

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of April 14, 2009**

- I. **ROLL CALL:** Chair Libby Hambleton, Trustees Samantha Baraw, Doug Lawson, Thomas McCarney, and James Wilson. Also present were Village Manager Nanci Allard, Superintendent of Public Works William Lyon, Charlie Harper, Charles Morse (Town Selectman), Kenneth Goslant (Town Selectman), Melvin Adams (Town Selectman), Greg Sanders Town Selectman), Kenneth Johnson (Town Selectman), and Kathleen Lott (*Northfield News*)

Chair Hambleton called the meeting to order at 7:00 p.m.

II. **PUBLIC PARTICIPATION (Scheduled)**

- a. **Albert Robitaille, Vermont Technical College: CET2060 Class Presentation (Central Street Culvert).** The estimate to replace the culvert is \$30,000 to \$40,000. His class also offered another option: a pedestrian bridge. An estimate for the pedestrian bridge is \$100,000.

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **March 24, 2009 (Regular Meeting).** Motion by Trustee Wilson, seconded by Trustee Lawson, to approve the minutes. **Motion passed 4-0-1, with Trustee McCarney abstaining.**
2. **April 7, 2009 (Budget Meeting).** Motion by Trustee Wilson, seconded by Trustee McCarney, to approve the minutes. **Motion passed 5-0-0.**
3. **April 8, 2009 (Budget Meeting).** Motion by Trustee Wilson, seconded by Trustee McCarney, to approve the minutes. **Motion passed 4-0-1, with Trustee Lawson abstaining.**
4. **April 9, 2009 (Budget Meeting).** Motion by Trustee Wilson, seconded by Trustee McCarney, to approve the minutes. **Motion passed 5-0-0.**

b. **Approval of Bills**

1. **Warrant #20-09.** Motion by Trustee Wilson, seconded by Trustee Lawson, to approve Warrant #20-09 in the amount of \$341,886.57. **Motion passed 5-0-0.**

- c. **DRAFT 2009 Village Meeting Warning.** Motion by Trustee Wilson, seconded by Trustee Lawson, to approve the DRAFT warning. **Motion passed 5-0-0.**

- d. **Possible Special Village Meeting (Water Bond).** Manager Allard was hoping to have the figures available tonight but they have not yet been received. If stimulus money is available, we would qualify for up to a 45% grant. That's approximately \$2 a month for the average household this year and an additional \$2 the following year (for \$4 a month). When we get the figures, we can decide if we want one project or two.

- e. **Farmer's Market on Village Common.** Motion by Trustee McCarney, seconded by Trustee Lawson, to allow the Farmer's Market to use to the Village Common this coming year for the same dates and times as last year. **Motion passed 5-0-0.**

- f. **Green Mountain Motor Heads Car Show: August 21-22, 2009.** Manager Allard has spoken to the merchants on the Village Common and there are no problems. They will do a parade and street dance on Friday (08/21/09) and the show on Saturday (08/22/09). Motion by Trustee McCarney, seconded by Trustee Wilson, to reserve the Village Common for the Green Mountain Motor Heads Car Show on the dates indicated above with times to be defined at a later date. The Board would like additional information, i.e. parade route, a schedule of events, etc. **Motion passed 5-0-0.**

- g. **Compactor Purchase:** There were three (3) compactors presented. There was a recommendation from Management to purchase the Wacker model. Motion by Trustee McCarney, seconded by Trustee Wilson, to purchase the Wacker model for compacting for the water and sewer departments (cost \$8758). **Motion passed 5-0-0.**

IV. REPORTS

a. Village Manager:

1. **Request to Remove Power Line.** Manager Allard received a letter from Dr. Joseph Zuaro asking for the removal of a power line on Norwich University property. Manager Allard is looking into if this can be done with the Public Service Board (PSB).
2. **Road Service Management Software (RSMS) Program.** Manager Allard was very pleased with Bob Turner's presentation last night.

b. Miscellaneous

1. **DRAFT Water Use Regulations Ordinance.** Nothing additional has been done recently on this.
2. **Sweeper Motor.** The cost of a new engine was quoted at \$25,000 from the manufacturer. The engine instead is being rebuilt at an estimated cost of \$6000 to \$7000. We also will be getting a 2000 hour warranty guarantying the work. It should be ready next week.
3. **Water Bill Lien.** The people involved were never notified of the lien, which was for \$6. Trustee McCarney would like the property owner reimbursed for the fee of the lien being placed. Motion by Trustee McCarney, seconded by Trustee Baraw, to reimburse the filing fee of \$10. **Motion passed 5-0-0.**
4. **Reclosers.** Motion by Trustee McCarney, seconded by Trustee Wilson, to begin work on the reclosers, the distribution protection equipment (at a location in the vicinity of Vermont Route 12 and Doyon Road) along with starting the animal guard program in conjunction with GMP maintenance work on the system (as discussed in budget meetings). **Motion passed 5-0-0.**

V. PUBLIC PARTICIPATION (Unscheduled):

- a. **Charlie Harper:** Mr. Harper bought a property on Vermont Route 12A in 2006. A work order was done in 2006. He is questioning who checked with the property owner (him) before tapping into the water line. Superintendent of Public Works William Lyon stated that Mr. Harper was correct; the Water Department should have talked to Mr. Harper first, but there was a health concern and they did what they needed to alleviate the health concern. Superintendent Lyon does not believe that there was a work order but this was in result of a health emergency because of the possible leakage of sewage and that is why immediate action was taken. Mr. Harper stated that he was going to receive an easement from Superintendent Lyon that would leave him only responsible for 20 feet. Mr. Harper went to look into this and stated that Manager Allard said this was not going happen. Superintendent Lyon stated that they should be able to come to some kind of agreement but that there needs to be some discussion between the parties before this can be resolved. Chair Hambleton stated that this cannot be resolved at this level at this time. She recommended that Mr. Harper speak to Manager Allard and Superintendent Lyon to try and resolve the issue.

VI. ADJOURNMENT: Motion by Trustee Wilson, seconded by Trustee Lawson, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 8:09 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.