

MUNICIPAL OFFICES



Town of Northfield, Vermont
www.northfield-vt.gov

Phone 1-802-485-6121
Fax 1-802-485-8426

51 SOUTH MAIN STREET
NORTHFIELD, VERMONT 05663

TOWN OF NORTHFIELD, VERMONT REQUEST FOR BIDS Demolition of Flood-Damaged Structures

Project Purpose

The Town of Northfield, Vermont (Town), on behalf of and in cooperation with the current property owners, is soliciting lump sum bids for the demolition and removal of seventeen (17) residential structures on Union Street and Water Street (see list below) and the return to grade at each site.

Project Description

The Town invites qualified demolition contractors to provide a lump sum bid to demolish the structures identified. These properties are currently under private ownership, but are candidates for a FEMA Hazard Mitigation Grant being applied for jointly by the Town of Northfield and the current owners of each property. If a Grant Award is made, the Town of Northfield will become the property owner of each site after the demolition and site grading phases are completed.

The successful bidder shall furnish all labor, equipment, materials, services, insurance, notifications, permits, licenses/certificates, clean fill, etc. for the proper removal of the structures and filling of the foundation hole.

An asbestos survey and abatement and a lead survey and abatement will be completed by the Town before execution of the demolition contract.

The Town will coordinate with Green Mountain Power for the removal of electrical utilities. The Northfield Utilities Department will be responsible for taking the water and sewer services to the back of sidewalk and capped in accordance with Town policies.

Extreme care must be taken in the demolition process to avoid damage to abutting properties and/or structures. Any damage to abutting properties or structures as a result of the demolition will be the responsibility of the contractor.

Foundation walls should be lowered to three (3) feet below finished grade, and the cellar holes filled to grade with suitable clean backfill to surrounding grade and properly compacted and graded.

General Conditions

The conditions of this contract and general requirements of this construction document apply to this contractor, all subcontractors, materials and suppliers and other persons furnishing labor and materials under this bid.

1. The work required under this contract includes all tools, labor, materials, equipment and fees necessary to complete the scope of the work herein.
2. The contractor will be responsible for arranging for staging of all materials, supplies, equipment and vehicles needed for the work. The contractor is also advised that due to the restricted size of the residential lots, the contractor will not be allowed to stage or store equipment, vehicles or materials on the Town streets during non-working hours.
3. The contractor is directed NOT to operate any tracked equipment directly on paved street surfaces. Any and all damage to finished paved surfaces shall be repaired by the Town's paving contractor at the Demolition Contractor's expense.
4. It will be the contractor's responsibility to obtain any and **all State and local permits** for this project. The permit fees shall be included in the Lump Sum amount for the bid.
5. The contractor shall be responsible for contacting **DIG SAFE** as appropriate.
6. The contractor is responsible for lawful disposal of any and all waste and debris generated during the demolition. Disposal fees shall be included in the contractor's lump sum bid.
7. The contractor shall erect and **maintain effective** protective barriers (including but not limited to barricades, fencing, etc.) to protect neighbors and the general public.

Subcontractors

In the event the contractor wishes to use sub-contractors on this project, the contractor shall so state in his bid document. Sub-contractors are subject to the approval of the Town. Accordingly, the contractor shall not contract with a proposed person or entity of which the Town of Northfield disapproves.

The contractor shall retain and coordinate any and all subcontractors as needed to perform the project. All costs associated with any subcontractors and the completion of the work described herein shall be included in the contractor's lump sum price.

Payment

Payment will be made to the contractor in the following manner:

- Payment #1: Upon 50% completion of the project.
- Payment #2: Upon 100% completion of the project (completion is defined as all "punch list" items being complete, including grading, seeding, mulching and clean up of the site).

Insurance

The contractor shall purchase insurance from and maintain (in a company or companies lawfully authorized to do business in State of Vermont such insurance as will protect the contractor from claims set forth below which may arise out of or result from the contractors operations under the contract and for which the contractor may be legally liable, whether such operations be by the contractor or by a subcontractor or by anyone for whose acts any of them may be liable:

1. Claims under workers' or workmen's compensation, disability benefits and other similar employee benefit acts which are applicable to the work to be performed;
2. Claims for damages because of bodily injury, occupational sickness or disease, or death of the contractor's employee;
3. Claims for damages because of bodily injury, sickness or disease, or death of any person other than the contractor's employees;
4. Claims for damages insured by usual personal injury liability coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to employment of such person by the contractor, or (2) by another person;
5. Claims for damages, other than to the work itself, because of injury to or destruction of tangible property, including loss of use resulting there from;
6. Claims for damages because of bodily injury, death or a person or property damage arising out of ownership, maintenance or use of a motor vehicle;
7. Claims involving contractual liability insurance applicable to the contractor's obligation;

Insurance shall be written with a limit of liability of not less than \$1,000,000 for all damages arising out of bodily injury, including death, at any time resulting there from, sustained by any one person in anyone accident; and a limit of not less than \$2,000,000 aggregate for any damages sustained by two or more persons in any One accident. Insurance shall be written with a limit of liability of not less than \$1,000,000 for all property damage sustained by anyone person in anyone accident; and a limit of not less than \$2,000,000 aggregate for any damages sustained by two or more persons in any one accident.

Coverage shall be maintained without interruption from date of commencement of the work until the date of final payment.

Certificates of Insurance acceptable to the Town of Northfield shall be filed with the Town of Northfield prior to commencement of work.

Indemnification

The contractor will indemnify and hold harmless the Town of Northfield, their agents and employees from and against all claims, damages, losses and expenses. This indemnification shall include attorney's fees arising out of, or resulting from the performance of the work, and is caused to whole, or in part, by any negligent or willful act or omission of the contractor, subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

In any and all claims against the Town of Northfield or any of their agents or employees, by any employee of the contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation of the amount or type of damages, compensation or benefits payable by or for the contractor or any subcontractor under workmen's compensation acts, disability benefit act or other employee benefit acts.

The obligation of the contractor under this paragraph shall not extend to the liability of the Town of Northfield, its agents or employees arising out of preparation or approval of drawings, opinions, reports, surveys, change orders, designs, or specifications.

Suspension by the Owner for Convenience

The Town may, without cause, order the contractor in writing to suspend, delay or interrupt the work in whole or in part for such period of time as the Town may determine. Only adjustments for lost days shall be made.

Information for Bidders

A pre-bid site visit will be held on Thursday, February 2, 2012 at 10:00 a.m. All questions that arise from the pre-bid site visit will be answered in an addendum provided to all potential bidders requesting it by Tuesday, February 7, 2012.

Bids shall be provided on company letterhead and signed by an Authorized Agent of the demolition contractor. Bids shall be in the form of a written bid that includes a description of work to be performed, a description of the finished work, a schedule and budget for the service rendered. In addition, the contractor shall provide three client references for similar demolition work. In addition the bid shall include a list of any subcontractors that will be utilized and verification of insurance with specific coverages described earlier. **Separate lump sum amounts shall be provided for each property as well as a Total Bid Amount as follows:**

Demolition of 69 Union Street Structure(s): Lump Sum \$ _____

Demolition of 251 Union Street Structure(s): Lump Sum \$ _____

Demolition of 248 Water Street Structure(s): Lump Sum \$ _____

Demolition of 258 Water Street Structure(s): Lump Sum \$ _____

Demolition of 339 Water Street Structure(s): Lump Sum \$ _____

Demolition of 347 Water Street Structure(s): Lump Sum \$ _____

Demolition of 355 Water Street Structure(s): Lump Sum \$ _____

Demolition of 372 Water Street Structure(s): Lump Sum \$ _____

Demolition of 389 Water Street Structure(s): Lump Sum \$ _____

Demolition of 398 Water Street Structure(s): Lump Sum \$ _____

Demolition of 405 Water Street Structure(s): Lump Sum \$ _____

Demolition of 435 Water Street Structure(s): Lump Sum \$ _____

Demolition of 449 Water Street Structure(s): Lump Sum \$ _____

Demolition of 464 Water Street Structure(s): Lump Sum \$ _____

Demolition of 465 Water Street Structure(s): Lump Sum \$ _____

Demolition of 483 Water Street Structure(s): Lump Sum \$ _____

Demolition of 499 Water Street Structure(s): Lump Sum \$ _____

TOTAL BID AMOUNT \$ _____

The **Bid Award** shall be made to the responsive and responsible bidder providing the lowest TOTAL BID AMOUNT. As the Grant Award(s) for this project serve as the funding basis and are not adjustable, the lump sum contract cost cannot be modified by change order.

Bids will be received by the Town of Northfield until Thursday, February 9, 2012 at 3:00 p.m. Bids shall be delivered in a sealed envelope to: Robert H. Lewis, Town Manager, c/o Northfield Municipal Building, 51 South Main Street, Northfield VT 05663 and must be plainly marked on the outside as BID FOR DEMOLITION. Each bid will then be publicly opened at said location and read aloud. **Bids received after the deadline will not be accepted.**

Bids shall be effective and valid for 180 days after date and time set for receipt of bids. The Town of Northfield may waive any informalities or minor defects and/or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the opening of Bids or authorized postponement thereof. Any bids received after the time and date specified shall not be considered.

By submitting a bid, the bidder acknowledges the following:

1. The conditions affecting the work, including but not limited to physical conditions of the site which may bear upon site access, handling and storage of tools and materials, access to water, electrical service or other utilities, or which may otherwise affect performance of required activities;
2. The character and quantity of all surface and subsurface materials or obstacles to be encountered in so far as this information is reasonably ascertainable from an inspection of the site, including exploratory work done by the Owner or Owner's Representative;
3. The commencement of work under this contract on the date of issuance of the notice to proceed and to fully complete the project within the time specified in the contract documents. The contractor agrees to pay as liquidated damages the sum of \$500 for each day thereafter.

Contract Documents: The contract for this work shall consist of the Contractor's Executed Bid Proposal Form and this RFP, which shall constitute the Terms and Conditions of the Demolition Contract.

Time Schedule

It is anticipated the Northfield Board of Town Selectmen will award the contract at a regularly scheduled meeting on or about Monday, February 13, 2012. However, contract execution and **Authorization to Proceed** shall be contingent upon successful grant award by the State of Vermont Department of Public Safety -Emergency Management Section and the Federal Emergency Management Administration. **The Grant Award, if made, is anticipated to occur no later than April 30, 2013. Authorization to Proceed is anticipated to be provided within fifteen (15) calendar days of Grant Award.** The work must be completed **no later than sixty (60) days after the date of the Authorization to Proceed.**

Contact Person

If you have any questions regarding this project, please contact Town Manager Robert H. Lewis at 1-802-485-6121 or email rlewis@northfield.vt.us