

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of October 13, 2009**

- I. **ROLL CALL.** Chair Samantha Baraw (absent), Vice-Chair Doug Lawson, Trustees Colin Bright, Libby Hambleton, and Thomas McCarney. Also present were Village Manager Nanci Allard and Kathleen Lott (*Northfield News*).

Vice-Chair Lawson called the meeting to order at 7:00 p.m.

- II. **PUBLIC PARTICIPATION (Scheduled):** None.

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **September 29, 2009 (Regular Meeting).** Motion by Trustee Hambleton, seconded by Trustee McCarney, to approve the minutes. **Motion passed 4-0-0.**

b. **Approval of Bills**

1. **Warrant #08-10.** Motion by Trustee McCarney, seconded by Trustee Hambleton, to approve Warrant #08-10 in the amount of \$403,144.73. Manager Allard provided an explanation for the \$2900 charge for work on an underground service. Manager Allard will give a report as to why this is a Northfield Electric Department (NED) charge at next meeting. **Motion passed 4-0-0.**

- c. **Village Center Designation.** Vice-Chair Lawson presented the memo from Zoning Administrator Michele Braun that described the process for achieving Village Center Designation for the downtown area. She also included a map that indicated the most logical boundaries for this area. Motion by Trustee McCarney, seconded by Trustee Hambleton, to authorize the Zoning Administrator to proceed with the Village Center Designation application process with her recommended modified southern boundary lines. **Motion passed 4-0-0.**

- d. **2009 VT TRANSCO Equity Offering.** Motion by Trustee McCarney, seconded by Trustee Hambleton, to authorize the Manager to sign the Intent for VPPSA Purchase Resolution for 496 units of Transco Equity. Manager Allard will supply complete list of all NED Transco purchases and how it is financed at the next meeting **Motion passed 4-0-0.**

- e. **Request to Use Village Common for Student Event.** The Board has received a letter requesting that a Northfield Middle/High School student activity be held on the Village Common on Saturday, October 24, 2009 in recognition of "International Day of Climate Action." According to the letter, the "students will be making a paper chain with community members..." and this "chain will [be] displayed on the Common for the day." Motion by Trustee McCarney, seconded by Trustee Bright, to authorize this student activity on the Village Common. **Motion passed 4-0-0.**

- f. **Northfield Farmers Market.** Verne DuClos, who organizes the Farmer's Market on the Village Common, has provided the Board a check for \$425, which is the amount that is left over from the vendor's fees once expenses have been deducted. In the past, this money has been sent to CERV (Community Emergency Relief Volunteers). Motion by Trustee Hambleton, seconded by Trustee Bright, to donate the \$425 from the Northfield Farmers Market to CERV. **Motion passed 4-0-0.** Mr. DuClos will be sent a letter thanking him for the donation and confirming that the money has been forwarded to CERV.

IV. REPORTS

a. Village Manager

1. **Electric Rates.** Manager Allard provided an overview of the current rate case.

b. Miscellaneous

1. **Property Taxes on Utility Properties.** Trustee McCarney would like Manager Allard and attorney Paul Gilles to meet with the Board of Listers in order to resolve this issue as soon as possible, and give a written report to the Board. Manager Allard already has received legal advice on this matter from Mr. Gilles.
2. **Old Police Station.** Trustee McCarney noted that there had been some discussion of parking municipal vehicles in the old Police Station. He wanted to know if the building was a suitable location for CERV, as an informal request had been made for that purpose from a CERV member.
3. **Power Disconnection.** Trustee McCarney was concerned that power was disconnected at a trailer park residence because of allegedly improper work done by an electrician. He would like the power restored as soon as possible. Manager Allard will review this matter and report back to the Board.

V. PUBLIC PARTICIPATION (Unscheduled)

- VI. ADJOURNMENT.** Motion by Trustee Hambleton, seconded by Trustee Bright, to adjourn.
Motion passed 4-0-0.

The Board adjourned at 8:10 p.m.

Respectfully submitted,

Nanci Allard

Nanci Allard, Acting Clerk

These minutes are subject to approval at the next regular meeting.