

TOWN OF NORTHFIELD, VERMONT

Report of the Officers for the Twelve Month Period ending June 30, 2020



TOWN MEETING

Australian Balloting: Tuesday, March 2, 2021
Northfield Middle/High School
7:00 A.M. - 7:00 P.M.

The Open Session of the 2021 Northfield Town Meeting
has been cancelled due to the COVID-19 pandemic.
It will return (hopefully) in March 2022.

TOWN OF NORTHFIELD, VERMONT
Chartered by the Republic of Vermont
August 10, 1781

1970 Census – 4,870 1990 Census – 5,610
1980 Census – 5,435 2000 Census – 5,791
2010 Census – 6,207

24,518 Acres - 38.3 Square Miles

2020 TOWN GENERAL GRAND LIST: 3,228,922.50

EMERGENCY PHONE NUMBER
DAY or NIGHT

FIRE, POLICE, AMBULANCE
CALL "911"

NON-EMERGENCY PHONE NUMBERS

FIRE	498-8592
POLICE	485-9181
AMBULANCE	485-8550

Cover Picture: United Church of Northfield, April 2020

Since the last Northfield Town Meeting was held in March 2020, the COVID-19 pandemic has dominated the daily lives of Northfield residents like no other single phenomenon since the Second World War. Normal, everyday activities such as grocery shopping, restaurant dining, attending school classes, etc. soon became challenging if not impossible tasks. In a historical parallel, one hundred years ago President Warren G. Harding took office in March 1921 after his landslide victory the previous November. His campaign slogan "Return to Normalcy" had resonated with an American public, including first-time women voters, severely tested in recent years by America's entry into the First World War and then by the global pandemic known as the Spanish Influenza. Let us hope that the next twelve months will see another form of "normalcy" return to Northfield, and residents again can gather for community celebrations, church services, school activities, sporting events, public meetings, etc. This truly would be the promised rainbow after the deluge.

**THIS TOWN REPORT IS DEDICATED TO:
NORTHFIELD FIRST RESPONDERS
FIRE, POLICE, AND AMBULANCE**



During the past year, Northfield residents have had their lives drastically transformed due to the COVID-19 pandemic. However, one thing that did not change and always could be relied upon is the tireless devotion of Northfield First Responders to this community. In addition to the traditional risks to life and limb confronted in emergency situations, this past year Northfield First Responders had the additional hazard of possible exposure to a dangerous, infectious disease each time they came in contact with the public. Throughout it all, Northfield Police Officers continued to patrol our streets, Northfield Firefighters still turned out for all service calls (day and night), and Northfield Ambulance EMTs not only responded to medical emergencies but also conducted a program of COVID-19 testing for Central Vermont residents. Experts say such regular testing, in addition to face protection and social distancing, is an important tool in helping to contain the spread of this deadly disease. For all they do for the Northfield community in normal times and for the extra exertions they have made in the midst of a global pandemic, this 2021 Northfield Town Report is dedicated to Northfield First Responders: Fire, Police, and Ambulance.

IN MEMORIAM

The Town of Northfield sadly lost valued community members over this past year, including the following two gentlemen. Although a Massachusetts resident most of his life, **Leslie A. Skinner, Jr.** considered himself a lifelong Vermonter as he spent his youth on his grandfather's farm in Bakersfield, Vermont. His adult years saw him working for several Southern New England automobile dealerships including twenty-eight years as Service Manager at a Ford dealership in Weymouth, Massachusetts. Moving to Northfield in 1990, Mr. Skinner was employed at Kingston's Funeral Home and soon embraced the community with leadership roles in the DeWitt Clinton Masonic Lodge, the United Methodist Church, and the Northfield Rotary Club. Owning several classic cars over the years, including a 1959 Oldsmobile Futuramic four-door, Mr. Skinner also was Treasurer of Vermont Automobile Enthusiasts. In addition, he served in local government as an Auditor and as a longtime member of the former Zoning Board of Adjustment (now the Development Review Board). **Clark Bothfeld** was a University of Vermont graduate with a degree in forestry who lived several years in Granville, New York and Poultney, Vermont before moving to Northfield in 1967. He then operated wood product businesses in Northfield and Randolph over the next thirty years. When not in his home woodworking shop, Mr. Bothfeld was an active outdoorsman who spent much time at his deer camp during hunting season and worked with his family among the sugar maples each spring, annually producing about a hundred gallons of maple syrup. Mr. Bothfeld also was active in local government, serving for several years on the Town Select Board and Board of Listers.

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TOWN OF NORTHFIELD, VERMONT WARNING OF 2021 ANNUAL MEETING

The legal voters of the Town of Northfield, Vermont are hereby notified and warned to meet at the Northfield Middle/High School in the Town of Northfield on Tuesday, March 2, 2021 between the hours of seven o'clock in the forenoon and seven o'clock in the evening (7:00 A.M.-7:00 P.M.) to vote by Australian ballot upon the following articles:

- Article 1.** To elect all requisite officers: Town Moderator, 1 year; Select Board member, 3 year seat; Select Board member, 2 year seat; Lister, 3 year seat; Town Clerk, 3 years; Trustee of the Brown Public Library, 3 year seat; Trustee of the Brown Public Library, 3 year seat; and Trustee of the Brown Public Library, 2 year remainder of a 3 year seat.
- Article 2.** Shall the voters authorize total fund expenditures of \$4,844,500 of which \$3,409,600 shall be raised by property taxes and \$1,434,900 by non-tax revenues?
- Article 3.** Shall the voters authorize the expenditure of an amount not to exceed twenty-one thousand dollars (\$21,000) for FY22 towards the Northfield Commuter year-round commuter with service between Northfield and Montpelier?
- Article 4.** Shall the voters authorize the expenditure of \$13,600 for the Central Vermont Home Health and Hospice?
- Article 5.** Shall the voters authorize the expenditure of \$3,000 for the Central Vermont Council on Aging?
- Article 6.** Shall the voters authorize the expenditure of \$2,800 for the Good Samaritan Haven?
- Article 7.** Shall the voters authorize the expenditure of \$2,500 for the Washington County Diversion Program?
- Article 8.** Shall the voters authorize the expenditure of \$2,500 for Washington County Mental Health Services, Inc.?
- Article 9.** Shall the voters authorize the expenditure of \$1,250 for the People's Health and Wellness Clinic?
- Article 10.** Shall the voters authorize the expenditure of \$1,200 for Central Vermont Adult Basic Education?
- Article 11.** Shall the voters authorize the expenditure of \$1,200 for the Vermont Association for the Blind and Visually Impaired?
- Article 12.** Shall the voters authorize the expenditure of \$1,000 for Capstone Community Action, Inc.?
- Article 13.** Shall the voters authorize the expenditure of \$1,000 for Circle?
- Article 14.** Shall the voters authorize the expenditure of \$1,000 for Good Beginnings of Central Vermont?

- Article 15.** Shall the voters authorize the expenditure of \$1,000 for the Vermont Center for Independent Living?
- Article 16.** Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County?
- Article 17.** Shall the voters authorize the expenditure of \$750 for Mosaic Vermont (formerly the Sexual Assault Crisis Team of Washington County)?
- Article 18.** Shall the voters authorize the expenditure of \$600 for the Washington County Youth Service Bureau/Boys & Girls Club?
- Article 19.** Shall the voters authorize the expenditure of \$400 for Community Harvest of Central Vermont?
- Article 20.** Shall the voters authorize the expenditure of \$400 for the Friends of the Winooski River?
- Article 21.** Shall the voters authorize the expenditure of \$300 for Green Up Vermont?
- Article 22.** Shall the voters authorize the expenditure of \$250 for OUR House of Central Vermont?
- Article 23.** Shall the Town of Northfield collect property taxes in four (4) installments which shall be due on August 13, 2021 and November 12, 2021 and February 11, 2022 and May 13, 2022?

**DATED AT NORTHFIELD, VERMONT
THIS 26th DAY OF JANUARY, 2021**

K. DAVID MAXWELL, Chair CHARLES L. MORSE
 JULIE H. GOODRICH, Vice-Chair JOHN B. STEVENS
 NATHANIEL MILLER



Select Board, Town of Northfield, Vermont

Notice: Requests for mailed absentee ballots for this meeting must be received by Monday, March 1, 2021 at 4:30 p.m. at the Town Clerk's Office. Voters may also vote absentee at the Town Clerk's Office until 4:30 p.m. on Monday, March 1, 2021. Further information on voter registration and absentee voting or any other appropriate information may be obtained from the Town Clerk at the Municipal Building during normal business hours.

REPORT OF THE SELECT BOARD CHAIR

Northfield is a resilient community! 2020 proved to be a challenging year for all aspects of the community brought on by the COVID pandemic. As usual, this community came together and took the steps necessary to cope with the insidious pandemic.

To name a few who helped the community during this pandemic have been all our first responders: ambulance, police and firefighters. A new group is the Northfield Mutual Aid Task Force. Community members saw a need in the community, organized, and started helping community members! One of their major accomplishments was the mask brigade, offering free masks to our community

2020 also ushered in a new leader at Norwich University, President Mark Anarumo. From his first week in office, he reached out to the community and has done a good job keeping the community informed about developments, policies and procedures during the pandemic. We look forward to strengthening the municipality's relationship with the university as we move forward.

The municipality has been able to continue some major infrastructure projects last year including the rebuild and paving of Union Brook Road and a complete replacement of the west sidewalk on South Main Street, from Plumley Armory to the Common. We continue to upgrade our gravel roads with nearly \$90,000 per year for gravel resurfacing which covers 3-4 miles each year.

Planning is underway for major projects including installation of a new bridge on Stony Brook and storm water drainage in the Slate Avenue, Elm Street, and Prospect Street areas. A project slated for the future, replacement of the Main Street Bridge, will have a major impact on traffic and routing during the construction. (More information will be forthcoming this year). Plans still are evolving for a project to provide a new consolidated home for CERV (consolidating food and clothing distribution), which will be built on property adjacent to the municipal building, at no cost to the taxpayers.

Economic Development in Northfield has taken a major step forward with the creation of an Economic Development Director position. Jon Ignatowski assumed those duties last fall. His duties include building relationships with current businesses, identifying, and recruiting new business opportunities in Northfield along with finding funding sources and researching grants for various economic development opportunities in the community. One of the new businesses in Northfield is Mureta Butchery located on Route 12A and Bull Run. East Street and Depot Square became very important community resources during the pandemic allowing businesses to offer outside dining options. Important community events could still be held, including The Northfield Farmers Market, Trunk or Treat, and the Christmas decorations on the Common.

Our community is fortunate to have a very dedicated group of employees who provide our citizens and guests a positive experience every day. Thank you for all you do for our community! I also would like to take this opportunity to thank my fellow board members for their hard work and dedication to this community.

Respectfully submitted,
K. David Maxwell
Select Board Chair

REPORT OF THE TOWN MANAGER

Municipal Budget

The FY 21/22 Budget expenditures as compared to the FY 20/21 proposed budget is increasing from \$4,801,554 to \$4,844,500 – of which includes an increase in the amount to be raised by taxes from last year's proposed budget of \$3,315,488 to \$3,409,600. If the municipal grand list remains unchanged and the municipal budget is approved, the municipal tax rate will increase \$0.0291. This represents a 2.8% increase.

The municipal operations and maintenance budget (O&M) portion of the FY21/22 Budget, which consists of material, equipment and vehicle maintenance costs, and employee wages and benefits, is increasing from \$3,617,284 to \$3,646,850 (0.8%).

This modest increase in the O&M is due in part to a \$32,280 reduction in the Police Department Budget due to wages and benefits.

The capital improvement plan portion of the municipal budget is increasing by \$162,360 (\$363,530 to \$525,890) and is primarily attributed to funds for the local match requirement for the replacement of the Main Street Bridge and for road paving. A portion of this increase was offset through the use of previous years surplus. The capital equipment portion of the budget dropped by \$103,460 from last year due in part to the one-time expense last year for the purchase of the new fire tanker. In addition, the Police Department capital equipment budget decreased by \$13,390 due to the Town capital budgeting for three police vehicles versus four.

The debt portion of the FY21/22 Budget decreased by \$45,520 due to the final payment on the highway loader and excavator in FY20/21, a lower budgeted amount for the Union Brook project and the final payment on a road resurfacing bond in FY20/21.

Public Infrastructure

The FY 21/22 municipal budget includes funding for gravel resurfacing and road repaving. The total funding for gravel road material is \$165,000; of which \$35,000 for mud season road stabilization, \$40,000 for gravel road annual maintenance and \$90,000 for long term road resurfacing. The budget also includes \$150,000 for road paving projects.

Last year, the Voters authorized spending up to \$1,700,000 for the rebuild/paving of Union Brook. This nearly 4 miles section of Union Brook has severely deteriorated conditions due to poor soils, drainage issues, time, and weather. Construction on this road project started last fall and will be completed this spring or early summer. The project includes the installation of approximately 30 culverts, underdrainage, road ditching (stone and grass lined), full depth road reconstruction in five specific locations, and coarse-milling and paving.

This past summer, construction started on the replacement and upgrade of the asphalt sidewalk from the Common to Central Street to a five-foot-wide concrete sidewalk. Construction on the project is anticipated to be completed the spring of 2021. The State of Vermont is funding 50% of the project cost through its bicycle and pedestrian grant program.

In addition, the Select Board continues to plan and fund for current and future repairs to Northfield's many bridges. Northfield has 23 long bridges (greater than 20 feet) and 17 short bridges (6 to 20 feet).

The Main Street Bridge over the Dog River is one of Northfield's most prominent bridges in need of replacement. The Vermont Agency of Transportation (VAOT) recently completed a project scoping/alternatives report for the replacement of the Main Street bridge which includes several bridge replacements options. VAOT's preferred option is a full bridge replacement. VAOT will present the scoping report to the Town at a public meeting and ask the Select Board to select its preferred option. Upon selection of the preferred bridge option, VOAT will prepare the engineering and construction plans with a goal of starting construction on the new bridge in four to five years. The estimated cost of the preferred alternative is \$4,000,000 and requires a local match of 5 to 10% of the project cost depending on the selected alternative.

The final construction plans for the South Main Street Stormwater Separation and Combined Sewer Overflow (CSO) Abatement project are nearly complete and which will include plans for the replacement of existing stormwater lines, the addition of new stormwater lines, and stormwater treatment basins. These measures will improve stormwater management in the Elm Street and Highland Ave. areas and along South Main Street. In addition, the project will eliminate Northfield's last remaining CSO which on occasion deposits a mixture of stormwater and sewage into the Dog River. The project will further reduce the amount of stormwater into Northfield's Sewage Treatment Plant.

I look forward to working with the Select Board, the Commissions, and municipal employees during the upcoming year to maintain and deliver quality municipal services to Northfield, as well as engaging the community in a dialog on the desired level of services. I encourage Northfield residents to contact me to discuss any questions, comments or ideas that you may have on improving the delivery of municipal services. I can be reached at 485-9822, or by email at jschulz@northfield.vt.us.

Respectfully submitted,
Jeff Schulz
Town Manager

REPORT OF THE TOWN CLERK & TREASURER

Town meeting is here once again. Anyone who may be interested in serving on a board can contact the Town Clerks office to see what seats are available. There is so much preparation and time that goes in to organizing an election. Our hopes are that you can get in and out of the election polling area with no problems.

It's been a very crazy and stressful year with elections and the COVID-19 pandemic, Janel and I would like thank you all for your patience with us. WE DID IT!!

We also secured a no match grant through the State of Vermont to digitized our land records back to 1998. It's a huge asset for the Town, Attorneys, Title Researchers, Genealogy searches; etc. The link to research is <https://recordhub.cottsystems.com/>

There are many other things that happen in our office. We sell green mountain passports, travel passports; we do registration renewals for cars, trucks, motorboats, snow machines and trailers & issue dog licenses just to name a few. Need a copy of your birth certificate or want to search your family history? We know how to get you started. Our office holds all vital records for people who were born, married, died or buried in Northfield since the mid-late 1700's. We are now able to access all birth & deaths that have occurred within the State of Vermont. Call for more info.

****Reminder your homestead declaration MUST be filed every year with the State of Vermont Tax Department for more information call 828-2865****

**** All dogs MUST be licensed in the State of Vermont. A valid rabies certificate is needed and there is a fee associated with obtaining a dog license** It's the law!**

Secretary of State Jim Condos announced the launch of VT's new Elections Management Platform. By using the My Voter Page, a registered voter can:

- *Check registration status;*
- *View information on upcoming elections;*
- *Access voter specific elections information, including directions to a polling place and polling hours;*
- *View a sample ballot;*
- *Request and track an absentee ballot;*
- *and much more.*

We encourage voters to log into their My Voter Page to learn more.

Registered Voters can log in at: <http://mvp.sec.state.vt.us>

Online registration can be found at: <http://olvr.sec.state.vt.us>

Remember, you don't need a reason to vote absentee. Either stop by the office before the election and vote or call us and we would be happy to send you the ballots also you can come in and pick up a ballot to bring home for yourself. The ballots are ready twenty (20) days before any election. Please feel free to call us with any questions, comments or suggestions that you may have anytime at 485-5421 between the hours of 8:00 a.m.-4: 30 p.m. Monday-Friday or stop by and visit us!

VOTING HOURS ARE 7:00 A.M.-7:00 P.M. at the Northfield Middle/High School.

It's been our pleasure serving the community.

Kim Pedley, CVC
Town Clerk & Treasurer

Janel Doney,
Assistant Town Clerk

REPORT OF THE HIGHWAY FOREMAN

2020 was a challenging year due to COVID-19 but we made it through none the less and many important projects were completed. This included a large project on Terry Hill Road that consisted of cutting roadside trees and brush, ditching, stone line ditching, breaking ledge for better water flow, and replacing eighteen (18) culverts. A complete new top coat of material also was put on the road and compacted into place. This turned out very well and the cost was covered under two separate grants.

Bower Road was in poor shape as every time there was a hard rain, the crew would have to go up there afterwards repairing damage. We did similar work on this road as on Terry Hill Road. We replaced and added some culverts, performed extensive ditching, cut trees to widen the road, and broke up ledge in the ditches for better water flow. The Second and Third Covered Bridges on Cox Brook Road were in bad shape so they were re-decked. The ditch on Gould Road by the Northfield Falls Post Office was cleaned and stone lined to help prevent flooding in that area.

The Gravel Resurface Program was continued and the roadwork included the upper section of Stony Brook Road, Clark Road, Rabbit Hollow Road, and Northfield Road. These projects will continue next summer. Pike Industries did street paving jobs on Alpine Drive, Shaw Circle, Noridge Drive, Winter Street, Summer Street, Western Avenue, and Fairgrounds Road.

J. Hutchins got a good start on the Union Brook Road reconstruction project by replacing many culverts, installing under drainage, and performing some ditching. The pavement was patched for the winter and they will return in Spring 2021 to continue the work. The South Main Street sidewalk replacement was started and is looking well. Both these projects will be finished up by Summer 2021.

I would like to thank each member of the Highway crew for their hard work. They are very talented and take pride in what they do. It is my pleasure to work with them every day. I also thank the Town Manager, Select Board members, and the municipal employees for their support of the Highway crew. I would also like to thank all the Northfield residents for their continued support for our efforts.

Respectfully submitted,
Trent Tucker
Highway Foreman

REPORT OF THE FIRE DEPARTMENT CHIEF

The Northfield Fire Department responded to 108 calls in 2020. The Northfield Fire Department's current roster is twenty (20) members and six (6) officers. The Fire Warden is Lieutenant Brian Elwell (485-9036) and the Assistant Fire Warden is Firefighter Titus Soble (793-9030). We would like to remind residents that burn permits are required in the Town of Northfield. Please contact the Fire Warden or his assistant for a permit before you burn. You should call a minimum of twenty-four (24) hours before you wish to burn. The wardens are volunteers and do require sufficient notice to respond to your requests.

We would like to recognize and thank Norwich University for its continuous support and for its annual donation to the local emergency services. We also are grateful for the student volunteers who serve in our department. We thank the Northfield community for supporting our fundraising activities. The Gun Raffle is the department's primary fundraiser and will remain an annual event. This past year's winners include Gary Roux, Dean Baroffio, Josh Short, Tim Davis, and Buddy Bancroft.

We would like to thank all of the volunteer fire fighters and their families for their dedication to Northfield and the surrounding communities that we provide Mutual Aid assistance. We also are grateful to Northfield voters for authorizing the purchase of a new pumper tanker at last year's Town Meeting. The new pumper tanker is expected to be in service in July 2021. Finally, I would like to thank Northfield residents, the Select Board members, and the Town Manager for their ongoing support for our efforts.

Respectfully submitted,
Peter J. DeMasi
Chief, Northfield Fire Department

REPORT OF THE POLICE DEPARTMENT CHIEF

Northfield Police Department (NPD) would like to thank the residents of Northfield for their continued support and assistance in keeping Northfield the quiet and safe, but vibrant community that it has been and continues to be. COVID-19 has created many challenges for our community. The community has come together to keep everyone safe from the virus and there by limited the need for the NPD to respond to COVID-19 issues. Safety is a primary component in creating an environment for success and prosperity. NPD has worked diligently to prevent crime and to solve cases of criminal conduct. The NPD has also been diligently keeping the town and state highways safe for the motoring public.

2021 NPD consists of Chief John Helfant, Corporal Michael Gero, Officer Karie Tucker, Officer Logan Potskowski, Officer Levi Willey, Officer Brian Gosselin, and Officer Peter Vosburgh. The NPD administrative functions and daytime dispatching is managed by Sara Lique. Currently two of the departments Officers are on deployment with the US military, so even though the departments table of organization is full, in reality NPD is short two officers.

Officer Vosburgh is new to NPD in 2021. He came to Vermont after working for the Massachusetts Department of Corrections. Officer Vosburgh worked for Windsor PD and then Berlin PD before coming to NPD. He has been hired fulltime and will be working the night shift.

During 2020 NPD investigated 1291 incidents ranging from parking issues and dog complaints to Drug Warrants and Sexual Assaults. NPD apprehended 14 DUI operators, investigated 5 lewd acts or sexual offenses, executed 7 search warrants, investigated 18 assaults and investigated 56 reportable crashes. NPD officers arrested 72 persons for offenses and made 544 motor vehicle stops.

Internal equipment goals for 2020 to maintain the four police vehicle fleet so as to provide coverage to the Town of Northfield with maximum effectiveness and prompt response to service calls and streamlining the department's aging computer systems was accomplished. In addition to these listed goals the department also upgraded their aging bodycam system. The PD acquired new Axon Body 2 cameras for each officer which will help insure the continued professionalism of the department.

In conclusion, Northfield Police Department is thankful for the community's support. NPD is providing 24/7 law enforcement and police services to the community. NPD is striving to be the professional and modernized police agency that the residents of Northfield deserve.

Respectfully submitted,
John Helfant
Chief of Police

REPORT OF THE AMBULANCE SERVICE CHIEF

Over the past year the Northfield Ambulance Service has been front line in response to the COVID-19 Pandemic. Beginning in March as cases began appearing in our region we had to elevate to a level of preparedness and response that matched the risk and to protect our responders. This has meant wearing more PPE, utilizing state established patient contact procedures, and working with our local hospitals on how to handle suspected, presumes, or COVID positive patients.

With the risks associated with responding to this illness we experienced a decrease in available responders for a variety of reasons such as pre-existing medical conditions, primary employer restrictions, and, of course, Norwich University's decision to go remote reduced the number of student responders. We have worked closely with the university all year to both get more students able to respond with us and to establish how that would be done to protect the student responder and those they may come in contact with when returning to the campus.

As we all experienced through this year and the massive shutdown, many folks did not seek medical care as frequently as they might have done in the past. With that we felt approximately 17% decrease in ambulance call volume. In 2020, our units responded to 736 calls for service, resulting in 768 run reports being written in the towns of Northfield, Roxbury, West Berlin, and Moretown. These calls included 911 emergencies such as structure fires, car accidents, agency assists, mutual aide, and medical calls. Non-emergency activities included transports and stand-by events, such as Labor Day Weekend Festivities, Northfield High School sports, and Norwich University sporting events.

The ambulance service began providing COVID-19 testing in December 2020 and we continue to do so into the New Year. Going forward, many of our staff have committed to helping with vaccinations. Most are doing so after first receiving their vaccinations starting the end of December. If you have questions or concerns regarding COVID-19, COVID Testing, COVID Vaccinations, or about compliance with mask rules for businesses, please call 211 for assistance.

As a reminder, the Northfield Ambulance Service is also responsible for other town services including the E-911 system and any needed changes. The E-911 system is running great. We are asking people in Northfield, Roxbury, and West Berlin to make sure they post their locatable address on their homes or near the road, as it makes it much easier and faster for your emergency services to find you in an emergency situation.

I would like to thank the members of the Northfield Ambulance Service and the Northfield Ambulance Volunteers for their hard work and dedication to the greater Northfield community. While this year has been trying on so many levels your willingness to serve for the greater good is inspirational.

Respectfully submitted,
Lawton Rutter
Chief of EMS

REPORT OF THE EMERGENCY MANAGEMENT COORDINATOR

This is the part where I talk about the past year and what we have worked on for Emergency Preparedness and the testing or development of business and local governmental plans. However, 2020 was the year that became the year of COVID-19.

What did become evident as the year progressed was the use of some of the preexisting communication, supply distribution, and as we progressed into COVID testing and now vaccine distribution. This year has tested and reaffirmed many preexisting plans just as much as it has testing the strengths of communities and local businesses.

As a municipality, we continue to expand and update our Local Emergency Operations Plan; interlace it with our Hazard Mitigation Plan, and look for what changes to our community we see coming as businesses expand and the housing market varies. Local zoning and Town Plan Updates are also a factor in how we plan for what this community will need next year and the year after that.

Both the Local Emergency Operation Plan and the Local Hazard Mitigation Plan are available from the Town Offices for review.

As we move into 2021, if you have questions or concerns regarding COVID-19, COVID Testing, COVID Vaccinations, or about compliance with mask rules for businesses please call 211 for assistance.

Warren Buffett once states "Someone's sitting in the shade today because someone planted a tree a long time ago." We can be prepared for the unpredictable if we do this planning as a community team; if you have any comments or suggestions relative to the two plans mentioned above, or if your organization has questions or concerns regarding emergency planning, please do not hesitate to contact me.

Respectfully submitted,
Lawton Rutter, Chief of EMS
Emergency Management Coordinator

REPORT OF THE TOWN HEALTH OFFICERS

Recommended by the Select Board and appointed by the Department of Health for three-year terms, Northfield's two (2) Health Officers are charged with investigating and resolving health related issues between tenants and landlords, landlords and tenants, homeowners and neighbors, as well as public health issues such as septic problems, rabies, and dead animals.

For 2020 resident calls for the Northfield Health Officers showed a significant reduction. This reduction was unfortunately due more to COVID-19, community restrictions, and limitation as to what we were allowed to investigate versus referring to a partner organization. There was a total of thirty-one (31) calls for service; the breakdown is as follows:

Tenant/Landlord	5	Rabies Investigation	0
Animal Bites	8	Neighbor/Homeowner	2
Trash	4	Animal Odor	1
Animal Welfare	1	Unfounded	2
Landlord/Tenant	1	Water Tests	0
Septic	2	Tenant/Tenant	0
Water Disposal	0	Dead Bird	0
Lead Paint	2	Agency Assist	3
Homeowner	1	Home Burial	1
		Total	31

As we move into 2021, if you have questions or concerns regarding COVID-19, COVID Testing, COVID Vaccinations, or about compliance with mask rules for businesses, please call 211 for assistance.

Animal bites have been on the rise for the past few years. As a reminder as a dog owner in the Town of Northfield, you are required to register your dog at the Town Clerk's Office and maintain all appropriate vaccinations. A recommendation on animal safety; if the animal is not yours do not approach, pet or play with that animal without the owner's consent and in most cases presence.

We have found over the years that many complaints to our office can be avoided if the parties communicated and knew each other's roles and responsibilities. Additionally, calling 211 has proven to be an excellent resource for those seeking information regarding rental housing, tenant and landlord issues, health related issues etc. Another source of information concerning rental housing for both the landlord and tenant is the "Renting in Vermont Handbook." This handbook was updated fairly recently and is available from the Vermont Tenants Association as well as online at:

http://www.cvoeo.org/htm/Housing/tenants/Renting_in_VT.html.

Communication is a great resource and we encourage communication between parties to resolve health related disputes. We do realize that in some cases, the involvement of a third party is needed. Feel free to contact me any time with any health-related questions or to file a complaint. Inquires will be handled promptly.

Respectfully submitted,
Lawton Rutter, Chief of EMS
 Town Health Officer

Christopher Golder
 Deputy Town Health Officer

REPORT OF THE PLANNING COMMISSION CHAIR

The Northfield Planning Commission has completed its work on the new Town Plan, which was adopted by the Select Board in August of 2020. The Plan is the result of many months of work on the part of the Planning Commission and the town administration, as well as input from the public and the numerous organizations that help to make the town work well for all of us.

The town of Northfield includes two state-designated village centers – Northfield Village and Northfield Falls – surrounded by rural countryside that includes working farms and significant forests on its mountains and hillsides. Based on public input gathered for the current and previous town plans, the Planning Commission worked to guide future development into the village areas to facilitate their growth into vibrant centers of social, economic, and cultural activity that offer diverse housing and transportation options. The Plan also encourages the protection of the rural areas outside the villages that contribute to the beauty and unique character of Northfield. Guiding future development into areas already developed and served by existing public infrastructure is also more cost-effective for the town to support and maintain.

In addition to providing a vision and roadmap for the future of Northfield, the Town Plan forms the basis for town zoning and permitting, and informs the state of the town's policies when larger development and utility projects are being reviewed for state permits. Northfield's new Town Plan has received a state Determination of Energy Compliance. This means that the policies and opinions of the town of Northfield will now be given greater weight when the state Public Utility Commission is reviewing permit applications for large-scale renewable energy projects here in town.

The Planning Commission is now in the process of revising the town Zoning Bylaws, and promoting the implementation of the Plan by working with those responsible for carrying out its policies and action items. The zoning update will be an especially public process, and we encourage everyone in town to provide input.

Planning Commission members are Chandra Blackmer, Laura Hill-Eubanks, Nancy Peck, Aaron Rhodes, and Ruth Ruttenberg. Zoning Administrator Mitch Osiecki provides skilled technical and administrative support to the Commission. The current Town Plan, Zoning Bylaws, meeting agendas and minutes can be found at the Northfield municipal website (<http://www.northfield-vt.gov>). The Commission meets on the first Wednesday of each month at 7 p.m. The public is always welcome to attend.

Respectfully submitted,
Laura Hill-Eubanks
Planning Commission Chair

REPORT OF THE ZONING ADMINISTRATOR

Are you planning a construction project of any type this year? Be sure to check with the Zoning office to see if a permit is required. In addition to municipal permits, some projects may also require additional state permits. I'm happy to help residents navigate the permitting process.

Projects requiring a zoning permit include, but are not limited to, construction of new homes, accessory structures (garages, barns, carports, storage sheds, siting manufactured (mobile) homes (whether as a new structure or as replacement of an existing one), porches, decks, swimming pools, additions to existing dwellings or accessory structures. Also, adding an apartment to an existing structure, tiny homes, fences, change of use of an existing structure and boundary line adjustments all require permits. Other projects such as subdivisions, home occupations, or signs will require approval of the Development Review Board (DRB). I can help ensure that hearing process is as pleasant as possible. If you are selling or refinancing a property, I can assist by issuing a Letter of Zoning Compliance certifying that your property complies with current zoning regulations -- or by helping you correct any deficiencies if it does not.

The Zoning Administrators office is located in the Municipal Building. I am generally in the office Mondays, Wednesday and Fridays from 11:00 AM until 4:30 PM (or other hours by appointment). You can also reach me by phone at 485-9824, or by email at mosiecki@northfield.vt.us

Lots of useful information, including zoning regulations, permit forms, property maps, and minutes of Development Review Board meetings are available on the municipal website: www.northfield-vt.gov

Permits issued in 2020

Homes, Apartments, Accessory Dwellings	5
Barns and Garages	12
Other Accessory Structures	33
Additions	10
Fences	11
Boundary Line Adjustments	0
Subdivisions (9 new building lots)	7
Site Plan Review	8
Home Occupations	4
Driveway Permits	2
Signs	6
Total Permits for 2020	91
Letters of Compliance	15

Respectfully submitted,
Mitch Osiecki
 Zoning Administrator

REPORT OF THE ECONOMIC DEVELOPMENT DIRECTOR

It has been a distinct honor and a privilege to be the new Economic Development Director for the Town of Northfield. The collective enthusiasm for Northfield's growth has been an unremitting source of inspiration, and my work would not be possible without all of the dedicated, selfless volunteers who love this wonderful Town.

As Northfield's Economic Development Director, I am responsible for helping local businesses grow and develop, for attracting new businesses into Northfield, for promoting Northfield to visitors and prospective residents, for assisting with the development of vacant lots and buildings, and for undertaking initiatives that make Northfield a healthier, stronger, and more attractive community.

The first four months of my tenure as Northfield's Economic Development Director have been incredibly busy, yet extremely fulfilling. I have been extensively networking with residents, businesses, and organizations to build a coalition committed to realizing the plans and goals crafted over the past decade.

Recent Accomplishments

Developed a funding database: A trove of grant and financing opportunities exist for business and development endeavors of any sector. Please reach out to me if you need assistance with funding.

Built a business database: A database of over two hundred (200) local business was created by researching federal, state, and local sources. If you are starting a business in Northfield, please contact me!

Overhauled the municipal website: Northfield's municipal website was overhauled to give it a more modern aesthetic while increasing functionality.

Providing support to citizen groups: I have been aiding local volunteer organizations, including the Friends of the Northfield Dog Park and NCDN.

Current Projects

Building a promotional website: A website is currently being developed to showcase all of Northfield's assets, including businesses, recreation, and quality of life. The purpose of this website is not to portray Northfield as something that it isn't, but rather, showcase what Northfield is and disseminate this brand across the region.

Applying for grant funding: A Better Places grant to improve the Common is being submitted, and a USDA grant will be submitted to capitalize a Northfield revolving loan fund.

Developing a plan for a Northfield Revolving Loan Fund: A community loan fund will soon be established to provide additional sources of financing to local businesses.

Finally, a brief bio: I grew up farming outside of Rochester, NY, and received my bachelor's degree at St. Lawrence University. After living in the Adirondacks for six (6) years, I pursued my love of land use planning at Cornell University, and received my Masters in Regional Planning in the spring of 2020. In addition to my position at Northfield, I am the Zoning Administrator for the Town of Bolton. When I'm not working, you can find me running, skiing, canoeing, hiking, and hunting.

Respectfully submitted,
Jon Ignatowski
Economic Development Director

REPORT OF THE BOARD OF LISTERS

As we are all well aware, this past year has been an out of the ordinary year, with some changes in how we transact business in the town offices including the Lister's office. During the last twelve (12) months, most of our correspondence, providing of "Lister Cards", Property inspections, etc. have been accomplished by phone and internet. As always, we are available to help you with any property valuation questions you may have.

This past year the Lister's office has carried out the following: (not all Inclusive)

- 122 inspections of property due to changes in the property. Largely as the result of building permits for new or ongoing projects. This of course includes all the associated task items that accompany each property inspection.
- Verification of property transfers (Deed verification). Then entering the data into the working Grand List for the next tax year.
- Continued updating of the Northfield Tax maps.
- Maintaining the property record files. Currently 1875+ parcels in Northfield.
- Adhered to a state mandated time table for specific actions, filling of the Grand List and associated forms
- Assisted property owners, Real Estate agents, insurance agents and appraisers with property record information, deed research, current use items, and other requests.
- Maintained the Current Use files for enrolled properties.

Grievances and appeals this year:

- Lister Grievance – 5 (These were settled before Lister's Grievance Day)
- Appeals to Board of Civil Authority (BCA) – 0
- Appeals to State Appraiser- 0

At the conclusion of this year's sales equalization study by the state, the town of Northfield status is as follows:

- Common Level of Appraisal (CLA) – 91.96%
- Coefficient of Dispersion (COD) – 16.78%

These percentages are used to determine when a town wide reappraisal is to be done.

If the CLA goes outside the range of 85% to 115%, or the COD reaches 20% then a new Town Wide Reappraisal will be required.

Northfield Board of Listers: Tom Alsheimer, Susan Popowski, Dave Ritzer

Administrative Assistant to the Listers: Charlene Lathrop

Respectfully Submitted,
Thomas Alsheimer
Board of Listers Chair

REPORT OF THE BROWN PUBLIC LIBRARY'S TRUSTEES

2020, as we all know, caused organizations and businesses to operate under different conditions. Here at the library, we kept our essential services running while also focusing on keeping patrons and staff safe from the virus.

Our most-used service this past year was book ordering/curbside pickup. We lent out an average 1711 books per month! Inter-library loans were also still offered, with an average of 85 received and 87 sent out per month. Our per-month numbers show that after the initial two months of lockdown (when inter-library loan wasn't offered), the loan usage gradually increased to a peak in December. Kathryn Szelag, our deputy director, moved many books from our used book store to an online platform where patrons can browse and buy books. Sherri Brickey, our library director, has done an amazing job pivoting the library's services to the community's needs this year!

We were also able to keep our youth programs active thanks to a combination of online storytimes/events and utilizing our new gazebo for youth programs during the fall months. Live storytimes over Facebook held by our youth librarian, Rebecca Pearish, were well attended. Rebecca also organized outdoor events such as scavenger hunts and storywalks throughout the summer and fall. The summer reading program was different than usual but still a success.

We were also still able to participate in RIF (Reading Is Fundamental) which gives a free book to all elementary school children, due to Rebecca's ability to prepare in advance and pivot to a non-contact giveaway. The Teen Advisory Board also remained active this year despite the challenges of the pandemic. Without support from parents and community helpers, we would not have been able to offer the diverse programming that we did, so THANK YOU to all who attended the youth programs or helped in some way!

We are proud to continue serving our community in any way we can, and look forward to welcoming patrons back into the library this year when possible!

The Brown Public Library Board of Trustees: Maryanne Beaupre, Cyndy Bushey, John Stevens, Tossy Garrett, Gail Hall, Kellianne Sutton-Bosley, and Dale Kunkel.

REPORT OF THE RECREATION COMMITTEE

Beginning of the sports year 2021 Northfield Little League teams and Northfield Softball teams will experience new ball fields in which to play their sports.

The officers of Northfield Little League applied for and received a \$5000.00 grant from Honda to improve their fields. NMHS matched this donation. So, with this \$10,000.00 for this expansive project and the donation of equipment and time from the town of Northfield, the Northfield Falls Ball Fields are ready to be played upon.

Little League did not stop there. They once again sought out donations for new score boards. With the help of Northfield Rotary, Northfield Savings Bank and NMHS three state of the arts score boards were purchased. Two of the boards will be placed at the Northfield Falls Ball Fields and the third one will be placed at Memorial Park. Installation has been started but due to the weather and organization of all parties involved the score boards are not completely installed. But not to worry they will be in time for games.

Because of surface water some groundwork needed to be done at Memorial Park, so the time, money and energy went into that project this year. Hopefully, this work will solve the water issued we were faced with.

This was the year for maintenance work at Memorial Park with the water issues and some dead trees needing to be removed. So, our budget was spent on update, upkeep and upgrade rather than additions and some electrical work that we really wanted to do. Gotta keep what you got maintained!!!!

We were able to make an addition to the basketball court. We made a half size court for the littlest of basketball players so they can shoot hoops along with the big boys and girls. With this addition we actually have two basketball courts at Memorial Park currently, an official size court and a half size court.

There is much more to be done and of course just keeping up with the maintenance is a full-time job in itself. When you take into consideration, we only have about six months to do everything we get quite a bit done. When I say we I really mean WE. Not one of us does any of this alone. We have an amazing team, and we all work well together. We know each other's strengths and each other's weaknesses, and we work with that.

So, Bethany, Lynn and Frank thank you for all you do for this community and for the Recreation Committee. I love accomplishing what we do together.

Respectfully submitted,
Sally Davidson
Recreation Committee Chair

REPORT OF THE NORTHFIELD CONSERVATION COMMISSION

The entire boundary of the Town Forest on Paine Mountain was marked, with boundary signage this Summer. Welcome signs and "you are here" signs were placed as well. This was done with the help of a grant from the Association of Vermont Conservation Commissions.

The NCC received a \$15,000 Emerald Ash Borer grant for ash tree removal, new tree planting, and educational activities. In addition, a successful EAB awareness week was held in September. Perhaps you saw the Ash trees with signs around the High School and Common? Although we hung purple traps for EAB, none were detected in Northfield. That does not mean the insect is not here. It is! An online forum for homeowners on EAB was held in November 2020 in conjunction with Vermont Coverts. Twenty-three (23) people participated. A 2nd forum for woodlot owners was held on January 13, 2021. Over one hundred (100) people signed up to attend the forum online or watch the recording on the Vermont Coverts website.

Respectfully submitted,
Deborah Zuaro
Chair, Northfield Conservation Commission

REPORT OF THE TOWN FOREST STEWARDSHIP COMMITTEE

As recommended in the Town Forest Stewardship Plan, a Town Forest Stewardship Committee (TFSC) was created by the Northfield Conservation Commission this year. Members were appointed by the Select Board during the Summer and the Committee held its first meeting in August. The Committee is composed of representatives of the following interests: Wildlife and natural resource protection, the local education community, and recreational users. The Committee will be responsible for oversight of the Town Forest, including development of use guidelines and restrictions, signage, trail maintenance, and user oversight. The Committee serves in an advisory capacity and will make recommendations to the Conservation Commission for further action.

Members:

Russ Barrett (Chair)
Brad Johnson (Secretary)
Colin T. Bright
Mike Gonneville
Nelson Hoffman
Lydia Petty
John Sears

REPORT OF THE DOG RIVER PARK COMMITTEE

The Dog River Park Committee, a subcommittee of the Northfield Conservation Commission, is tasked with supporting the incredible public, social and ecological resources of Northfield's Dog River Park. The committee was officially approved on August 26, 2020 as a subcommittee of the Northfield Conservation Commission. However, dedicated community members have been working behind the scenes to support the park since construction was complete.

The Dog River Park on Water Street holds significant meaning in our community. It is a place filled with memories of life, loss, community strength and rebuilding. Following the destruction caused by Tropical Storm Irene in 2011, the Town invested in a new vision for the area between Water Street and the Dog River.

The beautiful public park that emerged was designed to use ecological systems to mitigate the impact of future flood events. In addition, it created unique ecological habitat in an urban park, and provides opportunities for low-impact recreation and community events. This park is unusual in Northfield due to its design and function, as well as being held under strict federal and local restrictions. Because of this, the Dog River Park requires ongoing ecologically-minded maintenance to ensure that it continues to function as originally intended.

The top priorities for 2021 will be the development of a detailed maintenance plan for the Dog River Park. The Committee will work hard to ensure that the park remains an ecologically and socially rich public space for Northfield residents to enjoy for years to come.

Members:

Bonnie Kirn Donahue (Chair)
Simon Pearish (Vice Chair)
Kim Adams (Treasurer)
Fred Nadon
Russ Barrett
Laura Hill-Eubanks (advisory member)

REPORT OF THE NORTHFIELD ENERGY COMMITTEE

The Northfield Energy Committee (NEC) kicked off 2020 with the successful Transportation Fair, co-hosted with the Northfield Farmer's Market on March 1. We shared information from partners including the Vermont Public Power Supply Authority, Green Mountain Power, Northfield Ridge & River Routes, All Earth Rail, Go! Vermont, Drive Electric Vermont and more. Attendees could explore electric vehicles for themselves, learn about available incentives, and ask questions about sustainable transportation alternatives.

Shortly after that event, the NEC took a hiatus as the town grappled with the immediate impacts of the COVID-19 pandemic. Since this summer, the Committee has been meeting remotely to move forward key initiatives and plan for 2021.

This fall, the foundation was set for the Community Connections Kiosk. Despite delays due to the pandemic, the Committee still anticipates construction being completed in spring 2021. The Kiosk is a partnership between NEC, Norwich University, the NCDN, and the Town. Fundraising for the construction costs is underway. (To learn more, visit <https://www.northfield-vt.gov/energy-committee>).

This fall, the NEC once again participated in the Button Up Vermont campaign. This fall's campaign was entirely virtual, including webinars on weatherization topics and the opportunity to sign up for a free virtual home energy visit.

In 2021, the NEC will focus on three main areas. First, the Committee will begin an education campaign on where our energy comes from and who can help with energy projects or questions. Second, the Committee will engage with an entity or building (to be decided) on an audit and energy efficiency project. And finally, we will look for an opportunity to install at least one electric vehicle charging station in downtown Northfield.

The NEC is committed to facing the climate crisis, keeping you informed, and plugging Northfield into opportunities in the clean energy economy.

Respectfully submitted,

Sarah Wolfe

Interim Chair, Northfield Energy Committee

REPORT OF THE WATER, SEWER, AND ELECTRIC UTILITIES

The Northfield Water and Sewer Utility provide service to approximately 1070 water customers and approximately 775 sewer customers located primarily within the area of the former Northfield Village boundaries. The Northfield Electric Department (NED) serves approximately 1900 electric customers throughout portions of Northfield and in a very small service area in Berlin and Moretown. The Water/Sewer and Electric Utilities operate separately from Northfield Town municipal government and as independent entities. As a result, no municipal property tax dollars are allocated to the operations and maintenance of the utilities. The utilities are funded entirely through user rates paid by the utility customers

The Town of Northfield Charter sets forth a separate Sewer/Water Utility Commission and a separate Electric Utility Commission; each of which consists of two elected Commissioners and an appointed Select Board member. The Utility Commissioners are responsible for developing policies and a budget necessary for the operation and maintenance of the utilities and the Select Board approves the water and sewer rates based upon the Commissioner's budget. Attached is a copy of the FY 20/21 water and sewer budgets and rates. The electric rates are approved by the Vermont Public Utility Commission. Attached is the FY 20/21 electric budget and rates.

As the attached reports reveal, the Utility Commission did not recommend an increase in the water and sewer rates this past year due primarily to concern regarding the potential impact of COVID. In regards to a historical review of the water and sewer rates, there were no water user rate increases for single-family homeowners for seven of the last ten years, and no sewer user rate increases for single-family homeowners for six of the last ten years. Changes in the water user rate for single-family homeowners over that ten-year period resulted in an average annual increase of 2.1%, and the sewer user rate for single family homeowners had an average annual increase of less than 1% over that time period. Northfield's electric rates have not changed in the past nine years.

Northfield's water system continues to produce high quality water and is in full compliance with all state and federal (EPA) safe drinking water rules. The State of Vermont requires the Water Department to test the water supply for potential bacterial contaminants six times a month, perform continuous chlorine flow monitoring, and daily monitoring of fluoride levels. The Community's production wells are serviced and flow tested annually to ensure that the three production wells are in good condition and continue to produce an average of 350,000 gallons of water per day.

The Water Department completed water system upgrade projects this past summer on Pleasant and Traverse Streets consisting of the installation of new eight-inch ductile iron pipe. The Water Department plans to replace waterlines on Vine Street, School Street, Pearl Street, and Carpenter Street over the next three to four years. These projects will replace 110-year-old cast iron water lines that are aged and deteriorating.

The Northfield Wastewater Treatment Facility (WWTF) also continues to perform well and the effluent is in full compliance with all state and federal laws. Pursuant to the State of Vermont regulations, the sewer plant requires continuous monitoring to ensure that plant is in full compliance with the sewer plant's permit.

The Town of Northfield, and other VT municipalities, face increasing challenges due to the State of Vermont's mandate to reduce pollutant/phosphorous loads released from the sewer plants and from stormwater systems to the river. Over the past several years, the Northfield Sewer Department has taken measures to address this issue as it relates to the sewer plant through sewer plant process monitoring and system adjustments guided through assistance from engineers paid for from the State of Vermont. Also, the Town has installed several stormwater treatment basins and facilities in and near the Downtown with nearly all of the costs paid by the State through grants.

To further address the State's stormwater concerns, the Town is developing engineering plans for the construction of stormwater improvements on South Main Street from South Street to the Common and several connecting streets; which will eliminate the Town's last remaining combined sewer overflow (CSO), and further reduce stormwater flows into the sewer treatment plant. The State of Vermont is mandating that all VT municipalities eliminate CSOs because CSOs have the potential during heavy rain storms to release sewage to the river. The elimination of stormwater to the sewer plant will further reduce the amount of phosphorus release to the river in compliance with levels mandated by the State in the Town's new sewer plant operating permit.

Northfield Electric Department (NED) serves approximately 1,900 customers in Northfield, Berlin, and Moretown. NED continues to provide its customers reliable low-cost power with very few power outages, and has the fourth lowest electric rates as compared Vermont's other 15 utilities. NED continues an aggressive program of tree trimming near power lines which contributes to system reliability, reduces maintenance costs, and limits tree-related outages. NED's distribution system consists of 39 miles of distribution line divided into four distribution feeders running generally north-south, and east-west from the center of town out of the King Street Substation. NED's distribution system serves a mix of residential and commercial customers, the largest of which is Norwich University, which accounted for approximately 30% of Electric Department's retail sales in 2019.

This past year, NED and Green Mountain Power (GMP) entered into an agreement to allow NED to carry GMP power on NED lines to serve Northfield residents that are GMP customers in the area of West Hill and beyond. This arrangement will provide those Northfield residents more reliable power and reduce power outages. The agreement requires GMP to share in the maintenance cost for the NED lines that carry GMP power.

NED's power supply portfolio is made up of generation resources, long-term contracts, and short-term contracts. 55% of NED's power supply is renewable as defined by Vermont Statute, and approximately 90% of NED power supply is carbon free. NED power supply consists of 14 sources. Several of which include: Chester Solar, a 4.8 MW solar facility in Chester, Massachusetts; Fitchburg Landfill a gas-fired generator at the Fitchburg Landfill in Westminster, MA; Hydro Quebec US; Kruger Hydroelectric Facilities which consists of six small hydro facilities in Maine and Rhode Island; McNeil, a 54 MW wood-fired generator in Burlington, VT; New York Power Authority (NYPA) – Niagara Hydro; New York Power Authority (NYPA) – St. Lawrence Hydro; Seabrook Station, a nuclear facility in Seabrook, New Hampshire; Project 10, an oil-fired peaking generator located in Swanton, VT; and the Ryegate biomass facility in East Ryegate, Vermont.

NED is subject to the Vermont Renewable Energy Standards (RES) which imposes an obligation to obtain a portion of its energy requirements from renewable resources. The RES obligation is divided into three categories, Tier I, TIER II and TIER III. NED's requirements under TIER I can be achieved by owning or purchasing Renewable energy credits (REC) from qualifying regional resources. TIER II obligations must be achieved by owning or purchasing RECs from renewable resources located within Vermont. NED's TIER III obligations involves energy transformation, or reduction of fossil fuel use within its territory. TIER 3 programs can consist of thermal efficiency measures, electrification of the transportation sector, and converting customers that rely on diesel generation to electric service, and other means. By providing incentive programs to encourage conversion of traditional fossil fuel applications such as space heating, water heating, or electric vehicles to electric power, NED receives credits toward its TIER III obligation.

Respectfully submitted,
Jeff Schulz
Town Manager

CAPSTONE COMMUNITY ACTION

Since 1965, Capstone Community Action (formerly known as Central Vermont Community Action Council) has served low-income residents of Lamoille, Orange, and Washington Counties and nine communities in Windsor, Addison, and Rutland Counties. We help people build better lives for themselves, their families and their communities. This year, Capstone Community Action served 10,624 people in 6,166 Vermont households through Head Start and Early Head Start, business development, financial education, food and nutrition resources, housing counseling, tax preparation, teen parent education, emergency heating assistance, home weatherization, workforce training, and more.

Programs and services accessed by 196 Northfield households representing 407 individuals this past year included:

- 123 Northfield individuals in 34 Northfield households accessed nutritious meals and/or meal equivalents at the food shelf.
- 34 Northfield households with 78 Northfield family members were able to keep heating their homes with help from our Crisis & Supplemental fuel programs as well as other utility costs.
- 1 homeless individual with 5 homeless family members worked with housing counselors to find and retain affordable, safe, secure housing.
- 8 children were in Head Start and Early Head Start programs that supported 34 additional family members.
- 1 pregnant and parenting teen and her children gained literacy skills through our Family Literacy Center supporting 2 family members.
- 3 households received emergency furnace repairs and 4 household furnaces were replaced at no charge, making them warmer and more energy efficient for residents.
- 6 households were weatherized at no charge, making them warmer and more energy efficient for 1 resident, including 6 seniors and 2 residents with disabilities.
- 4 people attended classes or met one-on-one with a financial counselor to be better able to manage and grow family finances.
- 1 entrepreneur received counseling and technical assistance on starting or growing a business.
- 82 residents had their taxes prepared at no charge by Capstone's IRS certified volunteers ensuring them all the refunds and credits they were due.
- 1 childcare provider received nutrition education and were reimbursed for the cost of serving nutritious meals and snacks to the 17 children in their care.

Capstone thanks the residents of Northfield for their generous support this year!

CENTRAL VERMONT ADULT BASIC EDUCATION (CVABE)

Central Vermont Adult Basic Education, Inc. (CVABE), a community-based nonprofit organization has served the adult education and literacy needs of Northfield residents for fifty-four years.

CVABE serves as central Vermont's resource for free, individualized academic tutoring for individuals (ages 16- 90+) in:

- Basic skills programs: reading, writing, math, computer and financial literacy
- English Language Learning and preparation for U.S. citizenship
- High school diploma and GED credential programs
- Academic skill readiness for work, career training and/or college

Northfield is served by our learning centers in Barre and Montpelier. The sites have welcoming learning rooms (with computers, laptops and internet access to support instruction). CVABE staff and volunteers also teach students at the library or other local sites as needed.

Teachers instruct students one-to-one and/or in small groups. Each student has a personalized education plan to address his/her learning goals. These goals might include: getting or improving a job, earning a high school credential, helping one's children with homework, budgeting and paying bills, reading important information, obtaining a driving license, preparing for college, gaining citizenship, and more. ***Children of parents with low literacy skills have a 72 percent chance of being at the lowest reading levels themselves, and 70% of adult welfare recipients have low literacy levels. By helping to end the cycle of poverty, your support changes the lives of Northfield residents for generations to come.***

CVABE provides free instruction to nearly 500 people annually in the overall service area of Washington, Orange and Lamoille Counties. It currently costs CVABE \$3,320 per student to provide a full year of instruction. *Nearly all students are low income.* Over one hundred (100) community volunteers work with CVABE's professional staff to meet the large need for these services while keeping overhead low.

We deeply appreciate Northfield's voter-approved *past* support. This year, your level support is again critical to CVABE's free, local education services. Only a portion of CVABE's budget is comprised of state and federal support. Funding is needed each year from the private sector and from the towns and cities we serve, to ensure we can help the neighbors who need education for a better life.

For more information regarding CVABE's adult education and literacy instruction for students, or volunteer opportunities, contact:

CVABE's Barre Learning Center
46 Washington Street, Suite 100
Barre, VT 05641
1-802-476-4588

CVABE's Montpelier Learning Center
100 State Street, Suite 3
Montpelier, Vermont 05602
1-802-223-3403

www.cvabe.org

CENTRAL VERMONT COUNCIL ON AGING

Central Vermont Council on Aging is a private, nonprofit organization that is dedicated to the mission of supporting elders and family caregivers in leading self-determined, healthy, interdependent, meaningful and dignified lives in their homes and communities.

For more than 40 years, CVCOA has assisted older Vermonters aged 60 and up to remain independent for as long as possible. We connect the elders in our communities to the network of benefit programs and services that they need to thrive. All services are made available to our clients at no charge without regard to health, income or resources.

Some of the options we make available include:

- CVCOA Help Line - (800) 642-5119 - has the answers to hundreds of common questions from elders, families and caregivers.
- Information & Assistance staff counsel elders and families on the many available benefit programs and services, such as 3SquaresVT, seasonal fuel assistance, and more.
- Case Managers work with clients in their homes to assess needs and develop, implement and coordinate individualized long-term care plans.
- Nutrition Services oversees the menu development and technical assistance for home-delivered and Community meals and provides the largest source of funding for the 14 meal sites that prepare and deliver these meals.
- State Health Insurance Program (SHIP) provides personalized Medicare counseling, Medicare & You workshops, and enrollment assistance for Medicare Part D plans.
- Family Caregiver Support promotes the well-being of the family members serving as caregivers to loved ones, including administration of the Dementia Respite Grant.

During the last year, Central Vermont Council on Aging provided one or more of the above services to 175 Northfield residents. Case Manager, Kate Reilly-Fitzpatrick was designated to work directly with the seniors in Northfield.

All of us at CVCOA extend our gratitude to the residents of Northfield for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.

CENTRAL VERMONT HOME HEALTH & HOSPICE, INC.

As we prepare to submit town funding requests for 2021, I cannot help but reflect on the past twelve (12) months. Shortly after Town Meeting Day in 2020, the coronavirus hit the United States, causing a total disruption of life as we knew it. Almost immediately, CVHHH responded. I convened an internal COVID-19 task force made up of senior and clinical leadership, which met every other day. We also updated operations organization-wide to ensure the health and safety of our clients and staff, and provided support, as needed, to our community and the broader healthcare system to keep individuals out of the hospital and in their homes, which allowed our communities to remain intact.

I am proud to share that we never closed our doors or denied care to Central Vermonters during the pandemic. Instead, we adapted. When in-person visits were not possible, we brought in telemonitors or iPads and incorporated phone and video visits to a person's plan of care. This allowed us to put eyes on our clients and to continue to provide care, including skilled nursing, rehab therapy, and case management, and to check in with people to make sure their needs were met. We were reminded during the pandemic of the value of a simple 'Hello' and 'How are you?' During quarantine, we knew how important it was to help people feel less isolated and to let them know we were there for them. When conducting in-person visits, staff followed rigorous infection control measures and wore personal protective equipment, or PPE, to prevent viral spread. To this day, we continue to temperature-check and screen patients and staff and wear face masks and face shields for all in-person visits.

Beyond caring for our clients, we trained our staff to administer COVID-19 tests to CVHHH patients and residents of assisted living facilities, and we partnered with CVMC and the State of Vermont to facilitate referrals for COVID-19 tests that came through the CVMC COVID Call Center. I am particularly proud of the work we did to bring care to individuals, including pregnant women and young families, in transitional living settings.

In so many ways, the virus changed how we live and how CVHHH provides care. It did not change our commitment to the communities and people we serve. We don't know how the virus will evolve over the next six to twelve months. I do know that CVHHH will continue to bring hospital-level care, education, and support to Central Vermonters at home, just as we have for over 100 years. Town funding is more important than ever. It makes it possible for CVHHH to evolve as the needs of Northfield residents evolve and as the world around us continues to change. If we have learned anything from the pandemic, it's that we must be nimble and prepared. Town funds ensure that we have the resources we need to adapt and add programming when we see a need, especially to residents who are uninsured, underinsured, or otherwise unable to pay.

Town funding will help ensure CVHHH continues these services in Northfield through 2021 and beyond. For more information contact Sandy Rousse, CPA, President & CEO, or Kim Farnum, Manager of Community Relations & Development at 802-223-1878.

CIRCLE

Creating Safer Communities Ending Violence Against Women Together

The ways in which Circle serves our community does not remain stagnant, and our programs and procedures must accurately reflect these changing times. By reviewing-and updating current policies, we have been able to measure our growth, visualize our strengths, and determine what gaps must be addressed in order for us to continue to provide services that address the needs of victims/survivors of domestic violence. The work that is done now will have a lasting effect on the entire organization, by providing the framework and direction for the future progression of the services and work that we do.

Our services include:

- SHELTER: Emergency Shelter for women and children fleeing from domestic abuse
- SHELTER YOUTH PROGRAM: Available to children staying in shelter
- TOLL FREE CONFIDENTIAL 24-HOUR HOT LINE (1-877-543-9498)
- EMERGENCY, CIVIL and CRIMINAL COURT ADVOCACY

- SUPPORT GROUPS
- PREVENTION EDUCATION OFFERED TO SCHOOLS THROUGHOUT WASHINGTON COUNTY
- EDUCATIONAL PRESENTATIONS and TRAININGS: offered to civic organizations and businesses.
- INFORMATION AND REFERRAL: information about domestic violence and community resources, as well as individualized advocacy and referral to social service, legal, employment, counseling, and housing options.

COMMUNITY HARVEST OF CENTRAL VERMONT

Community Harvest of Central Vermont (CHCV) brings community together through gleaning to recover surplus food grown on area farms which is then delivered to sites that serve those with limited access to fresh, local food. In the process, the community has the opportunity to gain a greater awareness and appreciation of the local food system, healthy eating, and waste reduction.

For the past seven (7) years, CHCV has recovered and donated more than 240,000 pounds - - equivalent to 720,000 servings -- of fresh, local produce. We work with local farms and growers to glean the extra produce that can't be sold and would otherwise go to waste, all with the help of hundreds of volunteers each season. CHCV is the only local program helping farms donate their surplus food to help increase food security for thousands of Central Vermonters.

CHCV donates to Washington County organizations, such as food shelves and senior meal programs. CHCV donates to and partners with Northfield Senior Center, Bridges Afterschool, and the Northfield Schools, in addition to other sites in surrounding towns that also help Northfield residents in need. Northfield residents have been accessing fresh, local food through our organization for the last seven (7) years. We look forward to continuing to serve even more Central Vermonters, including those in Northfield, as we work to expand the amount of food we glean and donate each season.

CHCV is a private, 501(c)(3) non-profit, volunteer driven community service organization. Our work is funded by individual donors, area towns, foundations, partner contributions, and local sponsors. Thank you for your continued support.

*www.CommunityHarvestVt.org * 802-229-4287* CommunityHarvestVT@gmail.com
146 Lord Road, Berlin VT 05602*

THE FAMILY CENTER OF WASHINGTON COUNTY

The Family Center of Washington County provides services and resources to all children and families in our region. We offer services for children, youth and families, including: Early Care and Education, Children's Integrated Services-Early Intervention, Family Support Home Visiting, Child Care Financial Assistance, Child Care Referral, Welcome Baby visits, Family Supportive Housing Services, Specialized Child Care supports, Transportation, Reach Up and Job Development, Family Works, on-site Counseling Services and Crisis Intervention Support, Vermont Children and Families Community Response, Adverse Family Experiences (ACEs) assessment and support, Parent Education, and Playgroups for children from birth to five. We are grateful for the support shown by the voters of Northfield. For more information about Family Center programs and services, please visit: www.fwcvt.org

FRIENDS OF THE WINOOSKI RIVER

Are you looking for signs of hope for our future? We are, too. That is why the Friends of the Winooski River work every day on innovative solutions to improve the health of our land and water for future generations.

We hope you followed the story of our removal of the Camp Wihakowi dam from Bull Run in Northfield this summer. The dam was built to create a pond for kids to enjoy swimming and boating, and connect with nature at summer camp in the hills of Vermont. Back in 1920, we didn't realize the negative impacts that dams have on ecosystems. Friends of the Winooski River worked for three years, with partners and funders, to take the dam out and restore Bull Run's floodplain, reconnecting more than 20 miles of clean, cold headwaters, critical habitat for Vermont's native Brook trout. During a break in the excavation work, the contractors' kids visited the site to help collect stranded fish and move them to their new home in the restored stream. We are proud to connect kids with nature in many ways this year and every year, and to take actions that give us hope for a healthy future for kids and for fish.

Today, Friends of the Winooski needs your help so we can continue working to ensure the health of the Winooski River and its watershed for the future. Your contribution makes a difference in restoring a clean, healthy, resilient Winooski River watershed. Your donations enable us to plant trees and shrubs for bank stabilization, hire experts to design better solutions to manage stormwater in our communities, work with schools to engage youth in conservation, and improve public access to the river.

Thank you for working with us toward a clean, healthy, resilient Winooski watershed!

GOOD BEGINNINGS OF CENTRAL VERMONT

About Us:

The mission of Good Beginnings is to bring community to families and their babies. Founded in 1991 by three mothers in Northfield, we offer the following programs free-of-charge to any Central Vermont family with a new baby.

- **Postpartum Angel Family Support Program:** Trained community volunteers visit families weekly to provide respite, community connections, and hands-on help during the postpartum period. Anyone caring for an infant in Central Vermont is eligible, regardless of income or circumstance. During a typical visit, a Postpartum Angel may hold the baby, give attention to older siblings, offer baby wearing or infant soothing support, accompany parent to an appointment or on errands, or help the family access other resources. Through our **In Loving Arms** service, specially-trained volunteers provide "in-arms care" to babies boarding at Central Vermont Medical Center due to health issues.
- **The Nest Parent Drop-In Space:** Our cozy community space in Montpelier is open to the public Wednesdays through Fridays. Parents can drop in to nurse a baby or give older toddlers a break from running errands while enjoying hot tea/coffee, age-appropriate toys and books, and a lending library of parenting resources. La Leche League volunteers are available monthly for breastfeeding support. Reduced price baby carriers are available for purchase. The Nest is also available for parent-organized meet-ups or peer support groups.

- **Early Parenting Workshops:** Free workshops for expectant parents on what happens **after** you bring baby home. The focus is on planning for the postpartum transition - which affects all family members - and preparing for the job of parenting an infant. Topics include newborn and infant care, baby wearing and other soothing techniques, caring for yourself, attachment parenting. Also helpful for grandparents, child care providers, and anyone else caring for an infant!
- **Assistance with Basic Needs:** Our **Infant Carrier Program** provides eligible families with a free baby carrier. Our **Emergency Fund** is available to assist families in crisis with financial needs. We also have **Childbirth Education Scholarships** to help low-income families cover the cost of childbirth education classes.

Contact Us:

Good Beginnings of Central Vermont
174 River Street
Montpelier, VT 05602
info@goodbeginningscentralvt.org
www.goodbeginningscentralvt.org
802.595.7953

GOOD SAMARITAN HAVEN

For over 30 years, Good Samaritan Haven has provided emergency shelter and support services for adults experiencing homelessness in our community. Currently, we operate shelter facilities in Barre and Montpelier, provide services for individuals experiencing homelessness in motels and undertake outreach to those living on the streets or in encampments.

The COVID-19 pandemic has increased the level of homelessness and greatly challenged our work. Nevertheless, as the winter of 2021 begins, we are providing shelter and support services to over 300 individuals in motels, shelters and on the streets. With the help of many partners including area towns, we have continued to provide the essentials while keeping our guests, our staff and the community safe.

Good Samaritan Haven provides housing counseling assistance to help guests exit the shelter system as soon as possible. We have helped many obtain housing with private landlords, Downstreet Housing, and local housing authorities.

Area town funding is very important to Good Samaritan Haven - typically about 10 towns in Washington and Orange County provide funds to our program each year. This funding contributes to the cost of our facilities, food and clothing. We are very grateful for your support.

GREEN MOUNTAIN TRANSIT (GMT)

Who We Are

GMT is the public transportation provider for the northwest and central regions of Vermont, offering a variety of services to the communities in which we serve. GMT is proud to offer traditional public transportation services like commuter, deviated fixed routes and demand response shuttles, while providing individualized services such as shopping and health care shuttles, Medicaid, Elderly and Disabled services to both urban and rural communities.

Our Services

Individual Special Service Transportation

GMT provides essential medical and non-medical transportation service to those who qualify for Medicaid, Elderly and Disabled, non-Medicaid medical, human service and/or critical care funds. We offer individual coordinated services for those who qualify and who are in need of scheduled rides through GMT volunteer drivers, special shuttle service or general public routes.

In FY20 Northfield residents were provided special transportation services, totaling 2,463 rides. Special services offered direct access to:

- Medical treatment
- Meal site programs
- VT Association of the Blind
- Reach Up
- Central VT Substance Abuse
- Prescription and Shopping
- Social and Daily services
- BAART
- Washington County Mental Health
- Vocational Rehabilitation

General Public Transportation

GMT also provides traditional general public transportation service directly supporting the increasing demand for affordable commuter and essential daily needs transportation solutions.

In FY20, total GMT ridership was 329,642. This general public transportation ridership was *in addition to* Special Service ridership, (above), and is available through a variety of services including:

- Deviated Fixed Routes
- Local Commuter Routes
- Local Shopping Shuttles
- Health Care Shuttles
- Demand Response Service
- Regional Commuters to Chittenden and Caledonia Counties

Northfield Commuter and General Service Snapshot

On July 1, 2013, GMT began operating the new Northfield Commuter with weekday service between Northfield and Montpelier. The Commuter is designed to serve commuters, students, and those with limited transportation options seeking access to employment, education and daily services in the Montpelier and Northfield areas and beyond. In addition to traditional commuter service hours, the route also offers additional mid-day service, offering greater commuting options. The Northfield Commuter continues to exceed Vermont's performance metrics: **FY20 ridership totaled 4,995.**

GMT also provides direct or connecting services to Northfield through general public transportation routes, including but not limited to:

<u>Route</u>	<u>FY20 Ridership</u>
Northfield Commuter	4,995
Northfield Community Shopper	672
Montpelier Link Express	86,340
City Commuter	34,822
City Mid-Day	24,325
Waterbury Commuter	7,201

GMT Volunteer Driver Program

In addition to shuttle vehicles, GMT uses an extensive network of Volunteer Drivers to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services, and are the foundation of our special services. Drivers are reimbursed for the miles they drive and provide services under the management of GMT.

Thank You

Thank you to Northfield taxpayers and officials for your continued financial support of GMT's public transportation service and for your commitment to efficient transportation solutions.

Information

Please feel free to contact Jenn Wood, Public Affairs & Community Relations Manager with questions or to request additional information on GMT services at 802-864-2282 or jwood@RideGMT.com.

GREEN UP VERMONT

Green Up Day will mark its 51st Anniversary in 2021. With over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. Green Up Vermont is not a State Agency. Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individual giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit www.greenupvermont.org. Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover seventeen percent the budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education, and the services of two part-time employees.

Mark your calendar!
Saturday, May 1, 2021 Green Up Day,
51 years of tradition!
Join with people in your community to clean up for Green Up Day
Always the first Saturday in May.

GREEN UP VERMONT
PO Box 1191
Montpelier, Vermont 05601-1191
(802)229-4586, or 1-800-974-3259

MOSAIC VERMONT
(FORMERLY THE SEXUAL ASSAULT CRISIS TEAM)

Mosaic Vermont, formerly Sexual Assault Crisis Team of Washington County, is requesting that the Town of Northfield place Mosaic on this year's town meeting ballot with a level-funding request of \$750. Mosaic advocates create safer spaces and opportunities to heal for all community members impacted by sexual harm. We are currently unable to provide a community specific breakdown of requests for services; identification of residency is not a requirement to receive services and service users receive a high level of confidentiality and anonymity.

This year more than 4,700 direct responses to harm were provided by advocates. Mosaic also offers shelter to people of all genders and families experiencing homelessness due to sexual violence. This year Mosaic helped shelter 20 people, in 10 families with a total of 729 bednights. In addition to this work, our Prevention Team works specifically in Northfield Middle and High School providing education programming, group work, and one-on-one support. In 2019, we worked with 58 youth from Northfield Middle and High School. We continue to provide education and support around preventing sexual violence from happening.

Please feel free to contact me with any questions. 802-476-1388, or Jan@mosaic-vt.org

Thank you for your consideration.

Sincerely,

Jan Lloyd, Director of Outreach

OUR HOUSE OF CENTRAL VERMONT

OUR House of Central Vermont is a non-profit Children's Advocacy Center and Special investigations Unit located in Barre and serving all of Washington County. OUR House's mission is to provide a safe and supportive setting for child victims of physical & sexual abuse, their non-offending family members as well as adult survivors of sexual assault.

OUR House (which stands for One Unified Response) implements a multidisciplinary approach to the issue of physical and sexual abuse. We work very closely with the Dept. for Children and Families, Law Enforcement, the State's Attorney's Office, CVMC, and SACT along with other local organizations to ensure investigations whenever possible are conducted in a child friendly environment, with staff whom are trained in the area of trauma. We also offer therapy referral, case management, safety planning, training, and referral services to children and adults.

While it is difficult to monetarily quantify an abuse/assault investigation, national statistics show that on a per case basis, traditional investigations were 36% more expensive than CAC investigations. Because of this cost savings, OUR House asks Washington County towns for financial support. OUR House provides its case management tools and law enforcement services free of charge, which in turn removes the need for the towns to directly provide the services themselves.

Thank you for your support in our mission and your community!

OUR House, 38 Summer St, Barre, Vermont 05641

Phone: 802-476-8825

FAX: 802-479-0370

OurHouseBarreDirector@gmail.com

PEOPLE'S HEALTH AND WELLNESS CLINIC (PHWC)

People's Health & Wellness Clinic (PHWC) provides free healthcare to uninsured and underinsured people in Central Vermont. Services include high quality medical, mental health, oral health, and bodywork services which are provided at no cost to our patients. PHWC also continues to provide extensive case management, referrals, and assistance enrolling in health insurance and financial assistance programs.

2020 was an unusual and challenging year for our organization, local community, and global community. The COVID-19 pandemic forced our staff and volunteers to shift to telemedicine services, connecting with patients via video and phones calls. This has presented an opportunity for PHWC to update systems and technology to support telemedicine operations. Since the start of the pandemic, staff and volunteers have been working nimbly to care for existing and new patients who rely on our services. While limited in-person visits have resumed, the organization looks forward to welcoming more patients back to the clinic in 2021.

Since the start of the pandemic, we have partnered closely with Good Samaritan Haven, Vermont Department of Health, Central Vermont Home Health and Hospice, and other area agencies to care for our region's homeless population. We continue to work together to support the health and safety of our vulnerable community members.

In 2020, we cared for 380 unduplicated patients, 92 of whom were new to the clinic. Patients visited the clinic (in person and via telemedicine) for 433 medical visits, 183 dental visits, and 77 mental health visits. 74 patients received assistance enrolling in Medicaid, other health insurance plans, and financial assistance programs. Our patients came from 43 cities and towns, more than half had an income of less than 185% of the federal poverty level, and 90% of new patients reported having delayed care because of the cost.

Services provided to 12 Northfield residents in 2020:

- 10 medical visits with care provided by volunteer practitioners
- 2 dental cleanings and x-rays
- 9 mental health appointments
- 10 visits to receive assistance with health insurance enrollment, resulting in 3 successful Medicaid enrollments
- 10 medical consultations and case management interactions
- 45 total visits

As a federally deemed free clinic, we cannot charge for services. We depend on grants, donations, and municipal funding. We are grateful to the voters of Northfield for many years of support and are very pleased to be able to provide free and accessible healthcare to the Central Vermont community. For additional information, please contact Rebecca Goldfinger-Fein, Executive Director, at 802-479-1229 or rebecca@phwcvt.org.

VERMONT ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED

The Vermont Association for the Blind and Visually Impaired's 2019 Fiscal Year was an exciting one. The number of clients we serve has continued to increase annually, and we have made significant updates to our SMART Device Training Program (formerly known as the iOS Training program) for adult clients.

It's clear to us at VABVI that our mission and services will continue to play a critical role in the lives of many Vermonters well into the future. We are working harder than ever to support anyone living in Vermont who is experiencing vision loss.

SMART Device Training Program (formerly known as the iOS Training Program): The program served 116 clients in its first year. After the launch of this program, several updates were made to reflect lessons learned, advances in technology, and additional client needs. Initially, the program only utilized tablet and smartphone devices with iOS capabilities. Our Teachers of the Visually Impaired underwent additional training and now have the capability to show clients how to use smart devices and speakers of several makes and models: Android, Google, Apple, and Amazon.

PALS (Peer Assisted Learning and Support) Groups: PALS Groups, held throughout Vermont, are monthly meetings where members share coping strategies and to discuss the practical, social and emotional challenges of vision loss.

HAPI (Helping Adolescents Prepare for Independence): The HAPI program enables Teachers of the Visually Impaired and Certified Vision Rehabilitation Therapists to work one-on-one with students to practice daily living skills.

IRLE Summer Camp (Intensive Residential Life Experience): IRLE camp helps VABVI students develop social skills, meet fellow visually impaired peers, meet adult mentors, learn independent living skills, and improve self-advocacy skills.

For more information about VABVI's services or to volunteer, please contact Shannon Turgeon at (802) 863-1358 ext. 217, or at sturgeon@vabvi.org. Visit us our website at www.vabvi.org and feel free to "like" us on Facebook at <https://www.facebook.com/vabvi802/>.

VERMONT CENTER FOR INDEPENDENT LIVING

For the past 41 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'20 (10/2019-9/2020) VCIL responded to thousands of requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **236** individuals to help increase their independent living skills and **5** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **124** households with information on technical assistance and/or alternative funding for modifications; **89** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **61** individuals with information on assistive technology; **36** of these individuals received funding to obtain adaptive equipment. **573** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **41** people and provided **30** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone. Due to the pandemic VCIL was able to start a new (temporary) program, Resilience and Independence in a State of Emergency (RISE) which served **12** people in its first few months. The Rise Program can help provide an array of items or services if the needs are directly related to the Covid-19 epidemic.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our PACs and services are available to people with disabilities throughout Vermont. Our Montpelier office also houses the Vermont Interpreter Referral Service (VIRS) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY'20, **7** residents of **Northfield** received services from the following programs:

- Meals on Wheels (MOW) (**\$3,672.50** spent on meals for resident)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:

1-800-639-1522, or, visit our web site at **www.vcil.org**.

WASHINGTON COUNTY YOUTH SERVICE BUREAU/BOYS & GIRLS CLUB

THE WASHINGTON COUNTY YOUTH SERVICE BUREAU/BOYS & GIRLS CLUB Is an Important Resource to the Residents of Northfield

During the past year the Washington County Youth Service Bureau/Boys & Girls Club provided the following services to **40** young people and families in Northfield, with 4 youth receiving multiple program services:

- **2 Teens** attended the **Basement Teen Center** in Montpelier that provides supervised drop-in time, a variety of positive activities, and opportunities for youth leadership that support positive skill development between the hours of 2pm and 6pm, when teens are at greatest risk to engage in harmful behaviors.
- **10 Youths and their Families** were assisted by the **Country Roads Program** that provides 24-hour crisis intervention, short-term counseling, and temporary, emergency shelter for youth who have runaway, are homeless, or are in crisis.
- **6 Youth** were provided with **Substance Abuse Treatment** through the **Healthy Youth Program**. This includes substance abuse education, intervention, assessments, treatment and positive life skills coaching. Support is also available for families.
- **5 Youth** participated in the **Transitional Living Program** that helps homeless youth ages 16-21 make the transition to independent living. This program teaches life skills and budgeting; assists with employment and education goals; and provides direct rent assistance.
- **16 Community Members** were served through the **47th Annual Free Community Thanksgiving Dinner** organized by the Bureau. 12 Individuals received a home delivery.
- **2 Young men** were served by **Return House** that provides transitional housing support and intensive case management services to young men who are returning to Barre City from jail.
- **4 Youth** were served through the **Youth Development Program** which provides voluntary case management services to youth ages 15-22, who are, or have been, in the custody of the State through the Department for Children and Families.

The Bureau's mission is *"To provide a wide range of innovative and effective programs that empower and enrich the lives of youth and families in Washington County, and to provide leadership and support to other youth programs throughout Vermont."* We accomplish this through a variety of programs including: youth & family counseling; a program for runaway youth; a transitional living program for homeless youth; an adolescent substance abuse treatment program; services for teen parents; a transitional living program for young men returning to the community from jail; a teen center; and a 24 hour on-call service.

While the above identifies the specific services delivered to Northfield residents in FY '20, services accessed vary from year to year. Northfield residents are eligible to participate in any of our community-based programs as outlined on our website: www.wcysb.org. This year's funding request represents only a small fraction of the cost of the services provided by the Bureau. Most services provided have involved multiple sessions, counseling services were provided by certified or licensed counselors, and emergency temporary shelter included 24-hour supervision, meals, and transportation. No one is turned away for inability to pay.

The Bureau is a private, non-profit, social service agency. All programs and services are funded by foundations, state government, federal government, private donations, area towns, Medicaid, private insurance, and fundraising activities. Referrals come from parents, school personnel, other area organizations, the VT Department of Children and Families, the VT Department of Corrections, churches, police officers, and young people themselves, many are received through our 24-Hour On-call Line. **For information and assistance, please call 229- 9151; 24 Hours a Day - 7 Days a Week. Thank you for your continued support!**

WASHINGTON COUNTY DIVERSION PROGRAM

*Serving the Communities of Washington County
including Northfield since 1982.*

Who We Are and What We Do:

The Washington County Diversion Program (WCDP) is a local non-profit organization that provides a range of restorative justice programs for the communities within Washington County. WCDP addresses unlawful behavior, supports victims of crime and promotes a healthy community. We follow a balanced and restorative justice model that strives to put right the wrongs that have been done and address the needs of all stakeholders, including the victim, the community and those who violated the law, holding the latter accountable in a manner that promotes responsible behavior.

WCDP runs six separate programs: Court Diversion (adult and youth), the Youth Substance Abuse Safety Program, the Balanced and Restorative Justice Program, the Tamarack Program, Pretrial Monitoring and the Driving with License Suspended Program.

Court Diversion

This restorative justice program is for youth with a delinquency petition and adults charged with a crime. Recognizing that people and relationships have been harmed when someone commits an offense, Diversion empowers all stakeholders to collectively address the needs of the victim, the community and the person who violated the law. Participants must take responsibility for their actions and engage in a restorative process aimed at repairing the harm. Completion of the Diversion Program results in a dismissal of the delinquency/criminal charge. During Fiscal Year 2020, WCDP's Diversion Program worked with 372 diversion participants **5% of whom were Northfield residents.**

Youth Substance Abuse Safety Program (YSASP)

YSASP provides an alternative to the civil court process for youth who violate Vermont's underage alcohol or marijuana laws. YSASP helps young people understand the impact on themselves and others of using substances and to lower their risk of future use, while connecting those identified as using at high-risk levels to professional substance use clinicians. YSASP follows an approach known as Screening, Brief Intervention & Referral to Treatment (SBIRT). During Fiscal Year 2020, WCDP's YSASP Program worked with 128 youth **12.5% of whom were Northfield residents.**

Balanced and Restorative Justice Program (BARJ)

These services are provided to youth who are charged with a delinquency, have been adjudicated delinquent or are at-risk for involvement in the juvenile justice system. BARJ services vary depending on each individual, but consist of restorative interventions that reduce and eliminate further involvement in the juvenile justice system such as: restorative panels, restitution services, risk screening, and restorative classes/skills development. During Fiscal Year 2020, WCDP's BARJ Program worked with 57 youth **7% of whom were Northfield residents.**

Tamarack

This restorative justice program is for adults charged with a crime who have a substance use or mental health treatment need regardless of their criminal history. Pretrial Service Coordinators quickly connect those referred to substance use, mental health and other supportive community-based services. Participants must take responsibility for their actions and engage in a restorative process aimed at repairing the harm. Completion of the Tamarack Program results in a dismissal of the criminal charge. During Fiscal Year 2020, WCDP's Tamarack Program worked with 102 participants **6% of whom were Northfield residents.**

Pretrial Monitoring

Pretrial Monitoring is for adults with substance use or mental health treatment needs who are going through the court process and awaiting case resolution. Monitoring may be ordered by the court. Individuals may also choose to engage with pretrial services. Pretrial Service Coordinators quickly connect people to substance use, mental health and other supportive community-based services. They also support individuals to meet conditions of release and attend scheduled court appearances. During Fiscal Year 2020, WCDP's Pretrial Services program worked with 99 individuals **9% of whom were Northfield residents.**

Driving with License Suspended

The Civil DLS Diversion Program works to restore people's privilege to drive by helping people to determine requirements for driver re-licensing and by providing alternative affordable means to satisfy those requirements whenever possible. Among other forms of assistance, staff file motions, including proposed reductions and payment plans, on behalf of participants with the Vermont Judicial Bureau (VJB) and collect payments for the VJB. During Fiscal Year 2020, WCDP's DLS program worked with 43 individuals. Unfortunately, this data is not tracked by town.

We continue to need - and deeply appreciate - your support!

The people we serve have complex and chaotic lives. They arrive at WCDP with multiple barriers to success: mental health issues, substance use problems, low educational attainment, challenging work histories, poverty and/or homelessness. As a result, our level of engagement and case management has increased so that we can connect people with the resources they need.

The town funds we receive from Northfield allow us to keep offering the level of services we do. Thank you!

Catherine Kalkstein
322 North Main Street, Suite 5, Barre, VT 05641
802-479-1900 or Catherine@wcdp-vt.org

WASHINGTON COUNTY MENTAL HEALTH SERVICES

Washington County Mental Health Services (WCMHS) is designated by Vermont Statute to provide a wide variety of support and treatment opportunities for children, adolescents, families, and adults living with the challenges of mental illness, emotional and behavioral issues, and developmental disabilities. These services are both office and community-based through outreach. The range of services offered includes prevention and wellness, assessment and stabilization, and 24 hours a day, 7 days a week emergency response. WCMHS is a 501(c)3 not-for-profit Community Mental Health Center.

The agency was established under this name in 1967 and proudly celebrates over 50 years of serving our community. We take a flexible approach to person-centered care for citizens within Washington County and the adjacent towns of Orange, Washington and Williamstown. Our dedicated staff works to assist each individual to reach his or her goals.

Guidelines for acceptance and participation in our programs are the same for everyone without regard to race, color, national origin, or religion. Services are funded by Medicaid, Medicare, private insurance, personal payment, or are donated. 90% of our services fall under Medicaid funding. For individuals or families who do not have insurance or the ability to pay for services, WCMHS provides needed services regardless of ability to make payment.

In March of 2018 Washington County Mental Health Services, Inc. became the **First Designated Agency** in the State of Vermont to be named a Center of Excellence (COE) by Vermont Care Partners. To achieve this certification, the agency needed to demonstrate Excellence in five identified "pillars" or areas of excellence: Easy Access to Services; World Class Customer Service; Comprehensive Care; Excellent Outcomes; and Excellent Value. The criteria for COE certification outlined by VCP builds upon the work of the National Council for Behavioral Health with a goal of improving the System of Care across the 16 agency networks in Vermont.

For WCMHS, this certification is a validation and affirmation of the ongoing work we do to support some of our most vulnerable community members. WCMHS must be recertified as a COE every three years. COE sets out clear measurable standards for the organization that we must strive to meet and maintain to demonstrate our continued Excellence in service delivery to our community. WCMHS is proud to have achieved COE certification and remain steadfast in our mission to advocate for the inclusion of all persons into our communities and to actively encourage Self-Determination, Resilience, and Recovery.

CENTRAL VERMONT ECONOMIC DEVELOPMENT CORPORATION

For forty-four (44) years Central Vermont Economic Development Corporation has remained a driving force for the economic health of the region. Over that history we have played a vital role in the development of businesses throughout the region through financing, real estate development, workforce training and more. We continue this tradition by being the "one-stop-shop" for any business question, serving all of Washington County, plus the towns of Washington, orange and Williamstown.

In the past year CVEDC staff have worked in our communities to hold Makers Fairs in support of entrepreneurs growing small businesses. We have worked with large and small employers to support workforce development. CVEDC established a revolving loan fund to finance early stage and growing small companies, with a focus on those companies most likely to create new living wage jobs. We are working with a collaborative of regional communities on a recruitment campaign to find new opportunities. CVEDC is acting proactively to identify those areas where we can create the greatest positive impact for our communities and the businesses that make Central Vermont their home.

Each year we ask for the support of the communities we serve through a request for funding. These monies are leveraged with State and Federal dollars, as well as revenue generated through private sector support, to provide significant business resources at no cost to current and future businesses. We appreciate your support in the past, and look forward to continuing to work with you in the future to build a strong and vibrant regional economy.

CENTRAL VERMONT REGIONAL PLANNING COMMISSION

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission provides planning, development, and project implementation assistance to communities. All municipalities in the region are entitled to equal voting representation by a locally appointed member to the governing Board of Commissioners.

2020 Northfield Activities

- ❖ Served as project manager for the Town's Better Connections grant.
- ❖ Assisted with Local Emergency Management Plan update.
- ❖ Supported application to Local Government Expense Reimbursement Program (LGER).
- ❖ Provided training and updated Road Service Management Software data.
- ❖ Issued a Determination of Energy Compliance for the municipal plan, increasing the Town's standing before the Public Utility Commission.
- ❖ Identified bridges, culverts, and road embankments that are vulnerable to damage from floods and estimated risk of damage so that potential mitigation measures could be identified.

**Regional
Commissioner**
Laura Hill-Eubanks

**Transportation
Advisory Committee**
Jeff Schulz

CVRPC Projects & Programs

- ❖ *Municipal plan and bylaw updates:* Focus on predictable and effective local permitting through education, bylaw modernization, and plan updates.

- ❖ *Brownfields:* Complete environmental site assessments so properties can be sold, developed or redeveloped to benefit the community, stimulate the economy, create/protect jobs and increase housing opportunities.
- ❖ *Transportation planning:* Coordinate local involvement in transportation decisions through the Transportation Advisory Committee and provide studies, plans, data collection, and counts.
- ❖ *Emergency planning:* Better prepare our region and state for disasters by coordinating with local volunteers and the state on emergency planning, exercises, and training.
- ❖ *Energy conservation and development:* Foster projects that support energy conservation to save energy and tax dollars and identify opportunities for renewable energy generation.
- ❖ *Natural resource planning and projects:* Implement activities to protect water resources/supplies, enhance recreational opportunities, maintain the forest products industry, and enhance environmental health.
- ❖ *Regional plans:* Coordinate infrastructure, community development, and growth at the regional level through the development, adoption, and implementation of a regional plan.
- ❖ *Geographic Information System services:* Provide municipalities, state agencies, and regional groups with mapping and data analysis in support of their projects.
- ❖ *Special projects:* Complete special projects, such as downtown revitalization, recreation paths, farmland preservation, economic development, and affordable housing projects.
- ❖ *Grants:* Identify appropriate grant sources, define project scopes, write applications, and manage projects.

The Commission has no regulatory or taxing authority; each year, we request a per capita assessment from our members in support of local and regional planning activities and to help offset costs and provide local matching funds needed for state and federal funding. Your continued support for local and regional planning is appreciated! CVRPC is your resource -- please contact us at 802-229-0389 or cvrpc@cvregion.com for assistance.

NORTHFIELD GARDENERS

The Promise of Hope

Memories of this passing year 2020 will be filled with concern, anguish, sadness, fear, doubt and more. It has not been an easy time. All the more reason to plant a garden, make it bright, make it light – give those who view it a moment of comfort and joy, and perhaps, peace.

Ten members of the community of Northfield, Vermont share in the garden responsibilities which help to brighten our town in the spring, summer and early fall. Since 2018, members of this group have included four Master Gardeners, graduates of the University of Vermont Extension Master Gardener Program, and six or seven additional members of our community who also bring their own garden experiences to share. Northfield Gardeners 2020 divide the town's 17 gardens among the group, so fewer people tend fewer gardens, but all are on call in case of need at any given time for any of the gardens.

Although this year's gardening experience was reduced socially by the pandemic, the following contributions, written by several members of our group, reflect the spirited views of Northfield Gardeners 2020 and how their work affects them and their community:

"This is the second year of working with my gardening group. Being newly retired, it gave me a way to meet others with like interests. Sharing knowledge and experimenting with different plants to see what will do well in our gardens is an ongoing process. This year our enjoyable social times were impacted by the Coronavirus. Smaller groups met to do the work. Regardless, it was still a rewarding experience." *Carol Jenkinson*

"This has been a very different gardening year experience for me, for all of us. Most of my volunteer gardening was done in the evening when it was a bit cooler and village activity infrequent. People still stopped to thank the gardeners saying how the blooms lifted their spirits and made them smile. The smiles showed in their eyes. Evening gardening was magical. Watching the town and the garden settle down for the night made me feel like a kid again (a naughty one) trying to get the very last of the summer light before heading home." *Nancy Motyka*

"I have so enjoyed being in the Northfield Gardeners group. I thought I would learn about plants: the names, the care, the plantings, the soil, etc. etc. What I have learned, however, is how much plants bring communities together. Having our beautiful garden on the Common in the center of town has proven to be a real communication experience. People from our own community and people who are here for a visit stop and talk with us as we are planting or weeding or watering our gorgeous plants. I have learned that plants make everyone happy and bring a ray of sunshine to everyone's day. I am in awe of how many men stop and comment on how lovely our gardens are and how nice it is to have them for everyone to enjoy. I knew women loved flowers, but I am surprised at the men loving to have them just as much as the women do. I guess I am surprised at how a garden of beautiful flowers can bring people together. I love being a part of such a happy experience - to say nothing of the growing roots it has made between us gardeners!" *Sally A. Davidson*

"We tended the Northfield Dog River Park pollinator garden and the Northfield Senior Center gardens. Spring blooms at the pollinator garden provided a bounty of color and a rich attractant for butterflies and bees which carried through the late summer and into the fall. And the late autumn saw many migrating birds feasting on the echinacea and monarda seeds. Each time we three did maintenance work at the garden, there were members of the community of all ages at the Park commenting on the beauty of the flowering plants, asking interesting questions, and enjoying the bird and pollinating insect activity. The annuals we planted in the Senior Center gardens and pots also elicited good questions and delightful comments from the community. The weather was a challenge this season, but most plants survived quite well with a bit of Master Gardener help. We always found it rewarding to contribute to the knowledge of the community as well as provide a beautiful pollinator habitat for the town." *Master Gardeners Kim Adams, Lucinda Sullivan, Debbie Zuaro*

The comments made from the hearts of those who do this work on behalf of our community speak for themselves. In a challenging time, their efforts have brought spirit and light, a smile, a sense of uplift, of gratitude and more, to those in our community, and beyond. We encourage other gardeners in other communities to take a bold step forward together and bring hope to all in the future.

Respectfully submitted,
Christine Barnes
EMG Project Director

NORTHFIELD RIDGE + RIVER ROUTES STEERING COMMITTEE

In the fall of 2018, a group of Northfielders came together to discuss possibilities for enhancing active transportation, recreation, connectivity and economic development in Northfield. The result of a number of planning sessions was the application for and receipt of a VTrans/ACCD Better Connections Grant which was received in the spring of 2019. Northfield received \$88,000 for the implementation of this grant including \$33,000 for stormwater mitigation efforts. The Northfield Ridge + River Routes Steering Committee selected the consulting firm SE Group to partner with us in the creation of the Northfield Ridge + River Routes master plan.

The goal of the Ridge + River Routes plan was to explore opportunities to better connect Northfield's population centers with each other and to outdoor activity centers within the community. Work for developing the plan kicked off with a number of community engagement activities including a walk audit, a community survey which received nearly 500 responses, a summit meeting, and COVID-safe virtual walking tour. Responses from these community engagement activities allowed SE Group and the Steering Committee to analyze current conditions and begin exploration of potential opportunities.

Northfield also received a "grant within a grant" from the VT Department of Health to support a quick build project while planning for the Ridge + River Routes master plan continued. Northfield received \$12,000 in funds to purchase bike racks and benches for the downtown area. A local company, Flywheel Industrial Arts, designed unique and durable custom wood and metal benches and bike racks. These were installed in November of 2020 and celebrated with a community portrait event.

The final draft of the plan was completed early in 2021 and presented to the Select Board and community via a video that can be found on the website. The full draft of the plan, community engagement results and more can all be found on the website as well at: <https://northfieldridgetorivers.info/>

The plan highlights specific opportunities for Northfield to consider. Some include:

- Creation of an off-road path connecting the Falls to the Village
- Increased outdoor seating and placemaking efforts on East Street and Common
- Creation of an inviting corridor for pedestrians and cyclists along Central Street for a stronger connection to Norwich University
- New trail heads and kiosks with maps and parking for access to the Town Forest and Shaw Outdoor Center trail networks
- Enhanced and accessible sidewalks and additional sidewalks in areas where there are gaps (Northfield Falls, Wall Street, south of the Crescent along 12
- Bike enhancements such as bike racks, bike lanes and improved safety
- Off road trail along Dog River creating a walking loop

We thank the following people who have been instrumental in bringing us to this point. As we move into the implementation phase of our master plan, please reach out to one of us if you would like to get involved!

Steering Committee:

Jeff Schulz	Ashley Andrews (CVRPC)	Bonnie Kirn Donahue
Casey Cutkomp	Collin O'Neil	Dan Anderson
Deborah Zuaro	Jason Endres	John Stevens
Jon Ignatowski	Karen Nelson	Ken Goslant
Lydia Petty	Sally Davidson	Susan Barnard
Tanya Crawford-Stempel		

VERMONT LEAGUE OF CITIES AND TOWNS (VLCT)

About the League. The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, vlct.org/about/audit-reports, and show that our positive net position continues.

Member Benefits. All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal, consulting, and education services,** including prompt responses to member questions that often involve how to comply with state and federal requirements. In 2020, VLCT's timely legal and technical assistance included answering more than 4,000 legal questions and publishing guidance, templates, research reports, and several new groups of FAQs explaining how municipalities can implement the state's COVID-19 requirements. To support Vermont's towns and cities in responding to the pandemic, VLCT quickly researched, assembled, and distributed important information about fiscal impacts, grant opportunities, and how to adapt town operations, hold public meetings remotely.
- **Trainings and timely communications on topics of specific concern to officials** who carry out their duties required by state law, as well as pertinent statewide topics. In response to the pandemic, the League provided online trainings, a virtual week-long conference, and timely announcements and information from state officials about how to comply with requirements and access to funding and assistance.
- **Representation before the state legislature and state agencies,** ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to achieve tangible results on pressing issues such as responding to the COVID-19 pandemic, road and bridge repair, cybersecurity, housing and economic growth, renewable energy, emergency medical services, equity and inclusion, and ensuring the quality of our drinking water. Members are also represented at the federal level to Vermont's Congressional delegation and through our partner, the National League of Cities.
- **Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits (VERB) Trust provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs offer coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.
- **Access to a host of educational and informative materials and member conferences,** including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to contact VLCT anytime to ask questions, and to access resources that can help each official and employee carry out the important work of local government.

**To learn more about the Vermont League of Cities and Towns,
visit the VLCT website at vlct.org**

VERMONT DEPARTMENT OF HEALTH

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. More info on your local health office (Barre, VT) can be found here: <https://www.healthvermont.gov/local>

COVID-19

2020 has been a challenging year for Vermonters. However, the Vermont Department of Health has been recognized as a national leader in managing the virus. This is what the Health Department has done in your community:

- COVID-19 Testing:
 - Since May 2020, the Health Department has provided no-cost Covid-19 testing. Through November 17, 2020, the Vermont Department of Health has held 509 testing clinics, testing 40,796 Vermonters. This important work helps to identify the spread of Covid-19 and is just one of the many ways your Health Department is promoting and protecting the health of Vermonters.
 - Statewide, 224,284 people have been tested as of November 30, 2020
- COVID-19 Cases:
 - As of November 25, 2020, Vermont had the fewest cases of COVID-19 and the lowest rate of cases per 100,000 population of all 50 states.
 - Statewide, as of November 30, 2020, there have been 4,172 cases of COVID-19
- Even more up-to-date information can be found on the Health Department's website:
<https://www.healthvermont.gov/currentactivity>

Additional Programs

In addition to the COVID-19 response, the Health Department has programs such as influenza vaccinations and WIC.

- Flu Vaccinations: Protecting people from influenza is particularly important in 2020, as the flu may complicate recovery from COVID-19. (Data is as of November 17, 2020)
 - Approximately 213,000* Vermonters have been vaccinated against the flu this season *(Due to technology outages, flu vaccinations given are underreported by approximately 25%-33%.)
- WIC: The Women, Infants, and Children Nutrition Education and Food Supplementation Program remains in full effect, though much of the work that was done in person is now being done remotely through TeleWIC. (Data is as of October 20, 2020)
 - 11,308 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont, either in traditional format or TeleWIC

Learn more about what we do on the web at www.healthvermont.gov

Join us on www.facebook.com/healthvermont

Follow us on www.twitter.com/healthvermont

TOWN GENERAL, CAPITAL, & RESERVE BUDGET

<u>REVENUE</u>	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
Taxes from Budget	3,025,680		3,315,488	3,409,600
Taxes from Changes at Town Meeting	21,000		0	
Taxes fr Non Budgeted Petitions/Articles	36,150		56,550	
TOTAL PROPERTY TAXES	3,082,830	3,083,932	3,372,038	3,409,600
4200 Liquor Licenses	1,900	1,869	1,900	1,900
4210 Dog Licenses	3,000	2,600	3,000	2,700
4220 Driveway Permits	240	360	240	240
4230 Building/Zoning Permits	8,300	7,127	7,000	7,000
4294 NSF Fees	0	25	0	0
4300 Town Clerk Fees	43,000	41,793	40,000	40,000
4301 Passport Fees	2,450	2,030	2,450	1,000
4302 Vault Time	0	674	0	700
4303 Vault Copies	0	2,047	0	2,000
4304 DMV Renewal Copies	0	198	0	200
4305 Green Mtn Passports	0	12	0	20
4306 Certified Copies	0	3,159	0	3,000
4307 F&W Fees	0	89	0	100
4309 Marriage Licenses	0	140	0	150
4330 Insurance Fees	300	1,555	500	750
4332 Fingerprinting	0	670	0	0
4340 Special Detail - Police	5,000	9,830	5,000	5,000
4342 Special Detail - Ambulance	8,000	11,908	8,000	8,000
4343 START/SHARP/GHSP	11,400	0	0	0
4350 Ambulance Fees	510,000	525,896	510,000	540,000
4358 Ambulance Fees - Insur Not Allow	(140,000)	(129,089)	(140,000)	(170,000)
4359 Ambulance Fees - Bad Debt	(27,000)	(54,015)	(27,000)	(27,000)
4351 Ambulance - Berlin & Roxbury	29,280	29,280	29,280	29,280
4361 Ambulance-COVID Medicare/Caid	0	15,298	0	0
4370 Mechanic Fees	20,350	10,980	20,350	17,350
4380 Norwich University	196,320	196,320	204,970	213,970
4390 Pool - Daily Fees	4,000	4,046	4,000	4,000
4391 Pool - Passes	9,500	4,458	9,000	8,500
4392 Pool - Swim Lessons	3,700	1,200	3,500	3,300
4395 Recreation Rental Fees	0	100	0	0
4396 Park/Pool Use Donations	200	200	200	200
4440 Gen Government Administration	17,160	17,160	17,160	17,160
4470 Accounting Fees	108,680	108,680	107,880	106,720
4500 Delinquent Tax Penalty	16,000	16,459	16,000	16,000
4510 Delinquent Tax Interest	19,000	22,485	19,000	19,000
4515 Tax Sale Fees	0	6,210	0	0
4530 Court/Local Fines	1,000	545	1,000	500
4540 Speeding Fines	5,000	4,620	5,000	4,700
4560 Parking Fines	1,000	55	750	400
4600 Grant - VLCT - Highway Post Driver	0	1,350	0	0
4610 Railroad Tax	3,800	4,012	4,000	4,000

Footnotes:

Non-Budgeted Petitions and Special Articles on the 2021 Warning will be added to the tax levy if approved by the voters.

Article #8 of the 2020 Town Warning authorized an Economic Development Director Position & increased FY 20-21 property taxes by \$10,488.

REVENUE CONTINUED:	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
4620 State Aid Class I	25,420	25,963	25,420	25,420
4630 State Aid Class II	19,750	20,226	19,750	19,750
4640 State Aid Class III	102,700	105,206	102,700	102,700
4650 Grant - State/Federal - Police BVP	0	449	0	0
4700 Property Tax Interest	6,750	5,421	6,750	6,000
4710 Interest Income	10,000	11,100	15,000	11,000
4720 Cemetery Misc Fees	5,000	3,400	5,000	4,000
4721 Cemetery Lot Sales	2,400	5,100	2,400	4,000
4731 Rent - Municipal Building	9,620	9,620	10,210	12,010
4732 Rent - Town Garage	10,660	10,660	9,780	9,810
4760 Refunds	0	151	0	0
4970 Current Use - State of VT	115,000	128,477	115,000	130,000
4971 Land Use Withdrawal Fee	0	1,847	0	0
4980 PILOT Receipts	51,000	51,000	51,000	51,000
4991 Taxes - Recovery/(Deferred)	0	8,754	0	0
4992 Taxes - Act 68 Admin	9,500	10,329	9,500	10,000
4993 Taxes - \$15 Late Fee	300	527	300	400
4999 Tax Abatement/Error & Omission	(5,000)	492	(5,000)	(5,000)
Transfer from Cemetery Fund	4,700	4,235	4,100	2,200
Transfer from CIP	0	2,870	20,976	11,630
Transfer from Stormwater Reserve	0	168	0	0
Surplus - Town General	40,000	40,000	0	141,140
Surplus - Highway	0	0	0	0
Surplus - Health	25,000	25,000	20,000	0
CIP Surplus - TG	14,000	14,000	0	0
CIP Surplus - TH	10,000	10,000	0	0
CIP Transfer from Recreation Donation	3,000	4,350	0	0
CIP Borrowing - Fire - Tanker	0	0	182,000	0
CIP Borrowing - Cox Brook	0	271,810	0	0
CIP Borrowing - Union Brook Road Project	1,700,000	27,592	0	0
CIP Borrowing - Tasers	0	17,150	0	0
CIP Records Restoration Fees	0	13,292	0	0
CIP Norwich University	20,000	20,000	20,000	20,000
CIP Grant - Sidewalks	0	47	0	0
CIP Grant - Stormwater RF1-217	0	16,416	0	0
CIP State Appraisal	18,000	18,763	18,000	18,000
CIP Grant - Road Erosion	0	774	0	0
CIP Grant - ST - Barrows Road	0	5,016	0	0
CIP Grant - FEMA/State April 19 Flood	0	40,300	0	0
CIP Grant - Better Connections	0	62,452	0	0
CIP Grant - CVRPC - Terry Hill	0	25,240	0	0
CIP Interest Income	0	19,574	0	0
CIP Insurance Claims	0	17,450	0	0
CIP Garden Donations	0	571	0	0
CIP Sale of Equipment/Material	0	335	0	0
Total Revenue	6,142,210	5,012,395	4,858,104	4,844,500

Footnotes:

CIP Borrowing - Union Brook Rd Project - \$1,700,000 Approved at Special Meeting 09/17/19.

TOWN GENERAL, CAPITAL, & RESERVE SUMMARY

<u>Department</u>	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
130 Town Manager	130,980	126,134	134,870	136,940
140 Town Clerk/Treasurer	152,840	153,850	162,910	166,700
160 Board of Civil Authority	6,300	4,734	8,020	8,020
230 Accounting	265,080	242,562	263,130	260,280
260 Listers	51,930	24,407	47,150	41,750
320 Fire Department	83,300	68,779	86,230	88,560
330 Police Department	898,230	902,632	897,360	865,080
340 Ambulance Department	333,190	352,844	361,680	379,350
420 Highway	1,034,300	931,519	1,032,360	1,056,800
430 Cemetery	60,460	53,315	61,890	61,880
440 Town Garage	29,800	23,249	29,650	27,720
445 Library/Historical Society Bld	41,060	41,373	41,590	44,060
447 Municipal Building	30,070	34,794	31,920	32,510
510 Human Services Budgeted	131,500	131,500	131,500	133,500
520 Grounds/Parks/Facilities	43,110	33,128	48,420	46,880
530 Recreation Committee	650	603	650	650
540 Conservation	700	578	1,050	1,050
550 Pool	84,450	54,046	86,880	89,700
560 Energy Committee	0	0	250	250
610 Management Support	124,000	134,861	125,280	135,540
620 Planning/Zoning	35,520	28,311	33,030	34,740
645 Economic Development	0	0	31,464	34,890
Subtotal O&M Expenditures	3,537,470	3,343,219	3,617,284	3,646,850
Debt Retirement/Other	230,210	206,140	276,850	231,330
Capital Improvements & Reserves	273,000	837,172	363,530	525,890
Capital-Union Brook Rd Project	1,700,000	44,223	-	-
Capital Equipment & Reserves	344,380	184,537	543,890	440,430
CIP Transfer to Town General	0	2,870	0	0
Subtotal Debt & Capital Expenditures	2,547,590	1,274,942	1,184,270	1,197,650
Total Budgeted Expenditures	6,085,060	4,618,161	4,801,554	4,844,500
Increase GMTA @ 2019 Town Meeting	21,000	21,000	-	-
Non-budgeted Petitions/Articles	36,150	36,150	56,550	0
Total Expenditures	6,142,210	4,675,311	4,858,104	4,844,500

Footnotes:
 Union Brook Rd Project - \$1,700,000 Approved at Special Meeting 09/17/19.
 At the 2019 Town Meeting, voters increased acct 6471 GMTA in the Mgmt Support budget by \$21,000 for the Commuter Bus. For clarity, we listed this item separately on this Summary page.
 Capital & Reserves - FY 19-20 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Improvement Plan.

TOWN MANAGER - 130

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>				
5020 Manager	47,230	47,690	49,120	50,590
5050 Clerical	26,630	26,889	27,700	28,530
5147 Xfr Labor/Ben to FEMA '19 Flood	0	(769)	0	0
5150 Health/Dental/Life/Disability Ins	16,250	13,988	16,810	17,010
5160 Workers' Compensation	260	222	270	300
5170 FICA Expense	5,650	5,540	5,880	6,050
5180 Retirement	3,950	3,990	4,180	4,380
5360 Accrued Payroll Expense	0	893	0	0
Subtotal	99,970	98,443	103,960	106,860
<u>600 Contract Services</u>				
6210 Computer Programming/Repair	400	0	500	500
<u>700 Administrative</u>				
7010 Telephone	1,200	1,466	1,200	1,500
7020 Postage	850	744	950	950
7050 Office Supplies	400	664	450	600
7060 Office Equipment/Maintenance	200	85	200	200
7070 Dues, Mtgs, Subscriptions	400	640	400	500
7120 Public Officials/Crime/Employ Ins	25,010	22,613	25,010	23,630
7140 Mileage	200	0	100	100
7170 Advertising/Legal Notices	2,000	1,379	1,750	1,750
7231 Health Officer Expenses	250	0	250	250
7350 Lease - Footpath	100	100	100	100
Subtotal	30,610	27,691	30,410	29,580
<u>800 Materials/Supply</u>				
	0	0	0	0
Total Expenditures	130,980	126,134	134,870	136,940

Footnotes:

5020 Manager - Starting in FY 14-15, the Utilities will pay 43.5% of the Managers salary & benefits. The above budgets represent the remaining 56.5%.

5050 Clerical - Starting in FY 14-15, the Utilities will pay 43.5% of the Administrative Assistants salary & benefits. The above budgets represent the remaining 56.5%.

TOWN CLERK/TREASURER - 140

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>				
5010 Elected - Town Clerk	53,750	54,267	55,890	57,570
5012 Elected - Treasurer	3,700	3,700	4,500	4,500
5020 Appointed	36,720	38,988	38,180	39,330
5150 Health/Dental/Life/Disability Ins	37,270	35,669	38,750	39,200
5160 Workers' Compensation	320	278	330	360
5170 FICA Expense	7,200	7,062	7,540	7,760
5180 Retirement	4,640	4,759	4,820	4,970
5360 Accrued Payroll Expense	0	1,148	0	0
Subtotal	143,600	145,871	150,010	153,690
<u>600 Contract Services</u>				
6220 Maintenance Contract	2,040	2,071	5,550	5,510
<u>700 Administrative</u>				
7010 Telephone	850	816	850	850
7020 Postage	2,200	1,927	2,200	2,200
7050 Office Supplies	2,500	1,727	2,500	2,500
7060 Office Equipment/Maintenance	300	186	350	350
7070 Dues, Mtgs, Subscriptions	200	10	300	300
7170 Advertising/Legal Notices	100	0	100	200
7330 Cash Under/Over	0	18	0	0
7400 Bank Charges	250	307	250	300
Subtotal	6,400	4,991	6,550	6,700
<u>800 Materials/Supply</u>				
8300 Department Supplies	800	917	800	800
Total Expenditures	152,840	153,850	162,910	166,700

Footnotes:

In FY 12-13, the Treasurer budget and the Town Clerk budget were combined.

BOARD OF CIVIL AUTHORITY - 160

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>				
5010 Elected	2,000	1,100	2,200	2,200
5170 FICA Expense	150	84	170	170
Subtotal	2,150	1,184	2,370	2,370
<u>600 Contract Services</u>				
6010 Professional Services	0	636	600	600
6211 Voting Machine Programming	2,000	1,474	2,500	2,500
Subtotal	2,000	2,110	3,100	3,100
<u>700 Administrative</u>				
7020 Postage	1,000	477	1,200	1,200
7030 Printing - Ballots	1,000	891	1,200	1,200
7070 Dues, Mtgs, Subscriptions	50	72	50	50
7140 Mileage	100	0	100	100
Subtotal	2,150	1,440	2,550	2,550
<u>800 Materials/Supply</u>				
	0	0	0	0
Total Expenditures	6,300	4,734	8,020	8,020

Footnotes:

ACCOUNTING - 230

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>				
5030 Supervisor	72,650	73,362	75,570	77,830
5050 Clerical	86,860	82,590	87,630	90,160
5070 Part-Time	0	4,606	0	0
5080 Overtime	1,620	462	1,630	1,680
5147 Xfr Labor/Ben to FEMA '19 Flood	0	(2,365)	0	0
5150 Health/Dental/Life/Disability Ins	61,230	49,533	54,130	45,760
5160 Workers' Compensation	570	497	580	640
5170 FICA Expense	12,330	11,848	12,610	12,980
5180 Retirement	8,540	8,488	9,230	9,730
5360 Accrued Payroll Expense	0	(6,531)	0	0
Subtotal	243,800	222,490	241,380	238,780
<u>600 Contract Services</u>				
6220 Maintenance Contract	13,870	13,108	14,290	13,650
<u>700 Administrative</u>				
7010 Telephone	1,210	1,215	1,210	1,220
7020 Postage	1,000	1,037	1,000	1,080
7050 Office Supplies	3,800	4,162	3,800	4,000
7060 Office Equipment/Maintenance	300	360	350	350
7070 Dues, Mtgs, Subscriptions	200	190	200	450
7250 Training	900	0	900	750
Subtotal	7,410	6,964	7,460	7,850
<u>800 Materials/Supply</u>				
	0	0	0	0
Total Expenditures	265,080	242,562	263,130	260,280

Footnotes:

In FY 17-18 & FY 18-19, 38% of the Accounting budget was charged to the Utilities and recorded as revenue under account 4470 Accounting Fees. In FY 19-20 this increased to 41%.

Starting in FY 16-17, 4% of an Accounting Dept employee will be allocated to the Ambulance Dept.

LISTERS - 260

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>				
5010 Elected	20,000	13,392	18,000	18,000
5070 Part-time	24,910	6,405	22,510	17,500
5160 Workers' Compensation	160	60	140	130
5170 FICA Expense	3,440	1,514	3,100	2,720
5360 Accrued Payroll Expense	0	293	0	0
Subtotal	48,510	21,664	43,750	38,350
<u>600 Contract Services</u>				
6220 Maintenance Contract	1,670	1,312	1,600	1,600
<u>700 Administrative</u>				
7010 Telephone	400	399	400	400
7020 Postage	400	299	400	400
7050 Office Supplies	700	438	550	550
7060 Office Equipment/Maintenance	0	295	200	200
7140 Mileage	250	0	250	250
Subtotal	1,750	1,431	1,800	1,800
<u>800 Materials/Supply</u>				
	0	0	0	0
Total Expenditures	51,930	24,407	47,150	41,750

Footnotes:

Effective January 2018, the contractor utilized to provide services to the Listers office was hired as a part-time employee. The FY 18-19 budget & forward reflects the reallocation of costs from the Contract Section to the Personnel Section.

FIRE DEPARTMENT - 320

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>				
5070 Part-time	24,000	23,171	24,000	24,000
5160 Workers' Compensation	3,830	3,483	3,830	2,820
5170 FICA Expense	1,840	1,772	1,840	1,840
5180 Retirement	600	497	600	600
5360 Accrued Payroll Expense	0	467	0	0
Subtotal	30,270	29,390	30,270	29,260
<u>600 Contract Services</u>				
6223 Recertifications	2,000	1,802	2,600	2,800
6540 Dispatching	16,280	16,273	16,840	17,560
6550 Mutual Aid	300	250	300	300
Subtotal	18,580	18,325	19,740	20,660
<u>700 Administrative</u>				
7010 Telephone	760	760	770	780
7080 Vehicle Insurance	3,360	2,988	3,360	3,500
7100 Building/Property Insurance	2,500	2,223	2,500	2,730
7110 Boiler/Machinery Insurance	300	258	300	230
7150 Radio Repair/Maintenance	800	0	800	1,000
7250 School/Training	1,000	220	1,000	1,000
7370 Professional Liability Insurance	620	558	620	730
Subtotal	9,340	7,007	9,350	9,970
<u>800 Materials/Supply</u>				
8010 Electricity	540	168	900	500
8013 Electric - Senior Renewables	800	954	500	1,000
8020 Heating Fuel	3,000	3,242	3,500	3,500
8030 Water	400	335	400	400
8050 Sewer	370	328	370	370
8070 Gasoline/Diesel	1,700	940	1,700	1,800
8100 Chemicals	1,600	810	1,600	1,600
8160 Vehicle Maintenance	6,000	2,315	7,000	8,000
8170 Mechanic Fee	500	210	500	500
8300 Department Supplies	700	1,704	900	1,500
8350 Personal Protective Equip	6,000	1,338	6,000	6,000
8380 Building Maintenance/Supplies	3,000	1,713	3,000	3,000
8621 Safety/Compliance/Shots	500	0	500	500
Subtotal	25,110	14,057	26,870	28,670
Total Expenditures	83,300	68,779	86,230	88,560

Footnotes:

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

POLICE DEPARTMENT - 330

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>				
5020 Appointed	150	0	150	150
5030 Supervisor	75,190	75,920	78,210	80,560
5040 Officers	358,810	352,119	361,580	293,980
5040 Officers Holiday Pay	9,780	10,245	9,960	9,250
5050 Clerical	45,910	46,808	48,530	50,210
5060 Special Detail	4,000	6,487	4,070	3,780
5063 START/SHARP/GHSP Details	8,000	0	0	0
5070 Part-time	4,000	31,058	10,000	35,000
5080 Overtime	30,000	35,209	25,000	50,000
5081 Overtime Due to Holiday	14,670	9,707	14,940	13,880
5082 Delayed Reporting OT	0	5,177	12,950	5,000
5131 Longevity Pay	940	940	940	910
5132 Uniform Allowance	2,880	2,880	2,880	0
5140 Grant Labor	0	1,969	0	0
5141 Xfer Labor/Benefits to Grant	0	(2,236)	0	0
5150 Health/Dental/Life/Disability Ins	128,340	115,190	108,070	104,690
5160 Workers' Compensation	35,410	30,253	36,100	35,370
5170 FICA Expense	42,780	43,744	44,460	42,480
5180 Retirement	53,180	52,681	55,360	51,520
5360 Accrued Payroll Expense	0	1,298	0	0
Subtotal	814,040	819,449	813,200	776,780
<u>600 Contract Services</u>				
6010 Professional Services	700	8,840	700	700
6013 Prisoner Lock Ups	1,500	300	1,500	1,500
6090 Janitorial Services	2,400	2,400	2,400	2,400
6140 Dog Kennel/Animal Control	500	300	500	500
6220 Maintenance Contract	4,000	418	500	500
6391 State of VT Records Mgmt	5,500	5,856	6,500	5,000
Subtotal	14,600	18,114	12,100	10,600
<u>701 Administrative</u>				
7010 Telephone	7,700	8,308	7,700	7,700
7020 Postage	250	167	250	250
7050 Office Supplies	1,800	1,362	1,800	1,800
7060 Office Equipment/Maintenance	350	650	350	500
7070 Dues, Mtgs, Subscriptions	200	340	400	400
7080 Vehicle Insurance	3,360	1,978	3,360	2,800
7100 Building/Property Insurance	2,610	2,436	2,610	2,960
7110 Boiler/Machinery Insurance	310	207	310	250
7140 Mileage	100	187	150	150
7150 Radio Repair/Maintenance	500	0	1,000	1,000
7250 School/Training	3,500	2,244	3,500	3,500
7360 Police Liability Insurance	16,190	13,924	16,190	18,520
Subtotal	36,870	31,803	37,620	39,830

POLICE DEPARTMENT - 330

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
800 Materials/Supply				
8010 Electricity	2,080	155	1,800	1,000
8013 Electric - Senior Renewables	2,590	3,000	2,590	3,000
8020 Heating Fuel	2,200	1,992	2,500	2,500
8030 Water	400	381	400	400
8050 Sewer	450	399	450	450
8070 Gasoline	8,000	10,233	9,000	9,500
8160 Vehicle Maintenance	6,000	7,737	6,000	6,000
8161 Vehicle/Mileage Billed	0	(97)	0	0
8170 Mechanic Fee	1,500	1,200	1,500	1,500
8300 Department Supplies	2,000	1,965	2,200	3,000
8350 Uniforms	5,000	4,503	5,000	7,520
8380 Building Maintenance/Supplies	2,500	1,798	3,000	3,000
Subtotal	32,720	33,266	34,440	37,870

Total Expenditures	898,230	902,632	897,360	865,080
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Footnotes:

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

AMBULANCE DEPARTMENT - 340

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>				
5030 Supervisor	56,020	56,576	60,010	61,820
5050 Clerical	1,780	1,450	1,860	1,910
5060 Special Detail	2,500	4,534	2,500	2,500
5070 Part-time	51,740	52,881	61,200	61,200
5072 Run Pay	21,000	18,941	28,500	28,500
5073 Training Pay	5,980	4,225	7,960	7,960
5080 Overtime	0	0	0	1,500
5090 Weekend Standby	5,200	4,000	5,200	5,200
5110 Non Emergency Transfers	5,980	5,739	6,900	6,900
5148 COVID 19 - Additional Shift Pay	0	33,202	0	0
5150 Health/Dental/Life/Disability Ins	6,490	6,215	6,370	6,020
5160 Workers' Compensation	13,660	13,368	15,860	15,240
5170 FICA Expense	11,870	14,195	13,690	13,950
5180 Retirement	3,320	3,339	3,710	3,980
5200 Unemployment Compensation	400	16	400	400
5360 Accrued Payroll Expense	0	617	0	0
Subtotal	185,940	219,298	214,160	217,080
<u>600 Contract Services</u>				
6220 Maintenance Contract	3,500	3,357	3,500	3,500
6540 Dispatching	32,560	32,801	34,200	35,800
6560 Paramedic Intercept	10,000	7,650	8,550	9,000
6651 Ambulance Billing Services	18,000	15,416	18,000	27,000
Subtotal	64,060	59,224	64,250	75,300
<u>700 Administrative</u>				
7010 Telephone	3,500	3,047	3,500	3,500
7020 Postage	50	38	50	50
7050 Office Supplies	800	518	800	800
7060 Office Equipment/Maintenance	200	0	250	250
7070 Dues, Mtgs, Subscriptions	500	767	600	750
7080 Vehicle Insurance	2,390	2,285	2,400	2,910
7140 Mileage	400	146	400	400
7150 Radio Repair/Maintenance	750	1,288	750	1,000
7160 Rent	10,660	10,660	9,780	9,810
7170 Advertising/Legal Notices	150	0	150	150
7250 School/Training	4,000	373	4,500	4,500
7284 Medicaid Tax	12,000	12,318	12,000	12,000
7290 Collection Expense	1,500	1,814	1,500	1,500
7370 Malpractice Insurance	3,540	3,277	3,540	4,400
Subtotal	40,440	36,531	40,220	42,020

AMBULANCE DEPARTMENT - 340

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>800 Materials/Supply</u>				
8070 Gasoline/Diesel	7,500	6,203	8,000	8,000
8150 Medical Supplies	20,000	16,092	20,000	21,000
8160 Vehicle Maintenance	5,000	3,574	5,000	5,000
8170 Mechanic Fee	2,250	1,379	2,250	2,250
8250 Equipment Maintenance	1,500	2,677	1,500	2,000
8300 Department Supplies	3,000	4,762	3,300	3,500
8350 Uniforms	1,800	1,641	1,800	2,000
8460 Equipment Purchase	1,500	1,463	1,000	1,000
8621 Safety & Compliance	200	0	200	200
Subtotal	42,750	37,791	43,050	44,950

Total Expenditures	333,190	352,844	361,680	379,350
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Footnotes:

7160 Rent - This fee represents rent for the Town Garage. Recorded as revenue under account 4732 Rent.

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

HIGHWAY - 420

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>				
5040 Technical	324,720	326,616	343,490	355,630
5070 Part-time	9,450	4,740	7,500	8,000
5080 Overtime	45,000	39,505	52,000	53,470
5090 Standby	2,200	0	0	0
5141 Xfer Labor/Benefits to Grant	0	(8,781)	0	0
5147 Xfr Labor/Ben to FEMA '19 Flood	0	(13,426)	0	0
5150 Health/Dental/Life/Disability Ins	88,490	65,282	71,760	77,120
5160 Workers' Compensation	27,670	22,887	29,120	26,400
5170 FICA Expense	29,930	28,437	31,560	32,640
5180 Retirement	20,680	20,245	22,700	24,210
5360 Accrued Payroll Expense	0	4,982	0	0
Subtotal	548,140	490,487	558,130	577,470
<u>600 Contract Services</u>				
6010 Professional Services	500	0	500	500
6030 Tree Removal	6,000	900	6,000	6,000
6044 Contracted Sweeping	7,000	5,855	8,000	8,000
6045 Contracted Line Marking	6,800	14,346	8,000	8,000
6046 Catch Basins-Cleaning	0	2,200	0	4,000
6080 Permit Fees	2,600	3,513	3,300	3,500
6220 Maintenance Contracts	750	877	900	900
Subtotal	23,650	27,691	26,700	30,900
<u>700 Administrative</u>				
7010 Telephone	1,650	1,661	1,670	1,670
7050 Office Supplies	100	75	100	100
7071 CDL Licenses	200	90	200	200
7080 Vehicle Insurance	9,130	8,158	9,130	10,430
7090 General Liability Insurance	3,570	3,304	3,570	4,370
7100 Building/Property Insurance	2,150	1,975	2,150	2,500
7110 Boiler/Machinery Insurance	260	228	260	210
7150 Radio Repair/Maintenance	1,000	763	1,000	1,000
7250 School/Training	500	0	500	500
Subtotal	18,560	16,254	18,580	20,980

Footnotes:

The above budget represents a combined Highway Operating budget as a department within the Town General Fund. Prior to July 2014, the Town Highway department and the Village Highway department each had their own separate fund.

6080 Permit Fee - The FY 18-19 budget & forward reflects a new Stormwater Permit Fee from the State of Vermont.

HIGHWAY - 420

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>800 Materials/Supply</u>				
8010 Electricity	0	858	950	950
8060 Gravel/Stone	87,350	74,752	40,000	40,000
8061 Mud Season/Stone	40,000	28,380	35,000	35,000
8070 Gasoline/Diesel	57,000	41,885	60,000	55,000
8080 Sand	55,000	63,763	65,000	70,000
8090 Salt	60,000	71,025	65,000	65,000
8100 Chemicals/Chloride	8,000	5,165	8,000	8,000
8110 Road Culverts/Maintenance	6,000	4,748	6,000	7,000
8130 Hot Mix/Cold Patch	4,000	4,822	6,000	5,000
8160 Vehicle/Equipment Maintenance	63,000	52,720	65,000	65,000
8170 Mechanic Fee	15,000	8,013	15,000	12,000
8252 Tires/Chains	22,000	25,391	26,000	26,000
8257 Xfr Equip Cost to FEMA '19 Flood	0	(21,177)	0	0
8300 Department Supplies	16,000	11,852	16,000	16,000
8350 Uniforms	4,500	6,136	4,500	5,500
8420 Equipment Rental	3,100	8,513	9,000	10,000
8422 Pit Lot Rent	0	3,000	3,000	3,000
8450 Small Tools/Equipment	1,000	2,954	2,500	2,500
8460 Equipment Purchase	0	3,375	0	0
8621 Safety & Compliance	2,000	912	2,000	1,500
Subtotal	443,950	397,087	428,950	427,450

Total Expenditures	1,034,300	931,519	1,032,360	1,056,800
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Footnotes:

8061 Mud Season/Stone - Starting in FY 19-20 materials for mud season will be separated from the Gravel budget.

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

CEMETERY - 430

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6030 Tree Removal	5,000	560	5,000	4,000
6341 Cemetery Care Contract	49,170	49,173	50,650	52,170
6344 Sexton	5,000	3,060	5,000	5,000
Subtotal	<u>59,170</u>	<u>52,793</u>	<u>60,650</u>	<u>61,170</u>
<u>700 Administrative</u>				
7100 Building/Property Insurance	130	118	130	150
7110 Boiler/Machinery Insurance	10	14	10	10
Subtotal	<u>140</u>	<u>132</u>	<u>140</u>	<u>160</u>
<u>800 Materials/Supply</u>				
8010 Electricity	350	244	300	250
8030 Water	500	146	500	300
8300 Department Supplies	300	0	300	0
Subtotal	<u>1,150</u>	<u>390</u>	<u>1,100</u>	<u>550</u>

Total Expenditures 60,460 53,315 61,890 61,880

Footnotes:
 6344 Sexton - In FY 19-20 Sexton expenses were separated from the Cemetery Care Budget.

TOWN GARAGE - 440

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6060 Trash Disposal	1,500	1,581	1,640	1,640
<u>700 Administrative</u>				
7010 Telephone	860	793	810	810
7100 Building/Property Insurance	3,290	2,920	3,290	3,580
7110 Boiler/Machinery Insurance	390	338	390	300
Subtotal	4,540	4,051	4,490	4,690
<u>800 Materials/Supply</u>				
8010 Electricity	3,200	1,362	3,400	1,500
8013 Electric - Senior Renewables	3,980	4,630	3,850	4,500
8020 Heating Fuel	8,500	6,515	7,500	7,500
8030 Water	1,200	1,261	1,360	1,420
8050 Sewer	1,380	1,341	1,410	1,470
8380 Building Maintenance/Supplies	5,500	2,508	6,000	5,000
Subtotal	23,760	17,617	23,520	21,390
Total Expenditures	29,800	23,249	29,650	27,720

Footnotes:

33% of this budget & the CIP Town Garage Improvements budget are charged as Rent to the Ambulance department and recorded as revenue under account 4732 Rent.

LIBRARY/HISTORICAL SOCIETY BUILDING - 445

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6090 Janitorial Services	5,250	5,100	5,250	5,250
6221 Elevator Maintenance	3,090	2,313	1,700	3,000
6222 Security Systems	500	440	460	460
Subtotal	8,840	7,853	7,410	8,710
<u>700 Administrative</u>				
7010 Telephone	1,500	1,524	1,500	1,550
7100 Building/Property Insurance	3,210	2,878	3,210	3,560
7110 Boiler/Machinery Insurance	380	335	380	310
Subtotal	5,090	4,737	5,090	5,420
<u>800 Materials/Supply</u>				
8010 Electricity	2,200	1,844	2,400	2,000
8013 Electric - Senior Renewables	4,980	5,731	4,800	6,000
8020 Heating Fuel	13,000	14,538	15,000	15,000
8030 Water	400	331	390	410
8050 Sewer	450	322	400	420
8380 Building Maintenance/Supplies	6,100	6,017	6,100	6,100
Subtotal	27,130	28,783	29,090	29,930
Total Expenditures	41,060	41,373	41,590	44,060

Footnotes:

The Town of Northfield owns the building occupied by the Brown Public Library and the Historical Society. We pay facility expenses directly from this budget.

We also continue to pay a flat appropriation directly to the Brown Public Library under the Human Services Department.

MUNICIPAL BUILDING - 447

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6060 Trash Disposal	1,300	1,581	1,640	1,640
6090 Janitorial	7,200	7,200	7,420	7,420
Subtotal	8,500	8,781	9,060	9,060
<u>700 Administrative</u>				
7100 Building/Property Insurance	2,810	2,512	2,810	3,090
7110 Boiler/Machinery Insurance	340	291	340	270
Subtotal	3,150	2,803	3,150	3,360
<u>800 Materials/Supply</u>				
8010 Electricity	1,900	1,380	2,100	1,500
8013 Electric - Senior Renewables	2,990	3,429	2,900	3,500
8020 Heating Fuel	6,500	7,670	8,000	8,000
8030 Water	730	734	620	760
8050 Sewer	800	803	590	830
8380 Building Maintenance/Supplies	5,500	9,194	5,500	5,500
Subtotal	18,420	23,210	19,710	20,090
Total Expenditures	30,070	34,794	31,920	32,510

Footnotes:

In July 2014, ownership of the Municipal Building transferred from the Village to the Town under merger. Previous budgets were in the Village General Fund. Starting in FY 14-15, rent will be charged to the Utilities and recorded as revenue in Town General under account 4731 Rent.

HUMAN SERVICES BUDGETED - 510

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6150 Senior Center	25,000	25,000	25,000	25,000
6250 Brown Public Library	106,500	106,500	106,500	108,500
Subtotal	131,500	131,500	131,500	133,500
<u>700 Administrative</u>	0	0	0	0
<u>800 Materials/Supply</u>	0	0	0	0
Total Expenditures	131,500	131,500	131,500	133,500

Footnotes:

Non-Budgeted Petitions & Articles specifically voted as separate articles on the Warning have been moved to their own section following the Town General Capital & Reserves budget.

GROUNDS/PARKS/FACILITIES - 520

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>				
5040 Maintenance	18,960	13,914	20,210	22,920
5080 Overtime	490	166	510	580
5150 Health/Dental/Life/Disability Ins	9,320	6,932	9,650	5,000
5160 Workers' Compensation	1,460	1,189	1,550	1,540
5170 FICA Expense	1,490	1,010	1,590	1,800
5180 Retirement	1,120	809	1,240	1,470
5200 Unemployment Compensation	0	117	0	0
5360 Accrued Payroll Expense	0	(799)	0	0
Subtotal	32,840	23,338	34,750	33,310
<u>600 Contract Services</u>	0	0	0	0
<u>700 Administrative</u>				
7080 Vehicle Insurance	350	306	350	360
7100 Building/Property Insurance	330	344	330	410
7110 Boiler/Machinery Insurance	40	53	60	50
Subtotal	720	703	740	820
<u>800 Materials/Supply</u>				
8010 Electricity	700	837	750	850
8030 Water	3,150	2,575	3,270	3,000
8050 Sewer	230	756	940	900
8070 Gasoline/Diesel	1,300	1,073	1,300	1,150
8160 Vehicle Maintenance	500	171	500	500
8170 Mechanic Fee	200	149	200	200
8350 Uniforms	470	294	470	650
8570 Facility Maintenance/Supplies	2,000	3,232	3,500	3,500
8574 Park Cleanup	1,000	0	1,000	1,000
8575 Garden Supplies	0	0	1,000	1,000
Subtotal	9,550	9,087	12,930	12,750
Total Expenditures	43,110	33,128	48,420	46,880

Footnotes:

In FY 12-13, the Pool was separated from the Grounds/Parks/Facilities budget and we created department 550 for the Pool.

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

RECREATION COMMITTEE - 530

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>	0	0	0	0
<u>700 Administrative</u>				
7020 Postage	100	114	100	100
7170 Advertising/Legal Notices	50	0	50	50
Subtotal	150	114	150	150
<u>800 Materials/Supply</u>				
8300 Department Supplies	500	489	500	500

Total Expenditures	650	603	650	650
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Footnotes:

CONSERVATION - 540

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6010 Professional Services	0	564	0	0
6031 Tree Inoculation	300	0	400	400
Subtotal	300	564	400	400
<u>700 Administrative</u>				
7020 Postage	50	0	50	50
7070 Dues, Mtgs, Subscriptions	50	0	50	50
7170 Advertising/Legal Notices	50	0	50	50
Subtotal	150	0	150	150
<u>800 Materials/Supply</u>				
8300 Department Supplies	250	14	100	100
8570 Facility Supplies/Maintenance	0	0	400	400
Subtotal	250	14	500	500
Total Expenditures	700	578	1,050	1,050

Footnotes:

In FY 19-20, we created a separate department for Conservation. The budget is shown under this department & eliminated from the Management Support Department #610.

POOL - 550

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>				
5030 Pool Director	8,140	7,326	8,380	8,380
5040 Maintenance by Water Dept	1,500	844	1,000	2,000
5070 Part-time Guards	29,000	23,688	29,000	29,000
5150 Health/Dental/Life/Disability Ins	0	409	0	0
5160 Workers' Compensation	1,940	1,395	1,920	1,860
5170 FICA Expense	2,950	2,434	2,940	3,010
5180 Retirement	90	45	60	130
5200 Unemployment Compensation	0	914	0	0
5360 Accrued Payroll Expense	0	(6,010)	0	0
Subtotal	43,620	31,045	43,300	44,380
<u>600 Contract Services</u>	0	0	0	0
<u>700 Administrative</u>				
7010 Telephone	180	109	230	200
7100 Building/Property Insurance	550	510	550	650
7110 Boiler/Machinery Insurance	170	152	170	140
7140 Mileage	500	0	500	500
7170 Advertising/Legal Notices	80	0	230	230
Subtotal	1,480	771	1,680	1,720
<u>800 Materials/Supply</u>				
8010 Electricity	3,000	4,180	3,730	4,000
8013 Electric - Senior Renewables	500	1,562	1,520	1,700
8030 Water	13,750	6,976	13,750	14,300
8050 Sewer	16,900	7,367	16,900	17,600
8100 Chemicals	3,000	1,520	3,000	3,000
8570 Facility Maintenance/Supplies	2,200	625	3,000	3,000
Subtotal	39,350	22,230	41,900	43,600
Total Expenditures	84,450	54,046	86,880	89,700

Footnotes:

In FY 12-13, the Pool was separated from the Grounds/Parks/Facilities budget and we created department 550 for the Pool.

ENERGY COMMITTEE - 560

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>	0	0	0	0
<u>700 Administrative</u>				
7020 Postage	0	0	20	20
7070 Dues, Mtgs, Subscriptions	0	0	100	100
7170 Advertising/Legal Notices	0	0	30	30
Subtotal	0	0	150	150
<u>800 Materials/Supply</u>				
8300 Department Supplies	0	0	100	100
Total Expenditures	0	0	250	250

Footnotes:

In FY 20-21, we created a new department for the Energy Committee.

MANAGEMENT SUPPORT - 610

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
500 Personnel Services				
5350 Vacation/Sick Liability	0	(2,408)	0	0
600 Contract Services				
6020 Legal Services	15,000	26,455	15,000	18,000
6061 Green Up Day	900	966	900	1,000
6070 Town Reports	2,100	1,890	2,500	2,500
6100 Professional Audit	12,000	12,000	12,500	13,000
6190 County Tax	26,570	26,572	27,080	27,110
6220 Maintenance Contracts	9,450	10,339	10,230	10,950
6310 CVEDC	2,500	2,500	2,500	2,500
6370 VT League of Cities & Towns	8,470	8,468	8,820	8,820
6380 Health Admin/Fees	2,000	1,561	1,500	1,400
6402 Mountain Alliance - Recycling Depot	8,500	8,941	7,000	10,500
6471 Green Mountain Transit	24,350	24,351	3,350	3,350
Subtotal	111,840	124,043	91,380	99,130
700 Administrative				
7090 General Liability Insurance	7,390	6,847	7,390	8,940
7220 Office Equip/Support Fees	1,920	3,196	2,560	3,410
7350 Lease - Radio Site	3,350	3,349	3,450	3,560
Subtotal	12,660	13,392	13,400	15,910
800 Materials/Supply				
8040 Street Lights - Electric Bill	20,500	20,100	20,500	20,500
8623 COVID Expense	0	734	0	0
Subtotal	20,500	20,834	20,500	20,500
Total Expenditures	145,000	155,861	125,280	135,540

Footnotes:

6471 Green Mountain Transit - At the 2019 Town Meeting, voters amended this item by \$21,000 to include the Commuter Bus. The Summary page shows this as a separate line item for FY 19-20.

6020 Legal Services - Includes Attorney Fees associated with tax sales. If the cost is recovered from the taxpayer, it is recorded as a revenue under account 4515 Tax Sale Fees.

PLANNING/ZONING - 620

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>				
5020 Zoning Administrator	23,170	16,560	21,420	22,070
5160 Workers' Compensation	80	28	80	90
5170 FICA Expense	1,770	1,267	1,640	1,680
5360 Accrued Payroll Expense	0	246	0	0
Subtotal	25,020	18,101	23,140	23,840
<u>600 Contract Services</u>				
6010 Professional Services	0	664	0	0
6330 Central VT Regional Plan Com	7,450	7,448	7,540	8,350
Subtotal	7,450	8,112	7,540	8,350
<u>700 Administrative</u>				
7010 Telephone	400	399	400	400
7020 Postage	600	836	500	850
7050 Office Supplies	250	180	250	250
7060 Office Equipment/Maintenance	0	48	0	0
7070 Dues, Mtgs, Subscriptions	300	0	200	200
7140 Mileage	300	0	100	50
7170 Advertising/Legal Notices	1,200	635	900	800
Subtotal	3,050	2,098	2,350	2,550
<u>800 Materials/Supply</u>				
	0	0	0	0
Total Expenditures	35,520	28,311	33,030	34,740

Footnotes:

ECONOMIC DEVELOPMENT - 645

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>				
5051 Economic Development Director	0	0	28,800	29,570
5160 Workers' Compensation	0	0	461	110
5170 FICA Expense	0	0	2,203	2,260
5360 Accrued Payroll Expense	0	0	0	0
Subtotal	0	0	31,464	31,940
<u>600 Contract Services</u>				
6220 Maintenance Contracts	0	0	0	400
<u>700 Administrative</u>				
7010 Telephone	0	0	0	900
7020 Postage	0	0	0	150
7050 Office Supplies	0	0	0	300
7060 Office Equipment/Maintenance	0	0	0	100
7070 Dues, Mtgs, Subscriptions	0	0	0	500
7140 Mileage	0	0	0	100
7170 Advertising/Legal Notices	0	0	0	500
Subtotal	0	0	0	2,550
<u>800 Materials/Supply</u>				
	0	0	0	0
Total Expenditures	0	0	31,464	34,890

Footnotes:

Article #8 of the 2020 Town Warning authorized an Economic Development Director Position.

DEBT RETIREMENT/OTHER

<u>DEBT/OTHER:</u>	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
Debt Ret - Library Bond	20,540	20,542	0	0
Debt Ret - 17 Fire Pumper	36,140	32,272	33,640	31,970
Debt Ret - Fire Station Roof	22,250	0	0	0
Debt Ret - Fire Tanker	0	0	0	24,210
Debt Ret - Police Station Bond	47,380	47,378	45,730	44,270
Debt Ret - Police Tasers 0%	0	2,870	3,570	3,570
Debt Ret - RSMS FY 10-11	31,320	31,316	30,660	0
Debt Ret - RSMS FY 11-12	11,130	10,702	10,470	10,240
Debt Ret - RSMS FY 13-14	5,990	5,600	5,650	15,420
Debt Ret - Depot Sq Area Rd	23,460	23,460	23,030	22,560
Debt Ret - Excavator/Loader Lease	32,000	32,000	32,000	0
Debt Ret - Cox Brook Rd	0	0	36,000	33,300
Debt Ret - Union Brook Rd	0	0	56,100	45,790

Total TG Debt/Other	230,210	206,140	276,850	231,330
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Footnotes:	<p>See the 5 Year Projected Schedule of Notes & Bonds for final payment dates and loan balances.</p>
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TOWN GENERAL CAPITAL IMPROVEMENTS & RESERVES

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>Summary by Department:</u>				
Administrative	500	73,905	500	500
Listers	20,000	0	20,500	19,000
Fire	1,000	28,688	10,000	5,000
Police	1,000	3,795	1,000	2,000
Ambulance	1,000	13,302	500	6,000
Highway	209,000	694,327	305,500	460,000
Cemetery	4,500	4,575	0	0
Library/Historical Society Building	7,500	0	0	7,500
Municipal Building	1,000	6,198	1,000	6,000
Grounds/Parks/Facilities	5,000	4,279	7,000	3,500
Recreation Committee	5,000	7,880	4,600	2,000
Pool	17,500	223	12,930	14,390
Subtotal TG Capital/Reserves	273,000	837,172	363,530	525,890
Highway-Union Brook Rd Project	1,700,000	44,223	-	-
Total TG Capital/Reserves	1,973,000	881,395	363,530	525,890

TOWN GENERAL CAPITAL EQUIPMENT & RESERVES

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>Summary by Department:</u>				
Administrative	11,320	5,910	7,460	8,000
Fire	79,890	8,412	256,890	86,800
Police	31,660	66,305	34,100	20,710
Ambulance	76,100	0	76,920	83,400
Highway	134,460	98,485	153,960	184,020
Grounds/Parks/Facilities	2,450	5,425	5,560	48,500
Pool	8,500	0	9,000	9,000
Total TG Capital/Reserves	344,380	184,537	543,890	440,430

Footnotes:
 FY 19-20 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Improvement Plan for this information.

Union Brook Rd Project - \$1,700,000 Approved at Special Meeting 09/17/19.

NON-BUDGETED PETITIONS/ARTICLES

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.	2021-22 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6160 Circle - Battered Women's Shelter	1,000	1,000	1,000	
6180 Central VT Home Health & Hospice	13,600	13,600	13,600	
6270 People's Health & Wellness Clinic	1,250	1,250	1,250	
6271 Good Beginnings of Central VT	1,000	1,000	1,000	
6274 Central VT Adult Basic Education	1,200	1,200	1,200	
6276 Mosaic/Sexual Assault Crisis Team	750	750	750	
6279 VT Assoc Blind/Visually Impaired	1,200	1,200	1,200	
6290 Family Ctr of Washington County	800	800	800	
6291 VT Center for Independent Living	1,000	1,000	1,000	
6292 Home Share Now	600	600	0	
6294 OUR House of Central VT	250	250	250	
6295 Good Samaritan Haven	2,800	2,800	2,800	
6296 Friends of the Winooski River	400	400	400	
6297 Green Up Vermont	300	300	300	
6298 Washington County Mental Health	2,500	2,500	2,500	
6299 Community Harvest of Central VT	400	400	400	
6460 Capstone Community Action	1,000	1,000	1,000	
6472 Commuter Bus	See Support	See Support	21,000	
6640 Washington County Diversion	2,500	2,500	2,500	
6660 Central VT Council on Aging	3,000	3,000	3,000	
6680 WCYSB/Boys & Girls Club	600	600	600	
Subtotal	36,150	36,150	56,550	0
<u>700 Administrative</u>	0	0	0	0
<u>800 Materials/Supply</u>	0	0	0	0
Total Expenditures	36,150	36,150	56,550	0

Footnotes:
 Items listed above are Human Service articles specifically voted as separate articles on the Warning. Any such items approved at the March 2021 meeting will be added to the tax levy.

6472 Commuter Bus - This item was not a separate Article on the 2019 Warning. However, at the 2019 Town Meeting voters amended 6471 Green Mtn Transit by \$21,000 to include the Commuter Bus. See the Management Support Budget.

10 YEAR CAPITAL IMPROVEMENT PLAN

	Balance 06/30/20	Approp		Budget		Proposed - Not Approved														
		20	21	22	23	24	25	26	27	28	29	30	31							
<u>Administrative</u>																				
Vault	20,768.87	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Records Restoration	22,422.10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Manager Search	8.01	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	91,006.46	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Listers</u>																				
Reappraisal - State \$	120,420.80	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Reappraisal - Tax \$		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tax Maps	2,497.76	2,500	1,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Training - State Grant	1,841.49	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Fire</u>																				
Building/Facility Improvements	31,992.67	10,000	5,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Fire Station Roof	(41,660.94)	Did Not Borrow for Roof.	Used Building/Facility Account.	Net Shortfall (9,668.27)																
<u>Police</u>																				
Building/Facility Improvements	4,666.12	1,000	2,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
<u>Ambulance</u>																				
Building/Facility Improvements	(6,015.76)	500	6,000	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
New Emergency Facility/Match	4.01	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Cemetery</u>																				
Stone/Monument Restoration	4,720.00	-	1,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Mt Hope Expansion	12,331.40	-	(3,000)	Transfer \$1,000 to Monuments & \$2,000 to Road																
Mt Hope Paving	1,075.73	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mt Hope South Gate	1,537.82	-	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mt Hope Front Wall	3,381.71	-	(1,000)	Transfer \$1,000 to South Gate																
Mt Hope Road	2,377.31	-	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Cemetery Restore	21,429.68	-	-	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Falls Cemetery - Fence	6,297.39	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

10 YEAR CAPITAL IMPROVEMENT PLAN

	Balance 06/30/20	Approp		Budget		Proposed - Not Approved															
		20	21	21	22	23	24	24	25	25	26	26	27	27	28	28	29	29	30	30	31
<u>Buildings/Land/Misc</u>																					
Land Purchase by Fire Station	5.04	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Library/Historical Society Bld</u>																					
Library Roof	5,000.00	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Building/Facility Improvements	15,953.46	-	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Community Room Donations	3,601.20	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Municipal Building</u>																					
Clock	6,005.39	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Furnace	18,000.00	-	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Building/Facility Improvements	54,115.97	-	5,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Phone System	366.48	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Grounds/Parks/Facilities</u>																					
Equipment/Facility Repair	(2,536.25)	2,000	2,500	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
From Garden Donations	52.73	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dugouts	3,000.00	5,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Water Line to Pool	3.62	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Recreation Committee</u>																					
Holiday Enhancements	(728.80)	800	1,000	800	800	800	800	800	800	800	800	800	800	800	800	800	800	800	800	800	800
Design/Update Parks	5,619.79	-	(3,420)	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Pavilion @ Memorial Park	2,452.00	-	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bathrooms @ Memorial Park	370.99	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Basketball Courts	(4,264.66)	3,800	3,420	Transfer from Design/Update Parks																	
<u>Pool</u>																					
Paint/Repair Pool	38,271.93	7,930	7,930	7,930	7,940	7,940	7,940	7,940	7,940	7,940	7,940	7,940	7,940	7,940	7,940	7,940	7,940	7,940	7,940	7,940	7,940
Pool Skimmers	19,776.52	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Building/Facility Improvements	0.00	-	1,460	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

10 YEAR CAPITAL IMPROVEMENT PLAN

	Balance	Approp		Budget		Proposed - Not Approved								
		20	21	21	22	23	24	25	26	27	28	29	30	31
Highway														
Town Garage Improvements	31,989.62	-	-	2,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Guardrails	14,470.08	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Paving - Town Garage	2,196.19	-	-	-	-	-	-	-	-	-	-	-	-	-
Cox Brook Bridge	920.10	-	-	-	-	-	-	-	-	-	-	-	-	-
Bridges	162,953.99	15,000	15,000	15,000	15,000	15,000	15,000	15,000	30,000	30,000	30,000	30,000	30,000	30,000
Bridges	-	-	-	20,000	-	-	-	-	-	-	-	-	-	-
Stony Brook	-	-	-	100,000	31,250	31,250	31,250	31,250	-	-	-	-	-	-
Main Street	-	-	-	5,000	5,000	5,000	5,000	5,000	-	-	-	-	-	-
Pleasant Street	-	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Footbridge	5,000.50	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Mapping/Surveys	1,495.42	-	-	-	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Ledge Removal	12,475.29	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Signs & Posts	(9,274.56)	12,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Retaining Walls	45,302.44	10,000	20,000	20,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Sidewalks	96,129.70	83,500	40,000	40,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Sidewalk - East St to Bridge	(82,839.74)	-	-	-	-	-	-	-	-	-	-	-	-	-
Sidewalk - South Main - Grant	(47.30)	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage	14,723.22	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Cox Brook Road Paving	(271,809.69)	-	-	-	-	-	-	-	-	-	-	-	-	-
Union Brook Road Project	1,655,777.30	-	-	-	-	-	-	-	-	-	-	-	-	-
Stormwater/CSO South Main	(24,803.63)	-	-	-	-	-	-	-	-	-	-	-	-	-
FEMA 07 & 08 Storm Repairs	4.82	-	-	-	-	-	-	-	-	-	-	-	-	-
Paving/RSMS Road Program	57,150.42	94,000	150,000	150,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Gravel Resurface	0.00	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000

TOTAL CAPITAL IMPROVE 2,177,982.21 363,530 525,890 388,480 388,490 388,050 388,050 388,800 366,800 366,800 366,800 366,800 366,800 366,800

10 YEAR CAPITAL EQUIPMENT PLAN

	Balance 06/30/20	Approp		Budget		Proposed - Not Approved																
		20 21	21 21	21 22	22 22	22 23	23 24	23 24	24 25	24 25	25 26	25 26	26 27	26 27	27 28	27 28	28 29	28 29	29 30	29 30	30 31	
<u>Administrative</u>																						
Copier	7,014.11	-	-	-	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170
Computers/System	19,739.06	7,460	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
Video Camera	7.92	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Fire</u>																						
Equip/Hose/Portable Pumps	2,246.24	4,000	6,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Pagers	1,219.00	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Radio Replacement	6,535.91	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Air Pacs	7,348.35	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Thermal Imaging Cameras	10,001.00	1,000	1,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
99 Brush Truck	10,000.00	7,500	7,500	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
00 Aerial Ladder Truck	57,213.35	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500
00 Aerial Ladder Truck-Norwich Univ	60,000.00	20,000	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
93 Tanker	158,153.00	182,000	9,300	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000
07 Pumper	152,740.47	9,660	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
17 Pumper	30,690.76	10,230	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500
<u>Police</u>																						
14 Ford Explorer	3,214.72	(3,214)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
17 Ford Explorer	36,030.00	3,214	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750
18 Ford Explorer	7,000.00	7,000	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600
19 Ford Explorer	0.00	7,000	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850
20 Ford Explorer	0.00	7,000	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850
Radio Replacement	4,800.00	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Office Equipment/Copier	511.38	-	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Computers	(3,241.10)	9,620	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Mobile Data Computer Systems (3)	2,120.00	(2,120)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Body Cameras (7)	(755.06)	5,600	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700

10 YEAR CAPITAL EQUIPMENT PLAN

	Balance 06/30/20	Approp		Budget		Proposed - Not Approved																		
		20	21	21	22	22	23	23	24	24	25	25	26	26	27	27	28	28	29	29	30	30	31	
<u>Ambulance</u>																								
19 Defibrillator (Replaced 2012)	(53.33)	6,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
19 Defibrillator (Replaced 2014)	(30.21)	6,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
12 Autopulse	9,525.00	3,240	3,240	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
14 Autopulse	8,195.00	3,900	3,900	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
17 Rescue	5,248.00	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
14 Ambulance	71,200.00	19,600	19,600	19,600	19,600	19,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600
17 Ambulance	29,993.13	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600
Stretchers/Cots (2)	13,007.12	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Stair Chairs (2)	4,260.00	2,470	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Radio Replacement	3,823.00	900	7,000	900	900	900	900	900	900	900	900	900	900	900	900	900	900	900	900	900	900	900	900	900
UTV/ATV	7,502.98	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Jaws of Life	11,571.73	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560
Power-Load for 22 Ambulance	11,780.00	5,650	5,000	5,100	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Power-Load for 26 Ambulance	4,000.00	4,000	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
<u>Grounds/Parks/Facilities</u>																								
1/2 Ton - 11 Chevy Used	-	-	47,000	7,150	7,150	7,150	7,150	7,150	7,150	7,150	7,150	7,150	7,150	7,150	7,150	7,150	7,150	7,150	7,150	7,150	7,150	7,150	7,150	7,150
Mower/Zero Turn	2,758.00	1,710	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,530	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Riding/Lawn Mowers	6,468.07	-	-	-	-	-	-	-	-	-	-	750	750	750	750	750	750	750	750	750	750	750	750	750
Tools	112.35	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Trash Cans	(3,847.44)	3,850	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Recreation Committee</u>																								
Picnic Tables	3.23	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Pool</u>																								
Pool Filter	46,153.21	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Pool Vacuum	6,026.80	-	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Diving Boards	2,609.87	500	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Lifeguard Chairs	3,400.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bases for Diving Boards	0.00	1,000	1,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

10 YEAR CAPITAL EQUIPMENT PLAN

	Balance 06/30/20	Approp		Budget		2022		2023		2024		2025		2026		2027		2028		2029		2030		2031			
		20	21	21	22	23	24	25	26	27	28	29	30	31	30	31	30	31	30	31	30	31	30	31	30	31	
Highway																											
One Ton - 18 Dodge Ram (in 2018)	16,978.01	16,350	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	18,340	
One Ton - 18 Dodge Ram (in 2017)	66,211.40	9,760	(18,340)	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850
3/4 Ton - 18 Chevy	10,434.00	5,920	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410	8,410
Dump Truck - 05 Mack/17 Body	64,699.00	17,650	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530	21,530
Dump Truck - 09 International	117,156.17	32,000	(32,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Dump Truck - 14 Western-Tandem	95,886.95	4,000	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	27,150	
Dump Truck - 20 Western-Tandem	1,465.00	23,570	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	
Salt Truck - 20 Chevy 6500 4x4	0.00	-	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	
Excavator - 12 Volvo	4,249.06	-	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	
Loader - 12 Volvo	7,045.21	-	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	
Grader - 04 John Deere	80,646.97	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	27,420	
Sidewalk Machine - 14 MV2	60,000.00	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	
Trailer - 20 Ton Tag Along	7,000.00	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	
Leaf Collection System	14,553.66	3,230	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	6,450	
Traffic Light	11,490.28	-	20,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	
Radio Replacement	2,251.50	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	
Vehicle Lift	22,999.31	-	11,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	
Tire Machine & Balance	1,680.00	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	
Computers	867.52	-	740	900	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	
Hydro Seeder	739.45	(740)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sign Post Driver	0.00	740	(740)	Transfer to Computers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
From Sale of Equip/Vehicles	1,026.20	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL CAPITAL EQUIPMENT	1,403,675.31	543,890	440,430	432,790	426,790	421,150	419,960	424,870	428,390	412,470	412,470	412,470	412,470	412,470	412,470	412,470	412,470	412,470	412,470	412,470	412,470	412,470	412,470	412,470	412,470	412,470	

TOWN GENERAL CAPITAL IMPROVEMENT BALANCES
FY 19-20

	06/30/19 BALANCE	FY 19-20 BUDGET	CHANGES	FY 19-20 AVAILABLE	FY 19-20 SPENT	06/30/20 BALANCE	NOTES
<u>Administrative</u>							
-Vault	20,268.87	500		20,768.87		20,768.87	
-Records Restoration (R)	11,588.69		13,292.50	24,881.19	2,459.09	22,422.10	\$13,292.50 Additional Revenue
-Manager Search	8.01			8.01		8.01	
-Economic Development (R)	100,000.00		(5,697.56)	94,302.44	3,295.98	91,006.46	Xfr \$5,697.56 to Better Connections Grant
-Better Connections Grant	0.00		68,149.68	68,149.68	68,149.68	0.00	\$62,452.12 Grant, \$5,697.56 from Economic Dev
<u>Listers</u>							
-Reappraisal (R)	101,658.30	18,000	762.50	120,420.80		120,420.80	\$762.50 Additional Revenue
-Tax Maps	497.76	2,000		2,497.76		2,497.76	
-Training-State Grant	1,841.49			1,841.49		1,841.49	
<u>Fire</u>							
-Building/Facility Improvements	30,992.67	1,000		31,992.67		31,992.67	Net Shortfall (9,668.27)
-Fire Station Roof	47,026.56		(60,000.00)	(12,973.44)	28,687.50	(41,660.94)	In FY 19-20 Decided Not to Borrow
<u>Police</u>							
-Building/Facility Improvements	7,461.12	1,000		8,461.12	3,795.00	4,666.12	
<u>Ambulance</u>							
-Building/Facility Improvements	6,286.72	1,000		7,286.72	13,302.48	(6,015.76)	
-New Emergency Facility	4.01			4.01		4.01	
<u>Cemetery</u>							
-Stone/Monument Restoration	4,565.00	2,000		6,565.00	1,845.00	4,720.00	
-Mt Hope Expansion	12,331.40			12,331.40		12,331.40	
-Mt Hope Paving	1,075.73			1,075.73		1,075.73	
-Mt Hope South Gate	1,537.82			1,537.82		1,537.82	
-Mt Hope Front Wall	5,631.71			5,631.71	2,250.00	3,381.71	
-Mt Hope Road	557.31	2,000		2,557.31	180.00	2,377.31	
-General Cemetery Restore	19,229.68	2,500		21,729.68	300.00	21,429.68	
-Falls Cemetery-Road	2,000.00	(2,000)		0.00		0.00	
-Falls Cemetery-Fence	6,297.39			6,297.39		6,297.39	

TOWN GENERAL CAPITAL IMPROVEMENT BALANCES
FY 19-20

	06/30/19 BALANCE	FY 19-20 BUDGET	CHANGES	FY 19-20 AVAILABLE	FY 19-20 SPENT	06/30/20 BALANCE	NOTES
<u>Buildings/Land/Misc</u>							
-Land Purchase by Fire Station	5.04			5.04		5.04	
<u>Library/Historical Society Building</u>							
-Library Roof (R)	0.00	5,000		5,000.00		5,000.00	
-Building/Facility Improvements	13,453.46	2,500		15,953.46		15,953.46	
-Community Room Donations	3,601.20			3,601.20		3,601.20	
<u>Municipal Building</u>							
-Clock	5,005.39	1,000		6,005.39		6,005.39	
-Furnace	18,000.00			18,000.00		18,000.00	
-Building/Facility Improvements	60,313.65			60,313.65	6,197.68	54,115.97	
-Phone System (R)	366.48			366.48		366.48	
<u>Grounds/Parks/Facilities</u>							
-Equipment/Facility Repair	(775.00)	2,000		1,225.00	3,761.25	(2,536.25)	
-From Garden Donations	0.00		571.00	571.00	518.27	52.73	\$571 in Donations
-Dugouts	0.00	3,000		3,000.00		3,000.00	
-Water Line to Pool	3.62			3.62		3.62	
<u>Recreation Committee</u>							
-Holiday Enhancements	22.61			22.61	751.41	(728.80)	
-Design/Update Parks	8,133.85	(2,000)		6,133.85	514.06	5,619.79	
-Pavilion @ Memorial Park	2,452.00			2,452.00		2,452.00	
-Bathroom @ Memorial Park	(5,629.01)	6,000		370.99		370.99	
-Basketball Courts	0.00	1,000	1,350.00	2,350.00	6,614.66	(4,264.66)	Xfr \$1,350 from Rec Donation Fund
<u>Pool</u>							
-Paint/Repair Pool	30,771.93	7,500		38,271.93		38,271.93	
-Pool Skimmers	10,000.00	10,000		20,000.00	223.48	19,776.52	

TOWN GENERAL CAPITAL IMPROVEMENT BALANCES
FY 19-20

	06/30/19	FY 19-20	FY 19-20	FY 19-20	FY 19-20	06/30/20	NOTES
	BALANCE	BUDGET	CHANGES	AVAILABLE	SPENT	BALANCE	
<u>Highway</u>							
-Town Garage Improvements	82,336.31	2,500		84,836.31	52,846.69	31,989.62	
-Mat/Gravel Turkey Hill (R)	2,915.00			2,915.00	2,915.00	0.00	
-Guardrails	22,566.58	1,500		24,066.58	9,596.50	14,470.08	
-Paving-Town Garage (R)	2,196.19			2,196.19		2,196.19	
-Cox Brook Bridge	920.10			920.10		920.10	
-Bridges (R)	148,897.07	15,000		163,897.07	943.08	162,953.99	
-Footbridge	4,000.50	1,000		5,000.50		5,000.50	
-Mapping/Surveys	1,495.42			1,495.42		1,495.42	
-Ledge Removal	7,475.29	5,000		12,475.29		12,475.29	
-Signs & Posts	(3,140.49)	3,000		(140.49)	9,134.07	(9,274.56)	
-Retaining Walls	35,302.44	10,000		45,302.44		45,302.44	
-Terry Hill-GIAP-Culvert	0.00		31,550.31	31,550.31	31,550.31	0.00	\$25,240.25 from Grant, Xfr \$6,310.06 from Drainage
-Union/Water-UG Drainage	0.00		30,024.54	30,024.54	30,024.54	0.00	\$7,774.54 from Drainage, \$22,250 from RSMS
-Sidewalks	102,299.91	10,000		112,299.91	16,170.21	96,129.70	Net Balance \$13,289.96
-Sidewalk-East St to Bridge	0.00		47.30	47.30	94.60	(47.30)	\$47.30 from Grant
-Sidewalk-South Main Street	0.00		(20,451.33)	15,226.10	502.88	14,723.22	Xfr to 3 Grant Projects & Union/Water UG Drainage
-Drainage	25,677.43	10,000		15,226.10	502.88	0.00	\$774.05 from Grant, Xfr \$1,359.59 from Drainage
-Road Erosion Inventory	(1,166.08)		2,133.64	967.56	967.56	0.00	\$5,015.91 from Grant, Xfr \$5,007.14 from Drainage
-Barrows Road	(3,746.02)		10,023.05	6,277.03	6,277.03	0.00	Borrowed Short-term
-Cox Brook Road Paving	0.00			0.00	271,809.69	(271,809.69)	Special Bond Vote 09/17/19
-Union Brook Road Project	0.00		1,700,000.00	1,700,000.00	44,222.70	1,655,777.30	\$16,416 from State Revolving Loan Fund
-Stormwater/CSO South Main	(15,068.62)		16,416.00	1,347.38	26,151.01	(24,803.63)	True-up Budget Xfr to RSMS \$17,713, 11
-Smith Hill Culvert	17,713.11	(19,003)	1,289.89	0.00		0.00	
-FEMA 07 Storm Repairs	7.32			7.32		7.32	
-FEMA 08 Storm Repairs	(2.50)			(2.50)		(2.50)	
-FEMA Apr 19 Flood	(704.63)		44,018.51	43,313.88	43,313.88	0.00	\$40,300.36 from Grant, Xfr \$3,718.15 fr RSMS
-Paving/RSMS Road Program	23,595.72	170,003	(136,448.30)	57,150.42	30,434.92	57,150.42	
-Paving/RSMS North Street	0.00		30,434.92	30,434.92	30,434.92	0.00	True-up Budget Xfr from Smith Hill Culvert, Xfr to
-Paving/RSMS Union Street	0.00		32,918.74	32,918.74	32,918.74	0.00	Union/Water UG Drainage, FEIMA Apr 19 Flood, &
-Paving/RSMS Water Street	0.00		45,836.60	45,836.60	45,836.60	0.00	Individual Roads
Combined Project List	980,155.51	273,000	1,806,221.99	3,059,377.50	881,395.29	2,177,982.21	

**TOWN GENERAL CAPITAL EQUIPMENT BALANCES
FY 19-20**

	06/30/19 BALANCE	FY 19-20 BUDGET	CHANGES	FY 19-20 AVAILABLE	FY 19-20 SPENT	06/30/20 BALANCE	NOTES
<u>Administrative</u>							
-Copier (R)	6,384.11	630		7,014.11		7,014.11	
-Computers/System (R)	15,188.73	10,460		25,648.73	5,909.67	19,739.06	
-Video Camera	(222.08)	230		7.92		7.92	
<u>Fire</u>							
-Equip/Hose/Port Pumps	261.89	4,000		4,261.89	2,015.65	2,246.24	
-Pagers	219.00	1,000		1,219.00		1,219.00	
-Radio Replacement	5,535.91	1,000		6,535.91		6,535.91	
-Air Pacs (R)	4,744.79	9,000		13,744.79	6,396.44	7,348.35	
-Thermal Imaging Cameras (R)	9,001.00	1,000		10,001.00		10,001.00	
-99 Brush Truck	45,500.00	(35,500)		10,000.00		10,000.00	Budgeted Xfr to '93 Tanker
-00 Aerial Ladder Truck (R)	85,713.35	31,500		117,213.35		117,213.35	Norwich Univ Contribution to Date \$60,000
-93 Tanker (R)	110,153.00	48,000		158,153.00		158,153.00	
-07 Pumper (R)	143,080.47	9,660		152,740.47		152,740.47	
-17 Pumper (R)	20,460.76	10,230		30,690.76		30,690.76	
<u>Police</u>							
-12 Ford Explorer (R)	8,854.53		1,717.49	10,572.02	10,572.02	0.00	Xfr \$1,717.49 from '14 Ford
-14 Ford Explorer (R)	25,343.74	14,650	(1,717.49)	38,276.25	35,061.53	3,214.72	Xfr \$1,717.49 to '12 Ford
-17 Ford Explorer (R)	11,440.00	7,140	17,450.00	36,030.00		36,030.00	Insurance Claim \$17,450
-18 Ford Explorer (R)	0.00	7,000		7,000.00		7,000.00	
-Radio Replacement	4,800.00			4,800.00		4,800.00	
-Office Equipment/Copier	511.38			511.38		511.38	
-Computers	1,645.34	(2,120)	(474.66)	(474.66)	2,766.44	(3,241.10)	Budgeted Xfr to Mobile Data Computers
-Mobile Data Computer Systems	0.00	2,120		2,120.00		2,120.00	Budgeted Xfr from Computers
-Tasers	0.00	2,870	14,280.00	17,150.00	17,150.00	0.00	\$17,150 Loan 0%, Xfr \$2,870 to TG Debt Pymt
-Body Cameras	0.00			0.00	755.06	(755.06)	

**TOWN GENERAL CAPITAL EQUIPMENT BALANCES
FY 19-20**

	06/30/19 BALANCE	FY 19-20 BUDGET	CHANGES	FY 19-20 AVAILABLE	FY 19-20 SPENT	06/30/20 BALANCE	NOTES
<u>Ambulance</u>							
-12 Defibrillator (R)	(7,433.33)	7,380		(53.33)		(53.33)	
-14 Defibrillator (R)	(12,380.21)	12,350		(30.21)		(30.21)	
-12 Autopulse	7,525.00	2,000		9,525.00		9,525.00	
-14 Autopulse	5,525.00	2,670		8,195.00		8,195.00	
-17 Rescue	3,448.00	1,800	(993.13)	5,248.00		5,248.00	
-08 Ambulance (R)	993.13			0.00		0.00	Xfr \$993.13 to '17 Ambulance
-14 Ambulance (R)	51,600.00	19,600		71,200.00		71,200.00	
-17 Ambulance (R)	14,500.00	14,500	993.13	29,993.13		29,993.13	Xfr \$993.13 from '08 Ambulance
-Stretchers/Cots (2) (R)	8,507.12	4,500		13,007.12		13,007.12	
-Stair Chairs (2) (R)	2,530.00	1,730		4,260.00		4,260.00	
-Radio Replacement	3,323.00	500		3,823.00		3,823.00	
-UTV/ATV	4,622.98	2,880		7,502.98		7,502.98	Budgeted Xfr from Boggin
-Boggin	2,880.00	(2,880)		0.00		0.00	Budgeted Xfr to UTV/ATV
-Jaws of Life	11,571.73			11,571.73		11,571.73	
-Power-Load for 22 Ambulance	6,710.00	5,070		11,780.00		11,780.00	
-Power-Load for 26 Ambulance	0.00	4,000		4,000.00		4,000.00	
<u>Grounds/Parks/Facilities</u>							
-Mower/Zero Turn (R)	1,048.00	1,710		2,758.00		2,758.00	
-Riding/Lawn Mowers (R)	6,468.07			6,468.07		6,468.07	
-Tools	1,681.60			1,681.60	1,569.25	112.35	
-Trash Cans	(731.39)	740		8.61	3,856.05	(3,847.44)	
<u>Recreation Committee</u>							
-Picnic Tables	3.23			3.23		3.23	
<u>Pool</u>							
-Pool Filter (R)	38,653.21	7,500		46,153.21		46,153.21	
-Pool Vacuum	6,026.80			6,026.80		6,026.80	
-Diving Boards	1,609.87	1,000		2,609.87		2,609.87	
-Lifeguard Chairs	3,400.00			3,400.00		3,400.00	

**TOWN GENERAL CAPITAL EQUIPMENT BALANCES
FY 19-20**

	06/30/19 BALANCE	FY 19-20 BUDGET	CHANGES	FY 19-20 AVAILABLE	FY 19-20 SPENT	06/30/20 BALANCE	NOTES
<u>Highway</u>							
-One Ton-13 F550 (R)	528.01		(528.01)	0.00		0.00	Xfr \$528.01 to One Ton '18 Dodge 06/18
-One Ton-14 F550 w/wing (R)	56,451.40		(56,451.40)	0.00		0.00	Xfr \$56,451.40 to One Ton '18 Dodge 12/17
-One Ton-18 Dodge 06/18 (R)	0.00	16,450	528.01	16,978.01		16,978.01	Xfr \$528.01 from One Ton '13 Ford 550
-One Ton-18 Dodge 12/17 (R)	0.00	9,760	56,451.40	66,211.40		66,211.40	Xfr \$56,451.40 from One Ton '14 Ford 550
-1/2 Ton-11 Chevy	14.00		(14.00)	0.00		0.00	Xfr \$14 to 3/4 Ton '18 Chevy
-3/4 Ton-18 Chevy	4,500.00	5,920	14.00	10,434.00		10,434.00	Xfr \$14 from 1/2 Ton '11 Chevy
-Dump Truck-05 Mack/17 Body (R)	47,049.00	17,650		64,699.00		64,699.00	
-Dump Truck-09 Intl (R)	97,156.17	20,000		117,156.17		117,156.17	
-Dump Truck-14 Western 12/13 (R)	91,886.95	4,000		95,886.95		95,886.95	
-Dump Truck-14 Western 09/14 (R)	73,320.00	26,000		99,320.00	97,855.00	1,465.00	Balance Remains w/ New '20 Western Star
-Excavator-12 Volvo (R)	4,249.06			4,249.06		4,249.06	
-Loader-12 Volvo (R)	7,045.21			7,045.21		7,045.21	
-Grader-04 John Deere (R)	69,526.97	11,120		80,646.97		80,646.97	
-Sidewalk Machine-14 MV2	48,000.00	12,000		60,000.00		60,000.00	
-Trailer-20 Ton Tag Along	6,000.00	1,000		7,000.00		7,000.00	
-Leaf Collection System	14,553.66			14,553.66		14,553.66	
-Traffic Light	7,120.28	5,000		12,120.28	630.00	11,490.28	
-Radio Replacement	2,251.50			2,251.50		2,251.50	
-Vehicle Lift (R)	17,999.31	5,000		22,999.31		22,999.31	
-Tire Machine & Balance	1,120.00	560		1,680.00		1,680.00	
-Computers	867.52			867.52		867.52	
-Hydro Seeder	739.45			739.45		739.45	
-From Sale of Equip/Vehicles	691.25		334.95	1,026.20		1,026.20	\$334.95 Sale of Scrap
Combined Project List	1,211,767.47	344,380	32,064.95	1,588,212.42	184,537.11	1,403,675.31	

5 YEAR PROJECTED SCHEDULE OF NOTES & BONDS PAYABLE

	Final Payment	06/30/20 Principal Balance	Approp		Budget		23 24	24 25	25 26
			20 21	21 22	21 22	22 23			
17 Fire Pumper	FY 26-27	194,587.00	33,640	31,970	31,270	30,580	29,880	29,190	
Police Station Bond ¹	FY 28-29	315,000.00	45,730	44,270	42,880	41,390	39,690	38,300	
Police-Tasers @ 0%	FY 23-24	14,280.00	3,570	3,570	3,570	3,570	-	-	
RSMS Program-FY 10-11	FY 20-21	30,000.00	30,660	-	-	-	-	-	
RSMS Program-FY 11-12	FY 21-22	20,000.00	10,470	10,240	-	-	-	-	
RSMS Program-FY 13-14	² Yrs Early 21-22	20,155.00	5,650	15,420	-	-	-	-	
Depot Square Area Road Bond	FY 35-36	253,427.73	23,030	22,560	22,110	21,670	21,230	20,770	
Excavator/Loader-Lease/Purchase	FY 20-21	30,906.23	32,000	-	-	-	-	-	
Stormwater/CSO South Main - 50%	FY 27-28	16,416.00	-	-	-	5,970	5,970	5,970	
Cox Brook Road	FY 29-30	271,809.69	36,000	33,300	32,620	31,940	31,260	30,580	
Union Brook Rd Bond Anticipation	FY 21-22	27,591.51	56,100	1,670	-	-	-	-	
		1,194,173.16	276,850	163,000	132,450	135,120	128,030	124,810	
<u>Approved Borrowing Not Completed - Estimated:</u>									
Fire Tanker-Estimated \$182,000		0.00	-	24,210	23,610	23,000	22,400	21,800	
Union Brook Rd Bond-Estimated \$1,700,000		0.00	-	44,120	119,720	118,710	117,680	116,630	
Combined Total			276,850	231,330	275,780	276,830	268,110	263,240	

¹ The Police Station Bond was refunded in 2015. The total savings will be \$23,123 and will be realized through FY 28-29.

Unknown interest rates were estimated at 2.5%

**TOWN GENERAL & CAPITAL FUNDS
BALANCE SHEET
June 30, 2020**

ASSETS	Town General	Capital Fund
Cash & Cash Equivalents	404,130	2,177,293
Accts Receivable-Delinquent Tax/Penalty-Net	227,749	0
Accts Receivable-Delinquent Tax Interest	22,459	0
Accts Receivable-Ambulance-Net	100,657	0
Accts Receivable-Misc	7,285	98,675
Prepaid Postage	2,213	0
Due From Other Funds	0	0
Prepaid Insurance	37,891	0
HRA Prefunding-MVP	1,200	0
	<hr/>	<hr/>
Total Assets	803,584	2,275,968
	<hr/> <hr/>	<hr/> <hr/>
 LIABILITIES & FUND BALANCE		
Accounts Payable	88,938	53,512
Tax Sale Excess Payable	4,728	0
Park Deposit Payable	400	0
Accrued Payroll/Benefits	72,435	0
Taxes Collected In Advance	10,694	0
Taxes Due to School	7,329	0
Deferred Revenue	123,857	0
Deferred Revenue-FEMA Flood	0	9,820
	<hr/>	<hr/>
Total Liabilities	308,381	63,332
Fund Balance-Prepays	2,213	0
Fund Balance-Restricted-Stormwater Permits	1,496	0
Fund Balance-Restricted-Project Balance	0	22,422
Fund Balance-Committed-Project Balances	0	3,831,045
Fund Balance-Borrowing-Not Completed	0	(1,672,408)
Fund Balance-Committed-Not Designated-TG	0	15,778
Fund Balance-Committed-Not Designated-TH	0	15,799
Fund Balance-Committed for FY 21	20,000	0
Fund Balance-Committed for Health	77,863	0
Fund Balance-Unassigned TG	332,337	0
Fund Balance-Unassigned TH	61,294	0
	<hr/>	<hr/>
Total Fund Balance	495,203	2,212,636
	<hr/> <hr/>	<hr/> <hr/>
Total Liabilities & Fund Balance	803,584	2,275,968

**SPECIAL REVENUE FUNDS
BALANCE SHEET
June 30, 2020**

ASSETS	Community Development	Common Project	Ambulance Donation	Fire Donation	Recreation Committee	Pool Donation	Conservation Fund	Police Donation	Energy Committee	Cemetery Perpetual Care
	Cash-Checking/Savings/CD	3,519	1,137	130	56,866	8,202	10,226	2,043	7,317	700
Total Assets	3,519	1,137	130	56,866	8,202	10,226	2,043	7,317	700	215,956
LIABILITIES & FUND BALANCE										
Liabilities	0	0	0	0	199	0	11	2,843	500	0
Fund Balance	3,519	1,137	130	56,866	8,003	10,226	2,032	4,474	200	215,956
Total Liabilities & F. B.	3,519	1,137	130	56,866	8,202	10,226	2,043	7,317	700	215,956

**SPECIAL REVENUE FUNDS
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
For the Period Ended June 30, 2020**

	Community Development	Common Project	Ambulance Donation	Fire Donation	Recreation Committee	Pool Donation	Conservation Fund	Police Donation	Energy Committee	Cemetery Perpetual Care
	Fund Balances 07/01/19	3,492	1,129	695	53,267	8,596	9,196	1,565	4,410	0
ADD: REVENUE										
Interest Income	27	8	6	418	54	78	17	10	0	4,242
Grant Revenue	0	0	0	0	0	0	2,500	0	500	0
Receipts-Other	0	0	110	7,660	5,535	1,708	450	100	200	0
Total Revenue	27	8	116	8,078	5,589	1,786	2,967	110	700	4,242
Fund Balance & Additions	3,519	1,137	811	61,345	14,185	10,982	4,532	4,520	700	220,192
DEDUCT: EXPEND/TRANSFERS										
Transfer To Town General	0	0	0	0	0	0	0	0	0	4,236
Transfer To CIP	0	0	0	0	4,350	0	0	0	0	0
Expenditures-Other	0	0	681	4,479	1,832	756	2,500	46	500	0
Total Expenses	0	0	681	4,479	6,182	756	2,500	46	500	4,236
Fund Balances 06/30/20	3,519	1,137	130	56,866	8,003	10,226	2,032	4,474	200	215,956

**TOWN GRANTS DESIGNATED AS SEPARATE FUNDS
BALANCE SHEET
June 30, 2020**

ASSETS	Police Grants	AARP Grant
Cash	0	78
Due From Town General	0	0
Accts Receivable	0	0
	<hr/>	<hr/>
Total Assets	0	78
	<hr/> <hr/>	<hr/> <hr/>
LIABILITIES & FUND BALANCE		
Accounts Payable	0	78
Due To Town General	0	0
Deferred Grant Revenue	0	0
Total Liabilities	0	78
	<hr/>	<hr/>
Fund Balance	0	0
	<hr/>	<hr/>
Total Liabilities & Fund Balance	0	78
	<hr/> <hr/>	<hr/> <hr/>

**TOWN GRANTS DESIGNATED AS SEPARATE FUNDS
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
For the Period Ended June 30, 2020**

	Police Grants	AARP Grant
Fund Balances 07/01/19	0	0
ADD: REVENUE		
Transfer From Town General	0	0
Grant Revenue	7,568	3,000
Total Revenue	7,568	3,000
	<hr/>	<hr/>
Fund Balance & Additions	7,568	3,000
DEDUCT: EXPEND/TRANSFERS		
Expenditures	7,568	3,000
Total Expenses	7,568	3,000
	<hr/>	<hr/>
Fund Balances 06/30/20	0	0
	<hr/> <hr/>	<hr/> <hr/>

**SCHEDULE OF FEDERAL EXPENDITURES/GRANT SUMMARY
 DOES NOT INCLUDE THE ELECTRIC, WATER, AND SEWER DEPARTMENTS
 FY 19-20**

TOWN GOVERNMENTAL FEDERAL:	GRANT NUMBER	STATUS	DATES	FUND	GRANT AMOUNT	FED CFDA #	FEDERAL	STATE	NFLD SHARE	OTHER SHARE
POLICE - 2019 EDUCATION GRANT	AOT # GR1296	DONE	10/01/18-09/30/19	22033 08483	6,927.00	20.600	6,927.00	0.00	1,731.75	0.00
GHSP - 2019 OP ENFORCEMENT	AOT # GR1318	DONE	10/01/18-09/30/19	22033 08485	5,315.00	20.600	5,315.00	0.00	0.00	0.00
GHSP - 2019 DUI ENFORCEMENT	AOT # GR1318	DONE	10/01/18-09/30/19	22033 08486	5,000.00	20.600	5,000.00	0.00	0.00	0.00
GHSP - 2019 EQUIPMENT	AOT # GR1318	DONE	10/01/18-09/30/19	22033 08487	6,000.00	20.600	6,000.00	0.00	0.00	0.00
GHSP - E - TICKET EQUIPMENT GRANT	NH0214D-NH19405C-703F	DONE	07/15/19-08/31/19	22033 08488	3,495.84	20.616	3,495.84	0.00	0.00	0.00
BETTER ROADS - ROAD EROSION INVENTORY	BR0391	DONE	07/01/17-12/31/19	36042 09717	8,000.00	20.205	8,000.00	0.00	2,000.00	0.00
DEPARTMENT OF JUSTICE BULLETPROOF VEST	NONE		OCT 19-AUG 21	10330 08350	456.57	16.607	456.57	0.00	456.57	0.00
2020 DISTRACTED DRIVING - NATIONAL PRIORITY SAFETY PROGRAMS	GR1470		06/01/20-09/30/20		5,000.00	20.616	5,000.00	0.00	0.00	0.00
COMMUNITIES CARING FOR CANOPY GRANT 2019	06130-LUCF-CFC-19-14	DONE	04/12/19-03/31/20	71754 08589	2,000.00	10.664	2,000.00	0.00	2,000.00	0.00
EMERALD ASH BORER MANAGEMENT GRANT	06130-LUCF-CFC-20-14		03/01/20-03/15/21	71754 08589	15,000.00	10.664	15,000.00	0.00	15,000.00	0.00
FY19 BETTER CONNECTIONS	GR1360		03/28/19-12/01/20	36012 08564	88,333.33	20.205	48,888.88	39,444.44	6,111.11	0.00
GOVERNMENT GRANT - HITCHING POST		DONE		71956 08670	500.00	20.205	500.00	0.00	0.00	0.00
GOVERNMENT GRANT - KIOSK				71956 08671	500.00	20.205	500.00	0.00	0.00	0.00
FEMA APRIL 2019 STORM-75% FEDERAL / 17.5% STATE / 7.5% LOCAL	DR-4445-VT			36042 09955	9,395.00	97.036	7,046.25	1,644.12	704.63	0.00
COVID-19 CARE ACT PROVIDER RELIEF FUND - ROUND 1				10001 04361	93.498			0.00	0.00	0.00
COVID-19 CARE ACT PROVIDER RELIEF FUND - ROUND 2				10001 04361	93.498			0.00	0.00	0.00
COVID-19 CARE ACT PROVIDER RELIEF FUND - ROUND 3				10001 04361	93.498			0.00	0.00	0.00
COVID-19 FEMA 4532DR-VT-COVID 19 RESPONSE-Based on Emergency Protective Measures (Cat B)	4532DR			010			75.0%	25.0%	0.00	0.00
COVID-19 STATE LOCAL GOVERNMENT EXPENSE REIMBURSEMENT GRANT				010						
VT DEPT OF HEALTH - BENCH AND BIKE RACK GRANT	03420-08945		04/15/20-09/30/20		12,000.00	93.911	12,000.00	0.00	0.00	0.00
STORMWATER PROJECT-MAIN/SLATE/ELM/PROSPECT/HIGHLAND-AMENDMENT PENDING	LOAN RF-1-217-1-0		50% TOWN 50% SEWER	36042 09719 56000 01571	18,240.00 18,240.00	66.458 66.458	14,592.00 14,592.00	3,648.00 3,648.00	0.00 0.00	0.00 0.00
					36,480.00		29,184.00			
TOWN GOVERNMENTAL STATE/OTHER:										
BETTER ROADS GRANT - BARROWS ROAD	BR0508	DONE	03/01/18-06/30/19	36042 09718	20,000.00	NONE	0.00	20,000.00	5,000.00	0.00
AARP PLACEMAKING DEMONSTRATION GRANT FOR CHANGING THE BUILT ENVIRONMENT	NONE	DONE	07/01/19-06/31/19	24861 08588	3,000.00	NONE	0.00	0.00	0.00	3,000.00
ASSOCIATION OF VT CONSERVATION COMMISSIONS BOARD GRANT - VCF - FOREST SIGNAGE	NONE	DONE	05/02/19-05/04/20	71754 08593	500.00	NONE	0.00	0.00	0.00	500.00
VLCT 2020 PACIF GRANT - HIGHWAY SIGN POST DRIVER	NONE		05/12/20-11/12/20	10420 08460	1,500.00	NONE	0.00	0.00	2,250.00	1,500.00
SIDEWALKS - SOUTH MAIN ST	CA0599		09/27/19-08/27/23	36042 09184	75,000.00	NONE	0.00	75,000.00	75,000.00	0.00
BETTER ROADS GRANT - TERRY HILL	BR0702		07/01/19-12/31/20	36042 09714	20,000.00	NONE	0.00	20,000.00	5,000.00	0.00
CVRPC - MUNICIPAL ROADS GRANTS-IN-AID PROJECT - TERRY HILL			08/02/19-10/15/20	36042 09715	25,500.00	NONE	0.00	25,500.00	6,375.00	0.00

**SCHEDULE OF FEDERAL EXPENDITURES/GRANT SUMMARY
DOES NOT INCLUDE THE ELECTRIC, WATER, AND SEWER DEPARTMENTS
FY 19-20**

	SPENT PREV FYS	SPENT FY 19-20	TOTAL SPENT	FEDERAL SHARE PRIOR YRS	FEDERAL SHARE FY 19-20	TOTAL FEDERAL	STATE SHARE PRIOR YRS	STATE SHARE FY 19-20	TOTAL STATE	LOCAL SHARE PRIOR YRS	LOCAL SHARE FY 19-20	TOTAL LOCAL	IN-KIND SHARE	OTHER SHARE
TOWN GOVERNMENTAL FEDERAL:														
POLICE - 2019 EDUCATION GRANT	0.00	344.00	344.00	0.00	344.00	344.00	0.00	0.00	0.00	0.00	0.00	0.00	214.32	0.00
AOT # GR1296														
GHSP - 2019 OP ENFORCEMENT	2,477.04	1,581.23	4,058.27	2,477.04	1,581.23	4,058.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AOT # GR1318														
GHSP - 2019 DU ENFORCEMENT	3,180.55	751.84	3,932.39	3,180.55	751.84	3,932.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AOT # GR1318														
GHSP - 2019 EQUIPMENT	4,230.00	1,395.00	5,625.00	4,230.00	1,395.00	5,625.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AOT # GR1318														
GHSP - E - TICKET EQUIPMENT GRANT	0.00	3,495.84	3,495.84	0.00	3,495.84	3,495.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY														
BETTER ROADS - ROAD EROSION INVENTORY	5,830.43	987.56	6,817.99	4,684.35	774.05	5,438.40	0.00	0.00	0.00	1,166.08	193.51	1,359.59	0.00	0.00
NORTHFIELD BRPA018-004														
DEPARTMENT OF JUSTICE BULLETPROOF VEST	0.00	898.00	898.00	0.00	449.00	449.00	0.00	0.00	0.00	0.00	449.00	449.00	0.00	0.00
FY 2019 BVP														
2020 DISTRACTED DRIVING - NATIONAL PRIORITY SAFETY PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMUNITIES CARING FOR CANOPY GRANT 2019	0.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	0.00
EMERALD ASH BORER SURVEY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMERALD ASH BORER MANAGEMENT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FY19 BETTER CONNECTIONS	0.00	68,149.68	68,149.68	0.00	45,590.54	45,590.54	0.00	16,871.58	16,871.58	0.00	5,697.56	5,697.56	0.00	0.00
COMMONFALLS/PAINE MTN														
GOVERNMENT GRANT - HITCHING POST	0.00	500.00	500.00	0.00	500.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GOVERNMENT GRANT - KIOSK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEMA APRIL 2019 STORM-75% FEDERAL / 17.5% STATE / 7.5% LOCAL	9,395.00	43,313.88	52,708.88	0.00	2,478.91	2,478.91	0.00	0.00	0.00	9,395.00	40,834.97	50,229.97	0.00	0.00
COVID-19 CARE ACT PROVIDER RELIEF FUND - ROUND 1 Based on Ambulance Medicare Pymts	0.00	11,876.62	11,876.62	0.00	11,876.62	11,876.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COVID-19 CARE ACT PROVIDER RELIEF FUND - ROUND 2 Based on Ambulance Medicare Pymts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COVID-19 CARE ACT PROVIDER RELIEF FUND - ROUND 3 Based on Ambulance Medicare Pymts	0.00	40,601.27	40,601.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,601.27	40,601.27	0.00	0.00
COVID-19 FEMA 4532DR-VTCOVID 19 RESPONSE -Based on Emergency Protective Measures (Cat B)	0.00	2,130.21	2,130.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,130.21	2,130.21	0.00	0.00
COVID-19 STATE LOCAL GOVERNMENT EXPENSE REIMBURSEMENT GRANT	0.00	2,130.21	2,130.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,130.21	2,130.21	0.00	0.00
VT DEPT OF HEALTH - BENCH AND BIKE RACK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STORMWATER PROJECT-MAINS/LATE/IMP/PROSPECT/HIGHLAND-AMENDMENT PENDING	15,068.62	28,151.01	43,219.63	12,054.80	20,920.81	32,975.71	3,013.72	5,230.20	8,243.92	0.00	0.00	8,243.92	0.00	0.00
TOTAL FEDERAL				92,147.84		92,147.84	22,101.78		22,101.78					
TOWN GOVERNMENTAL STATE/OTHER:														
BETTER ROADS GRANT - BARROWS ROAD	18,730.11	6,277.03	25,007.14	0.00	0.00	0.00	14,984.09	5,015.91	20,000.00	3,746.02	1,261.12	5,007.14	0.00	0.00
NORTHFIELD BRPB019-538														
AARP PLACEMAKING DEMONSTRATION GRANT FOR CHANGING THE BUILT ENVIRONMENT	0.00	3,000.00	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00
ASSOCIATION OF VT CONSERVATION COMMISSIONS BOARD GRANT - YCF - FOREST SIGNAGE	0.00	500.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
VLCT 2020 PACIF GRANT - HIGHWAY SIGN POST DRIVER	0.00	3,375.00	3,375.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,025.00	2,025.00	0.00	1,350.00
SIDEWALKS - SOUTH MAIN ST	0.00	94.60	94.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47.30	47.30	0.00	0.00
NORTHFIELD ST BP 19(25)														
BETTER ROADS GRANT - TERRY HILL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NORTHFIELD CWBB020-341														
CVRPC - MUNICIPAL ROADS GRANTS-IN-AID PROJECT - TERRY HILL	0.00	31,550.31	31,550.31	0.00	0.00	0.00	0.00	25,240.25	25,240.25	0.00	6,310.06	6,310.06	0.00	0.00
TOTAL TOWN GOVERNMENTAL STATE/OTHER:				0.00		0.00	30,303.46		30,303.46					
TOTAL TOWN GOVERNMENTAL COMBINED				92,147.84		92,147.84	52,405.24		52,405.24					

**NORTHFIELD TAX ACCOUNT
STATEMENT OF TAXES RAISED
For the Valuation Year April 1, 2019 - March 31, 2020
FY 19-20**

<u>Tax Rates</u>	<u>Homestead</u>	<u>Non-Residential</u>
Town General	0.9520	0.9520
Education - Homestead	1.4529	
Education - Non-Residential		1.6573
Local Agreement	<u>0.0082</u>	<u>0.0082</u>
 Tax Rates	 2.4131	 2.6175

<u>Grand List</u>	<u>Initial</u>	<u>Final</u>
Town General	<u>3,238,339.00</u>	<u>3,237,890.00</u>
Education - Homestead	1,830,576.00	1,886,279.00
Education - Non-Residential	1,428,021.30	1,372,469.30
Local Agreement	3,238,339.00	3,237,890.00

<u>Taxes Billed</u>		
Town General	3,084,360	
Education	4,988,590	
Local Agreement	<u>26,639</u>	
 Total Taxes Billed		 8,099,589
 <u>Total Taxes Collected by Due Date</u>		 7,888,973 97.40%
 <u>Delinquent Taxes</u>		 210,616 2.60%

**TOWN AGENCY FUNDS
FY 19-20**

	Agency Fund	Ambulance Explorers Fund
ASSETS		
Cash-Checking/Savings	204	118
Accts Receivable	0	0
	<hr/>	<hr/>
Total Assets	204	118
	<hr/> <hr/>	<hr/> <hr/>
LIABILITIES & FUND BALANCE		
Liabilities	204	118
Fund Balance	0	0
	<hr/>	<hr/>
Total Liabilities & Fund Balance	204	118
	<hr/> <hr/>	<hr/> <hr/>

**TOWN AGENCY FUNDS
CASH ACTIVITY
FY 19-20**

	Agency Fund	Ambulance Explorers Fund
Cash Balances 07/01/19	592	118
ADDITIONS		
Receipts	3,746	0
Total Additions	3,746	0
	<hr/>	<hr/>
DEDUCTIONS		
Expenditures	0	0
State of Vermont	4,134	0
Total Deductions	4,134	0
	<hr/>	<hr/>
Cash Balances 06/30/20	204	118
	<hr/> <hr/>	<hr/> <hr/>

NOTES

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INFORMATIONAL ONLY

**THE FOLLOWING UTILITY FUNDS ARE
SEPARATE FROM THE TOWN GOVERNMENTAL FUNDS**

**WATER DEPARTMENT
BUDGET SUMMARY**

	2019-20 Approp.	2019-20 Actual	2020-21 Approp.
OPERATING REVENUE			
Sales	954,000	905,193	924,000
Labor & Materials	500	0	500
Connection Fees	500	0	500
Set Up Fees	750	940	800
Frozen Meter Charge	400	225	400
On/Off/Admin Charges	500	480	550
Final Bill Charges	900	950	900
NSF Fees	30	25	30
Disconnect/Reconnect Fees	250	25	200
Interest on Overdue Accounts	1,500	2,314	1,200
Interest Income	6,000	6,279	6,500
Gain/(Loss) on Asset Disposal	0	(79)	0
Lien Fees	80	30	50
Sprinkler Charge	4,800	5,200	4,900
Tree Tapping	9,000	8,625	9,000
Sale of Equipment/Scrap	0	933	0
Total Operating Revenue	979,210	931,140	949,530
ADD: OTHER SOURCES			
Surplus	50,000	50,000	0
Surplus Health	10,000	10,000	0
Depreciation Fund Current Year	255,000	255,000	255,000
Depreciation Fund/CIP Surplus	4,000	4,000	0
Total Other Sources	319,000	319,000	255,000
Total Revenue & Other Sources	1,298,210	1,250,140	1,204,530
DEDUCT:			
Expenditures	882,860	783,139	781,990
Debt - 98 Water Project - State	61,430	61,428	0
Debt - 98 Water Project	74,330	74,330	77,250
Debt - North Phase Project	47,020	47,022	48,870
Debt - West Phase Project	19,140	19,136	0
Debt - South Phase Project	56,630	56,636	0
Debt - Central/Washington/King St	66,960	66,959	0
Total Principal Debt Payments*	325,510	325,511	126,120
Designated for Capital Improvements **	89,840	89,840	66,500
Transfer Sale of Equip/Scrap to Capital	0	933	0
Total Uses	1,298,210	1,199,423	974,610
Variance	0	50,717	229,920

* Reflects principal debt payments. Interest is shown in the operating budget.

** Actual expenditures and balances are shown in the Capital section.

WATER DEPARTMENT - OPERATING EXPENSE BUDGET

DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.
<u>500 Personnel</u>			
501 Commissioners	300	300	300
502 Manager's Salary	10,450	10,551	10,870
503 Superintendent	36,650	37,009	38,120
504 Technical/Admin/Clerical	113,930	107,671	110,900
508 Overtime	6,530	4,719	7,650
509 Standby	2,650	2,244	2,650
515 Health/Dental/Life/Disability Ins	57,930	51,189	58,270
516 Workers' Compensation	9,150	7,873	9,060
517 FICA Expense	13,050	11,899	13,040
518 Retirement	9,470	8,989	9,750
535 Vacation/Sick Liability	1,000	(3,880)	1,000
536 Accrued Payroll Expense	500	1,603	500
536 Pension Expense-GASB 68	5,000	11,521	5,000
Subtotal	266,610	251,688	267,110
<u>600 Contract Services</u>			
601 Professional Service	1,500	0	2,000
602 Legal Services	500	0	500
607 Annual Report	0	124	0
608 Permit Fees	6,000	5,909	6,000
610 Audits	3,480	3,480	3,630
622 Maintenance Contracts	5,830	5,230	6,190
638 Health Administration Fees	350	108	0
651 Testing/Sampling	2,500	3,901	4,500
665 Accounting Fee	34,460	34,460	34,210
Subtotal	54,620	53,212	57,030
<u>700 Administrative</u>			
701 Telephone/Alarm Lines	2,600	2,657	2,700
702 Postage	3,900	3,157	3,700
705 Office Supplies	2,000	1,575	1,800
706 Office Equipment/Maintenance	300	234	300
707 Dues/Meetings/Subscriptions	500	508	500
707 CDL Licenses	100	54	100
708 Vehicle Insurance	1,560	1,367	1,390
709 Gen Liability/Fire/Flood/Boiler Ins	5,700	5,013	5,100
714 Mileage	100	13	100
716 Rent	6,610	6,610	6,790
717 Advertising/Legal Notices	100	133	100
721 Bond Long Term Interest - 98 Project	18,440	16,953	11,360
721 Bond Long Term Interest - North Phase	66,170	65,868	64,280
721 Bond Long Term Interest - West Phase	9,810	27	0
721 Bond Long Term Interest - South Phase	34,250	3,003	0
721 Bond Long Term Interest - Central/Wa/King	47,030	23,839	0
722 Office Equip/Support Fees	420	400	420
724 Customer Deposit Interest	50	46	50
725 School/Training	750	391	500
725 Safety - Training/Equipment	1,000	0	200

WATER DEPARTMENT CONTINUED

	2019-20 Approp.	2019-20 Actual	2020-21 Approp.
<u>700 Administrative Cont'd</u>			
726 General Government Admin Fee	4,900	4,900	4,900
728 Property Taxes	550	541	550
728 PILOT Payment	5,900	5,900	5,900
729 Collection Exp/Bad Debt/Abate/Est Uncoll	150	119	150
735 Lease Agreement	400	500	500
740 Bank Charges	100	43	100
746 Election Expenses	300	372	0
Subtotal	213,690	144,223	111,490

<u>800 Material & Supply</u>			
801 Electricity	10,000	3,236	11,000
801 Electric - Senior Renewables	27,000	28,906	26,000
807 Gasoline/Diesel	3,500	2,545	3,500
810 Chemicals	29,000	24,545	30,000
816 Vehicle Maintenance	1,500	375	1,500
817 Mechanic Fee	300	17	300
818 Water Line Maintenance	7,500	2,801	7,000
825 Equipment Maintenance	5,000	3,488	5,000
830 Department Supplies	2,500	1,973	1,750
835 Uniforms	2,330	2,414	3,000
838 Building Maintenance/Supplies	1,000	329	1,000
846 Equipment/Tool Purchase	3,000	2,280	1,000
855 Depreciation Expense	255,000	260,797	255,000
856 Bond Cost Amortization	310	310	310
Subtotal	347,940	334,016	346,360

Total Operating Expense	882,860	783,139	781,990
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**SEWER DEPARTMENT
BUDGET SUMMARY**

	2019-20 Approp.	2019-20 Actual	2020-21 Approp.
OPERATING REVENUE			
Sales	816,970	757,100	770,870
Labor and Materials	500	1,778	500
Connection Fees	500	500	500
Disconnect/Reconnect Fees	150	0	100
Interest on Overdue Accounts	1,300	2,667	1,200
Interest Income	6,000	8,279	7,000
Rent from Water Dept	3,600	3,600	3,600
Gain/(Loss) on Asset Disposal	0	(14,821)	0
Lien Fee	80	10	50
Disposal Fee - Norwich University	8,040	8,038	8,040
Sale of Equipment/Scrap	0	622	0
Total Operating Revenue	837,140	767,773	791,860
 ADD: OTHER SOURCES			
Surplus	14,000	14,000	3,500
Surplus Health	7,000	7,000	0
Depreciation Fund Current Year	215,000	215,000	210,000
Depreciation Fund/CIP Surplus	8,000	8,000	23,000
Total Other Sources	244,000	244,000	236,500
Total Revenue & Other Sources	1,081,140	1,011,773	1,028,360
 DEDUCT:			
Expenditures	902,090	923,113	910,550
Debt - WWTF *	116,720	116,723	121,310
Designated for Capital Improvements **	62,330	62,330	(3,500)
Transfer Sale of Equip/Scrap to Capital	0	622	0
Total Uses	1,081,140	1,102,788	1,028,360
Variance	0	(91,015)	0

* Reflects principal debt payments. Interest is shown in the operating budget.

** Actual expenditures and balances are shown in the Capital section.

SEWER DEPARTMENT - OPERATING EXPENSE BUDGET
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DETAILED EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.
<u>500 Personnel</u>			
501 Commissioners	300	300	300
502 Manager's Salary	7,520	7,597	7,820
503 Superintendent	24,440	24,673	25,420
504 Technical/Admin/Clerical	75,680	71,503	73,650
508 Overtime	20,410	19,276	22,720
509 Standby	1,770	1,496	1,770
515 Health/Dental/Life/Disability Ins	38,530	38,070	38,750
516 Workers' Compensation	6,770	5,582	6,770
517 FICA Expense	9,950	9,144	10,070
518 Retirement	7,250	6,892	7,570
535 Vacation/Sick Liability	1,000	(2,831)	1,000
536 Accrued Payroll Expense	500	1,205	500
536 Pension Expense-GASB 68	5,000	8,850	5,000
Subtotal	199,120	191,757	201,340
 <u>600 Contract Services</u>			
601 Professional Service	1,000	0	500
602 Legal Services	500	125	500
607 Annual Report	0	90	0
608 Permit Fees	3,500	3,200	3,500
610 Audits	2,520	2,520	2,630
622 Maintenance Contracts	4,170	3,777	4,420
638 Health Administration Fees	260	72	0
650 Sludge Management	55,000	68,115	60,000
651 Testing/Sampling	6,500	9,209	7,500
665 Accounting Fee	29,160	29,160	28,940
Subtotal	102,610	116,268	107,990
 <u>700 Administrative</u>			
701 Telephone	1,300	1,326	1,370
702 Postage	2,750	2,673	2,600
705 Office Supplies	1,400	1,203	1,300
706 Office Equipment/Maintenance	250	167	250
707 Dues/Meetings/Subscriptions	300	342	300
707 CDL Licenses	100	36	100
708 Vehicle Insurance	1,380	1,266	1,340
709 Gen Liability/Fire/Flood/Boiler Ins	14,220	12,850	13,450
714 Mileage	100	10	100
716 Rent	2,100	2,100	2,230
717 Advertising/Legal Notices	50	61	50
721 Bond Long Term Interest	97,260	96,513	92,580
722 Office Equip/Support Fees	320	300	320
725 School/Training	1,000	568	500
725 Safety - Training/Equipment	1,000	0	200
726 General Government Admin Fee	3,680	3,680	3,680
728 PILOT Payment	14,890	14,890	14,890
729 Collection Exp/Bad Debt/Abate	150	165	150

SEWER DEPARTMENT CONTINUED

	2019-20 Approp.	2019-20 Actual	2020-21 Approp.
<u>700 Administrative Cont'd</u>			
735 Lease Agreement	320	220	320
740 Bank Charges	50	31	50
760 Election Expense	250	256	0
Subtotal	142,870	138,657	135,780
<u>800 Material & Supply</u>			
801 Electricity	13,000	1,427	16,000
801 Electric - Senior Renewables	54,000	54,469	48,000
802 Heating Oil	16,000	16,893	18,000
803 Water	28,000	35,210	28,000
807 Gasoline/Diesel	3,500	3,418	3,000
810 Chemicals	105,000	141,100	120,000
816 Vehicle Maintenance	1,000	1,133	1,000
817 Mechanic Fee	300	11	300
818 Sewer Line Maintenance	3,000	6,337	2,000
825 Equipment Maintenance	11,000	9,903	10,000
830 Department Supplies	4,000	4,034	3,000
835 Uniforms	1,550	1,610	2,000
838 Building Maintenance/Supplies	3,000	3,423	2,000
846 Equipment/Tool Purchase	4,000	1,134	2,000
855 Depreciation Expense	210,000	196,193	210,000
856 Bond Cost Amortization	140	136	140
Subtotal	457,490	476,431	465,440
Total Operating Expense	902,090	923,113	910,550

**ELECTRIC DEPARTMENT
BUDGET SUMMARY**

	2019-20 Approp.	2019-20 Actual	2020-21 Approp.
OPERATING REVENUE			
Energy Sales	3,636,920	3,626,215	3,515,540
Interest on Overdue Accounts	5,500	5,761	5,500
Pole Attachments	3,590	3,625	3,590
Disconnect/Reconnect from Non-Payment	3,000	1,470	2,000
Water Heater Credits	(270)	(41)	(270)
NSF Charges	300	375	250
Disconnect/Reconnect from Work Request	1,500	2,029	1,500
Solar Meter Fees	0	101	0
Interest Income	20,000	42,198	25,000
TRANSCO/VELCO Dividend Income	172,660	182,029	180,000
TRANSCO Non Utility Distribution	0	180	0
TRANSCO Net Settlement Credit	66,690	67,310	71,030
Misc - TRANSCO Debt Reduction	109,750	109,745	109,750
Highgate Trans Cost	0	(60)	0
Total Operating Revenue	4,019,640	4,040,937	3,913,890
 ADD: OTHER SOURCES			
Depreciation Fund - Current Year	150,000	150,000	150,000
Depreciation Fund - CIP Surplus	39,290	39,290	0
Total Other Sources	189,290	189,290	150,000
Total Revenue & Other Sources	4,208,930	4,230,227	4,063,890
 DEDUCT:			
Expenditures	3,793,280	3,797,072	3,794,240
Debt - 12 kV Rebuild - 98 Bond	30,000	30,000	30,000
Debt - 12 kV Rebuild - 00 Bond	10,000	10,000	10,000
Total Principal Debt Payments*	40,000	40,000	40,000
Designated for Capital Improvements **	375,650	375,650	195,000
Total Uses	4,208,930	4,212,722	4,029,240
Variance	0	17,505	34,650

* Reflects principal debt payments. Interest is shown in the operating budget.

** Actual expenditures and balances are shown in the Capital section.

ELECTRIC DEPARTMENT - OPERATING EXPENSE BUDGET

A-SUMMARY OF EXPENDITURES	2019-20 Approp.	2019-20 Actual	2020-21 Approp.
Power Expense	2,960,080	2,965,993	2,904,990
Station Expense	65,000	71,615	67,000
Maintenance of Distribution	78,500	53,694	78,000
Customer Account Expense	18,210	9,192	16,040
Administrative Expense	145,870	142,069	158,770
Outside Services	142,640	164,769	180,390
Property Insurance	4,820	4,568	5,010
Injuries & Damages	4,390	11,461	5,070
Employee Benefits	58,700	65,570	64,170
Misc General Expense	58,660	55,933	56,480
Rentals & Leases	11,560	6,187	11,990
Depreciation Expense	150,000	153,026	150,000
Taxes	81,570	79,682	82,760
Interest Expense	13,280	13,313	13,570
Total	3,793,280	3,797,072	3,794,240

B-DETAILED EXPENDITURES

Power Expense

55510 Purchased Power	2,960,080	2,965,993	2,904,990
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Station Expense

58212 Tree Trimming/Removal	45,000	57,363	45,000
58214 Storm Damage	10,000	9,543	10,000
58810 Engineer Technical Services	10,000	4,709	12,000

Maintenance of Distribution

59210 Substation Maintenance	8,000	456	8,000
59310 Overhead Maintenance	45,000	46,237	45,000
59311 Pole Testing	10,000	0	10,000
59410 Underground Maintenance	2,500	140	5,000
59610 Street/Yard Light Maintenance	3,000	563	2,500
59710 Meter Maintenance	10,000	6,298	7,500

Customer Account Expense

90210 Meter Reading	8,210	8,287	8,540
90310 SQRP	5,000	1,062	2,500
90400 Uncollectible/Bad Debt/Abate	5,000	(157)	5,000

ELECTRIC DEPARTMENT CONTINUED

	2019-20 Approp.	2019-20 Actual	2020-21 Approp.
<u>Administrative Expense</u>			
92017 Commissioners	600	600	600
92010 Manager's Salary	18,390	18,569	19,130
92012 Clerical	33,890	34,499	35,260
92013 Overtime	1,090	683	1,130
92014 Superintendent	20,360	20,561	21,180
92016 Assistant	32,940	28,740	33,930
92018 Technical Labor	16,310	16,385	24,890
92019 Standby	780	660	780
92036 Accrued Payroll Expense	500	2,258	500
92111 Telephone	1,700	2,146	1,500
92112 Postage	6,500	5,240	6,500
92113 Office Equipment/Maintenance	500	453	500
92114 Office Supplies	3,000	1,879	3,000
92116 Copier Expense	330	664	450
92118 Postage Machine	710	681	710
92119 Maintenance Contract	8,270	8,051	8,710
<u>Outside Services</u>			
92310 Legal	9,000	23,920	8,000
92311 APPA Dues	4,000	1,973	2,500
92312 Audit/CPA	6,000	6,000	6,250
92313 Other Professional Services	250	0	250
92316 PSB	1,500	956	1,500
92320 VPPSA Non Power Expense	95,710	91,983	90,490
92322 RES Regulatory Cost	26,000	17,638	26,000
92323 AMI Project	0	12,050	20,000
92324 GIS Mapping	0	10,157	25,400
92338 Health Administration/Fees	180	92	0
<u>Property Insurance</u>			
92410 Liability Insurance	1,380	1,426	1,680
92411 Boiler/Machinery Insurance	330	293	300
92412 Fire/Property Insurance	2,760	2,542	2,710
92413 Vehicle Insurance	350	307	320
<u>Injuries & Damages</u>			
92510 Workers' Compensation	4,390	3,043	5,070
92511 Damages to Property	0	8,418	0
<u>Employee Benefits</u>			
05350 Vacation/Sick Liability	1,000	7,299	1,000
05369 Pension Expense-GASB 68	4,000	9,145	4,000
92613 Retirement	6,740	6,781	7,650
92617 Uniforms	850	668	850
92652 Health/Dental/Life/Disability Ins	46,110	41,677	50,670

ELECTRIC DEPARTMENT CONTINUED

	2019-20 Approp.	2019-20 Actual	2020-21 Approp.
<u>Miscellaneous General Expense</u>			
93010 Dues/Meetings/Subscriptions	750	123	500
93011 Printing/Advertising	300	0	300
93012 Election Expense	600	629	0
93013 General Government Admin Fee	8,580	8,580	8,580
93014 Accounting Fee	45,060	45,060	44,730
93015 Electricity	1,250	1,048	1,250
93018 Cash Under/(Over)	0	50	0
93020 Bank Charges	120	84	120
93025 School/Training	2,000	145	1,000
93027 Annual Report	0	214	0
<u>Rentals & Lease</u>			
93111 CVRR Lease	850	884	900
93112 Rent	4,510	4,510	4,790
93113 Fiber Lease	5,000	0	5,000
93310 Vehicle Maintenance	500	386	500
93311 Gasoline	400	407	500
93312 Mechanic Fee	300	0	300
<u>Depreciation Expense</u>			
40310 Depreciation	150,000	153,026	150,000
<u>Taxes</u>			
40811 Real Estate Tax	2,300	2,220	2,500
40812 Gross Revenue Tax	19,500	19,571	19,500
40813 FICA Expense	10,140	9,407	11,130
40815 Fuel Receipts Tax	19,420	18,274	19,420
40816 PILOT Payment	30,210	30,210	30,210
<u>Interest Expense</u>			
42710 Bonds Interest	12,530	12,502	12,770
42712 Deposit Interest	150	213	200
42714 Bond Cost Amortized	600	598	600

WATER DEPARTMENT CAPITAL IMPROVEMENT PLAN

	Approp		Approp		21		22		23		24		25		26		27		28		29		30	
	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42
Mapping	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Building Improvements	500	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Rehab Wells	10,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Reservoir Cleaning (3)	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Well Pumps	-	17,000	\$6,000 Transfer from Wellfield/Source Protection																					
Wellfield/Source Protection	-	(6,000)	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Meters	5,000	4,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Smart Meters	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Hydraulic Unit/Tools	500	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Computers/Software	1,500	-	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
SCADA/Plant Computer Systems	1,000	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
*18 3/4 Ton Trk w/Tool Bdy 4x4 E50/W50	100	-	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200
*15 Ford Escape - E50/W29/S21	610	-	610	610	610	610	610	610	610	610	610	610	610	610	610	610	610	610	610	610	610	610	610	610
Lawn Mower - W50/S50	-	-	310	310	310	310	310	310	310	310	310	310	310	310	310	310	310	310	310	310	310	310	310	310
45HP Tractor - E33/W33/S33	510	-	510	510	510	510	510	510	510	510	510	510	510	510	510	510	510	510	510	510	510	510	510	510
Copiers (2) - TG50/E25/W14.5/S10.5	250	-	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250
Valve Replacement	-	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Vacuum Trailer - W50/S50	3,750	-	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750
Compactor - W50/S50	800	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Wellfield Equipment - 3 Tanks	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Hydrants	-	4,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Mains & Sidestreets	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Mobile Generator	5,000	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Backhoe - W75/S25	5,000	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Hydraulic Rod Pusher	10,820	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Water CIP Totals	89,840	66,500	99,130	99,130	100,480	100,480	105,480	107,070	112,300	112,300	112,300	112,300	112,300	112,300	112,300	112,300	112,300	112,300	112,300	112,300	112,300	112,300	112,300	112,300

SEWER DEPARTMENT CAPITAL IMPROVEMENT PLAN

	Approp		Approp		21		22		23		24		25		26		27		28		29		30	
	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42
Mapping	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Building Improvements	500	-	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Meters	2,500	2,500	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Smart Meters	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Manholes	4,000	-	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Interceptor-Inspect/Clean	2,000	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Hydraulic Unit/Tools	500	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Computers/Software	-	-	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
SCADA/Plant Computer Systems	1,000	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
'15 Silverado 3500 w/Dump Body 4X4	3,120	-	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120
'15 Ford Escape - E50W/29/S21	-	-	-	-	810	810	810	810	810	810	810	810	810	810	810	810	810	810	810	810	810	810	810	810
Lawn Mower - W50/S50	-	-	310	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400
45HP Tractor - E33W/33/S33	2,850	-	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,850
Copiers (2) - TG50/E25W/14.5/S10.5	-	-	100	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200
Vacuum Trailer - W50/S50	3,750	-	3,750	3,750	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Compactor - W50/S50	800	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Sewer Extension 12 & 12A	(20,000)	(6,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Equip Rebuilds - @ Plant	15,000	-	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
System Improvements	25,000	-	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Jetter	6,000	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Generator	10,000	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Backhoe - W75/S25	1,700	-	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700
Hydraulic Rod Pusher	3,610	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sewer CIP Totals	62,330	(3,500)	86,830	89,020	89,080	91,390	90,640	90,640	90,640	90,640	90,640	90,640	90,640	90,640	90,640	90,640	90,640	90,640	90,640	90,640	90,640	90,640	90,640	90,640

ELECTRIC DEPARTMENT CAPITAL IMPROVEMENT PLAN

	Approp		Proposed - Not Approved									
	19	20	21	22	23	24	25	26	27	28	29	30
EQUIPMENT:												
Computer/Software	5,000	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Copiers (2) - TG50/E25/W14.5/S10.5	400	-	400	400	400	400	400	400	400	400	400	400
'15 Ford Escape - E50/W29/S21	1,650	-	1,650	1,650	1,950	1,950	1,950	1,950	1,950	1,950	1,950	1,950
'18 3/4 Ton Trk w/Tool Bdy 4x4 E50/W50	3,000	-	3,200	3,200	3,200	3,200	3,200	2,750	2,750	2,750	2,750	2,750
45HP Tractor - E33/W33/S33	4,000	-	4,000	4,000	4,000	4,000	2,100	2,100	2,100	2,100	2,100	2,100
YEARLY PLANT:												
Mapping	-	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Transmission Structures	5,000	2,500	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Easements/Surveys	500	-	500	500	500	500	500	500	500	500	500	500
Station Equipment	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Poles	15,000	-	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Overhead Construction	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Underground Installation	10,000	10,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Transformers	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Services	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Metering	3,000	-	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Street Lighting LED	7,000	-	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
LONG RANGE PLANT:												
Smart Meters	-	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Reclosers - Substation & Lines	7,600	-	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600
Substation - Battery Bank	6,000	-	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Rebuild Circuits	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Substation @ Norwich	10,000	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000

ELECTRIC DEPARTMENT CAPITAL IMPROVEMENT PLAN CONTINUED

	Approp		Approp		Proposed - Not Approved							
	19	20	21	22	23	24	25	26	27	28	29	30
MISC:												
System Analysis	15,000											
VT Transco Units Purchase	99,619	140,000	140,000	10,000								
Highgate Equity	(24,619)			Transfer to Transco Units								
SPECIAL/NEW PROJECTS:												
Smart Grid Balance	(17,280)			Transfer to Battery Storage								
Subtransmission Realignment Water St	30,000											
Land Purchase/Site Development	50,000											
Solar Make Ready	25,000											
Substation Surveillance	10,000											
Battery Storage	67,280											

Electric CIP Totals 375,650 195,000 272,850 142,850 133,150 133,150 131,250 130,800 130,800 130,800 130,800

**WATER DEPT CIP BALANCE
JUNE 30, 2020**

	06/30/19 Balance	FY 19-20 Budget	Non-Budget Changes	FY 19-20 Available	Spent 06/30/20	06/30/20 Balance	Notes
Mapping	5,654.53			5,654.53		5,654.53	
Building Improvements	6,854.01	500.00		7,354.01		7,354.01	
Rehab Wells	9,674.35	10,000.00		19,674.35		19,674.35	
Reservoir Cleaning	4,000.00	2,000.00		6,000.00		6,000.00	
Well Pumps	(16,489.50)			(16,489.50)		(16,489.50)	
Well Field/Source Protection	11,247.05			11,247.05		11,247.05	
Meters	(1,182.82)	5,000.00	932.79	4,749.97	3,318.42	1,431.55	Sale of Scrap \$932.79
Smart Meters	635.75			635.75		635.75	
Hydraulic Unit/Tools	3,525.51	500.00		4,025.51		4,025.51	
Computers/Software	10,023.87	1,500.00		11,523.87	1,430.60	10,093.27	
SCADA/Plant Computer System	20,221.17	1,000.00		21,221.17		21,221.17	
18 3/4 Ton Trk w/Tool Bdy 4x4 E50/W50	17,908.25	100.00		18,008.25		18,008.25	
15 Ford Escape E50/W29/S21	5,989.61	610.00		6,599.61		6,599.61	
Lawn Mower W50/S50	3,437.50			3,437.50		3,437.50	
Tractor E33/W33/S33	17,464.81	510.00		17,974.81		17,974.81	
Copiers (2) TG50/E25/W14.5/S10.5	1,104.38	250.00		1,354.38		1,354.38	
Valve Replacement	27,454.38			27,454.38	1,850.10	25,604.28	2 Valves for Water St Main Project
Vacuum Trailer W50/S50	18,750.00	3,750.00		22,500.00		22,500.00	
Compactor W50/S50	3,702.78	800.00		4,502.78		4,502.78	
Mains & Side Streets	879.27	40,000.00	(55,095.79)	(14,216.52)		(14,216.52)	Xfr to Water/North/Pleasant St Mains
Water St Main-Union to Main	0.00		51,339.22	51,339.22	51,339.22	0.00	Xfr from Mains & Side Streets
North St Main	0.00		380.00	380.00	380.00	0.00	Xfr from Mains & Side Streets
Pleasant St Main	0.00		3,376.57	3,376.57	3,376.57	0.00	Xfr from Mains & Side Streets
Well Field Equipment	1,958.96	2,500.00		4,458.96		4,458.96	
Hydrants	21,245.77			21,245.77	14,057.82	7,187.95	
Hydraulic Rod Pusher	(10,818.60)	10,820.00		1.40		1.40	
Mobile Generator	15,000.00	5,000.00		20,000.00		20,000.00	
Backhoe W75/S25	5,000	5,000.00		10,000.00		10,000.00	
Subtotal	183,241.03	89,840.00	932.79	274,013.82	75,752.73	198,261.09	
Interest	1,506.51		3,393.21	4,899.72		4,899.72	

	Summary of Water Main Activity					
	Union	Union East	North	Pleasant	Maple	Water-2nd Part
FY 16-17	25,507.31					
FY 17-18	15,324.17	29,917.82	27,250.62	2,310.00		
FY 18-19	0.00	1,307.46	6,059.90	105.00	107.92	21,868.45
FY 19-20	<u>0.00</u>	<u>0.00</u>	<u>380.00</u>	<u>3,376.57</u>	<u>0.00</u>	<u>51,339.22</u>
Project to Date	40,831.48	31,225.28	33,690.52	5,791.57	107.92	73,207.67

BREAKDOWN OF DEPRECIATION CASH:
 Unfinished Projects
 Interest Designated for Use in FY 20-21
 Interest Earnings on Depreciation Acct
 Undesignated Depreciation Cash

198,261.09
 0.00
 4,899.72
 0.00

Balance 06/30/20

203,160.81

**SEWER DEPT CIP BALANCE
JUNE 30, 2020**

	06/30/19 Balance	FY 19-20 Budget	Non-Budget Changes	FY 19-20 Available	Spent 06/30/20	06/30/20 Balance	Notes
Mapping	7,941.29			7,941.29		7,941.29	
Building Improvements	16,321.60	500.00		16,821.60		16,821.60	
Meters	64.32	2,500.00	621.86	3,186.18	2,212.28	973.90	Sale of Scrap \$621.86
Manholes	34,098.04	4,000.00		38,098.04	1,718.73	36,379.31	
Interceptor Inspect/Clean	5,425.00	2,000.00		7,425.00		7,425.00	
Hydraulic Unit/Tools	6,605.10	500.00		7,105.10		7,105.10	
Computers/Software	11,516.93			11,516.93	1,012.95	10,503.98	
SCADA/Plant Computer System	11,898.39	1,000.00		12,898.39		12,898.39	
15 Silverado Truck w/ Dump Body	25,523.10	3,120.00		28,643.10		28,643.10	
15 Ford Escape E50/W29/S21	5,753.85			5,753.85		5,753.85	
Lawn Mower W50/S50	3,437.50			3,437.50		3,437.50	
Tractor E33/W33/S33	5,771.61	2,850.00		8,621.61		8,621.61	
Copiers (2) TG50/E25/W14.5/S10.5	1,089.37			1,089.37		1,089.37	
Vacuum Trailer W50/S50	18,750.00	3,750.00		22,500.00		22,500.00	
Compactor W50/S50	3,700.00	800.00		4,500.00		4,500.00	
Sewer Extension 12 & 12A	56,240.40	(20,000.00)		36,240.40		36,240.40	
Equip Rebuilds New Plant	137,724.66	15,000.00		152,724.66	37,663.16	115,061.50	
Backhoe W75/S25	1,800.00	1,700.00		3,500.00		3,500.00	
Hydraulic Rod Pusher	(3,606.20)	3,610.00		3.80		3.80	
Jetter	22,000.00	6,000.00		28,000.00		28,000.00	
Generator	28,000.00	10,000.00		38,000.00		38,000.00	
System Improvements	51,430.67	25,000.00		76,430.67		76,430.67	
Stormwater/CSO So Main Project	(15,068.62)			(15,068.62)	26,151.01	(41,219.63)	
Subtotal	436,417.01	62,330.00	621.86	499,368.87	68,758.13	430,610.74	
Interest	2,527.91		6,234.54	8,762.45		8,762.45	
Sand Fee Balance	15,000.00			15,000.00		15,000.00	
BREAKDOWN OF DEPRECIATION CASH:							
Unfinished Projects						430,610.74	
Interest Designated for Use in FY 20-21						8,000.00	
Sand Fee Designated for Use in FY 20-21						15,000.00	
Interest Earnings on Depreciation Acct						762.45	
Undesignated Depreciation Cash						0.00	
Balance 06/30/20						<u>454,373.19</u>	

**ELECTRIC DEPT CIP BALANCE
JUNE 30, 2020**

	06/30/19 Balance	FY 19-20 Budget	Non-Budget Changes	FY 19-20 Available	Spent 06/30/20	06/30/20 Balance	Notes
Mapping	23,966.33			23,966.33		23,966.33	
Transmission Structures	13,524.81	5,000.00		18,524.81		18,524.81	
Easements/Surveys	16,509.75	500.00		17,009.75		17,009.75	
Station Equipment	7,014.33	2,500.00		9,514.33		9,514.33	
Reclosers	40,147.30	7,600.00		47,747.30		47,747.30	
Substation- Battery Bank	36,000.00	6,000.00		42,000.00		42,000.00	
Poles	88,445.51	15,000.00	7,231.88	110,677.39	12,030.16	98,647.23	Billed Customers \$7,231.88
Overhead Construction	751.10	25,000.00	6,512.55	32,263.65	13,953.06	18,310.59	Billed Customers \$6,512.55
Rebuild Circuits	67,500.00			67,500.00		67,500.00	
System Analysis	46,165.58	15,000.00		61,165.58		61,165.58	
Underground Installation	(2,281.75)	10,000.00		7,718.25		7,718.25	
Transformers	3,314.92	10,000.00	8,254.65	21,569.57	23,647.84	(2,078.27)	Billed Customers \$8,254.65
Services	13,400.86	5,000.00	1,313.34	19,714.20	6,936.21	12,777.99	Billed Customers \$1,313.34
Metering	29,320.79	3,000.00		32,320.79		32,320.79	
Smart Meters	512,001.58			512,001.58		512,001.58	
Street Lighting- LED	37,084.74	7,000.00		44,084.74		44,084.74	
Substation at Norwich	125,000.00	10,000.00		135,000.00		135,000.00	
Computers/Software	33,758.21	5,000.00		38,758.21	3,178.16	35,580.05	
Copiers (2) TG50/E25/W14.5/S10.5	2,247.25	400.00		2,647.25		2,647.25	
15 Ford Escape E50/W29/S21	8,723.46	1,650.00		10,373.46		10,373.46	
18 3/4 Ton Trk w/Tool Bdy 4x4 E50/W50	0.00	3,000.00		3,000.00		3,000.00	
45 HP Tractor-E33/W33/S33	0.00	4,000.00		4,000.00		4,000.00	
Land Purchase/Site Development	100,000.00	50,000.00		150,000.00		150,000.00	
Turkey Hill	123,749.25			123,749.25		123,749.25	
Terry Hill Upgrade	300,000.00			300,000.00		300,000.00	
Subtransmission Realign Water St	147,000.00	30,000.00		177,000.00		177,000.00	
Solar Make Ready	0.00	25,000.00		25,000.00	3,847.12	21,152.88	
Substation Surveillance	0.00	10,000.00		10,000.00		10,000.00	
Battery Storage	0.00	67,280.00	0.31	67,280.31		67,280.31	True-Up Xfr from Smart Grid
Smart Grid Balance	17,280.31	(17,280.00)	(0.31)	0.00		0.00	True-Up Xfr to Battery Storage
Cabot Expansion	200,000.00			200,000.00		200,000.00	
Subtotal Plant	1,990,624.33	300,650.00	23,312.42	2,314,586.75	63,592.55	2,250,994.20	
VT Transco Unit Purchase	(7,510.00)	99,619.00	0.03	92,109.03	59,820.00	32,289.03	True-Up Xfr from Highgate
Highgate Sale/Transco Unit Purchase	24,619.03	(24,619.00)	(0.03)	(0.00)		(0.00)	True-Up Xfr to VT Transco
Total	2,007,733.36	375,650.00	23,312.42	2,406,695.78	123,412.55	2,283,283.23	
Interest	17,232.42		24,716.83	41,949.25		41,949.25	
BREAKDOWN OF DEPRECIATION CASH:							
Unfinished Projects						2,283,283.23	
Designated for Use in FY 20-21						0.00	
Undesignated Interest Cash						41,949.25	
Undesignated Depreciation Cash						0.00	
Customer Advance for Construction						28,125.96	
Balance 06/30/20						2,353,358.44	

WATER DEPT PROJECTED SCHEDULE OF NOTES & BONDS PAYABLE
Principal & Interest Payments

	06/30/20	Approp.	Approp.	Approp.	Approp.	Approp.	Approp.	Approp.
	Principal	19	20	21	22	23	24	25
	Balance	Payment	Payment	Payment	Payment	Payment	Payment	Payment
* 98 Water Project - State	253,804.72	FY 23-24	65,530	To Be Recalculated by The State of Vermont				
98 Water Project	327,700.97	FY 23-24	88,670	88,610	88,550	88,490	88,420	-
North Phase Project	1,660,172.59	FY 41-42	113,190	113,150	113,120	113,080	113,040	112,990
West Phase Project	307,836.44	FY 32-33	28,950	To Be Recalculated by The State of Vermont				
South Phase Project	1,084,963.71	FY 34-35	90,880	To Be Recalculated by The State of Vermont				
Central/Washington/King St	1,500,846.78	FY 36-37	113,990	To Be Recalculated by The State of Vermont				
Authorized Debt	5,135,325.21		501,210	201,760	TBD	TBD	TBD	TBD
<u>Proposed Borrowing:</u>			-	-	-	-	-	-
Combined Total			501,210	201,760	TBD	TBD	TBD	TBD

*The State of Vermont suspended SRF loans made through the Drinking Water State Revolving Loan Program & the Clean Water State Revolving Program. The State will re-amortize the 4 loans noted above and will provide a revised payment schedule at a later date.

SEWER DEPT PROJECTED SCHEDULE OF NOTES & BONDS PAYABLE
Principal & Interest Payments

	06/30/20 Principal Balance	Final Payment	Approp. 19 20	Approp. 20 21	21 22	22 23	23 24	24 25
WWTF	2,416,477.49	FY 34-35	213,980	213,890	213,800	213,700	213,600	213,500
Stormwater/CSO South Main - 50%	16,416.00	FY 27-28	-	-	-	-	5,970	5,970
Authorized Debt	2,432,893.49		213,980	213,890	213,800	213,700	219,570	219,470
<u>Proposed Borrowing:</u>			-	-	-	-	-	-
Combined Total	213,980		213,890	213,800	213,700	219,570	219,570	219,470

ELECTRIC DEPT PROJECTED SCHEDULE OF NOTES & BONDS PAYABLE
Principal & Interest Payments

	06/30/20 Principal Balance	Final Payment	Approp. 19 20	Approp. 20 21	21 22	22 23	23 24	24 25
12 kV Rebuild - 98 Bond	270,000.00	FY 28-29	42,200	40,610	38,910	37,950	35,870	33,740
12 kV Rebuild - 00 Bond	60,000.00	FY 30-31	10,330	12,160	7,740	7,450	7,170	6,880
Authorized Debt	330,000.00		52,530	52,770	46,650	45,400	43,040	40,620
<u>Proposed Borrowing:</u>	-	-	-	-	-	-	-	-
Combined Total	52,530	52,770	46,650	45,400	43,040	40,620		

WATER, SEWER, & ELECTRIC FUNDS
BALANCE SHEET
June 30, 2020

ASSETS	WATER FUND	SEWER FUND	ELECTRIC FUND
Cash/Checking/Money Market	405,426	211,379	1,385,790
Cash/Checking/Money Market - Depreciation Acct	203,161	454,373	2,353,358
Accounts Receivable - Net	61,501	55,001	349,897
Unbilled Revenue	52,920	39,260	185,377
Investments - VELCO/TRANSCO	0	0	2,311,204
Prepaid Insurance	3,708	5,103	1,659
Bond Cost Deferred	1,085	1,907	4,982
Deferred Outflow - Pension - GASB 68	30,035	11,310	18,559
Property/Plant/Equipment/Inventory - Net	<u>8,305,929</u>	<u>5,658,737</u>	<u>2,110,967</u>
Total Assets	<u>9,063,765</u>	<u>6,437,070</u>	<u>8,721,793</u>
 LIABILITIES & RETAINED EARNINGS			
Accounts Payable	4,452	16,963	393,562
Bonds Payable	5,135,325	2,432,894	330,000
Customer Deposits & Interest	13,560	0	10,774
Gross Revenue Tax Payable	0	0	9,054
Sales Tax Payable	0	0	2,306
Accrued Interest - Bonds/Notes	12,738	15,484	1,664
Energy Efficiency Charge - Net	0	0	19,550
Customer Advance for Construction	0	0	28,126
Accrued Payroll & Benefits	8,638	6,567	7,770
Accrued Vacation/Sick	18,712	12,808	17,011
Pension Liability - GASB 68	76,730	48,489	43,024
Deferred Inflow - Pension - GASB 68	<u>2,425</u>	<u>301</u>	<u>1,224</u>
Total Liabilities	5,272,580	2,533,506	864,065
Retained Earnings	<u>3,791,185</u>	<u>3,903,564</u>	<u>7,857,728</u>
Total Liabilities & Retained Earnings	<u>9,063,765</u>	<u>6,437,070</u>	<u>8,721,793</u>

UTILITY SCHEDULE OF FEDERAL EXPENDITURES/GRANT SUMMARY
 DOES NOT INCLUDE THE TOWN GOVERNMENTAL FUNDS
 FY 19-20

GRANT NUMBER	STATUS	DATES	FUND	GRANT AMOUNT	FED CFDA #	FEDERAL	STATE	NFLD SHARE	OTHER SHARE
LOAN RF-1217-1.0		50% SEWER	58000 01571	18,240.00	66.458	14,592.00	3,648.00	0.00	0.00
AMENDMENT PENDING		50% TOWN	36042 09719	18,240.00	66.458	14,592.00	3,648.00	0.00	0.00
				36,480.00		29,184.00			

UTILITIES FEDERAL:

STORMWATER PROJECT-MAINS/LATE/ELM/PROSPECT/HIGHLAND

UTILITIES STATE/OTHER: NONE

SPENT PREV FYS	SPENT FY 19-20	TOTAL SPENT	FEDERAL PRIOR YRS	FY 19-20	TOTAL FEDERAL	STATE SHARE FY 19-20	PRIOR YRS	STATE	LOCAL SHARE FY 19-20	TOTAL LOCAL	IN KIND SHARE	OTHER SHARE				
15,088.62	26,151.01	41,239.63	12,054.90	20,920.81	32,975.71	3,013.72	5,230.20	8,243.92	0.00	0.00	0.00	0.00				
				<u>20,920.81</u>			<u>5,230.20</u>									
TOTAL UTILITIES FEDERAL:																
<table border="0" style="width: 100%;"> <tr> <td style="width: 100%;">TOTAL UTILITIES STATE/OTHER:</td> <td style="text-align: right;"><u>0.00</u></td> </tr> <tr> <td>TOTAL UTILITIES COMBINED:</td> <td style="text-align: right;"><u>20,920.81</u></td> </tr> </table>													TOTAL UTILITIES STATE/OTHER:	<u>0.00</u>	TOTAL UTILITIES COMBINED:	<u>20,920.81</u>
TOTAL UTILITIES STATE/OTHER:	<u>0.00</u>															
TOTAL UTILITIES COMBINED:	<u>20,920.81</u>															

UTILITIES FEDERAL:

STORMWATER PROJECT-MAINS/LATE/ELM/PROSPECT/HIGHLAND-SEWER ONLY PORTION

UTILITIES STATE/OTHER: NONE

SUMMARY OF WATER RATES

	1999	Feb 2000	July 2001	July 2002	July 2003	July 2004	July 2005	July 2006	Aug 2007	July 2008	Aug 2009	July 2010	NC July 2011	NC July 2012	NC July 2013	NC July 2014	NC July 2015	NC July 2016	NC July 2017	NC July 2018	NC July 2019	NC July 2020
Admin per mo	7.71	7.00	7.36	7.65	7.81	8.08	8.86	8.98	9.16	9.16	9.16	9.16	9.16	9.16	9.16	9.16	9.16	9.10	9.10	9.10	9.10	9.10
Capacity per ERU/mo	n/a	3.01	4.98	6.09	4.49	5.63	6.74	6.09	5.69	10.52	12.22	12.22	12.22	12.22	12.22	12.22	12.22	12.22	12.22	12.22	12.22	12.22
Usage per cu ft/mo	*0.015	0.0120	0.0150	0.0150	0.0190	0.0207	0.0211	0.0223	0.0239	0.0239	0.0239	0.0239	0.0239	0.0239	0.0239	0.0302	0.0302	0.0381	0.0381	0.0381	0.0419	0.0419
% Change for Residential 1 ERU	--	23.9%	7.0%	7.0%	3.0%	10.3%	8.7%	0.1%	2.0%	18.8%	5.6%	0.0%	0.0%	0.0%	0.0%	8.1%	0.0%	9.2%	0.0%	0.0%	3.9%	0.0%

SUMMARY OF SEWER RATES

	1999	Feb 2000	July 2001	July 2002	July 2003	July 2004	July 2005	July 2006	Aug 2007	July 2008	Aug 2009	July 2010	NC July 2011	NC July 2012	NC July 2013	NC July 2014	NC July 2015	NC July 2016	NC July 2017	NC July 2018	NC July 2019	NC July 2020
Admin per mo	11.38	9.58	9.52	9.64	9.92	10.24	11.34	11.48	11.48	11.48	11.48	10.90	10.90	10.90	10.90	10.73	10.73	10.73	10.73	10.73	9.78	9.78
Capacity per ERU/mo	n/a	1.48	2.40	3.09	5.56	7.81	8.17	7.56	7.56	6.28	6.28	6.28	6.28	6.28	6.28	7.40	7.40	7.40	7.40	7.40	7.40	7.40
Usage per cu ft/mo	0.0164	0.0207	0.0263	0.0282	0.0295	0.0389	0.0526	0.0535	0.0535	0.0567	0.0567	0.0572	0.0572	0.0572	0.0572	0.0605	0.0605	0.0605	0.0605	0.0605	0.0643	0.0643
CSO ** per mo	1.67	1.67	1.67	1.67	0.56	0.56	0.56	0.56	0.56	0.56	0.56	0.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**The CSO charge was a separate item which was developed to retire the debt payments associated with the Combined Sewer Overflow project in 1993. February 2011 was the final billing for this charge.

	1999	Feb 2000	July 2001	July 2002	July 2003	July 2004	July 2005	July 2006	Aug 2007	July 2008	Aug 2009	July 2010	NC July 2011	NC July 2012	NC July 2013	NC July 2014	NC July 2015	NC July 2016	NC July 2017	NC July 2018	NC July 2019	NC July 2020
% Change for Residential 1 ERU	--	16.1%	6.6%	6.6%	8.0%	23.6%	21.9%	-0.1%	0.0%	0.4%	0.0%	-0.9%	-1.3%	0.0%	0.0%	5.7%	0.0%	0.0%	0.0%	0.0%	1.1%	0.0%

AVERAGE MONTHLY RESIDENTIAL USAGE

	Feb 2000	July 2001	July 2002	July 2003	July 2004	July 2005	July 2006	Aug 2007	Aug 2009	July 2010	July 2011	July 2012	July 2013	July 2014	July 2015	July 2016	July 2017	July 2018	July 2019	July 2020	
Average Mo. Residential Usage	530	520	520	520	504	504	463	453	450	427	427	416	416	397	388	398	395	395	360	360	360

SUMMARY OF NORTHFIELD ELECTRIC RATES
WITHOUT EEC CHARGE

RATE CLASS	12-01-08 to 12/31/10	01/01/11 to 12/31/11	01/01/12 to Current
RESIDENTIAL RATE: R			
CUSTOMER CHARGE	\$ 7.70	\$ 8.01	\$ 8.01
0 - 100 KWH NYPA	\$ 0.06107	\$ 0.06351	\$ 0.06351
+100 KWH	\$ 0.13179	\$ 0.13705	\$ 0.13705
WATER HEATER CREDIT	\$ (1.57)	\$ (1.63)	\$ (1.63)
COMMERCIAL RATE: GS			
CUSTOMER CHARGE	\$ 15.47	\$ 16.09	\$ 16.09
KWH	\$ 0.12803	\$ 0.13314	\$ 0.13314
WATER HEATER CREDIT	\$ (1.57)	\$ (1.63)	\$ (1.63)
LARGE POWER CONSUMPTION RATE: A			
CUSTOMER CHARGE	\$ 28.79	\$ 29.94	\$ 29.94
KWH	\$ 0.10356	\$ 0.10769	\$ 0.10769
KW	\$ 8.52	\$ 8.86	\$ 8.86
TRANSFORMER OWNERSHIP DISCOUNT	\$ (0.56)	\$ (0.58)	\$ (0.58)
LARGE POWER CONSUMPTION RATE: B			
CUSTOMER CHARGE	\$ 487.92	\$ 507.39	\$ 507.39
KWH	\$ 0.10602	\$ 0.11025	\$ 0.11025
KW	\$ 6.36	\$ 6.61	\$ 6.61
TRANSFORMER OWNERSHIP DISCOUNT	\$ (0.56)	\$ (0.58)	\$ (0.58)
LARGE POWER CONSUMPTION: ED			
CUSTOMER CHARGE	\$ 28.79	\$ 29.94	\$ 29.94
KWH	\$ 0.10356	\$ 0.10769	\$ 0.10769
KW	\$ 2.12	\$ 2.20	\$ 2.20
TRANSFORMER OWNERSHIP DISCOUNT	\$ (0.56)	\$ (0.58)	\$ (0.58)
STREET & HIGHWAY LIGHTING RATE: SL			
KWH	\$ 0.19113	\$ 0.19876	
HPS			
100 WATT PER MONTH			\$ 9.17
150 WATT PER MONTH			\$ 12.80
250 WATT PER MONTH			\$ 14.58
LED			
20 LED 37 WATT PER MONTH			\$ 4.09
20 LED 50 WATT PER MONTH			\$ 4.53
40 LED 60 WATT PER MONTH			\$ 5.46
40 LED 92 WATT PER MONTH			\$ 6.54
YARD LIGHT RATE: YL			
100 WATT PER MONTH	\$ 9.42	\$ 9.80	\$ 9.80
175 WATT PER MONTH	\$ 14.84	\$ 15.43	\$ 15.43
400 WATT PER MONTH	\$ 33.68	\$ 35.02	\$ 35.02
LED			
20 LED 37 WATT PER MONTH			\$ 4.09
20 LED 50 WATT PER MONTH			\$ 4.53
40 LED 60 WATT PER MONTH			\$ 5.46
40 LED 92 WATT PER MONTH			\$ 6.54

SUMMARY OF ELECTRIC EEC RATES

	02/01/08	02/01/09	02/01/10	02/01/11	02/01/12	02/01/13	02/01/14	02/01/15	02/01/16	02/01/17	02/01/18	02/01/19	02/01/20
RESIDENTIAL RATE: R													
0 - 100 KWH NYFA	\$ 0.00668	\$ 0.00670	\$ 0.00773	\$ 0.00918	\$ 0.00931	\$ 0.01011	\$ 0.01091	\$ 0.01173	\$ 0.01281	\$ 0.01400	\$ 0.01413	\$ 0.01371	\$ 0.01188
+100 KWH	\$ 0.00668	\$ 0.00670	\$ 0.00773	\$ 0.00918	\$ 0.00931	\$ 0.01011	\$ 0.01091	\$ 0.01173	\$ 0.01281	\$ 0.01400	\$ 0.01413	\$ 0.01371	\$ 0.01188
COMMERCIAL RATE: GS													
KWH	\$ 0.00577	\$ 0.00575	\$ 0.00666	\$ 0.00808	\$ 0.00796	\$ 0.00867	\$ 0.00928	\$ 0.01008	\$ 0.01094	\$ 0.01192	\$ 0.01091	\$ 0.01091	\$ 0.01024
LARGE POWER CONSUMPTION RATE: A													
KWH	\$ 0.00364	\$ 0.00359	\$ 0.00420	\$ 0.00508	\$ 0.00513	\$ 0.00559	\$ 0.00605	\$ 0.00648	\$ 0.00704	\$ 0.00772	\$ 0.00707	\$ 0.00707	\$ 0.00662
KW	\$ 0.6616	\$ 0.6671	\$ 0.7280	\$ 0.8558	\$ 0.8138	\$ 0.8954	\$ 0.9290	\$ 1.0543	\$ 1.1178	\$ 1.2436	\$ 1.1383	\$ 1.1383	\$ 1.13825
LARGE POWER CONSUMPTION RATE: B													
KWH	\$ 0.00284	\$ 0.00294	\$ 0.00383	\$ 0.00437	\$ 0.00348	\$ 0.00404	\$ 0.00444	\$ 0.00484	\$ 0.00525	\$ 0.00584	\$ 0.00522	\$ 0.00522	\$ 0.00521
KW	\$ 0.4328	\$ 0.5612	\$ 0.6350	\$ 1.0135	\$ 0.8944	\$ 0.9965	\$ 1.0514	\$ 1.1344	\$ 1.2125	\$ 1.3875	\$ 1.2132	\$ 1.2132	\$ 1.21316
LARGE POWER CONSUMPTION: ED													
KWH	\$ 0.00364	\$ 0.00359	\$ 0.00420	\$ 0.00508	\$ 0.00513	\$ 0.00559	\$ 0.00605	\$ 0.00648	\$ 0.00704	\$ 0.00720	\$ 0.00707	\$ 0.00707	\$ 0.00662
KW	\$ 0.6616	\$ 0.6671	\$ 0.7280	\$ 0.8558	\$ 0.8138	\$ 0.8954	\$ 0.9290	\$ 1.0543	\$ 1.1178	\$ 1.2436	\$ 1.1383	\$ 1.1383	\$ 1.13825
STREET & HIGHWAY LIGHTING RATE: SL													
KWH	\$ 0.00577	\$ 0.00575	\$ 0.00666	\$ 0.00808	\$ 0.00796	\$ 0.00870	\$ 0.00930	\$ 0.01010	\$ 0.01090	\$ 0.01190	\$ 0.01090	\$ 0.01091	\$ 0.01024
100 WATT PER MONTH	\$	\$	\$	\$	\$	\$ 0.29	\$ 0.31	\$ 0.36	\$ 0.39	\$ 0.43	\$ 0.39	\$ 0.39	\$ 0.37
150 WATT PER MONTH	\$	\$	\$	\$	\$	\$ 0.43	\$ 0.47	\$ 0.55	\$ 0.59	\$ 0.64	\$ 0.59	\$ 0.59	\$ 0.55
250 WATT PER MONTH	\$	\$	\$	\$	\$	\$ 0.72	\$ 0.78	\$ 0.91	\$ 0.98	\$ 1.07	\$ 0.98	\$ 0.98	\$ 0.92
20 LED 37 WATT PER MONTH	\$	\$	\$	\$	\$	\$ 0.11	\$ 0.12	\$ 0.13	\$ 0.15	\$ 0.16	\$ 0.15	\$ 0.15	\$ 0.14
20 LED 50 WATT PER MONTH	\$	\$	\$	\$	\$	\$ 0.14	\$ 0.16	\$ 0.18	\$ 0.20	\$ 0.21	\$ 0.20	\$ 0.20	\$ 0.18
40 LED 60 WATT PER MONTH	\$	\$	\$	\$	\$	\$ 0.17	\$ 0.20	\$ 0.22	\$ 0.24	\$ 0.26	\$ 0.24	\$ 0.24	\$ 0.22
40 LED 92 WATT PER MONTH	\$	\$	\$	\$	\$	\$ 0.26	\$ 0.29	\$ 0.33	\$ 0.36	\$ 0.39	\$ 0.36	\$ 0.36	\$ 0.34
YARD LIGHT RATE: YL													
100 WATT PER MONTH	\$ 0.21	\$ 0.21	\$ 0.24	\$ 0.29	\$ 0.29	\$ 0.31	\$ 0.33	\$ 0.36	\$ 0.39	\$ 0.43	\$ 0.39	\$ 0.39	\$ 0.37
175 WATT PER MONTH	\$ 0.36	\$ 0.36	\$ 0.42	\$ 0.51	\$ 0.50	\$ 0.55	\$ 0.59	\$ 0.64	\$ 0.69	\$ 0.75	\$ 0.69	\$ 0.69	\$ 0.65
400 WATT PER MONTH	\$ 0.83	\$ 0.83	\$ 0.96	\$ 1.16	\$ 1.15	\$ 1.25	\$ 1.34	\$ 1.45	\$ 1.57	\$ 1.71	\$ 1.57	\$ 1.57	\$ 1.47
20 LED 37 WATT PER MONTH	\$	\$	\$	\$	\$	\$ 0.11	\$ 0.12	\$ 0.13	\$ 0.15	\$ 0.16	\$ 0.15	\$ 0.15	\$ 0.14
20 LED 50 WATT PER MONTH	\$	\$	\$	\$	\$	\$ 0.14	\$ 0.16	\$ 0.18	\$ 0.20	\$ 0.21	\$ 0.20	\$ 0.20	\$ 0.18
40 LED 60 WATT PER MONTH	\$	\$	\$	\$	\$	\$ 0.17	\$ 0.20	\$ 0.22	\$ 0.24	\$ 0.26	\$ 0.24	\$ 0.24	\$ 0.22
40 LED 92 WATT PER MONTH	\$	\$	\$	\$	\$	\$ 0.26	\$ 0.29	\$ 0.33	\$ 0.36	\$ 0.39	\$ 0.36	\$ 0.36	\$ 0.34

TOWN OF NORTHFIELD, VERMONT WARNING OF 2020 ANNUAL MEETING

The legal voters of the Town of Northfield, Vermont, are hereby notified and warned to meet in the Mary Granai Corrigan Auditorium at the Northfield Middle/High School on Monday, March 2, 2020, at half past six o'clock in the evening (6:30 P.M.) to act upon the following articles. Voting for all Australian Ballot articles and elections will be held in the Lobby of the Northfield Middle/High School on Tuesday, March 3, 2020 from seven o'clock in the forenoon until seven o'clock in the evening [7:00 A.M.–7:00 P.M.):

Reciting of the Pledge of Allegiance.

- Article 1.** To elect a Moderator.
- Article 2.** To elect all requisite officers: Grand Juror, 1 year; Select Board member, 3 year seat; Select Board member, 2 year seat; Lister, 3 year seat; Lister, 2 year remainder of a 3 year seat; Town Agent, 1 year; Trustee of the Brown Public Library, 3 year seat; Trustee of the Brown Public Library, 3 year seat; Water & Waste Water Commissioner, 3 year seat; and Electric Utility Commissioner, 3 year seat. (Australian Ballot)
- Article 3.** Shall the Town approve the reports of the Town Officials?
- Article 4.** Shall the voters authorize total fund expenditures of \$4,770,090 of which \$3,305,000 shall be raised by property taxes and \$1,465,090 by non-tax revenues?
- Article 5.** Shall the Town of Northfield begin its Annual Meeting on the Monday evening preceding the first Tuesday in March?
- Article 6.** Shall the voters authorize the Select Board to borrow an amount not to exceed one hundred and eighty-two thousand dollars (\$182,000) for a period not to exceed ten (10) years for the purchase of a Fire Tanker Truck? (Australian Ballot)
- Article 7.** Shall the voters authorize the Town to exempt from local property taxation, to the extent of 50% of the appraised value, the land and premises of Mayo Healthcare, Inc., located at 71 Richardson Street, for a period of three (3) years beginning July 1, 2020? (For informational purposes only, the FY 2019/2020 property taxes total is \$88,709.69.) (Australian Ballot)
- Article 8.** Shall the voters of the Town of Northfield authorize the Select Board to hire a part-time Economic Development Director for the Town of Northfield using \$10,488 from local tax revenue and any balance to be paid by the Economic Development Fund? (For informational purposes only, the estimated cost of wages for this part-time position is \$31,464.) (Australian Ballot)
- Article 9.** Shall the voters authorize the expenditure of an amount not to exceed twenty-one thousand dollars (\$21,000) for FY21 towards the Northfield Commuter year-round commuter with service between Northfield and Montpelier? (Australian Ballot)
- Article 10.** Shall the voters authorize the expenditure of \$13,600 for the Central Vermont Home Health and Hospice? (Australian Ballot)
- Article 11.** Shall the voters authorize the expenditure of \$3,000 for the Central Vermont Council on Aging? (Australian Ballot)
- Article 12.** Shall the voters authorize the expenditure of \$2,800 for the Good Samaritan Haven? (Australian Ballot)
- Article 13.** Shall the voters authorize the expenditure of \$2,500 for the Washington County Diversion Program? (Australian Ballot)
- Article 14.** Shall the voters authorize the expenditure of \$2,500 for Washington County Mental Health Services, Inc.? (Australian Ballot)
- Article 15.** Shall the voters authorize the expenditure of \$1,250 for the People's Health and Wellness Clinic? (Australian Ballot)

- Article 16.** Shall the voters authorize the expenditure of \$1,200 for Central Vermont Adult Basic Education? (Australian Ballot)
- Article 17.** Shall the voters authorize the expenditure of \$1,200 for the Vermont Association for the Blind and Visually Impaired? (Australian Ballot)
- Article 18.** Shall the voters authorize the expenditure of \$1,000 for Capstone Community Action, Inc.? (Australian Ballot)
- Article 19.** Shall the voters authorize the expenditure of \$1,000 for Circle? (Australian Ballot)
- Article 20.** Shall the voters authorize the expenditure of \$1,000 for Good Beginnings of Central Vermont? (Australian Ballot)
- Article 21.** Shall the voters authorize the expenditure of \$1,000 for the Vermont Center for Independent Living? (Australian Ballot)
- Article 22.** Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County? (Australian Ballot)
- Article 23.** Shall the voters authorize the expenditure of \$750 for the Sexual Assault Crisis Team of Washington County? (Australian Ballot)
- Article 24.** Shall the voters authorize the expenditure of \$600 for the Washington County Youth Service Bureau/Boys & Girls Club? (Australian Ballot)
- Article 25.** Shall the voters authorize the expenditure of \$500 for Everybody Wins! Vermont? (Australian Ballot)
- Article 26.** Shall the voters authorize the expenditure of \$400 for Community Harvest of Central Vermont? (Australian Ballot)
- Article 27.** Shall the voters authorize the expenditure of \$400 for the Friends of the Winooski River? (Australian Ballot)
- Article 28.** Shall the voters authorize the expenditure of \$300 for Green Up Vermont? (Australian Ballot)
- Article 29.** Shall the voters authorize the expenditure of \$250 for OUR House of Central Vermont? (Australian Ballot)
- Article 30.** Shall the Town of Northfield collect property taxes in four (4) installments which shall be due on August 14, 2020 and November 13, 2020 and February 12, 2021 and May 14, 2021?
- Article 31.** To transact any other non-binding business proper to be brought before said meeting.

**DATED AT NORTHFIELD, VERMONT
THIS 28th DAY OF JANUARY, 2020**

K. DAVID MAXWELL, Chair
JULIE H. GOODRICH, Vice-Chair
LYNN DONEY

KENNETH W. GOSLANT
NATHANIEL MILLER



Select Board, Town of Northfield, Vermont

Notice: Requests for mailed absentee ballots for this meeting must be received by Monday, March 2, 2020 at 4:30 p.m. at the Town Clerk's Office. Voters may also vote absentee at the Town Clerk's Office until 4:30 p.m. on Monday, March 2, 2020. Further information on voter registration and absentee voting or any other appropriate information may be obtained from the Town Clerk at the Municipal Building during normal business hours.

**TOWN OF NORTHFIELD, VERMONT
MEETING OF THE ANNUAL TOWN MEETING
MARCH 2/3, 2020**

Pursuant to the foregoing warning, the legal voters of the Town of Northfield are hereby notified and warned to meet in the Mary Granai Corrigan Auditorium at the Northfield Middle/High School on March 2, 2020 at 6:30pm in the evening to act upon the following articles. Voting for Australian Ballot articles and elections will be held in the lobby of Northfield Middle/High School on Tuesday March 3, 2020 from 7:00 a.m.-7:00 p.m.

Total Australian ballot voters: 1336

Meeting was called to order at 6:30 p.m.

Article 1. To elect a Moderator.

Brad Denny nominated Cassie Morse, seconded by Mary Dollenmaier
 Richard Wobby nominated Richard Cleveland, seconded by John Cruickshank
 Written ballot was called: Results- Cleveland- (23) Morse- (138*) Cassie Morse was elected
 Town Moderator.

Cassie Morse asked to adopt/amend the rule for allowing non-Northfield residents to be able to answer questions: Town Manager Schulz, Police Chief John Helfant & Ambulance Chief Lawton Rutter and limit debate to five minutes at a time.
 Amendment passed by unanimous consent.

Article 2. To elect all requisite Officers.

Grand Juror for one year:

Charlene McCarney	1121*
Write-ins	9
Blanks	206

Selectman three years:

Lynn Doney	592
John Stevens	631*
Write-ins	6
Blanks	107

Selectman two years:

Charlie Morse	1103*
Write-ins	29
Blanks	204

Town Agent one year:

Kim Pedley	1188*
Write-ins	14
Blanks	134

Trustee Brown Public Library three years: (2-seats)

Tossy Garrett	1117*
Write-ins	30
Blanks	1525

Lister three years:

David Ritzer	1155*
Write-ins	6
Blanks	175

Lister 2-year remainder of three years:

Susan Popowski	1083*
Write-ins	9
Blanks	244

Electric Utility Commissioner 3-years

Stephen Fitzhugh	845*
Write-ins	16
Blanks	29

Water & Wastewater Commissioner 3-years

Dennis Donahue	664*
Write-ins	8
Blanks	18

Article 3. Shall the Town approve the reports of the Town Officials?

Motion made by Selectman Maxwell; seconded by Selectwoman Goodrich
Laura Ranker asked for an update in regards to the Town Managers Report on the combined sewer overflow project wondering if the State of Vermont’s commitment for funding is 50% for this project and asked what would the cost be to the Town and when would this project would be getting started.

Manager Schulz explained the Select board has hired an engineer to work on this project and that the firm is currently working on the construction of this plan. Schulz stated the State of Vermont has agreed to pay for 50% of this construction plan. Schulz stated he is not sure at this time what the State of Vermont will subsidize for this project or when it will begin.

Ms. Ranker inquired about the Highway Report in regards to the rental of a second grader and the contract tree removal expenditure. Manager Schulz explained that a second grader will be rented again this year for a week to help get the roads in good shape.
Question called Article 3. Approved

Article 4. Shall the voters authorize total fund expenditures of \$4,770,090 of which \$3,305,000 shall be raised by property taxes and \$1,465,090 by non-tax revenues?

Motion made by Selectman Miller; seconded by Selectman Doney

Laura Ranker inquired about a debt of \$56,000 and if this was principle only for the roads and asked if looking forward at this schedule for next year \$128,000 will it be for principle and interest? Manager Schulz stated that was correct.

Ranker asked about the appropriation for the Economic Development Director and how the remainder of this position would be funded moving forward. Manager Schulz stated if this item is approved it would be coming out of the Economic Development Fund for the FY20-21 budget.

Manager Schulz explained moving in the future the Select Board or the voters would have to decide whether to use these funds out of the Economic Development fund to support the Economic Director position.

Laura Ranker made a motion to amend the budget; seconded by Kathleen Lott

To read as follows to adjust the fund expenditures of \$4,649,063 of which \$3,146,707 shall be raised by property taxes and \$1,465,090 by non-tax revenues? Laura Ranker stated this was a decrease by \$121,027.

Steve Davis stated he attended budgets meetings and the blame for tax increases lies on Montpelier not on the Northfield Select Board. Mark Fournier stated the Select Board has worked hard on this budget and tried not to raise property taxes but there are a lot of repairs needed on the roads and sidewalks.

Tossy Garrett asked to call the question on the amendment, seconded by Charlie Morse. Question called -Amendment failed.

Kathleen Lott asked about page 89, line item for the tasers and if we were borrowing money to purchase these. Manager Schulz stated the tasers had already been purchased as approved by the Select Board. According to Schulz, the Town Auditor stated it should be listed this way in the Town Report. Lott inquired about the training the officers would receive for using the tasers. Schulz stated an officer is trained at the Police Academy and will then be able to train fellow officers. Schulz also stated there is a written policy.

Richard Wobby asked what the amount is for Articles 9-29 and if this amount was included in the \$3,305,000 to be raised by property taxes. Manager Schulz said the amount was \$67,538 and this would increase the amount to be raised by property taxes.

Question called Article 4. Approved

Article 5. Shall the Town of Northfield begin its Annual Meeting on the Monday evening preceding the first Tuesday in March?

Question called Article 5. Approved

Article 6. Shall the voters authorize the Select Board to borrow an amount not to exceed one hundred and eighty-two thousand dollars (\$182,000) for a period not to exceed ten (10) years for the purchase of a Fire Tanker Truck? (Australian ballot)

YES-946*

NO-35

Article 7. Shall the voters authorize the Town to exempt from local property taxation, to the extent of 50% of the appraised value, the land and premises of the Mayo Healthcare, Inc., located at 71 Richardson Street, for a period of three (3) years beginning July 1, 2020? (For informational purposes only, the FY2019-2020 property taxes total is \$88,709.69.) (Australian ballot)

YES-695*

NO-584

Article 8. Shall the voters of the town of Northfield authorize the Select Board to hire a part-time Economic Development Director for the Town of Northfield using \$10,488 from local tax revenue and any balance to be paid by the Economic Development fund? (For informational purposes only, the estimated cost of wages for this part-time position is \$31,464.) (Australian ballot)

YES-745*

NO-547

Article 9. Shall the voters authorize the expenditure of an amount not to exceed twenty-one thousand (\$21,000) dollars for FY21 towards the Northfield Commuter year-round service between Northfield & Montpelier? (Australian ballot)

YES-947*

NO-364

Article 10. Shall the voters authorize the expenditure of \$13,600 for the Central Vermont Home Health and Hospice? (Australian ballot)

YES-1092*

NO-220

Article 11. Shall the voters authorize the expenditure of \$3000 for Central Vermont Council on Aging? (Australian ballot)

YES-1003*

NO-304

Article 12. Shall the voters authorize the expenditure of \$2800 for The Good Samaritan Haven? (Australian ballot)

YES-877*

NO-404

Article 13. Shall the voters authorize the expenditure of \$2500 for the Washington County Diversion Program? (Australian ballot)

YES-816*

NO-461

Article 14. Shall the voters authorize the expenditure of \$2500 for the Washington County Mental Health Services? (Australian ballot)

YES-1020*

NO-291

Article 15. Shall the voters authorize the expenditure of \$1250 for the People's Health and Wellness Clinic? (Australian ballot)

YES-926*

NO-378

Article 16. Shall the voters authorize the expenditure of \$1200 for Central Vermont Adult Basic Education? (Australian ballot)

YES-920*

NO-387

Article 17. Shall the voters authorize the expenditure of \$1200 for the Vermont Association for the Blind and visually impaired? (Australian ballot)

YES-1007*

NO-289

Article 18. Shall the voters authorize the expenditure of \$1000 for Capstone Community Action, Inc (formerly Central Vermont Community Action Council)? (Australian ballot)

YES-824*

NO-465

Article 19. Shall the voters authorize the expenditure of \$1000 for Circle (formerly known as Battered Women's Services and Shelter)? (Australian ballot)

YES-1066*

NO-254

Article 20. Shall the voters authorize the expenditure of \$1000 for Good Beginnings of Central Vermont? (Australian ballot)

YES-883*

NO-394

Article 21. Shall the voters authorize the expenditure of \$1000 for the Vermont Center for Independent Living? (Australian ballot)

YES-891*

NO-379

Article 22. Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County? (Australian ballot)

YES-844*

NO-424

Article 23. Shall the voters authorize the expenditure of \$750 for the Sexual Assault Crisis Team of Washington County? (Australian ballot)

YES-1005*

NO-280

Article 24. Shall the voters authorize the expenditure of \$600 for the Washington County Youth Service Bureau/Boys & Girls Club? (Australian ballot)

YES-912*

NO-361

Article 25. Shall the voters authorize the expenditure of \$500 for Everybody Wins! Vermont? (Australian ballot)

YES-558

NO-675*

Article 26. Shall the voters authorize the expenditure of \$400 for Community Harvest of Central Vermont? (Australian ballot)

YES-750*

NO-510

Article 27. Shall the voters authorize the expenditure of \$400 for the Friends of the Winooski River? (Australian ballot)

YES-710*

NO-558

Article 28. Shall the voters authorize the expenditure of \$300 for the Green Up Vermont? (Australian ballot)

YES-954*

NO-323

Article 29. Shall the voters authorize the expenditure of \$250 for OUR House of Central Vermont? (Australian ballot)

YES-711*

NO-512

Article 30. Shall the Town of Northfield collect property taxes in four installments which shall be due on August 14, 2020 and November 13, 2020 and February 12, 2021 and May 14, 2021?

Motion made by Selectwoman Goodrich Goslant; seconded by Selectman Maxwell
Question called Article 30. Approved

Article 31. To transact any other non-binding business proper to be brought before said meeting.

Some attendees voiced their support for articles to be voted on by Australian ballot, more specifically Articles #8, 14 &19.

Selectman Maxwell took to the microphone and recognized Steve Jeffrey for his years of service as the Town Moderator; Ken Goslant for his years of service as Select Board member; and retiring Norwich University President Richard Schneider, who is a Rear Admiral in the Coast Guard Reserve and a valued member of the Northfield community for the past twenty (20) years; and also recognized his wife Jaime Schneider. Selectman Maxwell stated the Town Report was dedicated to them this year. Selectman Maxwell moved forward by reading a resolution that was approved by the Select Board and dedicated to Dr. and Mrs. Schneider.

Steve Davis stated he is here tonight to present a resolution to the Town of Northfield to declare Northfield as a sanctuary from anti-self-defense laws that have been presented out of Montpelier the last couple of years. Mr. Davis wants to clarify that this is not a gun resolution to become a gun town. It's a resolution for the defense of the right to keep and bear arms. It is to stop the eroding of being able to bear arms in accordance with Article 16 of the Vermont Constitution and the Second Amendment of the Constitution of the United States. Mr. Davis stated we need to send a message to Montpelier and reject any more restrictions on our rights. Mr. Davis read a resolution he had prepared. Mr. Davis made a motion and asked voters to accept the resolution; seconded by Kathleen Lott.

Moderator Morse ruled to override the resolution. Moderator Morse stated that the resolution as written is outside the scope of town business and is not germane to town business as defined in the Town Charter. She further ruled the resolution as improper because it calls for Town officials not to enforce future laws to be enacted by the State of Vermont, which violates the oath they take to uphold national and Vermont state law.

Steve Davis made a motion and called for a vote to appeal the Moderators decision; seconded by Kathleen Lott. Will Eberle asked to call the question; seconded by Charlie Morse

A division was requested- 168 in favor to sustain the Moderator's decision to overrule the resolution out of order and improper; 55 against not to sustain the Moderator's decision.

Motion to adjourn made by Charlie Morse; seconded by Scott Sabol. Question called and approved.

Meeting adjourned 8:45 p.m.

Respectfully submitted,

Kim Pedley, CVC
Town Clerk/Treasurer

Attest:
Cassie Morse Town Moderator

Attest:
Lea Hatch, Justice of Peace

BIRTHS RECORDED IN NORTHFIELD, 2020

NAME OF CHILD	SEX	DATE OF BIRTH
Dean Dodge Hough	M	01/04/2020
Benjamin Byron-Page Moyer	M	01/20/2020
Marley Cole Philbrick	F	02/20/2020
Levi Curtis Rogers-Hedding	M	02/29/2020
Frances Lucille Eberle	F	03/13/2020
Sophia Leann Girard	F	03/29/2020
Madelynn Ann Maurice	F	04/11/2020
Deon Alexander St. John	M	04/12/2020
Mason Ross Jarvis	M	04/29/2020
Andrew Murray Anderson	M	05/01/2020
Cleo Ruth Law	F	05/09/2020
Avery Lynn Lamorey	F	05/10/2020
Elijah Nathaniel Berte	M	05/11/2020
Oakley James Magoon	M	06/11/2020
Erik Richard Copeland	M	06/24/2020
Margaret Mae Haskins	F	06/25/2020
Claire Ada Kunkel	F	06/26/2020
Lillian Rae Geyer	F	07/10/2020
Jacob Daniel Dadah	M	07/11/2020
Octavia Layne Manning	F	07/16/2020
Saorise Grace Lord	F	08/16/2020
Scarlet Marie St. John	F	08/19/2020
Sophia Margaret Lalinde	F	08/26/2020
Taven Ryder Moreau	M	08/31/2020
Henri Archille Routhier	M	09/02/2020
Onni Pascal Routhier	M	09/02/2020
Jasmine Lily Grace Haja	F	09/06/2020
Harold Bowman DeMasi	M	09/09/2020
Kalvin Warner Doney	M	10/06/2020
Oliver Walter Marston	M	10/20/2020
Grace Harperlee Martin	F	11/02/2020
Kinsley Grace Holmes	F	11/16/2020
Niamh Aifric Fisher	F	11/17/2020
Molly Madeleine Pinkham	F	12/01/2020
River Burton Gauthier	M	12/03/2020
Parker Wren Fricke	M	12/24/2020

MARRIAGES RECORDED IN NORTHFIELD, 2020

APPLICANT A	APPLICANT B	DATE OF CIVIL MARRIAGE
Taylor Lewis Elmer	Samantha Allison Herring	01/23/2020
Zachary Spence Minor	Celia Marie Smith	02/01/2020
Danielle Lynn Pimentel	Carlos Daniel Nava, Jr.	02/14/2020
Nathina Naomi Roy	Eric William Duncan	03/19/2020
Matthew Francis Cohen	Genevieve Caley Everett	03/20/2020
Eric David Martens	Hannah Rose Ellis	03/25/2020
Jessica Lynn Trudell	Randall Guy Barber, Jr.	03/26/2020
Tanya Ranae Harper	Jazmin Jade Hensen	04/03/2020
Steven Hunter Kreis	Tressa Rose Twombly	07/11/2020
Aaron Leonard Alger	Jessica Lindsey Slocum	08/08/2020
Tammy Marie Hunt	Ben Lee Hale	09/12/2020
Alexandria Lynn Rowlee	Donald Ryan Rains	09/26/2020
Melissa Erin Ross	Keegan Charles Grant	10/03/2020
Shane Philip Locke	Kristin Marie Anderson	10/10/2020
Monica Lynn Frost	Paul-Martin Emilien Gaboriault	10/10/2020
Sarah Kathryn Gibbons	Brandon Patrick Gallant	10/10/2020
Tonya Mae Graham	Stephen Leonard Perry	10/19/2020
Jed Daniel Salminen	Chloe Lora Cartularo	10/24/2002
Steven Robert Hall	Emily Lynn Shoestock	11/04/2020
Olivia Grace Coots	Annika Kajsa Smith	11/07/2020
Kathleen Anne Laferriere	Paul E. Laferriere	12/31/2020

DEATHS RECORDED IN NORTHFIELD, 2020

NAME OF DECEASED	AGE AT DEATH	DATE OF DEATH	NAME OF DECEASED	AGE AT DEATH	DATE OF DEATH
Timothy Charles Healy	65	01/13/2020	Margaret Haskins	17 days	07/12/2020
Marie Williams Bingham	94	01/20/2020	Guenther M. Kraus	96	07/13/2020
Robert F. Maloney, Sr.	89	02/02/2020	Emmeline Austin O'Neill	4 months	07/16/2020
Carol Dale Spine	95	02/06/2020	Joseph Morvan	53	07/19/2020
Todd Earl Davidson	55	02/16/2020	Wanda Lee Stone	60	07/22/2020
Lillian Chatrfield	87	02/25/2020	Dorothy E. Mailman	78	07/30/2020
Marcia Farley	77	02/26/2020	Gordon B. Graham	98	08/01/2020
Levi C. Rogers-Hedding	>1 day	02/29/2020	Rebecca Jane Pierson	65	08/02/2020
Robert Arthur Beaupre	82	03/02/2020	Paul Lloyd LaValley	49	08/15/2020
Lucille F. Quesnel	80	03/05/2020	Albert J. Messier	87	08/16/2020
Maycle K. Perry	95	03/10/2020	Earline A. Lafreniere	85	08/18/2020
Frank Emerald Archer	96	03/11/2020	Kennard Duane Fearing	91	08/19/2020
Dylan John Satre	25	03/19/2020	Bernice Jean Drown	96	08/20/2020
Marcel George Messier	79	03/26/2020	Joyce Goudey Smykal	89	08/26/2020
Joyce Marilyn Stark	83	03/30/2020	Leslie A. Skinner, Jr.	92	08/26/2020
Joseph Francis Willey	91	03/31/2020	Robert G. Gibson	90	08/29/2020
Barbara Jean Eastman	71	04/02/2020	Frederick David Partlow	80	09/01/2020
Harvey W. Eastman	70	04/06/2020	Michael Ryno Charron	69	09/15/2020
Marilyn Knowles Zeno	89	04/13/2020	Milton Nass Arnesen	97	09/22/2020
Ella M. Grady	92	04/18/2020	Esther M. John	94	09/24/2020
Wanita Curtis Raspe	68	05/14/2020	Loretta M. Wimble	92	10/09/2020
Ernest W. Gibson	92	05/17/2020	Tracey Lynch Meaney	56	10/10/2020
Joan E. Laughlin	87	05/18/2020	Dolores Eisenach-McCracken	90	10/20/2020
Mary Elizabeth Hoppe	68	05/22/2020	Floyd Edgar Downing	64	10/21/2020
Barry Walch Mynter	83	05/23/2020	Elsie Lena West	96	11/09/2020
Nicolas K. McKeever	31	05/24/2020	Philip B. Hathaway	81	11/10/2020
Mayo Elwin Sanborn	83	06/02/2020	Frances Laura Cross	98	11/25/2020
Ronald L. Larson	81	06/06/2020	Logan Bradley Prior	26	11/26/2020
Ann E. LaValley	84	06/12/2020	Yvonne Coolidge Labare	86	12/05/2020
Raymond C. Doubleday	75	06/17/2020	Lewis Joseph Amell	87	12/14/2020
Albert R. Elwell	79	06/26/2020	Winona Dixon Souza	97	12/18/2020
Anna L. G. E. Crain	92	06/28/2020	Clark Bothfeld	90	12/20/2020
Patricia Rogers Seaver	90	06/28/2020	Charlotte L. Tallman	76	12/22/2020
Maryjoann B. Osborne	70	07/06/2020	Elroy Albert Chase	89	12/22/2020
William H. Blanchard	77	07/10/2020			

LICENSES, FEES, PERMITS, AND FINES

LICENSES

Dog License

(Neutered Male or Spayed Female)	\$14.00
(Male or Female)	\$20.00
<i>Late License</i> (After April 1):	
(Neutered Male or Spayed Female)	\$17.00
(Male or Female)	\$23.00

Liquor/Malt Beverage License

1st Class	\$230.00
2nd Class	\$140.00

FEES

Ambulance

	Resident	Non-Resident
BLS Treat No Transport	\$125.00	\$150.00
BLS Non-Emergency	\$475.00	\$525.00
BLS Emergency	\$625.00	\$675.00
ALS Treat No Transport	\$200.00	\$250.00
ALS Non-Emergency	\$650.00	\$700.00
ALS Emergency (ALS-1)	\$700.00	\$750.00
ALS Emergency (ALS-2)	\$800.00	\$850.00
Off Road Rescue (per hour)	\$175.00	\$175.00
Specialty Care Transport	\$900.00	\$950.00
BLS/ALS Mileage	\$17.00	\$17.00
Extrication	\$200.00	\$250.00
Institutional Lift Assist	\$200.00	N/A
Event Coverage Standby (per hour)		
BLS/ALS Ambulance	\$80.00	\$80.00
Single EMT	\$50.00	\$50.00
Off Road	\$75.00	\$75.00

Cemetery

	Resident	Non-Resident
Full Lot (4 Graves)	\$2,400.00	\$2,880.00
Half Lot (2 Graves)	\$1,200.00	\$1,440.00
One Lot (1 Grave)	\$600.00	\$720.00
Grave Opening (Regular Lot)	\$500.00	\$500.00
Grave Opening (Winter Burial)	\$800.00	\$800.00
Cremation	\$300.00	\$300.00
Infant Interment	\$200.00	\$200.00
Setting Markers (for VA Marker)	\$200.00	\$200.00
Setting Markers (with Cement)	\$200.00	\$200.00
Vault Fee	\$250.00	\$250.00
Weekend/Holiday Burial	\$700.00	\$700.00
Weekend/Holiday Cremation	\$350.00	\$350.00

Copies

Accident Reports	\$35.00
ArcView Map Printouts	\$2.00
Regular Size Copies	\$0.25
Oversized Copies	\$0.50

Town Clerk Fees

Recordings (per page)	\$15.00
Misc. Town Clerk Fees	Various

Fingerprinting

\$25.00

LICENSES, FEES, PERMITS, AND FINES (CONT.)

PERMITS

Zoning Permits

(Note: AF = Additional Fee)

Commercial/Industrial Buildings: Up to 1600 Sq. Ft.	\$320.00
Over 1600 Sq. Ft.: <i>(Total Sq. Ft. - 1600) X \$.20 = AF</i>	\$320.00 + AF
Additions to Commercial/Industrial: Up to 800 Sq. Ft.	\$160.00
Over 800 Sq. Ft.: <i>(Total Sq. Ft. - 800) X \$.20 = AF</i>	\$160.00 + AF
New Homes: Up to 1600 Sq. Ft.	\$160.00
Over 1600 Sq. Ft.: <i>(Total Sq. Ft. - 1600) X \$.10 = AF</i>	\$160.00 + AF
Additions to Homes: Up to 400 Sq. Ft.	\$40.00
Over 400 Sq. Ft.: <i>(Total Sq. Ft. - 400) X \$.10 = AF</i>	\$40.00 + AF
Accessory Buildings: Up to 400 Sq. Ft.	\$40.00
Over 400 Sq. Ft.: <i>(Total Sq. Ft. - 400) X \$.10 = AF</i>	\$40.00+ AF
Apartment Renovations (each new apartment)	\$60.00
Demolition of Buildings (Raze)	\$20.00
Placement of Mobile Homes	\$65.00
Above Ground Pools	\$25.00
In-ground Pools	\$50.00
Subdivisions (each new parcel)	\$50.00
Public Hearings	\$75.00
Signs	\$20.00
Letters of Compliance	\$50.00
Home Occupation	\$75.00
Driveway Permits	\$120.00

Recording Fee (on all permits, in addition to zoning fee) \$15.00

FINES/PENALTIES

Stray Dog	\$75.00
Parking Violations	
Unauthorized Vehicle in Handicapped Parking Space	\$50.00
Unlawful Parking	\$25.00
Traffic Ticket	\$25.00
Littering (First Offense)	\$50.00
Littering (Second Offense)	\$100.00
Littering (Third Offense)	\$200.00
Littering (Fourth Offense)	\$350.00
Littering (Fifth and Subsequent Offenses)	\$500.00

Zoning violations must be corrected promptly. Where violations continue, the Environmental Division of the Superior Court may order that a violation cease and assess a daily fine of up to \$100 for each violation.

The descriptions of the above Licenses, Fees, Permits, and Fines/Penalties are intended to be a brief summary only. For the complete or legal description, please refer to the Ordinances and Resolutions adopted by the Northfield Select Board and to the Vermont State Statutes.

ELECTED TOWN OFFICERS AND BOARDS

Town Moderator	Term Ends	Water & Wastewater Commissioners	Term Ends
Cassie Morse	2021	Stephen Fitzhugh	2022
Town Clerk	Term Ends	Dennis Donahue	2023
Kim Pedley	2021		
Town Treasurer	Term Ends	Electric Utility Commissioners	Term Ends
Kim Pedley	2022	Dennis Donahue	2022
		Stephen Fitzhugh, Chair	2023
Select Board	Term Ends		
Julie H. Goodrich, Vice-Chair	2021		
K. David Maxwell, Chair	2021	Justices of the Peace	Term Ends
Nathaniel Miller	2022	(R)-Jessica Amell	2022
Charles L. Morse	2022	(D)-Maryann Beaupre	2022
John B. Stevens	2023	(D)-Scott Blanchard	2022
		(R)-Anne Donahue	2022
Library Trustees	Term Ends	(R)-Julie Goodrich	2022
Dale Kunkel	2021	(R)-Kenneth Goslant	2022
Cynthia Bushey	2021	(D)-Lea Hatch	2022
Gail Hall	2021	(R)-Kathleen Lott	2022
Maryann Beaupre, Chair	2022	(D)-Charlene McCarney, Chair	2022
John B. Stevens	2022	(D)-Aaron Rhodes	2022
Kellianne Sutton-Bosley	2022	(R)-Dexter Rowe	2022
Tossy Garrett	2023	(D)-John Sears	2022
		(D)-Merry Kay Shernock	2022
Listers	Term Ends	(R)-Richard Wobby	2022
Thomas Alsheimer, Chair	2021		
Susan Popowski	2022		
David Ritzer	2023		

Board of Civil Authority:

Justices of the Peace
Select Board
Town Clerk

Board of Tax Abatement:

Justices of the Peace
Town Treasurer
Select Board
Town Clerk
Listers

APPOINTED TOWN OFFICERS AND BOARDS

**Town Manager,
Delinquent Tax Collector**
Jeff Schulz

Finance Director
Laurie A. Baroffio

Utility Superintendent
Patrick DeMasi

Utility Office Manager
Doug Reed

Zoning Administrator
Mitch Osiecki

Economic Development Director
Jon Ignatowski

Highway Foreman
Trent Tucker

Fire Chief
Peter J. DeMasi

Police Chief
John Helfant

**Ambulance Chief,
Emergency Management Coordinator**
Lawton Rutter

Health Officer
Lawton Rutter

Deputy Health Officer
Christopher Golder

First Constable
Richard Wobby

Grand Juror
Charlene McCarney

Tree Warden
Russ Barrett

Mountain Alliance Representative
Nathaniel Miller

Planning Commission	Term Ends
Laura Hill-Eubanks, Chair	2021
Ruth Ruttenberg	2021
Nancy Peck	2022
Aaron Rhodes, Vice-Chair	2023
Chandra Blackmer	2024

Development Review Board	Term Ends
Steve Davis	2021
Tim Donahue III, Vice-Chair	2022
Paul Brown	2023
William S. Smith, Chair	2024
Colin T. Bright	2025

Recreation Committee	Term Ends
Frank Hall	2021
Josh Sanders	2021
<i>Vacant</i>	2022
<i>Vacant</i>	2022
Lynn Doney	2023
Bruce Wright	2023

Conservation Commission	Term Ends
Ruth Ruttenberg	2021
Russ Barrett, Vice-Chair	2022
John Sears	2023
Deborah Zuaro, Chair	2023
Brad Johnson	2024
<i>Vacant</i>	2024

Energy Committee	Term Ends
Gail Hall, Vice-Chair	2021
Denise MacMartin	2021
Ted Fisher	2022
<i>Vacant</i>	2022
Sarah Wolfe, Interim Chair	2022

CVRPC Representative
Laura Hill-Eubanks

CVRPC Transportation Representative
Jeff Schulz

CVRPC Transportation Alternate Rep.
Patrick DeMasi

Official Newspapers
The Northfield News, The Times Argus, The World



U.S. Department
of Veterans Affairs

White River Junction VA Medical Center
215 North Main Street
White River Junction, VT 05009
866-687-8387 (Toll Free)
802-295-9363 (Commercial)

In Reply Refer to: 405/00

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women’s Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully;

Becky Rhoads, Au.D.
Associate Medical Center Director

TOWN OF NORTHFIELD, VERMONT

DIRECTORY OF SERVICES

EMERGENCY NUMBER

FIRE POLICE AMBULANCE	}	9-1-1
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NON-EMERGENCY NUMBERS

FIRE CHIEF	498-8592
POLICE DEPARTMENT	485-9181
AMBULANCE SERVICE	485-8550

Town Departments:

Town Manager's Office
 Town Clerk/Treasurer
 Utility Department
 Accounting Department
 Town Highway
 Listers' Office
 Planning & Zoning
 Economic Development Director

Regular Hours:

Monday-Friday 8:00 A.M.-4:30 P.M.
 Monday-Friday 8:00 A.M.-4:30 P.M.
 Monday-Friday 8:00 A.M.-4:30 P.M.
 Monday-Friday 8:00 A.M.-4:30 P.M.
 Monday-Friday 7:00 A.M.-3:30 P.M.
 Mon., Wed., & Fri. 8:00 A.M.-12:00 P.M.
 Mon., Wed., & Fri. 11:00 A.M.-4:00 P.M.
 Tuesday-Thursday 9:00 A.M. -4:00 P.M.

Phone:

485-9822
 485-5421
 485-5411
 485-6043
 485-9851
 485-9825
 485-9824
 485-9835

Questions regarding...

Assessments
 Ambulance Bills
 Building Permits
 Burn Permits
 Delinquent Taxes
 Dog Licensing
 Elections
 Hunting/Fishing Licenses
 Marriage Licenses
 Motor Vehicle Registration
 Motor Vehicle Forms
 Property Tax Billing
 Streets and Sidewalks
 Swimming Lessons
 Swimming Pool Passes
 U.S. Passports
 Vital Records
 Voter Registration
 Water/Sewer/Electric Accounts

Please contact...

Listers' Office
 Accounting Department
 Zoning Administrator
 Forest Fire Warden
 Town Manager
 Town Clerk
 Town Clerk
 Town Clerk
 Town Clerk
 Town Clerk
 Police Department
 Town Treasurer
 Highway Foreman
 Municipal Pool
 Municipal Pool
 Administrative Assistant
 Town Clerk
 Town Clerk
 Northfield Utilities Office

At...

485-9825
 485-9827
 485-9824
 485-9036
 485-9822
 485-5421
 485-5421
 485-5421
 485-5421
 485-5421
 485-9181
 485-5421
 485-9851
 485-7300
 485-7300
 485-9823
 485-5421
 485-5421
 485-5411

MUNICIPALITY OF NORTHFIELD, VERMONT REGULARLY SCHEDULED BOARD MEETINGS

NORTHFIELD TOWN SELECT BOARD 2nd & 4th Tuesdays 7:00 P.M.	
UTILITY COMMISSIONS 1st Mondays 7:00 P.M.	RECREATION COMMITTEE 1st Tuesdays 6:00 P.M.
ENERGY COMMITTEE 3rd Tuesdays 6:30 p.m.	CONSERVATION COMMISSION 4th Wednesdays 6:30 P.M.
TOWN FOREST STEWARDSHIP COMMITTEE 3rd Tuesdays 6:00 p.m.	DOG RIVER PARK COMMITTEE 2nd Wednesdays 5:30 P.M.
PLANNING COMMISSION 1st Wednesdays 7:00 P.M.	DEVELOPMENT REVIEW BOARD 4th Thursdays 7:00 P.M.

All meetings of these boards are open to the public either in person or remotely. Meeting times and locations are subject to change during the year.



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