTISING/LEGAL NOTICES
021684 BUSINESS CREDIT CARD 88839		0	2026	7 INV A	206.70	14-26	FIN DIRECTOR AD-1/2
INVOICE:							FULL DESC: FIN DIRECTOR AD-1/2 INDEED
021684 BUSINESS CREDIT CARD 88840		0	2026	7 INV A	537.42	14-26	FIN DIRECTOR AD-12/
INVOICE:							FULL DESC: FIN DIRECTOR AD-12/27INDEED
021684 BUSINESS CREDIT CARD 88843		0	2026	7 INV A	537.42	14-26	FIN DIRECTOR AD-12/
INVOICE:							FULL DESC: FIN DIRECTOR AD-12/14 INDEED

							1,281.54
							ACCOUNT TOTAL 1,281.54
							ORG 10130 TOTAL 6,079.94
10230							ACCOUNTING
10230 06010							PROFESSIONAL SERVICES
013521 LAURIE A BAROFFIO 88850		0	2026	7 INV A	13,740.00	14-26	ACCTING/CONSULTING
INVOICE: 116							FULL DESC: ACCTING/CONSULTING 01/05-01/18
							ACCOUNT TOTAL 13,740.00
10230 07050							OFFICE SUPPLIES
035892 MAGEE OFFICE PLUS 88854		0	2026	7 INV A	134.82	14-26	2X4 LABELS-YELLOW &
INVOICE:							FULL DESC: 2X4 LABELS-YELLOW & WHITE
035892 MAGEE OFFICE PLUS 88856		0	2026	7 INV A	35.16	14-26	BLUE PENS 0.7MM
INVOICE:							FULL DESC: BLUE PENS 0.7MM

							169.98
052902 SECURSHRED 88765		0	2026	7 INV A	25.00	14-26	1/8-SHREDDING PICKU
INVOICE: 515672							FULL DESC: 1/8-SHREDDING PICKUP SRVC
							ACCOUNT TOTAL 194.98
							ORG 10230 TOTAL 13,934.98
10320							FIRE DEPARTMENT
10320 06223							RECERTIFICATIONS-FIRE EQUIP
051216 REYNOLDS & SONS 88764		0	2026	7 INV A	1,281.50	14-26	MSAF FLOW TEST-AIR
INVOICE: 3461975							FULL DESC: MSAF FLOW TEST-AIR PACKS
							ACCOUNT TOTAL 1,281.50
10320 08020							HEATING FUEL
028560 GILLESPIE FUELS 88804		0	2026	7 INV A	189.60	14-26	120.0 GALS PROPANE
INVOICE:							FULL DESC: 120.0 GALS PROPANE 12/5 FD
028560 GILLESPIE FUELS 88805		0	2026	7 INV A	197.66	14-26	125.1 GALS PROPANE-

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YEAR/PERIOD: 2026/1 TO 2026/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

INVOICE:		FULL DESC:	125.1 GALS PROPANE-12/12 FD				
028560 GILLESPIE FUELS	88806	0	2026 7 INV A		167.96 14-26		106.3 GALS PROPANE
INVOICE:		FULL DESC:	106.3 GALS PROPANE 12/19 FD				
028560 GILLESPIE FUELS	88807	0	2026 7 INV A		255.80 14-26		161.9 GALS PROPANE
INVOICE:		FULL DESC:	161.9 GALS PROPANE 12/29 FD				

					811.02		
ACCOUNT TOTAL					811.02		
10320 08160		VEHICLE MAINTENANCE					
023172 DESORCIE EM.PRODUCTS	88781	0	2026 7 INV A		574.00 14-26		17 ENGINE2-AIR COMP
INVOICE: 20955		FULL DESC:	17 ENGINE2-AIR COMPRESSOR/AUTO DRAIN ISSUE				
ACCOUNT TOTAL					574.00		
10320 08380		BUILDING MAINT/SUPPLIES					
059696 VT. FIRE EXT.	88820	0	2026 7 INV A		154.00 14-26		FD-19 EXTINGUISHER
INVOICE: 77721		FULL DESC:	FD-19 EXTINGUISHER INSPECTS				
ACCOUNT TOTAL					154.00		
ORG 10320 TOTAL					2,820.52		
10330		POLICE DEPARTMENT					
10330 06010		PROFESSIONAL SERVICES					
046393 OUR HOUSE	88859	0	2026 7 INV A		1,500.00 14-26		FY25-26 JUVENILE CA
INVOICE: 73		FULL DESC:	FY25-26 JUVENILE CASE WORK				
ACCOUNT TOTAL					1,500.00		
10330 06090		JANITORIAL SERVICES					
053855 SPOTLESS CLEANING	88766	0	2026 7 INV A		200.00 14-26		1/18-24 CLEANING SE
INVOICE:		FULL DESC:	1/18-24 CLEANING SERVICES				
053855 SPOTLESS CLEANING	88767	0	2026 7 INV A		200.00 14-26		1/11-1/17 CLEANING
INVOICE:		FULL DESC:	1/11-1/17 CLEANING SERVICES				

					400.00		
ACCOUNT TOTAL					400.00		
10330 08020		HEATING FUEL					
028560 GILLESPIE FUELS	88790	0	2026 7 INV A		159.42 14-26		100.9 GALS PROPANE
INVOICE:		FULL DESC:	100.9 GALS PROPANE 12/1 PD				
028560 GILLESPIE FUELS	88791	0	2026 7 INV A		296.41 14-26		187.6 GALS PROPANE
INVOICE:		FULL DESC:	187.6 GALS PROPANE 12/29 PD				

					455.83		
ACCOUNT TOTAL					455.83		
10330 08070		GASOLINE					

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YEAR/PERIOD: 2026/1 TO 2026/7								
ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
053596 SO. VILLAGE	88911	0	2026	7 INV A	20.70	14-26	6.472 GALS GAS-22/2	
INVOICE: 5901		FULL DESC: 6.472 GALS GAS-22/24 FORD 12/8						
		ACCOUNT TOTAL			20.70			
10330 08300				DEPARTMENT SUPPLIES				
017120 CATES, MARION	88774	0	2026	7 INV A	75.00	14-26	9/25-SERVER, FIREWAL	
INVOICE:		FULL DESC: 9/25-SERVER, FIREWALL UPDATES						
017120 CATES, MARION	88775	0	2026	7 INV A	25.00	14-26	10/14-RESOLVE DNS I	
INVOICE:		FULL DESC: 10/14-RESOLVE DNS ISSUE						
017120 CATES, MARION	88776	0	2026	7 INV A	50.00	14-26	10/25-EMAIL RETENTI	
INVOICE:		FULL DESC: 10/25-EMAIL RETENTION QUERY						
017120 CATES, MARION	88777	0	2026	7 INV A	25.00	14-26	12/23-FIREWALL CONN	
INVOICE:		FULL DESC: 12/23-FIREWALL CONNECTIVITY						
					175.00			
		ACCOUNT TOTAL			175.00			
10330 08380				BUILDING MAINT/SUPPLIES				
021686 COMMERCIAL CARD PD	88846	0	2026	7 INV A	27.98	14-26	LIGHTS-PD	
INVOICE:		FULL DESC: LIGHTS-PD						
021686 COMMERCIAL CARD PD	88847	0	2026	7 INV A	238.48	14-26	LIGHTS,BRACKETS,FLA	
INVOICE:		FULL DESC: LIGHTS,BRACKETS,FLAG POLE KIT-PD						
					266.46			
059560 VERMONT DOOR COMPANY	88871	0	2026	7 INV A	130.00	14-26	PD-GARAGE DOOR ANNU	
INVOICE: 40702		FULL DESC: PD-GARAGE DOOR ANNUAL SRVC						
059696 VT. FIRE EXT.	88821	0	2026	7 INV A	374.00	14-26	PD-2 EXTINGUISH INS	
INVOICE: 77716		FULL DESC: PD-2 EXTINGUISH INSPECTS/7 HYDRO-TESTS						
		ACCOUNT TOTAL			770.46			
		ORG 10330 TOTAL			3,321.99			
10340				AMBULANCE DEPARTMENT				
10340 06220				MAINTENANCE CONTRACTS				
034875 LEAF	88851	0	2026	7 INV A	46.00	14-26	1/19 COPIER CONTRAC	
INVOICE: 19661511		FULL DESC: 1/19 COPIER CONTRACT AMB/HWY						
		ACCOUNT TOTAL			46.00			
10340 07010				TELEPHONE				
012544 AT & T	88826	0	2026	7 INV A	83.46	14-26	1/4 MOBILE 28729398	
INVOICE:		FULL DESC: 1/4 MOBILE 2872939887820						
		ACCOUNT TOTAL			83.46			
10340 08150				MEDICAL SUPPLIES				
010461 HAUN WELDING SUPPLIY	88848	0	2026	7 INV A	45.65	14-26	DEC25 CYLINDER RENT	

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YEAR/PERIOD: 2026/1 TO 2026/7									
ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION

INVOICE: 694152		FULL DESC:	DEC25 CYLINDER RENT						
010461 HAUN WELDING SUPPLIY	88849		0	2026	7	INV A	146.32	14-26	12/31 OXYGEN-AMB
INVOICE: 688294		FULL DESC:	12/31 OXYGEN-AMB						

							191.97		
014864 BOUND TREE	88828		0	2026	7	INV A	1,374.79	14-26	ELECTRODES,GLOVES,G
INVOICE: 86050000		FULL DESC:	ELECTRODES,GLOVES,GO-PAP, ETC						
ACCOUNT TOTAL							1,566.76		
DEPARTMENT SUPPLIES									
033557 KENYON'S TRUE VALUE	88882		0	2026	7	INV A	17.99	14-26	SAFETY TREAD TAPE-A
INVOICE:		FULL DESC:	SAFETY TREAD TAPE-AMB						
ACCOUNT TOTAL							17.99		
ORG 10340 TOTAL							1,714.21		
HIGHWAY DEPT									
HRA									
039617 MVP-HRA	88732		0	2026	7	DIR P	40.98	14-26	3407 JAN 6,2026 HRA CLAI
INVOICE:		FULL DESC:	JAN 6,2026 HRA CLAIMS CARD CY25						
ACCOUNT TOTAL							40.98		
MAINTENANCE CONTRACTS									
034875 LEAF	88851		0	2026	7	INV A	46.00	14-26	1/19 COPIER CONTRAC
INVOICE: 19661511		FULL DESC:	1/19 COPIER CONTRACT AMB/HWY						
ACCOUNT TOTAL							46.00		
GASOLINE/DIESEL									
028560 GILLESPIE FUELS	88808		0	2026	7	INV A	997.68	14-26	338.2 GALS DIESEL 1
INVOICE:		FULL DESC:	338.2 GALS DIESEL 12/2						
028560 GILLESPIE FUELS	88809		0	2026	7	INV A	2,008.95	14-26	681.0 GALS DIESEL 1
INVOICE:		FULL DESC:	681.0 GALS DIESEL 12/10						
028560 GILLESPIE FUELS	88810		0	2026	7	INV A	1,865.58	14-26	632.4 GALS DIESEL 1
INVOICE:		FULL DESC:	632.4 GALS DIESEL 12/16						
028560 GILLESPIE FUELS	88811		0	2026	7	INV A	1,426.03	14-26	483.4 GALS DIESEL 1
INVOICE:		FULL DESC:	483.4 GALS DIESEL 12/23						
028560 GILLESPIE FUELS	88812		0	2026	7	INV A	2,449.98	14-26	830.5 GALS DIESEL 1
INVOICE:		FULL DESC:	830.5 GALS DIESEL 12/30						
028560 GILLESPIE FUELS	88813		0	2026	7	INV A	695.31	14-26	235.7 GALS DIESEL 1
INVOICE:		FULL DESC:	235.7 GALS DIESEL 12/31						

							9,443.53		
053596 SO. VILLAGE	88903		0	2026	7	INV A	29.36	14-26	18.357 GALS GAS-21C
INVOICE: 2936		FULL DESC:	18.357 GALS GAS-21CHEVY 12/1						
053596 SO. VILLAGE	88905		0	2026	7	INV A	56.90	14-26	17.788 GALS GAS-25
INVOICE: 3047		FULL DESC:	17.788 GALS GAS-25 CHEVY 12/2						

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

053596 SO. VILLAGE	88906	0	2026	7 INV A	39.51	14-26	24.699 GALS GAS-21C
INVOICE: 3116		FULL DESC:	24.699 GALS GAS-21	CHEVY 12/3			
053596 SO. VILLAGE	88907	0	2026	7 INV A	64.79	14-26	20.252 GALS GAS-25
INVOICE: 3281		FULL DESC:	20.252 GALS GAS-25	CHEVY 12/4			
053596 SO. VILLAGE	88909	0	2026	7 INV A	30.38	14-26	18.996 GALS GAS-21
INVOICE: 4137		FULL DESC:	18.996 GALS GAS-21	CHEVY 12/5			
053596 SO. VILLAGE	88913	0	2026	7 INV A	60.98	14-26	19.063 GALS GAS-25
INVOICE: 6483		FULL DESC:	19.063 GALS GAS-25	CHEVY 12/9			
053596 SO. VILLAGE	88914	0	2026	7 INV A	37.36	14-26	23.354 GALS GAS-21C
INVOICE: 7369		FULL DESC:	23.354 GALS GAS-21	CHEVY 12/10			
053596 SO. VILLAGE	88915	0	2026	7 INV A	28.86	14-26	18.043 GALS GAS-21C
INVOICE: 8143		FULL DESC:	18.043 GALS GAS-21	CHEVY 12/12			
053596 SO. VILLAGE	88916	0	2026	7 INV A	81.21	14-26	25.385 GALS GAS-25
INVOICE: 8146		FULL DESC:	25.385 GALS GAS-25	CHEVY 12/12			
053596 SO. VILLAGE	88917	0	2026	7 INV A	70.21	14-26	21.949 GALS GAS-25C
INVOICE: 788		FULL DESC:	21.949 GALS GAS-25	CHEVY 12/16			
053596 SO. VILLAGE	88918	0	2026	7 INV A	41.17	14-26	25.740 GALS GAS-21
INVOICE: 1671		FULL DESC:	25.740 GALS GAS-21	CHEVY 12/18			
053596 SO. VILLAGE	88919	0	2026	7 INV A	88.12	14-26	27.547 GALS GAS-25
INVOICE: 4199		FULL DESC:	27.547 GALS GAS-25	CHEVY 12/23			
053596 SO. VILLAGE	88920	0	2026	7 INV A	67.70	14-26	21.164 GALS GAS-25C
INVOICE: 4844		FULL DESC:	21.164 GALS GAS-25	CHEVY 12/24			
053596 SO. VILLAGE	88921	0	2026	7 INV A	65.55	14-26	20.751 GALS GAS-25C
INVOICE: 6885		FULL DESC:	20.751 GALS GAS-25	CHEVY 12/29			

					762.10		
ACCOUNT TOTAL					10,205.63		
10420 08080			SAND				
025238 DUKEETTE TRUCKING	88935	0	2026	7 INV A	880.00	14-26	1/13-HAUL SAND-308Y
INVOICE: 785510		FULL DESC:	1/13-HAUL SAND-308YDS				
ACCOUNT TOTAL					880.00		
10420 08090			SALT				
017040 CARGILL SALT	88773	0	2026	7 INV A	2,237.48	14-26	21.99 TONS SALT-12/
INVOICE: 2911874290		FULL DESC:	21.99 TONS SALT-12/31				
017040 CARGILL SALT	88829	0	2026	7 INV A	2,336.18	14-26	22.96 TONS SALT-12/
INVOICE: 2911870806		FULL DESC:	22.96 TONS SALT-12/30				
017040 CARGILL SALT	88830	0	2026	7 INV A	2,128.61	14-26	20.92 TONS SALT-12/
INVOICE: 2911853684		FULL DESC:	20.92 TONS SALT-12/23				
017040 CARGILL SALT	88831	0	2026	7 INV A	2,268.01	14-26	22.29 TONS SALT-12/
INVOICE: 2911848306		FULL DESC:	22.29 TONS SALT-12/22				

					8,970.28		
ACCOUNT TOTAL					8,970.28		
10420 08160			VEHICLE/EQUIPMENT MAINTENANCE				
011015 ALLEGIANCE TRUCKS	88929	0	2026	7 INV A	139.76	14-26	17 INT-WHEEL HUB
INVOICE:		FULL DESC:	17 INT-WHEEL HUB				


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YEAR/PERIOD: 2026/1 TO 2026/7									
ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION

011015 ALLEGIANCE TRUCKS	88930		0	2026	7	INV A	561.36	14-26	INJECTOR-BORROWED S
INVOICE:		FULL DESC:	INJECTOR-BORROWED STATE TRK						
011015 ALLEGIANCE TRUCKS	88932		0	2026	7	INV A	355.39	14-26	17 INT-AIR TANK
INVOICE:		FULL DESC:	17 INT-AIR TANK						

							1,056.51		
014096 BEAUREGARD	88934		0	2026	7	INV A	632.64	14-26	MV SIDEWK-OIL/FUEL/
INVOICE:		FULL DESC:	MV SIDEWK-OIL/FUEL/HYD FILTERS						
019180 CHARLEBOIS	88832		0	2026	7	INV A	1,187.10	14-26	14WSTAR-WHEELS (2)
INVOICE:		FULL DESC:	14WSTAR-WHEELS (2)						
019180 CHARLEBOIS	88833		0	2026	7	INV A	694.85	14-26	14WSTAR-WHEEL HUB A
INVOICE:		FULL DESC:	14WSTAR-WHEEL HUB ASSEMBLY						

							1,881.95		
020368 CODY CHEVROLET	88834		0	2026	7	INV A	511.32	14-26	20CHEVY-SHAFT
INVOICE:		FULL DESC:	20CHEVY-SHAFT						
020368 CODY CHEVROLET	88835		0	2026	7	INV A	157.40	14-26	21CHEVY-YOKE
INVOICE:		FULL DESC:	21CHEVY-YOKE						

							668.72		
021684 BUSINESS CREDIT CARD	88844		0	2026	7	INV A	259.98	14-26	DODGE SAND/SALT-HYD
INVOICE:		FULL DESC:	DODGE SAND/SALT-HYD PISTONS						
021940 CW FAB SERVICES	88757		0	2026	7	INV P	1,450.00	14-26	101332 25 CHEVY ELECTRIC C
INVOICE:		FULL DESC:	25 CHEVY ELECTRIC CONVERSION KIT						
026640 FAIRFIELD	88788		0	2026	7	INV A	1,156.94	14-26	14WSTAR-PLOW PARTS
INVOICE: 9786224		FULL DESC:	14WSTAR-PLOW PARTS						
026640 FAIRFIELD	88789		0	2026	7	INV A	996.67	14-26	17 INTERNATIONAL-DU
INVOICE: 9784533		FULL DESC:	17 INTERNATIONAL-DUMP VIBRATOR						

							2,153.61		
033557 KENYON'S TRUE VALUE	88876		0	2026	7	INV A	98.97	14-26	25CHEVY-TIEDOWN RAT
INVOICE:		FULL DESC:	25CHEVY-TIEDOWN RATCHET						
033557 KENYON'S TRUE VALUE	88880		0	2026	7	INV A	1.95	14-26	14WSTAR-HARDWARE
INVOICE:		FULL DESC:	14WSTAR-HARDWARE						
033557 KENYON'S TRUE VALUE	88892		0	2026	7	INV A	4.38	14-26	BUNGEE CORDS-20 CHE
INVOICE:		FULL DESC:	BUNGEE CORDS-20 CHEVY						
033557 KENYON'S TRUE VALUE	88894		0	2026	7	INV A	50.14	14-26	MUD FLAPS-14WSTAR
INVOICE:		FULL DESC:	MUD FLAPS-14WSTAR						

							155.44		
037776 LOWELL MCLEODS	88896		0	2026	7	INV A	2,106.12	14-26	DODGE SAND-SPRINGS,
INVOICE:		FULL DESC:	DODGE SAND-SPRINGS, BOLTS,PLATES						
037776 LOWELL MCLEODS	88936		0	2026	7	INV A	1,053.06	14-26	DODGE SAND-SPRING,
INVOICE:		FULL DESC:	DODGE SAND-SPRING, REPAIR PLATE,BOLTS						

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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3,159.18

044360 NTS REPAIR LLC	88858	0	2026	7	INV A	275.00	14-26	14WSTAR-OIL PAN SEA
INVOICE:		FULL DESC:	14WSTAR-OIL PAN SEAL/BOLTS					
052611 SANEL NAPA	88899	0	2026	7	CRM A	-53.23	14-26	RETURN BATTERY-25 C
INVOICE: 537423		FULL DESC:	RETURN BATTERY-25 CHEVY					
052611 SANEL NAPA	88901	0	2026	7	INV A	20.46	14-26	21CHEVY-HYD FLUID
INVOICE: 537485		FULL DESC:	21CHEVY-HYD FLUID					
052611 SANEL NAPA	88902	0	2026	7	INV A	86.76	14-26	STATE TRUCK LOAN-HO
INVOICE: 537486		FULL DESC:	STATE TRUCK LOAN-HOSE/FITTINGS					

53.99

ACCOUNT TOTAL	11,747.02
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DEPARTMENT SUPPLIES

011015 ALLEGIANCE TRUCKS	88931	0	2026	7	INV A	190.00	14-26	DEF-STOCK
INVOICE:		FULL DESC:	DEF-STOCK					
011015 ALLEGIANCE TRUCKS	88933	0	2026	7	INV A	190.00	14-26	DEF
INVOICE:		FULL DESC:	DEF					

380.00

033557 KENYON'S TRUE VALUE 88874	0	2026	7	INV A	52.12	14-26	BALL VALVE, BLACK T
INVOICE:	FULL DESC:	BALL VALVE, BLACK TAPE, PIPE TEE, ETC					
033557 KENYON'S TRUE VALUE 88875	0	2026	7	INV A	22.97	14-26	PIPE SEALANT & TAPE
INVOICE:	FULL DESC:	PIPE SEALANT & TAPE-SHOP					
033557 KENYON'S TRUE VALUE 88879	0	2026	7	INV A	11.98	14-26	ELBOW, PIPE NIPPLE
INVOICE:	FULL DESC:	ELBOW, PIPE NIPPLE					
033557 KENYON'S TRUE VALUE 88881	0	2026	7	INV A	27.48	14-26	DRAWERS-WORKBENCH
INVOICE:	FULL DESC:	DRAWERS-WORKBENCH					
033557 KENYON'S TRUE VALUE 88884	0	2026	7	INV A	82.98	14-26	SAW BLADE, HOSE CON
INVOICE:	FULL DESC:	SAW BLADE, HOSE CONTRACTOR-SHOP					
033557 KENYON'S TRUE VALUE 88885	0	2026	7	INV A	10.99	14-26	PRIMER-HWY
INVOICE:	FULL DESC:	PRIMER-HWY					
033557 KENYON'S TRUE VALUE 88887	0	2026	7	INV A	27.98	14-26	DRIVE BIT, DECK SCR
INVOICE:	FULL DESC:	DRIVE BIT, DECK SCREWS-CHAMBERLIN RD BRIDGE RAIL					
033557 KENYON'S TRUE VALUE 88888	0	2026	7	INV A	32.98	14-26	CUT BLADE, CUT WHEE
INVOICE:	FULL DESC:	CUT BLADE, CUT WHEEL-HWY					
033557 KENYON'S TRUE VALUE 88891	0	2026	7	INV A	27.54	14-26	LINKS-HWY
INVOICE:	FULL DESC:	LINKS-HWY					

297.02

034832	LAWSON PRODUCTS	88895	0	2026	7	INV A	187.84	14-26	SCREWS,DISCS,CUT-OFF
INVOICE: 9313093930		FULL DESC: SCREWS,DISCS,CUT-OFF WHEEL							

052611	SANEL NAPA	88900	0	2026	7	INV A	89.99	14-26	GEAR OIL-SHOP
INVOICE: 537480		FULL DESC: GEAR OIL-SHOP							

YEAR/PERIOD: 2026/1 TO 2026/7										
ACCOUNT/VENDOR		DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION

056775 UNIFIRST CORP.		88865		0	2026	7	INV A	18.08	14-26	12/4 UNIFORMS/TOWEL
INVOICE: 1070469713			FULL DESC:	12/4 UNIFORMS/TOWELS-HWY						
056775 UNIFIRST CORP.		88866		0	2026	7	INV A	18.08	14-26	12/11-UNIFORMS/TOWE
INVOICE: 1070471698			FULL DESC:	12/11-UNIFORMS/TOWELS-HWY						
056775 UNIFIRST CORP.		88867		0	2026	7	INV A	18.08	14-26	12/18-UNIFORMS/TOWE
INVOICE: 1070473318			FULL DESC:	12/18-UNIFORMS/TOWELS-HWY						
056775 UNIFIRST CORP.		88868		0	2026	7	INV A	18.08	14-26	12/25--UNIFORMS/TOW
INVOICE: 1070475426			FULL DESC:	12/25--UNIFORMS/TOWELS-HWY						

								72.32		
ACCOUNT TOTAL								1,027.17		
10420 08350			UNIFORMS							
056775 UNIFIRST CORP.		88865		0	2026	7	INV A	102.74	14-26	12/4 UNIFORMS/TOWEL
INVOICE: 1070469713			FULL DESC:	12/4 UNIFORMS/TOWELS-HWY						
056775 UNIFIRST CORP.		88866		0	2026	7	INV A	102.74	14-26	12/11-UNIFORMS/TOWE
INVOICE: 1070471698			FULL DESC:	12/11-UNIFORMS/TOWELS-HWY						
056775 UNIFIRST CORP.		88867		0	2026	7	INV A	102.74	14-26	12/18-UNIFORMS/TOWE
INVOICE: 1070473318			FULL DESC:	12/18-UNIFORMS/TOWELS-HWY						
056775 UNIFIRST CORP.		88868		0	2026	7	INV A	145.80	14-26	12/25--UNIFORMS/TOW
INVOICE: 1070475426			FULL DESC:	12/25--UNIFORMS/TOWELS-HWY						

								454.02		
ACCOUNT TOTAL								454.02		
ORG 10420 TOTAL								33,371.10		
10440			TOWN GARAGE							
10440 08380			BUILDING MAINT/SUPPLIES							
059696 VT. FIRE EXT.		88818		0	2026	7	INV A	279.00	14-26	AMB-16 INSPECTS, 4
INVOICE: 77717			FULL DESC:	AMB-16 INSPECTS, 4 HYDRO-TESTS						
059696 VT. FIRE EXT.		88819		0	2026	7	INV A	403.00	14-26	HWY-12 INSPECTS,2.5
INVOICE: 77718			FULL DESC:	HWY-12 INSPECTS,2.5LB/5LB ABC EXTINGUISHERS						

								682.00		
ACCOUNT TOTAL								682.00		
ORG 10440 TOTAL								682.00		
10445			LIBRARY/HISTORICAL SOCIETY BLD							
10445 06090			JANITORIAL SERVICES							
053855 SPOTLESS CLEANING		88766		0	2026	7	INV A	200.00	14-26	1/18-24 CLEANING SE
INVOICE:			FULL DESC:	1/18-24 CLEANING SERVICES						
053855 SPOTLESS CLEANING		88767		0	2026	7	INV A	200.00	14-26	1/11-1/17 CLEANING
INVOICE:			FULL DESC:	1/11-1/17 CLEANING SERVICES						

								400.00		
ACCOUNT TOTAL								400.00		

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YEAR/PERIOD: 2026/1 TO 2026/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION

10445 07010				TELEPHONE					
042768 TDS TELECOM	88768	0		2026	7	INV A	126.93 14-26		1/4-8024854621 LIBR
INVOICE:		FULL DESC:	1/4-8024854621 LIBRARY						
ACCOUNT TOTAL							126.93		
10445 08020				HEATING FUEL					
028560 GILLESPIE FUELS	88793	0		2026	7	INV A	659.52 14-26		230.6 GALS OIL 12/5
INVOICE:		FULL DESC:	230.6 GALS OIL 12/5 LIBRARY						
028560 GILLESPIE FUELS	88794	0		2026	7	INV A	778.20 14-26		272.1 GALS OIL 12/1
INVOICE:		FULL DESC:	272.1 GALS OIL 12/12 LIBRARY						
028560 GILLESPIE FUELS	88795	0		2026	7	INV A	596.88 14-26		208.7 GALS OIL 12/1
INVOICE:		FULL DESC:	208.7 GALS OIL 12/18 LIBRARY						
028560 GILLESPIE FUELS	88796	0		2026	7	INV A	650.66 14-26		227.5 GALS OIL 12/2
INVOICE:		FULL DESC:	227.5 GALS OIL 12/26 LIBRARY						

							2,685.26		
ACCOUNT TOTAL							2,685.26		
10445 08380				BUILDING MAINT/SUPPLIES					
033557 KENYON'S TRUE VALUE	88883	0		2026	7	INV A	19.98 14-26		LIBRARY- WINTER SAL
INVOICE:		FULL DESC:	LIBRARY- WINTER SALT						
033557 KENYON'S TRUE VALUE	88893	0		2026	7	INV A	19.98 14-26		LIBRARY-WINTER SALT
INVOICE:		FULL DESC:	LIBRARY-WINTER SALT						

							39.96		
035892 MAGEE OFFICE PLUS	88852	0		2026	7	INV A	18.72 14-26		CLOCK-LIBRARY
INVOICE:		FULL DESC:	CLOCK-LIBRARY						
059696 VT. FIRE EXT.	88822	0		2026	7	INV A	160.00 14-26		LIBRARY-4 EXTINGUIS
INVOICE: 77714		FULL DESC:	LIBRARY-4 EXTINGUISH INSPECTS/2 HYDRO-TESTS						
ACCOUNT TOTAL							218.68		
ORG 10445 TOTAL							3,430.87		
10447				MUNICIPAL BUILDING					
10447 06090				JANITORIAL SERVICES					
053855 SPOTLESS CLEANING	88766	0		2026	7	INV A	200.00 14-26		1/18-24 CLEANING SE
INVOICE:		FULL DESC:	1/18-24 CLEANING SERVICES						
053855 SPOTLESS CLEANING	88767	0		2026	7	INV A	200.00 14-26		1/11-1/17 CLEANING
INVOICE:		FULL DESC:	1/11-1/17 CLEANING SERVICES						

							400.00		
ACCOUNT TOTAL							400.00		
10447 08020				HEATING FUEL					
028560 GILLESPIE FUELS	88792	0		2026	7	INV A	769.62 14-26		269.1 GALS OIL 12/1

YEAR/PERIOD: 2026/1 TO 2026/7									
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR TYP S		WARRANT	CHECK	DESCRIPTION	

INVOICE:			FULL DESC: 269.1 GALS OIL 12/12 MUN BLDG						
ACCOUNT TOTAL						769.62			
10447 08380			BUILDING MAINT/SUPPLIES						
033557 KENYON'S TRUE VALUE		88877	0	2026	7 INV A	11.99	14-26	9V BATTERIES-MUN BL	
INVOICE:			FULL DESC: 9V BATTERIES-MUN BLDG GARAGE						
033557 KENYON'S TRUE VALUE		88886	0	2026	7 INV A	10.77	14-26	KEYS-MGR'S OFFICE	
INVOICE:			FULL DESC: KEYS-MGR'S OFFICE						

						22.76			
035892 MAGEE OFFICE PLUS		88762	0	2026	7 INV A	39.00	14-26	PAPER TOWELS	
INVOICE:			FULL DESC: PAPER TOWELS						
059696 VT. FIRE EXT.		88824	0	2026	7 INV A	70.00	14-26	MUN BLD-5 EXTINGUIS	
INVOICE: 77713			FULL DESC: MUN BLD-5 EXTINGUISH INSPECTS						
ACCOUNT TOTAL						131.76			
ORG 10447 TOTAL						1,301.38			
10510			HUMAN SERVICES						
10510 06250			BROWN PUBLIC LIBRARY						
015248 BROWN PUBLIC LIBRARY		88772	0	2026	7 INV A	9,334.00	14-26	FEB 26 ALLOCATION	
INVOICE:			FULL DESC: FEB 26 ALLOCATION						
ACCOUNT TOTAL						9,334.00			
ORG 10510 TOTAL						9,334.00			
10520			GROUNDS/PARKS/FACILITIES						
10520 08070			GASOLINE/DIESEL						
053596 SO. VILLAGE		88903	0	2026	7 INV A	29.36	14-26	18.357 GALS GAS-21C	
INVOICE: 2936			FULL DESC: 18.357 GALS GAS-21CHEVY 12/1						
053596 SO. VILLAGE		88906	0	2026	7 INV A	39.50	14-26	24.699 GALS GAS-21C	
INVOICE: 3116			FULL DESC: 24.699 GALS GAS-21CHEVY 12/3						
053596 SO. VILLAGE		88909	0	2026	7 INV A	30.39	14-26	18.996 GALS GAS-21	
INVOICE: 4137			FULL DESC: 18.996 GALS GAS-21 CHEVY 12/5						
053596 SO. VILLAGE		88914	0	2026	7 INV A	37.35	14-26	23.354 GALS GAS-21C	
INVOICE: 7369			FULL DESC: 23.354 GALS GAS-21CHEVY 12/10						
053596 SO. VILLAGE		88915	0	2026	7 INV A	28.86	14-26	18.043 GALS GAS-21C	
INVOICE: 8143			FULL DESC: 18.043 GALS GAS-21CHEVY 12/12						
053596 SO. VILLAGE		88918	0	2026	7 INV A	41.17	14-26	25.740 GALS GAS-21	
INVOICE: 1671			FULL DESC: 25.740 GALS GAS-21 CHEVY 12/18						

						206.63			
ACCOUNT TOTAL						206.63			
10520 08160			VEHICLE MAINTENANCE						
052611 SANEL NAPA		88901	0	2026	7 INV A	20.46	14-26	21CHEVY-HYD FLUID	

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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ORG 10610	TOTAL	657.94
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PLANNING/ZONING

OFFICE SUPPLIES

INVOICE: FULL DESC: DATED STAMP-ZONING

ORG 10620	TOTAL	53.68
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FUND 010	TOWN GENERAL FUND	TOTAL:	78,600.61
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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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36023		CIP - TECHNOLOGY					
36023	09670	COMPUTER/SYSTEMS					
054400	SYMQUEST GROUP INC.	88922	0	2026	7 INV A	617.50 14-26	LABOR-ADOBE SET UP
	INVOICE:	2068746	FULL DESC:	LABOR-ADOBE SET UP			
			ACCOUNT TOTAL	617.50			
			ORG 36023	TOTAL	617.50		
36042		CIP - TOWN HIGHWAY					
36042	09187	SIDEWALK-VINE ST					
025240	DUFRESNE GROUP	88722	0	2026	7 INV A	739.50 14-26	VINE ST CONST BASIC
	INVOICE:	20293	FULL DESC:	VINE ST CONST BASIC-OCT25			
025240	DUFRESNE GROUP	88723	0	2026	7 CRM A	-739.50 14-26	CRDT MEMO VINE ST C
	INVOICE:	20175	FULL DESC:	CRDT MEMO VINE ST CONST			
						.00	
			ACCOUNT TOTAL	.00			
36042	09243	BRIDGES-MAIN ST					
017104	CASELLA	88778	0	2026	7 INV A	10,452.92 14-26	CONTAM.SOIL DISPI2/
	INVOICE:	154876	FULL DESC:	CONTAM.SOIL DISPI2/9MAIN ST BRIDGE-116TNS			
058000	VT AGCY TRANS.	88869	0	2026	7 INV A	926.34 14-26	DEC25 MAIN ST BRIDG
	INVOICE:		FULL DESC:	DEC25 MAIN ST BRIDGE 60			
			ACCOUNT TOTAL	11,379.26			
			ORG 36042	TOTAL	11,379.26		
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FUND 360 TOWN C.I.P. FUND				TOTAL:	11,996.76		

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YEAR/PERIOD: 2026/1 TO 2026/7										
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION		

51000			ELECTRIC - BALANCE SHEET							
51000 36910			SERVICES							
030352 GREEN MTN. POWER		88755	0	2026	6 INV A	789.16	14-26	NEW SRVC 142 FAIRGR		
INVOICE: 46066			FULL DESC: NEW SRVC 142 FAIRGROUNDS BARN T116508 CUST PD							
			ACCOUNT TOTAL				789.16			
51000 37311			STREET LIGHTS LED							
030352 GREEN MTN. POWER		88756	0	2026	6 INV A	915.88	14-26	STREET LIGHT 82 MIL		
INVOICE: 46070			FULL DESC: STREET LIGHT 82 MILL ST T161149							
			ACCOUNT TOTAL				915.88			
51000 39110			COMPUTER/EQUIPMENT							
054400 SYMQUEST GROUP INC.		88922	0	2026	7 INV A	308.75	14-26	LABOR-ADOBE SET UP		
INVOICE: 2068746			FULL DESC: LABOR-ADOBE SET UP							
			ACCOUNT TOTAL				308.75			
			ORG 51000		TOTAL	2,013.79				
51047			ELECTRIC DEPARTMENT							
51047 40811			PROPERTY TAXES							
014128 BERLIN		88771	0	2026	7 INV A	313.65	14-26	3Q TX 25 ELEC UTIL		
INVOICE:			FULL DESC: 3Q TX 25 ELEC UTIL INVENTORY							
			ACCOUNT TOTAL				313.65			
51047 55510			PURCHASED POWER							
061456 VT PUBLIC POWER SUPP		88769	0	2026	7 INV A	37,334.63	14-26	P-10 JANUARY 26		
INVOICE:			FULL DESC: P-10 JANUARY 26							
			ACCOUNT TOTAL				37,334.63			
51047 58110			PLANT-SUPPLIES/SM TOOLS/EQUIP							
021684 BUSINESS CREDIT CARD		88838	0	2026	7 INV A	25.68	14-26	IPAD STYLUS,SCREEN		
INVOICE:			FULL DESC: IPAD STYLUS,SCREEN PROTECTR(METER UPGRADE							
			ACCOUNT TOTAL				25.68			
51047 58112			VELCO-SUBSTATION EQUIP FEE							
059792 VT ELEC POWER CO		88872	0	2026	7 INV A	136.57	14-26	DEC25 SUB EQUIP FEE		
INVOICE: 42737			FULL DESC: DEC25 SUB EQUIP FEE							
			ACCOUNT TOTAL				136.57			
51047 58810			ENGINEER TECHNICAL SERV							
030352 GREEN MTN. POWER		88749	0	2026	6 INV A	370.83	14-26	NOV ENGINEERING SRV		
INVOICE: 46045			FULL DESC: NOV ENGINEERING SRVCS							
			ACCOUNT TOTAL				370.83			

YEAR/PERIOD: 2026/1 TO 2026/7									
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

51047 .	59310			OVERHEAD MAINT					
030352	GREEN MTN. POWER	88750	0	2026	6 INV A	335.37	14-26	D/C SERVICE 304 JAR	
	INVOICE: 46064		FULL DESC:	D/C SERVICE 304 JARVIS (HOUSE TO BE TORN DOWN)					
030352	GREEN MTN. POWER	88751	0	2026	6 INV A	172.88	14-26	RMV GUY WIRE & COIL	
	INVOICE: 46065		FULL DESC:	RMV GUY WIRE & COIL, POLE T116678 VT RT12S(1170)					
030352	GREEN MTN. POWER	88752	0	2026	6 INV A	172.48	14-26	RMV BLANKET-189 JAR	
	INVOICE: 46068		FULL DESC:	RMV BLANKET-189 JARVIS CUST 100.00					
030352	GREEN MTN. POWER	88754	0	2026	6 INV A	434.84	14-26	DC/RC 44 VINE ST CU	
	INVOICE: 46058		FULL DESC:	DC/RC 44 VINE ST CUST 200.00					

						1,115.57			
						ACCOUNT TOTAL			
						1,115.57			
51047	59610			STREET/YARD LIGHT MAINT					
030352	GREEN MTN. POWER	88753	0	2026	6 INV A	335.37	14-26	FIX STREET LIGHT 93	
	INVOICE: 46069		FULL DESC:	FIX STREET LIGHT 93 MILL ST T161930					
						ACCOUNT TOTAL			
						335.37			
51047	92114			OFFICE SUPPLIES					
035892	MAGEE OFFICE PLUS	88853	0	2026	7 INV A	5.27	14-26	COPY PAPER-PINK,GRE	
	INVOICE:		FULL DESC:	COPY PAPER-PINK,GREEN,BLUE					
035892	MAGEE OFFICE PLUS	88855	0	2026	7 INV A	5.09	14-26	3X3 LINED POST-IT N	
	INVOICE:		FULL DESC:	3X3 LINED POST-IT NOTES					

						10.36			
056775	UNIFIRST CORP.	88861	0	2026	7 INV A	.84	14-26	12/4 UNIFORMS/MAT-E	
	INVOICE: 1070469719		FULL DESC:	12/4 UNIFORMS/MAT-EWS					
056775	UNIFIRST CORP.	88862	0	2026	7 INV A	.84	14-26	12/11 UNIFORMS/MAT-	
	INVOICE: 1070471701		FULL DESC:	12/11 UNIFORMS/MAT-EWS					
056775	UNIFIRST CORP.	88863	0	2026	7 INV A	.84	14-26	12/18 UNIFORMS/MAT-	
	INVOICE: 1070473328		FULL DESC:	12/18 UNIFORMS/MAT-EWS					
056775	UNIFIRST CORP.	88864	0	2026	7 INV A	.84	14-26	12/25 UNIFORMS/MAT-	
	INVOICE: 1070475248		FULL DESC:	12/25 UNIFORMS/MAT-EWS					

						3.36			
						ACCOUNT TOTAL			
						13.72			
51047	92119			MAINTENANCE CONTRACT COMP					
021684	BUSINESS CREDIT CARD	88779	0	2026	7 INV A	3.24	14-26	JAN 26 WEBHOSTING	
	INVOICE:		FULL DESC:	JAN 26 WEBHOSTING					
						ACCOUNT TOTAL			
						3.24			
51047	92122			MILEAGE					
038000	MACKENZIE, STEVEN	88760	0	2026	7 INV A	38.28	14-26	12/23-01/09 MGR MIL	
	INVOICE:		FULL DESC:	12/23-01/09 MGR MILEAGE					
038000	MACKENZIE, STEVEN	88898	0	2026	7 INV A	28.71	14-26	1/10-1/16 MGR MILEA	

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION

INVOICE:		FULL DESC:	1/10-1/16 MGR MILEAGE						
038000 MACKENZIE, STEVEN	88938		0	2026	7	INV A	23.93	14-26	1/19-1/23 MGR MILEA
INVOICE:		FULL DESC:	1/19-1/23 MGR MILEAGE						
							90.92		
ACCOUNT TOTAL							90.92		
51047 92310		LEGAL							
048400 PRIMER PIPER EGGLES	88763		0	2026	7	INV A	434.00	14-26	DEC25-LEGAL-GENERAL
INVOICE:		FULL DESC:	DEC25-LEGAL-GENERAL						
ACCOUNT TOTAL							434.00		
51047 92315		MANAGER SERVICES							
038000 MACKENZIE, STEVEN	88759		0	2026	7	INV A	577.50	14-26	12/23-01/09 MGR SER
INVOICE:		FULL DESC:	12/23-01/09 MGR SERVICES						
038000 MACKENZIE, STEVEN	88897		0	2026	7	INV A	548.63	14-26	1/10-1/16 MGR SERVI
INVOICE:		FULL DESC:	1/10-1/16 MGR SERVICES						
038000 MACKENZIE, STEVEN	88937		0	2026	7	INV A	544.50	14-26	1/19-1/23 MRG SERVI
INVOICE:		FULL DESC:	1/19-1/23 MRG SERVICES						
							1,670.63		
ACCOUNT TOTAL							1,670.63		
51047 92316		PSB/PUC ALLOCATIONS							
059281 PUBLIC UTILITY COMM	88924		0	2026	7	INV A	429.50	14-26	RATE CASE HEARING 9
INVOICE:		FULL DESC:	RATE CASE HEARING 9/24/25						
059281 PUBLIC UTILITY COMM	88925		0	2026	7	INV A	41.70	14-26	RATE CASE HEARING 8
INVOICE:		FULL DESC:	RATE CASE HEARING 8/11/25						
							471.20		
ACCOUNT TOTAL							471.20		
51047 92338		HEALTH ADMIN/FEES							
039617 MVP-HRA	88857		0	2026	7	INV A	7.04	14-26	DEC25 HRA ADMIN FEE
INVOICE:		FULL DESC:	DEC25 HRA ADMIN FEE						
ACCOUNT TOTAL							7.04		
51047 92617		UNIFORMS							
056775 UNIFIRST CORP.	88861		0	2026	7	INV A	15.80	14-26	12/4 UNIFORMS/MAT-E
INVOICE: 1070469719		FULL DESC:	12/4 UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	88862		0	2026	7	INV A	15.80	14-26	12/11 UNIFORMS/MAT-
INVOICE: 1070471701		FULL DESC:	12/11 UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	88863		0	2026	7	INV A	15.80	14-26	12/18 UNIFORMS/MAT-
INVOICE: 1070473328		FULL DESC:	12/18 UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	88864		0	2026	7	INV A	15.80	14-26	12/25 UNIFORMS/MAT-
INVOICE: 1070475248		FULL DESC:	12/25 UNIFORMS/MAT-EWS						

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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TOTAL: 44,555.45

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

53045	06380	HEALTH ADMIN/FEES					
039617 MVP-HRA	88857	0	2026	7	INV A	6.00 14-26	DEC25 HRA ADMIN FEE
INVOICE:	FULL DESC: DEC25 HRA ADMIN FEE						

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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				ACCOUNT TOTAL	6.00	
53045	06510			TESTING		
026230	ENDYNE, INC	88816	0	2026 7 INV A	75.00 14-26	1/14-COLIFORM TEST
	INVOICE: 563428		FULL DESC:	1/14-COLIFORM TEST		
				ACCOUNT TOTAL	75.00	
53045	07050			OFFICE SUPPLIES		
035892	MAGEE OFFICE PLUS	88853	0	2026 7 INV A	3.00 14-26	COPY PAPER-PINK,GRE
	INVOICE:		FULL DESC:	COPY PAPER-PINK, GREEN, BLUE		
035892	MAGEE OFFICE PLUS	88855	0	2026 7 INV A	2.89 14-26	3X3 LINED POST-IT N
	INVOICE:		FULL DESC:	3X3 LINED POST-IT NOTES		

					5.89	
				ACCOUNT TOTAL	5.89	
53045	07070			DUES/MEETINGS/SUBSCRIPTIONS		
021684	BUSINESS CREDIT CARD 88841		0	2026 7 INV A	2.38 14-26	12/21-1/20 GOTOMEET
	INVOICE:		FULL DESC:	12/21-1/20 GOTOMEET-MGR		
021684	BUSINESS CREDIT CARD 88842		0	2026 7 INV A	46.11 14-26	25-26WIX WBSITE FEE
	INVOICE:		FULL DESC:	25-26WIX WBSITE FEE-BUSINESS BASIC PREM		
021684	BUSINESS CREDIT CARD 88845		0	2026 7 INV A	6.34 14-26	25-26 WIX WEBSITE A
	INVOICE:		FULL DESC:	25-26 WIX WEBSITE APP-CALENDAR FEE		

					54.83	
				ACCOUNT TOTAL	54.83	
53045	07140			MILEAGE		
038000	MACKENZIE, STEVEN	88760	0	2026 7 INV A	21.75 14-26	12/23-01/09 MGR MIL
	INVOICE:		FULL DESC:	12/23-01/09 MGR MILEAGE		
038000	MACKENZIE, STEVEN	88898	0	2026 7 INV A	16.31 14-26	1/10-1/16 MGR MILEA
	INVOICE:		FULL DESC:	1/10-1/16 MGR MILEAGE		
038000	MACKENZIE, STEVEN	88938	0	2026 7 INV A	13.59 14-26	1/19-1/23 MGR MILEA
	INVOICE:		FULL DESC:	1/19-1/23 MGR MILEAGE		

					51.65	
				ACCOUNT TOTAL	51.65	
53045	07280			PROPERTY TAXES		
014128	BERLIN	88770	0	2026 7 INV A	150.70 14-26	3Q25 TX-00055-020.D
	INVOICE:		FULL DESC:	3Q25 TX-00055-020.DARLING RD		
				ACCOUNT TOTAL	150.70	
53045	08070			GASOLINE/DIESEL		
053596	SO. VILLAGE	88904	0	2026 7 INV A	36.46 14-26	22.796 GALS GAS 18C
	INVOICE: 1956		FULL DESC:	22.796 GALS GAS 18CHEVY 12/1		

01/26/2026 09:57 |TOWN OF NORTHFIELD
tlaw |INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2026/1 TO 2026/7								
ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

053596 SO. VILLAGE	88908	0	2026	7 INV A	5.80 14-26		6.253 GALS GAS-TRAI	
INVOICE: 3875		FULL DESC:	6.253 GALS GAS-TRAILBLAZER 12/4					
053596 SO. VILLAGE	88912	0	2026	7 INV A	7.22 14-26		7.785 GALS GAS-TRAI	
INVOICE: 6202		FULL DESC:	7.785 GALS GAS-TRAILBLAZER 12/8					

					49.48			
ACCOUNT TOTAL					49.48			
53045 08300			DEPARTMENT SUPPLIES					
021684 BUSINESS CREDIT CARD	88838	0	2026	7 INV A	14.89 14-26		IPAD STYLUS,SCREEN	
INVOICE:		FULL DESC:	IPAD STYLUS,SCREEN PROTECTR (METER UPGRADE					
033557 KENYON'S TRUE VALUE	88890	0	2026	7 INV A	13.19 14-26		GORILLA TAPE, TAPE	
INVOICE:		FULL DESC:	GORILLA TAPE, TAPE RULER-W/S					
056775 UNIFIRST CORP.	88861	0	2026	7 INV A	2.49 14-26		12/4 UNIFORMS/MAT-E	
INVOICE: 1070469719		FULL DESC:	12/4 UNIFORMS/MAT-EWS					
056775 UNIFIRST CORP.	88862	0	2026	7 INV A	2.49 14-26		12/11 UNIFORMS/MAT-	
INVOICE: 1070471701		FULL DESC:	12/11 UNIFORMS/MAT-EWS					
056775 UNIFIRST CORP.	88863	0	2026	7 INV A	2.49 14-26		12/18 UNIFORMS/MAT-	
INVOICE: 1070473328		FULL DESC:	12/18 UNIFORMS/MAT-EWS					
056775 UNIFIRST CORP.	88864	0	2026	7 INV A	2.49 14-26		12/25 UNIFORMS/MAT-	
INVOICE: 1070475248		FULL DESC:	12/25 UNIFORMS/MAT-EWS					

					9.96			
057200 USA BLUE BOOK	88923	0	2026	7 INV A	740.31 14-26		DPD DISPENSER TESTS	
INVOICE:		FULL DESC:	DPD DISPENSER TESTS, FIBER FILTERS					
ACCOUNT TOTAL					778.35			
53045 08350			UNIFORMS					
056775 UNIFIRST CORP.	88861	0	2026	7 INV A	44.68 14-26		12/4 UNIFORMS/MAT-E	
INVOICE: 1070469719		FULL DESC:	12/4 UNIFORMS/MAT-EWS					
056775 UNIFIRST CORP.	88862	0	2026	7 INV A	44.68 14-26		12/11 UNIFORMS/MAT-	
INVOICE: 1070471701		FULL DESC:	12/11 UNIFORMS/MAT-EWS					
056775 UNIFIRST CORP.	88863	0	2026	7 INV A	44.68 14-26		12/18 UNIFORMS/MAT-	
INVOICE: 1070473328		FULL DESC:	12/18 UNIFORMS/MAT-EWS					
056775 UNIFIRST CORP.	88864	0	2026	7 INV A	44.68 14-26		12/25 UNIFORMS/MAT-	
INVOICE: 1070475248		FULL DESC:	12/25 UNIFORMS/MAT-EWS					

					178.72			
ACCOUNT TOTAL					178.72			
53045 08380			BUILDING MAINT/SUPPLIES					
059696 VT. FIRE EXT.	88825	0	2026	7 INV A	64.00 14-26		WELLFIELD-4 EXTINGU	
INVOICE: 77715		FULL DESC:	WELLFIELD-4 EXTINGUISH INSPECTS					
ACCOUNT TOTAL					64.00			

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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ORG 53045	TOTAL	2,381.32
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FUND 530	WATER FUND	TOTAL:	14,979.25
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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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55000			SEWER - BALANCE SHEET						
55000	01344		COMPUTER/EQUIPMENT						
054400	SYMQUEST GROUP INC.	88922	0	2026	7 INV A	129.67	14-26		LABOR-ADOBE SET UP
	INVOICE: 2068746		FULL DESC:	LABOR-ADOBE SET UP					
			ACCOUNT TOTAL			129.67			
			ORG 55000	TOTAL		129.67			
55046			SEWER DEPARTMENT						
55046	060121		MANAGER SERVICES						
038000	MACKENZIE, STEVEN	88759	0	2026	7 INV A	236.24	14-26		12/23-01/09 MGR SER
	INVOICE:		FULL DESC:	12/23-01/09 MGR SERVICES					
038000	MACKENZIE, STEVEN	88897	0	2026	7 INV A	224.43	14-26		1/10-1/16 MGR SERVI
	INVOICE:		FULL DESC:	1/10-1/16 MGR SERVICES					
038000	MACKENZIE, STEVEN	88937	0	2026	7 INV A	222.74	14-26		1/19-1/23 MRG SERVI
	INVOICE:		FULL DESC:	1/19-1/23 MRG SERVICES					

						683.41			
			ACCOUNT TOTAL			683.41			
55046	06220		MAINTENANCE CONTRACTS						
021684	BUSINESS CREDIT CARD	88779	0	2026	7 INV A	1.35	14-26		JAN 26 WEBHOSTING
	INVOICE:		FULL DESC:	JAN 26 WEBHOSTING					
			ACCOUNT TOTAL			1.35			
55046	06380		HEALTH ADMIN/FEES						
039617	MVP-HRA	88857	0	2026	7 INV A	4.00	14-26		DEC25 HRA ADMIN FEE
	INVOICE:		FULL DESC:	DEC25 HRA ADMIN FEE					
			ACCOUNT TOTAL			4.00			
55046	06500		SLUDGE MANAGEMENT						
026264	ENGLOBE CORP	88827	0	2026	7 INV A	6,076.48	14-26		35.93 TONS WW BIOSO
	INVOICE:		FULL DESC:	35.93 TONS WW BIOSOLID-DEC25					
			ACCOUNT TOTAL			6,076.48			
55046	06510		TESTING-SAMPLING						
010568	ADVANCED ANALYTICAL	88814	0	2026	7 INV A	343.28	14-26		PH, RESIDUAL CHLORI
	INVOICE: 40001		FULL DESC:	PH, RESIDUAL CHLORINE TESTING					
026230	ENDYNE, INC	88782	0	2026	7 INV A	55.00	14-26		12/31-WW
	INVOICE: 563094		FULL DESC:	12/31-WW					
026230	ENDYNE, INC	88815	0	2026	7 INV A	25.00	14-26		1/14-WW ECOLI
	INVOICE: 563361		FULL DESC:	1/14-WW ECOLI					
026230	ENDYNE, INC	88817	0	2026	7 INV A	200.00	14-26		1/7-WW
	INVOICE: 563187		FULL DESC:	1/7-WW					

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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							280.00	
				ACCOUNT TOTAL			623.28	
55046	07050			OFFICE SUPPLIES				
035892	MAGEE OFFICE PLUS	88853	0	2026 7 INV A		2.16 14-26		COPY PAPER-PINK, GREEN, BLUE
INVOICE:			FULL DESC:	COPY PAPER-PINK, GREEN, BLUE				
035892	MAGEE OFFICE PLUS	88855	0	2026 7 INV A		2.08 14-26		3X3 LINED POST-IT NOTES
INVOICE:			FULL DESC:	3X3 LINED POST-IT NOTES				
						4.24		
				ACCOUNT TOTAL		4.24		
55046	07070			DUES/MEETINGS/SUBSCRIPTIONS				
021684	BUSINESS CREDIT CARD	88841	0	2026 7 INV A		1.70 14-26		12/21-1/20 GOTOMEET-MGR
INVOICE:			FULL DESC:	12/21-1/20 GOTOMEET-MGR				
021684	BUSINESS CREDIT CARD	88842	0	2026 7 INV A		33.20 14-26		25-26WIX WBSITE FEE-BUSINESS BASIC PREM
INVOICE:			FULL DESC:	25-26WIX WBSITE FEE-BUSINESS BASIC PREM				
021684	BUSINESS CREDIT CARD	88845	0	2026 7 INV A		4.57 14-26		25-26 WIX WEBSITE APP-CALENDAR FEE
INVOICE:			FULL DESC:	25-26 WIX WEBSITE APP-CALENDAR FEE				
						39.47		
				ACCOUNT TOTAL		39.47		
55046	07140			MILEAGE				
038000	MACKENZIE, STEVEN	88760	0	2026 7 INV A		15.66 14-26		12/23-01/09 MGR MILEAGE
INVOICE:			FULL DESC:	12/23-01/09 MGR MILEAGE				
038000	MACKENZIE, STEVEN	88898	0	2026 7 INV A		11.75 14-26		1/10-1/16 MGR MILEAGE
INVOICE:			FULL DESC:	1/10-1/16 MGR MILEAGE				
038000	MACKENZIE, STEVEN	88938	0	2026 7 INV A		9.79 14-26		1/19-1/23 MGR MILEAGE
INVOICE:			FULL DESC:	1/19-1/23 MGR MILEAGE				
						37.20		
				ACCOUNT TOTAL		37.20		
55046	07250			SCHOOL/TRAINING				
021684	BUSINESS CREDIT CARD	88758	0	2026 7 INV A		72.00 14-26		WW LICENSE CLASS-PD, SJ, CL
INVOICE:			FULL DESC:	WW LICENSE CLASS-PD, SJ, CL				
021684	BUSINESS CREDIT CARD	88836	0	2026 7 INV A		108.00 14-26		SWR LICENSE EXAM-LEMIEUX
INVOICE:			FULL DESC:	SWR LICENSE EXAM-LEMIEUX				
021684	BUSINESS CREDIT CARD	88837	0	2026 7 INV A		115.00 14-26		SWR LICENSE OP FEE-CL
INVOICE:			FULL DESC:	SWR LICENSE OP FEE-CL				
						295.00		
022930	DEMASI, PETER J	88926	0	2026 7 INV A		24.51 14-26		1/14 WW CLASS-REIMBURSE MEAL
INVOICE:			FULL DESC:	1/14 WW CLASS-REIMBURSE MEAL				

YEAR/PERIOD: 2026/1 TO 2026/7									
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

032925 JENSEN, SAMUEL		88928	0	2026	7 INV A	24.51 14-26		1/14 WW CLASS-REIME	
INVOICE:			FULL DESC:	1/14 WW CLASS-REIMBURSE MEAL					
034897 LEMIEUX, CODY		88927	0	2026	7 INV A	44.88 14-26		1/14 WW CLASS-REIMB	
INVOICE:			FULL DESC:	1/14 WW CLASS-REIMBURSE MEAL					
ACCOUNT TOTAL						388.90			
55046 08020			HEATING FUEL						
028560 GILLESPIE FUELS		88797	0	2026	7 INV A	566.85 14-26		198.2 GALS OIL 12/4	
INVOICE:			FULL DESC:	198.2 GALS OIL 12/4 WWTP					
028560 GILLESPIE FUELS		88798	0	2026	7 INV A	657.52 14-26		229.9 GALS OIL 12/1	
INVOICE:			FULL DESC:	229.9 GALS OIL 12/11 WWTP					
028560 GILLESPIE FUELS		88799	0	2026	7 INV A	554.27 14-26		193.8 GALS OIL 12/1	
INVOICE:			FULL DESC:	193.8 GALS OIL 12/17 WWTP					
028560 GILLESPIE FUELS		88800	0	2026	7 INV A	688.12 14-26		240.6 GALS OIL 12/2	
INVOICE:			FULL DESC:	240.6 GALS OIL 12/26 WWTP					
028560 GILLESPIE FUELS		88801	0	2026	7 INV A	406.69 14-26		257.4 GALS PROPANE	
INVOICE:			FULL DESC:	257.4 GALS PROPANE 12/5 BOILER SWR PROCESS BLD					
028560 GILLESPIE FUELS		88802	0	2026	7 INV A	224.84 14-26		142.3 GALS PROPANE	
INVOICE:			FULL DESC:	142.3 GALS PROPANE 12/16-BOILER SWR PROCESS BLD					
028560 GILLESPIE FUELS		88803	0	2026	7 INV A	290.72 14-26		184.0 GALS PROPANE-	
INVOICE:			FULL DESC:	184.0 GALS PROPANE-12/29-BOILER SWR PROCESS BLD					

						3,389.01			
ACCOUNT TOTAL						3,389.01			
55046 08070			GASOLINE/DIESEL						
053596 SO. VILLAGE		88908	0	2026	7 INV A	4.20 14-26		6.253 GALS GAS-TRAI	
INVOICE: 3875			FULL DESC:	6.253 GALS GAS-TRAILBLAZER 12/4					
053596 SO. VILLAGE		88910	0	2026	7 INV A	78.00 14-26		24.382 GALS GAS-24C	
INVOICE: 4295			FULL DESC:	24.382 GALS GAS-24CHEVY 12/5					
053596 SO. VILLAGE		88912	0	2026	7 INV A	5.23 14-26		7.785 GALS GAS-TRAI	
INVOICE: 6202			FULL DESC:	7.785 GALS GAS-TRAILBLAZER 12/8					

						87.43			
ACCOUNT TOTAL						87.43			
55046 08180			LINE MAINTENANCE						
033557 KENYON'S TRUE VALUE		88889	0	2026	7 INV A	4.99 14-26		PVC SOLVENT-CHEMICA	
INVOICE:			FULL DESC:	PVC SOLVENT-CHEMICAL LINE-WWTP					
ACCOUNT TOTAL						4.99			
55046 08250			EQUIPMENT MAINTENANCE						
033557 KENYON'S TRUE VALUE		88878	0	2026	7 INV A	25.99 14-26		RECEPTACLE-DEWATERI	
INVOICE:			FULL DESC:	RECEPTACLE-DEWATERING UNIT					
ACCOUNT TOTAL						25.99			

YEAR/PERIOD: 2026/1 TO 2026/7									
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

55046	08300			DEPARTMENT SUPPLIES					
021684 BUSINESS CREDIT CARD	88838		0	2026	7 INV A	10.79	14-26	IPAD STYLUS, SCREEN	
INVOICE:			FULL DESC: IPAD STYLUS, SCREEN PROTECTR (METER UPGRADE						
033557 KENYON'S TRUE VALUE	88890		0	2026	7 INV A	8.79	14-26	GORILLA TAPE, TAPE	
INVOICE:			FULL DESC: GORILLA TAPE, TAPE RULER-W/S						
056775 UNIFIRST CORP.	88861		0	2026	7 INV A	1.64	14-26	12/4 UNIFORMS/MAT-E	
INVOICE: 1070469719			FULL DESC: 12/4 UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	88862		0	2026	7 INV A	1.64	14-26	12/11 UNIFORMS/MAT-	
INVOICE: 1070471701			FULL DESC: 12/11 UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	88863		0	2026	7 INV A	1.64	14-26	12/18 UNIFORMS/MAT-	
INVOICE: 1070473328			FULL DESC: 12/18 UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	88864		0	2026	7 INV A	1.64	14-26	12/25 UNIFORMS/MAT-	
INVOICE: 1070475248			FULL DESC: 12/25 UNIFORMS/MAT-EWS						

						6.56			
057200 USA BLUE BOOK	88923		0	2026	7 INV A	493.54	14-26	DPD DISPENSER TESTS	
INVOICE:			FULL DESC: DPD DISPENSER TESTS, FIBER FILTERS						
ACCOUNT TOTAL						519.68			
55046	08350			UNIFORMS					
056775 UNIFIRST CORP.	88861		0	2026	7 INV A	29.72	14-26	12/4 UNIFORMS/MAT-E	
INVOICE: 1070469719			FULL DESC: 12/4 UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	88862		0	2026	7 INV A	29.72	14-26	12/11 UNIFORMS/MAT-	
INVOICE: 1070471701			FULL DESC: 12/11 UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	88863		0	2026	7 INV A	29.72	14-26	12/18 UNIFORMS/MAT-	
INVOICE: 1070473328			FULL DESC: 12/18 UNIFORMS/MAT-EWS						
056775 UNIFIRST CORP.	88864		0	2026	7 INV A	29.72	14-26	12/25 UNIFORMS/MAT-	
INVOICE: 1070475248			FULL DESC: 12/25 UNIFORMS/MAT-EWS						

						118.88			
ACCOUNT TOTAL						118.88			
55046	08380			BUILDING MAINT/SUPPLIES					
059696 VT. FIRE EXT.	88823		0	2026	7 INV A	346.00	14-26	WWTP-19 EXTINGUISH	
INVOICE: 77712			FULL DESC: WWTP-19 EXTINGUISH INSPECTS/4 HYDROTESTS						
ACCOUNT TOTAL						346.00			
55046	08460			EQUIPMENT/TOOL PURCHASE					
033557 KENYON'S TRUE VALUE	88890		0	2026	7 INV A	10.40	14-26	GORILLA TAPE, TAPE	
INVOICE:			FULL DESC: GORILLA TAPE, TAPE RULER-W/S						
ACCOUNT TOTAL						10.40			
ORG 55046 TOTAL						12,360.71			

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tlaw |INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2026/1 TO 2026/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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FUND 550 SEWER FUND

TOTAL:

12,490.38

01/26/2026 09:57 |TOWN OF NORTHFIELD
tlaw |INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2026/1 TO 2026/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

71432							FIRE DONATION FUND
71432 08300							DEPARTMENT SUPPLIES
025759 ELWELL, BRIAN	88780	0	2026 7	INV A	320.98 14-26		FD DONATION-XMAS AN
INVOICE:							FULL DESC: FD DONATION-XMAS ANGEL GIFTS
							ACCOUNT TOTAL
							320.98
							ORG 71432 TOTAL
							320.98
=====							
FUND 714	FIRE DEPT.DONATION FUND		TOTAL:				320.98
=====							

** END OF REPORT - Generated by Tanya Law **

YEAR/PERIOD: 2026/7 TO 2026/7									
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION

10140			TOWN CLERK/TREASURER						
10140 05152			HRA						
039617 MVP-HRA		88733	0	2026	7	DIR P	666.65 14-26A	3408	JAN 6,2026 HRA CLAI
INVOICE:			FULL DESC: JAN 6,2026 HRA CLAIMS CK CY25						
				ACCOUNT TOTAL			666.65		
			ORG 10140	TOTAL			666.65		
10645			ECONOMIC DEVELOPMENT						
10645 05152			HRA						
039617 MVP-HRA		88733	0	2026	7	DIR P	202.78 14-26A	3408	JAN 6,2026 HRA CLAI
INVOICE:			FULL DESC: JAN 6,2026 HRA CLAIMS CK CY25						
				ACCOUNT TOTAL			202.78		
			ORG 10645	TOTAL			202.78		
=====									
FUND 010 TOWN GENERAL FUND				TOTAL:			869.43		
=====									

YEAR/PERIOD: 2026/7 TO 2026/7									
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

10420			HIGHWAY DEPT						
10420 05152			HRA						
039617 MVP-HRA		88734	0	2026	7 DIR P	3.44	14-26B	3409	JAN 13,2026 HRA CLA
INVOICE:		FULL DESC: JAN 13,2026 HRA CLAIMS CARD CY26							
						ACCOUNT TOTAL	3.44		
						ORG 10420	TOTAL	3.44	
10645			ECONOMIC DEVELOPMENT						
10645 05152			HRA						
039617 MVP-HRA		88734	0	2026	7 DIR P	.75	14-26B	3409	JAN 13,2026 HRA CLA
INVOICE:		FULL DESC: JAN 13,2026 HRA CLAIMS CARD CY26							
						ACCOUNT TOTAL	.75		
						ORG 10645	TOTAL	.75	
=====									
FUND 010 TOWN GENERAL FUND				TOTAL:		4.19			
=====									

TOWN OF NORTHFIELD



GENERAL LEDGER DISTRIBUTION JOURNAL: BIWEEKLY

WARRANT 152526

PAY PERIOD 01/05/2026 to 01/18/2026

CHECK DATE 01/23/2026

YEAR 2026 PERIOD 7
EXPENDITURE ENTRIES
SHORT DESC 01/23/26PR

GL EFF DATE 01/23/2026
REFERENCE 152526
REFERENCE2 1152526

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
YEAR 2026	PERIOD 7			GL EFF DATE 01/23/2026	
10130	05050		TOWN MANAGER	CLERICAL	1,324.35
10130	05154		TOWN MANAGER	HEALTH INSURANCE PREMIUM	485.32
10130	05156		TOWN MANAGER	DENTAL INSURANCE	20.31
10130	05158		TOWN MANAGER	LIFE/DISABILITY INSURANCE	39.71
10130	05170		TOWN MANAGER	FICA	91.96
10130	05175		TOWN MANAGER	CHILD CARE CONTRIB TAX	4.55
10130	05180		TOWN MANAGER	RETIREMENT-VMERS	96.02
10140	05010		TOWN CLERK/TREASURER	ELECTED	2,846.40
10140	05012		TOWN CLERK/TREASURER	ELECTED TREASURER	212.00
10140	05020		TOWN CLERK/TREASURER	APPOINTED	1,889.26
10140	05154		TOWN CLERK/TREASURER	HEALTH INSURANCE PREMIUM	2,065.87
10140	05156		TOWN CLERK/TREASURER	DENTAL INSURANCE	98.97
10140	05158		TOWN CLERK/TREASURER	LIFE/DISABILITY INSURANCE	122.79
10140	05170		TOWN CLERK/TREASURER	FICA	338.62
10140	05175		TOWN CLERK/TREASURER	CHILD CARE CONTRIB TAX	17.64
10140	05180		TOWN CLERK/TREASURER	RETIREMENT-VMERS	284.14
10230	05050		ACCOUNTING	CLERICAL	6,865.70
10230	05080		ACCOUNTING	OVERTIME	135.27
10230	05154		ACCOUNTING	HEALTH INSURANCE PREMIUM	1,590.77
10230	05156		ACCOUNTING	DENTAL INSURANCE	80.53
10230	05158		ACCOUNTING	LIFE/DISABILITY INSURANCE	108.77
10230	05170		ACCOUNTING	FICA	504.91
10230	05175		ACCOUNTING	CHILD CARE CONTRIB TAX	26.99
10230	05180		ACCOUNTING	RETIREMENT-VMERS	507.57
10260	05010		LISTERS	ELECTED	450.00
10260	05070		LISTERS	PART-TIME	409.64
10260	05170		LISTERS	FICA	65.77
10260	05175		LISTERS	CHILD CARE CONTRIB TAX	3.78
10330	05040		POLICE DEPARTMENT	OFFICERS	3,930.36
10330	05050		POLICE DEPARTMENT	CLERICAL	2,873.60
10330	05131		POLICE DEPARTMENT	LONGEVITY PAY	810.00
10330	05151		POLICE DEPARTMENT	EMPLOYEE HEALTH BUYOUT	300.00
10330	05154		POLICE DEPARTMENT	HEALTH INSURANCE PREMIUM	2,255.85
10330	05156		POLICE DEPARTMENT	DENTAL INSURANCE	150.00
10330	05158		POLICE DEPARTMENT	LIFE/DISABILITY INSURANCE	203.17
10330	05170		POLICE DEPARTMENT	FICA	579.84
10330	05175		POLICE DEPARTMENT	CHILD CARE CONTRIB TAX	30.02
10330	05180		POLICE DEPARTMENT	RETIREMENT-VMERS	722.99
10340	05030		AMBULANCE DEPARTMENT	SUPERVISOR	3,024.00
10340	05050		AMBULANCE DEPARTMENT	CLERICAL	182.17
10340	05070		AMBULANCE DEPARTMENT	PART-TIME	5,603.63
10340	05072		AMBULANCE DEPARTMENT	RUN PAY	1,031.26
10340	05073		AMBULANCE DEPARTMENT	TRAINING PAY	605.11
10340	05090		AMBULANCE DEPARTMENT	STANDBY/ON CALL	1,113.00
10340	05091		AMBULANCE DEPARTMENT	WEEKEND SUPERVISOR	250.00
10340	05110		AMBULANCE DEPARTMENT	NON EMERGENCY TRANSFERS	527.44
10340	05111		AMBULANCE DEPARTMENT	TRANSFER CREW-PD SHIFT	594.00

TOWN OF NORTHFIELD



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PAY PERIOD 01/05/2026 to 01/18/2026

CHECK DATE 01/23/2026

YEAR 2026 PERIOD 7
EXPENDITURE ENTRIES
SHORT DESC 01/23/26PR

GL EFF DATE 01/23/2026
REFERENCE 152526
REFERENCE2 1152526

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
10340	05151		AMBULANCE DEPARTMENT	EMPLOYEE HEALTH BUYOUT	500.00
10340	05154		AMBULANCE DEPARTMENT	HEALTH INSURANCE PREMIUM	45.60
10340	05156		AMBULANCE DEPARTMENT	DENTAL INSURANCE	65.40
10340	05158		AMBULANCE DEPARTMENT	LIFE/DISABILITY INSURANCE	81.03
10340	05170		AMBULANCE DEPARTMENT	FICA	1,026.30
10340	05175		AMBULANCE DEPARTMENT	CHILD CARE CONTRIB TAX	57.29
10340	05180		AMBULANCE DEPARTMENT	RETIREMENT-VMERS	232.45
10420	05040		HIGHWAY DEPT	TECHNICAL	19,019.75
10420	05080		HIGHWAY DEPT	OVERTIME	9,176.02
10420	05151		HIGHWAY DEPT	EMPLOYEE HEALTH BUYOUT	500.00
10420	05154		HIGHWAY DEPT	HEALTH INSURANCE PREMIUM	3,419.56
10420	05156		HIGHWAY DEPT	DENTAL INSURANCE	243.00
10420	05158		HIGHWAY DEPT	LIFE/DISABILITY INSURANCE	417.11
10420	05170		HIGHWAY DEPT	FICA	2,148.91
10420	05175		HIGHWAY DEPT	CHILD CARE CONTRIB TAX	113.16
10420	05180		HIGHWAY DEPT	RETIREMENT-VMERS	1,998.81
10520	05040		GROUND/PARKS/FACILITIES	TECHNICAL	2,014.76
10520	05154		GROUND/PARKS/FACILITIES	HEALTH INSURANCE PREMIUM	143.16
10520	05156		GROUND/PARKS/FACILITIES	DENTAL INSURANCE	6.63
10520	05158		GROUND/PARKS/FACILITIES	LIFE/DISABILITY INSURANCE	16.50
10520	05170		GROUND/PARKS/FACILITIES	FICA	151.40
10520	05175		GROUND/PARKS/FACILITIES	CHILD CARE CONTRIB TAX	8.12
10520	05180		GROUND/PARKS/FACILITIES	RETIREMENT-VMERS	146.07
10620	05020		PLANNING/ZONING	ZONING ADMINISTRATOR	949.79
10620	05170		PLANNING/ZONING	FICA	72.66
10620	05175		PLANNING/ZONING	CHILD CARE CONTRIB TAX	4.18
10645	05051		ECONOMIC DEVELOPMENT	ECONOMIC DEVEL COORDINATO	3,035.68
10645	05154		ECONOMIC DEVELOPMENT	HEALTH INSURANCE PREMIUM	429.49
10645	05156		ECONOMIC DEVELOPMENT	DENTAL INSURANCE	19.89
10645	05170		ECONOMIC DEVELOPMENT	FICA	231.81
10645	05175		ECONOMIC DEVELOPMENT	CHILD CARE CONTRIB TAX	12.12
10645	05180		ECONOMIC DEVELOPMENT	RETIREMENT-VMERS	220.09
FUND TOTALS					91,980.79
51047	05151		ELECTRIC DEPARTMENT	EMPLOYEE HEALTH BUYOUT	200.00
51047	05154		ELECTRIC DEPARTMENT	HEALTH INSURANCE PREMIUM	1,735.20
51047	05156		ELECTRIC DEPARTMENT	DENTAL INSURANCE	103.87
51047	05158		ELECTRIC DEPARTMENT	LIFE/DISABILITY INSURANCE	137.85
51047	05170		ELECTRIC DEPARTMENT	FICA	428.02
51047	05175		ELECTRIC DEPARTMENT	CHILD CARE CONTRIB TAX	22.03
51047	05180		ELECTRIC DEPARTMENT	RETIREMENT-VMERS	389.50
51047	90210		ELECTRIC DEPARTMENT	METER READING	445.82
51047	92012		ELECTRIC DEPARTMENT	CLERICAL LABOR	1,846.24
51047	92013		ELECTRIC DEPARTMENT	OVERTIME LABOR	205.11
51047	92014		ELECTRIC DEPARTMENT	SUPERINTENDENT	892.60
51047	92016		ELECTRIC DEPARTMENT	ASSISTANT	1,337.47
51047	92018		ELECTRIC DEPARTMENT	TECHNICAL LABOR	1,061.61

TOWN OF NORTHFIELD



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SHORT DESC 01/23/26PR

GL EFF DATE 01/23/2026
REFERENCE 152526
REFERENCE2 1152526

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
51047	92019		ELECTRIC DEPARTMENT	STAND-BY	45.00
				FUND TOTALS	8,850.32
53045	05030		WATER DEPARTMENT	SUPERVISOR	1,606.68
53045	05042		WATER DEPARTMENT	TECHNICAL/ADMIN/CLERICAL	4,972.88
53045	05080		WATER DEPARTMENT	OVERTIME	357.68
53045	05090		WATER DEPARTMENT	STANDBY/ON CALL	153.00
53045	05151		WATER DEPARTMENT	EMPLOYEE HEALTH BUYOUT	480.00
53045	05154		WATER DEPARTMENT	HEALTH INSURANCE PREMIUM	1,183.52
53045	05156		WATER DEPARTMENT	DENTAL INSURANCE	105.81
53045	05158		WATER DEPARTMENT	LIFE/DISABILITY INSURANCE	143.31
53045	05170		WATER DEPARTMENT	FICA	556.14
53045	05175		WATER DEPARTMENT	CHILD CARE CONTRIB TAX	28.96
53045	05180		WATER DEPARTMENT	RETIREMENT-VMERS	486.29
				FUND TOTALS	10,074.27
55046	05030		SEWER DEPARTMENT	SUPERVISOR	1,071.12
55046	05042		SEWER DEPARTMENT	TECHNICAL/ADMIN/CLERICAL	3,298.44
55046	05080		SEWER DEPARTMENT	OVERTIME	931.84
55046	05090		SEWER DEPARTMENT	STANDBY/ON CALL	102.00
55046	05151		SEWER DEPARTMENT	EMPLOYEE HEALTH BUYOUT	320.00
55046	05154		SEWER DEPARTMENT	HEALTH INSURANCE PREMIUM	917.72
55046	05156		SEWER DEPARTMENT	DENTAL INSURANCE	78.74
55046	05158		SEWER DEPARTMENT	LIFE/DISABILITY INSURANCE	106.39
55046	05170		SEWER DEPARTMENT	FICA	420.02
55046	05175		SEWER DEPARTMENT	CHILD CARE CONTRIB TAX	21.85
55046	05180		SEWER DEPARTMENT	RETIREMENT-VMERS	373.47
				FUND TOTALS	7,641.59
				GRAND TOTALS	118,546.97

TOWN OF NORTHFIELD, VERMONT WARNING OF 2026 ANNUAL MEETING

The legal voters of the Town of Northfield, Vermont are hereby notified and warned to meet at the Northfield Middle & High School in the Town of Northfield on Tuesday, March 3, 2026 between the hours of seven o'clock in the forenoon and seven o'clock in the evening (7:00 A.M.-7:00 P.M.) to vote by Australian ballot upon the following articles:

- Article 1.** To elect all requisite officers: Town Moderator, 1 year; Select Board member, 3-year seat; Select Board member, 2-year seat; Lister, 3-year seat; Lister, 2 year remainder of a 3-year seat; Trustee of the Brown Public Library, 3-year seat; Trustee of the Brown Public Library, 3-year seat; Water & Wastewater Commissioner, 3-year seat; and Electric Utility Commissioner, 3-year seat.
- Article 2.** Shall the voters authorize total fund expenditures of \$7,011,800 of which \$4,637,270 shall be raised by property taxes and \$2,374,530 by non-tax revenues?
- Article 3.** Shall the voters of Northfield authorize the Town to exempt from local property taxation to the extent of 50% of the appraised value, the land and premises of Mayo Healthcare, Inc., located at 71 Richardson Avenue, for a period of three (3) years beginning July 1, 2026?
- Article 4.** Shall the voters authorize the expenditure of an amount not to exceed twenty-one thousand dollars (\$21,000) for FY27 towards the Northfield Commuter year-round commuter with service between Northfield and Montpelier?
- Article 5.** Shall the voters authorize the expenditure of \$14,800 for the Central Vermont Home Health and Hospice?
- Article 6.** Shall the voters authorize the expenditure of \$3,000 for the Central Vermont Council on Aging?
- Article 7.** Shall the voters authorize the expenditure of \$3,000 for the Northfield Community Flag Project?
- Article 8.** Shall the voters authorize the expenditure of \$2,800 for the Good Samaritan Haven?
- Article 9.** Shall the voters authorize the expenditure of \$2,500 for Washington County Mental Health Services, Inc.?
- Article 10.** Shall the voters authorize the expenditure of \$1,200 for Central Vermont Adult Education?
- Article 11.** Shall the voters authorize the expenditure of \$1,200 for Mosaic Vermont (formerly the Sexual Assault Crisis Team of Washington County)?
- Article 12.** Shall the voters authorize the expenditure of \$1,200 for the Vermont Association for the Blind & Visually Impaired?
- Article 13.** Shall the voters authorize the expenditure of \$1,000 for Capstone Community Action, Inc.?
- Article 14.** Shall the voters authorize the expenditure of \$1,000 for Circle?
- Article 15.** Shall the voters authorize the expenditure of \$1,000 for Good Beginnings of Central Vermont?
- Article 16.** Shall the voters authorize the expenditure of \$1,000 for the Vermont Center for Independent Living?
- Article 17.** Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County?
- Article 18.** Shall the voters authorize the expenditure of \$600 for Elevate Youth Services (formerly the Washington County Youth Service Bureau/Boys & Girls Club)?
- Article 19.** Shall the voters authorize the expenditure of \$400 for Community Harvest of Central Vermont?
- Article 20.** Shall the voters authorize the expenditure of \$400 for the Friends of the Winooski River?
- Article 21.** Shall the voters authorize the expenditure of \$300 for Green Up Vermont?
- Article 22.** Shall the voters authorize the expenditure of \$250 for OUR House of Central Vermont?
- Article 23.** Shall the Town of Northfield collect property taxes in four (4) installments, which shall be due on August 21, 2026 and November 13, 2026 and February 12, 2027 and May 14, 2027?

**DATED AT NORTHFIELD, VERMONT
THIS 27th DAY OF JANUARY, 2026**

CHARLES L. MORSE, Chair

LYDIA PETTY

MERRY SHERNOCK, Vice-Chair

JOHN B. STEVENS

K. DAVID MAXWELL

Select Board, Town of Northfield, Vermont



Notice: Requests for mailed absentee ballots for this meeting must be received by Monday, March 2, 2026 at 4:30 p.m. at the Town Clerk's Office. Voters may also vote absentee at the Town Clerk's Office until 4:30 p.m. on Monday, March 2, 2026. Further information on voter registration and absentee voting or any other appropriate information may be obtained from the Town Clerk at the Municipal Building during normal business hours.

Agenda Item VI.b:
Designation of Interim Grants Authorized
Representative

Motion to appoint Interim Town Manager Steven Mackenzie as Authorized Representative for all Grant projects for which the resignation of former Town Manager has created a vacancy,

MUNICIPAL OFFICES



Town of Northfield, Vermont
www.northfield-vt.gov

Phone 1-802-485-6121
Fax 1-802-485-8426

51 SOUTH MAIN STREET
NORTHFIELD, VERMONT 05663

TO: Northfield Selectboard
FR: Steve Mackenzie; Interim Town Manager
DATE: 1/25/26
RE: Manager's Report:

General:

It's difficult to believe that three (3) weeks have passed since my formal start. It feels like the weeks are passing quickly. That's due in part to my half-day office schedule, of course, as well as the pace of implementing the transition. That said, I'm trying to do what it takes "to get the job done" which requires off-site hours to augment the office schedule which comes as no surprise. My ability to work off-site has been enhanced as Doug Reed, Utilities Superintendent, has installed remote access capability on my computer, so I am now able to access the Town's internal drive system from home.

I continue to "settle-in" and absorb a better understanding of current staff /operational issues and needs and am working to be responsive in a timely fashion to address those needs. Operational needs include "getting up-to-speed" on a number of current projects and grant support administration required due to the transition of Town Managers

Notable Actions During this Reporting period:

In no particular order, following is a brief summary of the more notable activities during the past two (2) weeks):

1. Continued with weekly group Department Head (DH) Mtgs to both share information from the Manager and to receive feedback from DH's as to current needs/issues, etc. These appear to be productive both ways. However, due to the "crush" of project related meetings and spontaneous issues needing attention, I have not been successful in scheduling the individual DH mtgs as I intended. That said, these are important to me, and I am looking for better success over the next two (2) weeks.

2. Continued coordination with the Town Attorney and Jack Yandell, National Representative & Contract Negotiator for the IAEP Ambulance negotiations currently scheduled for Tuesday and Wednesday. In light of the impending storm, Jack has requested to establish virtual negotiation sessions, which we are trying to do. However, as Jack is located in California, and other members of the national team are located throughout the United States (as I understand it), the time zone differences may impact remote negotiations.
3. Met with Town Attorney Mick Leddy to coordinate on forthcoming ambulance negotiations and other current legal matters.
4. Attended two (2) Selectboard Budget Committee meetings.
5. With Selectboard approval, executed an Intermunicipal Agreement to provide Interim Police Chief capability for the Town. We are pleased to welcome Interim Chief Kevin Moulton in full-time capacity in support of the Town. Chief Moulton is the Deputy Montpelier police Chief on loan to the Town of Northfield for this assignment, currently anticipated to last for (4) months.
6. Met with Montpelier Police Chief Eric Nordenson and Interim Chief Moulton on Wednesday, January 14th to coordinate the Interim Chief's start. This included a joint visit by the three of us to the Police Station, where Administrator/Dispatcher Sara Helfant provided a facilities tour/orientation of the station. Chief Nordenson and Interim Chief Moulton then stayed for an operational orientation and needs assessment discussion/download with Sarah. As a result, Kevin has established a priority list of actions to be taken.
7. Chief Moulton has provided a separate report which I append to this Manager's Report. While I would normally not attach individual DH reports to the Manager's Report, I believe under current transitional circumstances that operational summaries of Police Operations warrant an appended Police Chief's report.
8. Backlogged personnel actions require a significant amount of time during this transition period. These include continuing searches for a Finance Director, Bookkeeper, and Highway Department Equipment Operator, as well as a permanent Police Chief.
9. Similarly, I'm working to absorb the status of on-going projects and related grant administration which fell behind in the manager's transition. I believe there are at least six (6) projects in this category, if not more.
10. I am working to respond to/address the backlog of administrative actions, resident requests/contacts, etc. and to work through the queue of such requests. I also continue to meet.

Representatives of Town organizations and residents who stop by my office to introduce themselves.

- 10 Attended my first electric and Water/Sewer Commission meeting on January 12th with Commissioners Stephen Fitzhugh and Denis Donahue.
- 11 Continued to work with consulting Finance Director Baroffio and the Selectboard to support the preparation of the 2026/27 Municipal Budgets
- 12 .Coordinated with Highway Foreman Baily to complete the field modifications on January 16th to support project close-out action on the Falls Sidewalk Project to preserve the \$15,000 Grant Funding. Will complete the administrative signoffs this week to close-out this Grant.
- 13 . With the help of my Assistant Ken Mccann and Highway Foreman Karl Bailey, we issued the following Public Announcement on the Town Web-site and other electronic/social media outlets:

"Due to the salt shortage in the State of Vermont, the Northfield Highway Department is almost totally out of road salt with no future delivery in sight. The Highway Department will plow and sand pavement until it is too cold to sand."

It is important to note that the salt shortage is not exclusive to the Town of Northfield as there is a state-wide shortage/delivery issue affecting many (most?) other Vermont municipalities as well as the Agency of Transportation.

We ask for the residents' patience as we work through this shortage and urge motorists to drive safely and drive to the road conditions.

Anticipated Priority Actions During the Next Two Weeks:

1. Prepare for and attend Ambulance negotiations scheduled for Tuesday and Wednesday.
2. In Finance Director Baroffio's absence next week, I will continue to arrange for Applicant interviews during the week of her return (February 2nd) to re-start the search for and/or hire a full-time Finance Director ASAP. This includes the possibility of two candidate interviews during the week of Feb 2nd.
3. Thursday meeting with Town Attorney Mick Leddy, Chairman Morse, Interim Chief Moulton and Chief Nordenson to coordinate on on-going legal and police matters.
4. Continue to work on and get caught up on open Grant (closeout) administration.

5. Schedule individual DH meetings. As the week of 1/26 is currently consumed with Ambulance negotiations (2 days?) and other priority meetings, getting these DH meetings scheduled likely won't happen until the following week of Feb 2.

Attachment: 1/23/26 Police Chief Report

Town of Northfield Police Department

Weekly Report

TO: Town Manager Steve Mackenzie|

FR: Chief Kevin Moulton

Date: January 23, 2026

Following is a summary of notable activities/actions in the Department for the two (2) week period ending on the above date:

- A temporary repair was completed on the damaged sallyport door. Three replacement panels have been ordered to address all affected doors. The panels will be installed upon arrival. The temporary repair is adequate until permanent repairs are completed. *(Priority: Temporary repair sufficient until parts arrive)*
- A vendor was engaged to evaluate and provide a quote for updating the swipe card access control system. The current system appears to have been installed during original building construction, is outdated, and is no longer supported. It currently controls access to 10 doors with 12 readers. The vendor's quote has been received and forwarded to the Interim Town Manager for review and approval. *(Priority: Immediate security risk)*
- A vendor assessed the Police Department's video surveillance server and camera/microphone system and provided a quote for replacement. The existing system functions only as live surveillance; recorded data is not retrievable, storage capacity is limited, and the server is outdated and inaccessible to staff. The quote has been forwarded to the Interim Town Manager for approval. *(Priority: 1–2 months)*
- A vendor evaluated the physical key lock system throughout the building. Due to uncertainty regarding the number of keys currently in circulation, the recommendation is to rekey the entire facility. A quote from a local locksmith is expected on 1/23 and will be forwarded to the Interim Town Manager upon receipt. *(Priority: Immediate security risk)*
- A vendor visited the municipal office building to provide a quote for installing a panic button system for staff. The proposed system would allow staff to trigger an alert directly to the Police Department. I am also exploring alternative solutions to address scenarios in which no personnel may be present at the PD to receive an audible alert. One quote has been provided to the Interim Town Manager, and

additional options are under review. *(Priority: 1–2 months; alternatives being evaluated)*

- Upon gaining access to the Northfield Police Department's Records Management System (RMS), I identified over 400 cases that had been submitted for approval but were never reviewed, dating back to March 2025. As time permits, I have been reviewing and processing these cases and have reduced the backlog to 273 remaining. I have also conducted necessary follow-up on cases that had gone unanswered prior to my arrival, during Sgt. Gosselin's leave.
- During my first week, I began establishing relationships with local businesses, community members, and key stakeholders. The week consisted primarily of meetings, with several calls for service handled as well. Notable meetings included discussions with department heads, Norwich University Public Safety, Northfield Ambulance Service, Vermont State Police, Washington County Police Chiefs, and both current and prospective employees.

NORTHFIELD TOWN HIGHWAY DEPT.
OFFICIAL WINTER UPDATE

NOTICE: ROAD SALT SHORTAGE



**STATEWIDE SHORTAGE IMPACT:
LOW SALT INVENTORY. FUTURE
FUTURE DELIVERIES UNCONFIRMED.**



WE WILL PLOW & SAND PAVEMENT



UNTIL IT IS TOO COLD FOR SAND TO WORK.

**AS CONDITIONS ALLOW.
PLEASE DRIVE CAREFULLY.**