

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of March 24, 2009**

- I. **ROLL CALL:** Chair Libby Hambleton, Trustees Samantha Baraw, Doug Lawson, Thomas McCarney (absent), and James Wilson. Also present were Village Manager Nanci Allard, David Simpson (Green Mountain Motor Heads), and Kathleen Lott (*Northfield News*).

Chair Hambleton called the meeting to order at 7:00 p.m.

II. **PUBLIC PARTICIPATION (Scheduled)**

- a. **David Simpson, Green Mountain Motor Heads: Car Show.** Mr. Simpson's group is looking to hold a car show in Northfield every August. They would like to use the Village Common and hold a parade and a dance. Members of the public do not pay but cars that are entered are charged a fee (\$20 for non-members, \$10 for members). The Board is looking for a formal request and also would like to get approval from the businesses located around the Common. The request should include any requests for electricity, police coverage, etc.

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **March 10, 2009 (Regular Meeting).** Motion by Trustee Wilson, seconded by Trustee Lawson, to approve the minutes. **Motion passed 4-0-0.**

b. **Approval of Bills**

1. **Warrant #19-09.** Motion by Trustee Wilson, seconded by Trustee Lawson, to approve Warrant #19-09 in the amount of \$80,893.92. **Motion passed 4-0-0.**

- c. **TRANSCO Equity Agreement:** Motion by Trustee Wilson, seconded by Trustee Lawson, to approve TRANSCO Equity Agreement and authorize Manager Allard to sign the document. **Motion passed 4-0-0.**

- d. **DRAFT Town/Village Highway Maintenance Agreement:** Trustee Wilson requested to hold off on this matter until a Joint Board Meeting is held with the Town Selectmen. Motion by Trustee Wilson, seconded by Trustee Lawson, to table the item. **Motion passed 4-0-0.**

- e. **Water Transmission Upgrade Project (Southern and Western Phases).** The two projects together are about \$4,500,000. These could go to either USDA Rural Development or the State of Vermont for funding. The better deal would be from USDA. It will be around \$4 extra a month on customer's bills for both projects if we receive the stimulus funding. Stimulus money is for shovel-ready projects and both of these projects qualify. Motion by Trustee Wilson, seconded by Trustee Baraw, to authorize Manager Allard to pursue these projects. **Motion passed 4-0-0.**

IV. **REPORTS**

a. **Village Manager**

1. **Utility Assistant Recognition.** Utility Assistant Doug Reed received a certificate from the Northeast Public Power Association (NEPPA) for "Customer Service Leadership." He also received a letter indicating his valuable contribution to this new program.
2. **Northfield Falls Drainage Study.** Stantec Consulting's drainage report is now here and available for review.

3. **Town Charter Committee:** Selectman Chair Kenneth Johnson would like to have the Village Trustees participate in a Town Charter Committee.
 4. **Intercompany Charges.** Manager Allard stated that another Joint Board meeting is needed to finish this matter up.
 5. **Inter-Local Agreement Committee.** This committee should meet before the next phases of the water project go forward.
- b. **Committee Reports.** None.
- c. **Miscellaneous**
1. **Relay for Life.** This fundraising event for the American Cancer Society is coming to Norwich University (Shapiro Field House) the weekend of April 25-26, 2009; they now are looking for volunteers to help run the various activities. Those interested in volunteering (or registering a running team) can contact Jessica Blais at 1-802-872-6304 or at Jessica.blais@cancer.org.

V. **PUBLIC PARTICIPATION (Unscheduled): none.**

- VI. **EXECUTIVE SESSION.** Motion by Trustee Wilson, seconded by Trustee Baraw, to go into executive session in order to discuss a personnel issue. **Motion passed 4-0-0.**

The Board went into executive session at 7:50 p.m.

Motion by Trustee Wilson, seconded by Trustee Lawson, to come out of executive session. **Motion passed 4-0-0.**

The Board came out of executive session at 8:22 p.m. No action was taken.

- VII. **ADJOURNMENT.** Motion by Trustee Wilson, seconded by Trustee Baraw, to adjourn. **Motion passed 4-0-0.**

The Board adjourned at 8:23 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.