

Scribe Sheet

Date: March 8, 2010

Scribe: Elizabeth Maier

Present: Adam, Elizabeth, Geoff, Kristine, and Nate

Public Participants: Barbara Christie-Garvin (Green Mountain United Way)

Meeting called to order at (time): 6:00pm

Meeting Adjourned at (time): 7:29pm

Next Meeting Date: 4/12/10 at 6pm

Topic Discussed	Summary of Topic Discussed	Decision/Action to be taken	Deadline/Person Responsible	Action Item Completed
<p>Green Mountain United Way Building Healthy Communities Assessment</p>	<p>Barbara Christie-Garvin (Community Coordinator) from the Green Mountain United Way (802-229-9532, bcgarvin@gmunityway.org) presented the following material to the committee's members. Research conducted in Northfield (focus group) revealed the following information:</p> <p>Physical Activity – pool is great, but closes too early in the season; indoor gym time is needed, no space to take children in the winter; side walking areas and slow traffic work on 12A and Lovers Lane; bike path needed; open facilities at Norwich one a week for towns people to use; community barn with recreation equipment to lend or rent at affordable rates; more publicity and maps of hiking trails; playground more accessible and updated; fenced playground for small children right in Depot Square; improve playground at the elementary school and open it to public use.</p> <p>Healthy Eating – Farmer's Market set up to accept Farm to Family coupons and EBT cards; offer healthy choices at restaurants and stores in Northfield; in town market where you can buy healthy food and bread, maybe a coop; seed swap program; community garden.</p> <p>Other – publicize recreation committee meetings; increase community activities that are geared towards young families; set up a community meeting website with comment section to get feedback; increase sense of community through more communication.</p> <p>Barbara also mentioned that the United Way and others have grants available for lots of community items. She said that she and the GMUW could be a resource to help us get a grant.</p> <p>She also recommended that the community form a community committee to look at health issues (cross-</p>	<p>After Barbara left, the committee members discussed her presentation and what could be done with the information. With regard to programming and facilities, the committee decided to wait until the results of the recent town survey were tabulated and compare that information with what the GMUW found in its research.</p> <p>Committee members did decide that providing more information and better communication to the community was needed and could be done soon. It was determined that a subpage from the town website would work well for the committee's needs. Information that could be included on webpage: names of committee members, meeting agendas, meeting minutes, upcoming events (calendar of sorts), contact people for sports leagues in town, email address or way to contact committee with feedback.</p>	<p>Adam will talk to Nanci about having a subpage for the Recreation Committee off of the town website. On this page, there would be names of members, meeting agendas, minutes, calendar of upcoming events, and a link to an email for feedback.</p>	

	functional and multi-stakeholder committee).			
Town Survey	<p>The recreation survey went out with town utility bills. The committee has already received some back. Since utility bills are not due until next week the committee is waiting until all surveys are in to enter the data. Elizabeth explained that she'd bring her laptop to the next meeting and show everyone how data entry will work (using Excel).</p>	<p>Elizabeth will create a code sheet and template for the data entry. She will bring her laptop to the April 12 meeting and show other members how to input survey data. All committee members will assist Elizabeth in entering the data. Once all the data is entered, Elizabeth will analyze the data and provide output to the committee and community as a whole.</p>	<p>Data entry will begin after April 12 meeting. Results hopefully will be made available at the regularly scheduled May committee meeting.</p>	
Future Plans	<p>Kristine reported that she is meeting with Lori on Friday, March 12th to learn more about the committee's budget and how the committee can spend its funds, etc. She'll have information to report at the April meeting regarding the budget.</p> <p>Committee members then discussed potential programming ideas for this spring and summer. Ideas were: something for Green Up Day, Northfield Talent Show, Summer Carnival, Movie Nights, July 4th Family Night at the pool, Field Day, and Flag Football Event. Members decided to focus on three items: movie nights, field day, and flag football.</p>	<p>At the April 12 meeting, members will pick days for the summer movie night series for 2010. This way the committee can start publicizing the events. The Field Day would most likely take place in early August and would be at Memorial Park. It would be a scheduled day of outdoor events (soccer 12-1pm, basketball from 1-2, volleyball 2-3pm, etc.). People could come and go as they wanted. The flag football event would take place in May around Memorial Day.</p>	<p>Elizabeth will contact Barbara from the Green Mountain United Way and ask if they have flag football equipment that we could borrow for event (because of commercials). She also ask about potential of having a celebrity at event.</p>	
Set Date for Next Meeting	<p>The next meeting will be on Monday, April 12th at 6pm at the Municipal building.</p> <p>At this meeting, the committee will pick dates for the summer 2010 movie night series, discuss flag football event, field day, and have training on survey data entry.</p>	<p>Elizabeth moved adjournment and Nate seconded. Unanimous vote to adjourn.</p>	<p>Kristine will write a thank you note to the Rotary for the donation to the committee.</p> <p>Adam is also going to talk to Nanci about a filing cabinet at the town building for storage of committee files.</p>	