

**TOWN OF NORTHFIELD, VERMONT**  
**SELECT BOARD**  
**SPECIAL MEETING**  
**Minutes of December 15, 2015**

- I. **ROLL CALL.** Chair John Quinn III, Select Board members, Lynn Doney, Matthew Gadbois, Kenneth W. Goslant, and K. David Maxwell. Also present were Town Manager Jeff Schulz; and Finance Director, Laurie Baroffio.

Chair Quinn called the meeting to order at 6:10 p.m.

- II. **PUBLIC PARTICIPATION (Scheduled):** None.

III. **Budget**

Lister Art Supple discussed the draft Lister budget, stating that the Lister wages were funded back to the amount in the FY 14/15. The amount for professional services is increased by \$1,000 to be more in with the actuals. He added that this past year the Listers under spend their budget by nearly \$3,000. The other line items in the budget are mostly level funded. The Board asked about funding for the town-wide reappraisal, and Mr. Supple stated that the State of Vermont gives the Town approximately \$18,000 per year towards the reappraisal. Because the reappraisal was completed last year, no funds were added to the reappraisal funded for FY 16/17.

Next, Ambulance Director Lawton discussed the Ambulance budget. Mr. Lawton stated that the ambulance budget as proposed includes changes in several areas. First, there is an increase in part-time wages for persons responding to calls ambulance calls outside the period of 6:00 am to 6:00 pm and on weekends. Next, there is an increase in the cost for dispatching associated with Capital West (Montpelier); which budgeted increases in dispatching to member towns to cover new equipment and increased staffing levels. Mr. Lawton added that there is a need to increase fuel and other supplies due to an increase in ambulance runs (both emergency and non-emergency transfers). The Board asked about equipment needs for the department. Mr Lawton stated that the 08 ambulance is in need of replacement as it has needed numerous repairs over the past six months. The Board discussed the pros and cons of replacing the Ford Rescue truck.

Next, Fire Chief Peter Demasi presented the Fire Department budget stating that the operations and maintenance budget as proposed is nearly leveled funded; with the exception of the dispatch line which increased due to the increase in costs for Capital West dispatch. The Board ask about the number of calls for service and Pete stated that there were 140 calls for service this year. Pete stated that the replacement for the pumper truck is being spec'd and should be ready for bid early next year with a goal of ordering the equipment in July of next year. The truck would be delivered in February 2017. The estimated replacement cost is \$414,000. The plan would be to sell the existing pumper truck for about \$75,000 to \$80,000.

The next budget meeting was scheduled for Thursday, December 17, 2015.

- IV. **PUBLIC PARTICIPATION (Unscheduled).** There was none.

- V. **ADJOURNMENT.** Motion by Select Board member Gadbois, seconded by Select Board member Goslant to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 8:15 p.m.

Respectfully submitted,

*Jeff Schulz*

Jeff Schulz, Clerk

These minutes were approved at the regular Select Board meeting of January 12, 2016.