

TOWN OF NORTHFIELD, VERMONT

**Report of the Officers
for the Twelve Month Period ending
June 30, 2013**



**Open Session: 10:00 A.M. - Tuesday, March 4, 2014
Mary Granai Corrigan Auditorium
Northfield High School**

**Australian Balloting: Tuesday, March 4, 2014
Northfield High School Cafeteria
7:00 A.M. - 7:00 P.M.**

TOWN OF NORTHFIELD, VERMONT

**Chartered by the Republic of Vermont
August 10, 1781**

1970 Census - 4870	1990 Census - 5610
1980 Census - 5435	2000 Census - 5791
2010 Census - 6207	

**24,518 Acres
38.3 Square Miles**

2013 TOWN GENERAL GRAND LIST:	2,685,788.83
2013 TOWN HIGHWAY GRAND LIST:	2,685,788.83

**EMERGENCY PHONE NUMBER
DAY or NIGHT**

**FIRE, POLICE, AMBULANCE
CALL "911"**

NON-EMERGENCY PHONE NUMBERS

FIRE	485-6121
POLICE	485-9181
AMBULANCE	485-8550

Cover Picture: A View of Northfield from Paine Mountain.

Since Norwich University built the Shaw Outdoor Center in 2012 and upgraded the ten mile trail system located on and around Paine Mountain, many Northfield residents and visitors have used these trails for snowshoeing and cross-country skiing during the winter months in addition to hiking and mountain biking the rest of the year. As this picture demonstrates, spectacular views of Northfield are available year round all along this trail system.

Photograph courtesy of James Baraw.

**THIS REPORT IS DEDICATED IN MEMORY OF
Michael Zemanek**

December 6, 1990- August 1, 2013



Michael Zemanek was an outstanding student at Norwich University who also served as a part-time police officer with the Northfield Police Department both before and after his graduation. His sudden passing last summer originally was believed to have been the result of a single car accident; it was later determined to have been due to a "heart ailment" that struck him prior to the crash. Michael's passing brought great sadness to all those who had encountered him during his brief life.

Born in Stamford, Connecticut, Michael was the son of Mary Anne (Pratte) Zemanek McGreevy and Glenn Zemanek. He was a graduate of Voorheesville, New York, High School in 2008 and captained the swimming and diving team there.

Michael graduated in 2012 from Norwich University where he also captained the swimming and diving team as well as being awarded the Norwich University Garryty Award for his achievement in academics and athletics. He graduated Magna Cum Laude in computer security and information assurance and was working on his master's degree in the same discipline at the time of his passing.

In August 2012 Michael became a deputy sheriff for the Orange County Sheriff's Department in Chelsea, Vermont. He also served as a part time police officer in Northfield and in Barre City. In May 2013 he graduated from the Vermont Police Academy in Pittsford, Vermont and won the highest award for academic achievement.

His memberships included the Corps of Cadets at Norwich University, the Upsilon Pi Epsilon Honor Society for computing and information disciplines, and volunteer fire fighter in the Voorheesville, New York Fire Department. He also was an Eagle Scout and will always be remembered as a "Squared Away Hard Charger." After Michael's passing, the communities he served as a police officer helped create the Michael Zemanek Memorial Foundation, Inc. to assist the survivors of deceased sworn Vermont law enforcement officers.

In recognition of all that Michael Zemanek achieved during his regrettably short life and the great promise that he had shown in all of his chosen endeavors, the 2014 Northfield Town Report is proudly dedicated to his memory.

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TOWN OF NORTHFIELD WARNING OF 2014 ANNUAL MEETING

The legal voters of the Town of Northfield, Vermont, are hereby notified and warned to meet in the Mary Granai Corrigan Auditorium at the Northfield High School on Tuesday, March 4, 2014, at ten o'clock in the forenoon (10:00 A.M.) to act upon the following articles (voting for all Australian Ballot articles and elections will be in the Cafeteria of the Northfield High School from seven o'clock in the forenoon until seven o'clock in the evening [7:00 A.M.-7:00 P.M.]):

Reciting of the Pledge of Allegiance.

- Article 1.** To elect a Moderator.
- Article 2.** To elect all requisite officers: Grand Juror, 1 year; Selectman, 3 year seat; Selectman, 2 year seat; School Director, 3 year seat; School Director, 2 year seat; School Director, 1 year remainder of a 3-year seat; Lister, 3 year seat; Town Agent, 1 year; Trustee of the Brown Public Library, 3 year seat; Trustee of the Brown Public Library, 3 year seat; and Trustee of the Brown Public Library, 1 year remainder of a 3-year seat. (Australian Ballot)
- Article 3.** Shall the Town approve the reports of the Town Officials?
- Article 4.** Shall the voters authorize the transfer of the unused balance of the paving at the Town Garage reserve fund (approximately \$5,600) to the Footbridge account?
- Article 5.** Shall the voters amend its 2008 action creating a reserve fund for the purposes of paying non-recurring and unanticipated or emergency expenses of the Town to increase the reserve fund from \$25,000 to an amount not to exceed \$190,000 and to expand the purposes for which it may be used to include the lowering of future property taxes?
- Article 6.** Shall the voters authorize the creation of a reserve fund in an amount not to exceed \$100,000 for the purpose of economic development?
- Article 7.** Shall the voters authorize \$2,741,350 to be raised by property taxes in support of the Town General Fund operations?
- Article 8.** Shall the voters authorize the expenditure of \$6,000 for the Boys & Girls Club of Northfield under the leadership of the Washington County Youth Service Bureau/Boys & Girls Club? (Australian Ballot)
- Article 9.** Shall the voters authorize the expenditure of \$2,500 for the Washington County Diversion Program? (Australian Ballot)
- Article 10.** Shall the voters authorize the expenditure of \$1,500 for the Retired and Senior Volunteer Program? (Australian Ballot)
- Article 11.** Shall the voters authorize the expenditure of \$1,200 for Central Vermont Adult Basic Education? (Australian Ballot)
- Article 12.** Shall the voters authorize the expenditure of \$1,200 for the Central Vermont Council on Aging? (Australian Ballot)
- Article 13.** Shall the voters authorize the expenditure of \$1,000 for the Central Vermont Community Action Council? (Australian Ballot)
- Article 14.** Shall the voters authorize the expenditure of \$1,000 for Circle (formerly Battered Women's Services and Shelter)? (Australian Ballot)

- Article 15.** Shall the voters authorize the expenditure of \$1,000 for Good Beginnings of Central Vermont? (Australian Ballot)
- Article 16.** Shall the voters authorize the expenditure of \$1,000 for the Vermont Association for the Blind and Visually Impaired? (Australian Ballot)
- Article 17.** Shall the voters authorize the expenditure of \$1,000 for the Vermont Center for Independent Living? (Australian Ballot)
- Article 18.** Shall the voters authorize the expenditure of \$850 for the People's Health and Wellness Clinic? (Australian Ballot)
- Article 19.** Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County? (Australian Ballot)
- Article 20.** Shall the voters authorize the expenditure of \$800 for Home Share Now? (Australian Ballot)
- Article 21.** Shall the voters authorize the expenditure of \$500 for Prevent Child Abuse Vermont? (Australian Ballot)
- Article 22.** Shall the voters authorize the expenditure of \$400 for the Friends of the Winooski River? (Australian Ballot)
- Article 23.** Shall the voters authorize the expenditure of \$350 for the Sexual Assault Crisis Team of Washington County? (Australian Ballot)
- Article 24.** Shall the Town of Northfield collect property taxes in four (4) installments which shall be due on August 15, 2014 and November 14, 2014 and February 13, 2015 and May 15, 2015?
- Article 25.** To transact any other non-binding business proper to be brought before said meeting.

DATED AT NORTHFIELD, VERMONT

THIS 28th DAY OF JANUARY, 2014

JOHN QUINN III, Chair
CHRIS BRADLEY

BRADFORD DENNY
KENNETH W. GOSLANT



Town of Northfield, Board of Selectmen

Notice: The last day to register to vote to be eligible to participate at this meeting is February 26, 2014 at 5:00 p.m. at the Town Clerk's Office. Requests for mailed absentee ballots for this meeting must be received by March 3, 2014 at 4:30 p.m. at the Town Clerk's Office. Voters may also vote absentee at the Town Clerk's Office until 4:30 p.m. on March 3, 2014. Further information on voter registration and absentee voting or any other appropriate information may be obtained from the Town Clerk at the Municipal Building during normal business hours.

RULES FOR THE CONDUCT OF THE MEETING

The Vermont Statutes set out a number of the rules for the conduct of the municipal meetings. These are summarized below, along with the section numbers of the Statutes in which they appear.

1. Robert's Rules of Order govern the meeting (17 VSA 2658).
2. Only registered voters may speak during the meeting (17 VSA 2656).
3. An article once decided shall not be considered again during the same meeting (17 VSA 2658).
4. A paper ballot may be taken if the request is supported by seven voters (17 VSA 2658).
5. Action taken under the article "Other Business" shall not be binding on the Town (17 VSA 2660(d)).

In addition to the above, Robert's Rules of Order sets additional guidelines that will be followed:

1. All motions and remarks must be addressed to the Moderator. Those wishing to speak must be recognized by the Moderator before speaking.
2. Articles must be moved, seconded, and restated by the Moderator before discussion may begin.
3. An article may be amended and the amendment proposed back to the original article.
4. Debate may be cut off by a two-thirds vote.

Further rules of procedure:

1. A voter wishing to speak must come to the front of the auditorium and use the microphone.
2. Smoking is not permitted in the auditorium or in the lobby.
3. Please state your opinions in a courteous manner; we all have to live together when this meeting is over!

REPORT OF THE SELECT BOARD CHAIR

It has been a challenging and exciting year for the Select Board starting with the vote to merge the Town and the Village. It was the goal of the Select Board to make this process as transparent and equitable as possible to all residents of Northfield. The Town Selectmen and Village Trustees have been meeting jointly once per month to better understand the functions that the other provides. In this year's budget, we have set aside \$2400 to fund a video camera that will be capable of streaming meetings over both the TV and the Internet. Working with Trans-Video Cable, it's our goal to improve transparency by providing a way for a greater number of residents to watch the Select Board meetings to stay informed on decisions being made that may affect them.

This year, the two Boards made the choice not to use the surplus funds from last year to pay for ongoing operation and maintenance costs but instead have chosen to spend \$40,680 of surplus funds on a LED streetlight replacement project that will give us long-term savings. The project will give us a return on investment after three short years. It was the wish of the board to set aside another \$100,000 for future economic development projects. It's our intention to use this money to make Northfield more attractive for incoming and expanding businesses. Both projects are in the long-term interest of Northfield and therefore were considered appropriate ways to use surplus money. We are asking that the remaining surplus be put into a "rainy day" account, which has been a recommendation of our auditors for the past three years.

An economic development project that is currently underway is the Downtown Economic Recovery Project. Northfield is one of eight communities to be included in The Downtown/Village Economic Recovery Project: Building an Action-oriented Revitalization Plan for Eight Vermont Downtowns/Village Centers. The project is being led by the Vermont Agency of Commerce & Community Development's (ACCD) Vermont Downtown Program and funded through the US Department of Housing & Urban Development's CDBG-DR award to Vermont, which came in response to Vermont's 2011 flooding Disaster Declarations. The goal of the project is to provide professional services in long-range strategic economic development planning and strategies for targeted flood recovery work to eight different downtowns or villages. This effort is modeled on the National Trust for Historic Preservation's economic development tool entitled The Main Street Four-Point Approach: Organization, Promotion, Design & Economic Restructuring. In the coming months we will be engaging with ACCD and consultants to create and execute a viable plan for our downtown. Please stay tuned for more information on how to get involved.

In the FY15 budget in front of you, there have been cuts made across almost all departments after listening to department heads' needs and requirements to run their departments. Some departments were able to find cuts in expenditures and some were able to find ways to raise additional revenue. The importance of raising additional revenue and cutting costs was shared across both Boards as a way of getting Northfield to an affordable place for residents to live and for businesses to do business. This year's budget proposal will cut operating and maintenance costs by 7.3% (approximately \$249,000) and overall budgeted expenditures by 14.3% (approximately \$652,000) over the fiscal 2014 budget. What this means to the tax payers is a 4.3% decrease in your tax rate. We are also making the choice to not borrow any new money in the purposed budget. As we continue to improve on reporting between operations and the Select Board, it is my hope that we will be able to make more decisions that will have a positive effect on our revenues and expenditures of the Town.

Our current Town Manager, Rob Lewis will be retiring on June 30, 2014; I want to express my appreciation for his dedication and management to the Town of Northfield. I wish him well in his retirement. I'd like to thank the employees for their hard work and dedication for the betterment of the community. I would also like to thank all the volunteers in Northfield who contribute their valuable time to making our community better for all of its residents. I also thank my colleagues on the Boards of Town Selectmen and Village Trustees for their time and effort in this historic year.

Respectfully submitted,
John Quinn III
Select Board Chair

REPORT OF THE TOWN MANAGER

To the Community of Northfield:

It has been my pleasure to serve you.

As many of you are already aware, I will be retiring at the end of the 2014 fiscal year. I hope, in time, that you may all realize that I am leaving Northfield in better financial condition than I found it. This is not intended to cast aspersions on those who preceded me but only that I picked up where they left off and did my level best to move the community forward. Additionally, I could not have done this without the full cooperation of all my Department Heads and their staff. You as a community are blessed to have such loyal, dedicated and hard working employees. In my tenure, they have always taken the best interest of the community to heart.

I had hoped to be able to report to you that the Fairground Road Bridge had been replaced but FEMA denied our request for a relocated replacement structure. However, it is not all bad news as FEMA has committed over \$800,000.00 to rebuild the existing bridge. Construction of this structure should begin early May of 2014 (based on our best current estimates).

In addition, Northfield received a generous contribution from Norwich University for \$225,000.00 that covered the replacement cost of a used tower fire truck. Norwich University has also committed to an additional contribution to Northfield Emergency Services of \$369,284.64 over five years and Highway Department projects were supplemented by an additional \$132,100.00 in State Grant Funding, primarily for the Cox Brook Bridge, Dole Hill repairs and the Smith Hill culvert replacement, which will be completed the summer of 2014.

The FYE 2015 proposed budget has proposed significant reductions in spending. It is hoped that this trend will continue and the municipal taxes in Northfield can be stabilized and that further reductions will be possible. Although State Highway funding has remained level over the past twelve years, our costs have not. New road and bridge standards make meeting those standards more expensive. But if we don't meet those standards, we risk missing out on important grant funds that can make or break an important road project.

The Economic Development Committee (EDC) now has a strong core group of individuals that have come together to advance economic development in Northfield. Northfield must diversify its tax base in order to reduce the burden on residential property owners. The committee will be working on business retention, business expansion and business recruitment.

The EDC will examine the benefits of tax increment financing and other incentive programs to help develop an overall strategy for controlled growth that does not have as significant a burden on essential services and provides a more diverse tax base. If the voters approve a financial commitment to this effort, that will go a long way in aiding the community initiatives needed for all this to move forward.

Respectfully submitted,
Robert H. Lewis
Town Manager

REPORT OF THE TOWN CLERK & TREASURER

Town Meeting has here us once again. Anyone who may be interested in serving on a board can contact the Town Clerk's office to see what seats are available. There is so much preparation and time that goes into organizing an election. Our hopes are that you can get in and out of the election polling area with no problems.

There are many other things that happen in our office. We sell Green Mountain Passports; we do registration renewals for cars, trucks, motorboats, snow machines and trailers. Need a copy of your birth certificate or want to search your family history? We know how to get you started. Our office holds all vital records for people who were born, married, died or buried in Northfield since the mid- to late-1700s.

FYI:

Town Meeting / March 5, 2013 – 991 voters voted

Elections Calendar for 2014:

March 4, 2014 - Town Meeting

August 26, 2014 -Primary Election

November 4, 2014 - General Election

Remember, you don't need a reason to vote absentee. Either stop by the office before the election and vote or call us and we would be happy to send you the ballots. You also can come in and pick up a ballot to bring home for yourself. The ballots are ready twenty (20) days before any election. Please feel free to call us with any questions, comments or suggestions that you may have at 485-5421 between the hours of 8:00 a.m. and 4:30 p.m. (Monday through Friday) or stop by and visit us!

VOTING HOURS ARE 7:00 A.M.-7:00 P.M. AT THE NORTHFIELD MIDDLE/HIGH SCHOOL.

It's been our pleasure serving the community.

Kim Pedley, CVC
Town Clerk & Treasurer

Karen Zedick,
Assistant Town Clerk

REPORT OF THE HIGHWAY SUPERINTENDENT

This year winter started out very warm which lead to rutting on the gravel roads which meant trying to grade roads between warm and cold spells.

This year the State of Vermont resurfaced Main Street and our part of Vermont Routes 12 and 12A. This included repairing catch basins and all new signs on Main Street as well as road markings.

Through our RSMS program we paved Davis Avenue, Gould Avenue, a small section of Stony Brook, and around the Town Garage. This took place this spring due to poor weather conditions last fall. We also paved Winch View, Terrace Drive, and Preston Drive this fall. Also with the RSMS program we resurfaced Chamberlain Road, Gib Lane, Boardman Road, and seven-tenths (7/10) of a mile of Dole Hill with 4" of ¾" plant mix.

2013 was a year of more flooding in July. The road crew worked many hours through the fall repairing the damaged roads and bridges from this.

We received a grant to redesign drainage on Forest Road. We removed ledge on both sides of the road and by doing that we widened the road and installed 250' of new culvert and also resurfaced the road with ¾" plant mix. We installed new I-beams on the middle bridge on Chamberlin Road and put new tread plank on the 3rd covered bridge on Cox Brook Road.

We constructed a new salt shed which is located in the town pit in the Falls. The salt shed was a good addition for the highway it made more storage space for equipment at the old shed at the highway garage. We took delivery of our new Western Star ten wheeler. This truck replaced the 03 Mack six wheeler and has been a cost and time saver on its sand route. This truck will be used during mud season, being a ten wheeler it does less damage to the road and will make less trips and a greater capacity for material.

We replaced the lighting in the work bays of the highway garage in efforts to improve the efficiency at this location. We are hoping to see a cost savings on the electricity used.

I would like to thank the dedicated Highway crew for their hard work. I also am grateful for the support that the Highway Department receives from Northfield residents and other municipal employees.

Respectfully submitted,
Peter G. Demasi
Highway Superintendent

REPORT OF THE FIRE DEPARTMENT CHIEF

The Northfield Fire Department responded to 120 calls this year. The Northfield Fire Departments current roster is twenty-one (21) members including five (5) officers.

Fire Chief Peter G. Demasi retired on July 15, 2013 after over thirty (30) years of service. Michael Langley Assistant Fire Warden has also retired from the Fire Department with almost forty (40) years of service. We would like to thank them for their service to our community.

The Fire Warden is Captain Brian Elwell (485-9036) and Firefighter Titus Soble has been promoted to Assistant Fire Warden (793-9030). We would like to remind residents that burn permits are required in the Town and Village. Please contact the Fire Warden or his assistant for a permit before you burn.

Norwich University continues to support the Fire Department with its annual donation to the emergency services. We are also grateful to the students that volunteer on our department. We would like to thank the Norwich University for its support.

We celebrated the 20th annual Safety Day this year. Members of the Fire Department, Police Department, and Ambulance Service all volunteered their time for community education. The day was a success with many citizens attending

The Labor Day Yard Sale and Duck Race were a success again this year supporting the Fire Department. We would like to thank all of those who donated goods or their time in these efforts. We look forward to your continued support in our fundraising activities.

I was promoted to Fire Chief on July 16, 2013. I have served on the Department for eighteen (18) years and look forward to many more years of service to the community.

I would like to thank all of the volunteer firefighters and their families for their dedication to Northfield and surrounding communities. I would like to thank the citizens for their support to the Northfield Fire Department.

Respectfully submitted,
Peter J. Demasi
Chief, Northfield Fire Department

REPORT OF THE POLICE DEPARTMENT CHIEF

Another year has come to an end and as I write this report, I feel a deep appreciation to all who were responsible for this place; our police station is now 5 years old. Reflecting upon the past year, the departure of Chief Chris Outten and the untimely death of Officer Michael Zemanek had a significant impact upon the officers and staff of this department and community.

When I was asked to serve as Interim Chief after the departure of Chris Outten in late February 2013, I was reluctant because the role was never my intention upon joining this department in late 2008. In the past thirty years, I spent half that time in a management role as a working Chief.

It is the intent of most proactive, municipal, police departments to provide 24/7 coverage to the community they serve and we are no exception. A lean budget and manpower gaps within the department does provide a challenge, however we continue to move forward to make that concept the norm, rather than the exception.

Community policing in Northfield is delivered with an authorized strength of 7 full-time police officers who are certified, caring and dedicated, who believe in integrity, fairness and service to the community. Our community policing services are delivered by Sgt. Brian Hoar, Cpl. Chris Quesnel; Officers Ryan Koch, Chris Hoar, Dan Withrow and Detective Charles Satterfield. In addition, the department has a support staff to include, Administrative Assistant/Dispatch Eva Ciampaglia and Karen Bennett; Officers Michael Armantrout, Nate Messier and Animal Control/Officer Justin Pickel.

Your police department has been busy this past year with our Bike Patrol team being very visible from late "Spring" until "Halloween". We participated in the annual Northfield Safety Day, National Prescription Drug Drop Day and the National Walk to School Day. The department plans to establish town wide "Neighborhood Collaborative" in 2014, much like the Northfield Falls Neighborhood Watch who continue to be astonished by the positive results they have witnessed as they work in concert with the police department.

The department continued to move forward with the creation of a part-time "Detective" position filled by Chuck Satterfield. The Detective position has undoubtedly made a huge difference in the department's ability to investigate and solve many crimes that historically created massive case loads for the patrol officer.

The department continues to nurture a relationship with Norwich University and appreciates the invaluable technical assistance provided by Dr. Peter Stephenson within the scope of the police departments Cyber/Digital Forensic investigations.

Highway traffic safety has been an important aspect in our community and the department continues this responsibility with grants provided by the Governors' Highway Safety Program. Northfield Police is now a designated Child Passenger Safety Seat Center with the program being supervised by Corporal Christopher Quesnel who recently became a certified Technician.

Complaints and calls for police services for the past year totaled 2188, almost equal to the previous year.

Substance abuse and addiction continues to be the driving factor in the majority of crimes committed in Northfield and follows a nationwide trend.

A detailed, Northfield Police Department, 2013 Annual Report will be available at www.northfield-vt.gov and at www.facebook.com/groups/northfieldpd/

In conclusion, I would like to thank the very dedicated officers and staff of the Northfield Police Department who go above and beyond the call of duty every single day of the year to insure and deliver an above average quality of life for the Town of Northfield. However, we could not provide that service, without the help and support of the Northfield Fire Department, Northfield Ambulance and the Northfield Highway Department.

Respectfully submitted,
James Dziobek
Chief of Police

REPORT OF THE AMBULANCE SERVICE SUPERVISOR

Over this past year, we have seen an increase in activity within the Northfield Ambulance Service Area. Our units responded to nearly 725 calls for service in the towns of Northfield, Roxbury, West Berlin, and Moretown. These calls include 911 emergencies, non-emergency transports, and stand-by events, including Labor Day Weekend Festivities, Northfield High School sports, and Norwich University sporting events.

The Northfield Ambulance Service and its members would like to extend a big thank you to the voters at last year's Town Meeting; as we have ordered the new ambulance and expect to take delivery in the late spring of 2014. In addition we have worked in recent months to improve our ability to respond to cardiac emergencies with the addition of a second AutoPulse and an updated Cardiac Monitor with a more reliable battery system.

The spring of 2014 will prove to be a very busy period for The Northfield Ambulance Service as we make our final transition to the new scope of practice. This process has included many hours of additional training for each and every volunteer as well as the purchase of new medical equipment and supplies which will broaden the scope of care that we can provide in an emergency.

The Ambulance department remains involved with several educational programs for the children of the Northfield and Roxbury Schools, and some local day cares. These sessions included ambulance tours for pre-school and kindergarten classes, and an Emergency Medical Responder Course being held at the Northfield Ambulance Service Station and one to be held at Norwich University in the spring. Along with in school education, there have been many in house training topics and exercises covering medical training updates, motor vehicle extrication, off-trail rescue, and cross training with the Fire Department.

In June 2013, the Northfield Ambulance Service, along with the Northfield Fire and Police Departments, hosted The 20th Annual Northfield Emergency Service Safety Day. This year's program was as large of a success as it has been in past years. There were fire and rescue demonstrations given, Northfield Police Department did the photo IDs and the Bone Marrow Registry representatives were there screening new members. This event provided endless amounts of training that went on for many hours; I would like to thank the planning committee for a job well done. We look forward to the 21st Annual Safety Day to be held on June 21st, 2014.

We continue to work closely with Norwich University to coordinate event coverage at both the Shaw Outdoor Center and the newly renovated Sabine Field. Both facilities have not just enhanced activities for Norwich University, but also have attracted private groups both local and from a distance. This will generate a higher demand for medical event coverage in the coming years.

This year we once again worked closely the Northfield Police Department, Northfield Fire Department, Town Office employees and member of the Northfield Community in assisting the Salvation Army's "Christmas Castle" program, which provides Christmas Gifts to less fortunate children in the Washington County area. We were able to provide toys and other needed items for 50 children this year.

The Northfield Ambulance Service is also responsible for other Town and Village services, including the E-911 system upgrades and changes. The E-911 system is running great. We are asking people in Northfield and Roxbury to make sure they post their locatable address on their homes or near the road, as it makes it much easier and faster for your emergency services to find you in an emergency situation.

I would like to close out with a "Thank You" to all of the Northfield Ambulance Service volunteers. Without their time, outstanding efforts, and resources far above and beyond the call of duty, we would not be able to serve these great communities of Northfield, Roxbury, West Berlin and Moretown.

Respectfully submitted,
Lawton W Rutter
Interim EMS Chief

REPORT OF THE EMERGENCY MANAGEMENT DIRECTOR

The 2012/2013 year in review is fairly good. We are seeing changes on the statewide level in systems such as early warning by media such as email, Facebook, Twitter, and more, as well as Web Based systems that give the Emergency Responders a real-time view of local and state wide situations during smaller or major disasters. Several of these new systems have been implemented here in Northfield for dealing with these events at the local level.

The Disaster-Lan system is operated by the Vermont Division of Emergency Management and Homeland Security (VT DEMHS), it allows Northfield to be online live (Real-time) statewide with other responders involved in localized and regional disaster as well as drills. This system is implemented here in Northfield, and we currently have five personnel that are trained in its use and can access it for necessary needs.

Vermont Alert (www.vtalert.gov) is a free service for users. It allows the public to sign up and receive notifications through a number of delivery systems, including text, e-mail, telephone, or even a game console. Vermont Alert is hosted and maintained by the Vermont Division of Emergency Management and Homeland Security (VT DEMHS) and is available to all emergency response agencies in the state in order to allow for localized alerts.

Over the past couple of years, Vermonters have come to recognize the value of speedy and accurate information as emergency situations develop. With this new system, it will give Vermonters a head start in preparing for storms or other hazardous conditions that can arise all over the state.

All you need to do to access this information is go to www.vtalert.gov, create an account, then chose your local area and what types of alerts they wish to receive, as well as which delivery system they prefer; it's simple and effective.

I continue to review Northfield's current Emergency Operations Plan and have made many changes over the past year to adapt it to the merged community. I have discussed these changes with the Town Selectmen and the Village Trustees. We are always looking for input on ways to improve the safety of our community including ways to invest more time into making sure our town and citizens are well prepared for the worst. It is obvious that we cannot plan for every emergency but having a pro-active attitude is very beneficial.

This year I have attended many different trainings hosted by the Vermont Emergency Management team. I am still working on courses to bring my training in Emergency Management to Level One Certification.

Remember, in the event of an emergency such as flooding, storms that include flooding, long-term power outages, or anytime you need information; we have listed information with the Vermont 211 web site, and on the Municipality of Northfield's Facebook® page. These sites can be great resources for up to the minute information on storm tracking, general information from others, as well as what may be going on in the Emergency Operations Center. These sites will have pertinent information to assist you, such as where to go if you need shelter, food, or water. I look forward to working with the Municipality and all Northfield residents in the future as we develop successful strategies for emergency situation preparations.

Thank you for your interest in our community's safety.

Respectfully submitted,
James H. Baraw
 Emergency Management Director

REPORT OF THE TOWN HEALTH OFFICERS

Resident calls for the Northfield Health Officers were about the same in 2014 as in 2013. There were a total of 25 calls for service. The breakdown is as follows:

Tenant/Landlord	8	Rabies Investigation	0
Animal Bites	6	Neighbor/Homeowner	0
Trash	1	Animal Odor	0
Animal Welfare	0	Unfounded	6
Landlord/Tenant	2	Water Tests	1
Septic	0	Tenant/Tenant	0
Water Disposal	0	Dead Bird	0
Lead Paint	1	Post Flood Inspections	0
Homeowner	0	Flooding/Abandoned	0
		Total	25

Recommended by the Select Board and appointed by the Department of Health for three-year terms, Northfield's two (2) Health Officers are charged with investigating and resolving health related issues between tenants and landlords, landlords and tenants, homeowners and neighbors, as well as public health issues such as septic problems, rabies, and dead animals.

We have found over the years that many complaints to our office can be avoided if the parties communicated and knew each other's roles and responsibilities. Additionally, calling 211 has proven to be an excellent resource for those seeking information regarding rental housing, tenant and landlord issues, health related issues etc.

Another source of information concerning rental housing for both the landlord and tenant is the "Renting in Vermont Handbook." This handbook is available from the Vermont Tenants Association as well as online at:

http://www.cvoeo.org/htm/Housing/tenants/Renting_in_VT.html.

Remember, communication is a great resource and we encourage communication between parties to resolve health related disputes. We do realize that in some cases, the involvement of a third party is needed. Feel free to contact us any time with any health related questions or to file a complaint. Inquires will be handled promptly.

Mark Podgwaite,
Town Health Officer

Lawton Rutter,
Deputy Town Health Officer

REPORT OF THE PLANNING COMMISSION CHAIR

The Joint Northfield Planning Commission (PC) conducted numerous site plan reviews and sign permit hearings, deliberated revisions to the Zoning Bylaws and zoning district descriptions, and began drafting the revision to the municipal plan this past year.

In May, the commission conducted a site plan review during which Norwich University and E.F. Wall proposed the construction of a 10,000 square foot medical facility for Green Mountain Family Practice at the base of the former ski hill. The site of the building is currently zoned Recreation, so the commission could not approve the plan. The commission drafted a zoning bylaw amendment to change the zoning district designation to permit the development. The amendment is under review by the Selectboard.

The commission is deliberating revisions to the current Zoning Bylaws to address the specific areas of subdivision regulations, water quality, planned residential development / planned unit development regulations, and the descriptions and regulations for the zoning districts for the merged municipalities. The PC will convene a public hearing upon completion of the revision and we encourage the community's involvement in this process.

The commission is currently revising the Northfield Municipal Plan. The current plan was approved in August 2009, and municipal plans must be revised every 5 years. The purpose of the plan is to guide local land use development consistent with regional and state plans. The PC invites and encourages public input on the municipal plan, particularly regarding ridgeline wind energy development.

The Planning Commissioners are Katie Beal, Mary Dollenmaier, Bonnie Donahue, Steve Jeffrey, Art Supplee, and Chair Steve Fitzhugh. The Commissioners express their sincere appreciation to Michele Braun, Northfield's Zoning Administrator, for her outstanding support of the commission's work and for her exceptional professionalism. The current municipal plan, zoning bylaws, and meeting minutes are available on the municipal website (www.northfield-vt.gov). The Planning Commission meets on the third Monday of each month at the Municipal Offices at 7:00 P.M.

Respectfully submitted,
Steve Fitzhugh
Planning Commission Chair

REPORT OF THE ZONING ADMINISTRATOR

The Planning & Zoning staff continues to manage several Hazard Mitigation Grants for the acquisition of fourteen residential properties that were substantially damaged by Tropical Storm Irene in August, 2011. As of this report, nine properties have been acquired, and the asbestos testing, abatement and demolition phases are moving slowly forward. The Planning Commission has been busy with both an update of the Municipal Plan and revising the zoning districts: residents should look for a fairly different-looking map in 2015, with more detailed and realistic descriptions of allowed activities in each district. The State Agency of Commerce and Community Development has included Northfield as a beneficiary of their Downtown Action Team program, which will bring a team of consultants to us in April 2014 for a week-long intensive marketing and revitalization analysis.

Do you need a permit? Contact the Zoning Administrator to determine whether you need a permit, how much it will cost, and how long it will take. Permits for new homes, additions, accessory structures, and apartments are usually issued within two weeks; there is also a 15-day appeal period for all permits after they are issued. Subdivisions, signs, and commercial projects have to be reviewed by the Planning Commission, which meets the third Monday of every month. Variances, Conditional Use Approvals, and Appeals are heard by the Zoning Board of Adjustment, which meets the fourth Thursday of every month. Work in a flood hazard area may require state review, adding at least thirty days. It is important to have permits for any changes to your property; lack of zoning permits can obstruct the sale of your property.

Blank permit application forms are available to the public in the zoning office, and on the municipal web site (www.northfield-vt.gov). The Zoning Regulations, Frequently Asked Questions, a Zoning Calendar, and the agendas and minutes of Planning Commission and Zoning Board of Adjustment meetings are also available on the web site.

Open Office Hours are now Tuesday and Thursday, 10 a.m. to 2 p.m., and by appointment. E-mail is an excellent way to reach the Zoning Administrator (mbraun@northfield.vt.us), and I encourage you to leave phone messages at 485-5431, or stop by and leave a note on my desk.

Permits Issued

New Homes	2
Apartments.....	1
Accessory Structures (such as barns, sheds, pools)	16
Additions to Existing Structures (such as decks, porches)	29
Non-residential Structures	2
Signs	3
Subdivisions	1
Home Occupation	1
Fence.....	1
Fill.....	2
Permit Extensions.....	3
Total	61

Respectfully submitted,
Michele Braun
 Zoning Administrator

REPORT OF THE BOARD OF LISTERS

While the primary responsibility of the Board of Listers is to maintain and defend the Grand List for the Town of Northfield, there are responsibilities beyond that of the annual assessment process. The Board of Listers also addresses the exemptions (both State and Town), parcel inquiries, property transfers, appeals (to the State Appraiser), tax abatements, tax mapping, Current Use and Town wide Reappraisals.

During 2013, the Listers performed the usual (over 200) spring field checks, both telephone and walk-in parcel inquiries, property transfers and other related assessment duties.

Public Access Terminal

To make parcel information readily accessible during times when the Listers are not in the Municipal building, a Public Access Terminal was set up in the Lister Office. Parcel inquiries can be made and copies of Property Record Cards printed during the Municipal Building business hours.

New responsibility

Near the end of the 2013 legislative session a bill was passed that requires an annual accounting of the insurance values for all tax exempt parcels in the State of Vermont. The Listers, state wide, have been given the additional responsibility of annually gathering and reporting the insurance values for all exempt properties in their respective Towns.

Town Wide Reappraisal

The two year Town Wide Reappraisal started in July of 2013. A portion of the Lister's time has been spent working with the Appraisal Firm to arrange for and oversee the parcel inspections. As of December 10, 2013, a total of 1220 parcels have been visited. 138 of the visited parcels were bulk land, while the remainder 1082 had improvements on them. Of the parcels having improvements, 73.02% of the parcels have received a complete inspection (exterior and interior). Our goal for complete inspections during the two year reappraisal is 80% to 85%.

With the continued cooperation of the property owners, we will achieve our goal.

Challenges in defending the Grand List

The following is a list of things, well beyond the control of the Lister's office, all of which occurred in calendar year 2013, that have a negative impact the Northfield Grand List.

Superior Court Decision

The Superior Court decision regarding the challenge by the Village of the right of the Town to tax the water lines and the electric substation was made in favor of the Village. The Superior Court ruling resulted in a \$534,633 reduction of assessed value to the Grand List beginning in 2013.

Town Voted Exemption

The 10 year tax exemption for the Veterans Place parcel, which was approved at the 2013 Town Meeting, resulted in a \$599,860 reduction of assessed value to the Grand List beginning in 2013.

Hurricane Irene Buyouts

The purchase of the first two parcels resulted in a \$105,377 reduction of assessed value to the Grand List beginning in 2013. The final phase of the purchase involving the last 11 parcels will result in at least a \$354,282 reduction of assessed value to the Grand List beginning in 2014.

Special School Vote

The special vote to have the Confessore property sold to the Northfield School district for the Star program will result in a \$143,430 reduction of assessed value to the Grand List beginning in 2014.

Town/Village Merger

The merger of the Village with the Town was approved at the 2013 Town Meeting and later in 2013 by the State Legislature. The merger will officially take effect on July 1, 2014. At that time the Village owned parcels physically located in the Town will no longer be taxable. This will result in a \$1,182,670 reduction of assessed value to Grand List beginning in either 2014 or 2015.

Respectfully Submitted,
Walter (Wally) Delia
Susan Popowski
Arlington (Art) Supplee (Chairman)

REPORT OF THE BROWN PUBLIC LIBRARY'S TRUSTEES

This has been a year of change for the Brown Public Library as we said goodbye to some long time staff and trustees. Library Director Sue MacMartin retired in July, and we welcomed our new director, Pamela Murphy. We also said goodbye to our long time Youth Services Librarian Nancy Munno and hello to our new librarian, Sarah Snow. And after many years on the Trustee Board, Philo Hall and Carol Seaver Holt retired to move closer to grand children, but we were fortunate to welcome new members, Julie Goodrich and Kate Reilly-Fitzpatrick.

With change comes opportunity. We are extremely grateful to the many local organizations, businesses, patrons, citizens and the Friends of the Library for their support which has enabled us to enhance our services beyond those afforded by the Northfield tax support. It is through their generous contributions that we have moved our circulation desk to the entry so we can welcome people as they come in the door; added a Keurig machine which has been much appreciated on the cold days of winter; and acquired one of the first Early Literacy computer stations in Vermont. These computers are designed for children ages 2-8 to support school readiness and technology access while making learning exciting and engaging.

The library has ventured into additional programming for children and adults. In December we hosted two Christmas movie events. In January we hosted a Family Game Night where people brought their favorite board game and snack. And through the VT Department of Libraries we have a computer intern who is available at the library every Wednesday, from 10:00 a.m. - 2:00 p.m. to help community members with any computer questions and/or issues. We are also pursuing having a program where local Vermont authors come and read.

The dedicated staff and volunteers of the Brown Public Library keep the library open six days (43 hours) a week. We continue to offer are existing programs which include preschool story hours, a summer reading program for children, adult reading/discussion series, and Reading is Fundamental (we delivered 300 free books to the Northfield Elementary School). The library offers 9 public access computers and free WIFI through the networking access that is generously provided by Trans-Video. We also provide books to the Senior Center and the nursing homes.

The library's material holdings include approximately 22,000 print materials and 2,500 audio and video items. In addition, through our association with the Green Mountain Library Consortium and the Vermont Department of Libraries we are able to subscribe to various online databases that provide downloadable audio books and eBooks along with access to over 500 continuing education courses and 27 online databases.

More people are coming to the library, especially to use the public access computers. The patrons' of the library have become more sophisticated, which puts demands on the library for more timely information in a wider variety of formats. The library also continues to be a center for providing services such as printing, copying, faxing, scanning and tax forms.

If you have not been to the library recently, please come and take a tour. You can also view our activities on our website <http://www.brownpublib.org/> or 'friend' us on Facebook or keep up to date on our latest programming on Northfield's Front Porch Forum.

The Brown Public Library Board of Trustees members are: Marsha Hoffman, Mark Combs, John Stevens, Julie Goodrich, Katie Boyd Wawrzyniak, Ruth Ruttenberg, and Kate Reilly-Fitzpatrick.

REPORT OF THE RECREATION COMMITTEE

The Recreation committee saw changes to its structure a bit in 2013. Ken Johnson and Ken Goslant resigned while Geoff Farnam's term expired. The structure of our committee was discussed as to what made the most sense for the committee for a recreation and how best to represent the organizations that appear to have similar interests. Organizations such as Cal Ripken baseball, Northfield Amateur Hockey Association (NAHA), Dynamos Soccer Club, as examples have many representatives/board members on them early on in 2013. A discussion was made that it seemed to make sense that a member of each of these organizations as well as others once we knew of them should have representation on the committee. Scott Amell was voted onto the Committee from NAHA, and Jason Miles was voted onto the committee from Dynamos soccer. They have the understanding as does our committee that they would send a representative of their group. Going forward this would be a logical move as a recreational structure to have these organizations involved. Later on in the year the committee was able to fill vacancies with Sally Davidson and Bob Illingworth.

The committee was given the opportunity to fundraise by a generous donation of t shirts by Barry Chouinard. A logo of Lets Re-create Northfield was put onto it. Some shirts were sold, however without a consistent venue to sell them they are stored in ambulance bay. The group hopes to sell the t-shirts at our 2014 events. One of such events is our Winter Carnival. In 2013, this did not come to fruition due to some timing events. At this time it appears that it will happen in 2014 with an inaugural event. The Fire Department began plans for an outdoor skating rink which they plan to maintain for 2014. Our committee followed through with a plan from 2012 naming of Memorial Park Field 1 as Frank Pecora Field at Memorial Park. The unveiling of the sign and event will happen in spring of 2014.

This fall the committee supported its first Cal Ripken baseball tournament with seven other town associations. This has potential to be a very successful fundraiser for Northfield for the future.

The committee has successfully reconnected with Professor Adam Sevi at Norwich and his engineering students to continue a plan to renovate Memorial Park and Northfield Falls with funds from grants and fundraising that will be ongoing. One of our main plans to recreate a walking/bike path connecting Northfield Falls to Memorial Park. Also included in their plans is a possible soccer field and tennis court and moving the Playground. The students will be helping us with Phase planning too.

Our budget is a struggle and topic for fundraising. The committee was approached by the school to fix the bleachers on the west side of Memorial Park field 1, now Pecora Field at Memorial Park. The wood on them is rotten and a liability risk. Fixing them is still in progress. This did set into motion where our budgets are and what can be done. Our fields need maintenance in the Falls too. We believe that the success of our committee will be a success for the Northfield community.

Respectfully submitted,
Michele Langley
Recreation Committee Chair

REPORT OF THE NORTHFIELD CONSERVATION COMMISSION

The Northfield Conservation Commission (NCC) serves in an advisory capacity, along with the town legislative and planning bodies, to promote stewardship of natural and cultural resources in Northfield by:

- Serving as an educational resource to identify and protect Northfield's natural resources
- Supporting the Northfield Town Plan
- Safeguarding the Dog River and associated tributaries
- Promoting recreational activities that create a healthy and sustainable community for present and future generations
- Providing guidance to the municipality and private land owners for sustainable land use management applications.

The Northfield Board of Selectmen appoints members to the Commission who serve voluntarily for four year terms. Currently serving are: Christine Barnes; Russ Barrett; Laura Hill-Eubanks; Pam Knox, Chair; Leslie Matthews; Ruth Ruttenberg; and Don Wallace.

2013 ACCOMPLISHMENTS

Through the efforts of the Conservation Commission and especially Laura Hill-Eubanks, Northfield participated in Vermont's Home Energy Challenge. With help from Challenge committee members Brad Denny and Cynthia Bushey, several home energy efficiency workshops were held. A number of homeowners received home energy audits and took advantage of Efficiency Vermont's incentives to help fund weatherization projects. Final results of the Home Energy Challenge are due out in March. Laura Hill-Eubanks was nominated for the Vermont Home Energy award for Individual Contribution in recognition of her efforts.

In 2013, NCC again partnered with the Friends of the Winooski River (FWR), the Winooski Natural Resource Conservation District, and the U.S. Fish and Wildlife Service in projects aimed at restoring riparian vegetation on properties adjacent to the Dog River. Plantings were completed on private property on Dole Hill Road, the town wellfield property and Norwich University property.

In preparation for revision of the Municipal Plan, the NCC members met with Jens Hilke of Vermont Fish and Wildlife Department, and staff from the Central Vermont Regional Planning Commission and the Vermont League of Cities and Towns. Based on information gathered through these meetings as well as other research, the Conservation Commission developed draft recommendations for revisions to the Municipal Plan that were submitted to the Planning Commission in November 2013. Members of the Conservation Commission have continued to work closely and cooperatively with the Planning Commission on further revisions of the draft Municipal Plan.

NCC also provided recommendations to the Planning Commission regarding some important proposed zoning changes. The NCC advocated for maintaining the recreational zoning district that includes the Municipal Forest and adjacent properties, while continuing to explore the best way to protect these properties and their natural resource and recreational values. The NCC also provided a memo to the Planning Commission urging development of an unambiguous policy on ridgeline wind development that would as much as possible reflect the concerns and priorities of the majority of town residents.

NCC sponsored several educational opportunities during 2013 including a spring ephemerals wildflower walk in the Municipal Forest (May 2013) and a visit to an old growth forest in Marshfield, VT (June 2013). The NCC co-sponsored a workshop in Northfield (March 2013), held by Vermont Coverts and organized by NCC member Ruth Ruttenberg, on estate planning for forest landowners. NCC also partnered with Friends of the Winooski on several stormwater education projects, including a rain barrel workshop and auction, and a workshop held at the Green Mountain Girls farm on Loop Rd.

The NCC seeks to stay informed and educated on conservation and energy issues. In August 2013, several members of the NCC participated in a tour of the wind farm at Lowell Mountain to experience first-hand a large-scale wind energy project. In September, the NCC became a member of the Association of Vermont Conservation Commissions and attended its annual meeting, where the members took part in a number of educational seminars. Members also attended the fall conference and annual meeting of the Vermont Planners Association, which focused on "Planning for Rural Recreation and the Economics of Fun."

As always, input into our discussions and development of recommendations and participation in our projects are always welcome and encouraged!

FOR MORE INFORMATION Email us at NorthfieldConservation@gmail.com

Respectfully submitted,
Leslie J. Matthews
Northfield Conservation Commission

CENTRAL VERMONT ADULT BASIC EDUCATION (CVABE)

Central Vermont Adult Basic Education (CVABE) is a community-based nonprofit organization serving the basic education and literacy needs of Northfield adults and teens for forty-eight years.

CVABE serves as Central Vermont's resource for free, individualized academic tutoring for individuals (ages 16-90+) in:

- basic reading, writing and math literacy
- English language skills for immigrants and refugees
- college and employment readiness skills
- OED (General Equivalency Diploma) and high school diploma preparation and assessment

CVABE has six welcoming learning centers located throughout the organization's tri-county service region, including a Learning Center in downtown Barre and one in downtown Randolph. We collaborate closely with schools, libraries, employers, and a great number of other community resources to make our unique service locally accessible. Our welcome extends to everyone.

Last year alone, 22 residents of Northfield enrolled in CVABE's free programs. Teachers instruct students one-to-one and/or in small groups. Each student has a personalized education plan to address his/her learning goals. These goals might include: getting or improving one's job, earning a high school credential, helping one's children with homework, budgeting and paying bills, reading important information, obtaining a driving license, preparing for college, gaining citizenship, and more. *As parents gain literacy, their children are twice as likely to grow up literate themselves.*

In recent years, CVABE has provided free instruction to approximately 700 people annually in its overall service area of Washington, Orange and Lamoille Counties. *Nearly all students are low income.* It currently costs CVABE \$2,080 per student to provide *a full year* of instruction. A cadre of 120 community volunteers, including **3 volunteers from Northfield**, works with CVABE's professional staff to meet the large need for these services while keeping overhead low.

We are deeply appreciative of Northfield's voter-approved past support. This year, your **level support of \$1,200** is again *critical* to CVABE's free, local education services. Only a portion of CVABE's budget is comprised of state and federal support. *Funding is needed each year from the private sector and from the towns and cities we serve, or we could not help many of the neighbors who need education for a better life.*

For more information regarding CVABE's basic education and literacy instruction for students, or volunteer opportunities, contact:

CVABE's Barre Learning Center

46 Washington Street, Suite 100
Barre, VT 05641
(802) 476-4588

or

CVABE's Randolph Learning Center

12½ South Main Street, PO Box 84
Randolph, Vermont 05060
(802) 728-4492

www.cvabe.org

CENTRAL VERMONT COMMUNITY ACTION COUNCIL (CVCAC)

Central Vermont Community Action Council helps Vermonters achieve economic sufficiency with dignity through individual and family development. We work to alleviate the effects of poverty, help people move out of poverty, and advocate for economic justice. Each year Community Action serves approximately 20,000 Vermonters, the majority of whom live in the 56 central Vermont communities that comprise our primary service area. Our staff often works with a family in their most vulnerable moment to help them find stability, hope and relief.

In recent years, demand for fuel assistance, emergency food, and housing assistance have continued to grow, and our work has expanded to providing front-line flood relief and recovery support in the aftermath of the 2011 floods. Hand-in-hand, we help Vermonters develop the skills to tackle problems, identify goals, find the resources and take control of their futures. We offer housing counseling, financial education, home weatherization, early childhood education, green job skills training, business counseling and more. Together, we create economic opportunities for all Vermonters.

Thank you for your continued support.

CENTRAL VERMONT COUNCIL ON AGING

One call to our Senior Helpline at 1-800-642-5119 can connect an older central Vermonter or a concerned family member with essential services that support an elder in remaining independent. For forty years, Central Vermont Council on Aging (CVCOA) has helped elders in leading healthy, meaningful and dignified lives in their homes and communities. We provide a network of programs and services to help make this a reality for older residents of Northfield.

Among the services provided directly by or under contract with CVCOA are case management; information and assistance; community and home delivered meals; health insurance counseling; transportation to essential destinations; family caregiver support and respite grants; mental health services; legal services; companionship; food stamp and fuel assistance outreach; and help with household tasks. We sponsor the Senior Companion program.

Older residents of the Town of Northfield often require the services of a case manager to assess their specific needs, develop an individualized care plan, and to connect them with public benefits programs and other community and state resources. The CVCOA Case Manager for Northfield is Kate Reilly-Fitzpatrick, who can be reached at 802/476-1693.

Central Vermont Council on Aging is a private nonprofit organization. There is no charge to elders and their families for services provided. All programs and services are made possible by local communities, state and federal funds, and private donations. CVCOA recognizes and appreciates the valuable support for older central Vermonters provided by the Town of Northfield.

CIRCLE
(FORMERLY BATTERED WOMEN'S SERVICES AND SHELTER)

Circle continues to evaluate and improve upon existing services available to victims of intimate partner violence. In fiscal year 2013, services were modified and expanded in order to better accommodate the increased needs of victims living in a rural community. Throughout all of these changes, Circle staff and volunteers were kept extremely busy providing the following services:

Staff and volunteers responded to 5,399 hot line calls, an average of 449 calls per month, and an increase of 4% from last year.

- Shelter services were provided to 32 women and 27 children for a total of 1,326 bed nights.
- Our prevention based programs in schools reached a total of 2,055 students in Washington County through the 79 presentations and long-term support groups held during this fiscal year.
- Circle provided community presentations to 806 individuals through the 41 trainings and workshops offered to individuals and professionals in Washington County.
- Advocates provided support to 108 plaintiffs during Final Relief from Abuse Hearings, and assisted 111 individuals file for temporary orders.
- Court Education Program was presented to 261 individuals, and our Court Hour Program, which offers one-on-one support to plaintiffs as they prepare for their final hearings, was offered to 61 individuals.
- Over 1,500 people received direct services from Circle, which are maintained by trained staff and volunteers.
- Our organization continues to rely heavily on the vast support of its many dedicated volunteers; Board Members, Hotline Advocates, Group Facilitators, and Shelter Support have all contributed 7,125 hours to the work of Circle.

24-Hour Toll-free Hotline: 1-877-543-9498

THE FAMILY CENTER OF WASHINGTON COUNTY

The Family Center of Washington County fosters the positive growth and development of young children and their families. The Family Center's array of services includes: infant, toddler and preschool child care, playgroups for children from birth to five, parent education and outreach activities -for mothers and fathers, training for child care providers, assistance to parents in finding and paying for child care, and planning and coordinating the Central Vermont Building Bright Futures Council's region-wide programs for parents as first teachers of their children.

Among the 269 individuals in Northfield who benefited from the Family Center's programs and services from July 1, 2012-June 30, 2013 were:

- *64** who consulted our **Child Care and other Resource and Referral services**, receiving assistance in finding suitable child care to meet their needs, answering questions related to child care and child development, and receiving information about other community resources available to them.
- *26 families** who received **assistance paying for child care.**
- *13 adults and 21 children** who participated in **Parent Education Workshops** and related activities for children.

- * **8 licensed and registered child care providers** and other support agencies who consulted our **Provider Support services**, and received monthly newsletters and training on a wide variety of topics through home visits, conferences and workshops.
- * **16 children and 20 adults** who participated in our **Playgroups**. Playgroups are free, open to all families with children birth to five, and have no eligibility requirements. Children have a chance to play with others in a safe, stimulating and nurturing environment. Parents talk to other parents, draw upon each other for support, learn new skills from Playgroup Facilitators and get information about community resources.
- * **12 children and parents** who attended our **community events**.
- * **87 individuals** who were served by one of our specialized **Home Visiting** services, providing parent and family education and support.
- * **2 individuals who received employment training in our Family Works program**.

We are grateful for the support shown by the voters of Northfield. For more information about any of Our programs, please contact Lee S. Lauber, Executive Director, at 262-3292, Ext. 118, e-mail us at familycenter@fcwcv.org, or visit our website at www.fcwcv.org.

FRIENDS OF THE WINOOSKI RIVER

The mission of the Friends of the Winooski River is to safeguard and enhance the natural resources of the Winooski River watershed (including the Dog River and its tributaries) in harmony with its human communities. We pursue this mission through monitoring, ecological restoration, partnerships, education, and outreach. Founded in 1998, we are primarily a volunteer organization with a part-time Executive Director and Project Manager. The Friends addresses a number of issues related to the overall health of the watershed:

- Water quality and pollution abatement: We conduct water quality monitoring, geomorphic (physical) assessments, and work to identify and eliminate pollution sources.
- Habitat improvement, improved river stability, and stormwater capture: Through riparian restoration, corridor protection, and stormwater retention projects, the Friends work to improve both terrestrial and aquatic habitat, improve river stability and water quality, and help reduce downstream flooding.
- Individual stewardship: The majority of land in the watershed is privately owned. Landowner stewardship is critical to the long-term health of the watershed.
- Human enjoyment: Humans are part of the watershed landscape. We encourage responsible use of the river. We believe that people will value and protect a resource that they enjoy.

The Friends have become very active in Northfield over the last three years and have collaborated with the Town of Northfield, Northfield Middle High School, the Northfield Conservation Commission, and local businesses. We have completed several large projects in Northfield and have others underway:

- **Northfield town well-field tree planting.** Since Tropical Storm Irene, we have partnered with Public Works and the Northfield Conservation Commission on a large riparian restoration project installing hundreds of trees at the Town well-field to stabilize the river bank, reduce downstream flooding, and restore fish and wildlife habitat. We have engaged several local groups as volunteers to help with this planting, including Northfield Middle School students, Northfield Conservation Commission, and Norwich University cadets, among others.

- **Kenyon's Hardware Store stormwater retention facility.** In 2013 we completed a large stormwater management project on the Kenyon's Hardware Store property. What looks like a new parking lot at this site is actually a stormwater retention facility that will absorb stormwater onsite, reducing bank erosion, improve river water quality, and reduce downstream flooding. Our future plans include an additional bio-retention site on this property.
- **Water Street Park planting.** In 2014, we hope to initiate a riparian restoration project on the flooded (FEMA buyout) properties along Water Street in partnership with the Town of Northfield, the Winooski Natural Resources Conservation District, Trout Unlimited, and US Fish and Wildlife. The establishment of a wide vigorous wooded buffer will not only protect the Dog River from pollutants but help reduce impacts in future flood events.
- **Residential stormwater education:** We have been active in Northfield with respect to residential stormwater education and mitigation projects. In June 2012, we held a residential stormwater workshop, and in 2013 we held a rain-barrel building demonstration at Green Mountain Girls Farm. In 2014 we plan to begin a residential stormwater assessment program in Northfield to educate homeowners in ways they can help capture stormwater, thereby reducing flooding and protecting the water quality of the Dog River and its tributaries.
- **Northfield High School painted rain barrel project:** In 2013 we partnered with the Northfield High School art teacher and his students in a rain-barrel painting project. Completed rain barrels were auctioned off at Northfield businesses. Proceeds from the auction will help fund a similar project in 2014.
- **Richardson Street check dams.** We have installed a series of check dams along Richardson Street to slow down and infiltrate stormwater.
- **Norwich University campus tree planting:** In 2013 we replanted a riparian restoration project on the Northfield University campus that had been damaged by the May 2011 flood. Ecological restoration of this field bordering the Dog River will help prevent bank erosion, reduce downstream flooding, improve fish and wildlife habitat, and protect river water quality.
- **Day paddles on the Dog River:** In 2013 we led a canoe and kayak trip on the Dog River and plan to have similar events in 2014.

You can learn more about the Friends at www.winooskiriver.org. Thank you for considering our funding request.

GOOD BEGINNINGS OF CENTRAL VERMONT

Good Beginnings of Central Vermont is a prevention-based, free home visiting service extended to all families regardless of income. We have been serving Central Vermont families for more than twenty-two (22) years. Our volunteers are mothers of all ages who provide support to parents of birth and adopted infants during the critical first 3+ months following birth. Volunteers encourage and educate families to bond and carry their infant, have books in the home and read to babies and children, and have and fatherhood mentors.

This year, our volunteers have provided approximately 1,650 hours of home visits at an in-kind value of more than \$21,000. In addition, volunteers spent 154 hours of meeting time with staff or enrichment on health updates and other issues. Our funding comes solely from grants and fund-raising, so we are grateful to voters for their support of our efforts to meet the immediate and long-term needs of families.

HOME SHARE NOW

Home Share Now has been facilitating and mediating shared housing in central Vermont since 2003; our matches are traditionally between people who need affordable housing and the elderly who want to remain in their own homes for as long as possible. Instead of fair market rent, services are performed by vetted home seekers in exchange for housing; some matches involve a monthly contribution to household expenses like groceries or utilities.

Home Share Now is the *only* organization offering this service in central Vermont. While many of our participants are considered vulnerable, we have no qualifiers or disqualifiers; therefore, every person in Northfield has the ability to use our services to age safely at home, to save money, to maintain independence, to shorten a commute, to share meals, or to lessen their home energy needs.

Last year 567 people considered Home Share Now as a strategy to meet their needs. In Northfield, Home Share Now served 20 people, 9 home providers and 11 home seekers. These numbers do *not* include individuals living outside of Northfield that would have considered a home share in Northfield. Of the 20 people served, 15 people went through the entire enrollment process and 7 were matched, saving \$74,273 in nursing home diversion alone. In addition to participants, Home Share Now benefits from two volunteers living in Northfield and serving Home Share Now.

NORTHFIELD BOYS & GIRLS CLUB//WASHINGTON COUNTY YOUTH SERVICE BUREAU/BOYS & GIRLS CLUB

THE WASHINGTON COUNTY YOUTH SERVICE BUREAU/BOYS & GIRLS CLUB Is an Important Resource to the Residents of Northfield

From July 1, 2012 through June 30, 2013, the Bureau provided services to 83 Northfield individuals. Some highlights include:

- **12 Teens and their Families** were assisted by the **Country Roads Program** that provides crisis intervention, short-term counseling, and emergency, temporary shelter for teens.
- **12 Teens** were provided with Substance Abuse Counseling. This service includes substance abuse education, intervention, assessments, treatment and positive life skills coaching. Support is also available for families.
- **8 Family Members** (4 teens & 4 children) participated in the **Teen Parent Program** that educates teens about the challenges of parenting at an early age, and helps teen parents and pregnant teens build parenting and life skills, continue their education, and create healthy homes.
- **9 Teens** participated in the **Transitional Living Program** that helps homeless young people ages 16-21 make the transition to independent living. This program teaches life skills and budgeting; assists with employment and education goals; and provides direct rent assistance.

Northfield Teen Center Update

Central to our work in Northfield, has been the effort to assume leadership of the **Northfield Teen Center/Boys & Girls Club, located in the Gray Building**. The Northfield Teen Center was officially reopened under the management of the WCYSB in February of 2013. Since that time we have:

- ✓ Succeeded in increasing the **Teen Center Director** position from part time to full-time
- ✓ Secured a **full-time AmeriCorps Member** to assist with programming delivery

- ✓ Secured an additional **part-time AmeriCorps Member**, dedicated to bridging the Northfield Middle/High School 21st Century Community Learning Center grant to programming at the center
- ✓ Secured a **part-time VISTA Member** to help raise funds, develop programs, recruit volunteers, and engage the Northfield community
- ✓ Served **59 local teens** through 479 visits
- ✓ Served **70 meals** to teen participants
- ✓ Established a **15-member Teen Council** to help develop programming and build teen leadership
- ✓ Engaged **11 community volunteers** to help lead and diversify program activities
- ✓ Offered regularly scheduled **drop-in hours** and **special events**
- ✓ Initiated additional **fundraising activities** with teen involvement
- ✓ Developed **9 formal community partnerships** to enrich programming (Norwich University, Northfield Middle/High School, The Rotary Club, Cabot Hosiery, etc.)
- ✓ Recruited **6 mentors** to serve as positive role models at the center
- ✓ Implemented **structured programming** opportunities including: civic engagement, healthy lifestyles (cooking, gardening, meals, snacks), physical fitness activities, healthy expression activities (photography, art, game design, music), Project Learn (an evidence-based academic enrichment program), PREP (an evidence-based sexual education course), and more.

In the next 6 months, the Northfield Teen Center will be offering a new tutoring space in collaboration with Northfield Middle/High School's 21st Century Community Learning Center grant, PREP classes, a new farm-to-table program funded by the Hunger Mountain Coop that will teach teens about gardening and cooking, and more. The Northfield Teen Center's goal is to double daily attendance through these initiatives.

The Northfield Teen Center/Boys & Girls Club welcomes your involvement! For more information or to learn more about how you can support the center, please contact James Secor at 229-9151 or jsecor@wcysb.org

The Washington County Youth Service Bureau is a private, non-profit, social service agency. All programs and services are funded by foundations, state and federal grants, Medicaid and other insurance, private donations, area towns, and fundraising activities.

The Bureau's mission is *"To provide a wide range of innovative and effective programs that empower and enrich the lives of youth and families in Washington County, and to provide leadership and support to other youth programs throughout Vermont."*

For Information and Assistance
Call 229-9151
24 Hours a Day – 7 Days a Week

PEOPLE'S HEALTH AND WELLNESS CLINIC (PHWC)

The Mission of the People's Health & Wellness Clinic is to provide primary health care and wellness education to uninsured and underinsured central Vermont residents who could not otherwise afford these services.

In 2013, the People's Health & Wellness Clinic provided 2551 patient interactions, including 1464 medical visits, to 654 individual patients, a 19% increase over 2012. 336 of these patients were new to the Clinic. We provided 220 medical consults, 602 diagnostic tests, and 52 dental referrals. Our services include screening all patients for eligibility in a variety of health insurance and assistance programs. We also helped many of the 654 patients

navigate the application process for a variety of programs including, VHAP, Medicaid, Catamount, Ladies First, Medicare, Healthy Vermonters, Affordable Meds, and Central Vermont Medical Center's patient financial assistance program. We were able to successfully enroll them 658 times, many in more than one program.

In 2013, Northfield residents came for 51 medical visits, representing 26 unduplicated patients. We provided 17 case management visits, 9 medical consults, 54 diagnostic tests (labs, x-rays, etc.) and provided prescriptions and pharmaceutical samples 10 times. We helped 9 individuals navigate the new health care system and successfully enroll into health insurance and assistance programs. Since we began our oral health care program in July of 2013 we have had 8 dental history screenings for Northfield residents.

Volunteer practitioners are the heart of our service model. In 2013, over 120 volunteers gave over \$179,000 worth of their time serving our patients. We also received over \$273,000 worth of pharmaceuticals and medical supplies for our patients, paid for \$17,066 of diagnostic testing, and got another \$29,000 of tests donated.

In July, we began a new oral health program and have a network of regional dentists who are seeing our patients on a referral basis. This is a program we hope to grow, and have just received a grant to install a chair and dental equipment in order to provide oral hygiene for our patients on site.

2013 was our fourth year of providing special Women's Clinics, in collaboration with Central Vermont Medical Center, and funded by the Susan G. Komen for the Cure and Ladies First. Complete women's physicals, self-examination techniques, and access to free mammograms, other diagnostic tests, and insurance coverage have brought comprehensive and preventive care to another group of central Vermont's uninsured residents.

We define our primary service area as all of Washington County, plus the Orange County towns of Orange, Washington, and Williamstown, but we do not restrict geographic access, and ended up serving people from 49 Vermont towns. While our income guidelines go up to 300% of the Federal Poverty Level (FPL), over 83% of our patients fall under 185% FPL (\$21,257 gross a year for an individual - \$28,694 for a couple).

2014 will continue to bring changes to Vermont's health care system, as the federal Affordable Care Act and state legislation continue to be implemented. The new Health Care Exchange, called "Vermont Health Connect" began in October 2013 and has brought many challenges to those wanting to sign up. This on-line system is supplemented by face-to-face "patient navigators," very much along the lines of what PHWC has been doing for years to assist our patients apply for and enroll in various health insurance and assistance programs.

However, many of Vermont's current programs have disappeared, including Catamount Health Assistance Plan and Vermont Health Access Plan (VHAP). Cost-sharing for patients – premiums, co-pays, and deductibles – are currently proposed to change significantly. Dental care for adults is not covered under Exchange plans.

This has caused uncertainty and some turmoil among our patients, current policy-holders, and the public, as employees and employers are examining how they currently provide and access health coverage. We are intimately involved in the public policy discussions on how these changes will occur and impact our patients, and intend to do all we can to help our patients continue to access quality and affordable health care, both through private and public insurance coverage, and at the Clinic.

We are very grateful to have had the support of every town in central Vermont, including Northfield, as we do our work. This helps us leverage other funding from foundation and corporation grants. Thank you again for continuing to support the efforts of the People's Health & Wellness Clinic.

Peter Youngbaer, Director

PREVENT CHILD ABUSE VERMONT

Prevent Child Abuse Vermont (PCAV) promotes and supports healthy relationships within families, schools and communities to eliminate child abuse.

Prevent Child Abuse Vermont (PCAV) began as Parents Anonymous of Vermont in 1976. Helen Parker, then a Head Start Home Visitor, in Central Vermont, contacted the Parents Anonymous National Office and requested chapter development materials. Helen and Laura Smith, then a Medical Social Worker at Dartmouth Hitchcock Hospital, met with a small group of parents who wanted to improve the way they interacted with their children. The first Chapter, which was based in Montpelier, expanded and professionals began calling from around the state to ask about starting Parents Anonymous Chapters in their communities.

The founders decided to get together with other interested people and share their experiences, successes and difficulties. They believed it was time to organize a resource office to assist communities in groups, sharing ideas, and creating a framework for parent leadership. They established a Board of Directors, incorporated and applied for and were granted 501(c)(3) status. Shortly after establishing itself as a non-profit, PCAV began searching for a parent education program and found the Nurturing Program for Parents and Children (ages 4-12). Since then, PCAV has carried out more than 650 Nurturing Programs.

In 1989, PCAV began publishing the Vermont Parents' Home Companion and Resource Directory and has distributed more than 300,000 copies to families across the State. The Home Companion contains information on parenting, child development and special issues of concern as well as a comprehensive statewide directory of child and family services.

Child sexual abuse is the most frequently reported and founded form of child abuse in Vermont. Consequently, PCAV began establishing initiatives to actively engage children, adolescents, and adults in prevention efforts. Understanding and Responding to the Sexual Behavior in Children, and Nurturing Healthy Sexual Development offer training for teachers and all others working with children on the continuum of child sexual abuse development and behavior. The Sexual Abuse Free Environment for Teens™ Program (SAFE-T) and Care for Kids are school based programs involving students, parents, and teachers in a health based, community centered approach to prevention.

In 1997, the Shaken Baby Syndrome/Abusive Head Trauma Prevention Program started. This program teaches parents, childcare providers, and medical professionals the facts and consequences of Shaken Baby Syndrome along with safe ways of comforting a crying infant and managing parents' stress.

PCAV began working with incarcerated parents from the corrections system in 1998. We carried out Circle of Parents groups, Nurturing Parenting Programs for Fathers' and Nurturing Parenting Programs for Parents in Recovery from Substance Abuse in prisons. The goals of the program are threefold: to increase the likelihood of family reunification after release and whenever appropriate, reduce recidivism; support family nurturing skills; and create the framework for healthy parent, child and partner relationships.

TECHNICOOL, PCAV's technology safety program, was established in 2008 in response to growing risks of technology-facilitated child exploitation and peer-to-peer aggressive behaviors among youth. With collaboration from generous partners, the program has established a positive approach emphasizing empathy among youth, adult involvement, and community engagement.

PCAV continues to collaborate with United Ways, foundations, corporation, and State and Federal partners. The Executive Director and Program Staff participate in statewide, regional, and local coalitions and teams to improve access to resources and develop needed services that help to strengthen families.

142 Northfield residents were served by PCAV in 2013. 9 residents attended Nurturing Parenting family life skills (12-26 week) programs, 1 Northfield educator attended a training on sexual abuse prevention for 7th and 8th grade students, 83 students in middle school participated in SAFE-T's sexual abuse prevention program, 58 students learned about being safe on-line through our TECHNICOOOL technology safety program, and all families with newborn children at Central Vermont Hospital received a copy of the Vermont Parents Home Companion (estimated 54 copies). All PCAV programs are provided free of charge.

For information about our programs, strengthening children, families, schools and communities and for support, information and referral for the well being of children, please call:

Toll FREE: 1(800) CHILDREN (VT)
Phone: (802) 229-5724
Fax: (802) 223-5567

RETIRED AND SENIOR VOLUNTEER PROGRAM FOR CENTRAL VERMONT AND NORTHEAST KINGDOM (RSVP)

RSVP for Central Vermont and Northeast Kingdom would like to request an appropriation of \$1500 from Northfield at the 2014 March Town Meeting. This request is in the same amount we have asked for in the past, and is in keeping with a pledge we made more than 10 years ago to not ask for any increases from our town partners.

We are continuing that pledge, even though we have lost more than 20% of our operating funds. Many of the towns in our service area are still in recovery mode, some because of natural disasters, and others because of economic times. We want to be good partners, thus the decision to not increase.

All of our communities rely on volunteers. They know how important it is to have an engaged citizenry. We at RSVP see the value of individuals giving their time every day. Without the help of volunteers, many of the organizations would find it difficult to maintain services needed by our friends and neighbors. Think how different emergency food shelves, fire services, medical transporters, blood drives, schools, and many other services would be if someone was not willing to give of his/her time.

In the past, twelve months RSVP involved 832 volunteers at 87 nonprofit partners in our service area. Those volunteers contributed over 84,580 hours of service. We calculated, using Vermont data, that those members provided over 1.7 million dollars worth of service.

The money collected from towns is used to help offset the cost of supporting a volunteer. These costs are: travel expenses, insurance, training, recognition, and coordination time.

Thank you for your consideration of our request, and your support in the past. Yes, times are not easy. Remember, we are not asking you to make up our shortfalls. We are asking that you continue to be our partner.

Please call me at 828-4770 if you have any questions.

J. Guy Isabelle, Director

SEXUAL ASSAULT CRISIS TEAM OF WASHINGTON COUNTY

The Sexual Assault Crisis Team (SACT) is a private, non-profit organization that offers free of charge advocacy for male and female victims of sexual violence. This advocacy includes emotional support both one on one and groups, 24/7 emergency hotline, legal support, medical and hospital support, emergency overnight shelter support and shelter use for victims/survivors, their non-offending family members during the legal process including court, depositions, rape exam recovery, time before or after individual counseling sessions through private therapist, other times when victims/survivors need a private space or bed for an hour or a day. SACT also provides education around all sexual violence issues for Washington County Schools K-12 and colleges, service groups and other public organizations.

This year SACT is facing additional demands on our resources as we attempt to provide the services needed for male and female shelter residents who are leaving behind their homes, belongings, and financial resources for medical, food, and restart up costs. Victims and survivors not only look to us to provide food, emergency dental and or medical assistance but also look to us for transportation funds and relocation funds including rent deposits etc.. We have also found our shelter staff having to provide assistance to people using our shelter to apply for or change location information for SSI and other resource needs. We are working closely with Norwich University and the Vermont National Guard Sexual Violence Response Coordinator to ensure returning soldiers and their family members, who are struggling with sexual violence issues, are offered all of our services to facilitate their transition to civilian life.

SACT operates using paid staff and during 2012-2013 we had five volunteers and five part time stipend paid hotline staff from local communities who trained for twenty hours to provide confidential advocacy to victims by responding to hotline calls. During 2012-2013 SACT received 1978 calls for services including crisis calls for sexual assaults, requests for emotional support, hospital advocacy, criminal justice advocacy, information and referral, and requests for education and training. These calls for services were handled by both paid staff and volunteers. During fiscal year 2012-2013 SACT provided services to 186 new unduplicated and 3 return clients. SACT served survivors who suffered from a variety of abuse, including sexual assault, sexual abuse, stalking, pornography and human trafficking.

SACT provided shelter for male and females survivors of sexual violence. SACT also provided shelter for male victims of domestic violence and for special needs victims, primarily those needing a handicapped accessible facility which allows the non-offending care provider to stay in shelter with the victim/survivor. During the 2012-2013 fiscal year, SACT provided shelter for 59 people, including 41 adult females and 9 adult males and 7 female children and 2 male children for a total of 658 bed nights. SACT remains dedicated to providing services to all survivors of sexual violence and remains committed to identifying new needs and meeting that challenge.

Telephone: 1-802-476-1388
24-Hour Hotline: 1-802-479-5577
E-Mails: BobbiGagneSACTWC@AOL.COM

VERMONT ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED

More than 10,500 Vermont residents are blind or visually impaired. Vision problems can complicate an individual's ability to perform daily tasks, stay mobile inside and outside the

home, and enjoy leisure activities. Additionally, Vermont's rural nature makes it less likely for those with visual impairments to encounter others who face similar challenges, and thus creates feelings of isolation and a sense that they are not understood by their peers.

During Fiscal Year 2013, VABVI served 1,417 clients from all 14 counties in Vermont, including 8 adults in Northfield and 114 adults and 24 students in Washington County.

Since 1926, VABVI, a nonprofit organization, has diligently pursued our mission of enabling Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence. We are the *only* private agency in Vermont to offer a complete range of services to visually impaired residents -and at no cost to the client.

Services include Rehabilitation (adapting daily living tasks to allow those with low vision to live independently); Orientation and Mobility (providing white cane and guide dog instruction, allowing individuals to navigate through their home and community independently); Assistive Technology (adaptive aids allow clients to successfully perform most activities they desire); Social Networking (improving social skills and providing a support network); and Statewide Transportation (volunteer drivers provide rides to medical appointments, grocery stores and for personal visits).

VABVI has four offices statewide, located in Brattleboro, Montpelier, Rutland and South Burlington. For more information about VABVI's services, or to volunteer, please contact us toll-free at 1-800-639-5861, email us at general@vabvi.org or visit us our website at www.vabvi.org

If you would prefer to receive this information by email, please contact Emily Mason, Development Coordinator, at emason@vabvi.org or (800) 639-5861 ext. 217.

VERMONT CENTER FOR INDEPENDENT LIVING

Since 1979, The Vermont Center for Independent living (VCIL) has been teaching people with significant disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Data for our FY '13 (Oct. 2012-Sept. 2013) show VCIL responded to over **2,218** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **310** individuals to help increase their independent living skills (including **10** peers who were served by the AgrAbility program and **11** peers who received specialized Benefits to Work Counseling). VCIL's Home Access Program (HAP) assisted **173** households with information on technical assistance and/or alternative funding for modifications; 47 of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **164** individuals with information on assistive technology; 40 of these individuals received funding to obtain adaptive equipment. **428** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont.

During FY '13, **5** residents of **Northfield** received services from the following programs:

- Information Referral and Assistance (I,R&A)

- Home Access Program (HAP) (residents on waiting list for modifications)
- Peer Advocacy Counseling Program (PAC) (including our Benefits to Work Program)

To learn more about VCIL, please call VCIL's toll-free I-Line at: **1-800-639-1522**, or visit our web site at **www.vcil.org**.

WASHINGTON COUNTY DIVERSION PROGRAM

The Washington County Court Diversion Program's mission is to engage community members in responding to the needs of crime victims, the community, and those who violated the law, holding the latter accountable in a manner that promotes responsible behavior.

- Diversion is a voluntary, confidential alternative to the formal court process for certain juvenile and adult offenders. Cases are referred by the State's Attorney to Diversion on an individual basis.
- We are a local program that addresses unlawful behavior, supports victims of crime and promotes a healthy community.
- We follow a balanced and restorative justice model by putting right the wrongs that have been done and addressing the needs of all stakeholders, including the victim, the community and the offender. Participation is voluntary; but requires individuals to accept responsibility for their unlawful action(s).
- Court Diversion is the community alternative to court for low level offenders in Washington County.
- Our volunteer Review Board hears both adult and juvenile cases that are referred to us.
- We also administer the Youth Substance Abuse Safety Program (YSASP), a program created by the legislature to deal with underage drinking and possession of marijuana by a minor.

Our philosophy is that ordinary citizens who volunteer their time and energy are more effective in confronting those who have committed crimes than our court system can be, especially for low-level offenders charged with an illegal act.

In Fiscal Year 2013 (July 1, 2012 - June 30, 2013):

- We received **182** referrals to Diversion and **274** referrals to YSASP, for a total of **456** clients served during our last fiscal year. Northfield residents comprised **19.7%** of that caseload.
- Our clients performed **1,604** hours of community service to various non-profit organizations throughout the county.
- Restitution paid back to crime victims totaled **\$12,577.46**, while donations to charities amounted to **\$885.87**, which comes to **\$13,463.33** for the year.

Over 84% of the individuals referred to Court Diversion complete successfully. The majority who complete the Diversion Program do not re-offend. Diversion collects more than 95% of the restitution due to victims. And, Diversion is cost effective to tax payers because it takes less time and less money to process a case than through the court system.

We would greatly appreciate Northfield's support of our work and hope you will look favorably upon our request.

CENTRAL VERMONT ECONOMIC DEVELOPMENT CORPORATION

At the end of 2012, CVEDC, GMNEDC, and CVCAC were awarded a \$1 Million CDBG-DR Grant for businesses in the Washington and Windsor County regions for 'unmet needs' from Tropical Storm Irene. CVEDC went to work to bring assistance to the affected businesses in our region. We partnered with the Central Vermont Community Action Council (CVCAC) and Green Mountain Economic Development Corporation (GMEDC) to administer the grants and we are pleased to announce that we have issued awards to 42 businesses. Assistance went to manufacturers, service providers, restaurants, farms, and property owners of commercial buildings.

Additional federal funds are being made available and CVEDC, GMEDC, and CVCAC have applied for another round of grant funding. We anticipate a formal response by early November. If a business still has 'unmet needs' from Tropical Storm Irene, please contact Sam Andersen, Central Vermont Economic Development Corp., 802-223-4654, or cvedcevp@sover.net for businesses located in Washington County and the towns of Orange, Washington, and Williamstown.

CVEDC continues to focus on 'Retention and Expansion' of our existing businesses. To accomplish this goal, staff conducts an active Business Contact & Visitation Program. Establishing a working relationship with the Central Vermont business community is paramount. Staff not only gathers information regarding specific challenges and issues for the business but also relays the suite of tools available from the State of Vermont and other program partners such as USDA Rural Development, the Small Business Administration, as well as our regional partners. CVEDC maintains a strong relationship with the Department of Economic, Housing, and Community Development staff on a regular basis. CVEDC implements a coordinated response to business needs, leveraging all the available economic development tools. CVEDC is actively engaged with over 20 municipal and regional organizations and committees. We work closely with the local development corporations in our region to bring coordinated assistance to business projects.

The Central Vermont Economic Development Corporation (CVEDC) provides a suite of programs and services that include; promoting our region to those businesses considering relocation to Vermont, and working on improving the infrastructure necessary for economic growth in Vermont. CVEDC has and will continue to work in partnership with all the Central Vermont municipalities, and community stakeholders to advance those initiatives identified by **Town of Northfield** as important to their residents and the economic well-being of the community. In addition, the issues of workforce development, telecommunications and housing remain top priorities for CVEDC.

Workforce development is a top priority for CVEDC. CVEDC initiated the first Workforce Investment Board and helped to restructure the organization into the Central Vermont Workforce Development Board. We continue to participate both on the Advisory Board and the Executive Committee. CVEDC is very committed to two of the initiatives as we participate in a leadership role with the Annual Job Fair and the Annual Business Survey. The past year's Fair was held on April 4, 2013. Approximately, 785 job seekers attended the event. Over 40 businesses and State of Vermont Agencies participated in the event. The 2014 Job Fair will be held on April 3, 2014 at the Barre Auditorium. Please visit www.centralvtjobfair.com for more information.

CVEDC continues our Revolving Loan Fund for Telecommunications Infrastructure projects. The original initiative, funded by USDA Rural Development, was extended and additional funds were granted so that the service can continue to be brought to un-served municipalities in our region. To date, the initiative has brought high-speed wireless internet to several hundred residents/businesses in our outlying rural communities. This initiative

was the first of its kind conducted by a regional development corporation in partnership with a wireless service provider.

CVEDC also continues to administer USDA *RBEG/RBOG* grants in our region. We have secured funds for a number of small businesses to assist with either marketing initiatives and/or product development. The businesses are from a variety of industry sectors including value-added agri-business, alternative energy, and digital/web services.

Sam Andersen, Executive Director

CENTRAL VERMONT HOME HEALTH & HOSPICE, INC.

Central Vermont Home Health and Hospice (CVHHH) is a 102 year-old full service, not-for-profit Visiting Nurse Association governed by a local voluntary Board of Directors. Serving the residents of 23 Central Vermont towns in the comfort and privacy of their own homes, CVHHH is committed to providing high quality, medically-necessary home health and hospice care to all Central Vermonters regardless of their ability to pay, geographic remoteness or complexity of health care needs. The agency also promotes the general welfare of local community members with long term care and health promotion activities including flu and pneumonia vaccinations, health screenings, foot care clinics, international travelers' health and caregiver support. In addition to direct patient care, our hospice program offers comprehensive bereavement services and volunteer training.

Twelve Month Report of CVHHH Services to the Town of Northfield December 1, 2012 – November 30, 2013 *

Program	# of Visits
Home Health Care	2892
Hospice Care	248
Long Term Care	1526
Maternal Child Health	59
TOTAL VISITS/CONTACTS	4725
TOTAL PATIENTS	173
TOTAL ADMISSIONS	214

***Audited figures not available at the time of report submission.
Preliminary figures are not expected to vary significantly.**

Town funding will help ensure CVHHH continues these services in Northfield through 2014 and beyond. For more information contact Sandy Rouse, President/CEO, or Lindsay Kurrle, Community Relations Coordinator, at 223-1878.

CENTRAL VERMONT REGIONAL PLANNING COMMISSION

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission has been providing planning and development assistance to communities since 1967 through its experienced and knowledgeable staff. CVRPC is governed by appointed representatives from each municipality in the region.

The Commission provides assistance on municipal plan and bylaw updates, and this year continued its focus on town planning and enhanced consultations with local officials. The Commission's Transportation Advisory Committee (TAC) continued to evaluate the regional inter-modal transportation needs and make recommendations on projects that should be included in the State Transportation Agency's 5 year capital program. CVRPC also continued its work on the development of local hazard mitigation plans, population and housing growth, and river and stream assessments to support transportation and water quality improvements. The Commission has also been actively involved in assisting towns with the development or updates of BEOP's (Basic Emergency Operations Plans). Continuing with its energy work from 2010, CVRPC worked with Efficiency Vermont on the Home Energy Challenge assisting the 15 Central Vermont communities that joined the Challenge. The Commission's work continued this year with providing assistance to towns on flood issues from Tropical Storm Irene and subsequent storms. Assessment and mapping services were provided to those towns impacted, and work is ongoing as it relates to procuring grant funds for repairs to local infrastructure. CVRPC received a grant to work with towns on assessing green infrastructure barriers and developing language for town plans and bylaws. CVRPC began its Regional Plan 2016 update process with its "Plan Central Vermont" outreach effort to involve members and residents in the work of building a sustainable and engaged Region.

This year, the Commission supported the efforts of the Town with administration of the Mad River Resource Management Alliance, development of the Road Surface Management System, utility rights of way map, storm water mapping, zoning map, local hazard and flood mitigation planning and grant applications, updated the Basic Emergency Operations Plan (BEOP), did a road erosion survey, updated the zoning map, reviewed the bylaws for conformance with the Town Plan, and provided an enhanced consultation of the Town's planning efforts.

The Commission also sponsors regional planning programs, provides a forum for inter-municipal cooperation, and participates in state regulatory proceedings for projects that have impact across municipal boundaries. Significant staff time this year was spent working with municipalities on mapping and analysis of current bylaws to understand how they influence future development patterns. CVRPC can also provide model bylaws and assist municipalities with the administration of grants.

Thank you for your continued support for local and regional planning. Please call us for assistance with planning, zoning, transportation, recreation, mapping, or data needs. For more information, you can reach us at (802) 229-0389, or visit our website www.centralvtplanning.org and **Find us on Facebook!**

Susan M. Sinclair, Executive Director

Laura Hill-Eubanks, Commissioner

GREEN MOUNTAIN TRANSIT AGENCY (GMTA)

Who We Are

GMTA is the public transportation provider for the northwest and central regions of Vermont, offering a variety of services to the communities in which we serve, including commuter, deviated fixed routes, demand response shuttles, and individual services for shopping, health care, and daily needs.

Our Services

GMTA provides general public transportation service through affordable commuter, environmentally efficient and daily need transportation solutions. GMTA offers a variety of local and regional commuter, deviated fixed route and demand response services designed to accommodate a variety of every day travel needs. In addition to general public transportation service, GMTA offers individual services for those in need of special services for medical, daily and social service needs.

Northfield Service

NORTHFIELD COMMUTER ROUTE

Service: On July 1, 2013, GMTA began operating the new Northfield Commuter with weekday service between Northfield and Montpelier. The route is designed to serve commuters, students, and those with limited transportation options seeking access to goods and services in the Montpelier and Northfield areas. In addition to traditional commuter service hours, the route also offers additional midday service, offering greater options for those with limited transportation options, part time workers and students.

Service Overview

- Monday-Friday commuter route connecting Montpelier with Northfield along Route 12.
- Five round trips per day: Two morning, two afternoon and one mid-day.
- Stops include downtown Montpelier, National Life, Depot Square, and Norwich University.
- Connections in Montpelier to Waterbury, Burlington, Barre, Berlin and St. Johnsbury.
- Discount Fares available for individuals age 60 and over, 6-17 and those with a disability.

FY14 Current Northfield Commuter Service Funding

The Congestion, Mitigation, Air Quality (CMAQ) grant provides federal funds to cover 80% of the net cost of the service (after deducting fare revenue). The CMAQ requires a 20% local match each year. GMTA received voter approval in March 2013 for \$21,000 to equal the required 20% local match from the Town of Northfield.

CMAQ grants have a three year demonstration timeframe. The past practice has been that at the end of the three year grant, if the route is deemed successful, VTrans would provide another source of funds to cover the 80% cost formally covered by the CMAQ grant (the 20% local match requirement remains).

On July 1, 2013, GMTA began operating the new Northfield Commuter with weekday service between Northfield and Montpelier. The route is designed to serve commuters, students, and those with limited transportation options seeking access to goods and services in the Montpelier and Northfield areas. In addition to traditional commuter service hours, the route also offers additional mid-day service, offering greater options for those with limited transportation options, part time workers and students.

Funding for the Northfield Commuter is a separate request from that requested to support individual Elderly/Disabled and Medicaid service due to the different funding streams which support each specific service.

FY14 Funding Snapshot

- CMAQ grant provides federal funds to cover 80% of the net cost of the service (after deducting fare revenue).
- A 20% local match is required each year
- GMTA received voter approval in March 2013 for \$21,000 to equal the required 20% local match from the Town of Northfield.

- CMAQ grants have a three year demonstration timeframe. The past practice has been that at the end of the three year grant, if the route is deemed successful, VTrans would provide another source of funds to cover the 80% cost formally covered by the CMAQ grant (the 20% local match requirement remains).

Service Overview

- Monday-Friday commuter route connecting Montpelier with Northfield along Route 12.
- Five round trips per day: Two morning, two afternoon and one mid-day.
- Stops include downtown Montpelier, National Life, Depot Square, and Norwich University.
- Connections in Montpelier to Waterbury, Burlington, Barre, Berlin and St. Johnsbury.
- The route serves commuters, students, and those with limited transportation options seeking to access goods and services in the Montpelier and Northfield areas.
 - \$2.00/one-way
 - \$1.00/one-way within Town
 - Seniors (60+), those with disabilities and children age 6-17: \$1.00/one-way trip
 - \$.50/one-way within Town
 - Ten ride pass: \$16
 - Monthly pass: \$67
 - Free transfers to GMTA Local routes and Local Commuters
 - Transfers to Link, additional \$2, from Link are free

Northfield Commuter Ridership

GMTA's benchmark ridership estimate is 47/day by the end of its **third** year of operation (about 12,000/year). Average daily boardings after four months of service is 20, while October boardings was 24 per day.

2013 July-November Ridership

JULY	AUG	SEPT	OCT	NOV	TOTAL
329	415	423	555	407	2,129

INDIVIDUAL MEDICAID/ELDERLY & DISABLED/HUMAN SERVICE

Service Overview

GMTA provides medical and non-medical transportation service to those who qualify for either Medicaid, or Elderly and Disabled funds, or both. We also offer transportation for individuals receiving critical care such as radiation and dialysis treatments and those who qualify for certain social service.

Funding Elderly/Disabled/Medicaid Service A local match is requested from all communities for which we provide Elderly/Disabled/Medicaid individual service and is required to allow GMTA to draw down specific state funds. A local county wide match of 10% is required to leverage larger state grant funds and is based on a Fair Share Equation and services received. This local match is separate from the Northfield Commuter service due to the funding source.

Ridership

Individual Northfield Residents Served

In FY13, 138 individual residents received ongoing special transportation services either through volunteer drivers and/or shuttle service, equaling 3,138 trips and totaling 47,409 miles traveled.

Individual trips can include:

- **Medical appointments**
- **Meal site programs**
- **Senior Center and Adult Day Care**
- **Prescription and Shopping**
- **Mental and Social Services**
- **Radiation and Dialysis Treatment**

COMMUNITY SHUTTLES

Northfield FREE Community Shuttle

For FY13, 1,066 riders were served. The shuttle operates each Wednesday providing rides to local areas such as the grocery store, CERV, the pharmacy, medical practices and downtown businesses. The shuttle is fare free, open to the public and offers deviation service allowing for direct pick up/drop off for residents at their home.

Health Center in Plainfield FREE Shuttle

For FY13, 884 riders were served. The shuttle directly supports the need for access to affordable and professional health care, dental, physical therapy and pharmacy services. The shuttle operates 3 times per week, is open to the public, offers deviation service and is fare free.

VOLUNTEER DRIVER PROGRAM

GMTA uses an extensive network of Volunteer Drivers to provide coordinated rides to those residing in rural locations outside the fixed route service area. Drivers are reimbursed for the miles they drive, design their own schedule and are the foundation of our rural *services*. **If you are interested in becoming a GMTA Volunteer Driver within your community, please contact us at 802.223.7287 or info@gmtaride.org.**

THANK YOU

Thank you to the community of Northfield for your continued financial support of GMTA's public transportation service and for your commitment to affordable and efficient transportation solutions.

INFORMATION

Please feel free to contact us with questions or to request additional information on GMTA services at 802.223.7287 or info@gmtaride.org. If you are interested in complete schedule of services or purchasing passes for additional cost savings on the Northfield Commuter, please see our website at gmtaride.org.

GREEN UP VERMONT

The weather warmed up just in time for Green Up Day 2013! Many towns reported an increase in volunteers, with some towns setting all-time records. Coordinators overall reported seeing and collecting less trash. We are beginning to track illegal dumpsites by town as well, with the help of our coordinators.

Green Up Day celebrated 43 years in 2013. Green Up Vermont is the not-for-profit 501(c)(3) organization responsible for continuing the success of Green Up Day. The success of Green Up for Vermont depends upon two essential ingredients: one is the combined efforts of individuals and civic groups volunteering to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont. The "State" does not "do" Green Up Day.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up. Our coordinators tell us that **most of their volunteer force is families with young children**. Green Up Vermont focuses on education for grades K-12 with activities such as a curriculum for K-4, activity booklets, a story and drawing booklet, and the annual poster and writing contests for grades K-12. Please visit www.greenupvermont.org to learn more.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 12 percent of our budget. Last year, appropriations from cities and towns covered 18 percent of our budget. These funds pay for supplies including over 46,000 Green Up trash bags, promotion, education, and services of two part-time employees. We ask your community to contribute because when you support Green Up Vermont you are not just supporting a program but Vermont and the people who live – and visit – here.

Mark your calendars for the next Green Up Day, May 3, 2014, the first Saturday in May. Put on your boots, get together with your family, invite some friends and come join us in your community to make Vermont even more GREEN!

**GREEN UP VERMONT
P.O. Box 1191
Montpelier, Vermont 05601-1191
(802)229-4586, or 1-800-974-3259**

MAD RIVER RESOURCE MANAGEMENT ALLIANCE (MRRMA)

The Mad River Resource Management Alliance includes the Towns of Duxbury, Fayston, Moretown, Northfield, Roxbury, Waitsfield, Warren and Waterbury. The Alliance was formed through an Inter-local Agreement that began in 1994. We changed our name in 2008 to reflect the fact that we are managing resources not wastes. Northfield and Roxbury joined the Alliance in 2010.

During 2013, the Alliance held two regular Household Hazardous Waste Collection Day events at the Harwood Union High School in Duxbury on May 11, 2013 and on October 5, 2013. A total of 390 households participated in the regular events this year which represents 5 % of our population. We collected over 1095 gallons, 1,500 pounds and 3,684 feet of fluorescent bulbs at the two events. Residents within the Alliance communities are able to bring all their waste pesticides **and** up to 10 additional gallons of hazardous waste to each event for disposal at no charge. The Alliance will swap your mercury fever thermometer for a digital thermometer at no charge at these events. Bring your mercury thermostats to the Household Hazardous Waste Collection and you will receive a coupon that can be redeemed for a \$5.00 rebate by the Thermostat Recycling Corporation which will process the thermostats. Residents can also bring all their compact fluorescent bulbs (CFLs) or up to ten or fewer non-CFL general purpose mercury containing lamps. Starting with the 2014 season as a result of product stewardship legislation Vermonters will be able to bring their latex and oil based paints to our Household Hazardous Waste Collections. We are again planning two collection day events in 2014 at Harwood Union High School. They are scheduled for May 10 and October 4, 2014. We will also be holding a satellite collection in Northfield on October 4, 2014.

Over 482 gallons of used crankcase oil was collected within the Alliance at our Used Oil Collection Tanks during 2013. The tanks are located in Waitsfield at the Earthwise Transfer Station, Northfield Transfer Station and at the Moretown Landfill, Inc.

The Alliance is working with The Highfields Institute to provide training and educational programs that result in the composting of food scraps that have been diverted from

Washington West Supervisory Union school waste streams. A total of 44 tons of food scraps from Washington West Supervisory Union School District were collected during the 2012-2013 school year for composting at the Grow Compost of Vermont facility in Moretown. Grow Compost waived their tipping fee for WWSU to encourage their participation in the program. Thanks for Grow Compost's support of the school program. The Alliance textile recycling program at the Moretown Landfill in conjunction with the Southeastern Vermont Community Action was moved to the side of the driveway at the Moretown Town Office on Route 2. You can bring all your clean clothing, linens and shoes to this site at no charge. A total of 1.6 Tons were collected in 2013. Visit our web site at madriverrma.org. You will find information on solid waste issues on this web site.

The seventeenth truckload sale of compost bins resulted in the distribution of 54 compost bins and 14 kitchen collectors. It is estimated that each compost bin can compost 650 pounds of garden and kitchen waste annually. This means rich soil to add to your garden and less waste to go to the landfill. We will hold our Eighteenth Compost Bin Sale this spring. The Alliance held a car and pickup truck tire and metal collection event at the Moretown Landfill, Inc. and at the Earthwise Transfer Station in conjunction with Green Up Day in 2013. A total of ~508 tires and ~1 ton of metal were collected during this event. In the fall Alliance residents participated in the Wheels for Warmth Program held on October 26. We are planning to hold a spring tire and metal collection in conjunction with Green Up Day on May 3, 2014. In the fall, the Alliance will again coordinate with the organizers of the Wheels for Warmth Program in Middlesex to encourage participation in this program.

The certification of Cell 3 of the Moretown Landfill, Inc. (MLF) expired on July 15, 2013 and at that point the landfill was closed. An application for a Cell 4 has been submitted to the Vermont Department of Environmental Conservation. The permitting process with public participation will begin in 2014. Alliance residents can bring their mixed paper, glass bottles and jars, metal cans and plastics #1 through #7, except for plastic film wrap and bags and beaded Styrofoam for single stream recycling to the Earthwise Transfer Station, RTR Transfer Station or Northfield Transfer Station. There are also local haulers and Saturday Fast Trash Collections available in the Mad River Resource Management Alliance. Currently the recyclables are taken to the Chittenden County Materials Recovery Facility for processing. The Moretown Landfill, Inc. participated in the free disposal of roadside litter during the Green Up Day celebrations. Computers, printers, monitors and televisions can be recycled at no charge at the Earthwise Transfer Station, RTR Transfer Station or Northfield Transfer Station. From October, 2012 through September, 2013 more than 61 tons of e-waste was collected. Additional information on this program is found on our web site. The Alliance is a member of the Northeast Resource Recovery Association which helps us market some recyclable commodities such as tires, propane cylinders and other materials. The Alliance is also a member of the Product Stewardship Institute (PSI). As a stakeholder in the PSI we work with other entities to reduce the environmental and health impacts of a variety of consumer products. This is accomplished by looking at the life cycle impacts of products and their packaging. Things like energy and materials consumption, emissions during manufacturing, toxicity, worker safety and waste disposal are among the issues reviewed. The objective of product stewardship is to rethink the way things are created in order to have more sustainable products in the future. We are also a member of the Vermont Product Stewardship Council which provides a local focus to stewardship issues.

Backyard burning of trash is illegal and causes air pollution problems. Be a good neighbor and don't burn trash. If you know of any illegal dumping sites within your town that would benefit from an Adopt a Site Program give John Malter, Alliance Administrator a call at 244-7373 and let's see what we can do to help eliminate these types of problems together. The FY 14 assessment for the administrative and program costs is \$2.75 per capita. The Central Vermont Regional Planning Commission provides accounting support to the Alliance. We thank them for this assistance.

The representatives of the Alliance include: Duxbury; Diane Lynch; Fayston, Bob Vasseur; Moretown, Jonathan Siegel; Northfield, Ruth Ruttenberg; Roxbury, Dave McShane; Waitsfield, Chris Pierson, Warren, Cindi Jones; Waterbury, Ed Steele and John Malter from Waterbury is the Administrator for the Alliance.

VERMONT LEAGUE OF CITIES AND TOWNS (VLCT)

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization that is owned by its member municipalities and directed by a 13-member Board of Directors comprised of municipal officials from across the state elected by the membership.

VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 145 other municipal entities, including villages, solid waste districts, regional planning commissions and fire districts.

Vermonters use local government services—including highways, police, fire, recreation, libraries, sewer, and water—on a daily basis. In large part, volunteer elected and appointed municipal officials lead these local governments.

VLCT provides the following services to its member cities and towns, so that they may provide their citizens with quality services at affordable costs:

- **Legal, consulting and education services.** In the past year, VLCT answered nearly 3,000 inquiries for assistance from municipal officials. Our Municipal Assistance Center (MAC) conducted 23 workshops that attracted more than 1,500 attendees. Our new Municipal Dog Control Workshop, for example, drew an audience of more than 100. Additionally, MAC conducted 14 "on-site" workshops held at municipal offices on a wide range of topics. Handbooks produced by MAC—including our new best-seller, "The Big Book of Woof," which explains municipal officials' responsibilities to dog issues—may be purchased or accessed free of charge on the Resource Library page of our website. The Library also contains nearly 1,000 other electronic documents, including technical papers, model polices, and newsletter articles that are accessible to the general public. MAC has also retained the services of professionals in municipal finance, administration, and policing to provide consulting advice to towns.
- **Advocacy.** VLCT's Advocacy Department lobbies the state and national governments to ensure that municipalities have the resources and authority they need to serve their citizens. VLCT is a leader in the education property tax debate, enhancing local voter authority in governance decisions, land use discussions such as lakeshore zoning and renewable energy generator siting, and securing revenues for town highway and bridge maintenance programs. Municipalities will face significant challenges in the 2014 legislature as limited financial resources at the national and state level force more demand for services to the local level.
- **Purchasing opportunities to provide needed services at the lowest cost.** Examples include municipal unemployment, property, casualty, and workers' compensation insurance coverage for town operations. The VLCT Health Trust continues to assist towns with Vermont Health Connect and to help municipalities not in the exchange secure health insurance through the marketplace. The substantial municipal damage resulting from Tropical Storm Irene and the storms of the summer of 2013 makes the value of **VLCT Property and Casualty Intermunicipal Fund (PACIF)** to all our members painfully clear, as they benefitted from the broad coverage, excellent re-insurance, and prompt service and claims payments. In 2010, our three Trusts were responsible for \$43 million in municipal tax dollars spent for insurance and risk management services.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at www.vlct.org.

**FY 2015 Estimated Tax Rate Based on Proposed FY 2015 Budget
and Impact on a \$100,000 Home**

FY 2015 Estimated Tax Rate without Voter Changes/\$ Articles

FY 2015 Proposed Property Tax	\$2,741,350.00
Estimated Grand List Based on FY 14 Billed Grand List	\$2,685,788.83
FY 2015 Estimated Tax Rate	\$1.0207
FY 2014 Municipal Tax Rate	\$1.0664

Impact on a \$100,000 Home

Estimated FY 2015 municipal tax liability on a \$100,000 home	\$1,020.70
FY 2014 tax liability on a \$100,000 home	\$1,066.40
Increase (decrease) in FY 2015 before appropriations/\$ articles	(\$45.70)
Estimated increase (decrease) in Tax Rate reflected in actual dollars/100	(\$0.0457)
Percent increase (decrease) in Property Tax Rate from FY 2014 to FY 2015	-4.29%

Impact on a \$100,000 Home with all Appropriations/\$ Articles

Estimated value of appropriations/\$ articles if all are passed	\$21,100.00
Proposed property taxes with appropriations/ \$ articles	\$2,762,450.00
FY 2015 Estimated Tax Rate with appropriations/\$ articles	\$1.0285
Estimated FY 2015 municipal tax liability on a \$100,000 home	\$1,028.50
FY 2014 Tax Rate with appropriations/\$ articles	\$1.0807
FY 2014 municipal tax liability on a \$100,000 home	\$1,080.70
Increase (decrease) in FY 2015 with appropriations/\$ articles	(\$52.20)
Estimated increase (decrease) in Tax Rate reflected in actual dollars/100	(\$0.0522)
Percent increase (decrease) in Property Tax Rate from FY 2014 to FY 2015	-4.83%

COMPARISON OF FY 13-14 AND FY 14-15 BUDGETS

	<u>OPERATING</u>	<u>DEBT/OTHER</u>	<u>CAPITAL TRANSFERS</u>	<u>TOTAL BUDGET</u>
<u>FY 13-14 BUDGETS:</u>				
TOWN GENERAL	2,105,990	135,930	212,320	2,454,240
TOWN HIGHWAY	866,950	64,450	459,160	1,390,560
VILLAGE HIGHWAY	354,080	37,420	234,770	626,270
VILLAGE GENERAL	68,320	5,140	36,040	109,500
ADJUSTMENT-Xfr In Both VG & VH			(18,490)	(18,490)
FY 13-14 BUDGET COMBINED	3,395,340	242,940	923,800	4,562,080
FY 14-15 SELECTBOARD BUDGET	3,145,870	258,190	505,800	3,909,860
DOLLAR INCREASE / (DECREASE)	(249,470)	15,250	(418,000)	(652,220)
% INCREASE / (DECREASE)	-7.35%	6.28%	-45.25%	-14.30%

Footnotes:

The FY 14-15 budget represents the first budget for the merged community of Northfield. Prior to this, Town General, Town Highway, Village Highway, and Village General funds each had their own respective budget. In order to be able to compare information, we have included this summary page listing the combined FY 13-14 budgets. However, in the Town Report, FY 12-13 and FY 13-14 information is shown individually in each funds respective budget.

TOWN GENERAL, CAPITAL, & RESERVE BUDGET

<u>REVENUE</u>	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
PROPERTY TAXES	1,480,640	1,480,830	1,600,690	2,741,350
4200 Liquor Licenses	1,200	1,262	1,200	1,200
4210 Dog Licenses	2,800	2,510	2,800	2,800
4220 Driveway Permits	0	140	100	100
4230 Building/Zoning Permits	10,000	26,215	9,500	9,500
4294 NSF Fee	0	25	0	0
4300 Town Clerk Fees	41,000	50,451	45,000	45,000
4301 Town Clerk-Passport Fees	1,000	2,775	2,000	2,000
4330 Insurance Fees	400	660	500	600
4331 Police Lock Up Fees	0	(500)	600	0
4340 Special Detail - Police	2,600	11,877	2,600	2,600
4341 START/SHARP/GHSP-Police	8,000	1,598	8,000	10,150
4342 Special Detail - Ambulance	6,000	8,763	6,000	7,500
4350 Ambulance Fees	335,000	340,568	335,000	362,500
4357 Ambulance - Sequestration	0	(322)	0	0
4358 Ambulance Fees-Insur Not Allow	(85,000)	(94,674)	(85,000)	(90,500)
4359 Ambulance Fees-Bad Debt	(15,000)	(14,700)	(15,000)	(17,500)
4351 Ambulance - Berlin & Roxbury	7,500	7,376	7,500	7,500
4370 Mechanic Fees	Previously in Town Highway Budget			31,950
4380 Norwich University	67,000	69,557	71,640	73,790
4390 Pool - Daily Fees	1,500	1,268	2,000	2,000
4391 Pool - Passes	8,200	8,306	9,000	9,000
4392 Pool - Swim Lessons	2,500	2,260	3,000	3,000
4396 Park/Pool Use Donations	0	225	0	200
4440 Gen Government Administration	Previously in Village General Budget			17,160
4470 Bookkeeping Fees	124,130	124,130	141,240	76,230
4500 Delinquent Tax Penalty	18,000	27,122	18,000	18,000
4510 Delinquent Tax Interest	16,000	38,836	19,000	19,000
4515 Tax Sale Fees	0	23,440	0	0
4520 Dog Fines	550	360	550	550
4530 Court/Local Fines	1,200	275	700	700
4531 Zoning Fines and Penalties	0	0	600	0
4540 Speeding Fines	12,000	9,091	12,000	10,000
4560 Parking Fines	3,000	2,405	3,000	2,750
4652 Grant - State/Federal	0	17,567	0	In Special Detail
4610 Railroad Tax	1,600	1,487	1,600	1,500
4620 State Aid Class I	Previously in Highway Budgets			25,380
4630 State Aid Class II	Previously in Town Highway Budget			19,880
4640 State Aid Class III	Previously in Highway Budgets			102,770
4670 State Appraisal	19,000	19,304	19,000	19,000
4700 Property Tax Interest	7,000	7,104	7,500	7,500
4710 Interest Income	8,500	3,530	5,500	7,000

Footnotes:

4350-4359 Ambulance Fees - In prior years, Insurance Not Allowed and Bad Debt were netted from Ambulance Fees. Starting in FY 12-13, we have shown these items separately. We are projecting an increase in non-emergency transfers in FY 14-15.

4470 Bookkeeping Fees - In FY 14-15, 33% of the Accounting budget will be charged to Utilities and recorded as revenue under this account. This has decreased from 56% due to merger.

REVENUE CONTINUED:	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
4720 Cemetery Lots & Care	6,000	8,625	5,000	5,000
4730 Rent - Municipal Building	Previously in Village General Budget			14,180
4740 Rent - Town Garage	Previously in Town Highway Budget			12,420
4745 Heating Contrib-Historical Society	1,500	0	1,500	0
4750 Miscellaneous	0	219	0	0
4760 Refund Prior Expenses	0	0	52,000	0
4771 Insurance Claims - Flood	0	(777)	0	0
4800 Donations	0	500	0	0
4860 Equipment Rental	Previously in Village Highway Budget			5,000
4880 Sale of Equipment/Material	0	3,338	0	0
4882 Sale of Salt to School	0	0	0	1,500
4970 Current Use - State of VT	95,000	107,459	100,000	105,000
4980 PILOT Receipts	Previously in Village General Budget			51,000
4991 Taxes - Recovery/(Deferred)	0	98,347	0	0
4992 Taxes - Act 68 Admin	8,500	8,448	8,500	8,500
4993 Taxes - \$15 Late Fee	200	236	200	200
4998 Taxes - Flood Buyout	0	(251)	0	0
4999 Tax Abatement/Error & Omission	(15,000)	(32,786)	(10,000)	(10,000)
Transfer from Cemetery Fund	2,000	768	1,500	1,500
Transfer Current Use Reserve	104,660	104,668	0	0
Surplus - Town General	0	0	0	140,680
Surplus - VG for Common	Previously in Village General Budget			17,720
Surplus - Health	37,920	37,920	0	25,000
CIP Surplus	18,660	18,660	4,420	0
CIP Borrowing-Ambulance	0	0	94,000	0
CIP Records Restoration	0	4,635	0	0
CIP Grant - Ambulance Safety Uniform	0	1,499	0	0
CIP Grant - Lister Training	0	403	0	0
CIP Interest Income	0	3,676	0	0
CIP Donations - Norwich University	0	200,000	0	0
CIP Sale of Equipment/Material	0	3,000	0	0
CIP Community Room Donations	0	334	0	0

Total Revenue	2,345,760	2,750,042	2,492,940	3,909,860
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Footnotes:

FY 14-15 Surplus Funds Assigned For Use As Follows:

Economic Development	\$100,000
Street Light Replacement	\$40,680
Common South Side-Other	\$17,720
Health Insurance	\$25,000

TOWN GENERAL, CAPITAL, & RESERVE SUMMARY

<u>Department</u>	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
130 Town Manager	113,640	112,393	124,830	132,910
140 Town Clerk/Treasurer	135,940	135,195	139,990	137,250
160 Board of Civil Authority	6,630	5,997	5,050	6,950
230 Accounting	211,840	202,891	252,200	231,010
260 Listers	30,380	26,486	29,990	30,010
320 Fire Department	66,520	70,694	71,110	75,250
330 Police Department	728,590	722,866	736,440	699,720
340 Ambulance Department	237,480	241,066	244,680	253,100
420 Highway	Previously in Highway Budgets			960,550
430 Cemetery	49,510	45,602	50,510	53,140
440 Highway Garage	Previously in Town Highway Budget			36,650
445 Library/Historical Society Bld	42,070	45,641	45,340	44,520
447 Municipal Building	Previously in Village General Budget			37,210
510 Human Services Budgeted	132,810	132,810	134,600	134,600
520 Grounds/Parks/Facilities	53,010	41,858	50,040	58,130
530 Recreation Committee	370	90	550	550
550 Pool	59,080	59,458	61,570	68,690
610 Management Support	148,240	173,184	126,420	152,220
620 Planning/Zoning	32,140	30,949	32,670	33,410
Debt Retirement/Other	168,660	122,326	135,930	258,190
Capital Improvements & Reserves	24,500	68,312	37,500	308,980
Capital Equipment & Reserves	84,450	255,428	174,820	196,820
Aug 2011 Flood	0	1,274	0	0
Subtotal Expenditures	2,325,860	2,494,520	2,454,240	3,909,860
Non-budgeted Petitions/Articles	19,900	18,900	38,700	0
Total Expenditures	2,345,760	2,513,420	2,492,940	3,909,860

Footnotes:

Capital & Reserves - FY 12-13 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the Capital & Reserve Project Balances for this information.

TOWN MANAGER - 130

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>				
5010 Elected - Selectboard	3,000	3,000	3,000	3,000
5021 Health Officer - Appointed	1,000	1,000	1,000	1,000
5020 Manager's Salary	57,970	57,613	60,290	46,140
5050 Clerical	16,480	16,485	16,940	23,890
5150 Health/Dental/Life/Disability Ins	7,660	6,045	8,060	20,450
5160 Workers' Compensation	280	243	340	380
5170 FICA Expense	6,350	6,299	6,880	5,990
5180 Retirement	3,720	3,705	4,060	3,770
5190 ICMA Deferred Comp	4,470	4,446	4,630	4,200
5300 Vehicle Allowance	0	0	4,030	0
5360 Accrued Payroll Expense	0	274	0	0
Subtotal	100,930	99,110	109,230	108,820
<u>600 Contract Services</u>	0	0	0	0
<u>700 Administrative</u>				
7010 Telephone	700	491	500	500
7020 Postage	800	707	800	800
7050 Office Supplies	850	620	600	600
7060 Office Equipment/Maintenance	200	96	200	200
7070 Dues, Mtgs, Subscriptions	1,000	289	800	800
7120 Public Officials/Crime/Employ Ins	6,160	8,416	11,700	19,590
7140 Mileage	300	51	0	500
7170 Advertising/Legal Notices	2,700	2,613	1,000	1,000
7350 Lease - Footpath		Previously in Village General Budget		100
Subtotal	12,710	13,283	15,600	24,090
<u>800 Materials/Supply</u>	0	0	0	0
Total Expenditures	113,640	112,393	124,830	132,910

Footnotes:

5020 Manager's Salary-In FY 14-15, the Utilities will pay 43.5% of the Managers salary & benefits. The above budget represents the remaining 56.5%.

5050 Clerical-In FY 14-15, the portion of the clerical salary & benefits previously charged to Town Highway, Village Highway, & Village General were reallocated to this budget - totaling 56.5%. The Utilities will pay the remaining 43.5%.

TOWN CLERK/TREASURER - 140

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>				
5010 Elected - Town Clerk	44,300	44,304	45,530	46,550
5012 Elected - Treasurer	1,500	1,500	2,000	3,700
5020 Appointed	30,230	30,225	31,060	31,750
5150 Health/Dental/Life/Disability Ins	35,570	34,179	37,570	30,810
5160 Workers' Compensation	250	243	300	420
5170 FICA Expense	6,150	5,984	6,360	6,630
5180 Retirement	3,820	3,820	3,930	4,010
5190 ICMA Deferred Comp	4,470	3,565	4,600	4,700
5360 Accrued Payroll Expense	0	36	0	0
Subtotal	126,290	123,856	131,350	128,570
<u>600 Contract Services</u>				
6210 Computer Programming/Repair	350	196	250	250
6220 Maintenance Contract	1,570	1,582	1,240	1,280
Subtotal	1,920	1,778	1,490	1,530
<u>700 Administrative</u>				
7010 Telephone	500	635	550	550
7020 Postage	2,650	2,195	2,650	2,650
7050 Office Supplies	2,680	2,202	2,000	2,000
7060 Office Equipment/Maintenance	200	154	200	200
7070 Dues, Mtgs, Subscriptions	200	44	200	200
7170 Advertising/Legal Notices	500	0	250	250
7202 Interest/Fees To Taxpayer	0	3,631	0	0
7400 Bank Charges	0	0	200	200
Subtotal	6,730	8,861	6,050	6,050
<u>800 Materials/Supply</u>				
8300 Department Supplies	1,000	700	1,100	1,100
Total Expenditures	135,940	135,195	139,990	137,250

Footnotes:

In FY 12-13, the Treasurer budget and the Town Clerk budget were combined.

BOARD OF CIVIL AUTHORITY - 160

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>				
5010 Elected	2,000	1,236	2,000	2,000
5170 FICA Expense	150	95	150	150
5360 Accrued Payroll Expense	0	76	0	0
Subtotal	<u>2,150</u>	<u>1,407</u>	<u>2,150</u>	<u>2,150</u>
<u>600 Contract Services</u>				
6211 Voting Machine Programming	2,500	2,987	1,600	3,000
<u>700 Administrative</u>				
7020 Postage	800	669	500	1,000
7030 Printing - Ballots	1,000	900	700	700
7070 Dues, Mtgs, Subscriptions	100	34	50	50
7140 Mileage	80	0	50	50
Subtotal	<u>1,980</u>	<u>1,603</u>	<u>1,300</u>	<u>1,800</u>
<u>800 Materials/Supply</u>	0	0	0	0
Total Expenditures	<u><u>6,630</u></u>	<u><u>5,997</u></u>	<u><u>5,050</u></u>	<u><u>6,950</u></u>

Footnotes:

ACCOUNTING - 230

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>				
5030 Supervisor	57,910	57,907	60,220	62,940
5050 Clerical	64,220	57,342	84,200	71,700
5070 Part-Time	0	1,716	0	0
5080 Overtime	0	640	0	820
5147 Transfer Labor To FEMA Flood	0	(274)	0	0
5150 Health/Dental/Life/Disability Ins	43,330	41,405	61,690	51,260
5160 Workers' Compensation	400	435	560	720
5170 FICA Expense	9,850	9,355	11,650	10,930
5180 Retirement	6,250	5,939	7,400	7,030
5190 ICMA Deferred Comp	6,690	6,421	7,820	7,410
5360 Accrued Payroll Expense	0	536	0	0
Subtotal	188,650	181,422	233,540	212,810
<u>600 Contract Services</u>				
6210 Computer Programming/Repair	400	767	400	400
6220 Maintenance Contract	14,350	14,234	10,060	10,540
Subtotal	14,750	15,001	10,460	10,940
<u>700 Administrative</u>				
7010 Telephone	250	211	250	250
7020 Postage	1,140	1,042	1,200	1,200
7050 Office Supplies	4,900	3,922	4,900	4,400
7060 Office Equipment/Maintenance	750	342	750	360
7070 Dues, Mtgs, Subscriptions	300	289	250	250
7170 Advertising/Legal Notices	100	0	50	0
7250 Training	800	120	800	800
7400 Bank Charges	200	542	0	0
Subtotal	8,440	6,468	8,200	7,260
<u>800 Materials/Supply</u>				
	0	0	0	0
Total Expenditures	211,840	202,891	252,200	231,010

Footnotes:

In FY 14-15, 33% of the Accounting budget will be charged to the Utilities and recorded as revenue under account 4470 Bookkeeping Fee.

LISTERS - 260

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>				
5010 Elected	16,000	9,858	16,000	16,000
5160 Workers' Compensation	50	43	60	80
5170 FICA Expense	1,230	754	1,230	1,230
5360 Accrued Payroll Expense	0	23	0	0
Subtotal	17,280	10,678	17,290	17,310
<u>600 Contract Services</u>				
6010 Professional Services	9,000	12,162	9,000	9,000
6220 Maintenance Contract	2,300	2,397	2,000	2,000
Subtotal	11,300	14,559	11,000	11,000
<u>700 Administrative</u>				
7010 Telephone	350	316	350	350
7020 Postage	350	431	350	350
7050 Office Supplies	700	240	600	600
7140 Mileage	400	262	400	400
Subtotal	1,800	1,249	1,700	1,700
<u>800 Materials/Supply</u>	0	0	0	0
Total Expenditures	30,380	26,486	29,990	30,010

Footnotes:

FIRE DEPARTMENT - 320

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>				
5070 Part-time	23,000	28,220	28,000	28,000
5160 Workers' Compensation	2,250	4,292	2,740	5,090
5170 FICA Expense	1,760	2,158	2,140	2,140
5180 Retirement	600	595	600	600
5200 Unemployment Compensation	0	19	0	0
5320 Shots/HepB/Safety	1,000	0	1,000	0
Subtotal	28,610	35,284	34,480	35,830
<u>600 Contract Services</u>				
6223 Recertifications		Previously in the CIP Budget		2,000
6540 Dispatching	6,530	5,723	6,010	6,400
6550 Mutual Aid	100	0	0	0
Subtotal	6,630	5,723	6,010	8,400
<u>700 Administrative</u>				
7010 Telephone	1,200	633	1,200	1,000
7070 Dues, Mtgs, Subscriptions	200	0	200	0
7080 Vehicle Insurance	2,270	2,612	3,440	3,590
7100 Bldg/Prop/Boiler Insurance	1,780	2,062	2,580	3,320
7150 Radio Repair/Maintenance	1,500	50	750	750
7170 Advertising/Legal Notices	150	42	0	0
7250 School/Training	500	90	500	1,000
7370 Professional Liability Insurance	540	546	610	520
Subtotal	8,140	6,035	9,280	10,180
<u>800 Materials/Supply</u>				
8010 Electricity	1,900	1,939	1,900	1,900
8020 Heating Fuel	5,500	2,533	4,500	3,000
8030 Water	500	316	500	500
8050 Sewer	390	349	390	390
8070 Gasoline/Diesel	1,000	2,276	1,700	1,500
8160 Vehicle Maintenance	3,000	1,826	2,000	2,000
8170 Vehicle Maintenance Fee	1,350	2,236	1,350	1,350
8300 Department Supplies	4,000	2,465	2,000	2,500
8350 Personal Protective Equip	4,000	7,095	4,500	5,000
8380 Building Maintenance/Supplies	1,500	2,617	2,500	2,700
Subtotal	23,140	23,652	21,340	20,840
Total Expenditures	66,520	70,694	71,110	75,250

Footnotes:

8170 Vehicle Maint Fee - Charges for town mechanic services provided. Revenue previously recorded in TH under account 4370 Mechanic Fees. In FY 14-15, the revenue is recorded in TG account 4370 Mechanic Fees.

POLICE DEPARTMENT - 330

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>				
5020 Appointed	150	150	150	150
5030 Supervisor	62,360	67,403	65,480	62,360
5040 Officers	263,720	221,748	218,530	225,120
5050 Clerical	38,290	38,293	39,350	40,250
5060 Special Detail	2,000	6,888	1,500	1,500
5063 START/SHARP/GHSP Details	7,000	14,689	7,000	7,000
5070 Part-time	15,360	69,338	61,090	49,480
5080 Overtime	12,000	14,898	14,860	10,000
5090 Standby	4,160	5,320	6,000	6,000
5130 Shift Pay	2,480	1,721	In Acct 5040	
5131 Longevity Pay	900	900	900	600
5132 Uniform Allowance	2,880	2,520	2,400	2,400
5150 Health/Dental/Life/Disability Ins	141,150	103,784	127,670	108,620
5160 Workers' Compensation	14,320	15,486	17,210	23,750
5170 FICA Expense	31,950	33,645	32,410	31,150
5180 Retirement	35,520	33,324	36,480	36,620
5190 ICMA Deferred Comp	2,290	1,151	2,360	2,420
5300 Vehicle Allowance	4,000	2,668	4,000	0
5360 Accrued Payroll Expense	0	143	0	0
Subtotal	640,530	634,069	637,390	607,420
<u>600 Contract Services</u>				
6010 Professional Services	0	90	500	500
6013 Prisoner Lock Ups	3,000	1,611	3,000	1,500
6090 Janitorial Services	5,400	5,200	5,400	0
6130 Humane Society	2,000	2,000	2,000	2,000
6140 Dog Kennel/Animal Control	1,000	781	1,000	1,000
6220 Maintenance Contract	1,000	1,467	2,100	5,000
6391 State of VT Records Mgmt	4,000	4,674	5,300	5,200
Subtotal	16,400	15,823	19,300	15,200
<u>701 Administrative</u>				
7010 Telephone	3,600	4,879	5,000	5,000
7020 Postage	500	357	400	400
7050 Office Supplies	1,200	2,027	1,750	1,750
7060 Office Equipment/Maintenance	1,000	424	1,000	500
7070 Dues, Mtgs, Subscriptions	400	386	500	400
7080 Vehicle Insurance	2,380	1,849	2,620	3,380
7100 Bldg/Prop/Boiler Insurance	2,270	2,637	3,300	3,480
7140 Mileage	200	0	200	200
7150 Radio Repair/Maintenance	1,000	268	1,000	1,000
7170 Advertising/Legal Notices	400	148	200	150
7250 School/Training	3,000	2,951	2,000	3,000
7360 Police Liability Insurance	12,610	13,528	15,930	16,640
Subtotal	28,560	29,454	33,900	35,900

POLICE DEPARTMENT - 330

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
800 Materials/Supply				
8010 Electricity	4,800	5,527	5,200	5,200
8020 Heating Fuel	3,300	1,748	3,000	2,000
8030 Water	600	1,066	700	700
8050 Sewer	400	766	700	800
8070 Gasoline	14,000	14,165	16,000	14,500
8160 Vehicle Maintenance	6,000	5,799	8,000	6,500
8170 Vehicle Maintenance Fee	4,500	3,225	2,500	2,500
8300 Department Supplies	3,500	2,481	3,250	2,500
8350 Uniforms	4,000	5,144	4,000	4,000
8380 Building Maintenance/Supplies	2,000	3,599	2,500	2,500
Subtotal	43,100	43,520	45,850	41,200

Total Expenditures	728,590	722,866	736,440	699,720
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Footnotes:

8170 Vehicle Maint Fee - Charges for town mechanic services provided. Revenue previously recorded in TH under account 4370 Mechanic Fees. In FY 14-15, the revenue is recorded in TG account 4370 Mechanic Fees.

AMBULANCE DEPARTMENT - 340

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>				
5030 Supervisor	45,390	45,386	49,400	47,860
5050 Clerical	19,460	18,343	18,740	19,350
5060 Special Detail	2,500	2,978	2,500	2,500
5070 Part-time	36,480	37,120	36,480	36,480
5073 Training Pay	3,000	950	2,000	2,000
5090 Weekend Standby	5,200	4,200	5,200	5,200
5110 Daytime Transfers	600	320	600	2,200
5150 Health/Dental/Life/Disability Ins	28,040	27,545	29,660	28,210
5160 Workers' Compensation	7,030	7,363	8,620	13,520
5170 FICA Expense	8,900	8,500	9,090	9,130
5180 Retirement	3,320	3,266	3,490	3,500
5190 ICMA Deferred Comp	3,690	3,640	3,900	3,840
5200 Unemployment Compensation	400	3	400	400
5320 Shots/HepB	200	0	200	In Acct 8621
5360 Accrued Payroll Expense	0	65	0	0
Subtotal	164,210	159,679	170,280	174,190
<u>600 Contract Services</u>				
6080 Permit/License Fees	0	532	0	0
6220 Maintenance Contract	4,000	5,064	3,700	5,320
6540 Dispatching	11,200	11,446	12,020	13,100
6560 Paramedic Intercept	4,000	7,000	4,000	7,000
Subtotal	19,200	24,042	19,720	25,420
<u>700 Administrative</u>				
7010 Telephone	2,400	1,988	2,500	2,000
7020 Postage	500	436	500	500
7050 Office Supplies	850	729	650	650
7060 Office Equipment/Maintenance	300	115	300	200
7070 Dues, Mtgs, Subscriptions	500	260	500	250
7080 Vehicle Insurance	1,590	1,886	2,400	2,510
7140 Mileage	700	1,045	700	700
7150 Radio Repair/Maintenance	2,500	1,839	1,000	1,000
7160 Rent	11,380	11,380	12,310	12,420
7170 Advertising/Legal Notices	200	177	100	100
7250 School/Training	3,000	1,295	2,500	2,500
7290 Collection Expense	600	201	600	600
7370 Malpractice Insurance	1,100	1,173	1,370	1,610
Subtotal	25,620	22,524	25,430	25,040

AMBULANCE DEPARTMENT - 340

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
800 Materials/Supply				
8070 Gasoline/Diesel	6,500	7,647	7,000	7,000
8150 Medical Supplies	12,000	13,533	11,000	11,000
8160 Vehicle Maintenance	4,000	5,835	4,000	3,000
8170 Vehicle Maintenance Fee	2,250	3,227	2,250	2,250
8250 Equipment Maintenance	700	1,535	2,000	2,000
8300 Department Supplies	2,500	2,852	2,500	2,500
8350 Uniforms	500	192	500	500
8621 Safety & Compliance	0	0	0	200
Subtotal	28,450	34,821	29,250	28,450

Total Expenditures	237,480	241,066	244,680	253,100
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Footnotes:

7160 Rent - This fee represents rent for the Garage. Revenue previously recorded in TH under account 4740 Rent. In FY 14-15, revenue is recorded in TG under account 4740 Rent.

8170 Vehicle Maint Fee - Charges for town mechanic services provided. Revenue previously recorded in TH under account 4370 Mechanic Fees. In FY 14-15, the revenue is recorded in TG account 4370 Mechanic Fees.

HIGHWAY - 420

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>				
5030 Supervisor				52,000
5040 Technical				253,430
5080 Overtime				32,310
5090 Standby				1,760
5150 Health/Dental/Life/Disability Ins				105,150
5160 Workers' Compensation				32,140
5170 FICA Expense				27,310
5180 Retirement				18,000
5190 ICMA Deferred Comp				17,490
Subtotal				539,590
<u>600 Contract Services</u>				
6030 Tree Removal				3,500
6220 Maintenance Contracts				430
6410 Fuel Tank Assessment				430
Subtotal				4,360
<u>700 Administrative</u>				
7010 Telephone				1,250
7020 Postage				100
7050 Office Supplies				700
7080 Vehicle Insurance				13,340
7090 Gen Liab/Bldg/Prop Insurance				9,810
7140 Mileage				300
7150 Radio Repair/Maintenance				1,200
7170 Advertising/Legal Notices				800
7250 School/Training				500
Subtotal				28,000

Footnotes:

The above budget represents a combined Highway Operating budget as a department within the Town General Fund. In prior years, the Town Highway department and the Village Highway department each had their own separate fund. Please see the Town Highway and Village Highway sections for history of these funds.

HIGHWAY - 420

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
800 Materials/Supply				
8040 Street Lights				In Support
8050 Sewer - Sand in Drains				2,500
8060 Gravel/Stone				50,000
8070 Gasoline/Diesel				75,000
8080 Sand				55,000
8090 Salt				41,000
8100 Chemicals/Chloride				10,000
8110 Road Culverts/Maintenance				14,000
8130 Hot Mix/Cold Patch				4,000
8160 Vehicle/Equipment Maintenance				62,000
8170 Vehicle Maintenance Fee				24,750
8250 Equipment Maintenance				In Acct 816
8252 Tires/Chains				19,500
8300 Department Supplies				18,000
8350 Uniforms				6,850
8421 Equipment Rental - W/S				2,500
8621 Safety & Compliance				3,500
Subtotal				<u>388,600</u>

Total Expenditures

960,550

Footnotes:

The above budget represents a combined Highway Operating budget as a department within the Town General Fund. In prior years, the Town Highway department and the Village Highway department each had their own separate fund. Please see the Town Highway and Village Highway sections for history of these funds.

CEMETERY - 430

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6030 Tree Removal	2,000	684	2,000	2,000
6341 Cemetery Care Contract	36,330	38,817	46,770	50,000
6342 Cemetery-Winter-Holiday-W/E	600	1,350	600	In Acct 6341
6343 Falls Cemetery Care	9,280	3,558	In Acct 6341	In Acct 6341
Subtotal	<u>48,210</u>	<u>44,409</u>	<u>49,370</u>	<u>52,000</u>
<u>700 Administrative</u>				
7100 Bldg/Prop/Boiler Insurance	110	130	170	170
<u>800 Materials/Supply</u>				
8010 Electricity	370	364	370	370
8300 Department Supplies	820	699	600	600
Subtotal	<u>1,190</u>	<u>1,063</u>	<u>970</u>	<u>970</u>
Total Expenditures	<u><u>49,510</u></u>	<u><u>45,602</u></u>	<u><u>50,510</u></u>	<u><u>53,140</u></u>

Footnotes:

6343 Falls Cemetery Care - In 2007, the Town took over care of the Northfield Falls Cemetery.

HIGHWAY GARAGE - 440

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>				0
<u>600 Contract Services</u>				
6060 Trash Disposal				1,100
<u>700 Administrative</u>				
7010 Telephone				420
7100 Bldg/Prop/Boiler Insurance				4,380
Subtotal				4,800
<u>800 Materials/Supply</u>				
8010 Electricity				7,800
8020 Heating Fuel				13,000
8030 Water				750
8050 Sewer				1,200
8380 Building Maintenance/Supplies				8,000
Subtotal				30,750
Total Expenditures				36,650

Footnotes:

Previously this department was in the Town Highway Fund and rental fees were charged and recorded as TH revenue under account 4740 Rent. For FY 14-15, this department was moved to the Town General Fund. Please see the Town Highway section for history of this budget.

LIBRARY/HISTORICAL SOCIETY BUILDING - 445

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6090 Janitorial Services	5,100	3,726	5,100	5,220
6221 Elevator Maintenance	2,500	2,648	2,600	2,600
6222 Security Systems	500	440	440	440
Subtotal	<u>8,100</u>	<u>6,814</u>	<u>8,140</u>	<u>8,260</u>
<u>700 Administrative</u>				
7010 Telephone	1,300	1,300	1,300	1,300
7100 Bldg/Prop/Boiler Insurance	5,320	6,171	7,720	4,260
Subtotal	<u>6,620</u>	<u>7,471</u>	<u>9,020</u>	<u>5,560</u>
<u>800 Materials/Supply</u>				
8010 Electricity	8,000	7,400	8,100	8,100
8020 Heating Fuel	16,000	19,029	16,500	19,000
8030 Water	500	343	380	380
8050 Sewer	350	412	400	420
8380 Building Maintenance/Supplies	2,500	4,172	2,800	2,800
Subtotal	<u>27,350</u>	<u>31,356</u>	<u>28,180</u>	<u>30,700</u>
Total Expenditures	<u><u>42,070</u></u>	<u><u>45,641</u></u>	<u><u>45,340</u></u>	<u><u>44,520</u></u>

Footnotes:

The Town of Northfield owns the building occupied by the Brown Public Library and the Historical Society. We pay facility expenses directly from this budget.

We also continue to pay a flat appropriation directly to the Brown Public Library under the Human Services Department.

MUNICIPAL BUILDING - 470

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>				0
<u>600 Contract Services</u>				
6060 Trash Disposal				1,500
6090 Janitorial				4,200
Subtotal				5,700
<u>700 Administrative</u>				
7090 Liability Insurance				350
7100 Bldg/Prop/Fire Insurance				4,220
7110 Boiler/Machinery Insurance				470
Subtotal				5,040
<u>800 Materials/Supply</u>				
8010 Electricity				7,500
8020 Heating Fuel				11,000
8030 Water				750
8050 Sewer				720
8380 Building Maintenance/Supplies				6,500
Subtotal				26,470
Total Expenditures				37,210

Footnotes:

In July 2014, ownership of the Municipal Building will transfer from the Village to the Town under merger. Previous budgets were in the Village General Fund. In FY 14-15, rent will be charged to the Utilities and recorded as revenue in Town General under account 4730 Rent.

HUMAN SERVICES BUDGETED - 510

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6150 Senior Center	20,000	20,000	20,000	20,000
6180 Home Health	10,500	10,500	11,500	11,500
6250 Brown Public Library	102,310	102,310	103,100	103,100
Subtotal	132,810	132,810	134,600	134,600
<u>700 Administrative</u>	0	0	0	0
<u>800 Materials/Supply</u>	0	0	0	0
Total Expenditures	132,810	132,810	134,600	134,600

Footnotes:

Non-budgeted Petitions & Articles specifically voted as separate articles on the Warning have been moved to their own section following the Town General Capital & Reserves budget.

GROUNDS/PARKS/FACILITIES - 520

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>				
5040 Maintenance	25,520	19,564	24,040	31,640
5080 Overtime	1,780	2,008	0	0
5150 Health/Dental/Life/Disability Ins	11,390	9,974	11,980	11,510
5160 Workers' Compensation	1,370	1,032	1,470	2,810
5170 FICA Expense	2,190	1,711	1,930	2,540
5180 Retirement	1,360	1,079	1,260	1,270
5190 ICMA Deferred Comp	1,360	1,079	1,200	1,580
5360 Accrued Payroll Expense	0	109	0	0
Subtotal	<u>44,970</u>	<u>36,556</u>	<u>41,880</u>	<u>51,350</u>
<u>600 Contract Services</u>	0	0	0	0
<u>700 Administrative</u>				
7020 Postage	0	3	0	0
7080 Vehicle Insurance	350	624	510	530
7090 Gen Liab/Bldg/Prop Insurance	740	119	150	150
Subtotal	<u>1,090</u>	<u>746</u>	<u>660</u>	<u>680</u>
<u>800 Materials/Supply</u>				
8010 Electricity	700	552	600	600
8030 Water	0	652	300	900
8070 Gasoline/Diesel	1,000	1,476	1,500	1,500
8160 Vehicle Maintenance	500	468	500	500
8170 Vehicle Maintenance Fee	900	236	200	200
8350 Uniforms	750	358	400	400
8420 Equipment Rental	400	0	0	0
8570 Facility Supplies/Maintenance	2,700	814	4,000	2,000
Subtotal	<u>6,950</u>	<u>4,556</u>	<u>7,500</u>	<u>6,100</u>
Total Expenditures	<u>53,010</u>	<u>41,858</u>	<u>50,040</u>	<u>58,130</u>

Footnotes:

In FY 12-13, the Pool was separated from the Grounds/Parks/Facilities budget and we created department 550 for the Pool.

RECREATION COMMITTEE - 530

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>	0	0	0	0
<u>700 Administrative</u>				
7020 Postage	40	0	0	0
7050 Office Supplies	80	0	0	0
7170 Advertising/Legal Notices	250	90	150	150
Subtotal	370	90	150	150
<u>800 Materials/Supply</u>				
8300 Department Supplies	0	0	400	400
Total Expenditures	370	90	550	550

Footnotes:

POOL - 550

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>				
5030 Pool Director	7,280	6,105	7,340	7,430
5040 Maintenance by Water Dept	0	518	990	1,060
5070 Part-time Guards	19,230	16,273	21,410	22,050
5080 Overtime	0	1,546	2,070	1,130
5160 Workers' Compensation	1,070	955	1,480	2,000
5170 FICA Expense	2,030	1,876	2,440	2,430
5180 Retirement	0	104	160	60
5190 ICMA Deferred Comp	0	106	150	50
5200 Unemployment Comp	0	607	0	0
5360 Accrued Payroll Expense	0	569	0	0
Subtotal	29,610	28,659	36,040	36,210
<u>600 Contract Services</u>	0	0	0	0
<u>700 Administrative</u>				
7010 Telephone	150	110	150	150
7020 Postage	20	0	20	20
7100 Bldg/Prop Insurance	750	691	910	960
7170 Advertising/Legal Notices	650	243	350	350
7250 School/Training	100	0	0	0
Subtotal	1,670	1,044	1,430	1,480
<u>800 Materials/Supply</u>				
8010 Electricity	4,000	3,578	4,500	4,000
8030 Water	8,000	7,165	8,000	8,500
8050 Sewer	9,500	10,537	5,600	11,000
8100 Chemicals	5,000	6,609	5,000	6,000
8570 Facility Supplies/Maintenance	1,300	1,866	1,000	1,500
Subtotal	27,800	29,755	24,100	31,000
Total Expenditures	59,080	59,458	61,570	68,690

Footnotes:

In FY 12-13, the Pool was separated from the Grounds/Parks/Facilities budget and we created department 550 for the Pool.

MANAGEMENT SUPPORT - 610

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6020 Legal Services	25,000	51,771	15,000	15,000
6061 Green Up Day	100	351	100	100
6070 Town Reports	3,500	3,122	3,500	4,230
6100 Professional Audit	14,000	15,000	16,000	17,000
6190 County Tax	22,620	22,619	23,400	24,480
6220 Maintenance Contracts	630	752	4,000	4,000
6310 CVEDC	0	0	0	2,500
6331 Conservation Commission	250	0	100	100
6370 VT League Cities/Towns	6,710	6,709	7,050	7,410
6380 Health Admin/Fees	1,850	1,325	1,500	1,500
6390 Equipment Contract	80	0	0	0
6401 Mad River Resource Alliance	12,410	12,414	12,410	17,100
6471 Green Mountain Transit	3,350	3,350	3,350	3,350
6472 GMTA Commuter Bus	0	0	Special Article	21,000
6571 Merger	0	1,859	0	0
Subtotal	<u>90,500</u>	<u>119,272</u>	<u>86,410</u>	<u>117,770</u>
<u>700 Administrative</u>				
7090 Gen Liab/Bldg/Prop Insurance	6,740	7,581	9,280	10,310
7160 Rent	40,420	42,010	26,680	0
7220 Office Equip/Support Fees	1,500	955	1,000	1,000
7350 Lease-Radio Site	2,830	2,723	2,800	2,890
7410 E911	250	0	250	250
Subtotal	<u>51,740</u>	<u>53,269</u>	<u>40,010</u>	<u>14,450</u>
<u>800 Materials/Supply</u>				
8040 Street Lights-Electric Bill		Previously in Highway Budget		20,000
8070 Gasoline/Diesel	6,000	643	0	0
Subtotal	<u>6,000</u>	<u>643</u>	<u>0</u>	<u>20,000</u>
Total Expenditures	<u>148,240</u>	<u>173,184</u>	<u>126,420</u>	<u>152,220</u>

Footnotes:

7160 Rent - Previously paid to the Village General Fund for Municipal Building office space and storage. Beginning in FY 14-15, the Town will own the Municipal Building.

8040 Street Lights-Electric Bill - Previously this account was in the Town Highway budget and the Village Highway budget.

PLANNING/ZONING - 620

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>				
5020 Zoning Administrator	16,000	16,437	16,440	16,810
5070 Part-time	4,000	3,318	4,400	4,400
5160 Workers' Compensation	60	75	80	120
5170 FICA Expense	1,530	1,511	1,600	1,620
5360 Accrued Payroll Expense	0	35	0	0
Subtotal	<u>21,590</u>	<u>21,376</u>	<u>22,520</u>	<u>22,950</u>
<u>600 Contract Services</u>				
6220 Maintenance Contracts	400	400	0	0
6330 Central VT Regional Plan Com	6,520	6,517	6,520	6,830
Subtotal	<u>6,920</u>	<u>6,917</u>	<u>6,520</u>	<u>6,830</u>
<u>700 Administrative</u>				
7010 Telephone	280	211	280	280
7020 Postage	600	412	600	600
7050 Office Supplies	750	976	750	750
7060 Office Equipment/Maintenance	0	272	250	250
7070 Dues, Mtgs, Subscriptions	350	36	350	350
7140 Mileage	150	105	150	150
7170 Advertising/Legal Notices	1,500	644	1,250	1,250
Subtotal	<u>3,630</u>	<u>2,656</u>	<u>3,630</u>	<u>3,630</u>
<u>800 Materials/Supply</u>				
	0	0	0	0
Total Expenditures	<u>32,140</u>	<u>30,949</u>	<u>32,670</u>	<u>33,410</u>

Footnotes:

DEBT RETIREMENT/OTHER

DEBT/OTHER:	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
Debt Ret - Library Bond	26,680	26,684	22,020	22,370
Debt Ret - Police Station Bond	63,910	63,911	57,670	56,460
Debt Ret - Fire Pumper	16,500	16,144	16,200	15,690
Debt Ret - Ambulance	0	0	0	18,660
Debt Ret - Aerial Ladder	0	437	0	0
Debt Ret - Memorial Pool Bond	15,150	15,150	(1,330)	(950)
Shortfall	46,420	0	41,370	0
Debt Ret - Vehicle Lift				14,570
Debt Ret - RSMS FY 10-11				33,360
Debt Ret - RSMS FY 11-12				11,600
Debt Ret - RSMS FY 13-14				6,050
Debt Ret - FEMA Flood LOC Interest				3,000
Debt Ret - 14 Dump Truck				14,690
Debt Ret - Excavator/Loader Lease				32,000
Debt Ret - 13 One Ton				15,370
Debt Ret - Central St Culvert				8,970
Debt Ret - Depot Sq Area Rd Recon				6,350
Total TG Debt/Other	168,660	122,326	135,930	258,190

Footnotes:

See projected schedule of debt for final payment dates and loan balances.

For FY 14-15, the Highway budgets have been combined with the Town General Fund. See the Town Highway section and the Village Highway section for history of the debt retirement budgets for the individual Highway funds.

TOWN GENERAL CAPITAL IMPROVEMENTS & RESERVES

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>Summary by Department:</u>				
Administrative	0	2,158	0	140,680
Listers	21,500	10,985	22,500	23,500
Fire	2,000	646	2,000	1,000
Police	0	0	0	1,000
Ambulance	0	322	1,500	1,500
Highway	Previously in Highway Budgets			128,800
Cemetery	1,000	4,451	3,500	4,500
Town Buildings/Land	0	0	1,000	(5,000)
Municipal Building	Previously in Village General Budget			6,000
Grounds/Parks/Facilities	0	49,750	7,000	7,000
Total TG Capital/Reserves	24,500	68,312	37,500	308,980

TOWN GENERAL CAPITAL EQUIPMENT & RESERVES

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>Summary by Department:</u>				
Administrative	2,500	3,941	7,500	9,900
Listers	2,000	0	(2,000)	0
Fire	41,600	244,989	61,200	69,450
Police	6,000	0	1,500	15,530
Ambulance	21,350	6,498	101,120	14,360
Highway	Previously in Highway Budgets			83,580
Grounds/Parks/Facilities	11,000	0	5,500	4,000
Total TG Capital/Reserves	84,450	255,428	174,820	196,820

Footnotes:

FY 12-13 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Improvement Plan for this information.

The Tax Map account was moved from the Admin dept to the Listers dept and the Jaws of Life account was moved from the Ambulance dept to the Fire dept.

NON-BUDGETED PETITIONS/ARTICLES

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.	2014-15 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6160 Circle-Battered Women's Shelter	1,000	1,000	1,000	0
6170 Retired Senior Volunteer	1,500	1,500	1,500	0
6270 Peoples Health/Wellness	850	850	850	0
6271 Good Beginnings	1,000	1,000	1,000	0
6274 Central VT Adult Basic Educ	1,200	1,200	1,200	0
6276 Sexual Assault Crisis Team	350	350	350	0
6278 American Red Cross	3,000	3,000	0	0
6279 VT Assoc Blind/Visually Impair	500	500	1,000	0
6290 Family Center	800	800	800	0
6291 VT Center Independent Living	1,000	1,000	1,000	0
6292 Home Share	0	0	800	0
6450 Washington County Youth	500	500	0	0
6460 CVCAC	1,000	1,000	1,000	0
6472 GMTA Commuter Bus	0	0	21,000	0
6660 Central VT Council Aging	1,200	1,200	1,200	0
6680 Boys & Girls Club	6,000	5,000	6,000	0
Subtotal	<u>19,900</u>	<u>18,900</u>	<u>38,700</u>	<u>0</u>
<u>700 Administrative</u>	0	0	0	0
<u>800 Materials/Supply</u>	0	0	0	0
Total Expenditures	<u><u>19,900</u></u>	<u><u>18,900</u></u>	<u><u>38,700</u></u>	<u><u>0</u></u>

Footnotes:

Items listed above are Human Service articles specifically voted as separate articles on the Warning. Any such items approved at the March 2014 meeting will be added to the tax levy.

6472 GMTA Commuter Bus - The FY 13-14 amount for \$21,000 was a special article approved at the 2013 Town Meeting. In FY 14-15, this amount has been included in the budget under Management Support.

10 YEAR CAPITAL IMPROVEMENT PLAN

	TG & TH Balance 06/30/13	VG & VH Balance 06/30/13	TG & TH		VG & VH		Budget		Proposed - Not Approved									
			Approp 13	Approp 14	13	14	14	15	16	17	18	19	20	21	22	23	24	
<u>Town Buildings/Land</u>																		
Land Purchase by Fire Station	5.04	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Recycling Depot-3 Phase	6,000.00	-	-	-	-	(6,000)	-	-	-	-	-	-	-	-	-	-	-	-
<u>Library/Historical Society Bid</u>																		
Replace Roof	4,015.21	-	-	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Building/Facility Improvements	8,807.84	1,000	-	1,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Community Room Donations	3,771.52	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Municipal Building</u>																		
Repair Village Clock	82.48	-	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
New Furnace	10,000.00	-	-	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Facility Repair	17,581.49	-	-	38,773	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Phone System	3,000.00	-	-	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Building/Energy Improvements	38,773.40	-	-	(38,773)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Grounds/Parks/Facilities</u>																		
Equipment/Facility Repair	1,549.77	1,000	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Safety Issues	5,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Paint/Repair Pool	(5,228.07)	6,000	-	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
<u>Recreation Committee</u>																		
Design/Update Parks	8,953.47	-	-	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500

10 YEAR CAPITAL EQUIPMENT PLAN

	TG & TH Balance 06/30/13	VG & VH Balance 06/30/13	TG & TH		VG & VH		Budget		Proposed - Not Approved										
			13	14	13	14	14	15	16	17	18	19	20	21	22	23	24		
Ambulance																			
12 Defibrillator	9,377.50	-	-	-	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600	2,500	2,500	2,500	2,500	2,500	2,500
07 Defibrillator		2,120	-	-	5,910	2,780	2,780	2,780	2,780	2,780	2,780	2,780	2,780	2,780	2,780	2,780	2,780	2,780	2,780
Jaws of Life & Equipment																			
90 Ford Rescue	16,400.00	-	-	-	(16,400)	Will not replace. Transfer to the 08 Ambulance Account													
03 Ambulance	60,655.46	94,000	-	-	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
08 Ambulance	28,000.00	-	-	-	16,400	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
05 Cots (3) & Chairs (2)	4,313.12	-	-	-	1,830	1,830	1,830	1,830	1,830	1,830	1,830	1,830	1,830	1,830	1,830	1,830	1,830	1,830	1,830
Computer Software	(3,500.00)	3,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Safety Uniforms	1.08	500	-	-	(500)	Transfer to 07 Defibrillator Account													
Radio Replacement	1,000.00	-	-	-	2,000	2,000	2,000	2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Copier Replacement	500.00	1,000	-	-	(1,500)	Transfer to 07 Defibrillator Account													
Trailer	-	-	-	-	1,000	1,000	1,000	1,000	670	670	670	670	670	670	670	670	670	670	670
ATV	-	-	-	-	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	600	600	600	600	600	600
Boggin	-	-	-	-	720	720	720	720	720	720	720	720	720	340	340	340	340	340	340
Grounds/Parks/Facilities																			
1/2 Ton Truck	4,240.05	-	-	-	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	2,500	2,500	2,500	2,500	2,500	2,500
Mower/Zero Turn	16,191.19	-	-	-	(4,500)	Transfer to Riding Lawn Mower/Mowers Account								-	1,250	1,250	1,250	1,250	1,250
Riding Lawn Mower/Mowers					4,500	600	600	600	600	600	600	600	600	600	600	600	600	600	600
Tools		2,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pool Filter	16,153.21	2,500	-	-	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Pool Vacuum	5,526.80	500	-	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Diving Boards	3,200.00	-	-	-	-	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600
Recreation Committee																			
Picnic Tables	3.23	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

**TOWN GENERAL CAPITAL IMPROVEMENT BALANCES
FY 12-13**

	06/30/12 BALANCE	FY 12-13 BUDGET	CHANGES AVAILABLE	FY 12-13 AVAILABLE	FY 12-13 SPENT 06/30/13	BALANCE	NOTES
Admin							
-Vault	18,768.87			18,768.87		18,768.87	
-Records Restoration (R)	4,963.46		4,635.00	9,598.46	2,158.35	7,440.11	\$4,635 Additional Revenue
-Manager Search	5,000.00			5,000.00		5,000.00	
Listers							
-Reappraisal	1.49		(1.49)	0.00		0.00	Combine Reappraisal Accts
-Future Reappraisal (R)	144,733.11	19,000.00	305.49	164,038.60	8,923.43	155,115.17	\$304 Additional State Revenue
-Digitize Tax Maps	337.76	2,500.00		2,837.76	1,986.00	851.76	
-Training-State Grant	1,224.48		403.24	1,627.72	75.00	1,552.72	\$403.24 State funds
Fire							
-Building Improvements	3,590.38	2,000.00		5,590.38	645.70	4,944.68	
Police							
-Building Improvements	3,648.30			3,648.30		3,648.30	
-Police Station	7,861.29			7,861.29		7,861.29	
Ambulance							
-Building Improvements	570.56			570.56	322.14	248.42	
Cemetery							
-Stone Restoration	52.50	1,000.00		1,052.50	1,052.50	0.00	
-Mt Hope Expansion	7,421.40			7,421.40	505.00	6,916.40	
-Mt Hope Paving	1,075.73			1,075.73		1,075.73	
-Mt Hope Fix South Gate	1,537.82			1,537.82		1,537.82	
-Mt Hope Front Wall	4,131.71			4,131.71		4,131.71	
-Mt Hope Road	417.31			417.31		417.31	
-General Cemetery Restore	9,508.07			9,508.07	2,893.39	6,614.68	
-Falls Cemetery-Road	2,000.00			2,000.00		2,000.00	
-Falls Cemetery-Fence	2,757.39			2,757.39		2,757.39	

TOWN GENERAL CAPITAL IMPROVEMENT BALANCES
FY 12-13

	06/30/12	FY 12-13	CHANGES	FY 12-13	FY 12-13	NOTES
	BALANCE	BUDGET	AVAILABLE	SPENT	BALANCE	
				06/30/13		
Buildings/Misc						
-Land Purchase	5.04		5.04		5.04	
-Recycling Depot - 3 Phase	6,000.00		6,000.00		6,000.00	
Library/Historical Society Building						
-Library Roof (R)	4,015.21		4,015.21		4,015.21	
-Bid/Facility Improvements	8,807.84		8,807.84		8,807.84	
-Community Room Donations	3,437.52		334.00		3,771.52	\$334 in Donations
Grounds/Parks/Facilities						
-Equipment/Facility Repair	6,977.92	(5,428.00)	(0.15)	1,549.77	1,549.77	Transfer to Playground Demolition
-Safety Issues	5,000.00			5,000.00	5,000.00	
-Pool-Repair/Paint	44,521.93			44,521.93	49,750.00	
-Playground Demolition	(5,428.15)	5,428.00	0.15	0.00	0.00	Transfer from Equip/Facility Repair
Recreation Committee						
-Design/Update Parks	8,953.47			8,953.47	8,953.47	
Combined Project List	301,892.41	24,500.00	5,676.24	332,068.65	68,311.51	263,757.14

**TOWN HIGHWAY CAPITAL IMPROVEMENT BALANCES
FY 12-13**

	06/30/12	FY 12-13	CHANGES	FY 12-13	FY 12-13	06/30/13	NOTES
	BALANCE	BUDGET		AVAILABLE	SPENT	BALANCE	
Highway							
-Highway Garage Improvements	6,817.75	2,500.00		9,317.75		9,317.75	
-Sand	8,259.05			8,259.05		8,259.05	Designated for Use in FY 13-14
-Guardrails	6,640.48	3,000.00		9,640.48	150.15	9,490.33	
-Paving Town Garage (R)	12,027.58			12,027.58	6,427.71	5,599.87	
-Mat/Gravel	(1,949.95)	1,950.00		0.05		0.05	
-Cox Brook 3rd Bridge	(1,121.28)		16,635.28	15,514.00	19,672.82	(4,158.82)	\$16,635.28 State Structures Grant
-Box Culvert-Dole/Water	0.00		43,307.12	43,307.12	48,119.02	(4,811.90)	\$43,307.12 State Structures Grant
-Bridges (R)	52,299.94	10,000.00		62,299.94	4,350.44	57,949.50	
-Mapping/Surveys	6,995.42	1,500.00		8,495.42		8,495.42	
-Ledge Removal	9,507.79	5,000.00		14,507.79		14,507.79	
-Salt Storage (R)	20,304.06			20,304.06		20,304.06	
-Nfid Center Drainage (R)	16,984.58			16,984.58		16,984.58	
-Falls Drainage (R)	48,124.13			48,124.13		48,124.13	
-FEMA Grant Work - '07 Grant	7.32			7.32		7.32	
-FEMA Grant Work - '08 Grant	12,517.50	(12,520.00)		(2.50)		(2.50)	
Subtotal	197,414.37	11,430.00	59,942.40	268,786.77	78,720.14	190,066.63	
-RSMS	221,527.86			221,527.86	176,235.49	45,292.37	
Combined Project List	418,942.23	11,430.00	59,942.40	490,314.63	254,955.63	235,359.00	

VILLAGE HIGHWAY CAPITAL IMPROVEMENT BALANCES
FY 12-13

	06/30/12	FY 12-13	CHANGES	FY 12-13	FY 12-13	06/30/13	NOTES
	BALANCE	BUDGET		AVAILABLE	SPENT	BALANCE	
Highway							
-Mat/Gravel Turkey Hill (R)	2,915.00			2,915.00		2,915.00	
-Mat/Gravel Water Street	9,904.00			9,904.00		9,904.00	
-Sand/Gravel	572.64	4,000.00		4,572.64	4,082.00	490.64	
-Guardrails	4,001.25	5,000.00		9,001.25	450.00	8,551.25	
-Bridges	66,851.26			66,851.26		66,851.26	
-Foot Bridge	7,222.50			7,222.50	12,582.00	(5,359.50)	
-Sign and Post	3,998.45	6,000.00		9,998.45	2,155.19	7,843.26	
-Retaining Walls	11,000.00			11,000.00		11,000.00	
-Engineering Study	905.00			905.00		905.00	
-Sidewalks	12,272.02	30,000.00		42,272.02		42,272.02	
-Catch Basins	1,073.83	(1,267.00)	193.17	0.00		0.00	
-Drainage Water St/River	32,356.52	(32,356.00)	(0.52)	0.00		0.00	
-Drainage	(782.41)	16,000.00	(193.17)	15,024.42	2,390.10	12,634.32	Drainage is one account
-Drainage - Transfers		33,623.00	0.52	33,623.52		33,623.52	\$46,257.84
-Depot Sq Sidewalks- No/West	234,986.39			234,986.39	9,418.99	225,567.40	
-Depot Sq Road Reconstruction	183,063.01			183,063.01		183,063.01	
-Common South Side-Wall	(42,893.48)	8,580.00		(34,313.48)		(34,313.48)	
-Common South Side-Other	(92,446.52)	18,490.00		(73,956.52)		(73,956.52)	
Subtotal	434,999.46	88,070.00	(0.00)	523,069.46	31,078.28	491,991.18	
-RSMS	75,348.32	60,000.00		135,348.32	34,371.15	100,977.17	
Combined Project List	510,347.78	148,070.00	(0.00)	658,417.78	65,449.43	592,968.35	

**VILLAGE GENERAL CAPITAL IMPROVEMENT BALANCES
FY 12-13**

	06/30/12 BALANCE	FY 12-13 BUDGET	CHANGES	FY 12-13 AVAILABLE	FY 12-13 SPENT 06/30/13	BALANCE	NOTES
Buildings							
-Village Clock	193.19			193.19	110.71	82.48	
-Furnace	8,000.00	2,000.00		10,000.00		10,000.00	
-Facility Repair	12,581.49	5,000.00		17,581.49		17,581.49	
-Phone System (R)	2,500.00	500.00		3,000.00		3,000.00	
-Building/Energy Improvements	38,773.40			38,773.40		38,773.40	
Combined Project List	62,048.08	7,500.00	0.00	69,548.08	110.71	69,437.37	

TOWN GENERAL CAPITAL EQUIPMENT BALANCES
FY 12-13

	06/30/12	FY 12-13	CHANGES	FY 12-13	FY 12-13	NOTES
	BALANCE	BUDGET		AVAILABLE	SPENT	
				06/30/13	06/30/13	
				BALANCE	BALANCE	
Admin						
-Copier (R)	8,676.61			8,676.61		
-Computer/System (R)	6,995.81	2,500.00		9,495.81	3,941.24	
						8,676.61
						5,554.57
Listers						
-Reappraisal Computer	0.00	1,000.00		1,000.00		1,000.00
-Reappraisal Printer	0.00	1,000.00		1,000.00		1,000.00
Fire						
-Equip/Hose/Port Pumps	2,365.93	3,000.00		5,365.93	470.80	4,895.13
-Pagers	61.00	1,600.00		1,661.00	1,664.00	(3.00)
-Radio Replacement	0.00	2,000.00		2,000.00		2,000.00
-Air Pacs (R)	5,299.81	5,500.00		10,799.81		10,799.81
-Thermal Imaging Camera (R)	8,000.00	2,000.00		10,000.00		10,000.00
-Jaws of Life	10,910.00			10,910.00		10,910.00
-Jaws of Life Equip (R)	7,696.42			7,696.42	535.69	7,160.73
-Fire Brush Truck	13,000.00	5,000.00		18,000.00		18,000.00
-Aerial Ladder Truck (R)	44,110.72		200,000.00	244,110.72	241,923.90	2,186.82
-Fire Tanker (R)	27,553.00	5,000.00		32,553.00		32,553.00
-Fire Pumper Account-96 (R)	75,000.00	10,000.00		85,000.00		85,000.00
-Fire Pumper Account-07 (R)	46,260.47	7,500.00		53,760.47		53,760.47
-Sale of Fire Equip/Vehicles	4,942.07	(2,500.00)		2,442.07		2,442.07
-Recertifications	0.00	2,500.00		2,500.00	395.00	2,105.00
Police						
-06 Chevy Impala (R)	3,610.74	(3,610.00)	(0.74)	(0.00)		(0.00)
-07 Dodge Durango(R)	40,575.00	(27,200.00)		13,375.00		13,375.00
-09 Chevy Impala (R)	12,990.00	18,010.00	0.74	31,000.74		31,000.74
-10 Dodge Charger (R)	5,500.00	12,800.00		18,300.00		18,300.00
-12 Ford Explorer (R)	0.00	5,500.00		5,500.00		5,500.00
-Radio Replacement	300.00			300.00		300.00
						Transfer to 09 Impala
						Transfer from 06 Impala

TOWN GENERAL CAPITAL EQUIPMENT BALANCES
FY 12-13

	06/30/12	FY 12-13	CHANGES	FY 12-13	FY 12-13	NOTES
	BALANCE	BUDGET	AVAILABLE	AVAILABLE	SPENT	
				06/30/13	06/30/13	
				BALANCE	BALANCE	
Police Cont'd						
-Office Equipment/Improvement	8,650.38			8,650.38		
-Police Trailer	2,000.00		3,000.00	5,000.00		\$3,000 from Sale of Trailer
-Computers	3,182.27	500.00		3,682.27		
Ambulance						
-Defibrillator 12 (R)	7,377.50	(7,377.00)	(0.50)	0.00		
-Defibrillator 07 (R)	2,000.00	7,377.00	0.50	9,377.50		
-Rescue Unit 90	10,050.00	6,350.00		16,400.00		
-Ambulance 03 (R)	55,155.46	5,500.00		60,655.46		
-Ambulance 08 (R)	22,500.00	5,500.00		28,000.00		
-Ferno Cot/Chairs (R)	3,313.12	1,000.00		4,313.12		
-Computer Software	0.00			0.00	3,500.00	Budgeted in FY 13-14
-Safety Uniforms	0.00	1,500.00	1,498.93	2,998.93	2,997.85	
-Radio Replacement	0.00	1,000.00		1,000.00		\$1,498.93 VLCT Grant
-Copier Replacement	0.00	500.00		500.00		
Grounds/Parks/Facilities						
-1/2 Ton Truck	(3,259.95)	7,500.00		4,240.05		
-Mower/Zero Turn (R)	16,191.19			16,191.19		
-Pool Filter (R)	13,653.21	2,500.00		16,153.21		
-Pool Vacuum	4,526.80	1,000.00		5,526.80		
-Diving Boards	3,200.00			3,200.00		
Recreation Committee						
-Picnic Tables	3.23			3.23		
Combined Project List	472,390.79	84,450.00	204,498.93	761,339.72	255,428.48	505,911.24

TOWN HIGHWAY CAPITAL EQUIPMENT BALANCES
FY 12-13

	06/30/12	FY 12-13	CHANGES	FY 12-13	FY 12-13	SPENT	BALANCE	NOTES
	BALANCE	BUDGET		AVAILABLE	06/30/13			
Highway								
-1/2 Ton Truck	(1,236.65)	2,500.00		1,263.35			1,263.35	
-08 One Ton Truck (R)	40,256.32	7,435.00		47,691.32			47,691.32	
-1/2 Ton Chevy (2/3 TH, 1/3 VH)	(13,865.33)	3,000.00		(10,865.33)			(10,865.33)	
-03 (14) Dump Truck (R)	52,011.16	45,295.00		97,306.16			97,306.16	
-05 Dump Truck (R)	33,570.00	19,405.00		52,975.00			52,975.00	
-08 Dump Truck (R)	27,620.00	10,200.00		37,820.00			37,820.00	
-05 (12) Excavator (R)	27,933.57		89,667.49	117,601.06	114,797.50		2,803.56	Capital Lease
-00 (12) Loader (R)	63,753.22		129,941.49	193,694.71	154,649.50		39,045.21	Capital Lease
-04 Grader (R)	48,889.29	8,190.00		57,079.29			57,079.29	
-06 Mower Tractor (R)	8.11	3,055.00		3,063.11			3,063.11	
-Hot Mix Patching Machine	4,553.00	2,000.00		6,553.00			6,553.00	
-Chipper (R)	11,063.60	2,500.00		13,563.60			13,563.60	
-Radios	0.00	500.00		500.00			500.00	
-Vehicle Lift (R)	(0.69)			(0.69)			(0.69)	
-Sand Screen	1,353.20			1,353.20			1,353.20	
-Computers	1.16			1.16			1.16	
-Liquid Calcium Chloride Equip	1.68			1.68			1.68	
-From Sale of Equip/Vehicles	2,630.51		1,682.70	4,313.21	3,171.49		1,141.72	York Rate \$150, Scrap \$1,532.70
Combined Project List	298,542.15	104,080.00	221,291.68	623,913.83	272,618.49		351,295.34	

**VILLAGE HIGHWAY CAPITAL EQUIPMENT BALANCES
FY 12-13**

	06/30/12 Balance	FY 12-13 Budget	Non-Budget Changes	FY 12-13 Available	Spent YTD 06/30/13	Remaining Balance	Notes
Highway							
-One Ton	0.65			0.65		0.65	
-1/2 Ton Chevy (2/3 TH, 1/3 VH)	(7,932.67)	2,000.00		(5,932.67)		(5,932.67)	
-Dump Truck-05	21,580.00	5,000.00		26,580.00		26,580.00	
-Dump Truck-09	0.00	5,000.00		5,000.00		5,000.00	
-Loader/ Backhoe-03	10,000.00	5,000.00		15,000.00		15,000.00	
-Sweeper-01	9,784.79			9,784.79	561.02	9,223.77	
-Hot Mix Patching Machine	5,000.00	2,000.00		7,000.00		7,000.00	
-Leaf Picker Engine	5,560.46	1,000.00	200.00	6,760.46		6,760.46	\$200 Sale of Leaf Blower
-Lawn Mower	7,257.34	1,000.00		8,257.34		8,257.34	
-Traffic Light	2,326.30	1,000.00		3,326.30	1,406.81	1,919.49	
-Computers	5.58			5.58		5.58	
-Liquid Calcium Chloride Equip	1,231.69			1,231.69		1,231.69	
Combined Project List	54,814.14	22,000.00	200.00	77,014.14	1,967.83	75,046.31	

5 YEAR PROJECTED SCHEDULE OF NOTES & BONDS PAYABLE

	Final Payment	TG & TH		VG & VH		Budget					
		06/30/13		06/30/13							
		Principal Balance		Principal Balance		14	15	16	17	18	19
Library Bond ¹	FY 19-20	140,000				22,370	22,840	20,830	19,970	20,910	
Police Station Bond	FY 28-29	560,000				56,460	55,200	53,900	52,560	51,180	
Fire Pumper	FY 16-17	60,000				15,690	15,600	15,300	-	-	
Memorial Pool Bond ²	FY 12-13	0				(950)	(540)	(800)	(740)	(190)	
14 Ambulance Estimate	FY 18-19	0				18,660	18,320	17,980	17,640	17,300	
Vehicle Lift	FY 15-16	42,041				14,570	14,290	-	-	-	
RSMS Program-FY 10-11	FY 20-21	240,000				33,360	33,600	33,000	32,400	31,800	
RSMS Program-FY 11-12	FY 21-22	90,000				11,600	11,400	11,200	11,000	10,800	
RSMS Program-FY 13-14	FY 23-24	0				6,050	5,950	5,850	5,750	5,650	
Flood Line of Credit	FY 14-15	263,334				3,000	-	-	-	-	
14 Dump Truck	FY 18-19	0				14,690	14,730	14,460	14,180	13,910	
Excavator/Loader-Lease/Purchase ³	FY 20-21	219,609				32,000	32,000	32,000	32,000	32,000	
09 Intr'l Dump Truck	FY 13-14			21,253		-	-	-	-	-	
Central St Culvert	FY 15-16			25,860		8,970	8,790	-	-	-	
Depot Sq Area Rd-Bond Antic ⁴	FY 13-14			146,937		-	-	-	-	-	
Depot Sq Area Rd-10 Yr Bond ⁴	FY 24-25			0		6,350	42,770	42,270	41,670	40,980	
13 One Ton	FY 18-19			0		15,370	15,410	15,120	14,840	14,550	
East Street Tunnel-93 Bond	FY 13-14			5,000		-	-	-	-	-	
Authorized Debt		1,614,984	199,050	199,050	258,190	290,360	261,110	241,270	238,890		
<u>Proposed Borrowing:</u>											
Combined Total					258,190	290,360	261,110	241,270	238,890		

¹ The Library Bond was refunded in 2009. The total savings will be \$17,992.56 and will be realized FY12-13 through FY 18-19.

² The Memorial Pool Bond was refunded in 2009. The FY 12-13 payment contained the first savings of \$342.29. Thereafter, we will receive refunds on interest yearly until FY 18-19. The total savings will be \$4,907.06.

³ The lease/purchase payment for the excavator & loader will be paid from existing Capital Equipment balances in FY 13-14.

⁴ Depot Sq Area Rd loan is currently a Bond Anticipation Note. We anticipate converting this to long term debt in FY 14-15.

Unknown interest rates were estimated at 2.0%

TOWN HIGHWAY, CAPITAL, & RESERVE BUDGET

<u>REVENUE:</u>	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
PROPERTY TAXES	823,850	823,850	825,380
4370 Mechanic Fees	35,100	31,207	31,950
4606 FEMA Grant - May Flood	218,750	1,608	0
4607 FEMA Grant - Aug Flood	1,050,000	187,748	0
4620 St. Aid - Class I	9,900	10,176	9,900
4630 St. Aid - Class II	19,200	19,881	19,200
4640 St. Aid - Class III	84,000	87,762	84,400
4682 Grant - State - Fairground	0	1,484	0
4710 Interest Income	1,300	634	1,300
4740 Rent	18,960	18,960	20,520
4750 Misc Income	0	50	0
4770 Insurance Claims	0	1,251	0
4771 Insurance Claims - Flood	0	2,224	0
TH Surplus	10,000	10,000	0
TH Surplus Health	12,100	12,100	0
TH Borrowing - Flood Match	181,250	0	0
CIP Capital Lease Proceeds	0	219,609	0
CIP Grant - Cox Brook 3rd Bridge	0	16,635	0
CIP Grant - State - Dole/Water St	0	43,307	0
CIP Interest Income	0	2,748	0
CIP Sale of Equipment/Material	0	1,683	0
CIP Surplus	7,100	7,100	1,660
CIP Borrowing - RSMS Program	0	0	300,000
CIP Borrowing - 03 Dump Truck	0	0	88,000
CIP Balance from Sand Acct	0	0	8,250

Total Revenue	<u>2,471,510</u>	<u>1,500,017</u>	<u>1,390,560</u>
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Footnotes:

For FY 14-15, the combined Highway budget is shown as a department within the Town General Fund.

TOWN HIGHWAY, CAPITAL, & RESERVE SUMMARY

<u>Department</u>	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
420 Town Highway	799,290	742,261	832,140
440 Highway Garage	31,970	38,504	34,810
Debt Retirement/Other	74,740	64,865	64,450
Capital Improvements & Reserves	11,430	78,720	23,500
Capital Equipment & Reserves	104,080	272,619	135,660
RSMS Program	0	176,235	300,000
Total Flood Estimates	1,450,000	0	0
FEMA May 2011 Flood	0	1,643	0
FEMA Aug 2011 Flood	0	25	0
FEMA Aug 2011 Flood - West Hill	0	177,442	0
FEMA Aug 2011 Flood - Fairgrounds	0	32,980	0
Aug 2011 Flood Buildings-Insurance	0	74	0

Total Expenditures 2,471,510 1,585,368 1,390,560

Footnotes:

For FY 14-15, the combined Highway budget is shown as a department within the Town General Fund.

TOWN HIGHWAY - 420

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
<u>500 Personnel Services</u>			
5020 Manager's Salary	11,040	10,974	11,480
5030 Supervisor	43,640	43,642	46,490
5040 Technical	202,490	198,121	205,130
5050 Clerical	3,140	3,140	3,230
5080 Overtime	25,000	24,314	27,670
5090 Standby	1,200	1,200	1,200
5144 Xfer Labor/Benefits To CIP	0	(5,148)	0
5150 Health/Dental/Life/Disability Ins	95,730	81,228	94,460
5160 Workers' Compensation	13,600	13,531	16,600
5170 FICA Expense	23,060	22,350	23,820
5180 Retirement	14,390	14,123	15,450
5190 ICMA Deferred Comp	14,910	14,149	15,370
5300 Vehicle Allowance	0	0	770
5360 Accrued Payroll Expense	0	1,210	0
Subtotal	448,200	422,834	461,670
<u>600 Contract Services</u>			
6010 Professional Services	2,500	778	1,500
6030 Tree Removal	1,500	0	CIP
6042 Contracted Plowing	29,000	0	0
6220 Maintenance Contracts	0	387	0
6380 Health Admin/Fees	280	413	360
6410 Fuel Tank Assessment	250	425	430
6650 Bookkeeping	24,150	24,150	32,790
Subtotal	57,680	26,153	35,080
<u>700 Administrative</u>			
7010 Telephone	300	845	1,000
7020 Postage	50	101	150
7050 Office Supplies	700	358	700
7070 Dues, Mtgs, Subscriptions	740	117	740
7080 Vehicle Insurance	4,970	5,086	7,450
7090 Gen Liab/Bldg/Prop Insurance	2,820	4,589	6,950
7140 Mileage	200	100	300
7150 Radio Repair/Maintenance	1,000	1,241	500
7160 Rent	0	0	2,300
7170 Advertising/Legal Notices	500	569	500
7220 Office Equipment Support Fee	300	429	300
7250 School/Training	500	281	500
Subtotal	12,080	13,716	21,390

TOWN HIGHWAY - 420

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
800 Materials/Supply			
8040 Street Lights	11,830	12,047	12,500
8060 Gravel/Stone	45,000	29,672	52,000
8070 Gasoline/Diesel	45,000	60,765	60,000
8080 Sand	40,000	39,605	50,000
8090 Salt	20,000	20,526	20,000
8100 Chemicals/Chloride	13,500	10,657	10,000
8110 Road Culverts/Maintenance	12,500	14,373	12,500
8130 Hot Mix/Cold Patch	2,500	1,600	2,500
8160 Vehicle Maintenance	15,000	15,689	13,000
8170 Vehicle Maintenance Fee	15,750	15,332	15,750
8250 Equipment Maintenance	39,000	27,118	25,000
8252 Tires/Chains	0	17,763	16,500
8254 Xfr Equip Cost To CIP	0	(3,263)	0
8300 Department Supplies	10,000	11,372	12,500
8350 Uniforms	3,250	2,863	3,250
8420 Equipment Rental	6,500	2,840	6,500
8621 Safety & Compliance	1,500	599	2,000
Subtotal	281,330	279,558	314,000

Total Expenditures	799,290	742,261	832,140
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Footnotes:

For FY 14-15, the combined Highway budget is shown as a department within the Town General Fund.

HIGHWAY GARAGE - 440

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
<u>500 Personnel Services</u>	0	0	0
<u>600 Contract Services</u>			
6060 Trash Disposal	1,100	1,109	1,100
<u>700 Administrative</u>			
7010 Telephone	320	510	420
7100 Bldg/Prop/Boiler Insurance	1,750	2,037	2,540
7286 Fines/Penalties	0	2,250	0
Subtotal	2,070	4,797	2,960
<u>800 Materials/Supply</u>			
8010 Electricity	7,350	7,673	7,800
8020 Heating Fuel	13,000	13,657	13,000
8030 Water	750	803	750
8050 Sewer	1,200	963	1,200
8380 Building Maintenance/Supplies	6,500	9,502	8,000
Subtotal	28,800	32,598	30,750
Total Expenditures	31,970	38,504	34,810

Footnotes:

For FY 14-15, the Highway Garage budget is shown as a department within the Town General Fund.

TOWN HIGHWAY DEBT RETIREMENT/OTHER

DEBT/OTHER:	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
Debt Ret - Vehicle Lift	15,130	15,151	14,850
Debt Ret - RSMS FY 10-11	34,730	34,804	34,800
Debt Ret - RSMS FY 11-12	11,750	11,711	11,800
Debt Ret - FEMA Flood LOC Interest	13,130	3,199	3,000

Total Town Highway Debt	74,740	64,865	64,450
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Footnotes:

See projected schedule of debt for final payment dates and loan balances.

For FY 14-15, the combined Highway budget is shown as a department within the Town General Fund.

TOWN HIGHWAY CAPITAL IMPROVEMENTS & RESERVES

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
Garage/Building Improvements	2,500	0	2,500
Mat/Gravel	1,950	0	0
Bridges (R)	10,000	4,350	3,500
Box Culvert- Dole/Water	0	48,119	0
Cox Brook 3rd Covered Bridge	0	19,673	0
Guardrails	3,000	150	3,000
FEMA 08 Storm Repairs	(12,520)	0	0
Paving - Town Garage	0	6,428	0
Mapping/Surveys	1,500	0	1,500
Ledge Removal	5,000	0	5,000
Salt Storage	0	0	2,000
Tree Removal	0	0	1,000
Signs and Posts	0	0	5,000

Total Town Highway CIP/Reserves 11,430 78,720 23,500

Footnotes:
 FY 12-13 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Improvement Plan for this information.

 Items indicated with "(R)" were voted by the public as a reserve fund.

 For FY 14-15, the combined Highway budget is shown as a department within the Town General Fund.

TOWN HIGHWAY CAPITAL EQUIPMENT & RESERVES

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
Excavator (R)	0	114,798	0
Grader (R)	8,190	0	4,700
Loader (R)	0	154,650	0
Dump Trucks (R)	74,900	0	103,700
One Ton (R)	7,435	0	16,160
1/2 Ton Truck	2,500	0	500
2011 1/2 Ton Truck (2/3 TH, 1/3 VH)	3,000	0	6,600
Mower Tractor (R)	3,055	0	0
Radios	500	0	500
Hot Mix Patching Machine 1/2 T-V	2,000	0	2,000
Chipper	2,500	0	0
Sand Screen	0	0	(1,353)
Vehicle Lift	0	0	500
Trailer	0	0	1,000
Tamper	0	0	1,353
From Sale of Equip/Materials	0	3,171	0

Total Town Highway CEP/Reserves 104,080 272,619 135,660

Footnotes:

FY 12-13 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Equipment Plan for this information.

Items indicated with "(R)" were voted by the public as a reserve fund.

For FY 14-15, the combined Highway budget is shown as a department within the Town General Fund.

VILLAGE HIGHWAY, CAPITAL, & RESERVE BUDGET

<u>REVENUE:</u>	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
PROPERTY TAXES	458,480	458,480	492,980
4606 FEMA Grant - May Flood	8,750	308	0
4607 FEMA Grant - Aug Flood	68,250	3,480	0
4620 St. Aid-Class I	14,800	15,204	14,650
4640 St. Aid-Class III	14,460	15,017	14,450
4710 Interest Income	700	592	700
4770 Insurance Claims	0	7,877	0
4860 Equipment Rental	5,000	5,000	5,000
VH Surplus Health	8,700	8,700	0
VH Surplus	24,340	24,340	0
VH Flood Match From RSMS	11,000	0	0
CIP Xfer from Village General Surplus	18,490	18,490	18,490
CIP Grant- Depot Sq Area Sidewalks	0	7,535	0
CIP Borrowing - 08 One Ton	0	0	80,000
CIP Interest Income	0	855	0
CIP Sale of Equipment/Material	0	200	0

Total Revenue	<u>632,970</u>	<u>566,078</u>	<u>626,270</u>
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Footnotes:

For FY 14-15, the combined Highway budget is shown as a department within the Town General Fund.

VILLAGE HIGHWAY, CAPITAL, & RESERVE SUMMARY

<u>Department</u>	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
Village Highway	340,700	319,825	354,080
Debt Retirement/Other	34,200	33,762	37,420
Capital Improvements & Reserves	88,070	31,078	60,570
Capital Equipment & Reserves	22,000	1,968	114,200
RSMS Program	60,000	34,371	60,000
Total Flood Estimate	88,000	0	0
FEMA May 2011 Flood	0	508	0
FEMA Aug 2011 Flood	0	3,430	0

Total Expenditures	<u>632,970</u>	<u>424,942</u>	<u>626,270</u>
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Footnotes:

For FY 14-15, the combined Highway budget is shown as a department within the Town General Fund.

VILLAGE HIGHWAY - 049

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
<u>500 Personnel Services</u>			
5020 Manager's Salary	3,670	2,927	2,670
5030 Supervisor	20,250	22,908	21,880
5040 Technical	72,760	73,042	74,760
5050 Clerical	1,770	1,766	1,810
5070 Part- Time	0	960	0
5080 Overtime	12,500	10,774	12,850
5090 Standby	560	560	560
5150 Health/Dental/Life/Disability Ins	30,770	28,119	32,610
5160 Workers' Compensation	5,520	5,664	6,580
5170 FICA Expense	8,990	9,035	9,210
5180 Retirement	5,160	5,156	5,410
5190 ICMA Deferred Comp	5,830	5,875	5,990
5350 Vaca/Sick Liability	1,000	0	0
5360 Accrued Payroll Expense	1,000	622	0
Subtotal	169,780	167,408	174,330
<u>600 Contract Services</u>			
6010 Professional Services	2,500	50	1,000
6020 Legal Services	0	0	1,000
6030 Tree Removal	500	0	2,500
6080 Permit Fees	0	85	0
6380 Health Admin/Fees	150	205	150
6650 Bookkeeping	15,610	15,680	15,130
Subtotal	18,760	16,020	19,780
<u>700 Administrative</u>			
7010 Telephone	250	315	250
7020 Postage	50	2	50
7050 Office Supplies	200	110	200
7070 Dues, Mtgs, Subscriptions	430	126	430
7080 Vehicle Insurance	3,150	4,392	5,460
7100 Bldg/Prop/Boiler Insurance	0	1,222	2,450
7150 Radio Repair/Maintenance	700	110	700
7160 Rent	7,580	7,580	9,130
7170 Advertising/Legal Notices	300	75	300
7220 Office Equipment Support Fee	300	323	300
7250 School/Training	500	0	500
Subtotal	13,460	14,255	19,770

VILLAGE HIGHWAY - 049

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
<u>800 Materials/Supply</u>			
8030 Water	0	572	0
8040 Street Lights	42,000	33,461	42,000
8050 Sewer - Sand in Drains	2,500	2,500	2,500
8070 Gasoline/Diesel	18,500	20,838	20,000
8090 Salt	21,000	20,526	21,000
8100 Chemicals	1,500	1,516	1,500
8110 Road Materials/Maintenance	1,500	3,017	1,500
8130 Hot Mix/Cold Patch	2,500	2,101	2,500
8160 Vehicle Maintenance	10,000	3,877	10,000
8170 Vehicle Maintenance Fee	9,000	6,785	9,000
8250 Equipment Maintenance	17,000	19,174	17,000
8300 Department Supplies	5,500	4,986	5,500
8350 Uniforms	1,600	988	1,600
8420 Equipment Rental	4,000	75	4,000
8450 Small Tools	600	510	600
8621 Safety & Compliance	1,500	1,216	1,500
Subtotal	138,700	122,142	140,200
Total Expenditures	340,700	319,825	354,080

Footnotes:

For FY 14-15, the combined Highway budget is shown as a department within the Town General Fund.

VILLAGE HIGHWAY DEBT/OTHER

DEBT/OTHER:	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
Debt Ret - 09 Intn'l Dump Truck	21,890	21,903	21,680
Debt Ret - Central St Culvert	9,310	9,319	9,140
Debt Ret - Depot Sq Area Rd Recon	3,000	2,540	6,600

Total Village Highway Debt	<u>34,200</u>	<u>33,762</u>	<u>37,420</u>
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Footnotes:

See projected schedule of debt for final payment dates and loan balances.

For FY 14-15, the combined Highway budget is shown as a department within the Town General Fund.

VILLAGE HIGHWAY CAPITAL IMPROVEMENTS & RESERVES

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
Guardrails	5,000	450	2,000
Sidewalks	30,000	0	10,000
Sand/Gravel	4,000	4,082	4,000
Foot Bridge	0	12,582	0
Drainage - Water St/River	(32,356)	0	0
Sign and Post/Street Signs	6,000	2,155	5,000
Retaining Walls	0	0	2,500
Catch Basins	(1,267)	0	0
Liquid Calcium Chloride	Moved to Capital Equipment Schedule		
Drainage	16,000	2,390	10,000
Drainage - Transfers In	33,623	0	0
Balance Common South Side - Wall	8,580	0	8,580
Balance Common South Side - Other	18,490	0	18,490
Depot Sq Area Sidewalks - No/West	0	9,419	0
Depot Sq Area Road Reconstruction	0	0	0

Total Village Highway CIP/Reserves 88,070 31,078 60,570

Footnotes:

FY 12-13 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Improvement Plan for this information.

Items indicated with "(R)" were voted by the public as a reserve fund.

For FY 14-15, the combined Highway budget is shown as a department within the Town General Fund.

VILLAGE HIGHWAY CAPITAL EQUIPMENT & RESERVES

DETAILED EXPENDITURES	2012-13 Approp.	2012-13 Actual	2013-14 Approp.
2008 One Ton	0	0	80,000
2011 1/2 Ton Truck (2/3 TH, 1/3 VH)	2,000	0	3,200
Dump Truck Account	10,000	0	0
Trackless - Replace W/ Bobcat	0	0	25,000
Sweeper	0	561	0
Loader/Backhoe	5,000	0	5,000
Hot Mix Patching Machine - 1/2 T-V	2,000	0	0
Leaf Picker Engine & Blower	1,000	0	0
Lawn Mower	1,000	0	0
Traffic Light	1,000	1,407	0
Liquid Calcium Chloride Equipment	0	0	1,000

Total Village Highway CEP/Reserves 22,000 1,968 114,200

Footnotes:

FY 12-13 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Vehicle Replacement Plan for this information.

Items indicated with "(R)" were voted by the public as a reserve fund.

For FY 14-15, the combined Highway budget is shown as a department within the Town General Fund.

**NORTHFIELD TAX ACCOUNT
STATEMENT OF TAXES RAISED
For the Tax Year April 1, 2012 - March 31, 2013**

<u>Tax Rates</u>	Town		Village	
	Homestead	Non Residential	Homestead	Non Residential
Village General			0.0000	0.0000
Town General	0.5523	0.5523	0.5523	0.5523
Highway	0.4783	0.4783	0.4783	0.4783
Education - Homestead	1.5097		1.5097	
Education - Non Residential		1.6195		1.6195
Local Agreement	0.0143	0.0143	0.0143	0.0143
	<hr/>			
Tax Rates	2.5546	2.6644	2.5546	2.6644

Grand List

	<u>Initial</u>	<u>Final</u>
Village General	952,057.50	952,057.50
Town General	2,681,001.81	2,681,571.61
Highway	2,681,001.81	2,681,571.61
Local Agreement	2,681,001.81	2,681,571.61
Education - Homestead	1,700,093.73	1,673,023.93
Education - Non Residential	1,012,416.17	1,040,055.77

Taxes Billed

Village General	0.00
Town General	1,481,615
Highway	1,282,330
Education	4,171,729
Local Agreement	38,406
	<hr/>

Total Taxes Billed **6,974,080**

Total Taxes Collected by Due Date **6,732,714** **96.54%**

Delinquent Taxes **241,366** **3.46%**

TOWN GENERAL, TOWN HIGHWAY, & CAPITAL FUNDS
COMBINED STATEMENT OF FINANCIAL CONDITION
June 30, 2013

ASSETS	Town General	Town Highway	Town General Capital	Town Highway Capital
Cash & Cash Equivalents	314,547	265,603	809,894	639,695
Accts Receivable-Delinquent Tax/Penalty-Net	183,519	0	0	0
Accts Receivable-Delinquent Tax Interest	9,042	0	0	0
Accts Receivable-Ambulance-Net	63,442	0	0	0
Accts Receivable-Misc	27,624	190,841	1,499	2,265
Prepaid Postage	754	0	0	0
Due From Village Fund	0	0	0	0
Due From Other Funds	0	0	0	0
Total Assets	598,928	456,444	811,393	641,960
 LIABILITIES & FUND BALANCE				
Accounts Payable	65,297	17,902	31,064	50,897
Tax Sale Excess Payable	203,359	0	0	0
Accrued Payroll	23,427	6,928	0	0
Taxes Collected In Advance	7,892	0	0	0
Due To Village	33,846	0	0	0
Flood Line of Credit	0	263,334	0	0
Deferred Revenue - Taxes	140,860	0	0	0
Total Liabilities	474,681	288,164	31,064	50,897
Fund Balance-Prepays	754	0	0	0
Fund Balance-Restricted for Capital	0	0	166,108	0
Fund Balance-Assigned for FY 13	0	0	0	0
Fund Balance-Assigned for Capital	0	0	614,221	591,063
Fund Balance-Assigned for Health	37,765	10,753	0	0
Fund Balance-Unassigned	85,728	157,527	0	0
Total Fund Balance	124,247	168,280	780,329	591,063
Total Liabilities & Fund Balance	598,928	456,444	811,393	641,960

**VILLAGE GENERAL, VILLAGE HIGHWAY, & CAPITAL FUNDS
COMBINED STATEMENT OF FINANCIAL CONDITION
June 30, 2013**

ASSETS	Village General	Village Highway	Village General Capital	Village Highway Capital
Cash & Cash Equivalents	55,604	94,452	70,279	354,509
Accts Receivable-Miscellaneous	0	3,787	0	768
Total Assets	55,604	98,239	70,279	355,277

LIABILITIES & FUND BALANCE

Accounts Payable	1,748	5,965	0	35,331
Accrued Payroll	61	2,906	0	0
Accrued Vacation/Sick	8	0	0	0
Due To Proprietary Funds	0	0	0	0
Due To Town Fund	0	0	0	0
Total Liabilities	1,817	8,871	0	35,331
Fund Balance-Assigned	36,040	0	70,279	319,946
Fund Balance-Assigned for Health	24	1,949	0	0
Fund Balance-Unassigned	17,723	87,419	0	0
Total Fund Balance	53,787	89,368	70,279	319,946
Total Liabilities & Fund Balance	55,604	98,239	70,279	355,277

**TOWN TRUST FUNDS
COMBINED STATEMENT OF FINANCIAL CONDITION
June 30, 2013**

ASSETS	Ambulance Donation	Fire Donation	Recreation Committee	Pool Donation	Conservation Fund	Police Donation	Cemetery Perpetual Care	Falls Cemetery
Cash-Checking/Savings	1,497	45,636	1,423	5,914	125	8,131	169,723	42,499
Accts Receivable	0	0	0	0	0	0	500	0
Total Assets	1,497	45,636	1,423	5,914	125	8,131	170,223	42,499

LIABILITIES & FUND BALANCE

Liabilities	1,055	0	0	541	0	0	0	0
Fund Balance	442	45,636	1,423	5,373	125	8,131	170,223	42,499
Total Liabilities & F.B.	1,497	45,636	1,423	5,914	125	8,131	170,223	42,499

**TOWN TRUST FUNDS
STATEMENT OF CHANGES IN FINANCIAL CONDITION
For the Period Ended June 30, 2013**

	Ambulance Donation	Fire Donation	Recreation Committee	Pool Donation	Conservation Fund	Police Donation	Cemetery Perpetual Care	Falls Cemetery
Fund Balances 07/01/12	2,730	47,334	0	6,624	125	11,234	169,421	42,451
ADD: REVENUE								
Interest Income	9	233	0	34	0	27	770	48
Receipts	1,670	6,452	1,423	6,136	0	860	800	0
Total Revenue	1,679	6,685	1,423	6,170	0	887	1,570	48
Fund Balance & Additions	4,409	54,019	1,423	12,794	125	12,121	170,991	42,499
DEDUCT: EXPEND/TRANSFERS								
Transfers	0	0	0	0	0	0	768	0
Expenditures	3,967	8,383	0	7,421	0	3,990	0	0
Total Expenses	3,967	8,383	0	7,421	0	3,990	768	0
Fund Balances 06/30/13	442	45,636	1,423	5,373	125	8,131	170,223	42,499

**TOWN GRANTS DESIGNATED AS SEPARATE FUNDS
COMBINED STATEMENT OF FINANCIAL CONDITION
June 30, 2013**

ASSETS	Police Grants	Homeland Security Grants	VLCT Harassment Grant	Flood Buyout Grants
Cash	0	0	0	0
Accts Receivable	0	90	0	3,800
Total Assets	0	90	0	3,800
LIABILITIES & FUND BALANCE				
Liabilities	0	90	0	3,800
Fund Balance	0	0	0	0
Total Liabilities & F.B.	0	90	0	3,800

**TOWN GRANTS DESIGNATED AS SEPARATE FUNDS
STATEMENT OF CHANGES IN FINANCIAL CONDITION
For the Period Ended June 30, 2013**

	Police Grants	Homeland Security Grants	VLCT Harassment Grant	Flood Buyout Grants
Fund Balances 07/01/12	0	0	0	0
ADD: REVENUE				
Interest Income	0	0	0	0
Grant Revenue	9,645	29,698	1,125	255,705
Total Revenue	9,645	29,698	1,125	255,705
Fund Balance & Additions	9,645	29,698	1,125	255,705
DEDUCT: EXPEND/TRANSFERS				
Transfers	0	0	0	0
Expenditures	9,645	29,698	1,125	255,705
Total Expenses	9,645	29,698	1,125	255,705
Fund Balances 06/30/13	0	0	0	0

TOWN HOMELAND SECURITY GRANT FUNDS
Active During FY 12-13

	Police Mobile Data Terminal	Police Mobile Data Terminal	Police Fingerprint System	
	2008-GE-T8-0045	2009-SS-T9-0075	2009-SS-T9-0075	
	02140-78252-057	02140-70252-030	02140-70252-022	Combined
Grant Maximum ⇄	\$9,662	\$602	\$29,025	\$39,289
Starting Grant Balances	9,662	602	29,025	39,289
Expenditures FY 11-12	8,237	0	0	8,237
Expenditures FY 12-13	180	493	29,025	29,698
Unclaimed Grant Funds	1,245	0	0	1,245
Grant Balances 06/30/13	0	109	0	109

**TOWN AGENCY FUNDS
FY 12-13**

ASSETS	Agency Fund	Ambulance Explorers Fund
Cash-Checking/Savings	602	127
Accts Receivable	0	0
	602	127
Total Assets	602	127
LIABILITIES & FUND BALANCE		
Liabilities	602	9
Due To Other Funds	0	118
Fund Balance	0	0
	602	127
Total Liabilities & Fund Balance	602	127

**TOWN AGENCY FUNDS
CASH ACTIVITY
FY 12-13**

	Agency Fund	Ambulance Explorers Fund
Cash Balances 07/01/12	881	200
ADDITIONS		
Interest Income	0	0
Receipts	5,979	100
Total Additions	5,979	100
DEDUCTIONS		
Expenditures	0	173
State of Vermont	6,258	0
Total Deductions	6,258	173
Cash Balances 06/30/13	602	127

**VILLAGE SPECIAL REVENUE FUNDS
COMBINED STATEMENT OF FINANCIAL CONDITION
JUNE 30, 2013**

ASSETS	Community Development	Common Project
Cash	3,385	798
Accounts Receivable - Net	0	0
	<hr/>	<hr/>
Total Assets	3,385	798
	<hr/> <hr/>	<hr/> <hr/>
 LIABILITIES & FUND BALANCE		
Accounts Payable	0	0
Liabilities	0	0
Fund Balance	3,385	798
	<hr/>	<hr/>
Total Liabilities & Fund Balance	3,385	798
	<hr/> <hr/>	<hr/> <hr/>

**VILLAGE SPECIAL REVENUE FUNDS
STATEMENT OF CHANGES IN FINANCIAL CONDITION
For the Period Ended June 30, 2013**

	Community Development	Common Project
Fund Balances 07/01/12	3,368	795
 ADD: REVENUE		
Interest Income	17	3
Donations	0	0
Common Block Sale	0	0
Total Revenue	<hr/> 17	<hr/> 3
Fund Balance & Additions	3,385	798
 DEDUCT:		
Expenditures	0	0
Total Expenses	<hr/> 0	<hr/> 0
Fund Balances 06/30/13	3,385	798
	<hr/> <hr/>	<hr/> <hr/>

**TOWN OF NORTHFIELD
WARNING OF 2013 ANNUAL MEETING
March 5, 2013**

The legal voters of the Town of Northfield, Vermont, are hereby notified and warned to meet in the Mary Granai Corrigan Auditorium at the Northfield High School on Tuesday, March 5, 2013, at ten o'clock in the forenoon (10:00 A.M.) to act upon the following articles (voting for all Australian Ballot articles and elections will be in the Cafeteria of the Northfield High School from seven o'clock in the forenoon until seven o'clock in the evening [7:00 A.M.–7:00 P.M.]):

Reciting of the Pledge of Allegiance.

Article 1. To elect a Moderator.

Article 2. To elect all requisite officers: Grand Juror, 1 year; Selectman, 3 year seat; Selectman, 2 year seat; School Director, 3 year seat; School Director, 2 year seat; School Director, 1 year seat-remainder of a 2-year seat; Lister, 3 year seat; Town Treasurer, 3 years; Town Agent, 1 year; Trustee of the Brown Public Library, 3 year seat; Trustee of the Brown Public Library, 3 year seat; and Trustee of the Brown Public Library, 3 year seat. (Australian Ballot)

Article 3. Shall the Town approve the reports of the Town Officials?

Article 4. Shall the voters authorize borrowing an amount not to exceed ninety-four thousand dollars (\$94,000) for a period of not more than five (5) years for the replacement of the 2003 Ambulance?

Article 5. Shall the voters authorize \$1,561,990 to be raised by property taxes in support of the Town General Fund operations?

Article 6. Shall the voters authorize borrowing an amount not to exceed eighty-eight thousand dollars (\$88,000) for a period of not more than five (5) years for replacement of the 2003 Town Dump Truck?

Article 7. Shall the voters authorize borrowing an amount not to exceed eighty thousand dollars (\$80,000) for a period of not more than five (5) years for replacement of the 2008 Village One-Ton?

Article 8. Shall the voters authorize \$1,318,360 to be raised by property taxes in support of Highway operations?

Article 9. Shall bonds or notes of the Town of Northfield in an amount not to exceed three hundred thousand dollars (\$300,000) be issued for the purpose of the Road Surface Management System (RSMS) Program? (Australian Ballot)

Article 10. Shall the Town of Northfield vote to authorize the expenditure of an amount not to exceed twenty-one thousand dollars (\$21,000) to fund twenty percent (20%) of the cost to reestablish the Northfield-Montpelier GMTA Commuter Bus Service? (Australian Ballot)

Article 11. Shall the voters of Northfield approve a ten (10) year property tax exemption status beginning July 1, 2013 for the property owned by The Veterans Place, Inc. and used exclusively for the purposes of that organization? The Veteran's Place is a not-for-profit housing for transitioning veterans. (Australian Ballot)

Article 12. Shall the Town of Northfield vote to authorize the Merger of Northfield Town and Northfield Village in accord with the proposed Plan of Merger approved by the Town Select Board at their meeting of January 21, 2013 with said Plan of Merger to become the charter of the merged municipality as of the effective date of merger, which is midnight on June 30, 2014? (Australian Ballot)

- Article 13.** Shall the voters authorize the expenditure of \$6,000 for the Boys & Girls Club of Northfield under the leadership of the Washington County Youth Service Bureau/Boys & Girls Club? (Australian Ballot)
- Article 14.** Shall the voters authorize the expenditure of \$1,500 for the Retired and Senior Volunteer Program? (Australian Ballot)
- Article 15.** Shall the voters authorize the expenditure of \$1,200 for Central Vermont Adult Basic Education? (Australian Ballot)
- Article 16.** Shall the voters authorize the expenditure of \$1,200 for the Central Vermont Council on Aging? (Australian Ballot)
- Article 17.** Shall the voters authorize the expenditure of \$1,000 for the Central Vermont Community Action Council? (Australian Ballot)
- Article 18.** Shall the voters authorize the expenditure of \$1,000 for Circle (formerly Battered Women's Services and Shelter)? (Australian Ballot)
- Article 19.** Shall the voters authorize the expenditure of \$1,000 for Good Beginnings of Central Vermont? (Australian Ballot)
- Article 20.** Shall the voters authorize the expenditure of \$1,000 for the Vermont Association for the Blind and Visually Impaired? (Australian Ballot)
- Article 21.** Shall the voters authorize the expenditure of \$1,000 for the Vermont Center for Independent Living? (Australian Ballot)
- Article 22.** Shall the voters authorize the expenditure of \$850 for the People's Health and Wellness Clinic? (Australian Ballot)
- Article 23.** Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County? (Australian Ballot)
- Article 24.** Shall the voters authorize the expenditure of \$800 for Home Share Now? (Australian Ballot)
- Article 25.** Shall the voters authorize the expenditure of \$400 for the Friends of the Winooski River? (Australian Ballot)
- Article 26.** Shall the voters authorize the expenditure of \$350 for the Sexual Assault Crisis Team of Washington County? (Australian Ballot)
- Article 27.** Shall the Town of Northfield collect property taxes in four (4) installments which shall be due on August 16, 2013 and November 15, 2013 and February 14, 2014 and May 16, 2014?
- Article 28.** To transact any other non-binding business proper to be brought before said meeting.

**DATED AT NORTHFIELD, VERMONT
THIS 28th DAY OF JANUARY, 2013**

CHRIS BRADLEY, Chair
JOHN QUINN III, Vice-Chair
BRADFORD DENNY

CHARLES L. MORSE
GREGORY S. SANDERS



Town of Northfield, Board of Selectmen

Notice: The last day to register to vote to be eligible to participate in this meeting is February 27, 2013, by 5:00 p.m. at the Town Clerk's Office. Requests for mailed absentee ballots for this meeting must be received by March 4, 2013, by 4:30 p.m. at the Town Clerk's Office. Voters also may vote absentee at the Town Clerk's Office until 4:30 p.m. on March 4, 2013.

**TOWN OF NORTHFIELD
MINUTES OF THE ANNUAL TOWN MEETING
MARCH 5, 2013**

Pursuant to the foregoing WARNING, the legal voters of the Town of Northfield met at Northfield High School on March 5, 2013 at 10:00 a.m. in the forenoon.

Total Australian ballot voters: 991

The Town Meeting was called to order at 10:15 a.m.

Article 1. To elect a Moderator.

Richard Cleveland nominated Steve Jeffrey, seconded by Don Wallace

Nominations closed and the Clerk was instructed to cast one vote. Steve Jeffrey elected Town & School Moderator.

Donald Wallace made a motion (presented by Steve Jeffrey) to amend rules for non Northfield residents to be able to answer questions: School Superintendent and Town Manager; seconded by Doug Taft. The question was called the amendment passed

Richard Cleveland made a motion to amend the amount of people needed to request paper ballot from seven to twenty-five, seconded; by Don Wallace. The question was called and the amendment passed.

Article 2. To elect all requisite Officers.

Grand Juror for one year:	
Write-ins	58
Blanks	933
Selectman three years:	
Kenneth W. Goslant (elected)	680
Write-ins	6
Blanks	83
Selectman two years:	
Matthew Gadbois (elected)	610
Gregory S. Sanders	263
Write-ins	7
Blanks	111
Town Agent one year:	
Write-ins	41
Blanks	950
Trustee Brown Public Library three years: (3-seats)	
Ruth Ruttenberg (elected)	652
John B. Stevens (elected)	700
Katie Boyd Wawrzyniak (elected)	722
Write-ins	2
Blanks	897
School Director 1- year remainder of two year:	
Emily Gray (elected)	513
Rebecca A. Trower	259
Write-ins	7
Blanks	212

School Director 2- years:		
Sophia Bennett (elected)		737
Write-ins		5
Blanks		249
School Director 3- years:		
Justin Wrigley (elected)		807
Write-ins		4
Blanks		180
Town Treasurer 3-years:		
Kim Pedley (elected)		878
Write-ins		8
Blanks		105
Lister three years:		
Susan Popowski (elected)		809
Write-ins		9
Blanks		173

Article 3. Shall the Town approve the reports of the Town Officials?

Motion made by Selectman Morse; seconded by Selectman Denny

Linda Barrows asked why the property tax amount that is listed under the 2012-2013 column on page 41 in the Town Report, and the amount that is on page 108 article 5 is different. Ms. Barrows asked if the budget had decreased. Finance Director Baroffio explained the difference was due to the approval of all of the special articles that are petitioned and voted on by Australian ballot at Town Meeting. These articles get added in after to the property tax if approved after the voting is done.

Linda Barrows also asked about the fund raising activities done over the Labor Day weekend for the Fire Department. She asked where in the Town Report she could find that amount that was collected for these events: duck race and lawn sale. Finance Director Baroffio stated on page 101 fire donation account receipts are listed here. Michael Popowski expressed his concern for contracted services and expenditures. Popowski questions the increase in legal services, on page 44 line item 6020 in the town report. Selectman Bradley stated the Town has been a legal battle since 2009 concerning our zoning laws and it has also been an ongoing appeal process; we have now reached some closure with these.

Jessica Amell asked about the budget regarding the Pool and Recreation Department. She wanted to know how much of that money was used for the park and playground. Manager Lewis stated that these budgets have nothing to do with the memorial park, grounds, parks and facilities is the category, and very few improvements if any were done to the playground last year. Jessica wanted to know if there was a plan for improvements in the future; Manager Lewis stated the Recreation Committee is in charge of this and hopes the new committee will move forward on this.

The question was called and Article 3 was approved

Article 4. Shall the voters authorize borrowing an amount not to exceed ninety-four thousand dollars (\$94,000) for a period of not more than five (5) years for the replacement of the 2003 ambulance?

Motion made by Selectman Morse; seconded by Selectman Bradley

Bernard Byrne noted that there are three articles on the warning today to replace vehicles. Mr. Byrne asked if there is an ongoing plan to replace vehicles and if there has been studies done, life cycle costs, etc, to see what the best way is to handle these replacements.

Selectman Bradley stated that the board is very conscientious of the longevity of the equipment and recently they have been reviewing scheduled life cycles for equipment. Linda Barrows asked if this ambulance was still in use and wanted to know what kind of maintenance problems it has. Selectman Bradley stated the vehicle has frame issues and this ambulance is the older of the two that the department currently owns. Ambulance Supervisor Jim Baraw explained the truck is ten years old; it's a four wheel drive vehicle and is the primary vehicle. Mr. Baraw explained this vehicle has rust,

suspension, and four wheel drive issues. Linda Barrows asked if the \$94,000 was added to the balance of the capitol equipment plan. Selectman Bradley stated that it was and the expected replacement cost is \$154,000. Selectman Bradley explained that the \$94,000 will be added to \$55,155 we already have.

The question was called and Article 4 was approved.

Article 5. Shall the voters authorize \$1,561,990 to be raised by property taxes in support of the Town General Fund operations?

Motion made by Selectman Morse; seconded by Selectman Bradley.

Laura Ranker asked about the Select Board budget being a combination of the Town Manager, Town Clerk and Treasurer and support services. Ms Ranker stated in regards to Mr. Popowski's recent statement about legal fees and looking at the Selectman's budget referring to pages 41 & 43 of the Town Report and the various departments; town manager, accounting, management support these increases are substantial, is this due to the Select Board's budget being rolled into these budgets? Selectman Bradley stated the legal fees are listed separately on page 44 of the Town Report. Ms. Ranker stated on page 62 of the town report is the only place she sees legal fees accounted for in the proposed budget. Selectman Bradley stated he was referring to page 44 of the Town Report. Ms. Ranker stated she is asking about the proposed budget. Ranker requested that the town look into recouping some of the losses incurred for the lawsuits. Selectman Bradley said that they are and feel they will be recouping money. Selectman Bradley stated that an additional fulltime accounting position was put back in to the Town General Fund also. Linda Barrows stated that taxes are getting out of control; she applauds the Select Board for setting the budget. Ms. Barrows expressing her concerns about the Town paying one hundred percent for various benefits to the Town employees. This is unheard of and Town employees should be paying a minimum of ten percent for their insurance. Ms. Barrows stated it is time for some hard decisions to be made about the municipal pool; it should become self-funded or close it. It costs \$61,500 to keep it open for roughly 3-months.

Ms. Barrows also stated it is time to stop paying for the Village of Northfield's elected Village Clerk and Treasurer and appointed Zoning Administrator. Finance Director Baroffio explained that the Village Clerk and the Village Treasurer are voted in the Village General Budget. It is not included in the Town general tax rate. Ashley Hudson stated that her husband works for the Town and there is a percentage taken for health insurance taken from his paycheck. Laura Ranker asked about the police budget for increasing the part time officers and wanted to know if there was a shift in police coverage. Manager Lewis explained there was a change from a full-time officer who is now a part time investigator. That is why there is an increase in the part time budget.

The question was called and Article 5 was approved

Article 6. Shall the voters authorize borrowing an amount not to exceed eighty-eight thousand dollars (\$88,000) for a period of not more than five (5) years for the replacement of the 2003 dump truck?

Motion made by Selectman Morse; seconded by Selectman Bradley.

Richard Matheson asked if this was another Mack. Selectman Bradley stated they don't know yet as they have to go out for an RFP. Mr. Matheson thinks an International would last longer than a Mack. A division was requested: those in favor 100- opposed -10

The question was called and Article 6 was approved

Article 7. Shall the voters authorize borrowing an amount not to exceed eighty thousand dollars (\$80,000) for a period of not more than five (5) years for replacement of the 2008 Village One-Ton?

Motion made by Selectman Morse; seconded by Selectman Bradley.

Linda Barrows stated this vehicle is just a little over four years old, and asked if the truck was still running.

At this time permission to suspend the rules in order for the Village Manager to answer questions. Motion moved by Richard Cleveland; seconded by Don Wallace. The question was called and passed.

Village Manager Jay Marcotte stated the truck was still running. Ms. Barrows asked why we have to replace it. Village Manager Jay Marcotte stated it is a smaller unit and the application it is used for can't hold up to everyday use. Marcotte stated the standard replacement is approximately five years.

Ms. Barrows asked if this was in the Village Capital Improvement Plan. Marcotte stated it was. Ms. Barrows asked if the Town Highway had any right to go in to Village Capital Improvement and vice versa. Trustee Beal explained that this was discussed at length that both entities are in need of getting new trucks. The Village and Town Highway both share equipment and operate as one entity. Ms. Barrows asked again about the use of the fund. Trustee Beal stated his answer would be no but that the result seen today is a negotiation between the two boards to accomplish a common goal. Ms. Barrows asked if the fund would be moved over the Town Capital Improvement Fund. Trustee Beal said; no the Village will own it but everyone will use it. Ms. Barrows stated that this article should not even be on the Town Meeting warning; she feels this is a Village article and the Town has no right to vote on it.

Amendment was made by Ms. Barrows; with a motion to postpone this article indefinitely, seconded by Scott Manning.

Richard Cleveland stated that the obvious answer to this is that if the voters are dissatisfied, vote no. Laura Ranker asked for clarification on this article; she asked if the Town would be authorizing money for a Village piece of equipment that will be used for the full community, if this was not on the Town warning would it be on the Village warning? Selectman Denny stated that town of Northfield as a whole levies the highway tax across the whole town. The Boards can't levy separate tax for the Town and the Village. Since 2009 we have been operating with one highway tax. The Village Trustees still prepare their own highway budget. As a result as a legal requirement we have to have one tax across the Town & Village. Trustee Bright stated that there are two one ton dump trucks in need of replacement, one belongs to the Town and one belongs to the Village. The Town truck should last a couple of more years where as the Village truck is in need of replacing now. Don Wallace stated that it is apparent we need the truck whether it is labeled Village or Town. These trucks are used for maintaining the paved roads.

The question was on the amendment to postpone the question. The amendment failed.

Carolyn Stevens questioned ownership of the truck. Manager Lewis explained that in 2009 the highway budgets were consolidated. The ownership of the truck is within the Highway Department. It's a community asset and is used where it is needed.

Tom Lott asked what was going to happen with the old truck. Village Manager Marcotte stated it would be used as a trade- in towards the new truck.

The question was called and Article 7 was approved

Article 8. Shall the voters authorize \$1,318,360 to be raised by property taxes in support of Highway Operations?

Motion made by Selectman Morse; seconded by Selectman Bradley.

There was no discussion

The question was Article 8 was approved

Article 9. Shall bonds or notes of the Town of Northfield in an amount not to exceed three hundred thousand dollars (300,000) be issued for the purpose of the Road Surface Management System (RSMS) Program? (Australian ballot)

Bernie Byrne asked what this was and it benefits the Town. Manager Lewis explained that it's a software program that allows us to track our roads and evaluate the condition of the roads. The RSMS allows us with the data to summarize and prioritize the road management program. The results of this program will result in improving our roads. The money is to repair the roads not the software. The software is a minimal fee. (Australian ballot)

Yes 716*

No 251

Article 10. Shall the Town of Northfield vote to authorize the expenditure of an amount not to exceed twenty-one thousand dollars (\$21,000) to fund twenty percent (20%) of the cost to reestablish the Northfield-Montpelier GMTA Commuter Bus Service? (Australian ballot)

Yes 560*

No 408

Article 11. Shall the voters of Northfield approve a ten (10) year tax exemption status beginning July 1, 2013 for the property owned by the Veterans Place, Inc. and used exclusively for the purposes of that organization? The Veteran's Place is a not-for-profit housing for transitioning veterans? (Australian ballot)

Yes 775*
No 202

Article 12. Shall the Town of Northfield vote to authorize the Merger of Northfield Town and Northfield Village in accord with proposed Plan of Merger approved by the Town Select Board at their meeting of January 21, 2013 with said Plan of Merger to become the charter of the merged municipality as of the effective date of merger which is midnight on June 30, 2014. (Australian ballot)

Yes 655*
No 327

Article 13. Shall the voters authorize the expenditure of \$6,000 for the Boys & Girls of Northfield under the leadership of the Washington County Youth Service Bureau/Boys & Girls Club? (Australian ballot)

Yes 648*
No 320

Article 14. Shall the voters authorize the expenditure of \$1500 for the Retired and Senior Volunteer Program? (Australian ballot)

Yes 757*
No 232

Article 15. Shall the voters authorize the expenditure of \$1200 for Central Vermont Adult Basic Education? (Australian ballot)

Yes 632*
No 334

Article 16. Shall the voters authorize the expenditure of \$1200 for Central Vermont Council on Aging? (Australian ballot)

Yes 680*
No 274

Article 17. Shall the voters authorize the expenditure of \$1000 for the Central Vermont Community Action Council? (Australian Ballot)

Yes 557*
No 391

Article 18. Shall the voters authorize the expenditure of \$1000 for Circle (formerly known as Battered Women's Services and Shelter)? (Australian Ballot)

Yes 680*
No 277

Article 19. Shall the voters authorize the expenditure of \$1000 for Good Beginnings of Central Vermont? (Australian Ballot)

Yes 620*
No 342

Article 20. Shall the voters authorize the expenditure of \$1000 for the Vermont Association for the Blind and Visually Impaired? (Australian Ballot)

Yes 693*
No 269

Article 21. Shall the voters authorize the expenditure of \$1000 for the Vermont Center for Independent Living? (Australian Ballot)

Yes 601*
No 360

Article 22. Shall the voters authorize the expenditure of \$850 for the People's Health and Wellness Clinic? (Australian Ballot)

Yes 610*
No 343

Article 23. Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County? (Australian Ballot)

Yes 542*
No 404

Article 24. Shall the voters authorize the expenditure of \$800 for Home Share Now? (Australian Ballot)

Yes 473*
No 465

Article 25. Shall the voters authorize the expenditure of \$400 for the Friends of the Winooski River? (Australian Ballot)

Yes 389
No 558*

Article 26. Shall the voters authorize the expenditure of \$350 for the Sexual Assault Crisis Team of Washington County? (Australian Ballot)

Yes 689*
No 271

Article 27. Shall the Town of Northfield collect property taxes in four installments which shall be due on August 16, 2013 and November 15, 2013 and February 14, 2014 and May 16, 2014?

Motion made by Selectman Morse; seconded by Selectman Bradley

The question was called and Article 27 was approved

Article 28. To transact any other non-binding business proper to be brought before said meeting?

There were several comments made in regards to Merger by different voters. Some were positive but some voters still have concerns. Paul Hoffman noted the dedication of the Town Report and acknowledged that the committee has put in many long hours to the Northfield-Roxbury Long Term Recovery Committee. Pam Knox of the Conservation Committee took the opportunity to thank Larry Garland for his years of service on the committee. Michael Popowski thanked Charlie Morse for his years of service as Town Manager and Selectman.

Motion to adjourn meeting made by Richard Cleveland; seconded by Selectman Quinn.

Meeting adjourned 12:08 p.m.

Respectfully submitted,
Kim Pedley, CVC
Town Clerk/Treasurer

Attest:
Steven Jeffrey
Town Moderator

Attest:
Charlene McCarney
Chairman of Justice of Peace

TOWN OF NORTHFIELD, VERMONT SPECIAL MEETING WARNING

The legal voters of the Town of Northfield, Vermont, are hereby notified and warned to vote upon the following article by Australian Ballot on Tuesday, November 19, 2013, in the Lobby of the Northfield High School from seven o'clock in the forenoon until seven o'clock in the evening [7:00 AM – 7:00 PM]):

Article 1. Effective January 1, 2014, shall the Town of Northfield withdraw from its agreement for membership in the union municipal district known as the Mad River Resource Management Alliance (MRRMA) and enter into an agreement for solid waste management planning through membership in the Central Vermont Solid Waste Management District (CVSWMD)? (Australian Ballot)

**DATED AT NORTHFIELD, VERMONT
THIS 14th DAY OF OCTOBER, 2013**

JOHN QUINN III, Chair
MATTHEW GADBOIS, Vice-Chair
CHRIS BRADLEY

BRADFORD DENNY
KENNETH W. GOSLANT

Town of Northfield, Board of Selectmen



Notice: The last day to register to vote to be eligible to participate in this meeting is November 13, 2013, by 5:00 p.m. at the Town Clerk's Office. Requests for mailed absentee ballots for this meeting must be received by November 18, 2013, by 4:30 p.m. at the Town Clerk's Office. Voters may also vote absentee at the Town Clerk's Office until 4:30 p.m. on November 18, 2013.

Note: the results of the Australian Ballot vote was:

YES – 68, NO – 97*

BIRTHS RECORDED IN NORTHFIELD, 2013

NAME OF CHILD	SEX	DATE OF BIRTH	PARENT(S) NAME(S)
Ned Maturin Miller O'Herlihy	M	01/04/2013	Nathaniel I. Miller & Ellis M. O'Herlihy
Mia Anne LeGault	F	01/21/2013	Andrew J. LeGault & Chelsee A. Hallstrom
Cylas William Moore	M	01/25/2013	Brian E. Moore & Katlyn M. Murphy
Olivia Judith Howard	F	02/03/2013	Eric R. & Briana M.C. Howard
Charles Michael Poulin	M	02/05/2013	Mark A. Poulin & Marlena M. Allsop
Carmella Elizabeth Mintken	F	02/23/2013	Carl L. & Nicole C. Mintken
Ryan Michael Estes	M	02/28/2013	Jason M. Estes & Sarah L. Robbins
Charles Milton Hough IV	M	03/05/2013	Charles M. & Kathryn A. Hough III
Owen Kevin Feldman	M	03/12/2013	Adam M. Feldman & Rebecca S. Corrigan
Adam James Barker	M	03/17/2013	Anthony J. & Amy Grace Barker
Avery Ronald Barker	M	03/17/2013	Anthony J. & Amy Grace Barker
Hannah Grace Perry	F	03/27/2013	William F. & Erin E. Perry
Felix Michel Routhier	M	04/01/2013	Jason M. & Dana M. Routhier
Katie Lynn Smith	F	04/11/2013	James F. & Carrie L. Smith
Tuckerman, Leo Cotton	M	04/18/2013	Adam J. Cotton & Jaime Cipperly
Brenna Nicole Colgan	F	04/30/2013	Justin E. & Sierra A. Colgan
Bailey Fisher Chamberlin	F	05/20/2013	Justin D. Chamberlin & Krista M. Pettrey
Jayda Mae Armstrong	F	05/24/2013	Bryson J. Armstrong & Tanya M. Chase
Greyson Alaric Machia	M	06/14/2013	Daniel L. LaPlante
Kennedy Julie Quinn	F	06/15/2013	John J. & Shelby P. Quinn III
Warren Thomas Bright	M	06/23/2013	Colin T. Bright & Lydia A. Petty
Patrick Jayden Manning	M	06/27/2013	Michael C. Manning & Tracy L. Donanhue
Nevaeh Ryan Fellows	F	07/08/2013	Cody R. Fellows & Amanda J. Smith
Joseph Francis Krebs	M	07/25/2013	Matthew S. & Alyssa A. Krebs
Mabel Hock Katz	F	07/27/2013	Mathew J. & Katherine M. Katz
Jack William Christiano	M	08/07/2013	Gregory F. & Christine L. Christiano
Ava Grace Howe	F	08/13/2013	Corey T. Morine & Tara L. Howe
Maci Elizabeth Nevin	F	08/13/2013	Josef R. & Tabitha Nevin
Natalie Paige Godfrey	F	08/25/2013	Ryan N. Godfrey & Lindsey M. Hunt
Ethan Taylor Smith	F	08/26/2013	Daniel B. & Katelyn L. Smith
Kasey James LaForest	M	09/02/2013	Kevin R. LaForest & Alison L. Maxham
Amelia Jean Dube	F	09/16/2013	David C. Dube & Victoria M. Jacobs
Hazel Rose Orbes	F	09/24/2013	Orion L. & Stephanie A. Orbes
Trevor James Vigeant	M	10/04/2013	James M, & Chelsie F. Vigeant
Victoria Marie Butchino	F	10/07/2013	Nicholas J. Butchino & Martika M. Carleton
Grace Gyoyeon Ku	F	10/09/2013	Yangmo & Min N. Ku
Juniper Rose Loranger-Guertin	F	10/20/2013	Christopher J. Guertin & Jessica R. Loranger
Lissa Gail Day	F	10/25/2013	Jesse James Day Sr. & Jessica M. Cyr
Edie Gray Wells	F	11/04/2013	Thomas E. Wells Jr. & Christa A. Emmans
Ewan Matthew Estabrooks	M	12/12/2013	Matthew E. & Jessica L. Estabrooks
Zyarie Lyan Suliveres	F	12/19/2013	Reinaldo Suliveres Jr. & Devon M. Knowles

MARRIAGES RECORDED IN NORTHFIELD, 2013

APPLICANT A

APPLICANT B

**DATE OF
MARRIAGE**

Edmund T. Hartwell	Christine G. Hardy	01/11/2013
Jamie S. Jones	Dawn M. LaFarr	03/09/2013
Josef R. Nevin	Tabitha M. Schwank	06/15/2013
Duane H. Ordway	Olivia I. Comstock	06/22/2013
Scott M. Rizzo	Megan E. Slayton	06/29/2013
Gregory A. Perry	Michelle N.N. Knowlton	06/29/2013
Catherine M. Sprague	Christopher P. Flannery	06/29/2013
Tanya M. Chase	Bryson J. Armstrong	07/04/2013
Cailyn M. Shepard	Bruce J. Baroffio Jr.	07/06/2013
Kristine M. DeForge	Nathan C. Decere	07/07/2013
Sara M. Payette	Janessa D. Stallings	07/12/2013
Bonnie C. Kirn	Dennis M. Donahue	07/13/2013
Allison D. Flood	Andrew R. Mascola	07/13/2013
Jamie M. DeMag	Thomas I. Kirkpatrick	07/20/2013
Adam S. Daley	Melissa A. Kelsey	07/20/2013
Timothy J. Vilbrin	Donna M. Delaney	07/20/2013
Christopher R. Day	Krista M. Delary	08/10/2013
Thomas B. Mayo	Ann P. Walton	08/16/2013
Joshua K. Barclay	Brittany L. Jones	08/17/2013
Christie L. Cooke	Justin E. Bushey	08/22/2013
Megan J. Sevigny	Christopher W. Kew	08/24/2013
Statia M. Engle	Matthew S. Barrett	09/07/2013
Rebecca A. Atkinson	Ryan M. Bedell	09/07/2013
Erin E. Clougher	Zachary C. Curtis	09/07/2013
Nancy L. Cooke	Clifford P. Kenyon Jr.	09/14/2013
Jordan J. Wilson	Megan I. Gallagher	09/16/2013
Karen S. Rollins	Allison J. Trombly	09/20/2013
Erik J. Goodrich	Lisa B. White	09/21/2013
Katherine E. Stevens	Thomas U. Favorite Jr.	09/28/2013
Jason M. O'Neill	Christina M. Koch	09/29/2013
James H. Baraw	Diane M. Harless	11/01/2013
Barclay S. Dunlap	Kelly E. Cates	11/26/2013
George Dupont Jr.	Dennis M Link	11/28/2013
Mark A. LeFebvre	Nathan G. Kanady	12/23/2013

DEATHS RECORDED IN NORTHFIELD, 2013

NAME OF DECEASED	AGE AT DEATH	DATE OF DEATH	NAME OF DECEASED	AGE AT DEATH	DATE OF DEATH
Clare F. McMahon	86	01/07/2013	Leonilda J. Berinato	88	06/26/2013
Josephine M. Tucker	93	01/09/2013	Louise Slafter	99	07/01/2013
Leona M. Stott	99	01/14/2013	Hubert N. Cleveland	91	07/03/2013
Robert V. Lewis	65	01/22/2013	Judith D. Plumley	77	07/23/2013
Martha I. Morris	67	01/25/2013	Cecile B. Dubuque	86	07/28/2013
Randall E. Doten	46	01/26/2013	Marion A. Wicklund	64	07/28/2013
Lena E. Comai	83	01/27/2013	Martha M. Ketcham	55	08/03/2013
Marie A. Mastelli	84	01/31/2013	Helen A. Giannetti	94	08/06/2013
Allen R. Thurston	70	02/01/2013	Gerard A. Asselin	78	08/06/2013
Mary Farnsworth	87	02/04/2013	Violet A. Hunt	80	08/12/2013
Thomas J. Delaney	68	02/09/2013	Mary G. Pape	83	08/17/2013
Mary H. Stender	93	02/16/2013	Bobbie A. Cofrin	90	08/19/2013
Anne Vance	99	02/20/2013	Linda Tassie	56	08/24/2013
Norma B. McLeod	92	03/04/2013	Elaine T. Celessi	89	09/01/2013
Aldis C. Trombley	88	03/07/2013	Roelof A. DuBois	92	09/10/2013
Richard F. Hurd Sr.	93	03/12/2013	Lawrence D. Cruickshank	90	09/10/2013
Stephane P. Cutlip	61	03/13/2013	Glenna C. George	97	09/13/2013
Thomas E. Jenkinson Jr.	92	03/15/2013	Roma R. Wheeler	81	09/16/2013
Craig A. Moorby	65	03/17/2013	Janet Wheatley	78	09/18/2013
Karen S. Ager	49	03/26/2013	Joyce L. Jennett	78	09/27/2013
Gloria P. Pennington	78	03/28/2013	William R. Spear	83	09/29/2013
Sybil J. Williams	96	03/31/2013	Durwood A. Phillips	74	09/30/2013
Corinne L. Smith	82	04/08/2013	Ardys R. Eldred	94	10/13/2013
Randy S. Porter Sr.	41	04/15/2013	Maurice G. Ferris	89	10/14/2013
Regan R. Gillespie	50	04/23/2013	Shirley B. Wheatley	89	10/27/2013
Jacqueline M. Bussiere	84	04/26/2013	Mary L. Richards	69	11/01/2013
Anne Confort	88	05/03/2013	Ruth Lagerstedt	83	11/09/2013
Morris M. Brandegeee	86	05/03/2013	Betty K. Sanders	85	11/16/2013
Esther H. LeFebvre	89	05/06/2013	Marjorie M. Peace	94	11/18/2013
William D. Pope III	76	05/07/2013	Joy C. Vissering	100	11/22/2013
Nettie E. Miles	86	05/13/2013	Melody A. Wilson-Brown	57	11/28/2013
Erleen A. Steele	91	05/19/2013	Thomas W. McCarney	72	12/06/2013
John P. Mayo	54	06/13	Dorothea C. Young	96	12/07/2013
Ethel F. Cribley	93	06/14/2013	Judith Marvine Ashford	74	12/16/2013
Michael L. Densmore Sr.	61	06/15/2013	Eleanor G. Bailey	94	12/18/2013
Joyce H. Lane	85	06/16/2013	Helen E. Thompson	76	12/19/2013
Esther M. Anzeline	94	06/18/2013	Elsie E. Conti	89	12/24/2013
Herbert G. Hunt Jr.	90	06/24/2013	Ruth L. Bowen	87	12/26/2013
Lea L. Roux	79	06/24/2013			

LICENSES, FEES, PERMITS, AND FINES

LICENSES

Dog License

(Neutered Male or Spayed Female)	\$11.00
(Male or Female)	\$15.00
<i>Late License</i> (After April 1):	
(Neutered Male or Spayed Female)	\$13.00
(Male or Female)	\$19.00

Liquor/Malt Beverage License

1st Class	\$230.00
2nd Class	\$140.00

Tobacco License

\$100.00

FEES

Ambulance

BLS Emergency		\$495.00
BLS Non-Emergency		\$400.00
ALS Emergency		\$590.00
ALS Non-Emergency		\$515.00
BLS Mileage (per mile)		\$12.00
ALS Mileage (per mile)		\$12.00
Oxygen		\$40.00
Extrication		\$150.00
Stand-by Waiting	(Per hour)	\$100.00
Special Detail with Ambulance	(Per hour)	\$75.00
Special Detail w/o Ambulance	(Per hour per person)	\$15.00

Cemetery

	Resident	Non-Resident
Full Lot (4 Graves)	\$1200.00	\$1200.00
Half Lot (2 Graves)	\$600.00	\$650.00
One Lot (1 Grave)	\$300.00	\$350.00
Grave Opening (Regular Lot)	\$400.00	\$400.00
Grave Opening (Winter Burial)	\$700.00	\$700.00
Cremation	\$200.00	\$200.00
Infant Interment	\$100.00	\$100.00
Setting Markers (for VA Marker)	\$50.00	\$50.00
Setting Markers (with Cement)	\$100.00	\$100.00
Vault Fee	\$100.00	\$100.00
Weekend/Holiday Burial	\$500.00	\$500.00
Weekend/Holiday Cremation	\$250.00	\$250.00

Copies

Accident Reports	\$20.00
ArcView Map Printouts	\$5.00
Regular Size Copies	\$0.25
Oversized Copies	\$0.50

Town Clerk Fees

Recordings (per page)	\$10.00
Misc. Town Clerk Fees	Various

Fingerprinting

\$25.00

LICENSES, FEES, PERMITS, AND FINES (CONT.)

PERMITS

Driveway Permits	\$120.00
Zoning Permits	<i>(Note: AF = Additional Fee)</i>
Commercial/Industrial Buildings: Up to 1600 Sq. Ft.	\$320.00
Over 1600 Sq. Ft.: <i>(Total Sq. Ft. - 1600) X \$.20 = AF</i>	\$320.00 + AF
Additions to Commercial/Industrial: Up to 800 Sq. Ft.	\$160.00
Over 800 Sq. Ft.: <i>(Total Sq. Ft. - 800) X \$.20 = AF</i>	\$160.00 + AF
New Homes: Up to 1600 Sq. Ft.	\$160.00
Over 1600 Sq. Ft.: <i>(Total Sq. Ft. - 1600) X \$.10 = AF</i>	\$160.00 + AF
Additions to Homes: Up to 400 Sq. Ft.	\$40.00
Over 400 Sq. Ft.: <i>(Total Sq. Ft. - 400) X \$.10 = AF</i>	\$40.00 + AF
Accessory Buildings: Up to 800 Sq. Ft.	\$80.00
Over 800 Sq. Ft.: <i>(Total Sq. Ft. - 800) X \$.10 = AF</i>	\$80.00 + AF
Apartment Renovations (each new apartment)	\$60.00
Demolition of Buildings (Raze)	\$20.00
Placement of Mobile Homes	\$65.00
Above Ground Pools	\$25.00
In-ground Pools	\$50.00
Subdivisions (each new parcel)	\$50.00
Public Hearings	\$75.00
Signs	\$20.00 + AF
Letters of Compliance	\$50.00
Home Occupation	\$75.00

Note: Please add \$10.00 per page to above fees for Recording

FINES/PENALTIES

Stray Dog	\$75.00
Parking Violations	
Unauthorized Vehicle in Handicapped Parking Space	\$50.00
Unlawful Parking	\$25.00
Traffic Ticket	\$25.00
Littering (First Offense)	\$50.00
Littering (Second Offense)	\$100.00
Littering (Third Offense)	\$200.00
Littering (Fourth Offense)	\$350.00
Littering (Fifth and Subsequent Offenses)	\$500.00

Zoning violations must be corrected promptly. Where violations continue, the Environmental Division of the Superior Court may order that a violation cease and may assess a daily fine of up to \$100 for each violation.

The descriptions of the above Licenses, Fees, Permits, and Fines/Penalties are intended to be a brief summary only. For the complete or legal description, please refer to the Ordinances and Resolutions adopted by the Selectboard and to the Vermont State Statutes.

ELECTED TOWN OFFICERS AND BOARDS

Town Moderator	Term Ends	School Board	Term Ends
Stephen Jeffrey	2014	James Baraw	2014
		Emily Gray	2014
Town Clerk	Term Ends	Scott Page, Vice-Chair	2014
Kim Pedley	2015	Sophia Bennett	2015
		Justin B. Wrigley, Chair	2016
Town Treasurer	Term Ends		
Kim Pedley	2016		
Town Agent	Term Ends	Listers	Term Ends
<i>Vacant</i>	2014	Walter Delia	2014
		Arlington Supplee, Chair	2015
Grand Juror	Term Ends	Susan Popowski	2016
MaryJoanne B. Watson	2014		
Justices of the Peace	Term Ends	Library Trustees	Term Ends
(D)-Nancy Berini	2014	Kate Riley Fitzpatrick	2014
(D)-Peter Evans	2014	Julie Goodrich	2014
(R)-Domenic Falzarano	2014	Marsha Hoffman, Chair	2014
(R)-Michael Macijeski	2014	Mark J. Combs, Vice-Chair	2015
(D)-Charlene McCarney, Chair	2014	Ruth Ruttenberg	2016
(R)-Renato Merolli	2014	John B. Stevens	2016
(D)-Mari Omland	2014	Katie Boyd Wawrzyniak	2016
(R)-Nelita Pecora	2014		
(R)-Sally Pedley	2014		
(D)-Aaron Rhodes	2014		
(R)-Al Robitaille	2014		
(R)-Dexter Rowe	2014		
(D)-Ruth Ruttenberg	2014		
(D)-John Stevens	2014		
Select Board	Term Ends	Board of Civil Authority:	
Chris Bradley	2014	Justices of the Peace	
John Quinn III, Chair	2014	Selectboard	
Bradford Denny	2015	Town Clerk	
Matt Gadbois, Vice-Chair	2015		
Kenneth W. Goslant	2016		
		Board of Tax Abatement:	
		Justices of the Peace	
		Town Treasurer	
		Selectboard	
		Town Clerk	
		Listers	

APPOINTED TOWN OFFICERS AND BOARDS

**Town Manager,
Delinquent Tax Collector**

Robert H. Lewis

Finance Director

Laurie A. Baroffio

Road Foreman

Ramon E. Hudson

Ambulance Supervisor (Interim)

Lawton Rutter

Emergency Management Director

James Baraw

Fire Chief

Peter J. DeMasi

Police Chief

James Dziobek

First Constable

Charles Satterfield

Zoning Administrator

Michele Braun

**Health Officer,
Town Service Officer**

Mark Podgwaite

Deputy Health Officer

Lawton Rutter

Tree Warden

Russ Barrett

**Inspector of Wood, Shingles
& Weigher of Coal, Fence Viewer**

Patrick DeMasi

MRRMA Representative

Ruth Ruttenberg

MRRMA Alternate Representative

Vacant

Planning Commission

Stephen Fitzhugh, Chair

Katherine Beal

Mary Dollenmaier

Arlington Supplee

Bonnie Kirn Donahue

Stephen Jeffrey

Term Ends

2014

2015

2015

2016

2017

2017

Board of Adjustment

William S. Smith, Chair

Ruth Ruttenberg

Michael Bailey

Tim Donahue III, Vice-Chair

Leslie Skinner

Term Ends

2014

2015

2016

2017

2018

Recreation Committee

Scott Amell

Bruce Wright

Michele Langley, Chair

Jason Miles

Heidi Passalacqua Vice-Chair

Sally Davidson

Robert Illingworth

Term Ends

2014

2014

2015

2015

2015

2016

2016

Conservation Commission Term Ends

Russ Barrett, Vice-Chair

Donald Wallace

Christine Barnes

Leslie Mathews

Vacant

Laura Hill-Eubanks

Pam Knox, Chair

Ruth Ruttenberg

Vacant

2014

2014

2015

2015

2015

2016

2016

2016

2017

CVRPC Representative

Laura Hill-Eubanks

CVRPC Alternate Representative

Vacant

CVRPC Transportation Rep.

Leslie Matthews

CVPRC Transportation Alt. Rep

Vacant

Official Newspapers

The Northfield News, The Times Argus, The World

**TOWN OF NORTHFIELD, VERMONT
 DIRECTORY OF SERVICES**

EMERGENCY NUMBER

FIRE POLICE AMBULANCE	}	9-1-1
NON-EMERGENCY NUMBERS		
FIRE CHIEF POLICE DEPARTMENT AMBULANCE SUPERVISOR		498-8592 485-9181 485-8550

Town Departments:	Regular Hours:	Phone:
Town Manager's Office	Mon. - Fri. 8:00 A.M.-4:30 P.M.	485-6121
Town Clerk/Town Treasurer	Mon. - Fri. 8:00 A.M.-4:30 P.M.	485-5421
Highway Superintendent	Mon. - Fri. 8:00 A.M.-4:30 P.M.	485-6121
Accounting Department	Mon. - Fri. 8:00 A.M.-4:30 P.M.	485-6043
Planning/Zoning	Tues. & Thurs. 10:00 A.M.-2:00 P.M.	485-5431

Questions regarding...	Please contact...	At...
Assessments	Listers' Office	485-6004
Ambulance Bills	Accounting Department	485-6043
Building Permits	Zoning Administrator	485-5431
Burn Permits	Forest Fire Warden	485-9036
Delinquent Taxes	Town Manager	485-6121
Dog Licensing	Town Clerk	485-5421
Elections	Town Clerk	485-5421
Hunting/Fishing Licenses	Town Clerk	485-5421
Marriage Licenses	Town Clerk	485-5421
Motor Vehicle Registration Renewals	Town Clerk	485-5421
Motor Vehicle Forms	Police Department	485-9181
Pool Passes {	Municipal Pool <i>or</i>	485-7300
	Town Clerk	485-5421
Streets and Sidewalks	Road Foreman	485-6121
Swimming Lessons	Municipal Pool	485-7300
Tax Billing	Town Treasurer	485-5421
U.S. Passports	Administrative Assistant	485-6121
Vital Records	Town Clerk	485-5421
Voter Registration	Town Clerk	485-5421
Water/Sewer/Electric Accounts	Northfield Utilities Office	485-5411