

**TOWN OF NORTHFIELD  
BOARD OF SELECTMEN  
Minutes of April 13, 2009**

- I. **ROLL CALL** Chair Kenneth Johnson, Selectmen Melvin Adams, Kenneth Goslant, Charles Morse, and Gregory Sanders. Also present were Town Manager Nanci Allard, Clerk Samantha Baraw, Superintendent of Public Works William Lyon, Albert Robitaille (and class for presentations), Chris Alger (Highway Department), Pete Demasi (Highway Department), Libby Hambleton (Village Trustee), Doug Lawson (Village Trustee), Thomas McCarney (Village Trustee), James Wilson (Village Trustee), Sally Davidson, and Kathleen Lott (*Northfield News*).

Chair Johnson called the meeting to order at 7:00 p.m.

II. **APPROVAL OF MINUTES**

- a. **March 23, 2009 (Regular Meeting).** Motion by Selectman Morse, seconded by Selectman Sanders, to approve the minutes. **Motion passed 5-0-0.**

III. **APPROVAL OF BILLS**

- a. **Warrant #20-09.** Motion by Selectman Morse, seconded by Selectman Adams, to approve warrant #20-09 in the amount of \$81,386.82. **Motion passed 5-0-0.**

IV. **PUBLIC PARTICIPATION**

- a. **Albert Robitaille, Vermont Technical College: CET2060 Class Presentation (Town Highway Projects)**
1. **Alpine Drive.** Team One presented a report on Alpine Drive, with an estimated cost of approximately \$30,000.
  2. **South Main Street Sidewalk Project.** Team Two presented a report on the sidewalk by Norwich University that leads onto campus. The estimated cost to put sidewalks in front of Norwich University on South Main Street is \$36,000 (not including blasting costs).
  3. **Lovers Lane.** Team Three presented a report on Lovers Lane with an estimated cost is \$450,000. This includes paving, new culverts, and excavation. To do a 100 test strip is about \$20,000.
- b. **Robert Turner: Road Service Management Software (RSMS) Program.** Mr. Turner provided information on the Road Surface Management System and where the Town is in the process. All of the road information has been input into the system. The analysis has been done and alternate treatment scenarios are being done. There are several ways to sort the data. A culvert inventory also is being done.

V. **MANAGER'S REPORT**

- a. **Status Reports: Various Projects:**
1. **Central Street Culvert.** Tomorrow night, Mr. Robitaille's class will provide the Village Trustees with a proposal regarding the culvert on Central Street.

VI. **LIQUOR CONTROL COMMISSION**

- a. **2009 Liquor License Renewals**
1. **Cumberland Farms.** Motion by Selectman Morse, seconded by Selectman Sanders, to approve the liquor license renewal. **Motion passed 5-0-0.**
  2. **Rustic Restaurant.** Motion by Selectman Morse, seconded by Selectman Sanders, to approve the liquor license renewal. **Motion passed 5-0-0.**

**b. 2009 Tobacco License Renewals**

1. **Cumberland Farms.** Motion by Selectman Morse, seconded by Selectman Sanders, to approve the tobacco license renewal. **Motion passed 5-0-0.**
2. **Rite Aid.** Motion by Selectman Morse, seconded by Selectman Sanders, to approve the tobacco license renewal. **Motion passed 5-0-0.**

**VII. SELECTBOARD**

- a. **Town Charter Committee.** The Board is looking for eight (8) members of the public at large. The committee also would have one (1) Town Selectman and one (1) Village Trustee. Chair Johnson would like permission from management to advertise.
- b. **Status Reports: Various Projects**
  1. **Dog River Geomorphic Study.** The final report is here and available for review in the Manager's Office.

**VIII. PUBLIC PARTICIPATION:** Non-agenda items:

- a. **Sally Davidson: Policy for Advertising.** Ms. Davidson stated that she did not see the Pool Director position advertised in the newspaper or on Trans-Video Channel 7. Manager Allard stated that she followed the Board's direction to post the vacancy in the normal five (5) locations but not in the paper or on Channel 7. Ms. Davidson would like this noted in the file somewhere that Manager Allard is not following proper procedures.

**IX. ADJOURNMENT:** Motion by Selectman Adams, seconded by Selectman Sanders, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 8:33 p.m.

Respectfully submitted,

*Samantha H. Baraw*

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.