

**Joint Meeting of the Water & Sewer Commission
And the Electric Utility Commission
Meeting Minutes, November 5, 2018**

Roll Call: Commissioners Dennis Donahue, Steve Fitzhugh, Julie Goodrich, Ken Goslant, absent. Others present: Town Manager Jeff Schulz, and Utility Superintendent Pat Demasi. The meeting started at 6:30 PM.

Approval of Minutes from Previously Meeting

Motion by Dennis Donahue, second by Julie Goodrich to approve the minutes of October 11, 2018. **Motion passed 3-0.**

Meeting of the Electric Commission

Budget Status Reports

The Commission reviewed an Electric Department budget status report for the period ending October, and found that the estimated revenues and expenditures are on track, and the overall financial position of the Electric Department is solid.

EV Charging Stations

Steve Fitzhugh is working with VPPSA on a grant application to obtain funding for an elect vehicle fast charging station in Northfield located near the downtown area. The next deadline to apply for grant funding is November 30. Because the station will be located on Town property, and possibly owned by the Town, the Select Board needs approve submission of the grant application. This item will be on the Select Board's next agenda.

The Army National Guard has applied for a certificate of public good for a 100 Kw solar project on the National Guard's building located on Norwich property. We have requested a time extension to comment on the project to allow for GMP to perform a system impact analysis. In addition, there currently is an issue with GMP's main transmission line which limits any additional large-scale solar projects from utilizing the system. GMP is unsure as to the full extent of the issue and is reluctant to provide details regarding the cost or time frame for the repair.

VPPSA and Efficiency VT are holding an energy efficiency workshop on Thursday, November 8 at the Northfield Community Room to discuss efficiency programs and incentives for the installation of energy efficiency measures. The event is open to all and food will be served.

Meeting of Water and Sewer Commission

Budget Status Report

The Commission reviewed a water and sewer budget status report for the period ending October, and found that the estimated revenues and expenditures are generally on track. Water and sewer revenues are exceeding projections which is good news considering previous concerns regarding the loss of several large customers. New and existing customers (including Vermont Village and Cabot) have increased their usage over the past year.

Patrick Demasi gave an update of the Utilities noting that the Water Department is doing annual maintenance on water hydrants and the overall system; the Sewer Plant is now operating at peak performance after the issue related to unexpected high levels of acidic materials into the plant; and sub-contractors for the Electric Department have been doing tree trimming on South Main Street.

Motion by Dennis Donahue, second by Julie Goodrich to adjourn the Joint Meeting of the Electric Commission and the Water/Sewer Commissions. **Motion passed 3-0.**

Jeff Schulz, Town Manager