

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of February 24, 2009**

- I. **ROLL CALL:** Chair Libby Hambleton, Trustees Samantha Baraw (absent), Doug Lawson, Thomas McCarney, and James Wilson. Also present were Village Manager Nanci Allard, Patricia Copolino (Northfield Conservation Commission), and Kathleen Lott (*Northfield News*).

Chair Hambleton called the meeting to order at 7:03 p.m.

Prior to the regular meeting, a brief site visit was held at the Northfield Municipal Building so that the Village Trustees could view the improvements to the building's hallway (repainting, redecorating, etc.) that was performed by Municipal employees. The Board members were impressed by the work done.

II. **PUBLIC PARTICIPATION (Scheduled):**

- a. **Patricia Copolino, Northfield Conservation Commission: Village Forest and Lands.** Ms. Copolino provided the Board with information regarding possible recreation usage of Village lands (i.e. hiking, bicycling, all-terrain vehicles, skiing, etc.). She also discussed a management plan and possible grant applications for planning, trail development, etc.

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **February 10, 2009 (Regular Meeting).** Motion by Trustee Wilson, seconded by Trustee McCarney, to approve the minutes. **Motion passed 4-0-0.**

b. **Approval of Bills**

1. **Warrant #17-09.** Motion by Trustee Wilson, seconded by Trustee Lawson, to approve Warrant #17-09 in the amount of \$8,313.52. **Motion passed 3-0-1, with Trustee McCarney abstaining due to the possible appearance of a conflict of interest on warrant items.**

- c. **Amendments to Northfield Municipality's Personnel Policies & Procedures.** Motion by Trustee McCarney, seconded by Trustee Wilson, to approve the amendments. Manager Allard stated that this wording met Town and Village Union requirements. **Motion passed 4-0-0.**

- d. **DRAFT Water Use Regulations Ordinance.** Manager Allard provided the Board with a second draft of this document that included some of their earlier suggestions. There was a discussion regarding other possible changes. Once the Board has a more complete version, it will be forwarded to the Inter-Local Agreement Committee for further review.

- e. **Water Transmission Upgrade Project (Southern and Western Phases).** Motion by Trustee McCarney, seconded by Trustee Wilson, to sign the DWRSF loan application. **Motion passed 4-0-0.**

IV. **REPORTS**

a. **Village Manager**

1. **Central Vermont Regional Planning Commission (CVRPC) Report.** CVRPC reviewed Northfield roads and found safety concerns at two (2) locations: Union Brook Road (near Hockman Hill intersection) and Depot Square.

- b. **Miscellaneous.** The Trustees had nothing to add.

V. **PUBLIC PARTICIPATION (Unscheduled):** None.

VI. **EXECUTIVE SESSION.** Motion by Trustee Wilson, seconded by Trustee McCarney, to go into executive session to discuss a personnel issue and a legal matter. **Motion passed 4-0-0.**

The Board went into executive session at 8:15 p.m.

Motion by Trustee McCarney, seconded by Trustee Wilson, to come out of executive session. **Motion passed 4-0-0.**

The Board came out of executive session at 8:32 p.m. No action was taken.

VII. **ADJOURNMENT.** Motion by Trustee Wilson, seconded by Trustee Lawson, to adjourn. **Motion passed 4-0-0.**

The Board adjourned at 8:34 p.m.

Respectfully submitted,

Nanci Allard

Nanci Allard, Acting Clerk

These minutes are subject to approval at the next regular meeting.