

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN
Minutes of May 11, 2009**

- I. **ROLL CALL** Chair Kenneth Johnson, Selectmen Melvin Adams (absent), Kenneth Goslant, Charles Morse, and Gregory Sanders. Also present were Town Manager Nanci Allard, Clerk Samantha Baraw, Accounting Manager/Delinquent Tax Collector Laurie Baroffio, and Warren Hagy.

Chair Johnson called the meeting to order at 7:00 p.m.

II. **APPROVAL OF MINUTES**

- a. **April 27, 2009 (Regular Meeting).** Motion by Selectman Morse, seconded by Selectman Goslant, to approve the minutes. **Motion passed 4-0-0.**

III. **APPROVAL OF BILLS**

- a. **Warrant #22-09.** Motion by Selectman Morse, seconded by Selectman Sanders, to approve Warrant #22-09 in the amount of \$43,213.12. **Motion passed 4-0-0.**

IV. **PUBLIC PARTICIPATION:** None.

V. **MANAGER'S REPORT**

- a. **Status Reports: Various Projects:**
1. **Highway Subcommittee.** The subcommittee is meeting tomorrow night (05/13/09) after the Village Trustees' regular meeting.
 2. **New Police Station.** The project's bills have all been paid. It looks like we will be about \$30,000 under budget.
 3. **Municipal Park Insurance Report.** VLCT PACIF issued its report on the playground and the issues to be addressed. A good portion of them involve the skateboard park.
 4. **Fire Station Roof Replacement.** The Town is going out to bid on this project.
 5. **Recreation Grant.** The Northfield Conservation Commission has been awarded a grant for recreational paths.

VI. **SELECTBOARD**

- a. **Delinquent Tax Collection Policy:** There was a copy of this policy was in the Board's packets. Delinquent Tax Collector Laurie Baroffio also provided a summary of current delinquent taxpayers. Four (4) are at tax sale; one (1) is in bankruptcy; two (2) received certified letters saying they will go to tax sale; two (2) will receive letters saying they will go to tax sale if arrangements are not made; and the remainder have agreements to pay by the end of July.
- b. **Tax Sale Authorization.** Motion by Selectman Morse, seconded by Selectman Goslant, to authorize the manager to bid on any tax sale properties as appropriate for the May 19, 2009 auction. **Motion passed 4-0-0.**
- c. **Renewal of Personal Services Contract (Charlene Lathrop):** Motion by Selectman Morse, seconded by Selectman Sanders, to approve the Personal Services Contract for technical assistance and authorize Chair Johnson to sign. **Motion passed 4-0-0.**

- d. **Town Charter Committee.** Ten (10) Northfield residents submitted letters of interest regarding the Town Charter Committee. Selectman Morse read through the list of interested people. Selectman Morse will contact people and schedule a meeting for once a quarter. Selectman Morse is hoping to have a final draft for public review sometime in September; he would like to bring this to the voters at the next annual Town Meeting (March 2, 2010).
- e. **Regular Meeting Cancellation (May 25, 2009).** This meeting will be cancelled due to Memorial Day.
- f. **Status Reports: Various Projects:**
 - 1. **Northfield Ambulance Volunteers, Inc (NAVI) Plant and Bake Sale.** This annual fundraiser will be held at the Northfield Ambulance facility on Saturday May 23, 2009. If you want to pre-order, please call Lawton Rutter at 485-4269.

VII. **PUBLIC PARTICIPATION:** Non-agenda items: None.

VIII. **EXECUTIVE SESSION:** Motion by Selectman Morse, seconded by Selectman Sanders, to go into executive session with Manager Allard and Accounting Manager Laurie Baroffio in order to discuss a personnel matter. **Motion passed 4-0-0.**

The Board went into executive session at 7:40 p.m.

Motion by Selectman Goslant, seconded by Selectman Sanders, to come out of executive session. **Motion passed 4-0-0.**

The Board came out of executive session at 7:59 p.m. No action was taken.

IX. **ADJOURNMENT.** Motion by Selectman Sanders, seconded by Selectman Goslant, to adjourn. **Motion passed 4-0-0.**

The Board adjourned at 8:00 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.