

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
SPECIAL MEETING
Minutes of May 31, 2013**

- I. ROLL CALL.** Chair Kevin T. Beal, Trustees Colin T. Bright (recused), Dennis Donahue, Steve Fitzhugh, and K. David Maxwell (absent). Also present was John Cruickshank (*Northfield News*).

Chair Beal called the meeting to order at 4:15 p.m.

- II. PUBLIC PARTICIPATION (Scheduled):** None.

III. DISCUSSION

- a. Village Manager Hiring Process.** Chair Beal discussed the hiring process with John Cruickshank, editor of the *Northfield News*.

Mr. Cruickshank left the meeting at 4:20 p.m.

- IV. EXECUTIVE SESSION.** Motion by Trustee Fitzhugh, seconded by Trustee Donahue, to go into executive session, in accordance with 1 VSA 313 (a)(1), in order to discuss a personnel matter. **Motion passed 3-0-0.**

The Board went into executive session at 4:21 p.m.

Motion by Trustee Fitzhugh, seconded by Trustee Donahue, to come out of executive session. **Motion passed 3-0-0.**

The Board came out of executive session at 4:45 p.m.

Colin T. Bright joined the meeting at 4:50 p.m.

Motion by Trustee Donahue, seconded by Trustee Fitzhugh, to offer the position of Village Manager to Colin T. Bright and to authorize Chair Beal to enter into a contract after review by the Village Attorney and with the understanding that a successful background check be completed. **Motion passed 3-0-1 with Trustee Bright abstaining.**

- V. PUBLIC PARTICIPATION (Unscheduled).** There was none.

- VI. ADJOURNMENT.** Motion by Trustee Fitzhugh, seconded by Trustee Donahue, to adjourn. **Motion passed 3-0-1 with Trustee Bright abstaining.**

The Board adjourned at 4:55 p.m.

Respectfully submitted,

Kevin T. Beal

Kevin T. Beal, Acting Clerk

These minutes are subject to approval at a regular meeting.